

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, September 9, 2014
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:20 PM Meeting called to order by Commission President Lopnow
- Commission Rebholz read the roll for attendance
 - Present: Commissioners Lopnow, Rebholz, Wojciechowski.
 - Excused: Commissioners Redlin and Riesinger
 - Also in attendance: Robert Rosch, Chief of Police; Allen, “Augie”, Wilde, Fire Chief.
- Pledge of Allegiance led by Commissioner Lopnow.
- Commissioner President Lopnow announced that a Closed Session will be held at the conclusion of the regular agenda items.
 1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on August 12, 2014.

Motion by Commissioners Wojciechowski/Lopnow to approve the Hartland Police & Fire Commission minutes for the meeting of August 12, 2014. The motion carried on the unanimous vote of the commissioners present.
 2. Consideration of a motion to approve the updated Police and Fire Commission Rules and Regulations.

Motion by Commissioners Rebholz/Wojciechowski to approve the updated Police and Fire Commission Rules and Regulations. The motion carried on the unanimous vote of the commissioners present.
 3. Review and consider interview questions

Commissioners reviewed Full time Fire fighter interview questions for the upcoming recruitment process to replace Robert Graser. No updates were needed.
 4. Set Date to conduct Interviews

Chief Wilde will present the top 14 candidates for oral interviews on Oct 18th. Commissioners will arrive at 8:00am and interviews will begin at 8:30am.
 5. Police Department Update – Chief Rosch
 - a. Chief Rosch invited the commissioners to a Police and Fire commission workshop in Wisconsin Dells on October 24th.
 - b. St. Charles Fall Fest was last weekend. The Hartland PD took over security this year for the first time due to issues that arose last year. 2 officers were on duty on Friday from 7-11pm and 3 officers were on duty on Saturday from 7-11pm. 2 bikes were stolen and one was recovered. Parking was limited to the south side of Renson Rd as well as one side of Belshire Dr. Overall, the

weekend went well.

- c. Officer Frank Frascello is doing well. He is now patrolling on his own on early shift. He will remain on early shift until his probationary period is over in March. At that point, he will move to late shift.
- d. Hartland PD participated in a crisis drill at Swallow school. Hartland PD contributed 2 officers in the school as well as sent out a smart call. As part of the training, 10 patients were taken to Aurora hospital and 10 patients were taken to ProHealth Hospital. They were testing out new triage wrist bands that allow seamless communication between Emergency services and the hospital. In total there were about 300 participants between Police and Fire fighters as well as volunteers. Overall, the event went well and was a great training exercise.
- e. Earlier this summer, all of the officers were trained in the use and administration of Narcan by the Hartland Fire Department. Narcan is used to reduce the side effects of Opioid drug overdoses. Hartland PD now has a supply of Narcan for the officers to use as needed.
- f. The Waukesha Sherriff's department wants to joint the MIU (Major Investigation Unit) team. The meeting is scheduled for tomorrow. To date there is not opposition to this addition.
- g. AHS Homecoming is moving to the Sunday before the football game. They are switching this because AHS would like it to become more of a community event and allow the football players to participate. This year it will be held September 28th in the afternoon.
- h. Commissioners reviewed the activity report from June to present. Chief Rosch expressed that nothing was out of the ordinary.
- i. The state came down with firearms qualifications. This is something that they have not had before. Every officer has to be up to date in the next year. The current year runs July 2014 thru June 2015. Training with the Hartland PD is underway and they will be in compliance soon.

3. Fire Department Update and Monthly Report – Chief Wilde

- a. No addition updates this month

7. (a) Consideration of a Motion to Adjourn into Closed Session

Commission President Loppnow requested a motion to adjourn into Closed Session under Wis.

Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility. Items: Conduct oral interviews with candidates for the Hartland Fire Department and to discuss employment issues.

On motion of Commissioners Rebholz/Wojciechowski to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Rebholz “yes”, Wojciechowski “yes”.

The commission entered closed session at 7:56pm

On motion of Commissioner Wojciechowski and Loppnow the closed session ended at 8:33pm.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow “yes”, Rebholz “yes”, Wojciechowski “yes”.

On motion of Commissioners Wojciechowski and Rebholz the Commission voted unanimously to recommend the Fire Department candidates; Luke Amann, Antonio Dominguez and Benjamin Shimel to Chief Wilde for further consideration.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz/Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:34pm.

Respectfully submitted,

Christopher Rebholz, Commissioner

Susan M. Loppnow, Commissioner
Commission President