

PARK AND RECREATION BOARD MINUTES
MONDAY JANUARY 6, 2025
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Shaunta' de Boer, Kathy Van Thiel, Randy Ferrell, Nick Miller, Rick Conner, and Craig Eisenhut.

Others: Sara Rennekamp, Tom Jenson, and Leo Jungbluth

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

None.

1. Consideration of a motion to approve the Park and Recreation minutes of December 2, 2024.

Motion (Eisenhut/de Boer) to approve the December 2, 2024, minutes. Carried (7-0).

Recreation –

2. Discussion and consideration for update to the Special Event Permit Application-

Rennekamp explained this came up a few months ago and the change that they want to make is to add that applications turned in sooner than 60 days prior to event are subject to denial by Village staff or the Village board. She said this gives the Park Board and Village Board the right to deny an event if the paperwork is turned in late. She said they would also like to add check boxes for whether it is new or a renewal so if it is a renewal they know what it is about. Brief discussion on the Special Event application.

Motion (Ferrell /Conner) to approve the update to the Special Event Application. Carried (7-0).

3. Discussion and consideration for Special Event Ice Age Habitat Restoration, January 24-25, 2025, with fees waived-

Rennekamp explained that she did receive the paperwork for the restoration project coming up and the staff person that she worked with last time came in late, but she did not communicate the 60-day requirements. Rennekamp said the details are in the paperwork, they will be removing non-native brush from the Hartland Marsh preserve property to enhance hiking. They will be serving lunch and will bring in a port-a-potty in the parking lot. It was stated that DPW is working there right now. It was stated that the Village did donate to the restoration project.

Motion (Ferrell/Eisenhut) to approve the Special Event for Ice Age Habitat Restoration, January 24-25, 2025, with the fees waived. Carried (7-0).

4. Discussion and consideration for Special Event Hometown Celebration, June 26-29, 2025-

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Rennekamp said a few updates to this annual event. She said they are bringing in a carnival and the event will stretch into Thursday, so it will be Thursday night, Friday night, Saturday afternoon and night and then the parade will be on Sunday. Rennekamp said Bela-Cain will be coming back on Saturday, Mount Olive will be coming on Friday night, and Thursday will be from the Thursday concert series. She said she typically does not book those until Mid-January, so she does not know the band for Thursday yet. She will be going with Beer Capitol for the Miller products for beer. She said there is a slight change for ice. They will not have a trailer like they had last year which was a nightmare and there will not be a bar 2. She said the carnival will replace the Kids zone and we are refining what we have and making t-shirts. Thursday for the Carnival is the p.m. and are scheduled to go until 11pm, but they might shut down early if it is slow. Friday will be 4-11pm and then Saturday will be noon-11pm. A brief discussion on the beer left over from last year and again ordering beer cans this year. Discussion on the possibility of having a band at the bandshell on Sunday after the parade and use the beer garden to get rid of any left-over beer since the Village will be running the beer garden. Rennekamp said they normally take everything down on Sunday because the tent is picked up on Monday morning. Discussion on possibly having band and Beer Garden after parade.

Motion (Eisenhut/de Boer) to approve Special Event Hometown Celebration as described. Carried (7-0).

5. Discussion and consideration for Hometown Celebration expenditures for 2025-

Rennekamp went through the expenditure list.

- a. Not to exceed \$20,000 to Beer Capital due June 30, 2025.
- b. \$19,000 to Five Star Fireworks Co: \$4,095.93 due March 15, 2025, \$14,500 due July 29, 2025.
- c. \$16,383.72 to Area Rental: \$4,095.93 deposit, \$12,287.79 due May 23, 2025.
- d. \$9,000 to Bella Cain: \$1,000 deposit, \$8,000 due on June 28, 2025.
- e. \$3,500 to Mt. Olive on June 27, 2025.
- f. \$3,105 to Port a John on June 26, 2025.
- g. \$1,508 to Home City Ice on June 4, 2025.

Motion (Conner/Van Thiel) to approve the Hometown Celebration expenditures for 2025. Carried (7-0).

Public Works –

6. Discussion and possible consideration of budgeted electrical contract for Nixon Parks new scoreboard and the flagpole light-

Jungbluth stated he and DPW Director Jenson met with four contractors, Lyons, JD electric, Southeast and a fourth one. They will be installing power from the hardball canteen to the original scoreboard post, they will also put a new light in the flagpole. They will also be burrowing underground straight across the field. He said it is the least expensive for the wiring and the shortest route. Regarding the flagpole light, they will put a little patio by the light for the Wall that heals benches and two trash containers to sit on. The benches were taken back to Arrowhead so they could repair them. The contractor is looking to do the boring soon.

Motion (Miller/Eisenhut) to approve the budgeted electrical contract for Nixon Parks new scoreboard and the flagpole light. Carried (7-0).

7. Discussion on Hartbrook and Nixon parks merry go round painting and repair.

Jungbluth said the merry go rounds will be pulled off for winter and they need to be repainted and repaired. He spoke with a powder coat person regarding the small Nixon merry-go-round. It will cost a lot because it would be a lot of prep work because it is galvanized metal with a plastic coat on it. He said he would like to have it powder coated, but it does not seem realistic for our budget. Jungbluth said they will have to take them both off and have someone work on them.

8. Discussion on the budgeted park bubbler replacement-

Jungbluth said they replaced two last year and they are thinking about doing the one at Penbrook this year because it seems to be the most problematic as well as the one at the triangle bathroom. He said they have also been asked to put a new one in at the Beer Garden with a dog dish at the bottom of it, but they are a little more money than what they budgeted for.

Other items for Consideration-

9. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

None.

- Jungbluth said they are currently working on clearing invasive species at the Cottonwood Wayside by the trail and the retention ponds.
- Jenson – an old tree in Nixon needs to be taken down as it is 85% dead. There will probably be comments on it as it is about a 150-yr old tree, but it is more of a hazard.
- Rennekamp – winter pickleball starts tomorrow at Hartland North and t-ball registration starts in a few weeks.

10. Adjourn -

Motion (Eisenhut/Conner) to adjourn. Carried (7-0).

Meeting adjourned at 7:34 pm.

Respectfully submitted By Recording Secretary,
Deidre Bushey - Deputy Clerk