

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024 · 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Police Lieutenant DeBarge, Fire Chief Jambretz, Public Works Interim Director Jenson, Library Director Kristensen, Recreation Director Rennekamp, Arrowhead School Superintendent Conrad Farner, Business Services Manager Jeff Gross and Principal Adam Kurth

Pledge of Allegiance – Trustee Truttschel

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

There were no public comments.

1. Presentation by Arrowhead staff regarding referendum questions on November ballot. Arrowhead Superintendent Conrad Farner, Business Services Manager Jeff Gross, Principal Adam Kurth appeared and gave an overview presentation regarding the referendum on the November ballot. They will be in the Village Board Room Wednesday, September 25th, 5 – 8 pm to provide referendum information to residents.

Motion (Pfeiffer/Hallquist) to suspend the rules to facilitate moving up item #8 on the agenda to earlier in the meeting. All were in favor, **motion carried**.

- (8.) Discussion and consideration of a municipal court services proposal of Attorney Kimberly M. Kershek.

Chief Misko said he investigated other options after von Briesen raised its municipal court services rate. He said Attorney Kimberly M. Kershek is a good fit for the Village of Hartland and the change would be cost effective. Attorney Kershek has proposed a flat rate of \$1,200 per month; we have previously paid an hourly rate. Chief Misko believes the flat rate is in the best interest of the Village. Appeals cases to circuit court would be billed at \$145/hour, which is a discounted rate; her regular rate is \$250/hr. Village Manager Bailey said von Briesen is aware of the change. The Village will continue to use von Briesen for general legal services. Attorney de la Mora supports the change.

Attorney Kimberly Kershek introduced herself. Her office is in Greenfield; she prosecutes for Chenequa and Town of Delafield, also at Lake Country Municipal Court. She has been practicing law for 15 years; for the first 8-10 years she also prosecuted for the City of Brookfield; she has filled in at the City of Milwaukee on an as needed basis. She has handled traffic and code violations, OWI's; initial appearance, pretrials, municipal and circuit court trials, she has had a few cases go to the supreme court and the court of appeals. She looks forward to the opportunity to serve the Village. She will give written notice of any rate increase.

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 2

President Pfannerstill asked what the previous months' bills were averaging; Chief Misko said the monthly total has varied; through investigation it was determined that there was a rate increase; February was \$4800, May was 2 or 3 months of billing and was \$36,000; June \$663, July \$5100, August \$11,000. Bailey said previously we were in the \$3,000 - \$5,000 range. He said we have not seen rates this high until this year. Chief Misko said Attorney Kershek is a better fit for Hartland.

Motion (Pfeiffer/Wallschlager) to move our Municipal Court services to Attorney Kershek effective November 1st. All were in favor. **Motion carried.**

After a brief recess, the Board reconvened at 7:16 pm.

2. Consideration of Village Board minutes.
 - a. September 9, 2024
 - b. September 11, 2024
 - c. September 12, 2024

Motion (Truttschel/Hallquist) to approve the Minutes for all three meetings. The week day will be corrected on the September 11 and 12 Minute headers. All were in favor, **motion carried.**

3. Items related to vouchers
 - a. Consideration of 2023 Paving Program Project Closeout - Wolf Paving Co. request for final payment of \$42,042.21.

Village Manager Bailey said this is the retainer from the 2023 paving project that we hold onto for one year in the event repairs are needed.

Motion (Wallschlager/Conner) to approve the 2023 Paving Program Project Closeout payment to Wolf Paving in the amount of \$42,042.21. All were in favor, **motion carried.**

- b. Consideration of contractor request for payment no. 1 – STH 83 Water Main Rehabilitation, Mid-City Corporation in the amount of \$155,690.75

Village Manager Bailey said this is payment 1 for the Highway 83 watermain relay. This is a \$2.4 million contract.

Motion (Conner/Hallquist) to approve payment number 1 for the Highway 83 watermain project to Mid-City Corp. in the amount of \$155,690.75. All were in favor, **motion carried.**

- c. Consideration of contractor request for payment no. 2 – 2024 Paving Program, Stark Pavement Corporation in the amount of \$387,852.25

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 3

Village Manager Bailey said this is the final payment for the 2024 Road Paving Program, with the exception of the retainer which will be paid next year.

Motion (Pfeiffer/Wallschlager) to approve payment no. 2 to Stark Pavement Corp. in the amount of \$387,852.25. All were in favor, **motion carried.**

d. Consideration of vouchers for payment in the amount of \$1,026,215.64

Motion (Walschlager/Conner) to approve vouchers for payment in the amount of \$1,026,215.64; if the \$2,500 payment for Northern Lights Drone Show is entered twice, it will be removed and paid once. All were in favor, **motion carried.**

4. Actions related to Licenses and Permits

e. Consideration of Special Event Application for Arrowhead Homecoming Parade

Arrowhead principal Adam Kurth said the route is the same as last year; the start time will be pushed back fifteen minutes to 4:15 pm lineup and 4:45 pm parade start; they have also contacted the other schools. Village Manager Bailey said due to the road closure last year young students were dropped off at locations other than their regular stop. Kurth said they have also added additional addresses to their postcard mailing.

Motion (Hallquist/Truttschel) to approve the special event application for the Arrowhead Homecoming Parade. All were in favor, **motion carried.**

f. Consideration of Restricted Species Application – Makayla Hopwood, 322 E. Capitol Dr.

Kelly and Makayla Hopwood appeared for this item. The pigs live in the house, they are trained to go outside. They also have dogs. Trustee Wallschlager asked if the dogs are licensed; it is unknown, they were unsure. Chief Misko said they were contacted with an anonymous complaint; they have not received any complaints regarding the behavior of the pigs; Misko assumed the pigs were licensed. Village Manager Bailey said they would be allowed with a restricted species license approved by the Board. Kelly Hopwood said when outside they stay in a fenced area.

Motion (Pfeiffer/Truttschel) to approve a restricted species permit indefinitely. All were in favor, **motion carried.**

g. Consideration of Fireworks Permit Application – The Legend at Bristlecone, October 12, 2024

Tom Brun, COO of The Legends of Bristlecone appeared via Zoom. They have a wedding event that has requested to have fireworks. The location of event is off hole #1, 1500 Arlene Drive.

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 4

Chief Jambretz said he has already spoken with the fireworks company; they will do a site visit before the display. This company has done this before and Jambretz has had no issues in the past.

Motion (Truttshel/Pfeiffer) to approve the fireworks permit application for The Legends of Bristlecone for October 12th. All were in favor, **motion carried.**

Items referred from the September 16, 2024 Plan Commission meeting

5. Review and consideration of an Extraterritorial Certified Survey Map for the Bong property, N61W30697 Beaver View Road, Town of Merton.

Mr. Bong appeared in person. President Pfannerstill said we don't anticipate the property ever being in Hartland; it falls within our extraterritorial purview.

Motion (Pfeiffer/Hallquist) to approve the Extraterritorial Certified Survey Map for the Bong property, N61W30697 Beaver View Road, Town of Merton. All were in favor, **motion carried.**

Other Items for Consideration

6. Building needs study presentation by Keller, Inc.
 - a. Consideration of scheduling a special meeting for further discussion.

Devin Flanigan with Keller appeared in person and gave the Board an update of the building needs study. He recommends setting a date for another meeting when more detail can be provided.

For police and fire they are looking at the existing fire station property; the existing building would have to be demolished with the fire department relocated somewhere else during construction. The property is fairly tight on that site. A review of three sites is currently being conducted by the Village engineers. This would be a 50 year building. There is one office on each side for future use. With police and fire sharing space, they can benefit from sharing conference and fitness space, also shared staff. Right now the draft is for a 34,542 sq ft building which would be \$15 – 21 million.

For village hall and recreation, it is similar in that it will be a 50 year building. The Cottonwood wayside is a challenging site – they had a consultant look at it; bringing it up to grade would take substantial funds. Hartbrook Park is underutilized and building a village hall and recreation center at that location would benefit the park. The updated square footage of the proposed village hall/recreation building is 31,000 sq ft with cost of \$11 – 13 million. The building details will be reviewed at a future meeting. Trustee Hallquist questioned the structure going where the baseball field is; Bailey said according to Public Works it holds moisture and if it rains at all, the field is unusable.

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 5

Bailey said we are waiting for our engineers to complete their review of the three sites, which will include floodplain delineation. Recreation Director Rennekamp said if a baseball field would go away, the plan would be to find a location to build another field somewhere else in the village.

Timing, budget and floorplan will be discussed at the next meeting. Flanigan said he is looking for initial feedback regarding the projects.

President Pfannerstill asked about the current village hall parking lot space for new construction; what would happen with the current site? Does recreation have to be connected to village hall? Rennekamp said we looked at combining the two for efficiency in space and staff; recreation participants stop at the administration offices to purchase classes. Trustee Hallquist said the Park Board is asking her to expand the recreation programming.

Motion (Pfeiffer/Conner) to approve date for meeting on October 22, 2024 for further discussion. All were in favor, **motion carried.**

7. Discussion and consideration of Village of Hartland's support of the Hartland Marsh's boardwalk repairs.

Trustee Wallschager asked how much money the Ice Age Trail Alliance contributed toward the Hartbrook bridge when we asked for help with funding? They didn't make any contribution.

Recreation Director Rennekamp said the Village donated \$2,500 for the repair of boards about 30 years ago. They are requesting \$5,000 to make the repairs currently needed. She said this was recommended by the Park Board pending the 2025 Village budget. Village Manager Bailey said we did ask the Ice Age Trail for a contribution to replace the bridge last year, but they did not respond to that request. President Pfannerstill said people walking through Hartland on the damaged boardwalk will put Hartland in a bad light.

Bailey said if the Board decides to make a contribution, clarify that the funds come from capitol projects or corporate reserve and they should invoice us.

Motion (Truttschel/Pfeiffer) to approve \$5,000 to go toward the repair of the Ice Age Trail boardwalk paid from capitol projects. Motion passed, 6 -1, nay Wallschlager.

- (9.) Discussion and consideration of taser quotes by Axon Enterprise, Inc.

Chief Misko presented. The Village has 18 officers; we have 19 tasers, 4 of which have permanent error status. There are a couple more that are beginning to go into error status. A taser recommended life span is 5 years, ours are 8 years old. They sell them as a bundle now – gun, training cartridges, targets, batteries. Tasers are a less than lethal tool that is important to have available. An option is to purchase 12 tasers for patrol officers and the current tasers without error status will be used by other staff; another option is to go with 18 new units which Misko received a quote for. After five years they will allow us to ala carte purchase the battery packs and taser cartridges. 18 units would cost \$87,739.20 broken into 5 annual payments.

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 6

Trustee Hallquist asked if the working units had value; Misko said Taser will buy them back at \$100; another will buy them to refurbish them at \$200 each.

Motion (Conner/Wallschlager) to approve the purchase of 18 tasers at a cost of \$87,739.20. All were in favor, **motion carried.**

10. Discussion and consideration of a uniform contract for Department of Public Works.

DPW Interim Director Jenson said the current contract ends in October. He reached out to three vendors and received quotes. Absorb Tech is our current company and the low bidder at \$7,858.13 per year with a 3 year contract with 3 to 4% increase annually.

Motion (Pfeiffer/Truttschel) to approve the contract with Absorb Tech for Public Works uniforms at initial annual cost of \$7,858.13. All were in favor, **motion carried.**

11. Discussion and consideration of the 2024 Tree Planting Contract.

Jenson said the Village replaces trees every year. The low bidder is at \$15,449.00 Dan Larsen landscaping, we used them last year. Staff recommends awarding the contract to Dan Larsen.

Motion (Hallquist/Conner) to award the 2024 Tree Planting Contract to Dan Larsen. All were in favor, **motion carried.**

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

Jenson had a meeting with Ryan Bailey, Pete Gesch from R&M and AT&T regarding burying overhead utilities on Cottonwood. We would like to get the powerlines buried prior to the repaving. Jenson said the developer is having a lot of work done at the quarry. New pedestrian crosswalk signs have been installed at Maple and Lindenwood; paint will be done soon.

Recreation Director Rennekamp said she has interviewed for the recreation assistant position with second interviews this week. Pumpkin Party in the Park is October 19th in Nixon Park, looking for sponsorships; it is a fundraiser for the children's area in the Library. Hartland/Lakeside Education Foundation is doing a Trunk or Treat that date also.

Fire Chief Jambretz said the practice and burn down took place on North Avenue and was successful with 6 burn sets. It was down in 1 hour, 20 minutes; it was a good training experience. Jambretz said the new building plan will take care of the fire department's needs for years to come. The Pancake Breakfast is October 12th, 7 am – noon. A former member of

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 23, 2024
6:30 PM
PAGE 7

the department that passed away donated money for a new pancake griddle. Village Manager Bailey thanked the Fire Department for the fire experience.

Police Chief Misko said interviews will take place for two part-time administrative assistant applicants. The deputy chief position closed this afternoon, there are 4 external and 1 internal applicants. An outside panel will conduct interviews October 2nd; selected candidates will interview with the Police & Fire Commission on October 8th. The drone is paid for and will be purchased in November. CP Rail donated \$7500, Petkoff Foundation donated \$5,000; Kwik Trip donated \$1000. The new squad cars have had new graphics applied; they are waiting for squad equipment for 2025 vehicles. Stop signs have been installed on Hwy K & KE with flashing lights.

Village Manager Bailey said earth moving has started at the quarry site; they will start blasting soon. The Kwik Trip grand opening will be on September 24th with ribbon cutting at 10 am.

President Pfannerstill said the Ice Age Trail has a Mammoth challenge, see their website for details.

13. Adjournment

Motion (Pfeiffer/de Boer) to adjourn the meeting at 8:39 pm. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello
Village Clerk