

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, MARCH 10, 2024 · 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Wallschlager, Conner, Hallquist, Truttschel (arrived at 6:38 pm)

Excused: Trustee Pfeiffer

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, Kajil Sharp – FD, DPW Director Jenson, DPW Operations Supervisor Jungbluth, Peter Gesch – Ruckert & Mielke

President Pfannerstill administered oaths to: Police Officer Daniel Pfeil, Firefighter Paramedic Michael Miller, Firefighter EMT Joseph Gryszkiewicz (Paramedic Student), Firefighter AEMT Eduardo Bayona Tavera (Paramedic Student)

Public Comment: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

There was no public comment.

1. Approval of Minutes for February 24, 2025
Motion (Truttschel/Hallquist) to approve the Minutes of February 24, 2025. All were in favor, **motion carried.** de Boer abstained.
2. Items related to vouchers
 - a. Consideration of vouchers for payment in the amount of \$4,329,168.07
Motion (Wallschlager/Conner) to pay vouchers in the amount of \$4,329,168.07.
Trustee Wallschlager said \$3M+ are taxes collected that we are paying to the taxing jurisdictions. Village Manager Bailey said the tax levy for all taxing jurisdictions is approximately \$20M annually; we distribute after a January and February settlement. Wallschlager asked if the TIF expenses to Ruckert & Mielke are for the new TIF. Bailey confirmed they are and that they were budgeted for; this is for the sewer upgrade that we have to put in downstream and we will be reimbursed through the TIF funds. Wallschlager asked about our Amazon Prime Membership charges; Bailey will look into that.
All were in favor, **motion carried.**
3. Discussion and consideration of a Budget Amendment for 2024
Village Manager Bailey said we always budget conservatively; some of the items that we always do conservatively, interest income went way over, our building inspection fees are way over, so

that in turn also creates an overage in our expenditure budget, so we do this to true everything up. This contingency is excess money that we made for the year. This will be a contingency adjustment from \$41,576 to \$428,576.

Motion (Hallquist/Conner) to approve the Budget Amendment for 2024 as presented. All were in favor, **motion carried.**

4. Police Department Annual Report

Chief Misko presented the Police Department's 2024 Annual Report.

5. Discussion and consideration to award the 2025 Paving Contract to Wolf Paving Co., Inc. for the sum of \$1,467,878.55

DPW Director Jenson said the contract is for Hill Street, the cemetery, Four Winds courts, the cul-de-sac, Kesteral, River Reserve, West Capitol Drive and East Park and West Park. We went out for public bid and we received 4 bids. Staff recommends awarding the 2025 Paving Contract to Wolf Paving for the sum of \$1,467,878.55.

Motion (Truttschel/Conner) to award the 2025 Paving Contract to Wolf Paving Co., Inc. for the sum of \$1,467,878.55.

Trustee Wallschlager said sometimes the lowest bid isn't the best and she thinks this is one of those times; last year work was done in Nixon Park by Wolf Paving; they returned several times to attempt to rectify the problem. She said this is a large amount of work; the difference between the next lowest bidder is \$20,000. Trustee Hallquist said he has heard that some of the prior management is no longer with Wolf Paving. Village Manager Bailey said we consulted our attorney and we cannot disqualify Wolf and go with another bidder because they rectified the issues we had in the park. Jenson said Wolf did the Kwik Trip paving under their new management and they did not have the same issues. Jenson said the work in Nixon is not similar to roadwork; we did have them back several times until we found the work to be suitable. Jenson said they did consult with legal counsel on this. Hallquist asked Peter Gesch if he has had improved experience with Wolf. Gesch said the project managers working in this area now are better and easier to work with and the issues that we had in the park were scheduling, timing and the workers doing what those project managers were telling them to do. He said every project is different and it is hard to say what is going to happen.

All were in favor, **motion carried.**

6. Discussion and consideration to award the Shadow Ridge Drive, Rustic Lane and Arlene Drive Lift Station Upgrades to Mid City Corporation for the sum of \$501,825.00

DPW Director Jenson presented the work that will be performed. Mid City was the lowest qualified bidder. CIP funding will be used for this project.

Motion (Conner/Hallquist) to award the Shadow Ridge Drive, Rustic Lane and Arlene Drive

Lift Station Upgrades to Mid City Corporation for the sum of \$501,825.00.

Trustee Hallquist asked if combining the bids creates a cost savings. Jenson said more companies are interested in larger projects, so it makes it more attractive to companies to bid. This is the first combining of projects that he has been a part of; it makes sense to him. Village Manager Bailey said this was budgeted for years ago. He said this is a need; it's not ideal when we have to run on generators.

All were in favor, **motion carried.**

7. Discussion and consideration to award the Progress Drive Sewer Relay Contract to Globe Contractors Inc. for the sum of \$833,556.25, contingent on WI DNR sewer permit approval

DPW Director Jenson attached a map to show where the sewer main is to be laid. Funding will come from the Quarry project. It will carry the capacity from the Westrock development. There is the option to pave just the trench or pave the entire road for an additional \$155,000. Jenson prefers to disturb the area businesses just once rather than twice for paving. Globe's subcontractor, Stark, will do the paving.

Motion (Truttschel/Wallschlager) to award the Progress Drive Sewer Relay Contract to Globe Contractors Inc. for the sum of \$833,556.25, contingent on WI DNR sewer permit approval. All were in favor, **motion carried.**

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

DPW Director Jenson thanked the Chamber for recognizing DPW at the Kudos Awards. DPW is still looking for summer help, must be 18 years or older. April 8th the recycling center opens. April 14th is brush pick up.

Trustee Conner congratulated DPW for the Kudos recognition. Trustee Truttschel also congratulated DPW and thanked the Chamber for the event; he said DPW deserves the award and we are proud to have them as our DPW.

Village Manager Bailey said the new recreation director starts March 26; we have had positive feedback on our selection.

President Pfannerstill congratulated DPW for the Ovations Award they received from the Chamber for their extensive work on the Wall That Heals, it was a nice event. The election is

coming up April 1; in office absentee voting starts on March 18th. He encouraged residents to buy local and support local businesses.

9. Consideration of a motion to recess into closed session pursuant to State Statute §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a close session, specifically to review proposal(s) for the operation of the beer garden.

Motion (Conner/Truttschel) to convene into closed session. Roll call vote taken. All were in favor, **motion carried**. The closed session began at 7:48 pm.

10. Reconvene in open session, to take any action if necessary, with respect to the preceding closed session.

Motion to return to open session (Truttschel/Conner). All were in favor, motion carried. The Board returned to open session at 9:16 pm.

Motion (Conner/Truttschel) to have special closed session meeting on Sunday, March 16th at 1 pm at Village Hall. All were in favor, motion carried.

11. Adjournment.

Motion (Hallquist/Wallschlager) to adjourn. All were in favor, **motion carried**. Meeting adjourned at 9:18 pm.

Respectfully submitted,

Sandee Policello
Village Clerk