

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, MARCH 24, 2025 · 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

President Pfannerstill called the meeting to order at pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Wallschlager, Conner

Others Present: Clerk Policello, Fire Chief Jambretz, Kajib Sharp – FD, DPW Director Jenson, Police Lt. Jewel

Public Comment: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Lake Country Municipal Court presentation by Judge Kay. The court has a small surplus; which they like to maintain in the event they have a covid type of closure again. The operations committee meets monthly; Chief Misko is on the committee. They have two full-time clerks and two part-time clerks. All four employees are in the office on Fridays, which is court day. There are no complaints and things are going well.

1. Approval of Minutes
  - a. March 10, 2025
  - b. March 16, 2025

Motion (Conner/Truttschel) to approve the Minutes of March 10 and March 16, 2025. All were in favor, **motion carried.**

2. Items related to vouchers
  - a. Consideration of vouchers for payment in the amount of \$183,880.43

Motion (Wallschlager/Truttschel) to pay vouchers in the amount of \$183,880.43.

Trustee Conner asked about grave markers purchased for \$1,100. DPW Director Jenson said this is new a new expense; we are going to mark graves after a burial until the monument is placed. This will hopefully prevent having to do radar in the cemetery again. Conner asked about the library's café payment for \$23,546 to Waukesha County. The Clerk will ask the Librarian for information on this payment and will inform the Board.

All were in favor, **motion carried.**

3. Items related to Licenses and Permits
  - a. Consideration of bartender/operator license – Kay-Lynn Marie Jean Young

The applicant did not appear in person. She has possession of an intoxicant in vehicle in 2023; also possession of TCH in 2019.

Chief Misko recommends approval of the application; her position is with Walgreens.

Motion (Truttschel/Conner) to approve the bartender license for Kay-Lynn Marie Jean Young. All were in favor, **motion carried.**

4. Discussion and consideration of Medline Discharge Agreement.

Rob Minnema, manager of Del-Hart appeared in person. He highlighted the changes from the last agreement with Medline. He worked with Medline for a few months on the new agreement; they have had some changes in their product lines; the flow of 10,000 gal/day monthly average is staying the same; sampling requirements are the same; he has not had any issues with them. The fee schedule hasn't been changed since they took over the facility from the last tenant 15 years ago; the fee schedule was updated with an increase in exceedance fines. The chloride limit was changed; Medline requested a return to 500 ppm (currently 400 ppm); he spoke with DNR and there is no detriment to return to that number. This is a 5 year agreement through 2029.

Motion (Conner/Wallschlager) to approve. All were in favor, **motion carried.**

5. Discussion and consideration to award Visu Sewer the 2025 Sewer Cleaning and Televising Contract for an amount not to exceed \$30,000.

DPW Director Jenson obtained 3 proposals; Visu Sewer was the low bid, he specified what areas they will televise.

Motion (Wallschlager/de Boer) to award the 2025 Sewer Cleaning and Televising contract to Visu Sewer, not to exceed \$30,000. All were in favor, **motion carried.**

6. Discussion and consideration to award the 2025 Hydrant Painting Contract to Ferguson Waterworks for an amount not to exceed \$7,000.

DPW Director Jenson said we do this maintenance annually. Three proposals were sought; two proposed the same bid; we have had scheduling issues with Faith Leak Detection in the past. Staff recommends awarding to Ferguson Waterworks, they are a reputable company.

See #7

7. Discussion and consideration to award the 2025 Leak Detection Contract to Ferguson Waterworks for the sum of \$4,650.

DPW Director Jenson said leak detection is done after hydrants are opened. This can help prevent water main breaks; three proposals obtained; Ferguson was lowest. Staff recommends awarding the contract to Ferguson Waterworks.

Motion (Truttschel/Conner) to award the 2025 Hydrant Painting Contract not to exceed \$7,000 and the 2025 Leak Detection Contract for the sum of \$4,650 to Ferguson Waterworks.

Trustee Wallschlager asked if they checked every hydrant; Jenson confirmed they do. Trustee Conner said one company had a detailed proposal for the hydrant painting and Ferguson did not; he asked if Ferguson will follow the same steps that the other company outlined; Jenson said Ferguson will do the same standard steps.

All were in favor, **motion carried.**

8. Presentation of the 2024 MS4 Report

DPW Director Jenson presented the MS4 Report. The MS4 Report insures that we have a high standard for health and public water. It accounts for runoff and anything going into a storm sewer. Things that the Village does toward this effort is street sweeping, catch basin vacuuming, leaf and brush pickup, pond inspections, elicit discharge, SWIP inspection, erosion control permitting, calibration of our salting equipment, Nixon pond dredging. The goal is to stop sedimentation from getting to the waterways and rivers; it's the phosphorous loading that we are looking out for. This permit is reviewed annually by R&M as well as by himself and staff.

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

DPW Director Jenson said Hwy 83 repaving is schedule to start 3/31 – access will be maintained to residences and businesses. There is a QR code to sign up to keep up with progress. He has put out information on Facebook. Utility contract work will start on West Capitol and will finish before Hometown. There will be traffic signs on Capitol, which will not be a full closure. He is still looking for summer help; two are returning from last year.

Chief Jambretz said we are 10 calls over last year at this time. Since the three full-time staff have been in place, we have only had to give up one call; previously we were giving up one per week. They have been given jobs to be responsible for at the station.

Chief Misko met with the Chamber Director. Street Dance is tentatively scheduled for August 23<sup>rd</sup>. Equipment has been received for handgun replacements; they have a 10-year lifecycle. They were upgraded with red dot optics.

They met with the Waukesha County Communication Center. There will be a significant upgrade in 2028; current radios won't work after the upgrade. This will be expensive and affects fire, police and DPW. The cost will be \$7,000 \$8,000 per radio. He is hoping that the chosen provider will offer a bulk purchase discount. LTE and wifi will be added to the radios, which requires a monthly subscription. The 2025 squad replacement came in early and has been delivered.

President Pfannerstill said the Spring Election is April 1<sup>st</sup>; absenting voting is taking place this week. Voting is at Village Hall.

10. Consideration of a motion to recess into closed session pursuant to State Statute §19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a close session, specifically to negotiate a contract for the operation of the beer garden.

Motion (Conner/Truttschel) to go into closed session; roll call vote; all were in favor, **motion carried**. Closed session began at 7:25 pm.

11. Motion to reconvene in open session, to take any action if necessary, with respect to the preceding closed session.

Motion (Truttschel/Wallschlager) to return to open session. 8:59 pm.

Motion (Conner/Truttschel) to approve the agreement for operation of the beer garden in Nixon Park with adjustments to the draft on food, equipment, gross sales, payment terms, signage, licenses, mowing and cleaning; Beer Snobs to operate the beer garden. All were in favor, **motion carried**.

12. Adjournment

Motion (Conner/Wallschlager) adjourn at 9:03 pm.

Respectfully submitted,

Sandee Policello  
Village Clerk