

HARTLAND RECREATION DEPARTMENT

SUMMER CAMP 2025



AFTERNOON CAMP

MONDAY - FRIDAY

June 16 - June 27

July 7 - August 1

ALL DAY CAMP

MONDAY - WEDNESDAY

June 30 - July 2



REGISTRATION OPENS

MARCH 18 AT 7:30 AM

AFTERNOON CAMP

Hartland North Elementary

June 16 - June 27
July 7 - August 1

Monday - Friday
12:30 pm - 5:30 pm
\$160/week

ALL DAY CAMP

Hartland North Elementary

June 30 - July 2

Monday - Wednesday
8:30 am - 5:30 pm
\$160/week

SUMMER SPLASH

The Summer Splash program
is hosted by the Hartland
Lakeside School District.
Details can be found at
<https://hartlake.org>

CAMP PROGRAMS

- For children aged 6-11, rising 1st through 6th graders.
- Afternoon Camp runs Monday-Friday, June 16-June 27 and July 7-August 1, 12:30-5:30 pm at Hartland North Elementary following the Hartland Lakeside School District's Summer Splash program.
- The Summer All Day Camp runs Monday-Wednesday, June 30-July 2 at Hartland North Elementary, 8:30 am-5:30 pm. There are no Hartland Lakeside Summer Splash offerings during the week of June 30-July 4.

ENROLLMENT & REGISTRATION

- Registration opens March 18 at 7:30 am online, in person or by mail.

210 Cottonwood Avenue
Hartland, WI 53029
www.villageofhartland.wi.gov



- Enrollment requires a credit card on file.
- Payment options include payment in full at enrollment or manual weekly payments due two Fridays prior to the start of camp with a 10% deposit due at enrollment. For example, the remaining 90% payment is due on June 6 for the camp session that runs June 16-20. This requires logging into the recreation portal and making a payment.
- For modifications or cancellations after enrollment, the Recreation Department must be notified at least **seven calendar days** prior to the start of that week's camp to receive a full refund. No refunds are given if a cancel notification comes less than seven days prior to the start of that week's camp.
- Rates will not be prorated for participants who cannot attend any portion of the session.

JUNE 16-20: GAMES, GAMES, GAMES

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week will feature a variety of outdoor games, board games, card games, and trivia. Campers will have an opportunity to bring their favorite game from home.

JUNE 23-27: EXPLORING NATURE & SCIENCE

Afternoon camp, Monday-Friday, HARTLAND NORTH

Campers will conduct science experiments, explore nature, and take a field trip to the Retzer Nature Center.

JUNE 30-JULY 2: WATER FUN

All day camp, Monday-Wednesday, HARTLAND NORTH

Fun water games, water art, a visit the Splash Pad in Nixon Park, and a cool treat from Kona Ice will make this week a splash!

JULY 7-11: SHARK WEEK

Afternoon camp, Monday-Friday, HARTLAND NORTH

It's Discovery Channel's famous Shark Week! Campers will learn about sharks and other sea creatures, make ocean art, and take a field trip to the movie theater.

JULY 14-18: WINTER WONDERLAND

Afternoon camp, Monday-Friday, HARTLAND NORTH

From festive crafts to cookie decorating, campers will enjoy the fun from the holidays in July! An end of the week party will be held in the Community Center with winter games, holiday music, and more!

JULY 21-25: BUILD IT

Afternoon camp, Monday-Friday, HARTLAND NORTH

This week will challenge campers to think outside the box and utilize a variety of materials to build projects and overcome obstacles.

JULY 28-AUGUST 1: SPORTS & FIELD

Afternoon camp, Monday-Friday, HARTLAND NORTH

Sports and field games are the focus this week! Campers will play a variety of games including team sports, obstacle courses, yard games, and an afternoon of tennis and pickleball instruction.

Programming may change. Updates will be provided in the weekly reminder.

HARTLAND NORTH ELEMENTARY

- Drop-off time for children arriving for camp is 12:30 pm at the cafeteria entrance on the south side of Hartland North.
- Children attending Hartland-Lakeside's Summer Splash program at Hartland North will be brought to the cafeteria.
- Children attending Summer Splash at North Shore Middle School will ride a bus to Hartland North and be met by camp staff and taken to the cafeteria. Staff will not be on the bus.
- Children will return from scheduled off-site activities by 4:00 or 4:30 pm daily.
- Pick-up is no later than 5:30 pm. Late pick-ups do incur a fee.
- For early pick-up, parents or guardians should call the camp phone to locate their children, in case they're off site. A phone call or e-mail is required for early pick-up.

Hartland North Elementary
232 Church Street
Hartland, WI 53029

QUESTIONS?

Email:
heatherc@villageofhartland.wi.gov

Phone:
262-367-0352



WHAT TO BRING TO CAMP

- Play clothes are suggested for camp as children utilize paint, sand, dirt, food, water and other materials.
- Participants may choose to pack an extra shirt for crafting.
- Spirit days will be scheduled that encourage children to wear fun and festive clothing.
- Gym shoes are ideal. Children do a lot of running and physical activities that make wearing sandals or flip flops difficult and a safety concern.
- A backpack or drawstring bag should be brought to camp daily with these items, as needed:
 - Sunscreen - children must be able to self apply sunscreen, sprays are preferred
 - Water bottle
 - Bag lunch
 - Snack
 - Bathing suit and towel - children can change into swim gear on days with water activities (refer to weekly reminder email for scheduled water activities)
- Children may bring a personal item from home on scheduled Show and Tell days.
- All personal items should be labelled. The Hartland Recreation Department is not responsible for lost or stolen items.
- **All electronics are prohibited at camp.**
- Each child must bring their own lunch, as lunch is not provided.
- A daily, nutritious snack should be packed. Fruit or vegetables, crackers, popcorn, pretzels and water or juice are recommended. Please refrain from packing high sugar sweets and drinks as they create a problem with bees and sticky tables.

THINGS TO KNOW

- Camp will operate rain or shine.
- Rainy day activities will be low key, such as movies, arts & crafts, board games, etc. Please feel free to send games, cards or books along to camp on rainy days. All games brought from home should be labelled.
- Staff is not authorized to apply sunscreen. Here are recommendations regarding sunscreens and applications:
 - Spray and/or waterproof sunscreen with a duration period of at least six hours is recommended.
 - Apply sunscreen prior to camp.
 - Instruct children on how to properly re-apply sunscreen.
 - Each family must send children with personal sunscreen; staff will not provide sunscreen and participants will not be allowed to share sunscreen. The only exception is when siblings are attending camp together.
 - Parents must communicate with camp staff if children are not using sunscreen.
- All Summer Camp participants will receive one camp t-shirt. Requested t-shirt sizes can not be guaranteed.



- Weekly reminders are emailed the Friday before camp starts. **If an email address is not provided, the parents/guardians will not receive weekly reminders.** Weekly reminders contain important information and details on the upcoming camp week.
- There will be scheduled field trips throughout the summer. Details on the field trips will be shared in the weekly reminders.
- In the event that Summer Camp has a wait list for any of the camp weeks, the Recreation Department will send an email update to wait list registrants on or before June 1.
- For the health of all participants, camp families must notify the Recreation Department, 262-367-0352, of all communicable diseases your child may have contracted (i.e. chicken pox, head lice, pink eye, COVID, etc). Specific information will be kept confidential; however, we must notify all parents and participants.
- Camp participants are expected to stay home if they are sick with a fever of 100.0° or higher or if they have taken any medication in the past 24-hours to lower their temperature. If campers are too sick to participate in camp programming and/or have developed any of the following symptoms, camp staff will contact a parent/guardian for immediate pick-up: sore throat, unusual tiredness, nausea or stomachache, vomiting, runny or stuffy nose, headache, body aches and/or diarrhea.
- Any changes to routine or medications that may affect a child's behavior while at camp must be shared with camp staff.

SUMMER CAMP CONTACT INFORMATION

To report any absences or early departures:

Camp Email: summercamp@villageofhartland.wi.gov
Camp Phone: 414-630-8275

For payment questions:

Recreation Phone: 262-367-0352
Recreation Email: heatherc@villageofhartland.wi.gov



LATE FEE POLICY

- Pick-ups after 5:30 pm will be charged a fee.
- Failure to pay the late fee or continued late pick-ups may result in removal from camp.
- Refunds for camp will not be given for any children that are asked to leave camp.

5 minutes late	Verbal Warning
6 - 10 minutes late	\$10
11 - 20 minutes late	\$20
21 - 30 minutes late	\$30

BEHAVIOR POLICY

- Appropriate behavior by participants is expected at all times.
- The staff will work cooperatively with parents to inform them of inappropriate behavior and solicit support to resolve conflicts and encourage positive interaction.
- Participants who remain disruptive after consultation with parents may be excused from camp.
- The primary concern of the Recreation Department must be the safety and well-being of all participants.
- Refunds for camp will not be given for any children that are asked to leave camp.
- Please review our discipline procedures with children prior to the start of camp.

DISCIPLINE POLICY

FIRST OCCURRENCE

Verbal warning given to participant.

SECOND OCCURRENCE

5-minute time out for participant to cool off and rethink choices.

THIRD OCCURRENCE

10-minute time out for participant to cool off and rethink choices.

FOURTH OCCURRENCE

Participant removed from activities for the rest of the day and telephone call made to parent/guardian. Incident form completed for the Recreation Department.

SEVERE CLAUSE

Will be used for gross misbehavior. Participant removed from activities for the rest of the day and telephone call made to parent/guardian. Incident form completed for the Recreation Department.

Continued problems will lead to a meeting with the participant, parent/guardian, the Camp Coordinator and the Recreation Director.

