

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, JANUARY 27, 2025 · 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, Kajil Sharp – FD, DPW Director Jenson, Deputy Chief DeBarge, Lt. Southern, Officer Hendriksen, State Representative Barbara Dietrich

Administration of Oaths: President Pfannerstill administered oaths to Deputy Chief Brian DeBarge, Lt. Southern and Officer Hendriksen

Public Comment: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

State Representative Dietrich introduced herself. This is her 4th session to serve in the state legislature. The April election will have a voter ID referendum on the ballot. She said a Constitutional amendment was introduced today for first consideration to shore up the line-item veto power of the governor, who has the strongest veto power in the country; it will need a second affirmative vote in the assembly before it goes to referendum. She will be holding listening sessions, the first in Oconomowoc with State Senator Kapinga will be Thursday night.

Leslie Doer, spoke representing the Hartland Community Band, which is a volunteer, non-profit organization. 2024 is the first year they were not invited to play a concert at the Hometown Celebration. She is afraid that the same will happen this year. The band consists of 60 community members; they audition to be in the band. They would like to play for the Hometown Celebration.

1. Approval of Minutes for January 13, 2025
Motion (Truttschel/Pfeiffer) to approve the Minutes of January 13, 2025. All were in favor, **motion carried.** Abstain – Conner
2. Items related to vouchers
 - a. Consideration of payment no. 3 to American Sewer Services, Inc., in the amount of \$7,504.25 to close out the 2024 Utilities Program

DPW Director Jenson said this is to close out the 2024 Utilities contract; there are no issues with the work that was done. Staff recommends payment.

Motion (Pfeiffer/Conner) to approve payment. Trustee Wallschlager questioned if the lien waivers were reviewed. Jenson confirmed they were and that it is standard language.

All were in favor, **motion carried.**

- b. Consideration of vouchers for payment in the amount of \$ 368,294.56
Motion (Wallschlager/Hallquist) to pay vouchers in the amount of \$ 368,294.56. All were in favor, **motion carried.**

Trustee Wallschlager questioned the scoreboard installation payment and if it was for the new scoreboard. She also questioned the meter replacement program; Jenson said every 10 years we replace meters; the RT units in the vouchers is for the update to the meters, the electronics, for \$95,000.

All were in favor, **motion carried.**

3. Actions related to Licenses and Permits
 - a. Consideration of Special Event Application – Farmer’s Market, Sundays June – October, 2025, with request to waive fees

Sherry Meyers is the new manager of the Hartland farmer’s market, she appeared in person. She has a lot of early interest from participants for the upcoming year. They have not paid permit fees in the past. Overnight parking in the lot has been a small issue. Village Manager Bailey said they are public parking lots that are open 24 hours; President Pfannerstill said it’s a difficult situation – we want people to not drink and drive and to use the lots. He said we would look into it. Chief Misko said it is something that has come up in the past; he said the same issue would exist if it were held in the library parking lot; Nixon Park would be a good location in this regard, however, it is a less visible location. Meyers asked if their banner could be displayed at the Hwy 16 off ramp; Bailey said they don’t have an issue with that as it is a village approved event.

President Pfannerstill proposed that the \$75 fee be paid to offset some of the village resources that will be used; Trustee Conner agreed. Trustee Hallquist said fees in the past have been waived for non-profits, and the vendors are for profit. Meyers said she is trying to turn the market around and paying the fee may require her to increase vendor fees. She monitors the garbage left at the lot and they clean up after themselves.

Motion (Conner/Pfeiffer) to approve the special event application for the farmers market without waiving the fees. All were in favor, **motion carried.**

- b. Consideration of bartender application – Timothy Groves

Chief Misko said he has approved this application. The applicant has paraphernalia and possession of THC convictions from 2017; this was the result after an investigation for OWI that was not charged through Pewaukee. Groves said he has not had any incidents since these citations.

Motion (Truttschel/Hallquist) to approve the bartender application for Timothy Groves. All were in favor, **motion carried.**

Other Items for Consideration

4. Discussion and consideration of request to surplus the Police Department's Taser X26P Equipment

Chief Misko presented his plan to sell 2 of the old, out of service tasers to another police department for \$350 each; sell 13 to a company that will refurbish the units for \$200 each; sell the battery packs and cartridges for \$10 and \$5 each; the 4 units with critical error messages can be traded in to Axon for \$100 each unit.

Motion (Pfeiffer/Truttschel) to sell and dispose of the tasers per Chief Misko's recommendations.

President Pfannerstill asked how long the process will take. Misko said he could have everything gone by the end of the week. Pfannerstill asked that Misko bring the receipts back to the Board when they are available. Misko said he will do that. Bailey said we didn't want the liability with putting this equipment on the surplus website.

All were in favor, **motion carried.**

5. Consideration of Second Reading of Bill for an Ordinance No. 01/13/2025 "An Ordinance Amending Article VII. of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Village Manager Bailey said this is the second reading. This ordinance amendment would allow the village manager or the clerk to approve mobile food vendor permits. This wouldn't change anything for special events. It would only apply to short notice for a permit to sell outside of a village park.

Motion (Truttschel/Pfeiffer) to suspend the rules. All were in favor, **motion carried.**

Motion (Truttschel/Pfeiffer) to waive the third reading and approve bill for an ordinance No. 01/13/2025 "An Ordinance Amending Article VII. of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors". All were in favor, **motion carried.**

6. Consideration of First Reading of Bill for an Ordinance No. 01/27/2025 "An Ordinance Amending Section 10-208 Special Event Permits"

Village Manager Bailey said the concept was recently approved to update the application process to allow special event applications to be reviewed if they are submitted less than 60 days prior to an event.

This completes the first reading.

7. Discussion and consideration of hiring Ruekert & Mielke for Right-of-Way verification on Cottonwood Avenue

Village Manager Bailey said staff have been planning for improvements to Cottonwood Avenue. Ruekert & Mielke would complete the necessary surveying and come up with a plan. We are looking for ways to bury the power lines and create larger terraces. The timeline for the paving project is 2027.

Motion (Hallquist/Conner) to approve hiring Ruekert & Mielke for Right-of-Way verification on Cottonwood Avenue.

Trustee Wallschlager asked if we do the terrace/road improvements before the building improvements are done, wouldn't that potentially damage the new construction? Bailey said we will be cognizant of the timeline and adjustments would be made as necessary. We would install concrete for the road and the improvements will be approximately \$5 – 6 million.

All were in favor, **motion carried.**

8. Discussion and consideration of Advanced Life Support (ALS) Agreement with the Village of Merton Fire Department

Fire Chief Jambretz presented. Lisbon has previously provided this service for the Village of Merton. Pewaukee has taken over service for Lisbon and will not be providing this service to the Village of Merton. We can take this over to provide the service. This agreement allows Hartland to be paid by Medicare, Medicaid and the VA for our services. The Village of Merton has their own fire department; they are looking for a provider of ALS service, which they don't provide. We would hold the licensure to provide services to their patients.

Motion (Conner/Wallschlager) to approve the Advanced Life Support (ALS) Agreement with the Village of Merton Fire Department.

President Pfannerstill said there are a lot of people that work for both departments and asked how that would work with this agreement. Jambretz said if they are clocked in for Merton, they will be working at a basic level and someone clocked in for Hartland would need to provide the ALS service.

All were in favor, **motion carried.**

9. Discussion and consideration to award Big Fish Contracting the contract for salt dome roof replacement for the sum of \$50,475.00

DPW Director Jenson said last year the walls of the salt dome were reconstructed; this year they are looking at replacing the roof. Multiple estimates were obtained. Big Fish came in as the lowest bidder and staff recommends approval. The salt will not need to be removed for this project.

Motion (Pfeiffer/Truttschel) to approve the contract with Big Fish Contracting for salt dome roof replacement for the sum of \$50,475.00.

Trustee Conner asked how much the next lowest bidder was; Jenson said it was \$5,000 more than Big Fish. We have used Big Fish in the past. Pfannerstill asked who the other bidders were. Jenson said LeFevre and two other contractors bid on the project. He will put all bid information for this project in the weekly update. Conner asked that the other bidders be included in the memo in the future. Jenson will do that.

All were in favor, **motion carried.**

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

DPW Director Jenson said Westrock is moving along; the new watermain is being installed and staff is monitoring. Letters will be sent to residents to sample for lead; they are looking for residents to volunteer to participate. The ice rink is open. Related to the new scoreboard installment, another 1" conduit will be installed for an additional \$1,200. Our guys will do some of the concrete work that originally was going to be done by the contractor.

Chief Jambretz said the 3 full timers have finished the academy and will start their first shift February 1st. Jambretz will have surgery Thursday and will be off for 2 weeks.

Trustee Wallschlager said February 14th and 15th is the sleep out at the Legion Hall in Hartland to raise money for veterans. Miles will be playing on Friday and Nice Rack on Saturday, please come out. A small house like those provided for veterans will be there for viewing.

Village Manager Bailey said Sara Rennekamp, Recreation Director has resigned effective Feb. 7th. We will post a job announcement. A closed session will be on the next agenda to discuss the future of the beer garden. He has a meeting this week with the new director of the Chamber. Derrick Green is from Beaver Dam.

President Pfannerstill said The Inn is now open and very nice. The sleepout is February 14th and 15th at the Legion, please donate. Hartland-Lakeside has a primary on the February ballot for school board. He encouraged residents to be safe out on the lakes. The ice rink is open.

Trustee Hallquist thanked Sara Rennekamp on behalf of the park board for all of her work and she will be missed.

11. Adjournment.

Motion (Pfeiffer/Conner) to adjourn. All were in favor, **motion carried**. Meeting adjourned at 7:47 pm.

Respectfully submitted,

Sandee Policello
Village Clerk