



Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

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www.villageofhartland.wi.gov

VILLAGE BOARD AGENDA

MONDAY, JANUARY 27, 2025 ▪ 6:30 PM

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Pfeiffer

Administration of Oaths: Deputy Chief Brian DeBarge, Lieutenant Souther, Officer Hendriksen

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Approval of Minutes for January 13, 2025
2. Items related to vouchers
 - a. Consideration of payment no. 3 to American Sewer Services, Inc., in the amount of \$7,504.25 to close out the 2024 Utilities Program
 - b. Consideration of vouchers for payment in the amount of \$ 368,294.56
3. Actions related to Licenses and Permits
 - a. Consideration of Special Event Application – Farmer's Market, Sundays June – October, 2025, with request to waive fees
 - b. Consideration of bartender application – Timothy Groves

Other Items for Consideration

4. Discussion and consideration of request to surplus the Police Department's Taser X26P equipment
5. Consideration of Second Reading of Bill for an Ordinance No. 01/13/2025 "An Ordinance Amending Article VII. of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

6. Consideration of First Reading of Bill for an Ordinance No. 01/27/2025 “An Ordinance Amending Section 10-208 Special Event Permits”
7. Discussion and consideration of hiring Ruekert & Mielke for Right-of-Way verification on Cottonwood Avenue
8. Discussion and consideration of Advanced Life Support (ALS) Agreement with the Village of Merton Fire Department
9. Discussion and consideration to award Big Fish Contracting the contract for salt dome roof replacement for the sum of \$50,475.00
10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.
11. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is: 881 0556 9494 Passcode: 261681 Or participate online: <https://us02web.zoom.us/j/88105569494?pwd=bXeeVNWP7TfJsOCmzANPvY7x4C93Uu.1>

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, JANUARY 13, 2024 · 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Clerk Policello called the meeting to order at 6:30 pm.

Present: Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Hallquist

Excused: President Pfannerstill, Trustee Conner

Others Present: Village Manager Bailey, Clerk Policello, Police Lt. Jewell, Fire Chief Jambretz, Kajil Sharp – FD, DPW Interim Director Jenson, DPW Supervisor Jungbluth

Clerk Policello asked for a motion to name a chair pro tem

Motion (Pfeiffer/de Boer) nominating Trustee Hallquist as chair pro tem. All were in favor, **motion carried.**

1. Approval of Minutes
 - a. December 9, 2024
 - b. December 17, 2024

Motion (Truttschel/Wallschlager) to approve the minutes of December 9, 2024. All were in favor, **motion carried.**

Motion (Pfeiffer/Truttschel) to approve the minutes of December 17, 2024. All were in favor, **motion carried.**

2. Items related to vouchers
 - a. Consideration of contractor's application for payment no. 5 in the amount of \$153,168.00 to Mid-City Corporation relating to the STH 83 Water Main Rehabilitation project.

DPW Interim Director Jenson said Mid-City is seeking their final payment. This project is \$50,000 over budget, due to the proximity of the sewer to the water main, which was unknown prior to the project commencing. Staff recommends payment. The warranty is for 1 year, which is how long the retainage fee will be held. Jenson said the project otherwise went well, especially considering the difficult location.

Motion (Pfeiffer/Truttschel) to approve payment in the amount of \$153,168.00 to Mid-City Corporation. All were in favor, **motion carried.**

- b. Consideration of vouchers for payment in the amount of \$ 1,085,412.42

Motion (Wallschlager/Pfeiffer) to approve payment of vouchers in the amount of \$1,085,412.42. This amount includes the \$153,168.00 to Mid-City Corp. All were in favor, **motion carried.**

3. Actions related to Licenses and Permits
 - a. Consideration of Special Event Application – Ice Age Habitat Restoration, January 24-25, 2025 with request to waive fees

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MONDAY, JANUARY 13, 2024
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Trustee Hallquist said this was discussed at the Park Board meeting. Volunteers will be removing non-native brush; they will have lunch and will leave when the work is complete.

Motion (Truttschel/Wallschlager) to approve the Special Event Application for Ice Age Habitat Restoration, January 24-25, 2025 with fees waived. All were in favor, **motion carried.**

b. Consideration of Special Event Application – Hometown Celebration, June 26-29, 2025; with request for music Thursday, June 26 until 11 pm.

Motion (Pfeiffer/Truttschel) to approve the Special Event Application – Hometown Celebration, June 26-29, 2025; with request for music Thursday, June 26 until 11 pm. All were in favor, **motion carried.**

c. Consideration of Hometown Celebration expenditures for 2025:

- i. Not to exceed \$20,000 to Beer Capital due June 30, 2025.
- ii. \$19,000 to Five Star Fireworks Co: \$4,095.93 due March 15, 2025, \$14,500 due July 29, 2025.
- iii. \$16,383.72 to Area Rental: \$4,095.93 deposit, \$12,287.79 due May 23, 2025.
- iv. \$9,000 to Bella Cain: \$1,000 deposit, \$8,000 due on June 28, 2025.
- v. \$3,500 to Mt. Olive on June 27, 2025.
- vi. \$3,105 to Port a John on June 26, 2025.
- vii. \$1,508 to Home City Ice on June 4, 2025.

Village Manager Bailey said item 2 is actually \$4,500 due March 15th with the balance due July 29th. Motion (Pfeiffer/Wallschlager) to approve Hometown Celebration expenditures for 2025. All were in favor, **motion carried.**

d. Consideration of bartender applications

- i. Courtney Smith

Clerk Policello said Smith's offense is not drug or alcohol related. Lt. Jewell said her arrest in 2023 was a domestic dispute where impairment was possibly a factor. Chief Misko recommends approval.

Motion (Truttschel/Hallquist) to approve the bartender license for Courtney Smith. Trustee Pfeiffer asked Smith where she is currently bartending; she informed the Board she is in the Village and City of Pewaukee at Curly's Waterfront and For Keeps. **Motion carried.**

- ii. Shelli Dupras

Ms. Dupra appeared with one of the owners of Phoenix. Lt. Jewell said she was before the Board in June 2024. She has 3 convictions for OWI, with the most recent in 2022. In June 2024 Chief Misko recommended a 12-month waiting period as she had just completed her probation; President Pfannerstill recommended coming back in 6 months.

Motion (Pfeiffer/Truttschel) to approve the bartender license for Shelli Dupras. All were in favor, **motion carried.**

Referred from Park Board January 6, 2025 Meeting

4. Discussion and consideration for an update to the Special Event Permit Application

Trustee Hallquist said the application has the addition of indicating whether the event is new or a repeat event. Also, language was added indicating if the application is submitted less than 60 days prior to the event, it is subject to denial.

Motion (Pfeiffer/de Boer) to approve the changes to the Special Event Application as provided. All were in favor, **motion carried.**

5. Discussion and consideration of budgeted electrical contract for Nixon Park's new scoreboard and the flagpole light.

Public Works Interim Director Jenson said Hartland American Legion Post 294 and Arrowhead Youth Baseball have donated a scoreboard to the Village for use at Nixon Park. The current scoreboard has wire buried with no conduit. The new board will need a CAT5 to allow communication. They will run 2 separate conduits from the hardball canteen out to the new scoreboard for power and a CAT5 cable. From the scoreboard to the flagpole, power will be run for a new light. Four contractors were contacted for pricing. The lowest bidder was Southeast Electrical Service with their bid of \$15,752.66. Staff recommends awarding the wiring of the Nixon scoreboard and flagpole to Southeast Electrical Service for their low bid.

Village Manager Bailey asked if the power supply will be ample for future planning; Jenson will inquire as to what can be done in that regard. There will be a power box at the scoreboard and an outlet at the flagpole. Trustee Wallschlager asked if the old scoreboard could be sold; Jenson said there are issues with the board and parts are obsolete, so it has no value. Trustee Pfeiffer asked if the conduit will be large enough to run future power. Jenson will inquire if this can be upsized.

Motion (Pfeiffer/Truttschel) to approve the electrical contract for Nixon Park's new scoreboard and the flag pole light with looking into conduit size, and if that can be upsized do that too. All were in favor, **motion carried.**

Other Items for Consideration

6. Consideration of First Reading of Bill for an Ordinance No. 01/13/2025 "An Ordinance Amending Article VII. of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Village Manager Bailey presented. This change would give the village manager the authority to approve food vendors outside of the park. This will be advantageous for short notice requests. There are not many applications. He asked that the Board read through the amendment and if they have concerns, questions or comments, to reach out. First reading complete.

7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

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Public Works Interim Director Jenson said they have started recruiting for summer help at \$16.00/hour; applicants must be 18 years old with a driver's license. There is a 43" burr oak in Nixon Park that is declining in health and is becoming a hazard; the tree will need to come down. Extensive buckthorn removal has taken place at the Cottonwood Wayside; when approved by the Fire Department the brush will be burned. The ice rink opened last week Monday; the Thursday Kiwanis events will take place. DPW has been recognized with the Hartland Chamber of Commerce Ovation award for their work primarily on The Wall That Heals.

Chief Jambretz said the Fire Department received 1167 calls for service in 2024, the most ever by 30 calls. December had the most calls in one month ever, 126 calls for service. Three firefighter medics have been given conditional job offers and are currently in the academy. Their first shift will be the beginning of February. Letters of recognition from US Representative Fitzgerald went to the 3 firefighters that were previously recognized for helping save a woman and her dog at a Delafield apartment fire. Chief Jambretz will be out with surgery for approximately 2 weeks starting January 30th. DC Sharp and his other two deputy chiefs will be covering. DC Sharp said starting January 1st there was a protocol transition to a county-based system. The protocols are reviewed by a group of medical directors; this provides consistency throughout the county. This helps with employees that work in multiple municipalities. The protocols are updated in real time through a phone app. There were minimal changes in the scope of practice.

Lt. Jewell said today Officer Nick Hendriksen started. He has 15 years of experience with City of Waukesha PD with a lot of specialized training. The department started the background check process for an officer to replace Officer Bagin, who is leaving January 20th. They are in the process of outfitting the squads with new laptops. They finished the transition to taser 10's. A drone policy is being finalized.

Trustee Pfeiffer told residents to enjoy the ice rink with the cold weather we are having. Trustees Truttschel and de Boer congratulated DPW for the recognition they received; we have the best DPW in the state.

Steve Pence, Ice Age Trail Alliance. He is their land restoration specialist. His position focuses on restoration along the Ice Age Trail. Their January project will focus on buckthorn removal as well. He offered the Trail's resources, experience and partnership to the Village DPW. This Alliance Chapter has over 16,000 volunteer hours that have been invested. He will contact the Fire Department after a snow to burn brush piles.

8. Adjournment.

Motion (Pfeiffer/Truttschel) to adjourn at 7:02 pm. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello
Village Clerk

January 21, 2025

Mr. Ryan Bailey, CPA
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: 2024 Utilities Program
Project Closeout

Dear Mr. Bailey:

In accordance with the Contract Documents, the Contractor for this project, American Sewer Services, Inc. has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services and materials on the Project.
3. Releases or waivers of lien from first tier Subcontractors and Suppliers.
4. Certificate or other evidence of completed operations insurance.

Enclosed is a closeout change order to level the contract price to match the actual quantities installed. If acceptable, please execute the change order and then execute the final application for payment to close out the project.

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice that the work is completed subject to the provisions of General Conditions paragraph 15.07.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Tom Jenson, Village of Hartland
Santee Policello, Village of Hartland

Date of Issuance: November 6, 2024 Effective Date: Upon Signature by Owner

Contract: 2024 Utilities Program Owner's Contract No.: Village of Hartland
 Contractor: American Sewer Services, Inc. Engineer: Ruekert & Mielke, Inc.
 Address: N2768 County Road P Engineer's Project No.: 09-10103
 Rubicon, WI 53078 Effective Date of Contract: March 22, 2024

The Contract is modified as follows upon execution of this Change Order:

Description:
 Closeout change order for final contract price adjustment.

Reason for Change Order:
 To adjust contract price to reflect actual quantities installed.

Attachments:
 Analysis of Closeout Change Order.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$ <u>300,170.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase/Decrease from previously approved Change Orders: \$ <u>0.00</u>	Increase/Decrease from previously approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>300,170.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: \$ <u>42,590.00</u>	Increase/Decrease of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>257,580.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
 Engineer (Authorized Signature)
 Peter W. Gesch, P.E.
 Ruekert & Mielke, Inc.

By: _____
 Owner (Authorized Signature)
 Village of Hartland

By: 
 Contractor (Authorized Signature)
 American Sewer Services, Inc.

Date: November 6, 2024

Date: _____

Date: 11/12/2024



W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2024 Utilities Program
DATE PREPARED: 11/6/2024

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
Miscellaneous Sanitary Sewer Repairs - Various Locations							
1	Repair Sanitary Manhole - Slurry Backfill	V.F.	7.50	\$ 2,680.00	\$ 20,100.00	7.50	\$ 20,100.00
2	Replace Additional Adjusting Rings - Manhole	V.F.	1.00	\$ 2,680.00	\$ 2,680.00	1.00	\$ 2,680.00
3	Remove & Replace Manhole Frame & Cover	EA.	4.00	\$ 1,050.00	\$ 4,200.00	4.00	\$ 4,200.00
4	Replace 42" Diameter Manhole Cone - Slurry Backfill	EA.	4.00	\$ 6,320.00	\$ 25,280.00	3.50	\$ 22,120.00
5	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	\$ 55.00	\$ 1,650.00	25.00	\$ 1,375.00
6	4-Inch Concrete Sidewalk Remove & Replace	S.F.	75.00	\$ 15.00	\$ 1,125.00	0.00	\$ -
7	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	120.00	\$ 85.00	\$ 10,200.00	118.00	\$ 10,030.00
8	Restoration - Topsoil and Sod	S.Y.	10.00	\$ 50.00	\$ 500.00	0.00	\$ -
TOTAL BID ITEMS 1-8							\$ 60,505.00
Miscellaneous Storm Sewer Catch Basin Repairs - Various Locations							
9	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	375.00	\$55.00	\$ 20,625.00	375.00	\$ 20,625.00
10	Repair Storm Catch Basin - Slurry Backfill	V.F.	21.00	\$3,100.00	\$ 65,100.00	19.60	\$ 60,760.00
11	Replace Additional Adjusting Rings - Catch Basin	V.F.	3.00	\$3,100.00	\$ 9,300.00	0.00	\$ -
12	Reset Catch Basin Frame & Grate	EA.	2.00	\$1,000.00	\$ 2,000.00	2.00	\$ 2,000.00
13	6-Inch Concrete Driveway Remove & Replace	S.F.	160.00	\$15.00	\$ 2,400.00	0.00	\$ -
14	4-Inch Concrete Sidewalk Remove & Replace	S.F.	500.00	\$10.00	\$ 5,000.00	340.00	\$ 3,400.00
15	3-Inch Asphalt Driveway Remove and Replace	S.Y.	50.00	\$80.00	\$ 4,000.00	0.00	\$ -
16	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	90.00	\$85.00	\$ 7,650.00	88.00	\$ 7,480.00
17	Restoration - Topsoil and Sod	S.Y.	115.00	\$25.00	\$ 2,875.00	110.00	\$ 2,750.00
TOTAL BID ITEMS 9-17							\$97,015.00
Miscellaneous Storm Sewer Repairs - Various Locations							
18	Repair Storm Manhole - Slurry Backfill	V.F.	6.25	\$3,200.00	\$ 20,000.00	4.80	\$ 15,360.00
19	Replace Additional Adjusting Rings - Manhole	V.F.	1.50	\$3,200.00	\$ 4,800.00	0.00	\$ -
20	Remove & Replace Manhole Frame & Cover	EA.	1.00	\$1,200.00	\$ 1,200.00	1.00	\$ 1,200.00
21	12" RCP Storm Pipe	L.F.	16.00	\$150.00	\$ 2,400.00	16.00	\$ 2,400.00
22	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	40.00	\$55.00	\$ 2,200.00	40.00	\$ 2,200.00
23	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	60.00	\$85.00	\$ 5,100.00	60.00	\$ 5,100.00
TOTAL BID ITEMS 18-23							\$26,260.00
Miscellaneous Hydrant Repairs - Various Locations							
24	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	\$55.00	\$ 1,650.00	30.00	\$ 1,650.00
25	Remove & Replace Hydrant Assembly and Valve - Slurry Backfill	EA.	2.00	\$15,660.00	\$ 31,320.00	2.00	\$ 31,320.00
26	6-Inch Concrete Driveway Remove & Replace	S.F.	140.00	\$15.00	\$ 2,100.00	0.00	\$ -
27	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	25.00	\$95.00	\$ 2,375.00	6.00	\$ 570.00
28	Restoration - Topsoil and Sod	S.Y.	20.00	\$50.00	\$ 1,000.00	20.00	\$ 1,000.00
TOTAL BID ITEMS 24-28							\$34,540.00

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2024 Utilities Program
DATE PREPARED: 11/6/2024

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT \$	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
Miscellaneous Water Valve Repairs - Various Locations							
29	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	60.00	\$55.00	\$ 3,300.00	60.00	\$ 3,300.00
30	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	3.00	\$9,030.00	\$ 27,090.00	3.00	\$ 27,090.00
31	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	10.00	\$150.00	\$ 1,500.00	0.00	\$ -
32	5-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	30.00	\$115.00	\$ 3,450.00	38.00	\$ 4,370.00
33	Restoration - Topsoil and Sod	S.Y.	20.00	\$50.00	\$ 1,000.00	20.00	\$ 1,000.00
TOTAL BID ITEMS 29-33							\$35,760.00
Common to All Miscellaneous Utility Repairs - Various Locations							
34	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1.00	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00
35	Erosion Control - Misc. Locations	L.S.	1.00	\$1,500.00	\$ 1,500.00	1.00	\$ 1,500.00
36	Crushed Aggregate Base Course	TON	30.00	\$50.00	\$ 1,500.00	0.00	\$ -
TOTAL BID ITEMS 34-36							\$3,500.00
SUBTOTAL OF ORIGINAL CONTRACT ITEMS					\$ 300,170.00		\$ 257,580.00
ADDITIONAL ITEMS							
					\$ -	\$ -	\$ -
SUBTOTAL OF ADDITIONAL ITEMS					\$ -		\$ -
GRAND TOTALS:					\$ 300,170.00		\$ 257,580.00

	ORIGINAL CONTRACT AMOUNT	\$300,170.00
	EXECUTED CHANGE ORDER(S)	\$0.00
	CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	\$300,170.00
	AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	\$257,580.00
	AMOUNT EARNED ON OTHER ITEMS	\$0.00
	TOTAL AMOUNT EARNED	\$257,580.00
	TOTAL AMOUNT EARNED	\$257,580.00
	LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	(\$300,170.00)
	CLOSE OUT CHANGE ORDER AMOUNT	(\$42,590.00)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

3 - FINAL

For (Project): 2024 Utilities Program								Application Date: 11/6/2024			
Application Period: Closeout								Owner's Contract No.: 09-10103.300			
								Engineer's Project No.: 09-10103.300			
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
Miscellaneous Sanitary Sewer Repairs - Various Locations											
1	Repair Sanitary Manhole - Slurry Backfill	V.F.	7.50	\$ 2,680.00	\$ 20,100.00	7.50	\$ 20,100.00		\$ -	7.50	\$ 20,100.00
2	Replace Additional Adjusting Rings - Manhole	V.F.	1.00	\$ 2,680.00	\$ 2,680.00	1.00	\$ 2,680.00		\$ -	1.00	\$ 2,680.00
3	Remove & Replace Manhole Frame & Cover	EA.	4.00	\$ 1,050.00	\$ 4,200.00	4.00	\$ 4,200.00		\$ -	4.00	\$ 4,200.00
4	Replace 42" Diameter Manhole Cone - Slurry Backfill	EA.	4.00	\$ 6,320.00	\$ 25,280.00	3.50	\$ 22,120.00		\$ -	3.50	\$ 22,120.00
5	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	\$ 55.00	\$ 1,650.00	25.00	\$ 1,375.00		\$ -	25.00	\$ 1,375.00
6	4-Inch Concrete Sidewalk Remove & Replace	S.F.	75.00	\$ 15.00	\$ 1,125.00		\$ -		\$ -		\$ -
7	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	120.00	\$ 85.00	\$ 10,200.00	118.00	\$ 10,030.00		\$ -	118.00	\$ 10,030.00
8	Restoration - Topsoil and Sod	S.Y.	10.00	\$ 50.00	\$ 500.00		\$ -		\$ -		\$ -
TOTAL BID ITEMS 1-8						\$ 65,735.00		\$ 60,505.00		\$ -	\$ 60,505.00
Miscellaneous Storm Sewer Catch Basin Repairs - Various Locations											
9	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	375.00	\$55.00	\$ 20,625.00	375.00	\$ 20,625.00		\$ -	375.00	\$ 20,625.00
10	Repair Storm Catch Basin - Slurry Backfill	V.F.	21.00	\$3,100.00	\$ 65,100.00	19.60	\$ 60,760.00		\$ -	19.60	\$ 60,760.00
11	Replace Additional Adjusting Rings - Catch Basin	V.F.	3.00	\$3,100.00	\$ 9,300.00		\$ -		\$ -		\$ -
12	Reset Catch Basin Frame & Grate	EA.	2.00	\$1,000.00	\$ 2,000.00	2.00	\$ 2,000.00		\$ -	2.00	\$ 2,000.00
13	6-Inch Concrete Driveway Remove & Replace	S.F.	160.00	\$15.00	\$ 2,400.00		\$ -		\$ -		\$ -
14	4-Inch Concrete Sidewalk Remove & Replace	S.F.	500.00	\$10.00	\$ 5,000.00	340.00	\$ 3,400.00		\$ -	340.00	\$ 3,400.00
15	3-Inch Asphalt Driveway Remove and Replace	S.Y.	50.00	\$80.00	\$ 4,000.00		\$ -		\$ -		\$ -
16	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	90.00	\$85.00	\$ 7,650.00	88.00	\$ 7,480.00		\$ -	88.00	\$ 7,480.00
17	Restoration - Topsoil and Sod	S.Y.	115.00	\$25.00	\$ 2,875.00	110.00	\$ 2,750.00		\$ -	110.00	\$ 2,750.00
TOTAL BID ITEMS 9-17						\$ 118,950.00		\$ 97,015.00		\$ -	\$ 97,015.00
Miscellaneous Storm Sewer Repairs - Various Locations											
18	Repair Storm Manhole - Slurry Backfill	V.F.	6.25	\$3,200.00	\$ 20,000.00	4.80	\$ 15,360.00		\$ -	4.80	\$ 15,360.00
19	Replace Additional Adjusting Rings - Manhole	V.F.	1.50	\$3,200.00	\$ 4,800.00		\$ -		\$ -		\$ -
20	Remove & Replace Manhole Frame & Cover	EA.	1.00	\$1,200.00	\$ 1,200.00	1.00	\$ 1,200.00		\$ -	1.00	\$ 1,200.00
21	12" RCP Storm Pipe	L.F.	16.00	\$150.00	\$ 2,400.00	16.00	\$ 2,400.00		\$ -	16.00	\$ 2,400.00
22	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	40.00	\$55.00	\$ 2,200.00	40.00	\$ 2,200.00		\$ -	40.00	\$ 2,200.00
23	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	60.00	\$85.00	\$ 5,100.00	60.00	\$ 5,100.00		\$ -	60.00	\$ 5,100.00
TOTAL BID ITEMS 18-23						\$ 35,700.00		\$ 26,260.00		\$ -	\$ 26,260.00
Miscellaneous Hydrant Repairs - Various Locations											
24	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	\$55.00	\$ 1,650.00	30.00	\$ 1,650.00		\$ -	30.00	\$ 1,650.00
25	Remove & Replace Hydrant Assembly and Valve - Slurry	EA.	2.00	\$15,660.00	\$ 31,320.00	2.00	\$ 31,320.00		\$ -	2.00	\$ 31,320.00
26	6-Inch Concrete Driveway Remove & Replace	S.F.	140.00	\$15.00	\$ 2,100.00		\$ -		\$ -		\$ -
27	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	25.00	\$95.00	\$ 2,375.00	6.00	\$ 570.00		\$ -	6.00	\$ 570.00
28	Restoration - Topsoil and Sod	S.Y.	20.00	\$50.00	\$ 1,000.00	20.00	\$ 1,000.00		\$ -	20.00	\$ 1,000.00
TOTAL BID ITEMS 24-28						\$ 38,445.00		\$ 34,540.00		\$ -	\$ 34,540.00
Miscellaneous Water Valve Repairs - Various Locations											

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 3 - FINAL

For (Project): 2024 Utilities Program								Application Date: 11/6/2024			
Application Period: Closeout								Owner's Contract No.:			
								Engineer's Project No.: 09-10103.300			
A	B	C	D	E	F	G	H	I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)
29	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	60.00	\$55.00	\$ 3,300.00	60.00	\$ 3,300.00		\$ -	60.00	\$ 3,300.00
30	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	3.00	\$9,030.00	\$ 27,090.00	3.00	\$ 27,090.00		\$ -	3.00	\$ 27,090.00
31	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	10.00	\$150.00	\$ 1,500.00		\$ -		\$ -		\$ -
32	5-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	30.00	\$115.00	\$ 3,450.00	38.00	\$ 4,370.00		\$ -	38.00	\$ 4,370.00
33	Restoration - Topsoil and Sod	S.Y.	20.00	\$50.00	\$ 1,000.00	20.00	\$ 1,000.00		\$ -	20.00	\$ 1,000.00
TOTAL BID ITEMS 29-33						\$ 36,340.00		\$ 35,760.00		\$ -	\$ 35,760.00
Common to All Miscellaneous Utility Repairs - Various Locations											
34	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1.00	\$2,000.00	\$ 2,000.00	1.00	\$ 2,000.00		\$ -	1.00	\$ 2,000.00
35	Erosion Control - Misc. Locations	L.S.	1.00	\$1,500.00	\$ 1,500.00	1.00	\$ 1,500.00		\$ -	1.00	\$ 1,500.00
36	Crushed Aggregate Base Course	TON	30.00	\$50.00	\$ 1,500.00		\$ -		\$ -		\$ -
TOTAL BID ITEMS 34-36						\$ 5,000.00		\$ 3,500.00		\$ -	\$ 3,500.00
TOTAL BID ITEMS 1-85						\$ 300,170.00		\$ 257,580.00		\$ -	\$ 257,580.00
ADDITIONAL ITEMS											
					\$ -		\$ -		\$ -		\$ -
					\$ -		\$ -		\$ -		\$ -
TOTAL ADDITIONAL ITEMS						\$ -		\$ -		\$ -	\$ -
TOTAL ALL ITEMS						\$ 300,170.00		\$ 257,580.00		\$ -	\$ 257,580.00

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

AIA DOCUMENT G707

Bond No. 107897808

PROJECT **2024 Utilities Program**

TO (Owner)

**The Village of Hartland
210 Cottonwood Avenue
Hartland, Wisconsin 53029**

PROJECT NO:
CONTRACT FOR: **2024 Utilities Program**
CONTRACT DATE: **March 22, 2024**

CONTRACTOR: **American Sewer Services, Inc.**

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

**Travelers Casualty and Surety Company of America
13935 Bishops Drive – Suite 200, Brookfield, Wisconsin 53005**

, SURETY COMPANY,

On bond of (here insert name and address of Contractor)

**American Sewer Services, Inc.
N2768 County Road P, Rubicon, Wisconsin 53078-9713**

, CONTRACTOR,

Hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

**The Village of Hartland
210 Cottonwood Avenue, Hartland, Wisconsin 53029**

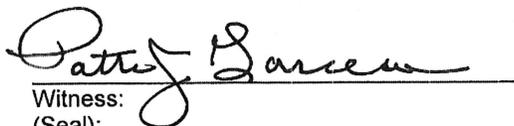
, OWNER,

As set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,

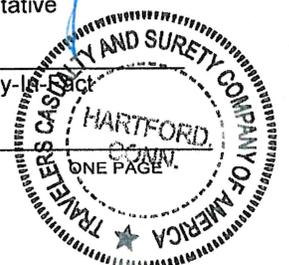
The Surety Company has hereunto set its hand this **13th** day of **November**, **2024** .

Travelers Casualty and Surety Company of America
Surety Company


Witness:
(Seal):


Signature of Authorized Representative

Title Elizabeth M. Fedyn, Attorney-in-Chief





**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Elizabeth M Fedyn** of **MILWAUKEE Wisconsin**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.
IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd day of February, 2017**.



State of Connecticut

City of Hartford ss.

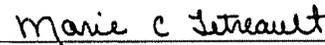
By: 
Robert L. Raney, Senior Vice President

On this the **3rd day of February, 2017**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th day of June, 2021**




Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

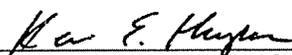
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **13th** day of **November**, **2024**




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**

WAIVER OF LIEN

Village of Hartland,
Wisconsin

November 12, 2024

FOR VALUE RECEIVED, the undersigned hereby waives all rights and claims for lien given by Chapter 779 of the Statutes, or otherwise, arising out of or under Contract Number 09-10103 with the Village of Hartland for 2024 Utilities Program in the Village of Hartland and the undersigned hereby acknowledges full payment of monies due under the above-described contract and hereby fully and finally releases and holds the Village of Hartland harmless from all claims, demands, causes of actions, damages, or liabilities of whatsoever kind arising from said contract, through November 12, 2024.

Ferguson Enterprises, Inc.


(Subcontractor Signature)

WAIVER OF LIEN

Village of Hartland,
Wisconsin

November 12, 2024

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Pro 2 Pave Inc.



(Subcontractor Signature)

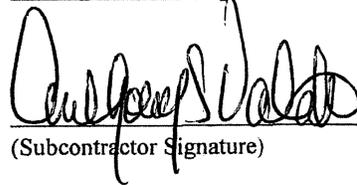
WAIVER OF LIEN

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Valente Transport, Inc.

A handwritten signature in black ink, appearing to read "Antonio Valente", is written over a horizontal line. Below the signature, the text "(Subcontractor Signature)" is printed.

(Subcontractor Signature)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R & R Insurance Services, Inc N14 W23900 Stone Ridge Drive Waukesha WI 53188		CONTACT NAME: Karen Mutter PHONE (A/C, No, Ext): (262) 574-7000 FAX (A/C, No): (262) 574-7080 E-MAIL ADDRESS: certificates@rrins.com	
INSURED American Sewer Services Inc N2768 County Road P Rubicon WI 53078		INSURER(S) AFFORDING COVERAGE INSURER A: The Continental Insurance Company NAIC # 35289 INSURER B: Valley Forge Ins Co 20508 INSURER C: National Fire Ins Co of Hartford 20478 INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 24-25 Liability

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		7012151263 AI PNC CNA75079XX WOS CNA74705XX	3/1/2024	3/1/2025	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		7012151229 AI PNC/WOS CNA63359XX	3/1/2024	3/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X		AI PNC/WOS CNA75504XX 7012151246	3/1/2024	3/1/2025	EACH OCCURRENCE \$ 10,000,000
							AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Blanket WOS WC000313 7018275850	3/1/2024	3/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
A	Contractors Pollution			7015088547	3/1/2024	3/1/2025	\$10,000 Deductible 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Project #09-10103; 2024 Utilities Program-Closeout; Village of Hartland, Waukesha County, WI; Village of Hartland, Wisconsin, its officers, employees and agents, Ruekert & Mielke, Inc., and any others required by the Supplementary Conditions are included as additional insureds in regards to General Liability, including ongoing and completed operations, and Automobile Liability per forms referenced above when required by written contract. Umbrella follows form subject to the terms and conditions of the policy provisions.

CERTIFICATE HOLDER**CANCELLATION**

pgesch@ruekert-mielke.com Ruekert & Mielke, Inc. W233 N2080 Ridgeview Parkway Waukesha, WI 53188	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Thomas McInerny/KM594 
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To: Village President & Board of Trustees
From: Tonia Smith, Fiscal Clerk
Date: January 22, 2025
RE: Voucher List

Attached is the voucher list for the
January 27, 2025 Village Board Meeting

January 27, 2025 Checks (2025 Expenses):	\$	300,065.16
January 27, 2025 Checks (2024 Expenses):	\$	68,229.40
Total Amount of all Checks:	\$	<u><u>368,294.56</u></u>

VILLAGE OF HARTLAND
VOUCHER LIST - JANUARY 27, 2025 (2025 EXPENSES)

Account Descr	Search Name	Comments	Amount
G 101-31680 ICE RINK	BIEBELS TRUE VALUE	KEROSENE	\$13.49
R 101-44100 LICENSES	DUKES BAR AND GRILL	REFUND OF AMUSEMENT GAME FEE FOR 3 DEVICES	\$75.00
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	FARIAS, KATHY	PSN DUPLICATE PAYMENT	\$53.56
G 101-31680 ICE RINK	HOME DEPOT	FITTINGS	\$20.97
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	KELLER, MATTHEW	PSN DUPLICATE PAYMENT	\$251.10
G 101-12110 PROPERTY TAX REFUNDS	M5 INVESTMENTS LLC	0758999043 2024 PROPERTY TAX OVERPAYMENT REFU	\$34,165.70
G 101-31680 ICE RINK	MENARDS- PEWAUKEE	PVC FOR ICE RINK	\$32.30
R 101-44100 LICENSES	WAUKESHA COUNTY CLERK	DOG LICENSES	\$1,260.75
G 101-12110 PROPERTY TAX REFUNDS	WAUKESHA STATE BANK	511 RENSON ROAD TAX OVERPAYMENT 0427167	\$4,398.01
			\$40,270.88
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	2025 CYLINDER USAGE	\$322.27
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$290.10
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$75.00
E 101-52300-360 VEHICLE MAINT/EXPENSE	QUICK LANE	OIL CHANGE	\$134.01
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	STATION AUTOMATION INC	ASSET MANAGEMENT	\$1,743.93
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$550.00
			\$3,115.31
AMBULANCE			
CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	10-33 VEHICLE SERVICES	PARTS FOR NEW SQ#8	\$4,090.79
			\$4,090.79
CORPORATE RESERVE EXPENSES			
FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$191.52
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$37.50
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$42.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$110.50
E 101-51500-500 PROPERTY ASSESSMENT	WI DEPT OF REVENUE (SALES TAX)	MANUFACTURING PROPERTY	\$5,756.00
			\$6,137.52
FINANCIAL ADMINISTRATION			
FIRE PROTECTION			
E 101-52200-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	HEAD LIGHT	\$105.02
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FIREMAN NOZZLE RETURN	\$17.07
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	HOSE AND NOZZLE	\$116.71
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	SURGE PROTECTOR	\$17.07
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FIREMAN NOZZLE RETURN	-\$17.07
E 101-52200-255 BLDGS/GROUNDS	BRAHM PLUMBING	UNPLUG SEWER LINE	\$907.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERY	\$169.95

Account Descr	Search Name	Comments	Amount
E 101-52200-800 CAPITAL OUTLAY	JEFFERSON FIRE & SAFETY INC	FIRE BLANKETS	\$3,229.80
E 101-52200-800 CAPITAL OUTLAY	KNOX ASSOCIATES INC	KNOX BOX SYSTEM	\$5,809.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	KNOX ASSOCIATES INC	REPAIR TECH KEY	\$0.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	MACQUEEN	KEVLAR	\$404.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$252.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$75.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	STATION AUTOMATION INC	ASSET MANAGEMENT	\$1,743.93
E 101-52200-255 BLDGS/GROUNDS	TERMINIX	PEST CONTROL	\$78.72
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$550.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$2.79
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WSFIA AREA 1	VILLAGE OF HARTLAND ANNUAL MEETING FEES	\$120.00
FIRE PROTECTION			<u>\$13,580.99</u>
GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	AMERICAN AMBULANCE ASSOCIATION	2025 MEMBERSHIP	\$578.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	METRO MUNICIPAL CLERKS ASSOC	2025 MEMBERSHIP RENEWAL	\$30.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE JOURNAL SENTINEL	SUBSCRIPTION RENEWAL	\$454.73
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$70.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$225.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICES	\$62.45
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	COPIER SERVICES	\$1,409.84
E 101-51400-395 COMMUNITY RELATIONS	SENDIKS ACCOUNT	WATER FOR BOARD ROOM	\$46.90
GENERAL ADMINISTRATION			<u>\$2,876.92</u>
INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$14.00
INSPECTION			<u>\$14.00</u>
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	BLK GEAR TIE	\$31.36
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	RETIREMENT PLAQUE	\$135.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	CUSTOM SERVICE INFORMATION	POLICY UPDATE SERVICES	\$550.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	DUKES BAR AND GRILL	DINNER FOR DEPT MEETING	\$330.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	WAIVER FORMS	\$108.65
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	VARIOUS CLOTHING ITEMS	\$454.44
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	GAS MASK	\$855.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	VARIOUS CLOTHING ITEMS	\$623.49
E 101-52100-360 VEHICLE MAINT/EXPENSE	MENARDS- PEWAUKEE	BROOM CLIPS FOR D	\$16.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$1,612.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$336.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	UNIFORM PIECES	\$537.88
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.23
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.23

Account Descr	Search Name	Comments	Amount
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$7.71
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE - TIME	TIME ACCESS/ OFFICER SUPPORT	\$1,638.00
LAW ENFORCEMENT			<u>\$7,238.99</u>
LIBRARY			
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DOTY, EMILY	MILAGE REIMBURSEMENT	\$36.22
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$263.11
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TREND MICRO	\$357.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$483.00
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	AUDIO PLAYAWAYS	\$239.97
E 101-55110-345 STAFF EDUCATION/TRAINING	WI LIBRARY ASSOC	LIBRARY LEGISLATIVE DAY 2025 REG FEE	\$45.00
LIBRARY			<u>\$1,474.30</u>
MUNICIPAL BUILDING			
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$483.00
MUNICIPAL BUILDING			<u>\$483.00</u>
NIXON SCOREBOARD UPDATE			
E 401-76196-285 CONSTRUCTION COSTS	SOUTHEAST ELECTRICAL SERVICES LLC	ELECTRICAL WORK AT NIXON PARK	\$8,476.33
NIXON SCOREBOARD UPDATE			<u>\$8,476.33</u>
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	STAIN/ BRUSHES	\$71.92
PARKS			<u>\$71.92</u>
PUBLIC WORKS			
E 101-53000-180 OTHER BENEFITS	BUCHHOLZ, AUSTIN	CLOTHING ALLOWANCE	\$56.78
E 101-53000-225 STREET LIGHTING	CA LIGHTING LENSES INC	STREET LIGHT BULBS	\$98.00
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	ROAD SALT	\$37,536.02
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	ROAD SALT	\$3,640.32
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	5W40	\$561.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$150.42
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	OIL DRUM	\$2,824.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$1,068.99
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	GS SYSTEMS INC	SCADA PROGRAM RENEWAL	\$3,681.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	SCREW DRIVERS	\$25.52
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	SCREW DRIVERS	\$5.48
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$203.85
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$357.60
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	PLOW BOLT	\$161.60

Account Descr	Search Name	Comments	Amount
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	VARIOUS HARDWARE	\$1,315.32
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	PLOW BOLT RETURNS	-\$80.80
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KM TREE SERVICE LLC	FORESTRY MOWING	\$2,062.50
E 101-53000-180 OTHER BENEFITS	MAKOSKI, NICK	CLOTHING REIMBURSEMENT	\$199.95
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	WOOD FOR PALLET RACK	\$227.07
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$84.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HYDRO HOSES	\$222.33
E 101-53000-410 STREETS GEN MAINT	STEEL CLAW INDUSTRIAL COATINGS	POWDER COAT	\$200.00
E 101-53000-430 SNOW & ICE REMOVAL	SUPPLYZONE	SNOW MACHINE CANNON KIT	\$395.94
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	CAP/FILTER	\$126.68
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	CONNECTOR	\$29.28
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	AIR DRYER	\$401.71
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FILTER	\$170.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FUEL FILTERS	\$336.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	CABIN FILTER	\$28.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	SWITCH	\$10.96
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.23
PUBLIC WORKS			<u>\$56,103.85</u>
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO CLASSES JAN	\$2,096.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	BINGO PRIZES	\$84.68
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	LITTLE HOOPER FITNESS CLASSES	\$3,192.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	POTTERY CLASSES	\$840.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$28.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$225.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.23
RECREATION PROGRAMS/EVENTS			<u>\$6,467.71</u>
REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	GFL ENVIRONMENTAL	GARBAGE FEES	\$48,358.82
REFUSE & GARBAGE COLLECTION			<u>\$48,358.82</u>
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$29.46
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	GS SYSTEMS INC	SCADA PROGRAM RENEWAL	\$3,681.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$17.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$225.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$28.00
SEWER SERVICE			<u>\$3,980.46</u>
TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$98.00

Account Descr	Search Name	Comments	Amount
TRUSTEES			\$98.00
WATER UTILITY			
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	REPAIR CLAMP	\$616.01
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$73.66
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	EH WOLF	MOTOR OIL	\$277.20
E 620-53700-674 METERS	MIDWEST METER INC	RT UNITS FOR METERS	\$95,685.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$87.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$116.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$42.50
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES	\$225.00
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO	\$28.00
E 620-53700-933 TRANSPORTATION EXPENSES	STEEL CLAW INDUSTRIAL COATINGS	POWDER COAT PEDESTAL	\$75.00
WATER UTILITY			\$97,225.37
			\$300,065.16

VILLAGE OF HARTLAND
VOUCHER LIST - JANUARY 27, 2025 (2024 EXPENSES)

Account Descr	Search Name	Comments	Amount
G 403-31897 THREE LEAF QUARRY	PROFESSIONAL SERVICE INDUSTRIE	GEOTECHNICAL CONSULT	\$5,100.00
G 403-31896 KWIK TRIP	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$4,357.25
G 403-31897 THREE LEAF QUARRY	RUEKERT & MIELKE	EROSION CONTROL	\$830.25
			<u>\$10,287.50</u>
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN CYLINDERS	\$196.21
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	VARIOUS PHARMACEUTICALS	\$61.73
			<u>\$257.94</u>
AMBULANCE			
CEMETERY PAVING - ANNEX UPPER			
E 401-79175-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
CEMETERY PAVING - ANNEX UPPER			<u>\$790.05</u>
COTTONWOOD ALTERNATIVE			
E 401-70630-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	ROADWAY DESIGN	\$223.75
COTTONWOOD ALTERNATIVE			<u>\$223.75</u>
FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	CANLINERS	\$54.00
FIRE PROTECTION			<u>\$54.00</u>
GENERAL ADMINISTRATION			
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$1,200.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$3,402.00
GENERAL ADMINISTRATION			<u>\$4,602.00</u>
KESTREL WAY			
E 401-70625-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
KESTREL WAY			<u>\$790.05</u>
LAW ENFORCEMENT			
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	EXPERIAN	CREDIT CHECK	\$6.54
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ORGANIZATION DEVELOPMENT CONSU	ASSESSMENT	\$735.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PERSONNEL EVALUATION INC	PEP TESTS	\$35.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	POMPS TIRE SERVICE INC	VARIOUS TIRES	\$4,875.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	POMPS TIRE SERVICE INC	CASING CREDIT	-\$8.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	INMATE BILLING	\$322.65
LAW ENFORCEMENT			<u>\$5,966.19</u>
LIBRARY			

Account Descr	Search Name	Comments	Amount
E 101-55110-255 BLDGS/GROUNDS	BALLANTINE, MARY	ITEMS FOR PLANTER	\$22.36
E 101-55110-255 BLDGS/GROUNDS	NEBEL, KRIS	ITEMS FOR PLANTER	\$66.10
LIBRARY			<u>\$88.46</u>
MISC SIDEWALK/CURB REPAIRS			
E 401-75010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
MISC SIDEWALK/CURB REPAIRS			<u>\$790.05</u>
MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$1,043.50
MISC STORM SEWER REPAIR			<u>\$1,043.50</u>
PARK AVENUE			
E 401-70655-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
PARK AVENUE			<u>\$790.05</u>
PRAIRIE GRASS COURT			
E 401-70640-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
PRAIRIE GRASS COURT			<u>\$790.05</u>
PUBLIC WORKS			
E 101-53000-430 SNOW & ICE REMOVAL	HOME DEPOT	MAILBOX PIECES	\$75.51
PUBLIC WORKS			<u>\$75.51</u>
RIVER GROVE LANE			
E 401-70645-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
RIVER GROVE LANE			<u>\$790.05</u>
RIVER RESERVE DRIVE			
E 401-70600-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$552.00
E 401-70600-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
RIVER RESERVE DRIVE			<u>\$1,342.05</u>
SEWER SERVICE			
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SANITARY SEWER REPAIRS	\$856.00
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	VISU-SEWER, INC.	SANITARY SEWER MAINTENANCE CLEANING	\$7,154.03
SEWER SERVICE			<u>\$8,010.03</u>
STORM SWR CATCH BASIN REPAIR			
E 401-74075-285 CONSTRUCTION COSTS	AMERICAN SEWER SERVICES, INC	2024 UTILITIES PROGRAM	\$7,504.25
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC CATCH BASIN REPAIRS	\$756.50
STORM SWR CATCH BASIN REPAIR			<u>\$8,260.75</u>
SWITCH GRASS COURT			

Account Descr	Search Name	Comments	Amount
E 401-70635-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
SWITCH GRASS COURT			\$790.05
TIF FUND EXPENSES			
E 217-58300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN	\$6,756.41
TIF FUND EXPENSES			\$6,756.41
UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$91.90
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	\$965.35
UNBUDGETED			\$1,057.25
WATER UTILITY			
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	MISC VALVE REPAIRS	\$575.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	\$475.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	STUDY WORK	\$3,258.25
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS MAINTENANCE	\$732.75
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	VARIOUS LICENSES	\$500.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMIN	\$8,342.16
WATER UTILITY			\$13,883.66
WESTLYNN COURT			
E 401-70650-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2025 PAVING PROGRAM	\$790.05
WESTLYNN COURT			\$790.05
			\$68,229.40



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization HARTLAND FARMER'S MARKET			
Street Address	City	State	Zip
Phone Number	Are you a 501(c)3 Organization?		Yes No
Event Contact Person (First & Last Name) SHERRY MYERS			
Address	City	State	Zip
4447 VETTELSON RD	HARTLAND	WI	53029
Email	Phone Number	Day of Event Phone Number	
SLMYERS1@WI.RR.COM	262-367-3675	262-719-0693	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION			
Name of Event	Date(s) of Event		
HARTLAND FARMER'S MARKET	SUNDAYS JUNE - OCTOBER		
Event Start Time	Event End Time		
9AM	1PM		
Location of the Event* PUBLIC LOTS - PAWLING AVE.			
Will your event take place in a Village of Hartland Park?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>			

OTHER INFORMATION			
Generally describe your event and its purpose FARMER'S MARKET			
Estimated Number of Participants	Spectators	Vendors	
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will you be selling/serving food?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, how many food trucks will be at the event?			
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>			Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does the event involve amplified music?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, will the amplified music be a:			Band <input type="checkbox"/> DJ <input type="checkbox"/>
Hours of amplified music:			
<i>Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.</i>			
Is street closure requested?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Hours of street closure:			
Diagram for Street Closure Provided?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Will you need barricades provided by the Village for your event?			Yes <input type="checkbox"/> No <input type="checkbox"/>
How many barricades needed for your event?			
"Road Closed" signs requested?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>			Yes <input type="checkbox"/> No <input type="checkbox"/>
Will you be providing portable restrooms and wash stations?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants?

Yes No

If yes, where will parking be available?

Will you provide a dumpster/clean-up services?

Yes No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?

Yes No

Will you have an emergency plan in the event of severe weather?

Yes No

Will the event require first aid and/or emergency responders?

Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Sherry L. Myers
Signature of Applicant

1/16/25
Date

For staff use only

Park/Rec. Board approval, if necessary, on:

Village Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	1-20-25		<i>[Signature]</i>	
Fire	1/20/26		<i>[Signature]</i>	
Police				
Public Works	1/20/25		<i>[Signature]</i>	
Rec	1/21/25		<i>[Signature]</i>	

Fees

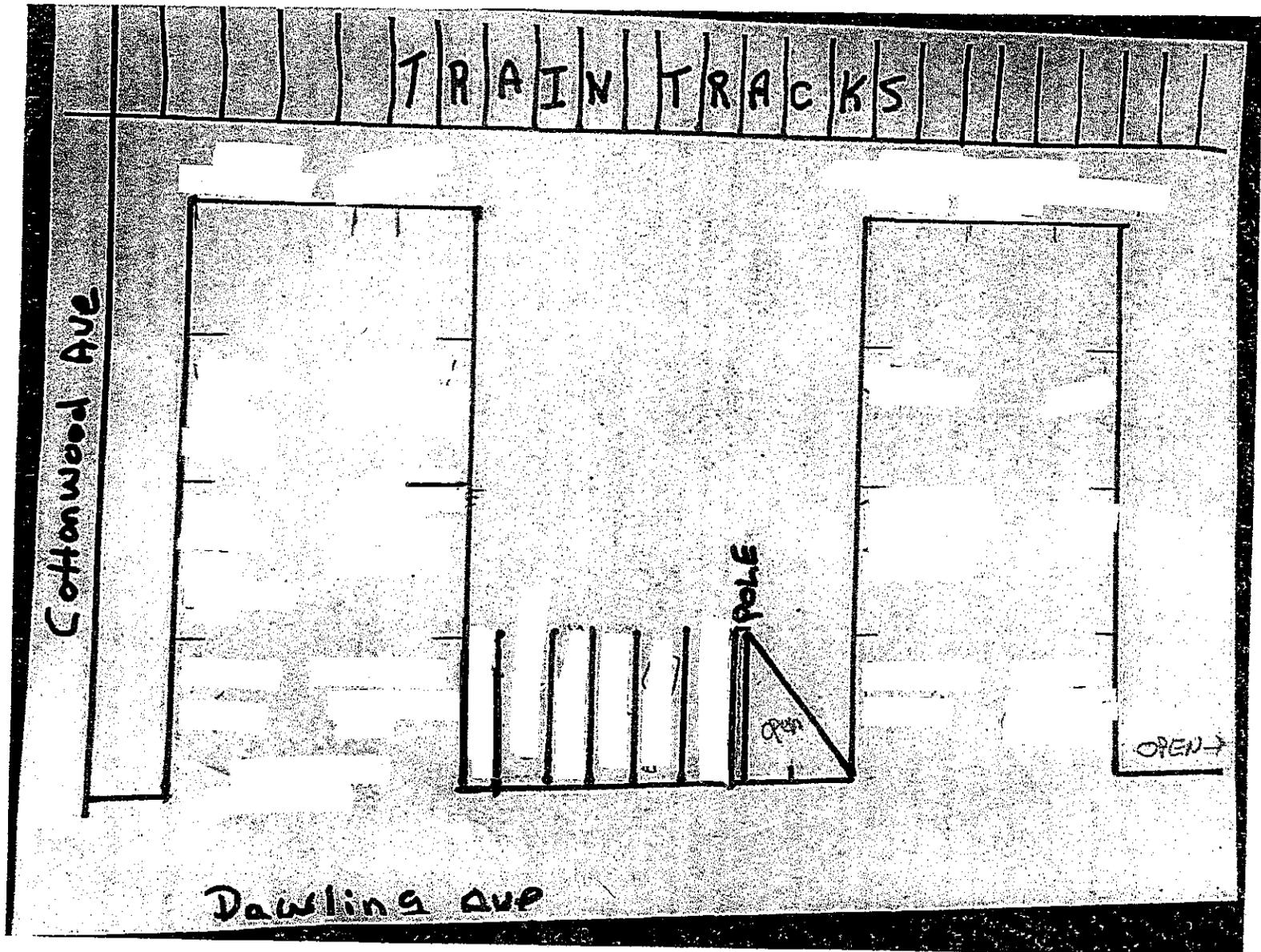
_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES _____
_____ Park Facility Fees	_____ Temp. Bartender's	
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

[Signature]
Village Administrator approval

1/21/2025
Date

2025



18 vendors

Pick up

VILLAGE OF
HARTLAND
WISCONSIN
EST. 1892

July 1, June 30,
2024-2026

APPLICATION FOR:

REGULAR OPERATOR LICENSE
To serve fermented malt beverages and intoxicating liquors
License expires June 30, 2026

NEW APPLICANT (\$50) RENEWAL APPLICANT (\$40)
(Not applicable after 8/31/24)

Regular Operator License Only \$50.00

Renewal: \$40.00

Total Amount: 50.00

Date Paid: 1-7-24

Receipt No.: 261108

PRINT the answers to the following questions fully and completely:

Name Timothy Christian Groves
(First, Middle, Last)

Date of Birth: 10/09/97 Driver's License No. and State: [REDACTED]

Address: W340N4732 Jaekles Dr

City, State, Zip: Nashotah, WI, 53058

Home Phone Number: (262)420-8485 Citizen of United States? Yes No

How long have you lived at this address? 5 years

List all previous residences for the past 10 years: (City and State Only) Pewaukee WI,
Richfield WI

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?
Duke's Bar and Grill

CHECK ONE:

- I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)
- I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.
- I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

Please Circle One Answer

- 1. Illegal purchase, sale or providing of intoxicating liquor or beer? YES NO
- 2. Violation of closing hours at a licensed premise? YES NO
- 3. Any other violation of laws pertaining to alcoholic beverages? YES NO
- 4. Disorderly conduct or criminal damage to property that occurred at a licensed establishment? YES NO
- 5. Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages? YES NO
- 6. Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)? YES NO
- 7. Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m))? YES NO
- 8. Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU? YES NO

DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN? YES NO

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

<u>Date</u>	<u>Nature of Offense</u>	<u>Location: City, County and State</u>

Please list additional convictions or other pertinent information below:

Approval by Municipal Authority

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 01/14/25 by [Signature] Title Police Chief
 (Date) (Signature of Proper Local Official)

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN

§

WAUKESHA COUNTY

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.



(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

NOTICE:

TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:

If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Timothy Groves

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
01/02/2025



Expiration Date
01/02/2027



Certificate #
WI-00633403

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.



Village of Hartland

210 Cottonwood Ave, Hartland, WI 53029

www.villageofhartland.wi.gov

To: Village Board	Date: 01/22/2025
Submitted By: Chief Misko	
Subject: Surplus Taser Equipment	

Details:

The police department has transitioned to the new Taser 10 platform and I am seeking approval to surplus our Taser X26P equipment as identified below in the Financial Remarks.

Financial Remarks:

The Hutisford Police Department would like to purchase 2 Taser X26P's for \$350 each. The remaining 13 Taser X26P's that do not have a critical fault error message will be sold to Accredited Security which is a refurbished Taser distributor for \$200 each. The 4 X26P's that have a critical fault error message will be returned to Axon for \$100 each. Each X26P package will consist of a Taser handle, battery, and cartridge.

Any spare X26P batteries and cartridges will be placed on the Wisconsin Surplus Online Auction website. Anything not purchased during the auction will be sold to Accredited Security for \$10.00 per battery and \$5.00 per cartridge.

Options & Alternatives:

1. Approve the request to surplus the Taser X26P equipment.
2. Deny the request to surplus the Taser X26P equipment.

Executive Recommendation:

Approve the request to surplus the Taser X26P equipment.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Memo Date: January 6, 2025
Village Board Item Number: 5	Meeting Date: January 13, 2025
Submitted By: Ryan Bailey	
Subject: Food Truck Ordinance update	
Details: Staff has updated some of the language in regards to food trucks at Private businesses/on private property. We would like to update the language to say the Village Manager can approve these. We've only had 1 food truck and that's at Gristmill. The Special Events food trucks will still run through normal approval of the Village Board. The reason for the request is that if a business wants to have a food truck sometimes it's hard to make a Village Board meeting with the timing of their desired food truck. Again, this will only be for the one time permits or annual permits at a business. If Food Truck usage picks up we can always revisit this change but staff would be reviewing and approving any food trucks that ARE NOT special events.	

Financial Remarks: No financial Impact

Options & Alternatives:

1. Update policy/ordinance to allow Village Manager approval
2. Keep policy as is.

Executive Recommendation: Staff recommends update to Food Truck policy as requested by staff.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE VII.
OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
REGULATING MOBILE FOOD VENDORS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: §22-169 through §22-172 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND are hereby amended with the following regulating Mobile Food Vendors:

ARTICLE VII. – MOBILE FOOD VENDORS

• **Sec. 22-169 - License Required.**

(A) No Mobile Food Vendor shall sell any food whatsoever in the Village of Hartland without first obtaining an approved license from the Village ~~Board~~ Manager or their designee unless exempted in this section. The following are exempt from Mobile Food Vendor license requirements:

1. Home delivery of food or beverage items.
2. Temporary food stands or produce stands which are regulated by a solicitors’ permit, outdoor establishment permit or by other Village codes.
3. Rentals at Village facilities where Mobile Food Establishment services are not available to the public.
4. Where the Mobile Food Establishment is exclusively serving a private event not open to the general public on private property.

(B) All Vendors shall be licensed for such use by the Waukesha County Health Department and all other applicable agencies. Mobile Food Vendors shall acquire the appropriate licenses and permits for any additional food items not required under this subchapter if deemed necessary by the Waukesha County Health Department.

(C) A license shall be applied for annually. A permit, when granted, shall be displayed at all times by the Mobile Food Establishment or business. The license shall be valid from January 1 of each year. All licenses shall expire on December 31 each year. ~~Applications for renewals shall be handled in the same manner as original applications but may be approved by the Village Manager or their designee.~~

(D) Mobile Food Vendors are not allowed to engage in any business activity on the Village streets without approval from the Village ~~Board~~ Manager or their designee. They are allowed on

private property with written permission and as allowed by the Village Board for the Farmers Market and Special Events. ~~The licensee may not be located on one street or one private property lot for more than 8 hours within a 24 hour period. This time restriction does not apply to Village Board authorized permits for the Farmers Market or Special Events.~~

(E) Mobile Food Vendors are allowed to operate in the Village Monday through Sunday between 7:00 a.m. and 11:00 p.m.

(F) A license shall be issued to a person or legal entity. A license shall not be transferable. A license is valid for one vehicle only for each daily permit and shall not be transferrable between vehicles.

(G) Any Mobile Food Vendor shall fully and without haste comply with any order of the Police Department Officer or Fire Department Officer to ensure the safety of the public. Failure to comply may result in suspension or revocation of the license and/or issuance of a citation as allowed by law.

(H) The number of licenses allowed to be issued per year and the fee for a license as herein provided shall be as set forth and modified from time to time from the Village Board by Resolution.

- **Sec. 22-170 - Application Process.**

(A) Any person desiring to operate a Mobile Food Establishment shall apply for a license and pay the established license fee. The application shall be sworn to by the applicant and filed with the Village and shall contain such information as the Village shall require for the effective enforcement of this section and the safeguarding of the residents of the Village from fraud, misconduct or abuse.

(B) In approving a license, the Village [Board Manager](#) may impose such conditions as it deems appropriate to protect the public health, safety and general welfare. ~~Subsequent annual renewals of a license may be processed administratively without additional Village Board approval if the conditions of the original license issuance are maintained at the discretion of the Village Manager or designee.~~

- **Sec. 22-171 - Application Requirements.**

...

- **Sec. 22-172 - Revocation or Suspension of License.**

(A) The Village Board [or Village Manager](#) may revoke or suspend any license issued under this subchapter for violation by any Property Owner/Business holding the license, Vendor or the Vendor's employee or agent of any provision of State law or Village ordinance which renders future vending contrary to the public health, safety or welfare; or for fraud or misrepresentation in solicitation under this chapter. Prior to revocation or suspension, the Village shall send written

notice to the address on the license about the concerns or issues and provide 15 days for the Property Owner/Business and Vendor to correct the issue or concern to the satisfaction of the Village. If the concern is not addressed within 15 days from the date of mailing the letter, the Village may place the issue of revocation and or suspension before the Village Board for possible action. The Property Owner/Business Vendor and/or their agent may appear before the Village Board to present information and respond to the issues of concern. The Clerk shall send written notice to the Property Owner/Business at the address on the application about the date and time of the meeting for consideration of the matter. Said notice shall be post marked at least 5 days prior to the Board meeting.

(B) An exception to this process exists in that any Public Health, Hartland Police or Fire Officer may immediately order the Mobile Food Vendor to stop service and the Mobile Food Vendor shall not restart again until deemed safe by the appropriate authority if said public health, Hartland Police or Fire Officer identify an immediate risk to the public health, safety or welfare of the community from the operation of the mobile food vendor.

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

Passed and approved this ____ day of _____, 2024.

VILLAGE OF HARTLAND

By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

Santee Policello, Village Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE VII.
OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
REGULATING MOBILE FOOD VENDORS

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2. Temporary food stands or produce stands which are regulated by a solicitors’ permit, outdoor establishment permit or by other Village codes.
3. Rentals at Village facilities where Mobile Food Establishment services are not available to the public.
4. Where the Mobile Food Establishment is exclusively serving a private event not open to the general public on private property.

(B) All Vendors shall be licensed for such use by the Waukesha County Health Department and all other applicable agencies. Mobile Food Vendors shall acquire the appropriate licenses and permits for any additional food items not required under this subchapter if deemed necessary by the Waukesha County Health Department.

(C) A license shall be applied for annually. A permit, when granted, shall be displayed at all times by the Mobile Food Establishment or business. The license shall be valid from January 1 of each year. All licenses shall expire on December 31 each year.

(D) Mobile Food Vendors are not allowed to engage in any business activity on the Village streets without approval from the Village Manager or their designee. They are allowed on private property with written permission and as allowed by the Village Board for the Farmers Market and Special Events.

(E) Mobile Food Vendors are allowed to operate in the Village Monday through Sunday between 7:00 a.m. and 11:00 p.m.

(F) A license shall be issued to a person or legal entity. A license shall not be transferable. A license is valid for one vehicle only for each daily permit and shall not be transferrable between vehicles.

(G) Any Mobile Food Vendor shall fully and without haste comply with any order of the Police Department Officer or Fire Department Officer to ensure the safety of the public. Failure to comply may result in suspension or revocation of the license and/or issuance of a citation as allowed by law.

(H) The number of licenses allowed to be issued per year and the fee for a license as herein provided shall be as set forth and modified from time to time from the Village Board by Resolution.

- **Sec. 22-170 - Application Process.**

(A) Any person desiring to operate a Mobile Food Establishment shall apply for a license and pay the established license fee. The application shall be sworn to by the applicant and filed with the Village and shall contain such information as the Village shall require for the effective enforcement of this section and the safeguarding of the residents of the Village from fraud, misconduct or abuse.

(B) In approving a license, the Village Manager may impose such conditions as it deems appropriate to protect the public health, safety and general welfare.

- **Sec. 22-171 - Application Requirements.**

...

- **Sec. 22-172 - Revocation or Suspension of License.**

(A) The Village Board or Village Manager may revoke or suspend any license issued under this subchapter for violation by any Property Owner/Business holding the license, Vendor or the Vendor's employee or agent of any provision of State law or Village ordinance which renders future vending contrary to the public health, safety or welfare; or for fraud or misrepresentation in solicitation under this chapter. Prior to revocation or suspension, the Village shall send written notice to the address on the license about the concerns or issues and provide 15 days for the Property Owner/Business and Vendor to correct the issue or concern to the satisfaction of the Village. If the concern is not addressed within 15 days from the date of mailing the letter, the Village may place the issue of revocation and or suspension before the Village Board for possible action. The Property Owner/Business Vendor and/or their agent may appear before the Village Board to present information and respond to the issues of concern. The Clerk shall send written notice to the Property Owner/Business at the address on the application about the date and time of the meeting for consideration of the matter. Said notice shall be post marked at least 5 days prior to the Board meeting.

(B) An exception to this process exists in that any Public Health, Hartland Police or Fire Officer may immediately order the Mobile Food Vendor to stop service and the Mobile Food Vendor shall not restart again until deemed safe by the appropriate authority if said public health, Hartland Police or Fire Officer identify an immediate risk to the public health, safety or welfare of the community from the operation of the mobile food vendor.

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

Passed and approved this ____ day of _____, 2024.

VILLAGE OF HARTLAND

By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

Santee Policello, Village Clerk



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 1/21/2025
Village Board Item Number: 6	Date: 1/27/2025
Submitted By: Sandee Policello, Clerk	

Subject: Ordinance amending Sec. 10-208 of the Municipal Code Pertaining to Special Event Permits

Details: At its meeting on January 13, 2025, the Village Board agreed to change the requirement that special event permit applications must be submitted at least 60 days prior to the event. The proposed language for Sec. 10-208 would allow applications to be submitted less than 60 days prior to an event; they will be subject to denial by village staff or the village board.

Financial Remarks: There are no financial consequence to the proposed change

Options & Alternatives: If the language in the ordinance is not adopted, all special event applications must be submitted at least 60 days prior to the event.

Executive Recommendation: Staff recommends adopting the proposed ordinance to amend the language in sec. 10-208 to allow for special event applications to be submitted less than 60 days prior to a special event.

AN ORDINANCE AMENDING SECTION 10-208 OF THE VILLAGE OF HARTLAND MUNICIPAL CODE PERTAINING TO SPECIAL EVENT PERMITS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: Chapter 10 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND is hereby amended as follows:

Article VI. Special Event Permits

Section 10-208 – Permit; when required.

Prior to application, no person shall allow or conduct a special event unless a permit has first been issued.

...

(2) Completed applications ~~shall are to~~ be submitted to the village clerk at least 60 days prior to the scheduled date of the special event; applications received less than 60 days prior to the event are subject to denial by village staff or the village board.

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This Ordinance shall take effect and be in full force after adoption and publication.

Adopted this _____ day of _____, 2025.

VILLAGE OF HARTLAND

By: _____ Jeffrey Pfannerstill, Village President

ATTEST:

By: _____ Sandee Policello, Village Clerk

STATE OF WISCONSIN

WAUKESHA COUNTY

VILLAGE OF HARTLAND

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 10-208
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO SPECIAL EVENT PERMITS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: Chapter 10 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND is hereby amended as follows:

Article VI. Special Event Permits

Section 10-208 – Permit; when required.

Prior to application, no person shall allow or conduct a special event unless a permit has first been issued.

...

- (2) Completed applications are to be submitted to the village clerk at least 60 days prior to the scheduled date of the special event; applications received less than 60 days prior to the event are subject to denial by village staff or the village board.

SECTION 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remainder of such ordinance.

SECTION 3: This Ordinance shall take effect and be in full force after adoption and publication.

Adopted this _____ day of _____, 2025.

VILLAGE OF HARTLAND

By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

By: _____
Santee Policello, Village Clerk



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Memo Date: January 17, 2025
Village Board Item Number: 7	Meeting Date: January 27, 2025
Submitted By: Ryan Bailey	
Subject: Hiring of Ruekert & Mielke for Right-of-way verification on Cottonwood Ave.	
Details: Cottonwood avenue will be going through a complete re-design and re-build in the next several years. Staff is looking into having the power lines buried, and making cottonwood a more attractive road with terraces and greenspace. R&M needs to confirm right of ways with survey's and CSM's and field work to verify what spaces we can truly use as Right of Way. Once we have all of this, it would help proceed with drawings and redesign to make cottonwood a much more attractive road.	

Financial Remarks: Cost of \$10,200 would come out of Capital Projects fund balance.

- Options & Alternatives:**
- 1. Hire R&M to continue down the path of improving cottonwood ave.**
 - 2. Keep cottonwood avenue how it is for the road and sidewalk when we improve it down the road.**

Executive Recommendation: Hire R&M to review the Right of Ways to see what improvements to cottonwood can be done.

January 17, 2025

Mr. Ryan Bailey, CPA
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Cottonwood Avenue Right-of-Way Verification

Dear Mr. Bailey:

A concept plan for Cottonwood Avenue between E. Capitol Drive and the CPKC railroad tracks was developed and discussed with staff. The concept plan used readily available county mapping data to draw in the right-of-way and property boundaries for this corridor. This data is not always 100% accurate.

Prior to the Village moving forward with additional design work or engaging private utility companies, we are recommending that the Village authorize us to perform additional verification research and field work to verify the property lines and right-of-way (cadastral) for this project corridor. This work includes property document research for plats and CSMs, field work to survey property boundaries and lot corners, and mapping of the verified cadastral to be utilized for concept planning and future design.

This right-of-way or cadastral verification is something that is required to be done when and if the Village moves forward with ultimate design of the project. We are proposing that this work be completed now so that we are presenting accurate conceptual drawings during any initial meetings that are being held. The same data will be able to be used for the actual design of the project.

The total proposed fee for all work is \$10,200. We will only charge the time that it takes to complete the work. This work will be completed under the terms and conditions and rates of our 2025-2027 Engineering Services Agreement.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Tom Jenson, Village of Hartland
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 1/20/2025
Village Board Item Number: 8	Date: 1/27/25
Submitted: Chief Jambretz	
Subject: ALS agreement with the Village of Merton Fire Department	

Details: Hartland Fire Department has been doing ALS intercepts with the Village of Merton Fire department. We are entering this agreement so that we can receive payment from Medicare/ Medicaid for any calls that we help Merton out with. If we are called and we transport the patient, we receive the whole bill if we just perform ALS procedures and Merton transports, we will receive half what Medicare/ Medicaid pays. Merton Carries their own ALS supplies but need our assistance to use them. Only if we transport will we use our ALS supplies.

Financial Remarks: Hartland Fire will receive half of the payment from Medicare/ Medicaid for any intercepts from the Village of Merton.

Options & Alternatives: None

Executive Recommendation: HFD recommends signing the agreement so we can return half of ALS payments to the Village of Hartland.

Advanced Life Support Agreement

VILLAGE OF HARTLAND and the VILLAGE OF MERTON desire to demonstrate their commitment to providing the best possible care to their patients by entering into this Advanced Life Support Intercept Agreement.

VILLAGE OF HARTLAND agrees to provide the VILLAGE OF MERTON with Advanced Life Support (ALS) intercept service when the VILLAGE OF MERTON requests such service and the VILLAGE OF HARTLAND has resources available to provide an ALS intercept. When such response is requested and provided to the VILLAGE OF MERTON recipients of Medicare, Medicare HMO, Medicaid, Medicaid HMO, Veteran's Administration (VA), and any other institutions that have documented requirements requiring joint billing by the transporting agency, the billing procedures outlined within this Agreement will be followed.

1. When VILLAGE OF HARTLAND provides ALS care and the VILLAGE OF MERTON transports the patient in their vehicle:

- a) The VILLAGE OF MERTON will be responsible for the billing and collection associated with the ALS service provided by VILLAGE OF HARTLAND as required by the Centers for Medicare & Medicaid Services (CMS) regulations.
- b) The VILLAGE OF HARTLAND shall provide to the VILLAGE OF MERTON or their billing company, a copy of the ALS provider's invoice and patient care report (PCR) within 21 days of the date the request has been received.
- c) The VILLAGE OF MERTON will pay to the VILLAGE OF HARTLAND a flat fee (such amount is equal to 50% of the current Centers for Medicare and Medicaid Services (CMS) ALS2 reimbursement fee schedule amount (HCPCS code A0433) for each intercept performed within the Village of Merton. This amount is due payable to the VILLAGE OF HARTLAND within 90 days of the date of the invoice). In the event that no revenue is collected, no fee shall be due to the VILLAGE OF HARTLAND.
- d) The VILLAGE OF MERTON will be entitled to all mileage reimbursement received under the Centers for Medicare and Medicaid Services (CMS) fee schedule.
- e) It is understood that the VILLAGE OF HARTLAND CMS numbers shall only be used by the VILLAGE OF MERTON to file a claim when the VILLAGE OF HARTLAND was involved in a VILLAGE OF MERTON transport.

2. Transports **not** involving patients with Medicare, Medicare HMO, Medicaid, Medicaid HMO, Veteran's Administration (VA), and any other institutions that have documented requirements requiring joint billing by the transporting agency will be billed independently by each ambulance service for the services that were provided to the patient.

3. The VILLAGE OF HARTLAND is not responsible for stocking any ALS medical supplies, equipment, or medications for the VILLAGE OF MERTON.

This agreement will become effective as of the date that the agencies sign this Agreement. The Agreement will remain in effect until either party provides the other signatories of the agreement a thirty (30) day written notice of cancellation or request for medication. Such written notice shall be sent to the signatories official business address.

Dated this _____ day of _____, 20____

Dated this 7th day of January, 2025

VILLAGE OF HARTLAND

VILLAGE OF MERTON

Signature

Signature

Print Name

Print Name

Title

Title

Phone

Phone

Billing Company

Billing Company

Address

Address

City, State

City, State

Phone

Phone



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 1/21/2025
Village Board Item Number: 9	Date: 1/27/2025
Submitted By: Tom Jenson, DPW Interim Director	
Subject: Discussion and consideration to award Big Fish Contracting the contract for salt dome roof replacement for a sum of \$50,475.00	

Details: In the last two years the DPW has budgeted to make necessary repairs to the existing salt dome at the DPW, last year the salt dome walls were repaired leaving the roof to be replaced this year. The Village of Hartland DPW has recently sought proposals from multiple contractors for the replacement of the salt dome roof. Big Fish Contracting came in as the lowest qualified bidder for the proposed work.

Financial Remarks:
This will come from CIP budgeted funds

Options & Alternatives:

Executive Recommendation: Staff recommends awarding Big Fish Contracting for the replacement of the salt dome roof for the sum of \$50,475.00



Estimate

6102 County Road Q
Colgate, WI 53017

1/16/2025	10688
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Ph: 262 470 1114 Fax: 262 361 8230
office@bigfishcontracting.com
www.bigfishcontracting.com

Wisconsin Dwelling Contractor Certification ID 1424873
Wisconsin Building Contractor Registration Expires 08/02/2025

Customer
Village of Hartland Jake Schlafer 701 Progress Dr Hartland, WI 53029



Item	Description	Total
New CertainTeed Roof	<p>Protection of all landscaping with poly tarps including protection of any exterior home contents by hanging poly tarps from gutter eave where possible.</p> <p>Complete tear-off and removal of existing shingles and roofing components. Roofing Responsibly Recycling Program of all asphalt, metal, and wood. Inspect structural integrity of existing decking. (83.00 per sheet of 1/2" OSB. 8.50 per Lnft to replace 1x slat boards.)</p> <p>OWENS CORNING SELECT SHINGLE MASTER INTEGRITY ROOFING SYSTEM Install custom bent metal transition flashing at roof to concrete wall transition over the concrete cap Remove existing siding, install new step flashings on dormers, Reinstall existing siding - Option to upgrade to new CertainTeed Restoration Classic Double 4" Standard Color vinyl siding (Add: 1,360.00) Install 3' of Owens Corning Winterlock Leak-barrier Ice & Water shield at eave over metal flashing and at roof to wall transition by dormers Install OC Roof Runner Synthetic underlayment Install OC Swift-start self-sealing starter strip Install Owens Corning Dimensional Shingle with 50 year lifetime warranty</p>	50,475.00
<p>All workmanship is guaranteed with a 10 year warranty. Payments are to be made as follows: 100% upon completion unless otherwise stated</p>		Total

All material is guaranteed to be as specified. The work will be in accordance with drawings, completed in a timely workmanlike manner up to or above the industry standards.

Acceptance of Proposal

By signing this agreement, it is understood that this shall become a legally binding contract. Payment for the above work is outlined above

Big Fish Contracting LLC

Homeowner

Date

By signing this agreement, it is understood that this shall become a legally binding contract. Payment for the above work shall be due upon completion. In the event that the payment is not received within 10 days after completion, any remaining balance shall be subject to a late fee of 2% per month from the day of completion. Customer shall also be responsible for the cost of collection of debt and will be additionally liable for all court costs, collection agency, attorney and legal fees



Estimate

6102 County Road Q
Colgate, WI 53017

1/16/2025	10688
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Ph: 262 470 1114 Fax: 262 361 8230
office@bigfishcontracting.com
www.bigfishcontracting.com

Wisconsin Dwelling Contractor Certification ID 1424873
Wisconsin Building Contractor Registration Expires 08/02/2025

Customer
Village of Hartland Jake Schlafer 701 Progress Dr Hartland, WI 53029



Item	Description	Total
	Install all new Slant Back Static Mushroom Louvers Install Owens Corning Shadow Ridge ridge cap shingles. Include Owens Corning 4 star Select Shingle Master Warranty Removal of existing rubber roofing membrane or existing flat roof membrane and flat roof components. Install brown board with round plate fasteners to prep for rubber roof. Install TPO rubber roofing membrane with Mule-Hide solvent based bonding adhesive. Install all necessary flashings, seam tape and termination bars Removal of all debris Includes cleaning of gutters, magnetic sweep of yard, mulch beds, driveways and walkways.	
All workmanship is guaranteed with a 10 year warranty. Payments are to be made as follows: 100% upon completion unless otherwise stated		Total \$50,475.00

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