

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 9, 2024 · 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Lieutenant DeBarge, Fire Chief Jambretz, Public Works Interim Director Jenson, Library Director Kristensen, Recreation Director Rennekamp

Pledge of Allegiance – Trustee de Boer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

There were no public comments.

1. Consideration of Village Board minutes of August 26, 2024.

Motion (Conner/Truttschel) to approve the August 26, 2024 minutes. All were in favor, **motion carried.**

2. Items related to vouchers

- a. Consideration of vouchers for payment in the amount of \$712,221.02

Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$712,221.02. All were in favor, **motion carried.**

3. Actions related to Licenses and Permits

- a. Consideration of a Special Event application for Full Moon Hike, applicant Ice Age Trail Community, October 18, Cottonwood Wayside

Trustee Hallquist said this is the same event as in the past.

Motion (Pfeiffer/Truttschel) to approve the Special Event application for Full Moon Hike, applicant Ice Age Trail Community, October 18, Cottonwood Wayside. All were in favor, **motion carried.**

- b. Consideration of a Special Event application for Pumpkin Party in the Park, co-applicants Kiwanis of Greater Hartland and Hartland Public Library, October 19, Nixon Park.

Library Director Kristensen presented this event. It is in conjunction with Kiwanis with the help of the Village Department of Public Works. The event will raise funds for the Library children's area remodel in the future. Recreation Director Rennekamp has spoken with Pat Enter about

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having the beer garden open for this event. Kiwanis operate a concession stand. They will have a pumpkin river race, pumpkin decorator, hay bale maze and other activities 3 pm – 8 pm. They have spoken with the Police Department about closing the library/Village Hall parking lot for the Hartland/Lakeside Education Foundation Trunk or Treat for set up at noon.

Village Manager Bailey said we are looking to do more events outside of the summer months. This is the first year for this event and hope that it becomes a bigger and larger event. Water in the parks is turned off on October 15th; Nixon Park water will be kept on for this event. Kristensen said no Village funds will be used for the event; they are soliciting sponsors and donations. Kiwanis will be fronting any needed funds; there will be DPW hours used for the event.

Motion (Pfeiffer/Wallschlager) to approve the Special Event application for Pumpkin Party in the Park, co-applicants Kiwanis of Greater Hartland and Hartland Public Library, October 19th in Nixon Park. All were in favor, **motion carried.**

Items referred from the September 3, 2024 Park Board meeting

4. Discussion and consideration of Village of Hartland's support of the Hartland Marsh's boardwalk repairs.

Trustee Hallquist asked that this be tabled to the next meeting after the budget meetings. The Ice Age Trail Alliance is requesting a \$5,000 contribution from the Village. The project will cost \$90,000 and they have raised \$35,000 to date. For a previous repair project, our Department of Public Works has assisted with a truck to remove the old materials.

Motion (Hallquist/Conner) to table this item to September 23, 2024. All were in favor. **Motion carried.**

5. Discussion and consideration of the update to the Park Food Vendor Application.

Trustee Hallquist presented the increased fees and revised application.

Motion (Pfeiffer/Truttschel) to approve the update to the Park Food Vendor Application and fees. All were in favor, **motion carried.**

Other Items for Consideration

6. Discussion and consideration of Ruckert Mielke performing wetland delineations, environmental assessments and floodplain verifications at three Village sites for a total cost of \$13,900.

Village Manager Bailey presented. We are in the process of a space needs study. Two areas have been identified as potential sites for a combined police and fire department/safety building. Before we invest in the project further, we want to know that the sites are viable and have a true delineation of where the 100-year floodplain is. There are tight areas for the police and fire department location. This needs to be done during the growing season.

Motion (Conner/Hallquist) to approve. All were in favor, **motion carried.**

7. Discussion and consideration of Stryker maintenance agreement.

Chief Jambretz said the previous contract with Stryker that covered maintenance of the heart monitors and two Lucas devices has expired. This is a 3-year agreement to cover our existing equipment and new Lucas device for our annual preventative maintenance, parts, labor and travel expenses and any unscheduled service, battery replacement and product equipment checklists. The service contract in the past has saved us a lot of money by staying on top of any issues that have arisen. He recommends signing the three-year contract for a total of \$15,961.44. Chief Jambretz has inquired about a five-year contract; it will lower the yearly price to \$5,139.

Trustee Hallquist asked if there are other vendors. Chief Jambretz said it is the brand of the products that we have. The first Lucas device was donated by Aurora and they have continued with that brand. Once they need to be replaced, they can look at other brands. The monitors are good for another 5 – 6 years. President Pfannerstill asked if this is like purchasing a product warranty; Jambretz confirmed. Jambretz has been satisfied with their service; they have come out to replace batteries at no charge.

Motion (Pfeiffer/Truttschel) to approve a contract for maintenance for 5 years, for savings of \$300/year. Chief Jambretz will get back to the board with the exact dollar amount which will be a 15% discount for the 5-year contract.

President Pfannerstill called the question. All were in favor, **motion carried.**

8. Discussion and consideration of Joint Representation Agreement and Conflict of Interest Waiver for von Briesen & Roper, S.C.

Village Manager Bailey said we service the Town of Merton for a certain portion for fire and ambulance. The Village is represented by von Briesen. The Town of Merton would like to do a contract through Western Lakes Fire District. von Briesen wanted this signed agreement indicating that they are representing both of us. If litigation were to happen related to this, we would need to get other counsel.

Motion (Pfeiffer/Hallquist) to approve the Joint Representation Agreement and Conflict of Interest Waiver. All were in favor, **motion carried.**

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

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Library Director Kristensen said they have hired two new circulation clerks and a new shelver. They will be starting school visits with Hartland North. They are planning the Pumpkin Party in the Park, a Library trick or treat in the Library on the 29th and they are a part of the Chamber business trick or treat on the 24th.

Public Works Interim Director Jensen gave an update on the Hwy 83 water main project. Mid-City has started and they are moving fast; services are hooked up to the 2 Delafield residents; today Michels was televising our sanitary sewer. They have replaced 1 of the main valves near Aurora today; tomorrow they will work on the north end to ensure that we have isolation valves to close the project down. The project end date is around Thanksgiving. The watermain will be shut off for 2 months.

Kwik Trip is opening this Thursday. The utilities contractor had to replace 2 manhole risers and put concrete rings around them to make them flush.

Fire Chief Jambretz said they received a plaque of recognition from Lexipol for the amount of trainings employees are participating in. For EMS the training goes toward their license renewals. On 9/14 there is a pinning ceremony and appreciation cookout. They will be promoting 1 or 2 lieutenants, years of service recognitions. The swearing in ceremony is at 10:30 am swearing; the cookout starts at 3 pm at Bark River Park. They have acquired a structure at 3080 North Avenue that will be burned for training on 9/21. With the Lisbon Fire Department going away we lost our scheduling software. They decided to go with eSchedule which is more economical. They are working on that transition now and it will be complete by November 1. President Pfannerstill asked Jambretz that notification go out to residents on social media regarding the practice burn. Jambretz said the Fire Department has hand delivered flyers everyone on that block between Lawn Street and Hwy 16; everyone they talked to was in favor of it.

Police Lieutenant DeBarge said Chief Misko met with Attorney Kimberly Kershek who has sent a letter of interest that will be discussed at budget and at the September 23rd Village Board meeting. The vacant administrative assistant and deputy chief positions have been posted for recruitment. Both new patrol squads have been received; squad graphics and equipment will be installed. Kevin Seimer from the Tabi's incident last year was sentenced to 7 years in prison with 5 years of extended supervision.

Village Manager Bailey said 9/11 and 9/12 are the budget meetings starting at 6 pm at Village Hall. The Hartland BID will have a drone show for Hartland Lights and they seem to have the funding secured for that. The Quarry will start by the end of the week. There will be a ribbon cutting at Kwik Trip on September 24.

Trustee Pfeiffer thanked Mike and Jeannie Demet for their effort in picking up trash on the side of the road.

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Trustee de Boer reminded residents about the used book sale at the Library September 9th – 14th. She went today and filled a bag for \$10.

Trustee Hallquist said ECOS, Kiwanis and ice age trail planted 2300 plants on the bank of the river on Saturday. DPW Interim Director Jenson said they planted low growing sedges that thrive in that type of environment.

10. Adjournment

Motion (Truttschel/Conner) to adjourn the meeting at 7:05 pm. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello
Village Clerk