Village of Hartland
210 Cottonwood Avenue
Hartland WI 53029
PH: 262-367-2714
FAX: 262-367-2430
www.villageofhartland.wi.gov

VILLAGE BOARD AGENDA - AMENDED
MONDAY, OCTOBER 13, 2025 ▪ 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order
Roll Call
Pledge of Allegiance – Trustee Hallquist

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Introduction of Business Improvement District Director Stacy Giddings and discussion of possible return of ToAD, Tour of America's Dairyland road cycling series the Wednesday prior to Hometown Celebration.

1. Approval of Minutes – September 22, 2025

2. Items related to vouchers
    a. Consideration of project closeout payment in the amount of $13,305.90 to Zignego Company Inc. for the 2025 Utilities Program.
    b. Consideration of contractor's application for payment no. 4 in the amount of $582,149.74 to Wolf Paving Co., Inc. for the 2025 Paving Program.
    c. Consideration of contractor's application for payment no. 2 in the amount of $363,593.12 to Globe Contractors, Inc. for the Progress Drive Sanitary Relay Project
    d. Consideration of vouchers for payment in the amount of $2,188,972.67

3. Review and consideration of items related to Licenses and Permits
    a. Consideration of bartender applications
        i. Emelia Ann Kreblin
        ii. Brett William Phalen
    b. Discussion and consideration of special event application by Ice Age Trail Community Committee for Moonlight Hike on November 8, 2025.

<u>Referred by Park Board</u>

4. Discussion and consideration of changes in park shelter and athletic field fees and deposits

Other Items for Consideration

5. Discussion and consideration to award the 2025 Tree Planting Contract to Dan Larson Landscaping Inc. for the sum of $6,009.00

6. Discussion and consideration to replace the SCADA PLC and the SCADA computer for the Village's distribution and collection system

7. Discussion and consideration to join the Intergovernmental Agreement with Waukesha County for the Municipal Recycling Dividend Program

8. Discussion and consideration to approve a Memorandum of Understanding between Waukesha County Health and Human Services-Child Protective Services and the Hartland Police Department and authorize Chief Misko to sign on behalf of the Village

9. Discussion and consideration to approve Valuation Services Agreement with Valbridge Property Advisors regarding Tax Key HAV 0727143004 at Hartridge and Maple

10. Discussion regarding registered sex offender residency restriction

11. Update regarding building needs by Keller
    a. Consideration of agreement with RaSmith for the preparation of a topographic and boundary plat of surveys for 550 Hartbrook and 150 Lawn Street

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

13. Pursuant to Wis. Stat. Sec. 19.85(1)(e) upon a motion duly made, the Board may convene in a closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding the acquisition of 550 Hartbrook Drive pursuant to a prior resolution of necessity.

14. Return to open session for possible action regarding closed session item.

15. Adjourn

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.
To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is: 867 6656 6667
Passcode: 870805 Or participate online: https://us02web.zoom.us/j/86766566667?pwd=dehPLPerl4EnqHQHwM9W312TXdcYhF.1

DRAFT

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 22, 2025 • 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD, HARTLAND, WI

Call to Order
President Pfannerstill called the meeting to order at 6:30 pm.

Present: Trustee de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill.

Trustee Conner led the Pledge of Allegiance.

Public Comments
Bill Knaus of 340 Hollyhock Lane – He expressed frustration that despite the board's work eight years ago on this issue, a sex offender was now in his neighborhood. He questioned the application of ordinance 877-23, specifically lines 142-145 regarding original domicile eligibility, noting that the individual was from outside the village.

Heather Boundy of 389 Prairie Grass Court – She expressed concerns about children's safety, noting that children routinely ride bikes to and from school without parents. She requested increased police presence during school commute times (7:40-8:05 AM and 3:15-3:35 PM) and expressed that residents now feel unsafe. She pointed out that property owners must disclose the presence of a sex offender when selling, which puts them at a disadvantage, while the offender's spouse was allowed to move in without disclosure.

Chris Lueth of 1221 Four Winds Way - He had checked for pedophiles before purchasing his home seven years ago and never would have bought if any had been present. He noted the offender lives two houses from his home, near nature paths, with Centennial Park and the path children take to Swallow School both approximately 1,000 feet away. He expressed concern that the neighborhood's character would be changed.

Amy Witt of 1221 Four Winds Way - Her daughter's bedroom faces the offender's house and her son plays in woods bordering the man's backyard. She expressed deep concern about the decision-making process and requested the board explain why this placement was allowed, what safeguards were being implemented, and how similar placements would be prevented in the future.

Nicole Weller of 385 Prairie Grass Court - She echoed others' concerns and noted that having a school, church, and neighborhood full of children near the offender seemed like "dangling a carrot in front of him."

Greg Moranski of 1153 Four Winds Way – He requested leadership from the Village Board to examine ordinances throughout Waukesha County and the state to determine what additional measures could be taken, including reviewing the types of exclusions, radius requirements, and items excluded from restriction maps.

Jennifer Pope of 1268 Four Winds Way – She questioned whether certain areas might qualify under the ordinance's definition of "facility for children," specifically wondering if the Ice Age Trail, the path behind the property, or forest areas in Merton could be included in restricted zones. She noted the ordinance mentions that errors in mapping could be corrected.

Chief Misko addressed the concerns, explaining the recent placement in Four Winds was a federal probation case, which differs from typical state probation cases the department usually handles. He expressed that he was as taken aback as the residents and explained

that federal authorities had initially indicated the person might not move in immediately, leading to a back-and-forth communication. When it became clear the move was imminent, Chief Misko made the decision to notify residents under the state statute's allowance. He mentioned the possibility of future relocation but couldn't promise anything definitive.

Chief Misko provided historical context, explaining that seven years ago the Village had implemented a sex offender moratorium because surrounding municipalities' ordinances were causing the Department of Corrections to place offenders in Hartland due to lack of restrictions. The moratorium stated offenders couldn't live anywhere in Hartland. This lasted until 2023 when the Village was sued in federal court. Through that process, the Village had to develop a less restrictive ordinance, resulting in the current 750-foot child safety zones. The lawsuit dictated how restrictive the Village could be - if someone wanted to live within the 750 feet, they would need to meet exceptions like original domicile; outside the 750 feet, temporary or permanent residency is allowed.

The Chief emphasized that all officers are aware of registered sex offenders, the department maintains case files on each one, and makes regular visits to ensure offenders know they're being monitored. However, the Village must operate within state statute restrictions and court-ordered limitations.

President Pfannerstill reinforced that no one on the Board wants registered sex offenders as neighbors and that this Board has worked harder than any other in Hartland's history on this issue. He noted that when elected in 2017, the Board created the moratorium to stop Hartland from being a "dumping ground" for the Department of Corrections. He explained that federal and state authorities view offenders as having served their time and deserving to live unbothered, though he doesn't necessarily agree. He commended Chief Misko for proactively notifying residents rather than waiting for federal confirmation, and noted that many Board members posted the notification on Facebook for immediate awareness.

Following additional questions from residents about the City of Delafied's 2,000-foot restriction, Chief Misko explained that when the Village was sued, they explored different footage requirements. The 750 feet was approved after analysis of bubble maps showing child safety areas; pushing further would have left basically nowhere to live, which the federal courts wouldn't allow. He acknowledged this creates a false sense of security since there are exceptions and crimes don't just occur in homes.

President Pfannerstill addressed questions about federal probation monitoring, with Chief Misko clarifying that the Village Police Department has no access to federal GPS monitoring systems. The federal probation office handles that monitoring. Regarding the department's own monitoring, they conduct annual check-ins and participate in Halloween trick-or-treat compliance checks with state probation and parole, though it's unclear if federal agents participate in those efforts.

1. Approval of Minutes
   a. September 8, 2025
      Motion (Conner/Pfeiffer) to approve the minutes of September 8, 2025. All were in favor, **motion carried.**

   b. September 10, 2025
      Motion (Hallquist/Wallschlager) to approve the minutes of September 10, 2025. All were in favor, **motion carried.**

c. September 11, 2025

Motion (Hallquist/Truttschel) to approve the minutes of September 11, 2025. All were in favor, **motion carried.**

2. Items related to vouchers

a. Consideration of project closeout payment in the amount of $57,845.63 to Mid-City Corp. for the Hwy 83 Water Main Rehabilitation Project

Village Manager Bailey explained this was payment of retainage on the Highway 83 water main project completed in 2024. After a year of monitoring, everything was confirmed to be in good condition, and this represented the final payment and retainage for the project.

Motion (Truttschel/Pfeiffer) to approve the payment of $57,845.63 to Mid-City Corp for the Highway 83 water main rehabilitation project. All were in favor, **motion carried.**

b. Consideration of vouchers for payment in the amount of $349,296.73

This amount included the closeout payment just approved. Trustee Hallquist inquired about LWMMI under financial administration, which Village Manager Bailey explained stood for League of Wisconsin Municipal Mutual Insurance. Hallquist also asked about the $13,500 Northern Lights drone show payment under economic development. Bailey clarified this was BID funds, not taxpayer money, for the upcoming Hartland Lights event, fully funded through business sponsorships.

Motion (Wallschlager/Hallquist) to approve the vouchers in the amount of $349,296.73. All were in favor, **motion carried.**

3. Review and consideration of items related to Licenses and Permits

a. Discussion and consideration of special event application by Hartland Chamber of Commerce for Business Trick or Treat, October 23, 2025

Elise, Executive Director of the Hartland Chamber, apologized for the late submission and thanked the Village, police, and fire departments for their help during the Street Dance in late August. She thanked DPW for their help with Touch A Truck.

For Business Trick or Treat, she confirmed a new fundraising aspect this year with a pizza vendor selling by the slice. When asked about additional food trucks, Clerk Policello indicated vendor applications would need to be completed.

Chief Misko confirmed the event would operate the same as prior years with volunteer crossing guards trained to help, along with police officers at various intersections. Main roads (Cottonwood, East Capitol) would remain with some side roads barricaded at intersections. He noted a drone would provide photography for the Chamber.

Motion (Conner/Wallschlager) moved to approve the special event application for the Hartland Chamber of Commerce for Business Trick or Treat on October 23, 2025. All were in favor, **motion carried.**

b. Discussion and consideration of special event application by Hartland BID for Hartland Lights, December 5, 2025

Marlene from the BID participated via Zoom and noted changes to the application regarding contact information. The new BID director is Stacy Giddings.

The tree lighting ceremony at Village Square will feature St. Charles carolers and North Shore Middle School Ensemble Singers. Over 20 downtown businesses will offer specials, activities, promotions, games, prizes, and raffles from 6-8 PM. Santa would be available for downloadable photos. A 10x10 information tent might be placed in the vacant gas station parking lot if volunteers could be found. The drone show will feature 250 drones (more than the previous year), using Nixon Park as the staging area and the parking lot at the library and village hall blocked off for viewing the show.

Chief Misko confirmed the need for proper approval from the private property owner for use of the vacant gas station lot. Police would handle road closures and no-parking barricades as in previous years.

Motion (Truttschel/Conner) moved to approve the special event application by Hartland BID for Hartland Lights on December 5, 2025. All were in favor, **motion carried.**

c. Discussion and consideration of Firework permit applications by Lake Country Lutheran High School for October 3rd and 5th, 2025

Catherine Bogans, Principal at Lake Country Lutheran High School, explained the October 3rd fireworks would be for their homecoming game kickoff, which they have done in past years. The October 5th event is new - a memorial run/walk for Brent Adler who passed away about a year and a half ago. The event would raise funds for scholarships to Christian schools, with fellowship on the turf field, a run/walk on the cross country area, and fireworks at 7 PM.

Fire Chief Jambretz confirmed there were no issues, noting they use minimal fireworks and the department always stations a truck at the events.

Motion (Hallquist/de Boer) to approve the fireworks permit applications by Lake Country Lutheran High School for October 3 and October 5, 2025. All were in favor, **motion carried.**

4. Items related to the issuance of $5,075,000 General Obligation Promissory Notes, Series 2025A
   a. Consideration of letter of engagement with Quarles & Brady, LLP related to the proposed issuance of General Obligation Promissory Notes

After the presentation by Greg Johnson, a motion was made (Pfeiffer/Hallquist) to approve the letter of engagement with Quarles & Brady, LLP related to the proposed issuance of General Obligation Promissory Notes. All were in favor, **motion carried.**

b. Presentation of Pre-Sale Report for $5,075,000 General Obligation Promissory Notes, Series 2025A

Greg Johnson from Ehlers presented the preliminary financing plan for the general obligation promissory notes to finance capital improvement projects over the next two years. He explained the Village borrows for capital projects every other year as part of the normal cycle.

Johnson detailed that projects would be repaid through both the debt service levy (general Village projects) and utility revenues (water and sewer projects

Johnson noted the Village's general obligation borrowing capacity showed $22,420,000 outstanding after this issuance, only 19% of the legal limit, leaving $94,700,000 in remaining capacity.

The sale will occur October 27 at the regular board meeting, with proceeds received November 13 - approximately a 60-day process.

President Pfannerstill clarified this was all new money, not refinancing, and confirmed the approximately $100,000 annual interest cost over 20 years. Village Manager Bailey noted they had used $158,000 in impact fees to lower the previous year's municipal debt payment and would likely use impact fees again, though perhaps not the exact same amount.

With the presentation complete, the Board returned to consideration of the engagement letter.

5. Consideration of Resolution Providing for the Sale of Approximately $5,075,000 General Obligation Promissory Notes, Series 2025A

Motion (Conner/Truttschel) to approve Resolution Providing for the Sale of Approximately $5,075,000 General Obligation Promissory Notes, Series 2025A. All were in favor, **motion carried.**

Referred from Plan Commission Meeting September 15, 2025

6. Consideration of extraterritorial Certified Survey Map, for Kaerek property, tax keys DELT0767024 and DELT0767005004 on West Lakeside Drive, Town of Delafield

President Pfannerstill noted there was not much chance this property would ever come into the Village, but they are given the right to review the extraterritorial certified survey map because it is within 1.5 miles of Village borders. The Plan Commission had sent it with the intention of passing it.

Motion (Wallschlager/Pfeiffer) to approve the certified survey map for the Kaerek property on West Lakeside Drive, Town of Delafield. All were in favor, **motion carried.**

7. Review and consideration of site plan change to increase parking at Westrock residences, 700 W. Capitol Drive

John Ford with Three Leaf Partners provided an update on the Westrock Residences project. The first three townhome buildings were complete and about half leased. The clubhouse is open and operational. The first stacked flat building had delivered about a month ago and was almost completely full. The second stacked flat building will open later in the week. They will continue delivering about one building per month through spring completion, with eight more stacked flat buildings remaining. He invited the board to a grand opening/ribbon cutting ceremony on Tuesday, October 7 at 5 PM.

The request before the Board was to add additional on-site unassigned surface parking stalls on the northern half of the site. This would not affect previously approved parking (surface or structured), storm water systems, turning radiuses, circulation for emergency vehicles, or snow removal operations. The changes had been worked out collaboratively with their civil engineer Payne and Dolan, as well as Village staff and Ryan Amtmann, Village Engineer.

Trustee Hallquist asked if the concerns in Ryan Amtmann's September 10 email had been addressed. It was confirmed these issues were resolved at Planning Commission through adjustments to the plan.

Motion (Wallschlager/Conner) to approve the site plan changes to increase parking at Westrock Residences at 700 West Capitol Drive. All were in favor, **motion carried.**

8. Review and consideration of Eagle Pass Development

Attorney Hector de la Mora explained that while the development agreement had only minor technical changes, the declaration had four items needing discussion, though these weren't impediments to conditional approval. The state has reviewed and redistributed the preliminary plat to the county, so no final preliminary plat is available for action. However, they had agreed to include a pre-final plat as an exhibit to the development agreement, describing the configuration and importantly, surface drainage features which are a key consideration here for the Village and neighbors. This document had been submitted to the Clerk and is included in the meeting packet.

De la Mora recommended approval of the development agreement and declarations subject to compliance with requests from Village staff and himself. He strongly recommended, after lengthy discussion with Ryan Amtmann, that no pre-work (erosion control installation or tree removal) be allowed until the development agreement was finalized, signed, and recorded, mainly due to neighborhood history and to avoid speculation about what was happening.

Kalvin Klimeck with Roth Professional Solutions, representing the developer, asked about timing. He explained they had submitted the preliminary plat to the state, which forwarded it to the county where he paid fees last week. He expected county approvals very shortly. Based on conversations with Ryan Amtmann and Attorney de la Mora, they needed to complete the developer's agreement signing and recording, letter of credit, insurance paperwork, Village erosion control permit, and DNR notice of intent (expected in 10 days). He hoped to start putting in silt fence and taking down trees within 10-14 days, as October was approaching. He requested any assistance the Board could provide to salvage the remainder of the year.

President Pfannerstill clarified for Board members not on Plan Commission that the developer had requested to start work early before having a final plat map. He expressed his opinion, based on Ryan's and Attorney de la Mora's recommendations and Hartland's history of problems, that the Board should wait for final approval before allowing any work. He emphasized this wasn't about building a shed but another subdivision abutting an existing one. While understanding the desire to work quickly, he encouraged the Board to follow the recommendation not to rush to avoid enforcement issues if something changed.

Village Manager Bailey clarified his position and would be fine with Board approval contingent on Ryan Amtmann, Scott Hussinger, and Attorney de la Mora signing off on the final documents.

After further discussion clarifying that the Board would grant conditional approval tonight but work couldn't start until all approvals were finalized and documents recorded, Klimeck confirmed his understanding that once all staff gave final approval, they could begin without returning to the Board.

Motion (Pfeiffer/Hallquist) moved to approve the Eagle Pass development - the preliminary plat, developer agreement, deed restrictions, stormwater management plan, and site plans and specifications - contingent on staff, village attorney, village engineer

approval once all final documents are signed and recorded, and building inspector approval.

President Pfannerstill clarified the motion covered points A through D on the agenda and required final approval from the village attorney, village engineer, village manager, building inspector, and other staff, with final filing with the county. He further clarified that work would not be allowed to start early unless all final approvals were in place. **Motion carried unanimously.**

9. Announcements

Fire Chief Jambretz announced that the academy started today for six new hires going through the three-week Lakes Area Academy for fire and EMS training, followed by station training. Two potential full-timers were still completing physicals and psych evaluations, with a swearing-in ceremony planned after results were received. He noted it had been another busy weekend.

Police Chief Misko announced several items:

- The part-time administrative assistant background check was completed and pending his review
- A comic book theft/burglary case from a year ago had just been charged by the DA's office, involving tens of thousands of dollars in comics (the highest valued at $9,000) stolen by an employee at a storage complex
- Regarding the sex offender release at 1236 Four Winds Way for Brian Ganos, he reiterated the challenges of working with federal probation versus state probation, the disjointed notification process, and the possibility of future relocation. He explained federal probation rules include check-ins and home meetings but don't specify frequency, and detailed the department's annual check-ins and Halloween compliance checks with registered offenders
- Staff members were attending the Emergency Management Institute for training, including Deputy Chief Brian DeBarge, Fire Department's Kajil Sharp, DPW Director Jenson, and Village Manager Bailey, providing valuable emergency operations experience and county networking

Village Manager Bailey, participating via Zoom from the FEMA exercise, noted about 60 participants from various Waukesha County municipalities were attending interactive exercises, ironically about a month after their real-world flood response pre-exercise.

President Pfannerstill shared statistics on registered sex offenders in Hartland:

- 2018 (when ordinance created): 35 offenders
- End of 2019: 31
- December 2020: 30
- June 2021: 29
- October 2022: 26
- 2024: 21
- Current (including newest placement): 21

Pfannerstill emphasized the Board's hard work resulted in a drop of 14 offenders while population increased by about 1,900 people. He commended the Board and Police Department for their efforts, including monitoring and Halloween compliance checks. He encouraged residents to contact board members or the Police Department with concerns, assuring they would receive responses, and noted the Board shares residents' sentiments despite legal constraints.

President Pfannerstill also announced the funeral of Charlie Kirk, CEO of Turning Point Action, noting that Arrowhead High School had the first high school chapter in the country or state, with board member Tom Truttschel serving as advisor. He extended sympathy to the group and all Hartland residents affected by the assassination.

Village Clerk Policello announced the public information meeting for the building needs analysis would be held Tuesday, October 28, as the next public update on building status.

10. Pursuant to Wis. Stat. 19.85(1)(e) upon a motion duly made, the Board may convene in a closed session for the purposes of formulating a negotiation strategy for the sale of Village property

    President Pfannerstill explained this would require a roll call vote if a motion was made.

    Motion (Pfeiffer/Hallquist) to go into closed session. By roll call vote, all were in favor, **motion carried.**

    President Pfannerstill noted they would reconvene in open session either to adjourn or to take any necessary action. The Board went into closed session at 7:55 pm.

11. Reconvene in open session, to take any action necessary, with respect to the preceding closed session

    Motion (Pfeiffer/Conner) to reconvene in open session. All were in favor, motion carried. The Board reconvened in open session at 8:36 pm.

12. Adjourn

    Motion (Pfeiffer/Conner) to adjourn. All were in favor, motion carried. Meeting adjourned at 8:36 pm.

Respectfully submitted,
Sandee Policello
Village Clerk

Ruekert • Mielke
W233 N2080 Ridgeview Parkway, Waukesha, WI 53188-1020 262-542-5733

September 25, 2025

Mr. Ryan Bailey, CPA
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: 2025 Utilities Program
Project Closeout

Dear Mr. Bailey:

In accordance with the Contract Documents, the Contractor for this project, Zignego Company, Inc. has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. List of Subcontractors, Suppliers, and service providers performing, furnishing, or procuring labor, services and materials on the Project.
3. Releases or waivers of lien from first tier Subcontractors and Suppliers.
4. Certificate or other evidence of completed operations insurance.

Enclosed is a closeout change order to level the contract price to match the actual quantities installed. If acceptable, please execute the change order and then execute the final application for payment to close out the project.

You may want to have your legal counsel and insurance advisor review the respective lien waivers, bonding, and insurance documents to verify legal effectiveness. If all are satisfactory, we recommend final payment, and give notice that the work is completed subject to the provisions of General Conditions paragraph 15.07.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)
Municipal Services Team Leader
pgesch@ruekert-mielke.com

PWG:pwg
Enclosure(s)

cc: Tom Jenson, Village of Hartland
Sandee Policello, Village of Hartland

Change Order No. One-Closeout

Date of Issuance:	September 12, 2025	Effective Date:	Upon Signature of Owner
		Owner:	Village of Hartland
Contract:	2025 Utilities Program	Owner's Contract No.:	
Contractor:	Zignego Company, Inc.	Engineer:	Ruekert & Mielke, Inc.
Address:	N35W23877 Highfield Ct. Suite 200	Engineer's Project No.:	09-10119
	Pewaukee, WI 53072	Effective Date of Contract:	March 14, 2025

The Contract is modified as follows upon execution of this Change Order:

Description:
Closeout change order for final contract price adjustment.

Reason for Change Order:
To adjust contract price to reflect actual quantities installed.

Attachments:
Analysis of Closeout Change Order.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price $ 295,308.00	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase/Decrease from previously approved Change Orders: $ 0.00	Increase/Decrease from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ Days
Contract Price prior to this Change Order: $ 295,308.00	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: $ 35,760.80	Increase/Decrease of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: $ 259,547.20	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
Signature: Peter W. Gesch Engineer (Authorized Signature)	Signature: _____ Owner (Authorized Signature)	Signature: John W. Zignego Contractor (Authorized Signature)
Peter W. Gesch, P.E. Ruekert & Mielke, Inc.	Village of Hartland	~~Stark Pavement Corporation~~ Zignego Company, Inc.
Date: September 12, 2025	Date: _____	Date: 9-12-2025

Ruekert • Mielke
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2025 Utilities Program
DATE PREPARED: 9/12/2025

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT $	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
Miscellaneous Sanitary Sewer Repairs - Various Locations							
1	Repair Sanitary Manhole - Slurry Backfill	V.F.	4.00	$ 2,000.00	$ 8,000.00	1.50	$ 3,000.00
2	Replace Additional Adjusting Rings - Manhole	V.F.	0.50	$ 1,200.00	$ 600.00	0.00	$ -
3	Remove & Replace Manhole Frame & Cover	EA.	6.00	$ 1,200.00	$ 7,200.00	6.00	$ 7,200.00
4	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	35.00	$ 60.00	$ 2,100.00	40.00	$ 2,400.00
5	3-Inch Asphalt Driveway Remove and Replace	S.Y.	10.00	$ 132.00	$ 1,320.00	0.00	$ -
6	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	64.00	$ 132.00	$ 8,448.00	28.21	$ 3,723.72
7	Restoration - Topsoil and Sod	S.Y.	10.00	$ 40.00	$ 400.00	19.58	$ 783.20
TOTAL ALL MISC. SANITARY SEWER REPAIRS - VARIOUS LOCATIONS					**$ 28,068.00**		**$ 17,106.92**
Miscellaneous Storm Sewer Catch Basin Repairs - Various Locations							
8	Repair Storm Catch Basin - Slurry Backfill	V.F.	25.00	$ 1,200.00	$ 30,000.00	20.00	$ 24,000.00
9	Replace Additional Adjusting Rings - Catch Basin	V.F.	2.00	$1,200.00	$ 2,400.00	0.00	$ -
10	Remove & Replace Catch Basin Frame & Grate	EA.	2.00	$1,200.00	$ 2,400.00	2.00	$ 2,400.00
11	Remove & Replace 2'x3' Catch Basin - Slurry Backfill	EA.	2.00	$3,500.00	$ 7,000.00	2.00	$ 7,000.00
12	Excavate & Concrete Structure (40-Inch Diameter Structure)	EA.	1.00	$1,500.00	$ 1,500.00	1.00	$ 1,500.00
13	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	500.00	$60.00	$ 30,000.00	600.00	$ 36,000.00
14	6-Inch Concrete Driveway Remove & Replace	S.F.	500.00	$20.00	$ 10,000.00	196.00	$ 3,920.00
15	4-Inch Concrete Sidewalk Remove & Replace	S.F.	325.00	$20.00	$ 6,500.00	75.00	$ 1,500.00
16	3-Inch Asphalt Driveway Remove and Replace	S.Y.	15.00	$132.00	$ 1,980.00	0.00	$ -
17	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	150.00	$132.00	$ 19,800.00	182.93	$ 24,146.76
18	Back Plaster Pipe Connections	EA.	4.00	$1,000.00	$ 4,000.00	4.00	$ 4,000.00
19	Restoration - Topsoil and Sod	S.Y.	125.00	$40.00	$ 5,000.00	144.50	$ 5,780.00
TOTAL ALL MISC. CATCH BASIN REPAIRS - VARIOUS LOCATIONS					**$ 120,580.00**		**$ 110,246.76**
Miscellaneous Storm Sewer Repairs - Various Locations							
20	Remove & Replace 48-Inch Manhole	EA.	1.00	$8,000.00	$ 8,000.00	1.00	$ 8,000.00
21	Repair Storm Manhole - Slurry Backfill	V.F.	3.25	$1,000.00	$ 3,250.00	3.30	$ 3,300.00
22	Replace Additional Adjusting Rings - Manhole	V.F.	0.25	$1,000.00	$ 250.00	0.25	$ 250.00
23	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	45.00	$132.00	$ 5,940.00	28.36	$ 3,743.52
TOTAL ALL MISC. STORM SEWER REPAIRS - VARIOUS LOCATIONS					**$ 17,440.00**		**$ 15,293.52**
Miscellaneous Hydrant Repairs - Various Locations							
24	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$100.00	$ 3,000.00	0.00	$ -
25	Remove & Replace Hydrant Assembly and Valve - Slurry Backfill	EA.	2.00	$12,500.00	$ 25,000.00	2.00	$ 25,000.00
26	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	25.00	$132.00	$ 3,300.00	0.00	$ -
27	Restoration - Topsoil and Sod	S.Y.	20.00	$40.00	$ 800.00	20.00	$ 800.00
TOTAL ALL MISC. HYDRANT REPAIRS - VARIOUS LOCATIONS					**$ 32,100.00**		**$ 25,800.00**
Miscellaneous Water Valve Repairs - Various Locations							
28	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1.00	$10,000.00	$ 10,000.00	2.00	$ 20,000.00

© 2025 Copyright Ruekert & Mielke, Inc.

Ruekert • Mielke
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2025 Utilities Program
DATE PREPARED: 9/12/2025

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT $	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
29	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	4.00	$9,500.00	$ 38,000.00	3.00	$ 28,500.00
30	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$60.00	$ 1,800.00	0.00	$ -
31	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	60.00	$132.00	$ 7,920.00	50.00	$ 6,600.00
32	Restoration - Topsoil and Sod	S.Y.	10.00	$40.00	$ 400.00	0.00	$ -
TOTAL ALL MISC. VALVE REPAIRS - VARIOUS LOCATIONS					**$ 58,120.00**		**$ 55,100.00**
Common to All Miscellaneous Utility Repairs - Various Locations							
33	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1.00	$35,000.00	$ 35,000.00	1.00	$ 35,000.00
34	Erosion Control - Misc. Locations	L.S.	1.00	$1,000.00	$ 1,000.00	1.00	$ 1,000.00
35	Crushed Aggregate Base Course	TON	30.00	$100.00	$ 3,000.00	0.00	$ -
TOTAL ALL COMMON TO ALL - VARIOUS LOCATIONS					**$ 39,000.00**		**$ 36,000.00**
	SUBTOTAL OF ORIGINAL CONTRACT ITEMS				***$295,308.00***		***$259,547.20***
ADDITIONAL ITEMS							
							$ -
							$ -
	SUBTOTAL OF ADDITIONAL ITEMS				**$ -**		**$ -**
				GRAND TOTALS:	***$ 295,308.00***		***$ 259,547.20***

ORIGINAL CONTRACT AMOUNT	**$295,308.00**
EXECUTED CHANGE ORDER(S)	**$0.00**
CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	**$295,308.00**
AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	**$259,547.20**
AMOUNT EARNED ON OTHER ITEMS	**$0.00**
TOTAL AMOUNT EARNED	**$259,547.20**
TOTAL AMOUNT EARNED	**$259,547.20**
LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	**($295,308.00)**
CLOSE OUT CHANGE ORDER AMOUNT	**($35,760.80)**

© 2025 Copyright Ruekert & Mielke, Inc.

Contractor's Application for Payment No. 3

	Application Date: 9/12/2025	**Application Period:**	Closeout
To (Owner): Village of Hartland	**From** (Contractor): Zigneo Company, Inc.	**Via** (Engineer):	**Ruekert & Mielke, Inc.**
Contact: Tom Jenson	**Contact:** Ilya Levkov	**Contact:**	Peter W. Gesch, P.E.
Project: 2025 Utilities Program	**Address:** N35W23877 Highfield Court, Suite 200 Pewaukee, WI 53072	**Address:**	W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	**Contractor's Project No.:**	**Engineer's Project No.:**	09-10119.300

Change Order Summary

Approved Change Orders

Number	Additions	Deductions (Enter as Positive Number)
Closeout		$35,760.80
TOTALS		$35,760.80
NET CHANGE BY CHANGE ORDERS	**-$35,760.80**	

1.	**ORIGINAL CONTRACT PRICE**	$ 295,308.00
2.	**Net change by Change Orders**	$ (35,760.80)
3.	**CURRENT CONTRACT PRICE (Line 1 + Line 2)**	$ 259,547.20
4.	**TOTAL COMPLETED TO DATE** (Column L Total on Progress Estimates)	$ 259,547.20
5.	**RETAINAGE:** a. 5% X $129,773.60 Work Completed	$ 7,382.70
6.	**RETAINAGE REDUCTION TO DATE (Enter as Positive Number)**	$ 7,382.70
7.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)**	$ 259,547.20
8.	**LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)**	$ 246,241.30
9.	**AMOUNT DUE THIS APPLICATION**	$ 13,305.90

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: John W. Zigneo **Date:** 9-12-2025

Payment of: $ **$13,305.90**
(Line 9 or other - attach explanation of the other amount)

Recommended by: Peter W. Gesch 9/12/2025
Peter W. Gesch (Engineer) (Date)

Payment of: $ _____
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ _____
(Owner) (Date)

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 3

For (Project): 2025 Utilities Program								Application Date:			
Application Period: Closeout								Owner's Contract No.: 2025 Utilites Program Engineer's Project No.: 09-10119.300			
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
Miscellaneous Sanitary Sewer Repairs - Various Locations											
1	Repair Sanitary Manhole - Slurry Backfill	V.F.	4.00	$ 2,000.00	$ 8,000.00	**1.50**	$ 3,000.00		$ -	**1.50**	$ 3,000.00
2	Replace Additional Adjusting Rings - Manhole	V.F.	0.50	$ 1,200.00	$ 600.00		$ -		$ -		$ -
3	Remove & Replace Manhole Frame & Cover	EA.	6.00	$ 1,200.00	$ 7,200.00	**6.00**	$ 7,200.00		$ -	**6.00**	$ 7,200.00
4	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	35.00	$ 60.00	$ 2,100.00	**40.00**	$ 2,400.00		$ -	**40.00**	$ 2,400.00
5	3-Inch Asphalt Driveway Remove and Replace	S.Y.	10.00	$ 132.00	$ 1,320.00		$ -		$ -		$ -
6	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	64.00	$ 132.00	$ 8,448.00	**28.21**	$ 3,723.72		$ -	**28.21**	$ 3,723.72
7	Restoration - Topsoil and Sod	S.Y.	10.00	$ 40.00	$ 400.00		$ -	**19.58**	$ 783.20	**19.58**	$ 783.20
TOTAL ALL MISC. SANITARY SEWER REPAIRS - VARIOUS LOCATIONS					**$ 28,068.00**		**$ 16,323.72**		**$ 783.20**		**$ 17,106.92**
Miscellaneous Storm Sewer Catch Basin Repairs - Various Locations											
8	Repair Storm Catch Basin - Slurry Backfill	V.F.	25.00	$ 1,200.00	$ 30,000.00	**20.00**	$ 24,000.00		$ -	**20.00**	$ 24,000.00
9	Replace Additional Adjusting Rings - Catch Basin	V.F.	2.00	$1,200.00	$ 2,400.00		$ -		$ -		$ -
10	Remove & Replace Catch Basin Frame & Grate	EA.	2.00	$1,200.00	$ 2,400.00	**2.00**	$ 2,400.00		$ -	**2.00**	$ 2,400.00
11	Remove & Replace 2'x3' Catch Basin - Slurry Backfill	EA.	2.00	$3,500.00	$ 7,000.00	**2.00**	$ 7,000.00		$ -	**2.00**	$ 7,000.00
12	Excavate & Concrete Structure (40-Inch Diameter Structure)	EA.	1.00	$1,500.00	$ 1,500.00	**1.00**	$ 1,500.00		$ -	**1.00**	$ 1,500.00
13	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	500.00	$60.00	$ 30,000.00	**600.00**	$ 36,000.00		$ -	**600.00**	$ 36,000.00
14	6-Inch Concrete Driveway Remove & Replace	S.F.	500.00	$20.00	$ 10,000.00		$ -	**196.00**	$ 3,920.00	**196.00**	$ 3,920.00
15	4-Inch Concrete Sidewalk Remove & Replace	S.F.	325.00	$20.00	$ 6,500.00	**75.00**	$ 1,500.00		$ -	**75.00**	$ 1,500.00
16	3-Inch Asphalt Driveway Remove and Replace	S.Y.	15.00	$132.00	$ 1,980.00		$ -		$ -		$ -
17	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	150.00	$132.00	$ 19,800.00	**182.93**	$ 24,146.76		$ -	**182.93**	$ 24,146.76
18	Back Plaster Pipe Connections	EA.	4.00	$1,000.00	$ 4,000.00	**4.00**	$ 4,000.00		$ -	**4.00**	$ 4,000.00
19	Restoration - Topsoil and Sod	S.Y.	125.00	$40.00	$ 5,000.00	**114.00**	$ 4,560.00	**30.50**	$ 1,220.00	**144.50**	$ 5,780.00
TOTAL ALL MISC. CATCH BASIN REPAIRS - VARIOUS LOCATIONS					**$ 120,580.00**		**$ 105,106.76**		**$ 5,140.00**		**$ 110,246.76**
Miscellaneous Storm Sewer Repairs - Various Locations											
20	Remove & Replace 48-Inch Manhole	EA.	1.00	$8,000.00	$ 8,000.00	**1.00**	$ 8,000.00		$ -	**1.00**	$ 8,000.00
21	Repair Storm Manhole - Slurry Backfill	V.F.	3.25	$1,000.00	$ 3,250.00	**3.30**	$ 3,300.00		$ -	**3.30**	$ 3,300.00
22	Replace Additional Adjusting Rings - Manhole	V.F.	0.25	$1,000.00	$ 250.00	**0.25**	$ 250.00		$ -	**0.25**	$ 250.00
23	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	45.00	$132.00	$ 5,940.00	**28.36**	$ 3,743.52		$ -	**28.36**	$ 3,743.52
TOTAL ALL MISC. STORM SEWER REPAIRS - VARIOUS LOCATIONS					**$ 17,440.00**		**$ 15,293.52**		**$ -**		**$ 15,293.52**
Miscellaneous Hydrant Repairs - Various Locations											
24	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$100.00	$ 3,000.00		$ -		$ -		$ -
25	Remove & Replace Hydrant Assembly and Valve - Slurry	EA.	2.00	$12,500.00	$ 25,000.00	**2.00**	$ 25,000.00		$ -	**2.00**	$ 25,000.00
26	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	25.00	$132.00	$ 3,300.00		$ -		$ -		$ -
27	Restoration - Topsoil and Sod	S.Y.	20.00	$40.00	$ 800.00	**20.00**	$ 800.00		$ -	**20.00**	$ 800.00
TOTAL ALL MISC. HYDRANT REPAIRS - VARIOUS LOCATIONS					**$ 32,100.00**		**$ 25,800.00**		**$ -**		**$ 25,800.00**
Miscellaneous Water Valve Repairs - Various Locations											
28	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1.00	$10,000.00	$ 10,000.00	**2.00**	$ 20,000.00		$ -	**2.00**	$ 20,000.00
29	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	4.00	$9,500.00	$ 38,000.00	**3.00**	$ 28,500.00		$ -	**3.00**	$ 28,500.00
30	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$60.00	$ 1,800.00		$ -		$ -		$ -

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 3

For (Project): 2025 Utilities Program								Application Date:			
Application Period:	Closeout							Owner's Contract No.:	2025 Utilites Program		
								Engineer's Project No.:	09-10119.300		
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
31	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	60.00	$132.00	$ 7,920.00	**50.00**	$ 6,600.00		$ -	**50.00**	$ 6,600.00
32	Restoration - Topsoil and Sod	S.Y.	10.00	$40.00	$ 400.00		$ -		$ -		$ -
TOTAL ALL MISC. VALVE REPAIRS - VARIOUS LOCATIONS					**$ 58,120.00**		**$ 55,100.00**		**$ -**		**$ 55,100.00**
Common to All Miscellaneous Utility Repairs - Various Locations											
33	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1.00	$35,000.00	$ 35,000.00	**1.00**	$ 35,000.00		$ -	**1.00**	$ 35,000.00
34	Erosion Control - Misc. Locations	L.S.	1.00	$1,000.00	$ 1,000.00	**1.00**	$ 1,000.00		$ -	**1.00**	$ 1,000.00
35	Crushed Aggregate Base Course	TON	30.00	$100.00	$ 3,000.00		$ -		$ -		$ -
TOTAL ALL COMMON TO ALL - VARIOUS LOCATIONS					**$ 39,000.00**		**$ 36,000.00**		**$ -**		**$ 36,000.00**
TOTAL BID ITEMS 1-35					**$ 295,308.00**		**$ 253,624.00**		**$ 5,923.20**		**$ 259,547.20**
ADDITIONAL ITEMS											
					$ -		$ -		$ -		$ -
					$ -		$ -		$ -		$ -
TOTAL ADDITIONAL ITEMS					**$ -**		**$ -**		**$ -**		**$ -**
TOTAL ALL ITEMS					**$ 295,308.00**		**$ 253,624.00**		**$ 5,923.20**		**$ 259,547.20**

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Ruekert • Mielke
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2025 Utilities Program
DATE PREPARED: 9/12/2025

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT $	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
Miscellaneous Sanitary Sewer Repairs - Various Locations							
1	Repair Sanitary Manhole - Slurry Backfill	V.F.	4.00	$ 2,000.00	$ 8,000.00	1.50	$ 3,000.00
2	Replace Additional Adjusting Rings - Manhole	V.F.	0.50	$ 1,200.00	$ 600.00	0.00	$ -
3	Remove & Replace Manhole Frame & Cover	EA.	6.00	$ 1,200.00	$ 7,200.00	6.00	$ 7,200.00
4	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	35.00	$ 60.00	$ 2,100.00	40.00	$ 2,400.00
5	3-Inch Asphalt Driveway Remove and Replace	S.Y.	10.00	$ 132.00	$ 1,320.00	0.00	$ -
6	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	64.00	$ 132.00	$ 8,448.00	28.21	$ 3,723.72
7	Restoration - Topsoil and Sod	S.Y.	10.00	$ 40.00	$ 400.00	19.58	$ 783.20
TOTAL ALL MISC. SANITARY SEWER REPAIRS - VARIOUS LOCATIONS					**$ 28,068.00**		**$ 17,106.92**
Miscellaneous Storm Sewer Catch Basin Repairs - Various Locations							
8	Repair Storm Catch Basin - Slurry Backfill	V.F.	25.00	$ 1,200.00	$ 30,000.00	20.00	$ 24,000.00
9	Replace Additional Adjusting Rings - Catch Basin	V.F.	2.00	$1,200.00	$ 2,400.00	0.00	$ -
10	Remove & Replace Catch Basin Frame & Grate	EA.	2.00	$1,200.00	$ 2,400.00	2.00	$ 2,400.00
11	Remove & Replace 2'x3' Catch Basin - Slurry Backfill	EA.	2.00	$3,500.00	$ 7,000.00	2.00	$ 7,000.00
12	Excavate & Concrete Structure (40-Inch Diameter Structure)	EA.	1.00	$1,500.00	$ 1,500.00	1.00	$ 1,500.00
13	30-Inch Concrete Curb & Gutter Remove & Replace	L.F	500.00	$60.00	$ 30,000.00	600.00	$ 36,000.00
14	6-Inch Concrete Driveway Remove & Replace	S.F.	500.00	$20.00	$ 10,000.00	196.00	$ 3,920.00
15	4-Inch Concrete Sidewalk Remove & Replace	S.F.	325.00	$20.00	$ 6,500.00	75.00	$ 1,500.00
16	3-Inch Asphalt Driveway Remove and Replace	S.Y.	15.00	$132.00	$ 1,980.00	0.00	$ -
17	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	150.00	$132.00	$ 19,800.00	182.93	$ 24,146.76
18	Back Plaster Pipe Connections	EA.	4.00	$1,000.00	$ 4,000.00	4.00	$ 4,000.00
19	Restoration - Topsoil and Sod	S.Y.	125.00	$40.00	$ 5,000.00	144.50	$ 5,780.00
TOTAL ALL MISC. CATCH BASIN REPAIRS - VARIOUS LOCATIONS					**$ 120,580.00**		**$ 110,246.76**
Miscellaneous Storm Sewer Repairs - Various Locations							
20	Remove & Replace 48-Inch Manhole	EA.	1.00	$8,000.00	$ 8,000.00	1.00	$ 8,000.00
21	Repair Storm Manhole - Slurry Backfill	V.F.	3.25	$1,000.00	$ 3,250.00	3.30	$ 3,300.00
22	Replace Additional Adjusting Rings - Manhole	V.F.	0.25	$1,000.00	$ 250.00	0.25	$ 250.00
23	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	45.00	$132.00	$ 5,940.00	28.36	$ 3,743.52
TOTAL ALL MISC. STORM SEWER REPAIRS - VARIOUS LOCATIONS					**$ 17,440.00**		**$ 15,293.52**
Miscellaneous Hydrant Repairs - Various Locations							
24	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$100.00	$ 3,000.00	0.00	$ -
25	Remove & Replace Hydrant Assembly and Valve - Slurry Backfill	EA.	2.00	$12,500.00	$ 25,000.00	2.00	$ 25,000.00
26	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	25.00	$132.00	$ 3,300.00	0.00	$ -
27	Restoration - Topsoil and Sod	S.Y.	20.00	$40.00	$ 800.00	20.00	$ 800.00
TOTAL ALL MISC. HYDRANT REPAIRS - VARIOUS LOCATIONS					**$ 32,100.00**		**$ 25,800.00**
Miscellaneous Water Valve Repairs - Various Locations							
28	8-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	1.00	$10,000.00	$ 10,000.00	2.00	$ 20,000.00

© 2025 Copyright Ruekert & Mielke, Inc.

Ruekert • Mielke
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020

ANALYSIS OF CLOSEOUT CHANGE ORDER

OWNER: Village of Hartland
PROJECT: 2025 Utilities Program
DATE PREPARED: 9/12/2025

ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT $	ORIGINAL CONTRACT AMOUNT	ACTUAL QUANTITY INSTALLED	FINAL CONTRACT AMOUNT
29	6-Inch Water Main Valve Remove & Replace - Slurry Backfill	EA.	4.00	$9,500.00	$ 38,000.00	3.00	$ 28,500.00
30	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30.00	$60.00	$ 1,800.00	0.00	$ -
31	4-Inch Asphalt Pavement Patch (Two Lifts)	S.Y.	60.00	$132.00	$ 7,920.00	50.00	$ 6,600.00
32	Restoration - Topsoil and Sod	S.Y.	10.00	$40.00	$ 400.00	0.00	$ -
TOTAL ALL MISC. VALVE REPAIRS - VARIOUS LOCATIONS					**$ 58,120.00**		**$ 55,100.00**
Common to All Miscellaneous Utility Repairs - Various Locations							
33	Traffic Control, Signage & Barricades -Misc. Locations	L.S.	1.00	$35,000.00	$ 35,000.00	1.00	$ 35,000.00
34	Erosion Control - Misc. Locations	L.S.	1.00	$1,000.00	$ 1,000.00	1.00	$ 1,000.00
35	Crushed Aggregate Base Course	TON	30.00	$100.00	$ 3,000.00	0.00	$ -
TOTAL ALL COMMON TO ALL - VARIOUS LOCATIONS					**$ 39,000.00**		**$ 36,000.00**
	SUBTOTAL OF ORIGINAL CONTRACT ITEMS				***$295,308.00***		***$259,547.20***
ADDITIONAL ITEMS							
							$ -
							$ -
	SUBTOTAL OF ADDITIONAL ITEMS				**$ -**		**$ -**
				GRAND TOTALS:	***$ 295,308.00***		***$ 259,547.20***

ORIGINAL CONTRACT AMOUNT	**$295,308.00**
EXECUTED CHANGE ORDER(S)	**$0.00**
CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	**$295,308.00**
AMOUNT EARNED ON ORIGINAL CONTRACT ITEMS	**$259,547.20**
AMOUNT EARNED ON OTHER ITEMS	**$0.00**
TOTAL AMOUNT EARNED	**$259,547.20**
TOTAL AMOUNT EARNED	**$259,547.20**
LESS CONTRACT PRICE PRIOR TO THIS CLOSE-OUT CHANGE ORDER	**($295,308.00)**
CLOSE OUT CHANGE ORDER AMOUNT	**($35,760.80)**

© 2025 Copyright Ruekert & Mielke, Inc.

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

Bond No. 30225577

TO OWNER: Village of Hartland
(Name and Address) 210 Cottonwood Avenue
Hartland, WI 53029

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Construction

CONTRACT DATED: March 14, 2025

PROJECT:
(Name and Address) 2025 Utilities Program,
Engineer's Project No. 09-10119.200,
Hartland, Wisconsin

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)
Continental Casualty Company
151 N Franklin St
Chicago, IL 60606

, SURETY,

on bond of
(Insert name and address of Contractor)
Zignego Company, Inc.
N35W23877 Highfield Ct., Suite 200
Pewaukee, WI 53072

, CONTRACTOR,

hereby approves final payment to the Contractor and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

, OWNER,

as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: September 12, 2025
(Insert in writing the month followed by the numeric date and year.)

Continental Casualty Company
(Surety)

Attest: Jay A. Zahn
(Seal):

CONTINENTAL CASUALTY COMPANY CORPORATE SEAL 1897

Jenny L. Hirth
(Signature of Authorized Representative)

Attorney-in-Fact
(Title)

AIA DOCUMENT G707, CONSENT OF SURETY TO FINAL PAYMENT • 1994 EDITION AIA
© 1994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE., NW, WASHINGTON, D.C. 20006-5292 . WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

Jenny L. Hirth, Patrick A. McKenna, Jay A. Zahn, Lynn E. Potter, Edward F. Sobieski, Individually

of Madison, WI, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 3rd day of April, 2025.

Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Larry Kasten — Vice President

State of South Dakota, County of Minnehaha, ss:

On this 3rd day of April, 2025, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.

My commission expires

March 2, 2026

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent — Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance companies printed below are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 12th day of September, 2025.

Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Paula Kolsrud — Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF EACH OF CONTINENTAL CASUALTY COMPANY, NATIONAL FIRE INSURANCE COMPANY OF HARTFORD, and AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA (as defined above, the "CNA Companies"):

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of each of the above CNA Companies at a meeting held on May 12, 1995:

"RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective."

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of each of the CNA Companies.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of each of the above Companies by unanimous written consent dated the 25th day of April, 2012:

"Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of each of the above CNA Companies by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Waiver of Construction Lien
§779.05 Wis. Stats.

Date: 08 / 12 / 2025

1. Contractor's Name and Address

Wolf Paving Co., Inc.
1320 Walnut Ridge Dr., Suite 100
Hartland, WI 53029

2. Property Improved by Contractor's Work or Materials: Village of Hartland: 2025 Utilites Program

3. Contractor's Work furnished at the request of: Zignego Company, Inc.

4. Waiver of Lien rights is made for:

[___] All work, labor or materials furnished through ___/___/_____

[X_] All work, labor or materials furnished to the project.

[___] The following work, labor or materials only: _____

[___] All work, labor or materials except _____

Contractor

Signed by Sherry Bartolone, title Assistant Secretary

§779.05 Waivers of Lien, provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

Waiver of Construction Lien
§779.05 Wis. Stats.

Date: 8 /12 /2025

1. Contractor's Name and Address

2. Property Improved by Contractor's Work or Materials: Village of Hartland: 2025 Utilites Program

3. Contractor's Work furnished at the request of: Zignego Company, Inc.

4. Waiver of Lien rights is made for:

[___] All work, labor or materials furnished through ___/___/_____

[X_] All work, labor or materials furnished to the project.

[___] The following work, labor or materials only: _____

[___] All work, labor or materials except _____

Brother's Infrastructure Group Construction

_____

Contractor

Signed by Kelly S Felder, title COO

§779.05 Waivers of Lien, provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

Waiver of Construction Lien
§779.05 Wis. Stats.

Date: 8/12/2025

1. Contractor's Name and Address
SK Concrete Services LLC 8213 Big Bend Rd, Waterford WI 53185

2. Property Improved by Contractor's Work or Materials: Village of Hartland: 2025 Utilites Program

3. Contractor's Work furnished at the request of: Zignego Company, Inc.

4. Waiver of Lien rights is made for:

[___] All work, labor or materials furnished through ___/___/_____

[X_] All work, labor or materials furnished to the project.

[___] The following work, labor or materials only: _____

[___] All work, labor or materials except _____

Austin O'Haver
Contractor
Signed by Austin O'Haver title Owner

§779.05 Waivers of Lien, provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

Waiver of Construction Lien
§779.05 Wis. Stats.

Date: 9/22/25

1. Contractor's Name and Address
Hartford Landscape And Supply
7489 Hwy 60
Hartford, WI 53027
2. Property Improved by Contractor's Work or Materials: Village of Hartland: 2025 Utilites Program

3. Contractor's Work furnished at the request of: Zignego Company, Inc.

4. Waiver of Lien rights is made for:

[___] All work, labor or materials furnished through ___/___/_____

[X_] All work, labor or materials furnished to the project.

[___] The following work, labor or materials only: _____

[___] All work, labor or materials except _____

_____
Contractor

Signed by Ashley Levenance, title Office Manager

§779.05 Waivers of Lien, provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential lien claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

Bond No. 30225577

TO OWNER: Village of Hartland
(Name and Address) 210 Cottonwood Avenue
Hartland, WI 53029

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Construction

CONTRACT DATED: March 14, 2025

PROJECT:
(Name and Address) 2025 Utilities Program,
Engineer's Project No. 09-10119.200,
Hartland, Wisconsin

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)
Continental Casualty Company
151 N Franklin St
Chicago, IL 60606

, SURETY,

on bond of
(Insert name and address of Contractor)
Zignego Company, Inc.
N35W23877 Highfield Ct., Suite 200
Pewaukee, WI 53072

, CONTRACTOR,

hereby approves final payment to the Contractor and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

, OWNER,

as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: September 12, 2025
(Insert in writing the month followed by the numeric date and year.)

Continental Casualty Company
(Surety)

Attest: Jay A. Zahn
(Seal):

CONTINENTAL CASUALTY COMPANY CORPORATE SEAL 1897

Jenny L. Hirth
(Signature of Authorized Representative)

Attorney-in-Fact
(Title)

AIA DOCUMENT G707, CONSENT OF SURETY TO FINAL PAYMENT • 1994 EDITION AIA
© 1994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE., NW, WASHINGTON, D.C. 20006-5292 . WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

Jenny L. Hirth, Patrick A. McKenna, Jay A. Zahn, Lynn E. Potter, Edward F. Sobieski, Individually

of Madison, WI, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 3rd day of April, 2025.

Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Larry Kasten — Vice President

State of South Dakota, County of Minnehaha, ss:

On this 3rd day of April, 2025, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.

My commission expires

March 2, 2026

M. BENT
NOTARY PUBLIC
SOUTH DAKOTA

M. Bent — Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance companies printed below are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 12th day of September, 2025.

Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Paula Kolsrud — Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF EACH OF CONTINENTAL CASUALTY COMPANY, NATIONAL FIRE INSURANCE COMPANY OF HARTFORD, and AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA (as defined above, the "CNA Companies"):

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of each of the above CNA Companies at a meeting held on May 12, 1995:

"RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective."

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of each of the CNA Companies.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of each of the above Companies by unanimous written consent dated the 25th day of April, 2012:

"Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of each of the above CNA Companies by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Contractor's Application for Payment No. 4

		Application Date:		**Application Period:**	7/15/2025 - 9/5/2025
To (Owner):	Village of Hartland	**From** (Contractor):	Wolf Paving Co., Inc.	**Via** (Engineer):	**Ruekert & Mielke, Inc.**
Contact:	Tom Jenson	**Contact:**	Craig Lemke	**Contact:**	Peter W. Gesch, P.E.
Project:	2025 Paving Program	**Address:**	1320 Walnut Ridge Drive, Suite 100 Hartland, WI 53029	**Address:**	W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:		**Contractor's Project No.:**	25.20023	**Engineer's Project No.:**	09-10120.300

Change Order Summary

Approved Change Orders

Number	Additions	Deductions (Enter as Positive Number)
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1.	**ORIGINAL CONTRACT PRICE**	$ 1,467,878.55
2.	**Net change by Change Orders**	$ -
3.	**CURRENT CONTRACT PRICE (Line 1 + Line 2)**	$ 1,467,878.55
4.	**TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)**	$ 1,222,172.79
5.	**RETAINAGE:**	
	a. 5% X $733,939.28 **Work Completed**	$ 36,696.96
6.	**RETAINAGE REDUCTION TO DATE (Enter as Positive Number)**	$
7.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)**	$ 1,185,475.83
8.	**LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)**	$ 603,326.09
9.	**AMOUNT DUE THIS APPLICATION**	$ 582,149.74

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Jacob Mrugacz, President	**Date:**	9/19/2025

Payment of: $ **$582,149.74**
(Line **9** or other - attach explanation of the other amount)

Recommended by: Peter W. Gesch, P.E.(Engineer) — 10/03/2025 (Date)

Payment of: $ _____
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ (Owner) _____ (Date)

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Filepath
Revised Pay App 4 (Summary)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4

For (Project): **2025 Paving Program**								**Application Date:**			
Application Period: 7/15/2025 -								**Owner's Contract No.:** **Engineer's Project No.:** 09-10120.300			
A	**B**	**C**	**D**	**E**	**F**	**G**	**H**	**I**	**J**	**K**	**L**
						Work Completed Previously		**Work Completed This Period**		**Total Work Completed to Date**	
Item No.	**Description**	**Unit**	**Estimated Quantity**	**Bid Unit Price**	**Bid Item Value ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**
	East Park Avenue										
1	Traffic Control	L.S.	1.00	$ 13,000.00	$ 13,000.00	**1.00**	$ 13,000.00		$ -	**1.00**	$ 13,000.00
2	Erosion Control	L.S.	1.00	$ 385.00	$ 385.00	**1.00**	$ 385.00		$ -	**1.00**	$ 385.00
3	Mill & Remove 2 Inches of Asphalt	S.Y.	5,300.00	$ 2.60	$ 13,780.00	**4,900.00**	$ 12,740.00		$ -	**4,900.00**	$ 12,740.00
4	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	175.00	$ 76.00	$ 13,300.00	**141.00**	$ 10,716.00		$ -	**141.00**	$ 10,716.00
5	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	500.00	$ 23.00	$ 11,500.00		$ -		$ -		$ -
6	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$ 85.00	$ 1,275.00		$ -		$ -		$ -
7	6-Inch Concrete Driveway Replacement	S.F.	20.00	$ 24.25	$ 485.00	**215.00**	$ 5,213.75		$ -	**215.00**	$ 5,213.75
8	3-Inch Asphalt Binder Patch	S.Y.	500.00	$ 27.00	$ 13,500.00	**234.00**	$ 6,318.00		$ -	**234.00**	$ 6,318.00
9	2 1/4 - Inch Asphalt Surface Course	TON	750.00	$ 75.00	$ 56,250.00	**608.93**	$ 45,669.75		$ -	**608.93**	$ 45,669.75
10	Adjust Manhole	EA.	7.00	$1,150.00	$ 8,050.00	**5.00**	$ 5,750.00		$ -	**5.00**	$ 5,750.00
11	Adjust Valve Box	EA.	11.00	$125.00	$ 1,375.00		$ -		$ -		$ -
12	Epoxy Striping - 18-Inch White Stop Bar	L.F.	46.00	$17.60	$ 809.60	**49.00**	$ 862.40		$ -	**49.00**	$ 862.40
13	Epoxy Striping - 6-Inch Cross Walk	L.F.	220.00	$5.90	$ 1,298.00	**230.00**	$ 1,357.00		$ -	**230.00**	$ 1,357.00
14	Restoration - Topsoil & Sod	S.Y.	40.00	$35.00	$ 1,400.00	**16.00**	$ 560.00		$ -	**16.00**	$ 560.00
	Total All East Park Avenue				**$ 136,407.60**		**$ 102,571.90**		**$ -**		**$ 102,571.90**
	West Park Avenue										
15	Traffic Control	L.S.	1.00	$2,500.00	$ 2,500.00	**1.00**	$ 2,500.00		$ -	**1.00**	$ 2,500.00
16	Erosion Control	L.S.	1.00	$220.00	$ 220.00	**2.00**	$ 440.00		$ -	**2.00**	$ 440.00
17	Mill & Remove 2 Inches of Asphalt	S.Y.	2,675.00	$2.59	$ 6,928.25	**2,100.00**	$ 5,439.00		$ -	**2,100.00**	$ 5,439.00
18	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	100.00	$80.00	$ 8,000.00	**74.90**	$ 5,992.00		$ -	**74.90**	$ 5,992.00
19	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	350.00	$24.00	$ 8,400.00		$ -		$ -		$ -
20	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$85.00	$ 1,275.00		$ -		$ -		$ -
21	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
22	3-Inch Asphalt Binder Patch	S.Y.	350.00	$26.00	$ 9,100.00	**237.00**	$ 6,162.00		$ -	**237.00**	$ 6,162.00
23	2 1/4 - Inch Asphalt Surface Course	TON	370.00	$74.00	$ 27,380.00	**262.16**	$ 19,399.84		$ -	**262.16**	$ 19,399.84
24	Adjust Manhole	EA.	3.00	$1,150.00	$ 3,450.00		$ -		$ -		$ -
25	Remove & Replace Manhole Frame & Cover	EA.	1.00	$1,200.00	$ 1,200.00	**1.00**	$ 1,200.00		$ -	**1.00**	$ 1,200.00
26	Adjust Valve Box	EA.	3.00	$125.00	$ 375.00		$ -		$ -		$ -
27	Epoxy Striping - 18-Inch White Stop Bar	L.F.	30.00	$17.60	$ 528.00	**29.00**	$ 510.40		$ -	**29.00**	$ 510.40
28	Restoration - Topsoil & Sod	S.Y.	25.00	$35.00	$ 875.00	**17.72**	$ 620.20		$ -	**17.72**	$ 620.20
	Total All West Park Avenue				**$ 70,716.25**		**$ 42,263.44**		**$ -**		**$ 42,263.44**
	W. Capitol Drive										
29	Traffic Control	L.S.	1.00	$8,000.00	$ 8,000.00	**1.00**	$ 8,000.00		$ -	**1.00**	$ 8,000.00
30	Erosion Control	L.S.	1.00	$495.00	$ 495.00	**1.00**	$ 495.00		$ -	**1.00**	$ 495.00
31	Mill & Remove 2 1/4 Inches of Asphalt	S.Y.	11,700.00	$2.60	$ 30,420.00	**11,300.00**	$ 29,380.00		$ -	**11,300.00**	$ 29,380.00
32	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	325.00	$72.55	$ 23,578.75	**328.10**	$ 23,803.66		$ -	**328.10**	$ 23,803.66
33	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	1,700.00	$22.00	$ 37,400.00	**567.80**	$ 12,491.60		$ -	**567.80**	$ 12,491.60
34	3-Inch Asphalt Driveway Replacement	S.Y.	25.00	$65.00	$ 1,625.00		$ -		$ -		$ -

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4

For (Project): **2025 Paving Program**								Application Date:			
Application Period: 7/15/2025 -								Owner's Contract No.: Engineer's Project No.: 09-10120.300			
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
35	6-Inch Concrete Driveway Replacement	S.F.	30.00	$24.25	$ 727.50		$ -		$ -		$ -
36	3-Inch Asphalt Binder Patch	S.Y.	1,700.00	$25.00	$ 42,500.00	**585.00**	$ 14,625.00		$ -	**585.00**	$ 14,625.00
37	2 1/2 - Inch Asphalt Surface Course	TON	1,700.00	$73.00	$ 124,100.00	**1,434.75**	$ 104,736.75		$ -	**1,434.75**	$ 104,736.75
38	Adjust Utility Manhole	EA.	7.00	$1,150.00	$ 8,050.00	**1.00**	$ 1,150.00		$ -	**1.00**	$ 1,150.00
39	Adjust Manhole	EA.	12.00	$1,150.00	$ 13,800.00	**4.00**	$ 4,600.00		$ -	**4.00**	$ 4,600.00
40	Adjust Valve Box	EA.	7.00	$125.00	$ 875.00		$ -		$ -		$ -
41	Remove & Replace Valve Box Top Section	EA.	1.00	$800.00	$ 800.00	**1.00**	$ 800.00		$ -	**1.00**	$ 800.00
42	Straighten Water Valve Box Top Section	EA.	2.00	$500.00	$ 1,000.00		$ -		$ -		$ -
43	Remove & Replace Manhole Frame & Cover	EA.	8.00	$1,200.00	$ 9,600.00	**8.00**	$ 9,600.00		$ -	**8.00**	$ 9,600.00
44	Epoxy Striping - 4" Yellow	L.F.	6,000.00	$2.05	$ 12,300.00	**6,498.00**	$ 13,320.90		$ -	**6,498.00**	$ 13,320.90
45	Epoxy Striping - 18-Inch White Stop Bar	L.F.	20.00	$17.60	$ 352.00	**18.00**	$ 316.80		$ -	**18.00**	$ 316.80
46	Epoxy Striping - 6-Inch Cross Walk	L.F.	144.00	$5.90	$ 849.60	**143.00**	$ 843.70		$ -	**143.00**	$ 843.70
47	Restoration - Topsoil & Sod	S.Y.	40.00	$35.00	$ 1,400.00	**27.28**	$ 954.80		$ -	**27.28**	$ 954.80
	Total All W. Capitol Drive				**$ 317,872.85**		**$ 225,118.21**		**$ -**		**$ 225,118.21**
	River Reserve Drive										
48	Traffic Control	L.S.	1.00	$1,300.00	$ 1,300.00		$ -	**1.00**	$ 1,300.00	**1.00**	$ 1,300.00
49	Erosion Control	L.S.	1.00	$275.00	$ 275.00		$ -	**1.00**	$ 275.00	**1.00**	$ 275.00
50	Pulverize & Reshape	S.Y.	3,350.00	$2.90	$ 9,715.00		$ -	**2,934.00**	$ 8,508.60	**2,934.00**	$ 8,508.60
51	Remove Excess Material	**S.Y.**	**3,350.00**	**$3.00**	$ 10,050.00		$ -	**2,934.00**	$ 8,802.00	**2,934.00**	$ 8,802.00
52	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	150.00	$66.40	$ 9,960.00		$ -	**128.70**	$ 8,545.68	**128.70**	$ 8,545.68
53	4-Inch Concrete Sidewalk & ADA Ramps	S.F.	200.00	$23.30	$ 4,660.00		$ -	**215.00**	$ 5,009.50	**215.00**	$ 5,009.50
54	Detectable Warning Fields	S.F.	20.00	$60.00	$ 1,200.00		$ -	**20.00**	$ 1,200.00	**20.00**	$ 1,200.00
55	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	800.00	$22.00	$ 17,600.00		$ -	**131.00**	$ 2,882.00	**131.00**	$ 2,882.00
56	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$63.00	$ 945.00		$ -		$ -		$ -
57	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
58	2 1/2 - Inch Asphalt Binder Course	S.Y.	3,350.00	$9.60	$ 32,160.00		$ -	**2,934.00**	$ 28,166.40	**2,934.00**	$ 28,166.40
59	1 1/2 - Inch Asphalt Surface Course	S.Y.	3,350.00	$6.80	$ 22,780.00		$ -	**3,455.00**	$ 23,494.00	**3,455.00**	$ 23,494.00
60	Adjust Manhole	EA.	6.00	$1,150.00	$ 6,900.00		$ -	**6.00**	$ 6,900.00	**6.00**	$ 6,900.00
61	Remove & Replace Manhole Frame & Cover	EA.	1.00	$1,200.00	$ 1,200.00		$ -	**1.00**	$ 1,200.00	**1.00**	$ 1,200.00
62	Adjust Valve Box	EA.	4.00	$125.00	$ 500.00		$ -	**1.00**	$ 125.00	**1.00**	$ 125.00
63	Epoxy Striping - 18-Inch White Stop Bar	L.F.	35.00	$17.60	$ 616.00		$ -	**35.00**	$ 616.00	**35.00**	$ 616.00
64	Epoxy Striping - 6-Inch Cross Walk	L.F.	315.00	$5.60	$ 1,764.00		$ -		$ -		$ -
65	Restoration - Topsoil & Sod	S.Y.	35.00	$35.00	$ 1,225.00		$ -	**41.00**	$ 1,435.00	**41.00**	$ 1,435.00
	Total All River Reserve Drive				**$ 123,335.00**		**$ -**		**$ 98,459.18**		**$ 98,459.18**
	Kestrel Way										
66	Traffic Control	L.S.	1.00	$2,250.00	$ 2,250.00		$ -	**1.00**	$ 2,250.00	**1.00**	$ 2,250.00
67	Erosion Control	L.S.	1.00	$550.00	$ 550.00		$ -	**1.00**	$ 550.00	**1.00**	$ 550.00
68	Pulverize & Reshape	S.Y.	7,550.00	$2.40	$ 18,120.00		$ -	**6,640.00**	$ 15,936.00	**6,640.00**	$ 15,936.00
69	Remove Excess Material	S.Y.	7,550.00	$3.00	$ 22,650.00		$ -	**6,640.00**	$ 19,920.00	**6,640.00**	$ 19,920.00

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4

For (Project): **2025 Paving Program**								Application Date:			
Application Period: 7/15/2025 -								Owner's Contract No.: Engineer's Project No.: 09-10120.300			
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
70	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	300.00	$65.30	$ 19,590.00		$ -	**374.36**	$ 24,445.71	**374.36**	$ 24,445.71
71	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	1,875.00	$14.00	$ 26,250.00		$ -	**844.00**	$ 11,816.00	**844.00**	$ 11,816.00
72	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$63.00	$ 945.00		$ -		$ -		$ -
73	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
74	2 1/2 - Inch Asphalt Binder Course	S.Y.	7,550.00	$9.60	$ 72,480.00		$ -	**6,640.00**	$ 63,744.00	**6,640.00**	$ 63,744.00
75	1 1/2 - Inch Asphalt Surface Course	S.Y.	7,550.00	$ 6.80	$ 51,340.00		$ -	**6,640.00**	$ 45,152.00	**6,640.00**	$ 45,152.00
76	Adjust Manhole	EA.	19.00	$ 1,150.00	$ 21,850.00		$ -	**19.00**	$ 21,850.00	**19.00**	$ 21,850.00
77	Adjust Valve Box	EA.	4.00	$ 125.00	$ 500.00		$ -	**1.00**	$ 125.00	**1.00**	$ 125.00
78	Epoxy Striping - 18-Inch White Stop Bar	L.F.	30.00	$ 17.60	$ 528.00		$ -	**31.00**	$ 545.60	**31.00**	$ 545.60
79	Restoration - Topsoil & Sod	S.Y.	70.00	$ 35.00	$ 2,450.00		$ -	**238.00**	$ 8,330.00	**238.00**	$ 8,330.00
	Total All Kestrel Way				**$ 239,988.00**		**$ -**		**$ 214,664.31**		**$ 214,664.31**
	Switch Grass Court										
80	Traffic Control	L.S.	1.00	$ 900.00	$ 900.00	**1.00**	$ 900.00		$ -	**1.00**	$ 900.00
81	Erosion Control	L.S.	1.00	$ 165.00	$ 165.00	**1.00**	$ 165.00		$ -	**1.00**	$ 165.00
82	Pulverize & Reshape	S.Y.	2,625.00	$ 3.00	$ 7,875.00	**2,150.00**	$ 6,450.00		$ -	**2,150.00**	$ 6,450.00
83	Remove Excess Material	S.Y.	2,625.00	$3.11	$ 8,163.75	**2,150.00**	$ 6,686.50		$ -	**2,150.00**	$ 6,686.50
84	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	100.00	$67.60	$ 6,760.00	**34.30**	$ 2,318.68		$ -	**34.30**	$ 2,318.68
85	4-Inch Concrete Sidewalk & ADA Ramps	S.F.	200.00	$23.30	$ 4,660.00	**197.08**	$ 4,591.96		$ -	**197.08**	$ 4,591.96
86	Detectable Warning Fields	S.F.	20.00	$60.00	$ 1,200.00	**20.00**	$ 1,200.00		$ -	**20.00**	$ 1,200.00
87	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	900.00	$23.00	$ 20,700.00	**81.00**	$ 1,863.00		$ -	**81.00**	$ 1,863.00
88	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$63.00	$ 945.00		$ -		$ -		$ -
89	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
90	2 1/2 - Inch Asphalt Binder Course	S.Y.	2,625.00	$9.60	$ 25,200.00	**2,150.00**	$ 20,640.00		$ -	**2,150.00**	$ 20,640.00
91	1 1/2 - Inch Asphalt Surface Course	S.Y.	2,625.00	$6.80	$ 17,850.00	**2,150.00**	$ 14,620.00		$ -	**2,150.00**	$ 14,620.00
92	Adjust Manhole	EA.	4.00	$1,150.00	$ 4,600.00	**4.00**	$ 4,600.00		$ -	**4.00**	$ 4,600.00
93	Adjust Valve Box	EA.	2.00	$125.00	$ 250.00		$ -		$ -		$ -
94	Epoxy Striping - 18-Inch White Stop Bar	L.F.	14.00	$17.60	$ 246.40	**13.50**	$ 237.60		$ -	**13.50**	$ 237.60
95	Restoration - Topsoil & Sod	S.Y.	30.00	$35.00	$ 1,050.00	**30.00**	$ 1,050.00		$ -	**30.00**	$ 1,050.00
	Total All Switch Grass Court				**$ 101,050.15**		**$ 65,322.74**		**$ -**		**$ 65,322.74**
	Prairie Grass Court										
96	Traffic Control	L.S.	1.00	$900.00	$ 900.00	**1.00**	$ 900.00		$ -	**1.00**	$ 900.00
97	Erosion Control	L.S.	1.00	$330.00	$ 330.00	**1.00**	$ 330.00		$ -	**1.00**	$ 330.00
98	Pulverize & Reshape	S.Y.	3,140.00	$3.00	$ 9,420.00	**2,642.00**	$ 7,926.00		$ -	**2,642.00**	$ 7,926.00
99	Remove Excess Material	S.Y.	3,140.00	$3.15	$ 9,891.00	**2,642.00**	$ 8,322.30		$ -	**2,642.00**	$ 8,322.30
100	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	100.00	$67.50	$ 6,750.00	**114.00**	$ 7,695.00		$ -	**114.00**	$ 7,695.00
101	4-Inch Concrete Sidewalk & ADA Ramps	S.F.	200.00	$23.30	$ 4,660.00	**140.16**	$ 3,265.73		$ -	**140.16**	$ 3,265.73
102	Detectable Warning Fields	S.F.	20.00	$60.00	$ 1,200.00	**20.00**	$ 1,200.00		$ -	**20.00**	$ 1,200.00
103	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	925.00	$23.00	$ 21,275.00	**197.68**	$ 4,546.64		$ -	**197.68**	$ 4,546.64
104	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$63.00	$ 945.00		$ -		$ -		$ -

© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4

For (Project): **2025 Paving Program**								Application Date:			
Application Period: 7/15/2025 -								Owner's Contract No.: Engineer's Project No.: 09-10120.300			
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
105	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
106	2 1/2 - Inch Asphalt Binder Course	S.Y.	3,140.00	$9.60	$ 30,144.00	**2,642.00**	$ 25,363.20		$ -	**2,642.00**	$ 25,363.20
107	1 1/2 - Inch Asphalt Surface Course	S.Y.	3,140.00	$6.80	$ 21,352.00	**2,642.00**	$ 17,965.60		$ -	**2,642.00**	$ 17,965.60
108	Adjust Manhole	EA.	4.00	$1,150.00	$ 4,600.00	**4.00**	$ 4,600.00		$ -	**4.00**	$ 4,600.00
109	Adjust Valve Box	EA.	1.00	$125.00	$ 125.00	**1.00**	$ 125.00		$ -	**1.00**	$ 125.00
110	Epoxy Striping - 18-Inch White Stop Bar	L.F.	14.00	$17.60	$ 246.40	**13.50**	$ 237.60		$ -	**13.50**	$ 237.60
111	Restoration - Topsoil & Sod	S.Y.	30.00	$35.00	$ 1,050.00	**30.00**	$ 1,050.00		$ -	**30.00**	$ 1,050.00
	Total All Prairie Grass Court				**$ 113,373.40**		**$ 83,527.07**		**$ -**		**$ 83,527.07**
	River Grove Lane										
112	Traffic Control	L.S.	1.00	$900.00	$ 900.00	**1.00**	$ 900.00		$ -	**1.00**	$ 900.00
113	Erosion Control	L.S.	1.00	$275.00	$ 275.00	**1.00**	$ 275.00		$ -	**1.00**	$ 275.00
114	Pulverize & Reshape	S.Y.	1,800.00	$3.20	$ 5,760.00	**1,635.00**	$ 5,232.00		$ -	**1,635.00**	$ 5,232.00
115	Remove Excess Material	S.Y.	1,800.00	$3.15	$ 5,670.00	**1,635.00**	$ 5,150.25		$ -	**1,635.00**	$ 5,150.25
116	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	120.00	$66.25	$ 7,950.00	**33.30**	$ 2,206.13		$ -	**33.30**	$ 2,206.13
117	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	720.00	$23.00	$ 16,560.00		$ -		$ -		$ -
118	6-Inch Concrete Driveway Replacement	S.F.	15.00	$24.25	$ 363.75		$ -		$ -		$ -
119	2 1/2 - Inch Asphalt Binder Course	S.Y.	1,800.00	$9.80	$ 17,640.00	**1,635.00**	$ 16,023.00		$ -	**1,635.00**	$ 16,023.00
120	1 1/2 - Inch Asphalt Surface Course	S.Y.	1,800.00	$7.10	$ 12,780.00	**1,635.00**	$ 11,608.50		$ -	**1,635.00**	$ 11,608.50
121	Adjust Manhole	EA.	3.00	$1,150.00	$ 3,450.00	**3.00**	$ 3,450.00		$ -	**3.00**	$ 3,450.00
122	Adjust Valve Box	EA.	1.00	$125.00	$ 125.00		$ -		$ -		$ -
123	Epoxy Striping - 18-Inch White Stop Bar	L.F.	14.00	$17.60	$ 246.40	**13.50**	$ 237.60		$ -	**13.50**	$ 237.60
124	Restoration - Topsoil & Sod	S.Y.	28.00	$35.00	$ 980.00	**28.00**	$ 980.00		$ -	**28.00**	$ 980.00
	Total All River Grove Lane				**$ 72,700.15**		**$ 46,062.48**		**$ -**		**$ 46,062.48**
	Westlynn Court										
125	Traffic Control	L.S.	1.00	$900.00	$ 900.00	**1.00**	$ 900.00		$ -	**1.00**	$ 900.00
126	Erosion Control	L.S.	1.00	$110.00	$ 110.00	**1.00**	$ 110.00		$ -	**1.00**	$ 110.00
127	Pulverize & Reshape	S.Y.	1,695.00	$3.20	$ 5,424.00	**1,302.00**	$ 4,166.40		$ -	**1,302.00**	$ 4,166.40
128	Remove Excess Material	S.Y.	1,695.00	$3.15	$ 5,339.25	**1,302.00**	$ 4,101.30		$ -	**1,302.00**	$ 4,101.30
129	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	125.00	$66.00	$ 8,250.00	**113.00**	$ 7,458.00		$ -	**113.00**	$ 7,458.00
130	4-Inch Concrete Sidewalk & ADA Ramps	S.F.	200.00	$23.30	$ 4,660.00	**147.00**	$ 3,425.10		$ -	**147.00**	$ 3,425.10
131	Detectable Warning Fields	S.F.	20.00	$60.00	$ 1,200.00	**20.00**	$ 1,200.00		$ -	**20.00**	$ 1,200.00
132	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	700.00	$23.00	$ 16,100.00	**176.50**	$ 4,059.50		$ -	**176.50**	$ 4,059.50
133	3-Inch Asphalt Driveway Replacement	S.Y.	15.00	$63.00	$ 945.00		$ -		$ -		$ -
134	6-Inch Concrete Driveway Replacement	S.F.	20.00	$24.25	$ 485.00		$ -		$ -		$ -
135	2 1/2 - Inch Asphalt Binder Course	S.Y.	1,695.00	$9.80	$ 16,611.00	**1,302.00**	$ 12,759.60		$ -	**1,302.00**	$ 12,759.60
136	1 1/2 - Inch Asphalt Surface Course	S.Y.	1,695.00	$7.10	$ 12,034.50	**1,302.00**	$ 9,244.20		$ -	**1,302.00**	$ 9,244.20
137	Adjust Manhole	EA.	2.00	$1,150.00	$ 2,300.00	**2.00**	$ 2,300.00		$ -	**2.00**	$ 2,300.00
138	Adjust Valve Box	EA.	1.00	$125.00	$ 125.00		$ -		$ -		$ -
139	Epoxy Striping - 18-Inch White Stop Bar	L.F.	14.00	$17.60	$ 246.40	**13.50**	$ 237.60		$ -	**13.50**	$ 237.60

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 4

For (Project): 2025 Paving Program								Application Date:			
Application Period: 7/15/2025 -								Owner's Contract No.: Engineer's Project No.: 09-10120.300			
A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
140	Epoxy Striping - 6-Inch Cross Walk	L.F.	70.00	$5.90	$ 413.00	**207.00**	$ 1,221.30		$ -	**207.00**	$ 1,221.30
141	Restoration - Topsoil & Sod	S.Y.	25.00	$35.00	$ 875.00	**25.00**	$ 875.00		$ -	**25.00**	$ 875.00
	Total All Westlynn Court				**$ 76,018.15**		**$ 52,058.00**		**$ -**		**$ 52,058.00**
	Cemetery Road Repair										
142	Traffic Control	L.S.	1.00	$500.00	$ 500.00		$ -	**1.00**	$ 500.00	**1.00**	$ 500.00
143	Pulverize & Reshape	S.Y.	3,200.00	$2.85	$ 9,120.00		$ -	**3,176.00**	$ 9,051.60	**3,176.00**	$ 9,051.60
144	Remove Excess Material	S.Y.	3,200.00	$3.71	$ 11,872.00		$ -	**3,176.00**	$ 11,782.96	**3,176.00**	$ 11,782.96
145	Base Patching - Remove & Replace 12-Inch of Material	S.Y.	1,750.00	$22.00	$ 38,500.00		$ -	**4,423.00**	$ 97,306.00	**4,423.00**	$ 97,306.00
146	2 1/2 - Inch Asphalt Binder Course	S.Y.	3,200.00	$9.80	$ 31,360.00		$ -	**3,176.00**	$ 31,124.80	**3,176.00**	$ 31,124.80
147	1 1/2 - Inch Asphalt Surface Course	S.Y.	3,200.00	$7.10	$ 22,720.00		$ -	**3,176.00**	$ 22,549.60	**3,176.00**	$ 22,549.60
148	Restoration - Topsoil & Sod	S.Y.	500.00	$15.00	$ 7,500.00		$ -	**1,090.00**	$ 16,350.00	**1,090.00**	$ 16,350.00
	Total All Cemetery Road Repair				**$ 121,572.00**		**$ -**		**$ 188,664.96**		**$ 188,664.96**
	Cottonwood Avenue Median Modifications										
149	Traffic Control	L.S.	1.00	$2,500.00	$ 2,500.00	**1.00**	$ 2,500.00		$ -	**1.00**	$ 2,500.00
150	Remove Existing Concrete Median	L.F.	20.00	$100.00	$ 2,000.00	**21.66**	$ 2,166.00		$ -	**21.66**	$ 2,166.00
151	Concrete Plow Nose (9-Bag Concrete)	EA.	1.00	$700.00	$ 700.00	**1.00**	$ 700.00		$ -	**1.00**	$ 700.00
152	Crushed Aggregate Base Course	TON	10.00	$50.00	$ 500.00		$ -		$ -		$ -
153	6" Concrete Pavement (9-Bag Concrete)	S.F.	80.00	$35.00	$ 2,800.00	**91.15**	$ 3,190.25		$ -	**91.15**	$ 3,190.25
	Total All Cottonwood Avenue Median Modifications				**$ 8,500.00**		**$ 8,556.25**		**$ -**		**$ 8,556.25**
	Asphalt Pavement Patching										
154	Asphalt Pavement Patching - Miscellaneous Areas	S.Y.	525.00	$65.00	$ 34,125.00		$ -	**1,275.45**	$ 82,904.25	**1,275.45**	$ 82,904.25
	Total All Asphalt Pavement Patching				**$ 34,125.00**		**$ -**		**$ 82,904.25**		**$ 82,904.25**
	Common to All Project Areas										
155	Additional Remove and Replace Valve Box Top Section (If ne	EA.	25.00	$800.00	$ 20,000.00	**12.00**	$ 9,600.00	**3.00**	$ 2,400.00	**15.00**	$ 12,000.00
156	Excavation Below Subgrade (EBS) (If needed)	C.Y.	40.00	$46.50	$ 1,860.00		$ -		$ -		$ -
157	Geogrid Subgrade Reinforcement (If Needed)	S.Y.	250.00	$5.00	$ 1,250.00		$ -		$ -		$ -
158	Excavation Below Subgrade (EBS) Backfill - 3-Inch TB (If	TON	80.00	$32.00	$ 2,560.00		$ -		$ -		$ -
159	Crushed Aggregate Base Course (If needed)	TON	50.00	$31.00	$ 1,550.00		$ -		$ -		$ -
160	Allowance for Additional Work (If needed)	L.S.	1.00	$25,000.00	$ 25,000.00		$ -		$ -		$ -
	Total All Common to All Project Areas				**$ 52,220.00**		**$ 9,600.00**		**$ 2,400.00**		**$ 12,000.00**
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 160)					**$ 1,467,878.55**		**$ 635,080.09**		**$ 587,092.70**		**$ 1,222,172.79**
ADDITIONAL ITEMS											
					$ -		$ -		$ -		$ -
					$ -		$ -		$ -		$ -
TOTAL ADDITIONAL ITEMS					**$ -**		**$ -**		**$ -**		**$ -**
TOTAL ALL ITEMS					**$ 1,467,878.55**		**$ 635,080.09**		**$ 587,092.70**		**$ 1,222,172.79**

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Contractor's Application for Payment No. 2

	Application Date: 10/3/2025	**Application Period:** 8/20/2025 - 9/30/2025
To (Owner): Village of Hartland	**From** (Contractor): Globe Contractors, Inc.	**Via** (Engineer): **Ruekert & Mielke, Inc.**
Contact: Tom Jenson	**Contact:** Jakin Grabau	**Contact:** Peter W. Gesch, P.E.
Project: Prgress Drive Sanitary Relay	**Address:** N50 W23076 Betker Road Pewaukee, WI 53072	**Address:** W233 N2080 Ridgeview Parkway Waukesha, WI 53188
Owner's Contract No.:	**Contractor's Project No.:** BD34-25	**Engineer's Project No.:** 09-10098.300

Change Order Summary

Approved Change Orders

Number	Additions	Deductions (Enter as Positive Number)
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1.	**ORIGINAL CONTRACT PRICE**	$ 833,556.25
2.	**Net change by Change Orders**	$ -
3.	**CURRENT CONTRACT PRICE (Line 1 + Line 2)**	$ 833,556.25
4.	**TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates)**	$ 889,603.12
5.	**RETAINAGE:**	
	a. 5% X $416,778.13 **Work Completed**	$ 20,838.91
6.	**RETAINAGE REDUCTION TO DATE (Enter as Positive Number)**	$
7.	**AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6)**	$ 868,764.21
8.	**LESS PREVIOUS PAYMENTS (Line 7 from Prior Application)**	$ 505,171.09
9.	**AMOUNT DUE THIS APPLICATION**	$ 363,593.12

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions; and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ **Date:** 10/3/25

Payment of: $ $363,593.12
(Line 9 or other - attach explanation of the other amount)

Recommended by: _____ 10/03/2025
(Engineer) Peter W. Gesch, P.E. (Date)

Payment of: $ _____
(Line 9 or other - attach explanation of the other amount)

Approved by: _____ _____
(Owner) (Date)

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Filepath
02 Contractor's Application for Payment No. 2 - Progress Drive Sewer Relay (Summary)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 2

For (Project): **Prgress Drive Sanitary Relay**

Application Date: 10/3/2025

Application Period: 8/20/2025 - 9/30/2025

Owner's Contract No.:

Engineer's Project No.: 09-10098.300

A	B	C	D	E	F	G	H	I	J	K	L
						Work Completed Previously		Work Completed This Period		Total Work Completed to Date	
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)	Estimated Quantity Installed	Value of Work Installed ($)
	Contract Option B-Sewer Relay with Full Road Repair										
1B	Traffic Control	L.S.	1	$5,700.00	$ 5,700.00	**1.00**	$ 5,700.00		$ -	**1.00**	$ 5,700.00
2B	Inlet Protection (Type D)	EA.	15	$90.00	$ 1,350.00	**18.00**	$ 1,620.00		$ -	**18.00**	$ 1,620.00
3B	Manufactured Ditch Check (if needed)	L.F.	10	$7.00	$ 70.00		$ -		$ -		$ -
4B	Full Depth Sawcutting	L.F.	2,250	$2.00	$ 4,500.00		$ -	**865.00**	$ 1,730.00	**865.00**	$ 1,730.00
5B	30-inch Curb & Gutter Removal and Replace	L.F.	20	$100.00	$ 2,000.00		$ -	**72.50**	$ 7,250.00	**72.50**	$ 7,250.00
6B	Mill and Remove 2-inches of Asphalt (E. Industrial Dr.)	S.Y.	1,925	$1.55	$ 2,983.75		$ -		$ -		$ -
7B	Pulverize and Reshape (Progress Dr.)	S.Y.	5,025	$2.55	$ 12,813.75		$ -	**6,757.00**	$ 17,230.35	**6,757.00**	$ 17,230.35
8B	Remove Excess Material	S.Y.	5,025	$4.40	$ 22,110.00		$ -	**6,757.00**	$ 29,730.80	**6,757.00**	$ 29,730.80
9B	Base Patching-Remove and Replace 12-inches Material	S.Y.	1,100	$25.00	$ 27,500.00		$ -	**370.00**	$ 9,250.00	**370.00**	$ 9,250.00
10B	Crushed Aggregate Base Course	TON	1,600	$21.00	$ 33,600.00	**165.00**	$ 3,465.00	**704.00**	$ 14,784.00	**869.00**	$ 18,249.00
11B	2-inch Asphalt Surface Course	TON	1,100	$73.00	$ 80,300.00		$ -	**1,188.28**	$ 86,744.44	**1,188.28**	$ 86,744.44
12B	3-inch Asphalt Binder Course	TON	1,350	$69.00	$ 93,150.00		$ -	**1,599.63**	$ 110,374.47	**1,599.63**	$ 110,374.47
13B	Sanitary Manhole, 48-inch	V.F.	75.25	$500.00	$ 37,625.00	**70.00**	$ 35,000.00	**6.62**	$ 3,310.00	**76.62**	$ 38,310.00
14B	12-inch Sanitary Sewer w/ Granular Backfill - SDR 35	L.F.	1,580	$177.00	$ 279,660.00	**1,580.00**	$ 279,660.00		$ -	**1,580.00**	$ 279,660.00
15B	12-inch Sanitary Sewer w/ Granular Backfill - C900	L.F.	373	$250.00	$ 93,250.00	**372.00**	$ 93,000.00		$ -	**372.00**	$ 93,000.00
16B	8-inch Sanitary Sewer w/ Granular Backfill	L.F.	40	$180.00	$ 7,200.00	**35.00**	$ 6,300.00	**5.00**	$ 900.00	**40.00**	$ 7,200.00
17B	6-inch Sanitary Sewer Lateral w/ Granular Backfill - SDR 35	L.F.	500	$160.00	$ 80,000.00	**440.00**	$ 70,400.00	**14.34**	$ 2,294.40	**454.34**	$ 72,694.40
18B	6-inch Sanitary Sewer Lateral w/ Granular Backfill - C900	L.F.	75	$203.00	$ 15,225.00	**55.00**	$ 11,165.00	**26.57**	$ 5,393.71	**81.57**	$ 16,558.71
19B	Abandon Sanitary Sewer in Place	L.S.	1	$2,200.00	$ 2,200.00	**1.00**	$ 2,200.00		$ -	**1.00**	$ 2,200.00
20B	Adjust Manhole	EA.	4	$1,300.00	$ 5,200.00		$ -	**4.00**	$ 5,200.00	**4.00**	$ 5,200.00
21B	Adjust Valve Box	EA.	3	$400.00	$ 1,200.00		$ -	**3.00**	$ 1,200.00	**3.00**	$ 1,200.00
22B	Remove and Replace Valve Box Top Section (if needed)	EA.	3	$650.00	$ 1,950.00		$ -	**2.00**	$ 1,300.00	**2.00**	$ 1,300.00
23B	Epoxy Pavement Marking - 18-inch Stop Bar	L.F.	25	$30.00	$ 750.00		$ -		$ -		$ -
24B	Restoration - Topsoil & Sod	S.Y.	375	$15.25	$ 5,718.75		$ -		$ -		$ -
25B	Sewer Bypass Pumping	L.S.	1	$5,000.00	$ 5,000.00	**1.00**	$ 5,000.00		$ -	**1.00**	$ 5,000.00
26B	Pothole Water Service	EA.	25	$500.00	$ 12,500.00	**25.00**	$ 12,500.00		$ -	**25.00**	$ 12,500.00
TOTAL BID ITEMS 1B-26B					**$ 833,556.25**		**$ 526,010.00**		**$ 296,692.17**		**$ 822,702.17**
ADDITIONAL ITEMS											
CO#1	Restoration - Topsoil & Hydroseed	S.Y.		$ 13.95	$ -		$ -	**800.00**	$ 11,160.00	**800.00**	$ 11,160.00
CO#2	Concrete Pad with Integral Curb	S.Y.		$ 295.00	$ -		$ -	**90.00**	$ 26,550.00	**90.00**	$ 26,550.00
CO#3	2-Foot RAP Shoulder	TON		$ 56.75	$ -		$ -	**125.50**	$ 7,122.13	**125.50**	$ 7,122.13
CO#5.1	Full Depth Mill (E. Industrial Drive)	S.Y.		$ 4.00	$ -		$ -	**2,100.00**	$ 8,400.00	**2,100.00**	$ 8,400.00
CO#5.2	Full Depth Mill (Well House Driveway)	S.Y.		$ 4.00	$ -		$ -	**583.00**	$ 2,332.00	**583.00**	$ 2,332.00
CO#6	Valve Replacement - Well House	L.S.		$ 6,776.18	$ -		$ -	**1.00**	$ 6,776.18	**1.00**	$ 6,776.18

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate - Unit Price Work

Contractor's Application for Payment No. 2

For (Project): **Prgress Drive Sanitary Relay**								**Application Date:**	**10/3/2025**		
Application Period:	8/20/2025 - 9/30/2025							**Owner's Contract No.:**			
								Engineer's Project No.:	**09-10098.300**		
A	**B**	**C**	**D**	**E**	**F**	**G**	**H**	**I**	**J**	**K**	**L**
						Work Completed Previously		**Work Completed This Period**		**Total Work Completed to Date**	
Item No.	**Description**	**Unit**	**Estimated Quantity**	**Bid Unit Price**	**Bid Item Value ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**	**Estimated Quantity Installed**	**Value of Work Installed ($)**
CO#7	Valve Replacement - Progress and Cardinal	L.S.		$ 4,560.64	$ -		$ -	**1.00**	$ 4,560.64	**1.00**	$ 4,560.64
					$ -		$ -		$ -		$ -
TOTAL ADDITIONAL ITEMS					**$ -**		**$ -**		**$ 66,900.95**		**$ 66,900.95**
TOTAL ALL ITEMS					**$ 833,556.25**		**$ 526,010.00**		**$ 363,593.12**		**$ 889,603.12**

Adapted from EJCDC C-620 Contractor's Application for Payment
© 2010 National Society of Professional Engineers for EJCDC. All rights reserved.

To: Village President & Board of Trustees
From: Tonia Smith, Fiscal Clerk
Date: October 8, 2025
RE: Voucher List

Attached is the voucher list for the
October 13, 2025 Village Board Meeting

October 13, 2025 Checks:	$ 1,743,091.18
September Manual Checks:	$ 25,533.16
Subtotal of Checks:	$ 1,768,624.34
September Wires	$ 404,481.22
September Credit Credit Cards	$ 15,867.11
Total Amount of all Checks, Wires, and Credit Cards	$ 2,188,972.67

VILLAGE OF HARTLAND
VOUCHER LIST - OCTOBER 13, 2025

Account Descr	Search Name	Comments	Amount
G 101-23000 SPECIAL DEPOSITS	1ST CLASS CONCRETE	1012 MARQUETTE RD ROW DEPOSIT REFUND	$2,000.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	ASPEN HOMES, INC	315 HEMLOCK CT/ OCC DEP REFUND	$2,000.00
R 101-44100 LICENSES	BRENNAN, THERESA	REFUND OF FOOD TRUCK PERMIT FEES (REISSUE)	$75.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION FEES	$69,549.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DUES	$476.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	KLINK, KEVIN	308 NORTH AVE OCCUPANCY REFUND	$2,000.00
G 101-23000 SPECIAL DEPOSITS	KLINK, KEVIN	308 NORTH AVE ROW DEPOSIT REFUND	$2,000.00
R 101-46110 ADMINISTRATION SERVICE FEES	KLINK, KEVIN	308 NORTH AVE CSM PERMIT REFUND	$300.00
G 101-23000 SPECIAL DEPOSITS	LOPER, TOM	CENTENNIAL FIELD RESTORATION DEP REFUND	$150.00
G 101-23000 SPECIAL DEPOSITS	PROFESSIONAL CONSULTANTS	133 HILL STREET ROW DEPOSIT REFUND	$2,000.00
G 403-31897 THREE LEAF QUARRY	RUEKERT & MIELKE	CONSTRUCTION ADMIN	$2,328.28
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	CONSTRUCTION REVIEW	$156.38
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$1,116.00
G 101-23000 SPECIAL DEPOSITS	TM BECKER GROUP	1025 WALUNT RIDGE ROW DEPOSIT REFUND	$2,000.00
G 101-23000 SPECIAL DEPOSITS	TM BECKER GROUP	1225 WALNUT RIDGE ROW DEPOSIT REFUND	$2,000.00
G 101-23000 SPECIAL DEPOSITS	TM BECKER GROUP	800 CARDINAL LANE ROW DEPOSIT REFUND	$2,000.00
			$90,150.66
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	$302.29
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	$492.05
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	$113.66
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MACQUEEN	GAS DETECTOR	$490.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	HP PROBOOK	$466.19
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$412.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	$409.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	$265.50
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$57.59
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	STRYKER SALES	PROCARE SERVICES/ EMERGENCY CARE	$5,139.10
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	$275.00
AMBULANCE			$8,423.38
CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	ROBERTS TOPSOIL	SCREENED TOPSOIL	$520.00
CEMETERY			$520.00
CEMETERY PAVING - ANNEX UPPER			
E 401-79175-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.31
E 401-79175-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2025 PAVING PROGRAM	$188,664.96

Account Descr	Search Name	Comments	Amount
CEMETERY PAVING - ANNEX UPPER			$192,504.27
CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	HP PROBOOKS FOR VILLAGE BOARD	$5,596.00
E 402-59900-840 PUBLIC WORKS EXPENSE	TRUCK COUNTRY OF WISCONSIN	FLOOR MATS	$111.40
E 402-59900-840 PUBLIC WORKS EXPENSE	TRUCK COUNTRY TRUCKS - OAK CREEK	6 YARD DUMP TRUCK 2025 BUDGET	$151,987.00
E 402-59900-840 PUBLIC WORKS EXPENSE	TRUCK COUNTRY TRUCKS - OAK CREEK	6 YARD DUMP TRUCK 2024 BUDGET	$150,600.00
CORPORATE RESERVE EXPENSES			$308,294.40
CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	RUEKERT & MIELKE	DESIGN, BIDDING, CONSTRUCTION ADMIN	$847.25
E 401-70235-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2025 PAVING PROGRAM	$82,904.25
CRACK SEALING/PATCHING/POTHOLE			$83,751.50
DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	EHLERS & ASSOCIATES	2025 CONTINUING DISCLOSURE REPORTING	$3,700.00
DEBT SERVICE			$3,700.00
ECONOMIC DEVELOPMENT			
E 804-56700-744 OFFICE SUPPLIES	COMPETITOR AWARDS & ENGRAVING	NAME BADGE FOR NEW DIRECTOR	$17.00
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	WEBSITE HOSTING	$39.98
E 804-56700-715 STREETSCAPE PROGRAM	MUENZENBERGER, JIM	FALL POLE DECORATIONS	$1,159.24
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$12.50
E 804-56700-744 OFFICE SUPPLIES	VILLAGE GRAPHICS	ENVELOPES	$79.99
E 804-56700-744 OFFICE SUPPLIES	VILLAGE GRAPHICS	LETTER HEAD	$473.00
ECONOMIC DEVELOPMENT			$1,781.71
ENVIRONMENTAL SERVICES			
E 101-53635-480 ECOS PLANNING	INSIGHT FS	VARIOUS TURF TREATMENTS	$590.88
ENVIRONMENTAL SERVICES			$590.88
FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	BAILEY, RYAN	LUNCH REIMBURSEMENT FOR CMT	$18.43
E 101-51500-500 PROPERTY ASSESSMENT	CATALIS TAX & CAMA INC	ASSESSMENT SERVICES	$4,587.50
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA FEES	$193.93
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$63.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	APP RIVER BILLING	$19.50
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$55.17
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$284.36
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$18.00
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$39.60
FINANCIAL ADMINISTRATION			$5,279.74
FIRE PROTECTION			

Account	Descr	Search Name	Comments	Amount
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	MILWAUKEE 18V BATTERY	$151.20
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	ENERGIZER AA BATTERIES	$17.76
E 101-52200-255	BLDGS/GROUNDS	BIEBELS TRUE VALUE	FAUCET	$44.88
E 101-52200-220	UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$371.11
E 101-52200-220	UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$136.72
E 101-52200-360	VEHICLE MAINT/EXPENSE	JX ENTERPRISES INC	FRONT END ALIGNMENT/ KING PINS	$10,070.81
E 101-52200-360	VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	VARIOUS CLEANING SUPPLIES	$235.68
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$84.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	HP PROBOOK	$466.19
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$54.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$162.50
E 101-52200-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$412.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$183.87
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	$409.50
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	$265.50
E 101-52200-150	HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$57.59
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	$275.00
E 101-52200-290	OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	$21.00
E 101-52200-300	OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	$142.31
FIRE PROTECTION				$13,562.62
GENERAL ADMINISTRATION				
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$36.78
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$50.00
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$13.00
E 101-51400-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$1,350.00
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$18.00
E 101-51400-150	HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$70.82
E 101-51400-300	OPERATING SUPPLIES/EXPENSES	SENDIKS ACCOUNT	WATER AND FABRIC SPRAY	$54.55
E 101-51400-210	LEGAL SERVICES	VITALE REALTY ADVISORS, LLC	WAUKESHA STATE BANK APPRAISAL	$3,900.00
E 101-51400-210	LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	$766.50
E 101-51400-210	LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	$10,903.00
E 101-51400-290	OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	$7.00
GENERAL ADMINISTRATION				$17,169.65
INSPECTION				
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$12.50
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$0.00
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$6.00
E 101-52400-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$0.00
E 101-52400-290	OUTSIDE SERVICES/CONTRACTS	WI BUILDING INSPECTIONS	SEPTEMBER PERMITS/INSPECTIONS	$15,288.33
INSPECTION				$15,306.83

Account Descr	Search Name	Comments	Amount
KESTREL WAY			
E 401-70625-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2025 PAVING PROGRAM	$179,167.35
KESTREL WAY			$179,167.35
LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#8 OIL CHANGE	$64.94
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#5 NEW BATTERY	$246.28
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SPARE TIRE SERIVCE	$32.77
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	MOUNT TIRE ON WHEEL	$32.77
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#4 OIL CHANGE	$129.12
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	PHONE SEARCHES	$162.14
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	MIDWEST PUBLIC SAFETY GROUP	GETAC CLOUD PLAN	$2,340.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$112.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$294.19
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$144.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$283.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$143.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LAB DRAWS	$78.78
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	$49.00
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$232.10
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VITALSHRED	SHREDDING SERVICES	$91.10
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC BOOKSTORE	MS FIRE INVEST/ JS FIELD TRAINING	$550.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	RECORD CHECKS	$7.00
LAW ENFORCEMENT			$4,992.69
LIBRARY			
E 101-55110-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$471.97
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DIGITAL MEDIA	$442.43
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ICLOUD BACKUP	$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$202.26
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	APP RIVER BILLING	$0.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$0.00
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	$95.99
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES FLOOR	$96.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES STAFF	$96.01
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$25.85
E 101-55110-345 STAFF EDUCATION/TRAINING	WI LIBRARY ASSOC	GP 2025 WLA CONFERENCE	$350.00
LIBRARY			$1,830.52
MISC SIDEWALK/CURB REPAIRS			
E 401-75010-285 CONSTRUCTION COSTS	ACE REDI-MIX INC	CONCRETE 150 E CAPITOL	$1,169.00

Account Descr	Search Name	Comments	Amount
E 401-75010-285 CONSTRUCTION COSTS	ACE REDI-MIX INC	CONCRETE 150 E CAPITOL	$538.00
E 401-75010-285 CONSTRUCTION COSTS	ACE REDI-MIX INC	CONCRETE 150 E CAPITOL	$806.50
E 401-75010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.30
MISC SIDEWALK/CURB REPAIRS			$6,352.80
MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	POST FLOOD INVESTIGATION	$950.25
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CAPITOL STORM SEWER REPAIR	$2,215.25
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	HICKORY CT DRAINAGE IMPROVEMENTS	$2,155.92
MISC STORM SEWER REPAIR			$5,321.42
MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICE	$271.54
E 101-51600-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$531.90
MUNICIPAL BUILDING			$803.44
PARK AVENUE			
E 401-70655-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.30
PARK AVENUE			$3,839.30
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LIGHT FOR BATHROOM	$76.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GAPPA SECURITY SOLUTIONS	VARIOUS PADLOCKS	$518.46
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$242.36
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$64.12
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$151.13
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$619.28
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$395.49
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$157.55
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$147.24
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$290.33
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$63.58
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	INSIGHT FS	VARIOUS TURF TREATMENTS	$918.30
E 101-55200-470 LANDSCAPE PLANTINGS	INSIGHT FS	VARIOUS TURF TREATMENTS	$1,530.32
PARKS			$5,174.16
PRAIRIE GRASS COURT			
E 401-70640-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.30
PRAIRIE GRASS COURT			$3,839.30
PUBLIC WORKS			
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	PAINT ROLLERS AND SUPPLIES	$60.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	HD LINER	$17.97

Account Descr	Search Name	Comments	Amount
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	ROUND UP	$8.88
E 101-53000-180 OTHER BENEFITS	BUCHOLTZ, NICK	CLOTHING ALLOWANCE	$147.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	LIGHTS	$55.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SPLIT LOOM	$38.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BEARING	$59.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BALL BEARINGS	$132.77
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	LIGHTS	$61.49
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	GEAR OIL	$28.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	BURKE TRUCK EQUIPMENT	WING WHIPS PLOWTRUCK	$204.70
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	$1,224.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDFD FUEL	$762.17
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	$932.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO-LEAD FUEL	$261.53
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD FUEL	$1,365.71
E 101-53000-410 STREETS GEN MAINT	HALQUIST STONE CO INC	FIELD STONE FOR 150 E CAPITOL DR	$553.00
E 101-53000-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$470.81
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	$217.17
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	$158.76
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	$192.77
E 101-53000-180 OTHER BENEFITS	JENSON, TOM	CLOTHING ALLOWANCE	$200.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	KIMBALL MIDWEST	VAROIUS HARDWARE	$801.31
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	KIMBALL MIDWEST	VAROIUS HARDWARE	$295.68
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	LISBON CREEK SYSTEMS	ALARM MONITORING	$195.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	TRUFUEL/ FLUID FILM	$144.13
E 101-53000-360 VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	DEGREASER/ PROTECTIVE COATING	$331.86
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$84.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$128.71
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$75.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$18.00
E 101-53000-420 STORM SEWER	OZINGA	CONCRETE	$211.00
E 101-53000-430 SNOW & ICE REMOVAL	PALMERS STEAKHOUSE	2024-25 SNOWPLOWING	$1,336.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	PLOW FITTINGS SANDER HOSE	$314.31
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	DUCTILE IRON	$353.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	SPINDEL BEARINGS & SEALS	$203.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	REARDON METAL FABRICATING	SHEET METAL	$80.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	SCHAEFFERS SPECIALIZED LUBRICANTS	GREASE/DEGREASER/CONDITIONER	$672.14
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$138.66
E 101-53000-420 STORM SEWER	STARK PAVEMENT CORPORATION	2 TON ASPHALT	$277.38
E 101-53000-410 STREETS GEN MAINT	UNICUS SPRAY SYSTEMS LLC	PRESSURE PUMPS	$3,459.88
E 101-53000-180 OTHER BENEFITS	WEBER, LANCE	CLOTHING ALLOWANCE	$74.04
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	MAG TORCH	$174.90
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	WISCONSIN CONTRACTORS SUPPLY	KNEE PADS/ HOOKS	$285.97

Account Descr	Search Name	Comments	Amount
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	ASPHALT FOR 150 E CAPITOL	$198.56
PUBLIC WORKS			$17,007.45
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NIA CLASSES	$320.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EBERLE, KYLE	FFOA CLASSES	$432.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EDGEWORTH, LINDSAY	SMART SITTER	$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO FOR ADULTS	$2,246.40
E 101-55300-220 UTILITY SERVICES	HARTLAND WATER & SEWER	WATER UTILITY	$1,541.20
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	KELSEY DANCE	$16,618.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	LORI DANCE	$2,056.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUNT-MATTHES, KATE	MINDFULNESS CLASS	$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	BARRE CLASSES	$652.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON BRANDON, LISA	YOGA CLASSES	$873.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$0.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$13.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$18.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$26.75
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$36.77
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SANCHEZ, TERRIE	LINE DANCING	$144.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	LIFE INSURANCE	$15.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TEAS, NANCY	LINE DANCING	$144.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	LEARN TO SKATE CLASSES	$70.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	YOGA CLASSES	$1,875.20
RECREATION PROGRAMS/EVENTS			$27,443.52
REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	GFL ENVIRONMENTAL	GARBAGE COLLECTION FEES	$50,075.28
REFUSE & GARBAGE COLLECTION			$50,075.28
RIVER GROVE LANE			
E 401-70645-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.30
RIVER GROVE LANE			$3,839.30
RIVER RESERVE DRIVE			
E 401-70600-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	$242.50
E 401-70600-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2025 PAVING PROGRAM	$99,659.18
RIVER RESERVE DRIVE			$99,901.68
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	AMERICAN BUSINESS TECHNOLIGIES	BILL PROCESSING AND MAILING	$1,424.63
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	$103,822.26
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA FEES	$29.83

Account	Descr	Search Name	Comments	Amount
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$19.50
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$12.00
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$36.77
E 204-53610-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$31.25
E 204-53610-290	OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SUPPORT	$75.00
E 204-53610-800	CAPITAL OUTLAY	RUEKERT & MIELKE	CONSTRUCTION	$1,136.25
E 204-53610-800	CAPITAL OUTLAY	ZIGNEGO COMPANY	UTILITY PROGRAM	$783.20
SEWER SERVICE				$107,370.69
SPLASHPAD UPDATES				
E 401-76180-285	CONSTRUCTION COSTS	ABC SUPPLY	TAR PAPER	$38.10
E 401-76180-285	CONSTRUCTION COSTS	BIEBELS TRUE VALUE	STAINKILLER	$28.87
E 401-76180-285	CONSTRUCTION COSTS	BIEBELS TRUE VALUE	SLIP HOOK/ SCREWDRIVER/ NUTS AND BOLTS	$53.61
E 401-76180-285	CONSTRUCTION COSTS	COUNTY MATERIALS CORP	MORTAR	$529.00
E 401-76180-285	CONSTRUCTION COSTS	MENARDS- PEWAUKEE	RETURN SPLIT FACE	-$1,016.61
E 401-76180-285	CONSTRUCTION COSTS	MENARDS- PEWAUKEE	SPLASH PAD MATERIALS	$1,262.88
E 401-76180-285	CONSTRUCTION COSTS	MENARDS- PEWAUKEE	ALUM WALKING PLANK	$319.99
SPLASHPAD UPDATES				$1,215.84
STORM SWR CATCH BASIN REPAIR				
E 401-74075-285	CONSTRUCTION COSTS	ZIGNEGO COMPANY	UTILITY PROGRAM	$12,522.70
STORM SWR CATCH BASIN REPAIR				$12,522.70
TIF FUND EXPENSES				
E 217-58300-285	CONSTRUCTION COSTS	GLOBE CONTRACTORS INC	PROGRESS DRIVE SANITARY RELAY	$363,593.12
E 217-58300-290	OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PROGRESS DRIVE SEWER RELAY	$24,596.18
TIF FUND EXPENSES				$388,189.30
TRUSTEES				
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$45.50
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$42.00
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$28.00
E 101-51100-300	OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$128.71
TRUSTEES				$244.21
UNBUDGETED				
E 401-57300-290	OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	$179.28
E 401-57300-290	OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SURVEY AND DESIGN	$6,912.97
E 401-57300-290	OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION ADMIN	$327.00
E 401-57300-290	OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	$4,697.30
UNBUDGETED				$12,116.55
W CAPITOL DR (PALMER-VETTELSON				

Account Descr	Search Name	Comments	Amount
E 401-70295-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	2025 PAVING PROGRAM	$31,754.00
W CAPITOL DR (PALMER-VETTELSON			$31,754.00
WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	AMERICAN BUSINESS TECHNOLIGIES	BILL PROCESSING AND MAILING	$1,424.62
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	ORION AND BEACON HOSTING	$349.32
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	ALUM PLATE	$205.93
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	BULB	$13.47
E 620-53700-679 STRUCTURES & IMPROVEMENTS	BLACK EARTH PAVEMENT	WELL #3 DRIVEWAY	$18,479.00
E 620-53700-651 MAINTENANCE OF MAINS	BLACKBURN MFG COMPANY	VARIOUS FLAGS	$549.90
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	BUMPER TO BUMPER	HITCH/ BALL MOUNT	$93.60
E 620-53700-682 TRANSPORTATION EQUIPMENT	BUMPER TO BUMPER	MUD FLAPS	$69.98
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	HRA FEES	$74.59
E 620-53700-682 TRANSPORTATION EQUIPMENT	EXECU PRINT	WATER TRUCK GRAPHICS	$370.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	BALL CURB STOP	$217.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	RED CLAMP	$571.00
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	GAPPA SECURITY SOLUTIONS	VARIOUS PADLOCKS	$518.46
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	GRAINGER	SOLENOID VALVE	$169.12
E 620-53700-651 MAINTENANCE OF MAINS	HALQUIST STONE CO INC	ASPHALT DUMP CHARGE	$90.00
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	CROSS CONNECTION PROGRAM	$1,173.00
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	INDELCO PLASTICS CORP	BALL VALVES AND PARTS	$257.64
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	INDELCO PLASTICS CORP	PVC END CONNECTOR	$182.40
E 620-53700-651 MAINTENANCE OF MAINS	NEENAH FOUNDRY CO	CURB BOX SHADOW RIDGE	$168.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	$58.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	$69.58
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	$87.00
E 620-53700-602 SOURCE OF SUPPLY-SUPPLIES/EXP	OLSEN SAFETY EQUIPMENT CORP	IBUPROFEN	$34.49
E 620-53700-602 SOURCE OF SUPPLY-SUPPLIES/EXP	OLSEN SAFETY EQUIPMENT CORP	VARIOUS GLOVES	$94.44
E 620-53700-602 SOURCE OF SUPPLY-SUPPLIES/EXP	OLSEN SAFETY EQUIPMENT CORP	TWEEZERS/ RESPIRATOR	$48.39
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	$31.25
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	FORTIFY ENDPOINT & MONTHLY SITE FEE	$36.77
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	APP RIVER BILLING	$19.50
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	MULTIFACTOR AUTHENICATION	$12.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SUPPORT	$112.50
E 620-53700-408 TAXES/EQUIVALENTS	PUBLIC SERVICE COMMISSION	ADVANCED ASSESSMENT	$2,214.02
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	PRELIM STUDY PFAS	$796.75
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS MAINTENANCE	$2,249.75
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE	$598.27
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	$97.00
E 620-53700-672 DISTRIB/RESERVE STANDPIPE	UTILITY SERVICE CO INC	ROV INSPECTION AT WELL#3 LARGE	$2,051.00
E 620-53700-672 DISTRIB/RESERVE STANDPIPE	UTILITY SERVICE CO INC	ROV INSPECTION AT WELL#3 SMALL	$1,627.00
WATER UTILITY			$35,214.74

Account Descr	Search Name	Comments	Amount
WESTLYNN COURT			
E 401-70650-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROJECT	$3,839.30
WESTLYNN COURT			$3,839.30
			$1,743,091.18

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Payments Batch SEP25MC $25,533.16

Refer	26872 *DELTA DENTAL PLAN OF WISCON*	Ck# 009307 9/22/2025			
Cash Payment	G 101-21535 VISION INSURANCE	VISION INSURANCE			$324.08
Invoice 2425960	9/22/2025				
Transaction Date	9/22/2025	GF Checking	11100	**Total**	$324.08
Refer	26858 *ELAN FINANCIAL SERVICES*	Ck# 009305 9/15/2025			
Cash Payment	E 804-56700-746 TELEPHONE	AT&T BILL			$127.76
Invoice 001630587	8/26/2025				
Cash Payment	E 804-56700-742 SUBSCRIPTIONS	ADOBE PRODUCTS			$20.99
Invoice 001630587	8/26/2025				
Cash Payment	E 804-56700-761 MEETING EXPENSE	PANERA FOOD FOR ED MEETING			$105.57
Invoice 001630587	8/26/2025				
Cash Payment	E 804-56700-719 EVENTS	ETSY TROPHY FOR CREEPY CRAWL			$52.58
Invoice 001630587	8/26/2025				
Transaction Date	9/15/2025	GF Checking	11100	**Total**	$306.90
Refer	26906 *PROHEALTH CARE MEDICAL ASS*	Ck# 009309 9/30/2025			
Cash Payment	E 101-52200-300 OPERATING SUPPLIE	MEDICAL SERVICES			$623.97
Invoice 2034267	9/3/2025 PO 31103				
Cash Payment	E 101-52300-300 OPERATING SUPPLIE	MEDICAL SERVICES			$623.98
Invoice 2034267	9/3/2025 PO 31103				
Transaction Date	9/30/2025	GF Checking	11100	**Total**	$1,247.95
Refer	26795 *SECURIAN FINANCIAL GROUP INC*	Ck# 009303 9/5/2025			
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$70.82
Invoice 02832L	9/2/2025				
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$39.60
Invoice 02832L	9/2/2025				
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$15.00
Invoice 02832L	9/2/2025				
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$57.59
Invoice 02832L	9/2/2025				
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$57.59
Invoice 02832L	9/2/2025				
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$25.85
Invoice 02832L	9/2/2025				
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$232.10
Invoice 02832L	9/2/2025				
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	LIFE INSURANCE			$138.66
Invoice 02832L	9/2/2025				
Cash Payment	G 101-21560 LIFE INSURANCE DEDUCT	LIFE INSURANCE			$1,116.00
Invoice 02832L	9/2/2025				
Transaction Date	9/5/2025	GF Checking	11100	**Total**	$1,753.21
Refer	26871 *VILLAGE OF HARTLAND*	Ck# 009306 9/17/2025			
Cash Payment	E 101-51500-300 OPERATING SUPPLIE	VOIDED CHECK NEEDED FOR CONFERENCE			$0.01
Invoice HARTLAND SEP25	9/16/2025				
Transaction Date	9/22/2025	GF Checking	11100	**Total**	$0.01
Refer	26796 *WE ENERGIES*	Ck# 009304 9/10/2025			
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES			$341.58
Invoice 070431870800005	9/3/2025				

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment	E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES			$13.04
Invoice 070431870800005	9/3/2025				
Cash Payment	E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES			$10.71
Invoice 070574458200001	9/4/2025				
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES			$24.67
Invoice 070431870800006	9/4/2025				
Cash Payment	G 204-34187 FWW LIFT STATION REPL	ENERGY SERVICES			$64.38
Invoice 071825124400003	9/5/2025				
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES			$26.10
Invoice 071422113700030	9/5/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$47.35
Invoice 071422113700033	9/9/2025				
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES			$27.20
Invoice 070977541400001	9/9/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$115.37
Invoice 070431870800001	9/8/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$548.49
Invoice 070431870800003	9/8/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$6,530.14
Invoice 070431870800007	9/8/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$110.39
Invoice 070615982400001	9/8/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$407.52
Invoice 071422113700024	9/8/2025				
Transaction Date	9/10/2025	GF Checking	11100	**Total**	$8,266.94
Refer	26859 *WE ENERGIES*	Ck# 009308 9/22/2025			
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$19.06
Invoice 071422113700038	9/15/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$431.76
Invoice 070431870800004	9/15/2025				
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES			$0.00
Invoice 070431870800011	9/15/2025				
Cash Payment	E 101-53000-225 STREET LIGHTING	ENERGY SERVICES			$388.31
Invoice 071422113700021	9/17/2025				
Cash Payment	E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES			$1,513.84
Invoice 070431870800002	9/19/2025				
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES			$1,301.15
Invoice 071422113700009	9/19/2025				
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENERGY SERVICES			$1,386.76
Invoice 071422113700036	9/19/2025				
Cash Payment	E 101-52200-220 UTILITY SERVICES	ENERGY SERVICES			$133.02
Invoice 070914485800001	9/18/2025				
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES			$307.74
Invoice 071419245500001	9/18/2025				
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENERGY SERVICES			$648.32
Invoice 071422113700001	9/18/2025				
Cash Payment	E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES			$42.11
Invoice 071422113700002	9/18/2025				
Cash Payment	E 101-51600-220 UTILITY SERVICES	ENERGY SERVICES			$0.00
Invoice 071422113700003	9/18/2025				
Cash Payment	E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES			$565.72
Invoice 071422113700004	9/18/2025				

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES		$10.56
Invoice 071422113700005 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$46.32
Invoice 071422113700006 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$20.61
Invoice 071422113700007 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$16.88
Invoice 071422113700008 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$194.85
Invoice 071422113700010 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$20.46
Invoice 071422113700011 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$1,005.20
Invoice 071422113700012 9/18/2025			
Cash Payment E 620-53700-625 MAINTENANCE OF PU	ENERGY SERVICES		$20.86
Invoice 071422113700013 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$16.25
Invoice 071422113700014 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$110.65
Invoice 071422113700015 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$29.03
Invoice 071422113700016 9/18/2025			
Cash Payment E 101-53000-220 UTILITY SERVICES	ENERGY SERVICES		$27.90
Invoice 071422113700017 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$19.05
Invoice 071422113700018 9/18/2025			
Cash Payment E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		$67.36
Invoice 071422113700019 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$21.08
Invoice 071422113700020 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$293.17
Invoice 071422113700022 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$1,764.73
Invoice 071422113700023 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$40.71
Invoice 071422113700025 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$140.87
Invoice 071422113700026 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$39.00
Invoice 071422113700027 9/18/2025			
Cash Payment E 101-53000-225 STREET LIGHTING	ENERGY SERVICES		$211.94
Invoice 071422113700028 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$27.00
Invoice 071422113700029 9/18/2025			
Cash Payment E 101-55200-220 UTILITY SERVICES	ENERGY SERVICES		$18.44
Invoice 071422113700032 9/18/2025			
Cash Payment E 204-53610-220 UTILITY SERVICES	ENERGY SERVICES		$58.79
Invoice 071422113700034 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$1,594.47
Invoice 071422113700035 9/18/2025			
Cash Payment E 620-53700-622 POWER FOR PUMPIN	ENERGY SERVICES		$425.14
Invoice 071422113700037 9/18/2025			

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment	E 620-53700-625	MAINTENANCE OF PU	ENERGY SERVICES		$11.99
Invoice 071422113700037	9/18/2025				
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES		$632.08
Invoice 071825124400001	9/18/2025				
Cash Payment	E 101-52200-220	UTILITY SERVICES	ENERGY SERVICES		$10.89
Invoice 071825124400002	9/18/2025				
Transaction Date	9/16/2025	GF Checking	11100	**Total**	$13,634.07

Fund Summary

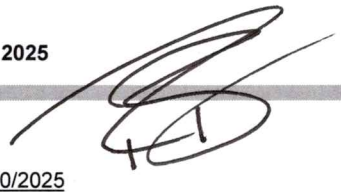
	11100 GF Checking
101 GENERAL FUND	$17,778.51
204 SEWER	$680.60
620 WATER FUND	$6,767.15
804 BUSINESS IMPROVEMENT DISTRICT	$306.90
	$25,533.16

Pre-Written Checks	$25,533.16
Checks to be Generated by the Computer	$0.00
Total	$25,533.16

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025



Payments Batch SEP25WIRE $404,481.22

Refer	26961 *BANK FIVE NINE*		Ck# 2025620E 9/30/2025			
Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	MONTHLY BANKING FEES			$120.00
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$120.00
Refer	26962 *AFLAC*		Ck# 2025621E 9/12/2025			
Cash Payment Invoice	G 101-21592	AFLAC INS PAYABLE	MONTHLY EMPLOYEE CONTRIBUTIONS			$195.82
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$195.82
Refer	26963 *B2E SOLUTIONS INC*		Ck# 2025622E 9/12/2025			
Cash Payment Invoice	E 804-56700-110	SALARIES	SEPTEMBER 12 BID PAYROLL WIRE			$1,354.13
Cash Payment Invoice	E 804-56700-760	PAYROLL SERVICE CH	SEPTEMBER 12 BID PAYROLL WIRE			$65.05
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$1,419.18
Refer	26964 *B2E SOLUTIONS INC*		Ck# 2025623E 9/29/2025			
Cash Payment Invoice	E 804-56700-110	SALARIES	SEPTEMBER 25 BID PAYROLL WIRE			$1,534.80
Cash Payment Invoice	E 804-56700-760	PAYROLL SERVICE CH	SEPTEMBER 25 BID PAYROLL WIRE			$67.78
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$1,602.58
Refer	26965 *EMPLOYEE TRUST FUNDS*		Ck# 2025624E 9/24/2025			
Cash Payment Invoice	E 101-51400-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$2,252.75
Cash Payment Invoice	E 101-51500-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$6,758.25
Cash Payment Invoice	E 101-55300-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$3,168.72
Cash Payment Invoice	E 101-52100-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$28,939.29
Cash Payment Invoice	E 101-53000-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$26,612.19
Cash Payment Invoice	E 101-55110-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$9,506.16
Cash Payment Invoice	E 101-52200-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$6,337.44
Cash Payment Invoice	E 101-52300-150	HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE PREMIUMS			$6,337.44
Cash Payment Invoice	G 101-21530	INSURANCE DEDUCTIONS	OCTOBER HEALTH INSURANCE PREMIUMS			$13,570.74
Cash Payment Invoice	G 101-34140	UNFUNDED EMPLOYEE B	OCTOBER HEALTH INSURANCE PREMIUMS			$1,062.90
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$104,545.88
Refer	26966 *WI RETIREMENT SYSTEM*		Ck# 2025625E 9/30/2025			
Cash Payment Invoice	E 101-55300-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$1,173.39

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment	E 101-51400-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$777.43
Invoice						
Cash Payment	E 101-51500-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$798.63
Invoice						
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$33,534.07
Invoice						
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$811.17
Invoice						
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$204.55
Invoice						
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$914.98
Invoice						
Cash Payment	E 101-52300-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$204.54
Invoice						
Cash Payment	E 101-52300-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$9,300.96
Invoice						
Cash Payment	E 101-53000-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$5,639.23
Invoice						
Cash Payment	E 101-55110-140	RETIREMENT BENEFIT	AUGUST WRS CONTRIBUTIONS			$2,795.19
Invoice						
Cash Payment	E 620-53700-926	EMPLOYEE PENSIONS	AUGUST WRS CONTRIBUTIONS			$3,258.83
Invoice						
Cash Payment	E 204-53610-110	SALARIES	AUGUST WRS CONTRIBUTIONS			$717.87
Invoice						
Cash Payment	E 204-53610-110	SALARIES	AUGUST WRS CONTRIBUTIONS			$503.52
Invoice						
Cash Payment	E 204-53610-390	BILLING/COLLECTION/	AUGUST WRS CONTRIBUTIONS			$894.72
Invoice						
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	AUGUST WRS CONTRIBUTIONS			$17,779.07
Invoice						
Cash Payment	G 101-21520	RETIREMENT DEDUCTION	AUGUST WRS CONTRIBUTIONS			$20,257.28
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$99,565.43
Refer	26967	*WI DEFERRED COMPENSATION P*	Ck# 2025626E 9/30/2025			
Cash Payment	G 101-21570	DEFERRED COMP DEDUC	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS			$16,125.57
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$16,125.57
Refer	26968	*WI SUPPORT COLLECTIONS TRUS*	Ck# 2025627E 9/30/2025			
Cash Payment	G 101-21580	GARNISHMENT DEDUCTIO	MONTHLY EMPLOYEE WAGE GARNISHMENTS			$2,176.32
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$2,176.32
Refer	26969	*BOND TRUST SERVICES CORP*	Ck# 2025628E 9/30/2025			
Cash Payment	E 301-58000-610	PRINCIPAL REDEMPTI	2015 GO DEBT PRINCIPAL AND INTEREST PAYMENTS			$90,000.00
Invoice						
Cash Payment	E 301-58000-615	DEBT SERVICE - INTE	2015 GO DEBT PRINCIPAL AND INTEREST PAYMENTS			$27,225.00
Invoice						

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment	E 620-53700-610	PRINCIPAL REDEMPTI	2015 GO DEBT PRINCIPAL AND INTEREST PAYMENTS			$60,000.00
Invoice						
Cash Payment	E 620-53700-427	INTEREST ON LONG T	2015 GO DEBT PRINCIPAL AND INTEREST PAYMENTS			$900.00
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$178,125.00
Refer	26970	*PAYMENT SERVICE NETWORK*	Ck# 2025629E 9/3/2025			
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES			$54.15
Invoice						
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES			$54.15
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$108.30
Refer	26971	*WI DEPT OF REVENUE (SALES TA*	Ck# 2025630E 9/30/2025			
Cash Payment	G 101-21515	SALES TAXES PAYABLE	AUGUST SALES TAX PAYMENT			$507.14
Invoice						
Cash Payment	R 101-48000	MISCELLANEOUS REVENU	AUGUST SALES TAX PAYMENT			-$10.00
Invoice						
Transaction Date	9/30/2025		GF Checking	11100	**Total**	$497.14

Fund Summary

	11100 GF Checking
101 GENERAL FUND	$217,851.22
204 SEWER	$2,170.26
301 DEBT SERVICE FUND	$117,225.00
620 WATER FUND	$64,212.98
804 BUSINESS IMPROVEMENT DISTRICT	$3,021.76
	$404,481.22

Pre-Written Checks	$404,481.22
Checks to be Generated by the Computer	$0.00
Total	$404,481.22

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Payments Batch SEP25CC $15,867.11

Refer	0 *AMAZON*		Ck# 2025585E 9/25/2025	
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Clorox Wipes, USB Drives, Advil Pain & Cold/Flu	$113.15
Cash Payment Invoice	E 101-53000-360	VEHICLE MAINT/EXPE	carburetor	$29.88
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Plastic Cups (200 ct)	$14.99
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	office supplies	$35.98
Cash Payment Invoice	E 101-55200-365	BLDGS/GROUNDS MAI	vent fan	$29.99
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	DVD Mailing Envelopes, Printer Paper & Legal Pads	$94.75
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Sticky Notes (24 ct) & Paper Plates (500 ct)	$62.48
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	batteries	$83.83
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$22.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$29.99
Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	LEDGER BOOK	$19.89
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	VARIOUS OFFICE SUPPLIES	$73.22
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Story Trail Book	$6.45
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Story Trail Book	$6.45
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$11.90
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	PLOTTER MAINTENCE CARTRIDGE	$38.70
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$22.06
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kit Materials	$20.89
Cash Payment Invoice	E 101-53000-300	OPERATING SUPPLIE	angle grinder	$119.00
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$8.49
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Glue	$9.49
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	portable hose reel	$293.66
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Disc Cleaning Machine	$63.60

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Glue & Bags	$32.36
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	water truck spring kit	$1,304.40
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$22.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Fishing Game Replacement	$9.99
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Spice Club Kit Materials	$14.81
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult LP Books	$24.29
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection	$228.30
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Coat Hooks	$27.97
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Dish Soap (8 ct)	$62.99
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	truck seat covers	$129.00
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	LOT Return	-$15.31
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	LOT Return	-$16.27
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	LOT Replacement	-$12.17
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Craft Supplies - Return	-$28.28
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	returned truck spring kit	-$1,252.90
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	truck floor mats	$76.49
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	folding tables/chair	$599.64
Cash Payment Invoice	E 620-53700-921	OFFICE SUPPLIES & E	returned office supplies	-$62.68
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Dry Erase Markers (4 ct)	$3.59
Cash Payment Invoice	E 620-53700-602	SOURCE OF SUPPLY-	safety t-shirts	$22.49
Cash Payment Invoice	E 620-53700-933	TRANSPORTATION EX	duct tape	$14.47
Cash Payment Invoice	E 101-55200-365	BLDGS/GROUNDS MAI	court net center straps	$43.88
Cash Payment Invoice	E 101-53000-300	OPERATING SUPPLIE	WHITEBOARD FOR DPW DIRECTOR	$61.65
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	LOT Replacement	-$0.85
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	LOT Replacement	-$0.47

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection - Refund		-$3.11
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Wireless Mouse		$27.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Video Games for Collection		$29.97
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Replacement Material		$15.85
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$17.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CDs for Collection		$24.98
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Video Games for Collection		$21.95
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$164.97
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Adult Fiction Books Return		$20.96
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Young Adult Books		$17.57
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Adult Fiction Books		$15.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$30.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$19.96
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$31.99
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Video Games for Collection		$79.81
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$12.49
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	9 Volt Batteries (8 ct)		$12.33
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Office Supplies - Rustoleum		$48.48
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$37.91
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	DVDs for Collection		$166.36
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Replacement Material		$9.64
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	CDs for Collection		$12.99
Transaction Date	9/25/2025		GF Checking	11100 **Total**	$3,320.27
Refer	0 *AMERICAN HEART SHOPCPR*		Ck# 2025603E 9/25/2025		
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	CPR cards		$85.90
Cash Payment Invoice	E 101-52300-300	OPERATING SUPPLIE	CPR cards		$35.00

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Transaction Date	9/25/2025	GF Checking	11100	**Total**	$120.90
Refer	0 *ARLO TECHNOLOGIES*	Ck# 2025597E 9/25/2025			
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	Arlo Security Camera Monthly Service Fee			$10.54
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$10.54
Refer	0 *AT&T ATTN LEIGHANN BRADY*	Ck# 2025615E 9/25/2025			
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIE	FD FIRSTNET			$219.04
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$219.04
Refer	0 *AT&T BOX 9009*	Ck# 2025612E 9/25/2025			
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIE	FD FIRSTNET			$219.05
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$219.05
Refer	0 *AT&T - OMAHA*	Ck# 2025578E 9/25/2025			
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIE	ATT PD INTERNET			$85.60
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$85.60
Refer	0 *BAKER & TAYLOR CREDIT CARD*	Ck# 2025586E 9/25/2025			
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$504.21
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$668.87
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$43.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$11.41
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$213.43
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$113.10
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$62.39
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS			$7.40
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$1,623.81
Refer	0 *BATTERIES PLUS*	Ck# 2025605E 9/25/2025			
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	battery bank			$85.95
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$85.95
Refer	0 *BEER SNOBS*	Ck# 2025593E 9/25/2025			
Cash Payment Invoice	E 101-55300-304 TBALL	Tball awards hot dog dinners for the kids			$861.70
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$861.70
Refer	0 *BIRCH & BANYAN COFFEE LLC*	Ck# 2025600E 9/25/2025			
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIE	Read-A-Thon Prize			$15.00

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Transaction Date	9/25/2025		GF Checking	11100	**Total**	$15.00
Refer	0 *CLERKMINUTES STARTER*		Ck# 2025614E 9/25/2025			
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	Clerk Minutes software monthly fee			$129.00
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$129.00
Refer	0 *COMPETITOR AWARDS & ENGRAV*		Ck# 2025574E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Name tags and Plaque for Story Trail			$72.00
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$72.00
Refer	0 *COSTCO*		Ck# 2025591E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Programming Supplies for Storytime Party			$33.52
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$33.52
Refer	0 *COUNTRY LIVING MAGAZINE*		Ck# 2025604E 9/25/2025			
Cash Payment Invoice	E 101-55110-325	PERIODICALS	Yearly Subscription			$34.97
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$34.97
Refer	0 *DISNEY PLUS*		Ck# 2025595E 9/25/2025			
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription			$11.60
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription			$11.60
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$23.20
Refer	0 *DOLLAR TREE*		Ck# 2025587E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	music bingo prizes			$38.85
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$38.85
Refer	0 *EXECU PRINT*		Ck# 2025619E 9/25/2025			
Cash Payment Invoice	E 101-51400-395	COMMUNITY RELATIO	Building needs info meeting signs			$104.12
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$104.12
Refer	0 *FALBO BROS PIZZERIA*		Ck# 2025580E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	August Library Board Trustee Dinner			$129.80
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$129.80
Refer	0 *FIRE DEPT COFFEE*		Ck# 2025588E 9/25/2025			
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Station Coffee			$80.94
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$80.94
Refer	0 *FOOD NETWORK MAGAZINE*		Ck# 2025599E 9/25/2025			
Cash Payment Invoice	E 101-55110-325	PERIODICALS	Food Network Magazine Subscription			$49.97
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$49.97
Refer	0 *FOX BROS PIGGLY WIGGLY*		Ck# 2025569E 9/25/2025			

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	books and bagels supplies			$14.57
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	Bingo Prizes			$26.15
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Water			$17.94
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$58.66
Refer	0 *GARDENING*		Ck# 2025609E 9/25/2025			
Cash Payment Invoice	E 101-55110-325	PERIODICALS	magazine subscription			$36.95
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$36.95
Refer	0 *HAHN ACE HARDWARE*		Ck# 2025601E 9/25/2025			
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	VH flower pots			$25.17
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	VH flower pots			$8.39
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$33.56
Refer	0 *HOME DEPOT (NO MAILING ADDR)*		Ck# 2025576E 9/25/2025			
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	VH flower pots			$38.76
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$38.76
Refer	0 *INCLUSION COFFEE*		Ck# 2025611E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	Full Time Meeting Food			$76.76
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$76.76
Refer	0 *INGRAM LIBRARY SERVICES*		Ck# 2025570E 9/25/2025			
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS			$19.50
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS			$552.36
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS			$1,132.19
Cash Payment Invoice	E 101-55110-310	BOOKS & MATERIALS	BOOKS			$87.52
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$1,791.57
Refer	0 *JENSON MOTORS*		Ck# 2025573E 9/25/2025			
Cash Payment Invoice	E 101-52200-360	VEHICLE MAINT/EXPE	oil change rotate tires Chevy			$145.78
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$145.78
Refer	0 *JOURNAL SENTINEL*		Ck# 2025608E 9/25/2025			
Cash Payment Invoice	E 101-55110-325	PERIODICALS	Milwaukee Journal Sentinel Monthly Subscription			$60.99
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$60.99
Refer	0 *KALAHARI RESORT*		Ck# 2025577E 9/25/2025			

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment	E 101-52100-300	OPERATING SUPPLIE	GURGUL-KALAHARI HOTEL TOWEL FEE			$50.00
Invoice						
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	GURGUL-KALAHARI HOTEL TOWEL FEE REFUND			-$50.00
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$0.00
Refer	0 *MICROSOFT STORE*		Ck# 2025617E 9/25/2025			
Cash Payment	E 101-52100-300	OPERATING SUPPLIE	Video Codec to Review Evidence - Det. Shea			$1.04
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$1.04
Refer	0 *NETFLIX*		Ck# 2025596E 9/25/2025			
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription			$35.68
Invoice						
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	Roku Subscription			$35.68
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$71.36
Refer	0 *OFFICE PRO INC*		Ck# 2025584E 9/25/2025			
Cash Payment	E 101-53000-300	OPERATING SUPPLIE	WALL CALENDAR			$12.47
Invoice						
Cash Payment	E 101-55300-300	OPERATING SUPPLIE	DESK CALENDARS			$6.30
Invoice						
Cash Payment	E 101-51600-300	OPERATING SUPPLIE	DESK CALENDAR			$3.15
Invoice						
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	DESK CALENDARS			$6.30
Invoice						
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	CALENDAR REFILL			$4.29
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$32.51
Refer	0 *ONIX PICKLEBALL*		Ck# 2025618E 9/25/2025			
Cash Payment	E 101-55300-300	OPERATING SUPPLIE	Indoor Pickleballs - REC			$178.40
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$178.40
Refer	0 *PAYPAL*		Ck# 2025590E 9/25/2025			
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	National Night Out Expense-bounce house			$700.00
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$700.00
Refer	0 *SHUTTERSTOCK*		Ck# 2025589E 9/25/2025			
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	SHUTTERSTOCK SUBSCRIPTION			$19.95
Invoice						
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$19.95
Refer	0 *SPECTRUM*		Ck# 2025616E 9/25/2025			
Cash Payment	E 101-52200-300	OPERATING SUPPLIE	FIRE DEPT FIBER			$379.00
Invoice						
Cash Payment	E 101-51400-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$106.72
Invoice						
Cash Payment	E 101-52400-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$106.72
Invoice						

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Cash Payment Invoice	E 101-51500-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$106.72
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$106.72
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$106.72
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	SPECTRUM INTERNET			$106.72
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	SPECTRUM INTERNET			$106.71
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	SPECTRUM INTERNET			$106.71
Cash Payment Invoice	E 101-55370-300	OPERATING SUPPLIE	SPECTRUM INTERNET			$64.26
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	DPW FIBER			$150.00
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	DPW FIBER			$150.00
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	DPW FIBER			$150.00
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$1,747.00
Refer	0 *STAPLES*		Ck# 2025607E 9/25/2025			
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Station supplies			$14.51
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	TAB DIVIDERS WITH CLEAR LABELS			$48.30
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	TAB DIVIDERS WITH CLEAR LABELS			$48.29
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	VARIOUS OFFICE SUPPLIES			$116.07
Cash Payment Invoice	E 101-53000-300	OPERATING SUPPLIE	COPY PAPER			$38.96
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Station supplies			$73.87
Cash Payment Invoice	E 101-52200-300	OPERATING SUPPLIE	Station supplies credit			-$7.94
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	COPY PAPER/ CALENDAR			$44.36
Cash Payment Invoice	E 101-51400-300	OPERATING SUPPLIE	LETTER FILE FOLDERS			$5.03
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$381.45
Refer	0 *STICKERYOU*		Ck# 2025602E 9/25/2025			
Cash Payment Invoice	E 101-55110-300	OPERATING SUPPLIE	supplies			$105.21
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$105.21
Refer	0 *SWANK MOTION PICTURES INC*		Ck# 2025582E 9/25/2025			
Cash Payment Invoice	E 205-59100-305	EXPENSES-OTHER	Pumpkin Party Movie License			$600.00

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Transaction Date	9/25/2025		GF Checking	11100	**Total**	$600.00
Refer	0 *TALLEY LLC*		Ck# 2025613E 9/25/2025			
Cash Payment Invoice	E 620-53700-625	MAINTENANCE OF PU	antenna -Well #2			$185.67
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$185.67
Refer	0 *WIL-KIL*		Ck# 2025583E 9/25/2025			
Cash Payment Invoice	E 101-52200-255	BLDGS/GROUNDS	PEST CONTROL SERVICES			$78.72
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	PEST CONTROL SERVICES			$79.90
Cash Payment Invoice	E 101-52200-255	BLDGS/GROUNDS	PEST CONTROL SERVICES			$248.85
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	PEST CONTROL SERVICES			$240.40
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$647.87
Refer	0 *THOMAS GREENHOUSE*		Ck# 2025610E 9/25/2025			
Cash Payment Invoice	E 101-51600-255	BLDGS/GROUNDS	VH flower pots			$123.92
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$123.92
Refer	0 *U.S. CELLULAR*		Ck# 2025572E 9/25/2025			
Cash Payment Invoice	E 101-55300-300	OPERATING SUPPLIE	PHONE SERVICES			$61.45
Cash Payment Invoice	E 101-53000-220	UTILITY SERVICES	PHONE SERVICES			$129.54
Cash Payment Invoice	E 620-53700-605	MAINTENANCE-WATE	PHONE SERVICES			$129.54
Cash Payment Invoice	E 204-53610-385	MAINTENANCE-COLLE	PHONE SERVICES			$129.53
Cash Payment Invoice	E 620-53700-923	OUTSIDE SERVICES	PHONE SERVICES			$63.29
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$513.35
Refer	0 *US POSTAL SERVICE*		Ck# 2025581E 9/25/2025			
Cash Payment Invoice	E 101-52100-300	OPERATING SUPPLIE	Certified Mail - Det. Shea			$16.25
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$16.25
Refer	0 *USA TODAY*		Ck# 2025598E 9/25/2025			
Cash Payment Invoice	E 101-55110-325	PERIODICALS	USA Today Monthly Subscription			$44.00
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$44.00
Refer	0 *VERIZON WIRELESS*		Ck# 2025579E 9/25/2025			
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON PHONE			$229.02
Transaction Date	9/25/2025		GF Checking	11100	**Total**	$229.02
Refer	0 *VERIZON WIRELESS*		Ck# 2025571E 9/25/2025			
Cash Payment Invoice	E 101-52100-290	OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE			$432.12

VILLAGE OF HARTLAND

Payments

Current Period: SEPTEMBER 2025

Transaction Date	9/25/2025	GF Checking	11100	**Total**	$432.12
Refer	0 *WALL STREET JOURNAL*	Ck# 2025575E 9/25/2025			
Cash Payment Invoice	E 101-55110-325 PERIODICALS	WSJ Monthly Subscription			$40.94
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$40.94
Refer	0 *WAUKESHA CTY REGISTER OF DE*	Ck# 2025606E 9/25/2025			
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	Reg of Deeds copy fee - 550 Hartbrook			$2.00
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIE	Reg of Deeds copy fee - 550 Hartbrook			$8.00
Cash Payment Invoice	E 620-53700-921 OFFICE SUPPLIES & E	Easement documentation			$2.00
Cash Payment Invoice	E 620-53700-921 OFFICE SUPPLIES & E	Easement documentation			$17.00
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$29.00
Refer	0 *WISCONSIN FIRE CHIEFS*	Ck# 2025594E 9/25/2025			
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIE	Fall education conference			$250.00
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$250.00
Refer	0 *ZOOM*	Ck# 2025592E 9/25/2025			
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	MONTHLY ZOOM ACCOUNT			$16.79
Transaction Date	9/25/2025	GF Checking	11100	**Total**	$16.79

Fund Summary

	11100 GF Checking
101 GENERAL FUND	$12,896.33
204 SEWER	$386.24
205 SPECIAL LIBRARY FUND	$600.00
620 WATER FUND	$1,984.54
	$15,867.11

Pre-Written Checks	$15,867.11
Checks to be Generated by the Computer	$0.00
Total	$15,867.11

-Mail

— VILLAGE OF —
HARTLAND
WISCONSIN
EST. 1892

July 1, June 30,
2025-2027

APPLICATION FOR:

☒ **REGULAR OPERATOR LICENSE**
To serve fermented malt beverages and intoxicating liquors
License expires June 30, 2026

○ NEW APPLICANT ($50) ○ RENEWAL APPLICANT ($40)
(Not applicable after 8/31/25)

☒ **Regular Operator License *Only*** **$50.00**

☐ **Renewal:** **$40.00**

Total Amount: 50.00

Date Paid: 7-25-25

Receipt No.: 260398

PRINT the answers to the following questions fully and completely:

Name Emelia Ann Kreblin
(First, Middle, Last)

Date of Birth: 05/07/1991 Driver's License No. and State [redacted]

Address: 625 Sunnyslope Dr #8

City, State, Zip: Hartland WI 53029

Home Phone Number: 262 394-0721 Citizen of United States? Yes ☒ No ☐

How long have you lived at this address? 1 year

List all previous residences for the past 10 years: (City and State Only) Pewaukee WI
Waukesha WI

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?
Sendiks

CHECK ONE:

☐ I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)

☒ I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.

☐ I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

Please Circle One Answer

1.	Illegal purchase, sale or providing of intoxicating liquor or beer?	YES	NO
2.	Violation of closing hours at a licensed premise?	YES	NO
3.	Any other violation of laws pertaining to alcoholic beverages?	YES	NO
4.	Disorderly conduct or criminal damage to property that occurred at a licensed establishment?	YES	NO
5.	Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages?	YES	NO
6.	Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)?	YES	NO
7.	Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m)?	YES	NO
8.	Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)?	YES	NO
	HAVE YOU EVER BEEN CONVICTED OF A FELONY?	YES	NO
	DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU?	YES	NO
	DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN?	YES	NO

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

Date	**Nature of Offense**	**Location: City, County and State**

Please list additional convictions or other pertinent information below:

_____

_____

_____

Approval by Municipal Authority

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 1/28/2025 (Date) by _____ (Signature of Proper Local Official) Title Deputy Chief of Police

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN
§
WAUKESHA COUNTY

Emelia Krebliin
(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

NOTICE:

TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:

If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.

— VILLAGE OF —
HARTLAND
WISCONSIN
EST 1892

July 1, June 30,
2024-2026

APPLICATION FOR:

☑ **REGULAR OPERATOR LICENSE**
To serve fermented malt beverages and intoxicating liquors
License expires June 30, 2026

● NEW APPLICANT ($50) ○ RENEWAL APPLICANT ($40)
(Not applicable after 8/31/24)

call

☑ Regular Operator License *Only* $50.00
☐ Renewal: $40.00
Total Amount: 50.00
Date Paid: 9/25/25
Receipt No.: 266107

brettwphalen@gmail.com

PRINT the answers to the following questions fully and completely:

Name Bret, William, Phalen
(First, Middle, Last)

Date of Birth: 08/02/1985 Driver's License No. and State [redacted]

Address: N43W32953 Rasmus Rd. Unit 3A

City, State, Zip: Nashotah, WI, 53058

Home Phone Number: 513-356-6535 Citizen of United States? Yes ☑ No ☐

How long have you lived at this address? (Must reside in WI for min. of 90 days) 3 1/2 months

List all previous residences for the past 10 years: (City and State Only) Oconomowoc, hartland

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?
The legend Bristlecone

CHECK ONE:

☑ I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)

☐ I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.

☐ I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

		Please Circle One Answer	
1.	Illegal purchase, sale or providing of intoxicating liquor or beer?	YES	NO ✓
2.	Violation of closing hours at a licensed premise?	YES	NO ✓
3.	Any other violation of laws pertaining to alcoholic beverages?	YES	NO ✓
4.	Disorderly conduct or criminal damage to property that occurred at a licensed establishment?	YES	NO ✓
5.	Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages?	YES	NO ✓
6.	Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)?	YES ✓	NO
7.	Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m)?	YES	NO ✓
8.	Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)?	YES	NO ✓
HAVE YOU EVER BEEN CONVICTED OF A FELONY?		YES	NO ✓
DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU?		YES	NO ✓
DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN?		YES	NO ✓

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

Date	**Nature of Offense**	**Location: City, County and State**
		Oconomowoc Waukesha county WI
	OVI 5 years ago	

Please list additional convictions or other pertinent information below:

Approval by Municipal Authority

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 10/03/25 (Date) by _____ (Signature of Proper Local Official) Title Police Chief

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN

§

WAUKESHA COUNTY

Brett Phalen

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.

Brett Phalen

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

NOTICE:

TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:

If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.

VILLAGE OF HARTLAND WISCONSIN

210 Cottonwood Avenue
Hartland WI 53029
262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____

FEES ARE NON-REFUNDABLE

APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.

ORGANIZATION INFORMATION

Name of Organization Ice Age Trail Community Committee				
Street Address 306 Lawn Street		City Hartland	State WI	Zip 53029
Phone Number 210-771-1944		Are you a 501(c)3 Organization?	Yes	No X
Event Contact Person (First & Last Name) Jake Zuehl				
Address 306 Lawn Street		City Hartland	State WI	Zip 53029
Email jakezuehl@gmail.com	Phone Number 210-771-1944	Day of Event Phone Number		

If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.

EVENT INFORMATION

Name of Event Moonlight Hike		Date(s) of Event November 8, 2025	
Event Start Time 6 pm		Event End Time 8:30 pm	
Location of the Event* Cottonwood Wayside			
Will your event take place in a Village of Hartland Park?		Yes X	No

You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.

****If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.***

OTHER INFORMATION					
Generally describe your event and its purpose	A free community event to hike through the Ice Age Trail loop adjacent to the Cottonwood Wayside. Apple cider will be served and we hope to have a fire in the chimney.				
Estimated Number of Participants: 100-150	Spectators:	Vendors:			
Will alcohol be sold/served? ***If yes, liquor and bartender licenses are necessary under separate application.***			Yes	X	No
Will you be selling/serving food? Serving free apple cider			X Yes		No
Will you have food trucks? ***If yes, you will need to obtain Outside Food Vendor Permits under separate application.***			Yes	X	No
If yes, how many food trucks will be at the event?					
Will you be selling merchandise? ***If yes, you will need to obtain a Solicitor's Permit under separate application.***			Yes	X	No
Does the event involve fireworks? ***If yes, you will need to obtain a Fireworks Permit under separate application.***			Yes	X	No
Does the event involve amplified music?			Yes	X	No
If yes, will the amplified music be a:			Band		DJ
Hours of amplified music:					
Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.					
Is street closure requested?			Yes	X	No
Hours of street closure:					
Diagram for Street Closure Provided?			Yes	X	No
Will you need barricades provided by the Village for your event?			Yes		No
How many barricades needed for your event?					
"Road Closed" signs requested?			Yes	X	No
Will you be erecting any tents, canopies or other temporary structure(s)? ***If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.***			Yes	X	No
Will you be providing portable restrooms and wash stations?			Yes	X	No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants?	X	Yes		No

If yes, where will parking be available?

Cottonwood Wayside parking as well as Dorner Manufacturing parking lot.

Will you provide a dumpster/clean-up services?		Yes	X	No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security? Requesting Police cones along street to prevent street parking	X	Yes		No
Will you have an emergency plan in the event of severe weather?	X	Yes		No
Will the event require first aid and/or emergency responders?		Yes	X	No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than $1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents? Village Ins. Village Event	X	Yes		No

DEPOSIT REQUIREMENTS

For events to held in a Village Park:The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Signature of Applicant — *Date*: Sept 5, 2025

For staff use only

***Park/Rec. Board approval**, if necessary, on:* _____

***Village Board approval**, if necessary, on:* _____

Application forwarded to:

- ☐ *Administrator*
- ☐ *Building Inspector*
- ☐ *Fire Chief*
- ☐ *Police Chief*
- ☐ *Public Works Director*
- ☐ *Rec Director*

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk	9-5-25			
Fire	9/8/25			
Police	9/8/25			
Public Works	9/8/25			
Rec	9-5-25			

Fees

_____	Outside Food Vendors	_____	Special Event Permit	**TOTAL FEES**
_____	Park Facility Fees	_____	Temp. Bartender's	_____
_____	Solicitor's Permit(s)	_____	Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval — ***Date***: 9-5-25

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): Ice Age Trail Community Committee

Tax Exempt: ____ No ____ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: Jake Zuehl

Phone number: 210-771-1944 Email: jakezuehl@gmail.com

Address: 306 Lawn Street, Hartland, WI 53029

Additional contact: Jeff Romanga

Phone number: 414-640-9426 Email: folkmusic@wi.rr.com

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

Signature Sept 5, 2025 Date

RENTAL INFORMATION

Reservation date: November 8, 2025 Event type: Moonlight Hike

Arrival time (including set up): 6 pm Departure time (including clean up): 8:30 pm

Attendance: 100+ Electricity: ____ Yes X No

RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

Park Shelter/Open Space

- ❑ Bark River (may not use if athletic field is reserved)
- ❑ Centennial Park
- ☒ Cottonwood Wayside
- ❑ Hartbrook Park
- ❑ Nixon Splash Pad Shelter 1
- ❑ Nixon Splash Pad Shelter 2
- ❑ Nixon Park Shelter 4 (by Fine Arts Center)
- ❑ Penbrook Park (may not use if athletic field is reserved)
- ❑ Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **$100 Deposit Required**
- ❑ Open Space Reserved (describe area below)

_____

Date/time rec'vd: _____ Total: _____

Date entered: _____ Permit Number: _____

Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
❑ 0 – 50	$85.00	$140.00
❑ 51 – 100	$100.00	$155.00
☒ 101+	$150.00	$205.00

Refundable Deposit (based on attendance)

Attendees	Deposit Amount
❑ 0 – 100	No deposit required
❑ 101 – 200	$200.00
❑ 201+	$300.00

Rental Fee _____

Tax (5%) on rental fee _____

Deposit _____

Structure Deposit _____

Total Due _____

PARK SHELTER USE POLICIES

RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge. To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning the first business day in January each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to the first Monday in March.

LIMITS TO RESERVATION TIME

- Hours for all Village parks are sunrise to sunset.
- The Village cannot guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

LIMITS ON USE OF FACILITIES

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited. • Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical services as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised when disposing hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

PERMITTED

- Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed the same day. Charges will be assessed for damage incurred during the set-up or removal of tents.
- Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

REFUNDS

- In the event of cancellation, permit fee may be refunded. A $10.00 fee may be charged for administrative processing. **Cancellations within 2 weeks of the reservation will not be refunded.**
- Reservations may be altered online or by submitting a written request to the Village of Hartland at least 14 days prior to the reservation. Contact the Village's Administrative Office for further assistance.

REMINDERS

- Disorderly conduct is prohibited.
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be invoiced or deducted from the security deposit.

Current

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

ATHLETIC FACILITY SCHEDULING APPLICATION

Organization or individual's name: _____

Tax Exempt: ___ No ___ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the documented information and agree to abide by the Field Restoration Agreement, Park Board's policies, and Village ordinances regarding park usage.

_____ _____

Signature Date

FIELDS AND FEES

Reservation date: _____
If reserving multiple dates, please attach a schedule.

DEPOSITS

Number of Participants	1-50	51-100	101-200	201-300	301+
Refundable Deposit Amount	$50	$100	$200	$300	$400

LARGE BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$45	$2.25		___ x $60 = $_____ (total prep fees)	$150	
Nixon	$45	$2.00		___ x $60 = $_____ (total prep fees)	$150	
Hartbrook	$40	$2.25		___ x $60 = $_____ (total prep fees)	$150	
Penbrook	$40	$2.00		___ x $60 = $_____ (total prep fees)	$150	

SMALL BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Hartbrook	$35	$1.75		___ x $20 = $_____ (total prep fees)	$150	
Joliet	$35	$1.75		___ x $20 = $_____ (total prep fees)	$50	
Nixon	$35	$1.75		___ x $20 = $_____ (total prep fees)	$50	

SOFTBALL FIELD (includes Bark River shelter)

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Bark River	$45	2.25		___ x $60 = $_____ (total prep fees)	$150	

SOCCER FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Hartbrook (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Hartbrook (small)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Penbrook (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	

FOOTBALL FIELD

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$105	5.25		___ x $80 = $_____ (total prep fees)	$550	

TENNIS/PICKLEBALL COURTS (booked in 2 hour blocks)

Park	Base Fee per Court	Number of Courts	Number of 2 Hour Blocks per Court	Tax (if applicable) (base fee x # of courts x # of blocks x .05)	Total Amount Due
Nixon	$30				
Penbrook	$30				

OFFICE USE ONLY

Date: _____ Field Fees: _____ Deposit: _____ Preps: _____ Restoration: _____

Court(s): _____ Permit number: _____ Date Entered: _____

Refunds

TE Field (101-46725): _____ Field (101-46720) _____ Deposit (101-23000): _____

Preps (101-46725): _____ Restoration (101-23000): _____ Approved by: _____

FIELD RESTORATION AGREEMENT

The above hereby agrees to fully accept restoration responsibility of the above named field due to unacceptable field conditions that may result from the allowed use on the athletic field. The limits/items of restoration may include complete removal and replacement of sod, diamond mix, or other field appurtenances. These field restoration costs shall be in addition to any field reservation fees and field preparation fees that are paid in advance of field use. Documentation of field conditions shall be made by the Village staff by the taking of photos both prior to and after the reserved use of the fields. Acts of vandalism outside of the normal field use shall not be the responsibility of the field user. All restoration shall be completed in a timely basis. The field restoration deposit is due at the time of reservation.

REQUIREMENTS FOR FIELD USE AND PREPARATION APPLICANTS

1. It will be the responsibility of the sponsor/individual reserving the athletic facilities to pick up litter in the area after the event, including in the surrounding park area. The applicant will be responsible for any damage or excessive clean up required and the cost will be deducted from the deposit.

2. All equipment and personal items must be removed from the park by sundown, or the closing time approved by the Park Board.

3. Restroom facilities and parking lots are open to park patrons. NOT EXCLUSIVE TO THE PERMIT HOLDER. Parking is permitted in designated areas only. Vehicles cannot be parked in the picnic areas or the grass.

4. Certificate of insurance naming the Village of Hartland as additional insured must be provided.

5. DISORDERLY CONDUCT PROHIBITED.

6. For the enjoyment of all park patrons, dogs must be licensed, on a leash not exceeding six feet in length and under the owner's control. Owners shall promptly remove and dispose of any excrement in a sanitary manner.

7. Fields must be reserved for make-up games and a minimum of 24 hours notice given (one working day) to prep a field for a make-up game.

8. DPW requires a minimum of 4 days notice for a newly scheduled field preparation.

9. DPW will spend no more than two hours preparing a facility for a game.

10. In the case of inclement weather, field preps will not be made. Notification will be provided to the appropriate contact person if conditions do not allow for field preparation. Please follow the Hartland Athletic Field Group Guidelines for Field Playing Conditions or contact Cory Bahr at 414-630-8168.

11. Park Shelter application must be made separately if they are to be used in conjunction with a field's use, except at Bark River Park where the shelter is included with the field reservation.

12. Application for field reservations for a specific year cannot be made before January 1st.

13. All uses must be open to the public, free of charge. Participants may not pass a collection plate or solicit from the audience.

14. Games or practices shall not be scheduled earlier than April 15th (subject to field conditions due to weather) for any field.

15. Only one type of athletic play may take place on any field at a time.

16. The "per use" fee is charged for practices, as well as games. See the Facility Reservations Policy adopted on 12/9/2024 for full details.

UPDATED GENERAL POPULATION

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

ATHLETIC FACILITY SCHEDULING APPLICATION

Organization or individual's name: _____

Tax Exempt: ___ No ___ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the documented information and agree to abide by the Field Restoration Agreement, Park Board's policies, and Village ordinances regarding park usage.

_____ _____

Signature Date

FIELDS AND FEES

Reservation date(s): _____

If reserving baseball, soccer, or football fields for 3 or more dates, please refer to the "User Group Packet" for field rentals and fees.

LARGE BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$45	$2.25	___ x $60 = $_____ (total prep fees)	$250	
Nixon	$45	$2.00	___ x $60 = $_____ (total prep fees)	$250	
Hartbrook	$40	$2.25	___ x $60 = $_____ (total prep fees)	$250	
Penbrook	$40	$2.00	___ x $60 = $_____ (total prep fees)	$250	

SMALL BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Hartbrook	$35	$1.75	___ x $20 = $_____ (total prep fees)	$250	
Joliet	$35	$1.75	___ x $20 = $_____ (total prep fees)	$250	
Nixon	$35	$1.75	___ x $20 = $_____ (total prep fees)	$250	

SOFTBALL FIELD (includes Bark River shelter)

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Bark River	$45	2.25	___ x $60 = $_____ (total prep fees)	$250	

SOCCER FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial (large)	$35	$1.75	___ x $150 = $_____ (total prep fees)	$550	

FOOTBALL FIELD

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$105	5.25	___ x $150 = $_____ (total prep fees)	$550	

TENNIS/PICKLEBALL COURTS (booked in 2 hour blocks)

Park	Base Fee per Court	Number of Courts	Number of 2 Hour Blocks per Court	Tax (if applicable) (base fee x # of courts x # of blocks x .05)	Total Amount Due
Nixon	$30				
Penbrook	$30				

OFFICE USE ONLY

Date: _____ Field Fees: _____ Deposit: _____ Preps: _____

Court(s): _____ Permit number: _____ Date Entered: _____

Refunds

TE Field (101-46725): _____ Field (101-46720) _____ Deposit (101-23000): _____

Preps (101-46725): _____ Approved by: _____

FIELD RESTORATION AGREEMENT

The above hereby agrees to fully accept restoration responsibility of the above named field due to unacceptable field conditions that may result from the allowed use on the athletic field. The limits/items of restoration may include complete removal and replacement of sod, diamond mix, or other field appurtenances. These field restoration costs shall be in addition to any field reservation fees and field preparation fees that are paid in advance of field use. Documentation of field conditions shall be made by the Village staff by the taking of photos both prior to and after the reserved use of the fields. Acts of vandalism outside of the normal field use shall not be the responsibility of the field user. All restoration shall be completed in a timely basis. The field restoration deposit is due at the time of reservation.

REQUIREMENTS FOR FIELD USE AND PREPARATION APPLICANTS

1. It will be the responsibility of the sponsor/individual reserving the athletic facilities to pick up litter in the area after the event, including in the surrounding park area. The applicant will be responsible for any damage or excessive clean up required and the cost will be deducted from the deposit.

2. All equipment and personal items must be removed from the park by sundown, or the closing time approved by the Park Board.

3. Restroom facilities and parking lots are open to park patrons. NOT EXCLUSIVE TO THE PERMIT HOLDER. Parking is permitted in designated areas only. Vehicles cannot be parked in the picnic areas or the grass.

4. Certificate of insurance naming the Village of Hartland as additional insured must be provided.

5. DISORDERLY CONDUCT PROHIBITED.

6. For the enjoyment of all park patrons, dogs must be licensed, on a leash not exceeding six feet in length and under the owner's control. Owners shall promptly remove and dispose of any excrement in a sanitary manner.

7. Fields must be reserved in advance for make-up games. A minimum of one full business day is required to prepare the field accordingly.

8. DPW requires a minimum of 4 days notice for a newly scheduled field preparation.

9. DPW will spend no more than two hours preparing a facility for a game.

10. In the case of inclement weather, field preps will not be made. Notification will be provided to the appropriate contact person if conditions do not allow for field preparation. Please follow the Hartland Athletic Field Group Guidelines for Field Playing Conditions or contact Cory Bahr at 414-630-8168.

11. Park Shelter application must be made separately if they are to be used in conjunction with a field's use, except at Bark River Park where the shelter is included with the field reservation.

12. Application for field reservations for a specific year cannot be made before the first Monday in March.

13. All uses must be open to the public, free of charge. Participants may not pass a collection plate or solicit from the audience.

14. Games or practices shall not be scheduled earlier than April 15th (subject to field conditions due to weather) for any field.

15. Only one type of athletic play may take place on any field at a time.

16. The "base" fee is charged for practices, as well as games. See the Facility Reservations Policy adopted on 12/9/2024 for full details.

CURRENT FIELD USE

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

ATHLETIC FACILITY SCHEDULING APPLICATION

Organization or individual's name: _____

Tax Exempt: ___ No ___ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the documented information and agree to abide by the Field Restoration Agreement, Park Board's policies, and Village ordinances regarding park usage.

_____ _____

Signature Date

FIELDS AND FEES

Reservation date: _____
If reserving multiple dates, please attach a schedule.

DEPOSITS

Number of Participants	1-50	51-100	101-200	201-300	301+
Refundable Deposit Amount	$50	$100	$200	$300	$400

LARGE BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$45	$2.25		___ x $60 = $_____ (total prep fees)	$150	
Nixon	$45	$2.00		___ x $60 = $_____ (total prep fees)	$150	
Hartbrook	$40	$2.25		___ x $60 = $_____ (total prep fees)	$150	
Penbrook	$40	$2.00		___ x $60 = $_____ (total prep fees)	$150	

SMALL BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Hartbrook	$35	$1.75		___ x $20 = $_____ (total prep fees)	$150	
Joliet	$35	$1.75		___ x $20 = $_____ (total prep fees)	$50	
Nixon	$35	$1.75		___ x $20 = $_____ (total prep fees)	$50	

SOFTBALL FIELD (includes Bark River shelter)

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Bark River	$45	2.25		___ x $60 = $_____ (total prep fees)	$150	

SOCCER FIELDS

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Hartbrook (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Hartbrook (small)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	
Penbrook (large)	$35	$1.75		___ x $80 = $_____ (total prep fees)	$550	

FOOTBALL FIELD

Park	Base Fee	Tax (if applicable)	Deposit (see above)	Number of Field Preps	Restoration Deposit (one time fee)	Total Due
Centennial	$105	5.25		___ x $80 = $_____ (total prep fees)	$550	

TENNIS/PICKLEBALL COURTS (booked in 2 hour blocks)

Park	Base Fee per Court	Number of Courts	Number of 2 Hour Blocks per Court	Tax (if applicable) (base fee x # of courts x # of blocks x .05)	Total Amount Due
Nixon	$30				
Penbrook	$30				

OFFICE USE ONLY

Date: _____ Field Fees: _____ Deposit: _____ Preps: _____ Restoration: _____

Court(s): _____ Permit number: _____ Date Entered: _____

Refunds

TE Field (101-46725): _____ Field (101-46720) _____ Deposit (101-23000): _____

Preps (101-46725): _____ Restoration (101-23000): _____ Approved by: _____

FIELD RESTORATION AGREEMENT

The above hereby agrees to fully accept restoration responsibility of the above named field due to unacceptable field conditions that may result from the allowed use on the athletic field. The limits/items of restoration may include complete removal and replacement of sod, diamond mix, or other field appurtenances. These field restoration costs shall be in addition to any field reservation fees and field preparation fees that are paid in advance of field use. Documentation of field conditions shall be made by the Village staff by the taking of photos both prior to and after the reserved use of the fields. Acts of vandalism outside of the normal field use shall not be the responsibility of the field user. All restoration shall be completed in a timely basis. The field restoration deposit is due at the time of reservation.

REQUIREMENTS FOR FIELD USE AND PREPARATION APPLICANTS

1. It will be the responsibility of the sponsor/individual reserving the athletic facilities to pick up litter in the area after the event, including in the surrounding park area. The applicant will be responsible for any damage or excessive clean up required and the cost will be deducted from the deposit.

2. All equipment and personal items must be removed from the park by sundown, or the closing time approved by the Park Board.

3. Restroom facilities and parking lots are open to park patrons. NOT EXCLUSIVE TO THE PERMIT HOLDER. Parking is permitted in designated areas only. Vehicles cannot be parked in the picnic areas or the grass.

4. Certificate of insurance naming the Village of Hartland as additional insured must be provided.

5. DISORDERLY CONDUCT PROHIBITED.

6. For the enjoyment of all park patrons, dogs must be licensed, on a leash not exceeding six feet in length and under the owner's control. Owners shall promptly remove and dispose of any excrement in a sanitary manner.

7. Fields must be reserved for make-up games and a minimum of 24 hours notice given (one working day) to prep a field for a make-up game.

8. DPW requires a minimum of 4 days notice for a newly scheduled field preparation.

9. DPW will spend no more than two hours preparing a facility for a game.

10. In the case of inclement weather, field preps will not be made. Notification will be provided to the appropriate contact person if conditions do not allow for field preparation. Please follow the Hartland Athletic Field Group Guidelines for Field Playing Conditions or contact Cory Bahr at 414-630-8168.

11. Park Shelter application must be made separately if they are to be used in conjunction with a field's use, except at Bark River Park where the shelter is included with the field reservation.

12. Application for field reservations for a specific year cannot be made before January 1st.

13. All uses must be open to the public, free of charge. Participants may not pass a collection plate or solicit from the audience.

14. Games or practices shall not be scheduled earlier than April 15th (subject to field conditions due to weather) for any field.

15. Only one type of athletic play may take place on any field at a time.

16. The "per use" fee is charged for practices, as well as games. See the Facility Reservations Policy adopted on 12/9/2024 for full details.

UPDATED FIELD USE FOR USER GROUP

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

ATHLETIC FACILITY SCHEDULING APPLICATION

Organization or individual's name: _____

Tax Exempt: ___ No ___ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the documented information and agree to abide by the Field Restoration Agreement, Park Board's policies, and Village ordinances regarding park usage.

_____ _____

Signature Date

FIELDS AND FEES

Please attach a schedule indicating the field(s), dates, and practice or field prep.

DEPOSIT

A refundable field restoration deposit of $2,000 is required for all user groups. This deposit covers the use of all designated fields for the duration of the season. In the event that damages exceed the deposit amount, user groups will be invoiced for the additional costs. Failure to remit payment may result in the suspension or loss of future field reservation privileges.

LARGE BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Total Due
Centennial	$45	$2.25	___ x $60 = $_____ (total prep fees)	
Nixon	$45	$2.25	___ x $60 = $_____ (total prep fees)	
Hartbrook	$40	$2.00	___ x $60 = $_____ (total prep fees)	
Penbrook	$40	$2.00	___ x $60 = $_____ (total prep fees)	

SMALL BASEBALL FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Total Due
Hartbrook	$35	$1.75	___ x $20 = $_____ (total prep fees)	
Joliet	$35	$1.75	___ x $20 = $_____ (total prep fees)	
Nixon	$35	$1.75	___ x $20 = $_____ (total prep fees)	

SOFTBALL FIELD (includes Bark River shelter)

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Total Due
Bark River	$45	2.25	___ x $60 = $_____ (total prep fees)	

SOCCER FIELDS

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Total Due
Centennial (large)	$35	$1.75	___ x $150 = $_____ (total prep fees)	

FOOTBALL FIELD

Park	Base Fee	Tax (if applicable)	Number of Field Preps	Total Due
Centennial	$105	5.25	___ x $150 = $_____ (total prep fees)	

TENNIS/PICKLEBALL COURTS (booked in 2 hour blocks)

Park	Base Fee per Court	Number of Courts	Number of 2 Hour Blocks per Court	Tax (if applicable) (base fee x # of courts x # of blocks x .05)	Total Amount Due
Nixon	$30				
Penbrook	$30				

OFFICE USE ONLY

Date: _____ Deposit: _____ Base fees: _____ Preps: _____

Court(s): _____ Permit number: _____ Date Entered: _____

Refunds

TE Field (101-46725): _____ Base fee: (101-46720) _____ Deposit (101-23000): _____

Preps (101-46725): _____ Approved by: _____

FIELD RESTORATION AGREEMENT

The above hereby agrees to fully accept restoration responsibility of the above named field due to unacceptable field conditions that may result from the allowed use on the athletic field. The limits/items of restoration may include complete removal and replacement of sod, diamond mix, or other field appurtenances. These field restoration costs shall be in addition to any field reservation fees and field preparation fees that are paid in advance of field use. Documentation of field conditions shall be made by the Village staff by the taking of photos both prior to and after the reserved use of the fields. Acts of vandalism outside of the normal field use shall not be the responsibility of the field user. All restoration shall be completed in a timely basis. The field restoration deposit is due at the time of reservation.

REQUIREMENTS FOR FIELD USE AND PREPARATION APPLICANTS

1. It will be the responsibility of the sponsor/individual reserving the athletic facilities to pick up litter in the area after the event, including in the surrounding park area. The applicant will be responsible for any damage or excessive clean up required and the cost will be deducted from the deposit.

2. All equipment and personal items must be removed from the park by sundown, or the closing time approved by the Park Board.

3. Restroom facilities and parking lots are open to park patrons. NOT EXCLUSIVE TO THE PERMIT HOLDER. Parking is permitted in designated areas only. Vehicles cannot be parked in the picnic areas or the grass.

4. Certificate of insurance naming the Village of Hartland as additional insured must be provided.

5. DISORDERLY CONDUCT PROHIBITED.

6. For the enjoyment of all park patrons, dogs must be licensed, on a leash not exceeding six feet in length and under the owner's control. Owners shall promptly remove and dispose of any excrement in a sanitary manner.

7. Fields must be reserved in advance for make-up games. A minimum of one full business day is required to prepare the field accordingly.

8. DPW requires a minimum of 4 days notice for a newly scheduled field preparation.

9. DPW will spend no more than two hours preparing a facility for a game.

10. In the case of inclement weather, field preps will not be made. Notification will be provided to the appropriate contact person if conditions do not allow for field preparation. Please follow the Hartland Athletic Field Group Guidelines for Field Playing Conditions or contact Cory Bahr at 414-630-8168.

11. Park Shelter application must be made separately if they are to be used in conjunction with a field's use, except at Bark River Park where the shelter is included with the field reservation.

12. Application for field reservations for a specific year cannot be made before January 2nd.

13. All uses must be open to the public, free of charge. Participants may not pass a collection plate or solicit from the audience.

14. Games or practices shall not be scheduled earlier than April 15th (subject to field conditions due to weather) for any field.

15. Only one type of athletic play may take place on any field at a time.

16. The "base" fee is charged for practices, as well as games. See the Facility Reservations Policy adopted on 12/9/2024 for full details.

CURRENT PARK SHELTER

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): _____

Tax Exempt: ____ No ____ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

_____ _____

Signature Date

RENTAL INFORMATION

Reservation date: _____ Event type: _____

Arrival time (including set up): _____ Departure time (including clean up): _____

Attendance: _____ Electricity: ____ Yes ____No

RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

Park Shelter/Open Space

- ❑ Bark River (may not use if athletic field is reserved)
- ❑ Centennial Park
- ❑ Cottonwood Wayside
- ❑ Hartbrook Park
- ❑ Nixon Splash Pad Shelter 1
- ❑ Nixon Splash Pad Shelter 2
- ❑ Nixon Park Shelter 4 (by Fine Arts Center)
- ❑ Penbrook Park (may not use if athletic field is reserved)
- ❑ Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **$100 Deposit Required**
- ❑ Open Space Reserved (describe area below)

_____

Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
❑ 0 – 50	$85.00	$140.00
❑ 51 – 100	$100.00	$155.00
❑ 101+	$150.00	$205.00

Refundable Deposit (based on attendance)

Attendees	Deposit Amount
❑ 0 – 100	No deposit required
❑ 101 – 200	$200.00
❑ 201+	$300.00

Rental Fee _____

Tax (5%) on rental fee _____

Deposit _____

Structure Deposit _____

Total Due _____

Date/time rec'vd: _____ Total: _____

Date entered: _____ Permit Number: _____

PARK SHELTER USE POLICIES

RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge. To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning the first business day in January each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to the first Monday in March.

LIMITS TO RESERVATION TIME

- Hours for all Village parks are sunrise to sunset.
- The Village cannot guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

LIMITS ON USE OF FACILITIES

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited. • Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical services as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised when disposing hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

PERMITTED

- Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed the same day. Charges will be assessed for damage incurred during the set-up or removal of tents.
- Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

REFUNDS

- In the event of cancellation, permit fee may be refunded. A $10.00 fee may be charged for administrative processing. **Cancellations within 2 weeks of the reservation will not be refunded.**
- Reservations may be altered online or by submitting a written request to the Village of Hartland at least 14 days prior to the reservation. Contact the Village's Administrative Office for further assistance.

REMINDERS

- Disorderly conduct is prohibited.
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be invoiced or deducted from the security deposit.

UPDATED PARK SHELTER

VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): _____

Tax Exempt: ____ No ____ Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: _____

Phone number: _____ Email: _____

Address: _____

Additional contact: _____

Phone number: _____ Email: _____

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

_____ _____

Signature Date

RENTAL INFORMATION

Reservation date: _____ Event type: _____

Arrival time (including set up): _____ Departure time (including clean up): _____

Attendance: _____

RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

Rental Fee (based on attendance)

Attendees	Resident	Non-Resident	Refundable Deposit
❑ 0 – 50	$85.00	$140.00	NA
❑ 51 – 100	$100.00	$155.00	NA
❑ 101+	$150.00	$205.00	$300.00

Rental Fee _____

Tax (5%) on rental fee _____

Deposit (if applicable) _____

Total Due _____

Park Shelter/Open Space

❑ Bark River (may not use if athletic field is reserved)
❑ Centennial Park
❑ Cottonwood Wayside
❑ Hartbrook Park
❑ Nixon Splash Pad Shelter 1
❑ Nixon Splash Pad Shelter 2
❑ Nixon Park Shelter 4 (by Fine Arts Center)
❑ Penbrook Park (may not use if athletic field is reserved)

Date/time rec'vd: _____

Total: _____

Date entered: _____

Permit Number: _____

PARK SHELTER USE POLICIES

RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge.
To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning the first business day in January each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to the first Monday in March.

LIMITS TO RESERVATION TIME

- Hours for all Village parks are sunrise to sunset.
- The Village cannot guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

LIMITS ON USE OF FACILITIES

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Bounce houses, dunk tanks, climbing walls and all other structures that require staking are prohibited unless a Special Event Application has been completed and approved by the Village Board.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited. • Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical services as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Tables cannot be removed from the shelter area and should be in left in the same position they were found in. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised when disposing hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

PERMITTED

- Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed the same day. Charges will be assessed for damage incurred during the set-up or removal of tents. Tents must be secured with sandbags or weights. Staking tents is prohibited.
- Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

REFUNDS

- In the event of cancellation, permit fee may be refunded. A 20% fee may be charged for administrative processing. **Cancellations within 2 weeks of the reservation will not be refunded.**
- Reservations may be altered online or by submitting a written request to the Village of Hartland at least 14 days prior to the reservation. Contact the Village's Administrative Office for further assistance.

REMINDERS

- Disorderly conduct is prohibited.
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be invoiced or deducted from the security deposit.
- Trash is collected once a day in the morning. Please plan accordingly.

Village of Hartland
Administration
210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: **Village Board**	**Prepared**:10/2/2025
Village Board Item Number:	**Date**: 10/13/2025
Submitted By: Tom Jenson, DPW Director	

Subject: Discussion and Consideration to award the 2025 Tree Planting Contract to Dan Larson Landscaping Inc for the sum of $6,009.00

Details: The Village of Hartland annually replants trees that have been removed in the Village within the Street ROW and Village property. A letter is sent out to every resident whose street tree has been removed in the previous winter, each resident must respond to the DPW if they would like these street trees replaced. The Village sought out proposals for this year's tree contract in which only two qualified proposals were received. Dan Larson Landscaping Inc was the lowest bidder with a proposal of $6,006.00 for this year's contract. Dan Larson Landscaping has been used in previous years contracts without any issues.

Financial Remarks:
This funding will be coming from the Landscaping Planting Account and is within the budget. 101 – 53635 - 470

Options & Alternatives:

Executive Recommendation: Staff recommends awarding the 2025 Tree Planting Contract to Dan Larson Landscaping Inc for the sum of $6,006.00

DAN LARSEN LANDSCAPING, INC.

289 Huntington Drive
Cedarburg, Wisconsin 53012
(262)375-6106 Office
(262)677-3570 Field
(414)378-4201 Cell

PROPOSAL

9/04/25

Village of Hartland
Attention: Tom Jenson
210 Cottonwood Avenue
Hartland, Wisconsin 53029

Reference: 2025 Fall Tree Planting

3	Espresso Coffeetree @ $302.00 each	$906.00
1	Accolade Elm @ 252.00 each	252.00
2	State Street Maple @ $282.00 each	564.00
2	Common Hackberry @ $282.00 each	564.00
3	Swamp White Oak @ $302.00 each	906.00
1	English Oak @ $302.00 each	302.00
1	Greenspire Linden @ $259.00 each	259.00
1	Autumn Gold Ginkgo @ $329.00 each	329.00
1	Celebration Maple @ $282.00 each	282.00
3	Horsechestnut @ $309.00 each	927.00
2	Shagbark Hickory @ $359.00 each	718.00
		$6,009.00

This proposal is to furnish and install 20 2" trees, including staking, initial watering and vinyl trunk guards. Trees are to be planted in Fall 2025 at locations provided by the Village of Hartland. Trees will be planted after nurseries can dig Fall trees. There is a 1 year warranty on all trees, not including damage caused by automobiles, weed whackers, animals or chemicals. If any trees are no longer available at the time that this proposal is signed, substitutes will be suggested and used only upon approval from the Village of Hartland.
Thank you for giving us the opportunity to quote on your requirements.

_____ _____
Customer signature Date

5611 South Calhoun Road, New Berlin, WI 53151
Ph: 262-679-5200 Fax: 262-679-5215

Proposal

Date	Proposal #
8/21/2025	25-356

Job Location

Village of Hartland
210 Cottonwood Avenue
Hartland WI 53029
Attn: Cory Bahr
262-367-2714

Village of Hartland

Terms	Net 30	Sales Rep	MattH	Completion Date		

Qty	Description
	Proposal Valid 30 days
	TREES
2	Acer freemanii 'Celebration' Maple 2" BB
3	Acer miyabei 'Morton' State Street Maple 2" BB
3	Aesculus glabra 'Early Glow' Buckeye 2" BB
2	Carya ovata Shagbark Hickory 2" BB
2	Celtis occidentalis 'Prairie Pride' Hackberry 2" BB
4	Gymnocladus dioicus 'Espresso' Kentucky Coffeetree 2" BB
2	Ginkgo biloba 'Autumn Gold' 2" BB
4	Quercus bicolor 'Swamp White' Oak 2" BB
1	Tilia cordata 'Greenspire' Linden 2" BB
2	Ulmus 'Morton' Accolade Elm 2" BB
	TREE STAKING & ANIMAL PROTECTION
25	Stake tree - Installed
25	Vinyl Tree Guard - Installed
1	Initial watering during tree plantings
1	One (1) year warranty is included with this proposal. Warranty does not include damage caused by rodents, animal foraging, insects, mechanical damage, drought, frost, frost cracking, lightning, improper care, improper watering, natural disaster, or other Acts of God. Damage resulting from any of these causes that is not a defect is excluded from our warranty.

Subtotal	$19,747.50
Sales Tax (5.0%)	$987.38
Total	$20,734.88

Village of Hartland
Administration
210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: **Village Board**	**Date**:10/3/2025
Village Board Item Number:	**Date**: 10/13/2025
Submitted By: Tom Jenson, DPW Director	

Subject: Discussion and Consideration to replace the SCADA PLC and the SCADA computer for the Village's distribution and collection system.

Details: The Village of Hartland's wells and lift station are controlled and monitored through a centralized SCADA computer and PLC. Like all computer software and programing there comes a point when each is no longer supported. I have been informed by our SCADA analysist that this time has come for the computer and the PLC that run our SCADA system. Our current computer is 4 years old, and our current plc is 10 years old. The recommended life for a computer is 3 to 5 years, and the recommended life of a PLC is 10 years.

Ruekert and Mielke has provided a proposal to complete this work for a total of $35,000

Financial Remarks: This will be coming from a combination of Water and Sewer outside services accounts.

Options & Alternatives:

Executive Recommendation: Staff recommends replacing the SCADA PLC and SCADA computer for the Villages distribution and collection system.

Ruekert • Mielke
W233 N2080 Ridgeview Parkway, Waukesha, WI 53188-1020 262-542-5733

October 8, 2025

Mr. Tom Jensen
Interim Director of Public Works
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Water and Wastewater Utility SCADA Computer Upgrade Proposal

Dear Tom:

Thank you for the opportunity to provide this proposal to provide software programming and integration services for a new Water and Wastewater Utility SCADA computer at the Village Garage.

Ruekert & Mielke's scope of work for this project will include:

1. Software installation and programming for all SCADA software on a new computer workstation. Software applications include AVEVA InTouch HMI, AVEVA IO server, AVEVA Historian database, and Allmax Operator10 reports.
2. Migration of the existing HMI application, AVEVA Historian database and historical files, Allmax Operator10 database and report templates, and historical reports.

The cost for Ruekert & Mielke's SCADA computer programming and configuration services will not exceed $15,000.00.

Exclusion:

The new SCADA computer and peripherals will be provided by the Village's IT service provider OnTech. OnTech shall coordinate with Ruekert & Mielke on the specifications for the new computer workstation. The total cost for the computer and peripheral equipment is estimated to not exceed $5,000.00.

The above-described professional services will be provided to you in accordance with the Agreement for Engineering Services for 2025 through 2027, approved by the Village Board on September 28, 2024.

We look forward to working with you on this project. Please feel free to call me with any questions concerning this proposal.

Respectfully,

RUEKERT & MIELKE, INC.

David C. Beyer
SCADA Systems Analyst
dbeyer@ruekert-mielke.com

DCB:sjs
Enclosure(s)

WATER AND WASTEWATER UTILITY SCADA COMPUTER UPGRADE PROPOSAL
Between Village of Hartland
and
Ruekert & Mielke, Inc.
Dated October 8, 2025

CLIENT:	CONSULTANT:
Village of Hartland	Ruekert & Mielke, Inc.
Signature: _____	Signature: _____ Ryan T. Amtmann, P.E.
Title: _____	Title: Vice President
Date: _____	Date: October 8, 2025
Designated Representative:	Designated Representative:
Name: _____	Name: David C. Beyer
Title: _____	Title: SCADA Systems Analyst
Phone Number: _____	Phone Number: 262-953-3086

Ruekert • Mielke
W233 N2080 Ridgeview Parkway, Waukesha, WI 53188-1020 262-542-5733

October 8, 2025

Mr. Tom Jensen
Interim Director of Public Works
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Water and Wastewater Utility Master SCADA PLC Upgrade Proposal

Dear Tom:

Thank you for the opportunity to provide this proposal to upgrade the Master SCADA PLC at the Village Garage.

Ruekert & Mielke's scope of work for this project will include:

1. Purchase of a new Allen Bradley CompactLogix 5380 series Programmable Automation Controller and IO modules.
2. Installation of the new PLC in the existing SCADA control cabinet at the Village Garage.
3. Conversion of the existing SCADA PLC application.
4. Interface with the SCADA radio system and SCADA computer in the control room at the Village Garage.
5. Removal of the old SCADA PLC and IO modules.
6. Updated control panel electrical diagrams.

The cost for Ruekert & Mielke's scope of services listed above will not exceed $15,000.00.

The above-described professional services will be provided to you in accordance with the Agreement for Engineering Services for 2025 through 2027, approved by the Village Board on September 28, 2024.

We look forward to working with you on this project. Please feel free to call me with any questions concerning this proposal.

Respectfully,

RUEKERT & MIELKE, INC.

David C. Beyer
SCADA Systems Analyst
dbeyer@ruekert-mielke.com

DCB:sjs

WATER AND WASTEWATER UTILITY MASTER SCADA PLC UPGRADE PROPOSAL
Between Village of Hartland
and
Ruekert & Mielke, Inc.
Dated October 8, 2025

CLIENT:	CONSULTANT:
Village of Hartland	Ruekert & Mielke, Inc.
Signature: _____	Signature: _____ Ryan T. Amtmann, P.E.
Title: _____	Title: Vice President
Date: _____	Date: October 8, 2025
Designated Representative:	Designated Representative:
Name: _____	Name: David C. Beyer
Title: _____	Title: SCADA Systems Analyst
Phone Number: _____	Phone Number: 262-953-3086

Village of Hartland
Administration
210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: **Village Board**	**Date**:10/2/2025
Village Board Item Number:	**Date**: 10/13/2025
Submitted By: Tom Jenson, DPW Director	

Subject: Discussion and Consideration to join the Intergovernmental Agreement with Waukesha County for the Municipal Recycling Dividend Program

Details: Since 1990 Waukesha County has had IGA with 25 municipalities including the Village of Hartland This agreement pools all the municipalities in Waukesha County together to seek proposals for a recycling hauling contractor. In May of 2023 the Material Recovery Facility MRF in which our old agreement was hauling too had a fire that left that facility inoperable. Since then, the County has been using an alternative location in line with our current agreement. This new IGA changes the location of the updated hauling site and has defined in specific detail what is to happen if an event such as this happens again. This has been reviewed by the Village's Legal Team with their blessing.

Financial Remarks:

Options & Alternatives:

Executive Recommendation: Staff recommends signing the Intergovernmental Agreement with Waukesha County for Municipal Recycling Dividend Program.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE MUNICIPALITY AND WAUKESHA COUNTY

Regarding the Municipal Recycling Dividend Program

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is between the MUNICIPALITY ("Municipality") and Waukesha County – Department of Parks and Land Use ("County") a body corporate and politic. The MUNICIPALITY a municipal corporation and County may be referred to individually or collectively in the Agreement as the "Party" or "Parties" respectively.

RECITALS

WHEREAS, since 1990, the County has served as a "Responsible Unit" ("RU") for recycling under Chapter 287 Wisconsin Statutes for twenty-five (25) participating communities through a Resolution, including the Municipality;

WHEREAS, the public/private partnership at the County-owned Material Recovery Facility ~~("MRF")~~ in Waukesha has allowed the County to provide participating communities over $20~~12~~ million in tax relief ("dividend payments") and numerous services at no cost, such as recyclable processing, public education programs, household recyclable containers, special event containers and regional recyclable drop-off boxes;

Commented [AL1]: Updated to reflect total dividend payments to communities over the course of the program.

WHEREAS, between 2007 and 2012, a series of independent and joint studies were completed by both the County and the City of Milwaukee ("City") to determine the best future path for recyclable processing to adapt to the industry trend of single sort collection and processing systems;

WHEREAS, in 2014, after completing a competitive joint request for proposal (RFP) process, the County and City executed an intergovernmental agreement and concurrent contracts with a private company to design, build and operate a Joint City/County MRF in Milwaukee ("Joint MRF"), which began processing single sort recyclables for both communities in March 2015;

WHEREAS, in 2021, the County and participating communities convened a Recycling Dividend Workgroup to discuss financial support for municipal recycling costs; and

WHEREAS, in accordance with the final recommendations of the Recycling Dividend Workgroup, a formulaic approach will be utilized in determining when dividend payments may be made to participating communities as financial support for municipal recycling costs, and when tipping fees may be charged to participating communities in order to maintain an appropriate MRF Fund Working Capital balance.

WHEREAS, on May 31, 2023, the Joint MRF experienced a fire which left the building and equipment significantly damaged, rendering it unable to accept recyclables for processing; and

WHEREAS, on November 13, 2024, Request for Proposal ("RFP") #2024034 Waukesha County Materials Recycling Processing and Marketing was released; and

WHEREAS, on April 22, 2025 the Waukesha County Board of Supervisors ordained Service Contract 2024034 for Processing of Recyclable Materials for Waukesha County with Waste Management of Wisconsin, Inc., which is on file in the Office of the County Clerk;

Commented [AL2]: Added these statements to provide additional program context.

NOW THEREFORE, in consideration of these premises, the County, serving as the RU, and the Municipality, as a participating community, hereby agree as follows:

SECTION 1

SERVICES BY THE MUNICIPALITY

a. Delivery of Recyclables to ~~Joint~~ MRF. The Municipality shall, through its solid waste collection contract, require: 1) all recyclables to be hauled directly to a designated facility as directed by Waukesha County (the "MRF"). As of May 1, 2025, the designated recycling facility is the Waste Management of Wisconsin, Inc. materials recycling facility located at W132N10487 Grant Dr. Germantown, WI 53022~~the Joint MRF located at 1401 W. Mount Vernon Ave, Milwaukee in accordance with Waukesha County Code of Ordinances~~; and 2) the Municipality's solid waste collector ("SWC") to coordinate with the ~~City~~ County and the ~~Joint~~ MRF operator the delivery of recyclables to the ~~Joint~~ MRF at times that maximize efficiencies at the scale and tip floor and minimize traffic back-ups.

Commented [AL3]: Remove reference to old recycling facility.

~~a.~~

~~b. In the event the Joint MRF is unable to accept recyclables, the Municipality will direct the SWC to deliver recyclable materials to an alternate location for a designated time, as directed by the County, at no additional cost to the Municipality through a contract between the County and the Municipality's SWC.~~ Downtime. In the event that the designated recycling facility is unable to receive or process recyclable material to its full capacity as a result of a planned or unplanned downtime event, the designated facility operator is contractually obligated to Waukesha County to continue to operate, if feasible and commercially practical, to the extent of its reduced capacity and find an alternative solution wherein the remaining recyclable material is responsibly processed at a self-certified materials recovery facility and under the guidelines of the contract with Waukesha County at no additional cost to the County.

Commented [AL4]: WM's secondary facility which would be utilized for alternate processing is located at: W10700 Brown Deer Rd. Milwaukee, WI 53224.

b.

~~c.~~ Record Keeping and Reporting. The Municipality shall keep records and, through an Internet-based County reporting system, provide annual data required to complete DNR Recycling Grant application and annual reports in accordance with the Waukesha County Code of Ordinances. Additionally, the Municipality shall, through their solid waste collection contract, require their SWC to keep records, provide the necessary data and reports to the County, maintain compliance with applicable state or local codes, program rules, and to comply with the requirement for

delivery of recyclables to the ~~Joint~~ MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days, and contamination.

Commented [AL5]: Remove reference to old recycling facility.

c.

d. Collection Contracts. The Municipality shall provide the County a current copy of their solid waste collection contract including any future amendments or contracts.

e. Solid Waste Collection Contract Compliance Requirements. The Municipality shall attach and incorporate the attached Exhibit B into the terms of their solid waste collection contract, which describes the Municipality's solid waste and recycling hauler requirements contained in this Agreement.

f. Responsible Contact. Municipality will designate an individual to serve as the Responsible Contact to receive recycling updates from the County and participate in the Recycling Dividend Workgroup as further defined in this Agreement.

SECTION 2

SERVICES BY THE COUNTY

a. Educational Program Services. The County will provide educational program services in accordance with the requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

b. Effective Recycling Program. The County will provide compliance assurance as required of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

c. Recycling Updates. The County will provide recycling updates, including but not limited to current contamination rates and current material sale rates. These updates shall be provided to the Municipality's Responsible Contact every two months.

d. Annual Planning and Implementation Meeting. The County will host an annual program planning and implementation meeting to provide a comprehensive program update to the Municipality.

e. Components and Calculations. The County will annually provide a list of included components and a calculation for the additional recycling services and education partnership portions of the dividend.

f. Recycling Dividend Workgroup. The Recycling Dividend Workgroup is composed of volunteer Responsible Contacts from participating communities. The County shall meet with the Recycling Dividend Workgroup as needed and will take into consideration any recommendations of the Recycling Dividend Workgroup on program elements.

SECTION 3

PAYMENTS AND FEES

a. Dividend Payments. Commencing in 2022, County will calculate dividend payments to Municipality for inclusion in the following budget if as of December 31st of the preceding year in which the dividend payment is to be calculated, (1) the MRF Fund's Working Capital is above the cap set by the County and as further defined in Exhibit A, Section 1 and (2) the recycling program's audited financial statements show a positive cash flow at the close of the Waukesha County fiscal year as verified in the County's Annual Comprehensive Financial Report.
   i. Working Capital is defined as the current assets minus the current liabilities, exclusive of the following: 1) Funds specifically reserved for equipment repairs or upgrades; 2) Grant funds received in excess of the state's basic recycling grant; and 3) The recycling consolidation grant to Responsible Units.
   ii. Positive cash flow is defined as the positive net change in Working Capital from the previous year.

b. Tipping Fees. Tipping fees ~~shall~~ may be charged to the Municipality if as of December 31st of the preceding year in which the tipping fee is calculated, the MRF Fund Working Capital is below the floor set by the County and as further defined in Exhibit A, Section 1. Municipality shall pay any tipping fees in accordance with the terms of this Agreement.

Commented [AL6]: 2025 and 2026 would have resulted in tipping fees based on 2023 and 2024 MRF fund balances. The County elected not to pursue tipping fees based on the current circumstances.

c. Calculation of Dividend Payments and Tipping Fees. Any dividend payments or tipping fees shall be determined by County in accordance with Exhibit A, which is hereby incorporated into the terms of this Agreement.

d. Timing of Payments and Fees. County will provide status updates regarding estimated dividend payments or tipping fees throughout the auditing and budgeting process. A final invoice if applicable will be issued by March 1 and final payments shall be made by April 1 in the year following the year in which the fee or payment was calculated. Illustration: Audited financials of 2021 are released May 1, 2022. These results are used to determine if there is a dividend payment or tipping fee and the total amount. Staff will calculate each participating community's dividend payment or tipping fee, communicate that to the Municipality, and incorporate it into the budget for the following year. By March 30, 2023 an invoice will be provided (if necessary) and payment will be made by April 1, 2023.

SECTION 4

MISCELLANEOUS

a. Entire Agreement. This Intergovernmental Agreement between the MUNICIPALITY and Waukesha County Regarding the Municipal Recycling Dividend Program constitutes the entire,

final, complete, and fully integrated agreement between the parties with respect to the subject matter hereof and supersedes and replaces all prior agreements effective May 1, 2025.

~~a.~~b. Authority and Responsibilities. Nothing in this Agreement forfeits any RU rights and responsibilities of the County, or any other Municipality or County's rights or responsibilities under state or local laws. The County remains responsible for implementing a recycling education program for residents of the Municipality and for complying with other requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

~~b.~~c. Responsible Contacts. Upon execution of this Agreement, the County, and the Municipality each shall designate in writing a primary person as a Responsible Contact to be responsible for carrying out the activities described in this Agreement.

~~c.~~d. Review and Amendments. All changes to the main body of this Agreement shall be mutually agreed upon between the Parties and shall be in writing and designated as written amendments to this Agreement. The County has the authority to change the MRF Fund Working Capital cap and floor balances identified in Exhibit A upon providing twelve months' advance written notice of any changes to the Municipality.

~~d.~~e. Effective Date and Term. Upon execution by both parties, this Agreement shall become effective on May 1, 2025~~January 1, 2023~~, and shall remain in effect until December 31, 2034~~January 1, 2030~~, unless otherwise terminated in writing by either party upon a one (1) year written notice to the other party. Termination of this Agreement does not alter the County's status as the Responsible Unit or the Municipality's responsibilities as a participating community in the Responsible Unit.

Commented [AL7]: This aligns with the County's recycling processing and marketing contract with WM.

~~e.~~f. Severability. If any clause, provision or section of this Agreement be declared invalid by any Court of competent jurisdiction, the invalidity of such clause, provision, or section shall not affect any of the remaining provisions of this Agreement.

~~f.~~g. Notices. Any and all notices regarding termination of this Agreement shall be in writing and deemed served upon depositing same with the United States postal Services as "Certified Mail, Return Receipt Requested",

Addressed to the Municipality at:

MUNICIPALITY ADDRESS

and to the County at:

Recycling and Solid Waste Supervisor
~~Analiese Smith~~Abbie Liedtke
~~aksmith~~aliedtke@waukeshacounty.gov
Department of Parks and Land Use
515 W. Moreland Blvd., Room AC 260

Effective May 1, 2025

Waukesha, WI 53188
262.896.8300

~~g.~~h. Binding Agreement. This Agreement is binding upon the parties hereto and their respective successors and assigns.

WAUKESHA COUNTY:

By: _____ Date: _____

Dale R. Shaver, Director - Department of Parks and Land Use

MUNICIPALITY

By:_____ Date: _____

Name

Attest: _____

Name, Clerk

EXHIBIT A

Dividend Payment and Tipping Fee Formula

SECTION 1

MRF FUND WORKING CAPITAL

The County will set the MRF Fund Working Capital cap and floor balances to be utilized in determining when a dividend payment or tipping fee will be issued. The County has identified the following minimum balances, excluding grant issued funds and segregated funds for equipment repair and maintenance and efficiency improvement, to be utilized in determining when a dividend payment or tipping fee will be issued:

Effective May 1, 2025

Cap $3,500,000.00

Floor $3,100,000.00

The County has the authority to change the MRF Fund Working Capital cap and floor balances upon providing twelve months' advance written notice of any changes to the Municipality. Any changes to these balances will be based upon several factors including but not limited to market conditions, net commodity revenue, the analysis and recommendations of a third-party vendor and input from local subject matter experts.

SECTION 2

DIVIDEND CALCULATION

Dividend payments will be determined when (1) the MRF Fund Working Capital is above the cap identified in Section 1, and (2) the recycling program's audited financial statements of the preceding year show a positive cash flow as defined in Section 3(a) of the Agreement. The Dividend payment calculation will be determined by the County based on County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit. The formula utilized by County to determine a Municipality's dividend payment will be based on the following considerations:

- 50% of the dividend will be based upon the proportion of the 5-year average of total eligible costs the Municipality paid for eligible recycling expenses.
- 35% of the dividend will be based upon the number of eligible households in a participating community as a proportion of the total number of eligible households in the program. Eligible households, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system. A multiplier of 1, 1.2, 1.4, 1.6, 1.8, or 2 will also be incorporated based on the distance the Municipality is located from the Joint MRF with 1 being the nearest and 2 being the furthest in proximity to the Joint MRF.
- 7.5% of the dividend will be based upon additional recycling services Municipality provides for its residents or all County residents for a minimum of 12 months. In order to qualify, Municipality must provide evidence of said services that is satisfactory to the County. A list of qualifying services and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the participating community's residents will earn the Municipality a score of 0, 0.5, 2, or 3. A numerical assignment of 3 represents the highest number of services provided.
- 7.5% of the dividend will be allocated based on education and outreach partnership opportunities in which a Municipality collaborates with the County. A list of qualifying opportunities and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the municipalities' residents will earn Municipality a score of 0, 1, 2, or 3, with 3 being the highest number of qualifying opportunities.

Illustration: Municipality "Y" has a 5-year average of total eligible recycling costs of $500,000 and the 5-year average of the total eligible recycling costs for all participating communities is $7,000,000. Municipality "Y" has 4,760 eligible households and the total number of eligible households for all participating communities is 200,000. Municipality "Y" is located 38 miles away from the Joint MRF, earning a multiplier of 2 for its eligible household points. Municipality "Y" also provided additional services for all County residents earning an additional recycling services score of '2' and partnered on education and outreach with the County, earning an education and partnership score of '3'. The total number of additional service points for all participating communities is 14.5 and the total number for education and outreach partnership points is 20. In this illustration, the total dividend available to be divided is $100,000. Accordingly, Municipality "Y" will receive the following: 1) 7.14% or $3,570 for its 5-year average of total eligible recycling costs in proportion to the total eligible recycling costs for all participating communities; 2) 4.76% or $1,666 for its eligible households in proportion to the total number of eligible households in all participating communities after factoring in the multiplier for proximity to the Joint MRF; 3) 13.79% or $1,034 for additional recycling services; and 4) 15% or $1,125 for education and outreach partnership opportunities. Therefore, Municipality "Y"s total dividend payment, after taking into account all of the aforementioned considerations, would amount to $7,395.

SECTION 3

TIPPING FEE CALCULATION

Tipping Fees ~~will~~ may be charged to the Municipality and Municipality agrees to pay same when (1) the MRF Fund Working Capital is below the floor identified in Section 1. The tipping fee calculation will be determined by the County based on the County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit according to the following formula:

Fee = EH*[(F-B)/TH]

Whereas:

- EH = Number of eligible households in a municipality, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system
- F=MRF Fund Working Capital floor
- B=Balance of the MRF Fund Working Capital as defined by Section 3(a) of the Agreement and Exhibit A, Sec. 1
- TH = Total eligible households from all participating communities in the County's RU, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the municipalities' January invoices from the SWCs or, if not available, according to the County's GIS system.

EXHIBIT B

Collection Contract Compliance Items Related to

Waukesha County's Municipal Recycling Dividend Program

The Contractor shall comply with the provisions below, which are required to maintain eligibility for payments from Waukesha County ("County") through an intergovernmental agreement (IGA) with [insert Municipality name] or Local Unit of Government ("LUG"). In case of conflict with other provisions of this Contract, this Exhibit shall prevail.

A. Recycling Container Provisions

1. Recycling Container Standards. All recycling containers shall be for single sort recycling and shall meet County standards for in-mold educational labeling, identifying recyclable and non-recyclable/hazardous materials. All containers shall have a 10-year warranty.
2. Distribution and Use of Recycling Containers. Contractor shall, by the dates specified in this Contract, distribute recycling containers to each household/unit served under this Contract. Contractor shall ensure these containers are only used for recycling. Contractor shall notify any non-complying household/unit at the time non-compliance is observed, and shall track and report a summary of non-compliance to the LUG monthly.
3. Distribution of Educational Materials. Contractor shall attach educational materials to the top of each recycling container upon delivery of the containers, as noted above. The educational materials will be provided to the Contractor by the County at no cost to the Contractor.
4. Contractor Report on Containers. Contractor shall provide the County an annual (calendar year) report by March 1 each year on the number and size(s) of recycling containers used within the LUG, including the number of households/units.

B. Direct Haul Provisions

1. Direct Haul. Contractor shall deliver all recyclable materials collected under this Contract to the designated facility identified as Waste Management of Wisconsin, Inc. MRF located at W132N10487 Grant Dr. Germantown, WI 53022 ~~Joint MRF at 1401 W. Mount Vernon Ave., Milwaukee, WI.~~
2. Delivery Protocol. Contractor shall coordinate delivery times with the ~~City of Milwaukee~~County and the ~~Joint~~ MRF operator (i.e., ~~Republic Services~~Waste Management of Wisconsin, Inc.) to maximize efficiencies at the truck scale and tip floor and minimize traffic back-ups. For all recyclable deliveries to the ~~Joint~~ MRF, Contractor shall comply with the County Protocol, which is subject to periodic updates to meet the stated intent.
3. Record Keeping and Reports. Contractor shall keep records and provide all requested data and reports to the County as needed to administer the IGA and maintain compliance with applicable state or local codes, program rules, and the protocol for delivery of recyclables to the ~~Joint~~ MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days and times, and vehicles used to collect recyclables.
4. Alternate Processing. In the event the ~~Joint~~ MRF is unable to accept recyclables the Contractor shall deliver recyclable materials to an alternate location for a designated time, as directed by the County. ~~[Note: Any additional transportation and processing costs will be covered by separate contract with the County or the Joint MRF operator.]~~

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF HARTLAND AND WAUKESHA COUNTY

Regarding the Municipal Recycling Dividend Program

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is between the Village of Hartland ("Municipality") and Waukesha County – Department of Parks and Land Use ("County") a body corporate and politic. The Village of Hartland a municipal corporation and County may be referred to individually or collectively in the Agreement as the "Party" or "Parties" respectively.

RECITALS

WHEREAS, since 1990, the County has served as a "Responsible Unit" ("RU") for recycling under Chapter 287 Wisconsin Statutes for twenty-five (25) participating communities through a Resolution, including the Municipality;

WHEREAS, the public/private partnership at the County-owned Material Recovery Facility in Waukesha has allowed the County to provide participating communities over $20 million in tax relief ("dividend payments") and numerous services at no cost, such as recyclable processing, public education programs, household recyclable containers, special event containers and regional recyclable drop-off boxes;

WHEREAS, between 2007 and 2012, a series of independent and joint studies were completed by both the County and the City of Milwaukee ("City") to determine the best future path for recyclable processing to adapt to the industry trend of single sort collection and processing systems;

WHEREAS, in 2014, after completing a competitive joint request for proposal (RFP) process, the County and City executed an intergovernmental agreement and concurrent contracts with a private company to design, build and operate a Joint City/County MRF in Milwaukee ("Joint MRF"), which began processing single sort recyclables for both communities in March 2015;

WHEREAS, in 2021, the County and participating communities convened a Recycling Dividend Workgroup to discuss financial support for municipal recycling costs; and

WHEREAS, in accordance with the final recommendations of the Recycling Dividend Workgroup, a formulaic approach will be utilized in determining when dividend payments may be made to participating communities as financial support for municipal recycling costs, and when tipping fees may be charged to participating communities in order to maintain an appropriate MRF Fund Working Capital balance.

WHEREAS, on May 31, 2023, the Joint MRF experienced a fire which left the building and equipment significantly damaged, rendering it unable to accept recyclables for processing; and

WHEREAS, on November 13, 2024, Request for Proposal ("RFP") #2024034 Waukesha County Materials Recycling Processing and Marketing was released; and

WHEREAS, on April 22, 2025 the Waukesha County Board of Supervisors ordained Service Contract 2024034 for Processing of Recyclable Materials for Waukesha County with Waste Management of Wisconsin, Inc., which is on file in the Office of the County Clerk;

NOW THEREFORE, in consideration of these premises, the County, serving as the RU, and the Municipality, as a participating community, hereby agree as follows:

SECTION 1

SERVICES BY THE MUNICIPALITY

a. Delivery of Recyclables to MRF. The Municipality shall, through its solid waste collection contract, require: 1) all recyclables to be hauled directly to a designated facility as directed by Waukesha County (the "MRF"). As of May 1, 2025, the designated recycling facility is the Waste Management of Wisconsin, Inc. materials recycling facility located at W132N10487 Grant Dr. Germantown, WI 53022 ; and 2) the Municipality's solid waste collector ("SWC") to coordinate with the County and the MRF operator the delivery of recyclables to the MRF at times that maximize efficiencies at the scale and tip floor and minimize traffic back-ups.

b. Downtime. In the event that the designated recycling facility is unable to receive or process recyclable material to its full capacity as a result of a planned or unplanned downtime event, the designated facility operator is contractually obligated to Waukesha County to continue to operate, if feasible and commercially practical, to the extent of its reduced capacity and find an alternative solution wherein the remaining recyclable material is responsibly processed at a self-certified materials recovery facility and under the guidelines of the contract with Waukesha County at no additional cost to the County.

c. Record Keeping and Reporting. The Municipality shall keep records and, through an Internet-based County reporting system, provide annual data required to complete DNR Recycling Grant application and annual reports in accordance with the Waukesha County Code of Ordinances. Additionally, the Municipality shall, through their solid waste collection contract, require their SWC to keep records, provide the necessary data and reports to the County, maintain compliance with applicable state or local codes, program rules, and to comply with the requirement for delivery of recyclables to the MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days, and contamination.

d. Collection Contracts. The Municipality shall provide the County a current copy of their solid waste collection contract including any future amendments or contracts.

e. Solid Waste Collection Contract Compliance Requirements. The Municipality shall attach and incorporate the attached Exhibit B into the terms of their solid waste collection contract, which describes the Municipality's solid waste and recycling hauler requirements contained in this Agreement.

f. Responsible Contact. Municipality will designate an individual to serve as the Responsible Contact to receive recycling updates from the County and participate in the Recycling Dividend Workgroup as further defined in this Agreement.

SECTION 2

SERVICES BY THE COUNTY

a. Educational Program Services. The County will provide educational program services in accordance with the requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

b. Effective Recycling Program. The County will provide compliance assurance as required of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

c. Recycling Updates. The County will provide recycling updates, including but not limited to current contamination rates and current material sale rates. These updates shall be provided to the Municipality's Responsible Contact every two months.

d. Annual Planning and Implementation Meeting. The County will host an annual program planning and implementation meeting to provide a comprehensive program update to the Municipality.

e. Components and Calculations. The County will annually provide a list of included components and a calculation for the additional recycling services and education partnership portions of the dividend.

f. Recycling Dividend Workgroup. The Recycling Dividend Workgroup is composed of volunteer Responsible Contacts from participating communities. The County shall meet with the Recycling Dividend Workgroup as needed and will take into consideration any recommendations of the Recycling Dividend Workgroup on program elements.

SECTION 3

PAYMENTS AND FEES

a. Dividend Payments. Commencing in 2022, County will calculate dividend payments to Municipality for inclusion in the following budget if as of December 31st of the preceding year in

which the dividend payment is to be calculated, (1) the MRF Fund's Working Capital is above the cap set by the County and as further defined in Exhibit A, Section 1 and (2) the recycling program's audited financial statements show a positive cash flow at the close of the Waukesha County fiscal year as verified in the County's Annual Comprehensive Financial Report.

i. Working Capital is defined as the current assets minus the current liabilities, exclusive of the following: 1) Funds specifically reserved for equipment repairs or upgrades; 2) Grant funds received in excess of the state's basic recycling grant; and 3) The recycling consolidation grant to Responsible Units.

ii. Positive cash flow is defined as the positive net change in Working Capital from the previous year.

b. Tipping Fees. Tipping fees may be charged to the Municipality if as of December 31st of the preceding year in which the tipping fee is calculated, the MRF Fund Working Capital is below the floor set by the County and as further defined in Exhibit A, Section 1. Municipality shall pay any tipping fees in accordance with the terms of this Agreement.

c. Calculation of Dividend Payments and Tipping Fees. Any dividend payments or tipping fees shall be determined by County in accordance with Exhibit A, which is hereby incorporated into the terms of this Agreement.

d. Timing of Payments and Fees. County will provide status updates regarding estimated dividend payments or tipping fees throughout the auditing and budgeting process. A final invoice if applicable will be issued by March 1 and final payments shall be made by April 1 in the year following the year in which the fee or payment was calculated. Illustration: Audited financials of 2021 are released May 1, 2022. These results are used to determine if there is a dividend payment or tipping fee and the total amount. Staff will calculate each participating community's dividend payment or tipping fee, communicate that to the Municipality, and incorporate it into the budget for the following year. By March 30, 2023 an invoice will be provided (if necessary) and payment will be made by April 1, 2023.

SECTION 4

MISCELLANEOUS

a. Entire Agreement. This Intergovernmental Agreement between the Village of Hartland and Waukesha County Regarding the Municipal Recycling Dividend Program constitutes the entire, final, complete, and fully integrated agreement between the parties with respect to the subject matter hereof and supersedes and replaces all prior agreements effective May 1, 2025.

b. Authority and Responsibilities. Nothing in this Agreement forfeits any RU rights and responsibilities of the County, or any other Municipality or County's rights or responsibilities under state or local laws. The County remains responsible for implementing a recycling education program for residents of the Municipality and for complying with other requirements of an "effective recycling program" under Chapter NR 544 Wisconsin Administrative Code.

c. Responsible Contacts. Upon execution of this Agreement, the County, and the Municipality each shall designate in writing a primary person as a Responsible Contact to be responsible for carrying out the activities described in this Agreement.

d. Review and Amendments. All changes to the main body of this Agreement shall be mutually agreed upon between the Parties and shall be in writing and designated as written amendments to this Agreement. The County has the authority to change the MRF Fund Working Capital cap and floor balances identified in Exhibit A upon providing twelve months' advance written notice of any changes to the Municipality.

e. Effective Date and Term. Upon execution by both parties, this Agreement shall become effective on May 1, 2025, and shall remain in effect until December 31, 2034, unless otherwise terminated in writing by either party upon a one (1) year written notice to the other party. Termination of this Agreement does not alter the County's status as the Responsible Unit or the Municipality's responsibilities as a participating community in the Responsible Unit.

f. Severability. If any clause, provision or section of this Agreement be declared invalid by any Court of competent jurisdiction, the invalidity of such clause, provision, or section shall not affect any of the remaining provisions of this Agreement.

g. Notices. Any and all notices regarding termination of this Agreement shall be in writing and deemed served upon depositing same with the United States postal Services as "Certified Mail, Return Receipt Requested",

Addressed to the Municipality at:

Village Manager
Ryan Bailey
ryanb@villageofhartland.wi.gov
Village of Hartland
210 Cottonwood Ave.
Hartland, WI 53029
262.367.2714

and to the County at:

Recycling and Solid Waste Supervisor
Abbie Liedtke
aliedtke@waukeshacounty.gov
Department of Parks and Land Use
515 W. Moreland Blvd., Room AC 260
Waukesha, WI 53188

262.896.8300

h. Binding Agreement. This Agreement is binding upon the parties hereto and their respective successors and assigns.

WAUKESHA COUNTY:

By: _____ Date: _____

Dale R. Shaver, Director - Department of Parks and Land Use

MUNICIPALITY

By:_____ Date: _____

Name

Attest: _____

Name, Clerk

EXHIBIT A

Dividend Payment and Tipping Fee Formula

SECTION 1

MRF FUND WORKING CAPITAL

The County will set the MRF Fund Working Capital cap and floor balances to be utilized in determining when a dividend payment or tipping fee will be issued. The County has identified the following minimum balances, excluding grant issued funds and segregated funds for equipment repair and maintenance and efficiency improvement, to be utilized in determining when a dividend payment or tipping fee will be issued:

Cap $3,500,000.00

Floor $3,100,000.00

The County has the authority to change the MRF Fund Working Capital cap and floor balances upon providing twelve months' advance written notice of any changes to the Municipality. Any changes to these balances will be based upon several factors including but not limited to market conditions, net commodity revenue, the analysis and recommendations of a third-party vendor and input from local subject matter experts.

SECTION 2

DIVIDEND CALCULATION

Dividend payments will be determined when (1) the MRF Fund Working Capital is above the cap identified in Section 1, and (2) the recycling program's audited financial statements of the preceding year show a positive cash flow as defined in Section 3(a) of the Agreement. The Dividend payment calculation will be determined by the County based on County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit. The formula utilized by County to determine a Municipality's dividend payment will be based on the following considerations:

- 50% of the dividend will be based upon the proportion of the 5-year average of total eligible costs the Municipality paid for eligible recycling expenses.
- 35% of the dividend will be based upon the number of eligible households in a participating community as a proportion of the total number of eligible households in the program. Eligible households, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system. A multiplier of 1, 1.2, 1.4, 1.6, 1.8, or 2 will also be incorporated based on the distance the Municipality is located from the Joint MRF with 1 being the nearest and 2 being the furthest in proximity to the Joint MRF.
- 7.5% of the dividend will be based upon additional recycling services Municipality provides for its residents or all County residents for a minimum of 12 months. In order to qualify, Municipality must provide evidence of said services that is satisfactory to the County. A list of qualifying services and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the participating community's residents will earn the Municipality a score of 0, 0.5, 2, or 3. A numerical assignment of 3 represents the highest number of services provided.
- 7.5% of the dividend will be allocated based on education and outreach partnership opportunities in which a Municipality collaborates with the County. A list of qualifying opportunities and the corresponding scores will be provided on an annual basis to the participating communities. The number of services provided and whether the services are provided to all County residents or the municipalities' residents will earn Municipality a score of 0, 1, 2, or 3, with 3 being the highest number of qualifying opportunities.

Illustration: Municipality "Y" has a 5-year average of total eligible recycling costs of $500,000 and the 5-year average of the total eligible recycling costs for all participating communities is $7,000,000. Municipality "Y" has 4,760 eligible households and the total number of eligible households for all participating communities is 200,000. Municipality "Y" is located 38 miles away from the Joint MRF, earning a multiplier of 2 for its eligible household points. Municipality "Y" also provided additional services for all County residents earning an additional recycling services score of '2' and partnered on education and outreach with the County, earning an education and partnership score of '3'. The total number of additional service points for all participating communities is 14.5 and the total number for education and outreach partnership points is 20. In this illustration, the total dividend available to be divided is $100,000. Accordingly, Municipality "Y" will receive the following: 1) 7.14% or $3,570 for its 5-year average of total eligible recycling costs in proportion to the total eligible recycling costs for all participating communities; 2) 4.76% or $1,666 for its eligible households in proportion to the total number of eligible households in all participating communities after factoring in the multiplier for proximity to the Joint MRF; 3) 13.79% or $1,034 for additional recycling services; and 4) 15% or $1,125 for education and outreach partnership opportunities. Therefore, Municipality "Y"s total dividend payment, after taking into account all of the aforementioned considerations, would amount to $7,395.

SECTION 3

TIPPING FEE CALCULATION

Tipping Fees may be charged to the Municipality and Municipality agrees to pay same when (1) the MRF Fund Working Capital is below the floor identified in Section 1. The tipping fee calculation will be determined by the County based on the County's audited financial statements. This amount shall be divided between the participating communities in the Responsible Unit according to the following formula:

Fee = EH*[(F-B)/TH]

Whereas:

- EH = Number of eligible households in a municipality, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the Municipality's January hauling invoice from the SWC or, if not available, according to the County's GIS system
- F=MRF Fund Working Capital floor
- B=Balance of the MRF Fund Working Capital as defined by Section 3(a) of the Agreement and Exhibit A, Sec. 1
- TH = Total eligible households from all participating communities in the County's RU, as defined under Wisconsin Administrative Code NR Chapter 544.04(4), which will be identified by the municipalities' January invoices from the SWCs or, if not available, according to the County's GIS system.

EXHIBIT B

Collection Contract Compliance Items Related to

Waukesha County's Municipal Recycling Dividend Program

The Contractor shall comply with the provisions below, which are required to maintain eligibility for payments from Waukesha County ("County") through an intergovernmental agreement (IGA) with [insert Municipality name] or Local Unit of Government ("LUG"). In case of conflict with other provisions of this Contract, this Exhibit shall prevail.

A. Recycling Container Provisions

1. Recycling Container Standards. All recycling containers shall be for single sort recycling and shall meet County standards for in-mold educational labeling, identifying recyclable and non-recyclable/hazardous materials. All containers shall have a 10-year warranty.
2. Distribution and Use of Recycling Containers. Contractor shall, by the dates specified in this Contract, distribute recycling containers to each household/unit served under this Contract. Contractor shall ensure these containers are only used for recycling. Contractor shall notify any non-complying household/unit at the time non-compliance is observed, and shall track and report a summary of non-compliance to the LUG monthly.
3. Distribution of Educational Materials. Contractor shall attach educational materials to the top of each recycling container upon delivery of the containers, as noted above. The educational materials will be provided to the Contractor by the County at no cost to the Contractor.
4. Contractor Report on Containers. Contractor shall provide the County an annual (calendar year) report by March 1 each year on the number and size(s) of recycling containers used within the LUG, including the number of households/units.

B. Direct Haul Provisions

1. Direct Haul. Contractor shall deliver all recyclable materials collected under this Contract to the designated facility identified as Waste Management of Wisconsin, Inc. MRF located at W132N10487 Grant Dr. Germantown, WI 53022
2. Delivery Protocol. Contractor shall coordinate delivery times with the County and the MRF operator (i.e., Waste Management of Wisconsin, Inc.) to maximize efficiencies at the truck scale and tip floor and minimize traffic back-ups. For all recyclable deliveries to the MRF, Contractor shall comply with the County Protocol, which is subject to periodic updates to meet the stated intent.
3. Record Keeping and Reports. Contractor shall keep records and provide all requested data and reports to the County as needed to administer the IGA and maintain compliance with applicable state or local codes, program rules, and the protocol for delivery of recyclables to the MRF. This includes, but is not limited to, providing up-to-date information on haul routes, collection days and times, and vehicles used to collect recyclables.
4. Alternate Processing. In the event the MRF is unable to accept recyclables the Contractor shall deliver recyclable materials to an alternate location for a designated time, as directed by the County.

Village of Hartland
Administration
210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

To: Village Board	**Date:** 10/03/25
Submitted By: Chief Torin J. Misko	

Subject: Memorandum of Understanding (MOU) between Waukesha County Department of Health and Human Services (HHS) – Child Protective Services (CPS) and the Hartland Police Department (HPD).

Details: This MOU is intended to establish a uniform process for response and investigation of reports of child abuse and neglect. In this MOU Waukesha Cunty HHS CPS and the HPD recognize the need for a coordinated and cooperative response to protect children and keep them safe.

This MOU complies with Wis. Stats. §48.981(3)(a)3., requiring county child welfare agencies to develop a policy for notifying and working with law enforcement agencies to respond to child abuse and neglect. The Wisconsin Department of Children and Families, in the Child Protective Services Access & Initial Assessment Standards, requires this policy be effectuated through a memorandum of understanding with local law enforcement agencies. In addition, this Memorandum of Understanding complies with Wis. Stat. §48.981(3)(b)3., requiring local law enforcement agencies to develop a policy for referring cases to the district attorney for criminal prosecution.

This MOU has been reviewed by Village Attorney Trace Hummel, and he has no concerns with the Village of Hartland entering into this agreement.

Financial Remarks: None

Options & Alternatives:
1. Approve the MOU with Waukesha County HHS CPS.
2. Deny the MOU with Waukesha County HHS CPS.

Executive Recommendation: Approve the MOU.

MEMORANDUM OF UNDERSTANDING BETWEEN WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD PROTECTIVE SERVICES
AND
WAUKESHA COUNTY DISTRICT ATTORNEY
AND
WAUKESHA COUNTY LAW ENFORCEMENT

This Memorandum of Understanding is made and entered by and between Waukesha County, through the Department of Health and Human Services, Waukesha County Law Enforcement, identified as the law enforcement agencies that are signatories to this Memorandum of Understanding, and the Waukesha County District Attorney's Office (collectively referred to as the "Parties"). This Memorandum of Understanding is not intended to, nor should be construed to create any right or benefit, substantive or procedural, enforceable at law or otherwise by the Parties or any third party against the Parties, their parent agency, or the officers, employees, agents, or representatives thereof.

I. PURPOSE

The Parties recognize the need for a coordinated and cooperative response to protect children and keep them safe. This Memorandum of Understanding is intended to establish a uniform process for response and investigation of reports of abuse and neglect.

This Memorandum of Understanding complies with Wis. Stat. §48.981(3)(a)3., requiring county child welfare agencies to develop a policy for notifying and working with law enforcement agencies to respond to child abuse and neglect. The Wisconsin Department of Children and Families, in the Child Protective Services Access & Initial Assessment Standards, requires this policy be effectuated through a memorandum of understanding with local law enforcement agencies. In addition, this Memorandum of Understanding complies with Wis. Stat. §48.981(3)(b)3., requiring local law enforcement agencies to develop a policy for referring cases to the district attorney for criminal prosecution. The Waukesha County Department of Health and Human Services' responsibilities included in this Memorandum of Understanding only apply to the Waukesha County Department of Health and Human Services – Child Protective Services unit (hereinafter "CPS") and do not apply to the entire Waukesha County Department of Health and Human Services.

See attached Appendix A for definitions.

II. COLLABORATION

The Parties mutually agree interdisciplinary interventions are the most effective method of resolving cases of child abuse and neglect. The C.A.R.E. Center has established the Waukesha County Child Multidisciplinary Team ("M-Team"). The purpose of the Waukesha County M-Team is to improve practice and collaboration between a wide variety of professionals and

disciplines, to identify and address gaps in service, and to increase community awareness. This collaborative approach ensures:

- sharing of available knowledge and resources to the extent the law allows,
- elimination of duplication of services,
- effective system of client referral, assessment, and response,
- better coordination of criminal investigations, and,
- a commitment to child safety and holding maltreaters accountable.

Representation of Waukesha County Law Enforcement (hereinafter "Law Enforcement" or "law enforcement agency(ies)") on the M-Team is essential, and each law enforcement agency is encouraged to participate. Additionally, each law enforcement agency is asked to identify a contact person for assistance or consultation for CPS staff in suspected child abuse or neglect cases.

III. ROLE OF LAW ENFORCEMENT

Law Enforcement personnel are responsible for protecting the community with a focus on finding, investigating, and prosecuting crime. Law enforcement also has a significant role in protecting children and families through investigating crimes by alleged maltreaters. CPS may consult with Law Enforcement or ask an officer/deputy to accompany him or her when responding to abuse and neglect. Law enforcement shall only be obligated to perform its duties under this Memorandum of Understanding if Law Enforcement determines, in its sole discretion, it has the adequate means, resources, and capacity to assist CPS with an incident and/or investigation involving a child, except as otherwise required by statute or law.

A. Pursuant to Wis. Stat. §48.981(3)(a)2., law enforcement agencies are required to make a referral to CPS within twelve hours (12), exclusive of Saturdays, Sundays, and legals holidays, of receiving a report of, or suspecting, child abuse or neglect. Law Enforcement may report suspected child abuse or neglect outside of Waukesha County business hours by contacting dispatch at the Waukesha County Communications Center and requesting the Afterhours Worker. The Afterhours Worker may seek further departmental assistance, including Waukesha County Crisis Intervention Services, if circumstances require.

B. Pursuant to Wis. Stat. §48.981 (3)(b)1., any person reporting child abuse or neglect may request an immediate investigation by Law Enforcement if the person has reason to suspect that the health or safety of a child or of an unborn child is in immediate danger. Upon receiving such a request, Law Enforcement shall immediately investigate to determine if there is reason to believe that the health or safety of the child or unborn child is in immediate danger and take any necessary action to protect the child or unborn child.

C. If through the investigation Law Enforcement has reason under Wis. Stat §48.19(1)(c) or (cm) or (d)5. or 8. to take a child into custody, Law Enforcement shall take the child into custody and deliver the child to the intake worker unless immediate medical attention is necessary.

D. If through the investigation Law Enforcement has reason under Wis. Stat. §48.193 (1)(c) or (d)2. to take an adult expectant mother of an unborn child into custody, Law Enforcement shall take the adult expectant mother into custody and deliver the expectant mother to the intake worker under Wis. Stat. §48.203. If the expectant mother or the unborn child is believed to be suffering from a serious physical condition which requires either prompt diagnosis or prompt treatment, Law Enforcement or the intake worker shall deliver the adult expectant mother to a hospital or physician's office.

IV. ROLE OF CHILD PROTECTIVE SERVICES

The ultimate role of CPS is to protect children from behaviors or conditions that are placing the child's safety, health, or welfare at substantial risk. CPS staff work to support parents/caregivers in making necessary changes so children are safe and protected in their homes. CPS work is conducted in accordance with Chapter 48 of the Wisconsin Statutes, the Department of Children and Families Wisconsin Administrative Code, and the Wisconsin Department of Children and Families' Child Protective Services Access & Initial Assessment Standards.

A. CPS has designated Initial Child Protective Services supervisors and workers as intake workers for the purpose of receiving referrals of child abuse and neglect under Wis. Stat. Chapter 48. CPS must make screening and response time decisions on reports of abuse or neglect within twenty-four hours (24) of receipt.

   1. Pursuant to Wis. Stat. §48.981(3)(a)3., CPS will refer to Law Enforcement within twelve hours of receiving a report, exclusive of Saturdays, Sundays, and legal holidays, all cases of suspected or threatened abuse as defined in Wis. Stat. §48.02(1) (b) to (f). These include suspected or threatened acts defined in Wis. Stat. §§940.225, 948.02, 948.025, 948.085, 948.05, 948.051, 944.30(1m), 948.055, and 948.10.

B. CPS will refer to Law Enforcement as soon as reasonably possible all screened in reports of the following to Law Enforcement:

   1. Cases in which a caregiver is suspected of abuse or neglect or of threatened abuse or neglect of a child.

   2. Cases in which a caregiver is suspected of facilitating or failing to take action to prevent the suspected or threatened abuse or neglect of a child.

3. Cases in which a person who is not a caregiver is suspected of sex trafficking or committing, allowing, or encouraging a child to engage in prostitution.

4. Cases in which it cannot be determined who abused or neglected or threatened to abuse or neglect a child.

5. Physical injury inflicted on a child by other than accidental means.

6. Presence of a child in connection with a methamphetamine manufacturing operation in the child's home or in a vehicle located on the premise of the child's home.

V. SHARED ROLE OF CPS AND LAW ENFORCEMENT

A. The Parties should notify each other when each begins an investigation in order to attempt to effectuate the following:

1. If the referral information suggests the maltreater may be a caregiver, relative, or other person residing in the child's dwelling, Law Enforcement and CPS should engage in a joint interview of the child and other family members unless problems involving availability of Law Enforcement or CPS staff preclude it.

2. Law Enforcement and CPS should engage in joint collateral interviews, as well as interviews with maltreaters, unless it is not possible due to the availability of Law Enforcement or CPS.

3. The Parties recognize the immediacy of a situation or the unavailability of a Party's staff to respond may necessitate unilateral action being taken.

4. Pursuant to Wis. Stat. §48.78(2)(b) and 48.981(7)(a), the Parties should keep each other informed of information gathered and the direction of their respective investigations. This includes sharing written reports throughout the investigation.

5. It is recommended that whenever possible, background checks and consultation between CPS and Law Enforcement occur prior to contacting parties involved in the complaint.

B. CPS Response

CPS's response to reports will vary depending on maltreater and family response to the abuse. CPS will conduct a complete investigation including coordinating interviews with Law Enforcement when the alleged maltreater is believed to be a primary caregiver (close relative or another person residing in the child's dwelling) or there is suspicion that the child's parent, guardian, or legal custodian allowed, encouraged, or contributed to the

alleged abuse/neglect, or will not protect the child or arrange for necessary services and treatment. When the alleged maltreater is a secondary caregiver (childcare provider, school employee, or more distant relative who will not have continued access to the child) and the parent, guardian or legal custodian is acting responsibly to care for the child, direct CPS intervention may be limited to telephone contact and necessary record keeping.

Child welfare referrals which initially don't appear to fall within the situations described above, but upon contact by CPS reveal possible Criminal Code jurisdiction, will trigger immediate notice to Law Enforcement. Law Enforcement, in determining the course of action, may call for further information including written reports if they so desire. Law Enforcement will investigate cases that appear to meet the definition of the Criminal Code. The decision as to whether a criminal investigation is necessary rests solely with the law enforcement agency and the District Attorney's office.

Photographing of children by Law Enforcement will occur if Law Enforcement believes such is appropriate to assist in the criminal investigation and/or prosecution. CPS personnel may also request photographing if deemed necessary. It is understood that such photographs will be used strictly for investigative and evidentiary purposes. Confidentiality of such photographs (or copies of) will be of primary concern.

C. Coordination of Services to Families by CPS

Coordination of services to families is provided by CPS and includes coordination with Law Enforcement and the District Attorney's Office including Victim Witness Assistance. In instances of intra-familial sexual abuse, this coordination is facilitated by staffings which include all involved professionals. The Victim Witness Assistance personnel will notify family members and victims of the events occurring in the criminal court process. CPS is available to participate in meetings, conferences, and/or staffings with the District Attorney's Office and Law Enforcement. The Parties agree and understand CPS may only share information obtained during the Initial Assessment without a signed release by a parent or guardian.

D. Written Reports and the Sharing Thereof Between CPS and Law Enforcement

CPS will maintain a written record of the investigation, findings, and social service needs assessment for each child abuse/neglect investigation. Law Enforcement will prepare and maintain reports of their investigations. Law Enforcement and CPS will cooperate in the exchange of verbal and written information (including telephone exchanges, emails, etc.) as it relates to child abuse and/or neglect matters throughout the Initial Assessment process. Although all reports and records made on child abuse and neglect are confidential, disclosure of these reports and records is authorized if necessary for the purposes of investigation and/or prosecution. **Law Enforcement and CPS are bound by the confidentiality rules of Wis. Stat. §48.981(7) and shall not release the name of the reporter.** CPS will provide Law Enforcement with the CPS report at the onset of the case.

The Initial Assessment report contains the results and position of CPS regarding whether to pursue juvenile court action or other services and will be made available by CPS to Law Enforcement upon request and without delay. Upon completion of the investigation, Law Enforcement will share their final report with CPS upon request and subject to the limitations in this paragraph. The reports of both Parties shall be mutually shared as needed throughout the entire progress of the investigation pursuant to Wis. Stat. §48.78 (2)(b). CPS and Law Enforcement each retain the discretion to redact personal identifying information and other information as required by law.

VI. CRIMINAL INVESTIGATIONS

If Law Enforcement believes there is probable cause that criminal child abuse or neglect occurred in a case, it will refer the case to the District Attorney's Office. Whether criminal prosecution occurs will be determined by the District Attorney's Office using the standard of establishing guilt beyond a reasonable doubt. Law Enforcement and CPS will cooperate with the District Attorney's Office by providing information, reports, and professional opinion as appropriate. The Parties agree and understand CPS may only share information obtained during the Initial Assessment without a signed release by a parent or guardian.

In all investigations involving child abuse/neglect, it is understood that CPS, Law Enforcement, and the District Attorney are to function in a timely, cooperative, and transparent fashion. This includes sharing information relating to arrests, bail, probation, and parole. It is understood and agreed by all Parties that the primary purpose of the Child Abuse and Neglect Act is the protection of the child, in the present instance and in the future.

VII. CONFIDENTIALITY

The Parties acknowledge reports and records associated with suspected child abuse or neglect obtained and created by CPS are confidential and may not be released or re-released except in circumstances indicated under Wis. Stat. §48.981(7) and in compliance with this Memorandum of Understanding.

CPS shall maintain the confidentiality of any records supplied by Law Enforcement, but may disclose records as permitted by law, including for court proceedings.

In making a report, Law Enforcement officers/deputies and CPS workers will not be required to provide their own personal information, including, but not limited to, home address, date of birth, and personal contact information, as the agency's contact information will be adequate.

VIII. TRAINING

The Parties agree to work together collaboratively to mutually develop and conduct training programs for both Law Enforcement personnel and CPS staff. Trainings might include information regarding:

- how Law Enforcement can recognize abuse and neglect;
- child abuse and neglect reporting laws (Wis. Stat. §48.981(2) and (2m));
- what CPS can do to protect evidence or assist in any pending investigation;
- CPS investigation process and services;
- how to reduce child and family trauma during an investigation; and
- services available at Waukesha County Department of Health and Human Services for children and families.

IX. EXPRESS RESERVATIONS

The Parties acknowledge this Memorandum of Understanding is not intended to, nor should be construed to, create any right or benefit, substantive or procedural, enforceable at law or otherwise between the Parties or any third party against the Parties, their parent agencies, or the officers, employees, agents, or representatives thereof.

X. TERM

This Agreement is effective upon signature and ongoing until terminated pursuant to this Agreement.

XI. TERMINATION

Any Party may terminate their involvement in this Memorandum of Understanding for any reason upon thirty (30) days written notice.

This Memorandum of Understanding shall terminate in its entirety upon thirty (30) days written notice by the Director of the Waukesha County Department of Health and Human Services to each signatory.

XII. MEMORANDUM REVIEW

The Parties will meet as needed to identify issues of mutual concern, to identify solutions relating to child abuse and neglect, or to review this Memorandum of Understanding. This Memorandum of Understanding may be modified or amended upon signature of all parties.

XIII. EXECUTION

By signing this Memorandum of Understanding, the following signatories represent they have the authority to sign on behalf of their department or agency and agree this Memorandum of Understanding becomes effective for their department or agency upon their signature.

Elizabeth Aldred
Elizabeth Aldred (Oct 3, 2025 15:11:57 CDT)

10/03/2025

Elizabeth Aldred — Date
Director, Waukesha County, Department of Health and Human Services

Lesli S. Boese — Date
District Attorney, Waukesha County

Eric Severson — Date
Sheriff, Waukesha County Sheriff's Department

Chris Garcia — Date
Chief of Police, Brookfield Police Department

Matthew Carney
Matthew Carney (Oct 1, 2025 14:58:17 CDT)

10/01/2025

Matthew Carney — Date
Chief of Police, Chenequa Police Department

James P Pfister
James P Pfister (Oct 1, 2025 14:27:36 CDT)

10/01/2025

James Pfister — Date
Chief of Police, City of Oconomowoc Police Department

Daniel Thompson — Date
Chief of Police, City of Waukesha Police Department

10/01/2025
Landon Nyren — Date
Chief of Police, Delafield Police Department

Jason Hennen — 10/01/2025
Jason Hennen — Date
Chief of Police, Elm Grove Police Department

Torin Misko — Date
Chief of Police, Hartland Police Department

Daniel Bell — 10/01/2025
Daniel Bell (Oct 1, 2025 15:22:11 CDT)
Dan Bell — Date
Chief of Police, Lannon Police Department

Mark P. Waters — 10/02/2025
Mark P. Waters (Oct 2, 2025 06:24:59 CDT)
Mark Waters — Date
Chief of Police, Menomonee Falls Police Department

Steve Westphal — Date
Chief of Police, Muskego Police Department

Jeff Hingiss — Date
Chief of Police, New Berlin Police Department

Salvador Tamez — Date
Chief of Police, North Prairie Police Department

Timothy Heier — Date
Chief of Police, Pewaukee Police Department

Michael Hartert — Date
Chief of Police, Summit Police Department

Eric Schmidt — 10/01/2025
Eric Schmidt (Oct 1, 2025 15:28:09 CDT)
Eric Schmidt — Date
Chief of Police, Town of Mukwonago Police Department

Chris Perket — Date
Chief of Police, Town of Brookfield Police Department

Kristen Wraalstad — 10/01/2025
Kristen Wraalstad (Oct 1, 2025 14:08:23 CDT)
Kristen Wraalstad — Date
Chief of Police, Village of Lac La Belle Police Department

Jamie Aide — 10/02/2025
Jamie Aide (Oct 2, 2025 13:43:19 CDT)
Jamie Aide — Date
Chief of Police, Village of Big Bend Police Department

Brian Zalewski — Date
Chief of Police, Village of Butler Police Department

Daniel Streit — Date
Chief of Police, Village of Mukwonago Police Department

Jason Janicsek — 10/02/2025
Jason Janicsek (Oct 2, 2025 08:03:26 CDT)
Jason Janicsek — Date
Chief of Police, Village of Oconomowoc Lake Police Department

APPENDIX A

DEFINITIONS

48.02 Definitions

(1) "Abuse," other than when used in referring to abuse of alcohol beverages or other drugs, means any of the following:

(a) Physical injury inflicted on a child by other than accidental means.

(am) When used in referring to an unborn child, serious physical harm inflicted on the unborn child, and the risk of serious physical harm to the child when born, caused by the habitual lack of self-control of the expectant mother of the unborn child in the use of alcohol beverages, controlled substances or controlled substance analogs, exhibited to a severe degree.

(b) Sexual intercourse or sexual contact under s. 940.225, 948.02, 948.025, or 948.085.

(c) A violation of s. 948.05.

(cm) A violation of s. 948.051.

(d) Permitting, allowing or encouraging a child to violate s. 944.30 (1m).

(e) A violation of s. 948.055.

(f) A violation of s. 948.10.

(g) Manufacturing methamphetamine in violation of s. 961.41 (1) (e) under any of the following circumstances:

1. With a child physically present during the manufacture.

2. In a child's home, on the premises of a child's home, or in a motor vehicle located on the premises of a child's home.

3. Under any other circumstances in which a reasonable person should have known that the manufacture would be seen, smelled, or heard by a child.

(gm) Emotional damage for which the child's parent, guardian or legal custodian has neglected, refused or been unable for reasons other than poverty to obtain the necessary treatment or to take steps to ameliorate the symptoms.

(2) "Child," when used without further qualification, means a person who is less than 18 years of age, except that for purposes of investigating or prosecuting a person who is alleged to have violated a state or federal criminal law or any civil law or municipal ordinance, "child" does not include a person who has attained 17 years of age.

(5j) "Emotional damage" means harm to a child's psychological or intellectual functioning. "Emotional damage" shall be evidenced by one or more of the following characteristics exhibited to a severe degree: anxiety; depression; withdrawal; outward aggressive behavior; or a substantial and observable change in behavior, emotional response or cognition that is not within the normal range for the child's age and stage of development.

(11) "Legal custodian" means a person, other than a parent or guardian, or an agency to whom legal custody of the child has been transferred by a court but does not include a person who has only physical custody of the child.

(12) "Legal custody" means a legal status created by the order of a court, which confers the right and duty to protect, train and discipline the child, and to provide food, shelter, legal services, education and ordinary medical and dental care, subject to the rights, duties and responsibilities of the guardian of the child and subject to any residual parental rights and responsibilities and the provisions of any court order.

(12g) "Neglect" means failure, refusal or inability on the part of a caregiver, for reasons other than poverty, to provide necessary care, food, clothing, medical or dental care or shelter so as to seriously endanger the physical health of the child.

(13) "Parent" means a biological parent, a husband who has consented to the artificial insemination of his wife under s. 891.40, or a parent by adoption. If the child is a nonmarital child who is not adopted or whose parents do not subsequently intermarry under s. 767.803, "parent" includes a person conclusively determined from genetic test results to be the father under s. 767.804 or a person acknowledged under s. 767.805 or a substantially similar law of another state or adjudicated to be the biological father. "Parent" does not include any person whose parental rights have been terminated. For purposes of the application of s. 48.028 and the federal Indian Child Welfare Act, 25 USC 1901 to 1963, "parent" means a biological parent, an Indian husband who has consented to the artificial insemination of his wife under s. 891.40, or an Indian person who has lawfully adopted an Indian child, including an adoption under tribal law or custom, and includes, in the case of a nonmarital child who is not adopted or whose parents do not subsequently intermarry under s. 767.803, a person conclusively determined from genetic test results to be the father under s. 767.804, a person acknowledged under s. 767.805, a substantially similar law of another state, or tribal law or custom to be the biological father, or a person adjudicated to be the biological father, but does not include any person whose parental rights have been terminated.

(14) "Physical custody" means actual custody of the person in the absence of a court order granting legal custody to the physical custodian.

(14g) "Physical injury" includes but is not limited to lacerations, fractured bones, burns, internal injuries, severe or frequent bruising or great bodily harm, as defined in s. 939.22 (14).

(17m) "Special treatment or care" means professional services which need to be provided to a child or his or her family to protect the well-being of the child, prevent placement of the child outside the home or meet the special needs of the child. "Special treatment or care" also means professional services which need to be provided to the expectant mother of an unborn child to protect the physical health of the unborn child and of the child when born from the harmful effects resulting from the habitual lack of self-control of the expectant mother in the use of alcohol, controlled substances or controlled substance analogs, exhibited to a severe

degree. This term includes, but is not limited to, medical, psychological or psychiatric treatment, alcohol or other drug abuse treatment or other services which the court finds to be necessary and appropriate.

(19) "Unborn child" means a human being from the time of fertilization to the time of birth.

48.981 Definitions

(am) "Caregiver" means, with respect to a child who is the victim or alleged victim of abuse or neglect or who is threatened with abuse or neglect, any of the following persons:

1. The child's parent, grandparent, great grandparent, stepparent, brother, sister, stepbrother, stepsister, half-brother, or half-sister.
2. The child's guardian.
3. The child's legal custodian.
4. A person who resides or has resided regularly or intermittently in the same dwelling as the child.
5. An employee of a residential facility or residential care center for children and youth in which the child was or is placed.
6. A person who provides or has provided care for the child in or outside of the child's home.
7. Any other person who exercises or has exercised temporary or permanent control over the child or who temporarily or permanently supervises or has supervised the child.
8. Any relative of the child other than a relative specified in subd. 1.

(ct) "Indian unborn child" means an unborn child who, when born, may be eligible for affiliation with an Indian tribe in any of the following ways:

1. As a member of the Indian tribe.
2. As a person who is eligible for membership in an Indian tribe and the biological child of a member of an Indian tribe.

(cu) "Juvenile correctional officer" means a person employed by the state, a political subdivision of the state, a child welfare agency that is licensed under s. 48.66 (1) (b), or a private entity contracting under s. 938.222 whose principal duty is the supervision of juveniles held in a juvenile detention facility, a juvenile correctional facility, or a secured residential care center for children and youth.

(f) "Record" means any document relating to the investigation, assessment and disposition of a report under this section.

(g) "Reporter" means a person who reports suspected abuse or neglect or a belief that abuse or neglect will occur under this section.

(h) "Subject" means a person or unborn child named in a report or record as any of the following:

1. A child who is the victim or alleged victim of abuse or neglect or who is threatened with abuse or neglect.
1m. An unborn child who is the victim or alleged victim of abuse or who is at substantial risk of abuse.
2. A person who is suspected of abuse or neglect or who has been determined to have abused or neglected a child or to have abused an unborn child.

12660 W. NORTH AVENUE, SUITE 10
BROOKFIELD, WISCONSIN 53005
(262) 782-7990
VALBRIDGE.COM

Valbridge Property Advisors | Milwaukee
Valuation Services Agreement

October 3, 2025

Mr. Ryan Bailey
Village Manager
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Appraisal of 0.65 acres vacant land owned by Village of Hartland
Southeast corner of Maple Avenue and Hartridge Drive
in the Village of Hartland, Waukesha County, WI

Dear Mr. Bailey:

Valbridge Property Advisors | Milwaukee is pleased to present the following proposal. You have indicated the Village is requesting a real estate appraisal of the above referenced surplus land owned by the Village of Hartland.

This letter, together with the attached Standard Terms and Conditions, will form our agreement for services regarding the subject property ("Agreement"). If this Agreement is acceptable, please sign the letter below, or have an authorized person affiliated with your organization sign. Please retain a copy for your records and return a signed copy to us, along with any specified retainer. We look forward to working with you on this assignment.

Specifications of the Appraisal

Client Name: Village of Hartland ("Client")

Subject(s):	0.65 acres vacant land owned by Village of Hartland Southeast corner of Maple Avenue and Hartridge Drive in the Village of Hartland, Waukesha County, WI Tax Parcel HAV 0727143004
Property Type:	Vacant Land
Interest to be Valued:	Fee Simple
Intended Use:	Assist in setting a listing price
Intended User(s):	Village of Hartland The appraisal will be for sole use and benefit of the Client and identified intended user(s). No other users are intended or authorized, and no other parties should use or rely on the appraisal or any content in the appraisal report for any purpose without the written consent of Valbridge Property Advisors | Milwaukee.
Type(s) of Value:	Market Value The definition of the type of value will be stated in the report. Valbridge Property Advisors | Milwaukee is not responsible for determining whether the type of value stated for this assignment is appropriate for Client's intended use, as that determination may be a legal matter or the subject of Client's internal requirements. An "as is" value is not a prediction of any future value or a representation of the price the property may be sold for in distress or foreclosure. If a different type of value is necessary, please inform us prior to executing this Agreement.
Date(s) of Value:	TBD – Current Value Valbridge Property Advisors | Milwaukee is not responsible for determining whether the date of value requested by Client is appropriate for Client's intended use, as that determination may be a legal matter.

Anticipated Scope of Work:	Valuation Approach(es): All Applicable Approaches Level of Inspection: In-person site visit
Hypothetical Conditions, Special/Extraordinary Assumptions:	Approved Hypothetical Conditions; Extraordinary Assumptions may be added if needed during development of the appraisal and, if applicable, will be disclosed in the report.
Report Option and Format:	Appraisal Report
Delivery Date:	5 Weeks from Client's authorization to proceed. Valbridge Property Advisors | Milwaukee will use its best efforts to deliver the appraisal report no later than such date. Delivery of the report is contingent on Valbridge Property Advisors | Milwaukee's timely receipt of information and documentation from Client and other parties, as well as access to the property if necessary for the scope of work. In the event of a delay, Valbridge Property Advisors | Milwaukee will inform Client as soon as reasonably practicable.
Prior Services Regarding Subject Property (USPAP Disclosure):	The undersigned has not performed services, as an appraiser or in any other capacity, regarding the property that will be the subject of this report within the three-year period immediately preceding this agreement.
Appraisal Fee:	**$3,600**
Retainer Fee	**$0**

Payment Terms:	Payment due upon Client's receipt of the report If the client requests a draft, payment is due upon delivery of the draft. The balance of the professional fees is due upon completion. Interest to accrue at 1.0% per month (12.0% annum) on all amounts not paid within 30 days. Additional professional fees incurred for time committed subsequent to the production of the Final Report, will be billed separately. Should additional consulting services, such as additional analysis or testimony work, be requested or required, we will charge based on hourly rates for the additional time. The current hourly rate for additional valuation consulting services by S. Steven Vitale, MAI, SGA and Matthew Gehrke, MAI is $225.00 per hour plus out of pocket expenses. The current hourly rate for litigation consulting services by S. Steven Vitale, MAI, SGA and Matthew Gehrke, MAI is $325.00 per hour plus out of pocket expenses. Appraisal staff are billed at lower rates. We will furnish a pdf copy of the report. Bound hard copies are available at a cost of $25.00 per copy.
Make Checks Payable To: **Send Payment To:**	Vitale Realty Advisors, LLC 12660 W. North Avenue, Suite 10 Brookfield, WI 53005 **Please reference the appraised property address with payment.** *If ACH is preferred, please request instructions*

Property Documentation.

Client agrees to provide accurate documentation and information as requested by Valbridge Property Advisors | Milwaukee to complete the appraisal. Delays in receipt of the documentation or in property access may result in Valbridge Property Advisors | Milwaukee being unable to deliver the appraisal report on the agreed-upon delivery date.

Information Request List

Basic Information:

Current Listing Information	■
Current Agreement To Purchase	■
Boundary Survey or Site Plan	■
Any Environmental Report(s)	■
List and cost of major repairs/upgrades performed in the past 24 to 36 months	☐

Proposed Construction/Capital Improvements:

Construction Cost Breakdown	☐
Cost to Complete Construction	☐
Proposed Building Plans & Specifications	☐
Builder/Developer Contact Information	☐
List and cost, contractor bids, or budgets for any proposed additions or renovations	☐

Improved Property:

Building Plans and Specs	☐
Building Sketch / Drawing	☐
Gross Building / Net Rentable Areas	☐
Other	☐

Income Producing Properties:

Leasing Broker Contact Information	☐
Asking Rent for Vacant Spaces	☐
Past 3-year operating statements	☐
Current Rent Roll	☐
Copies of all leases or lease abstracts	☐
Annual Property/Casualty insurance premium (actual or budgeted)	☐

For Multi-Family Properties:

Unit Mix with Rents and Unit Size	☐
Quoted Rents for each Unit Type	☐
Other Income	☐
3-Year Historic Vacancy	☐

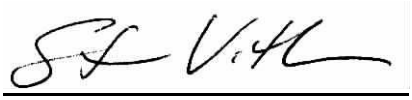
Other Information:

☐
☐
☐

Standard Terms and Conditions and Assumptions/Limiting Conditions.

The services performed under this Agreement will be subject to the attached Standard Terms and Conditions, which are incorporated into and form a material part of this Agreement. Each appraisal will also be subject to the assumptions and limiting conditions stated within the report.

The fee and timing terms included in this proposed engagement letter are valid for three business days from the date of this letter. If the client executes this engagement after three days, Valbridge Property Advisors shall have the discretion to contact the client within one business day to present a revised fee and/or timing quote.

By: Vitale Realty Advisors, LLC, d.b.a. Valbridge Property Advisors | Milwaukee  S. Steven Vitale, MAI, SGA Senior Managing Director Wisconsin Certified General Appraiser License #506-10, Expires 12-14-2025 svitale@valbridge.com
Dated: October 3, 2025

Agreed and accepted on behalf of Client:
By:
Client Name:
Title:
Dated:

Please provide:

Information/Data Contact:	
Phone:	
E-Mail:	

Property Inspection Contact:	
Phone	
E-Mail	

STANDARD TERMS AND CONDITIONS FOR SERVICES AGREEMENT

1. **"Personnel."** When capitalized, the term "Personnel" refers to all employees, partners, owners, shareholders, members, officers, directors or independent contractors of the respective party.
2. **Responsibility for Services.** Valbridge Property Advisors | Milwaukee is solely responsible for the services provided under this Agreement and the work product of its appraisers. Valbridge Property Advisors | Milwaukee is an independently owned and operated franchisee member firm of Valbridge Property Advisors Franchising System, LLC, which is a subsidiary of Valbridge Property Advisors, Inc. (both collectively referred to below as "VPA"). VPA and its subsidiaries (including Valbridge Property Advisors Franchising System, LLC, Data Appraise Systems, LLC, and Valbridge Property Advisors Data Solutions, LLC) do not perform valuation services, are not being engaged to provide any services under this Agreement and have no responsibility concerning or liability for the services of Valbridge Property Advisors | Milwaukee or any appraisal or other work product.
3. **Appraisal Fee Changes.** The appraisal fee is based on an understanding of the assignment as outlined in the specifications for the appraisal. Changes in the scope of work or unanticipated matters concerning the property may result in a higher fee and will be billed at Valbridge Property Advisors | Milwaukee's regular hourly rates. If Client places the assignment "on hold" and then reactivates the assignment, an additional charge may apply due to the inefficiency created. If Client cancels the assignment prior to completion, Client agrees to pay for Valbridge Property Advisors | Milwaukee's costs and time incurred at its regular hourly rates prior to its receipt of written notice of such cancellation.
4. **Services Performed on an Hourly Basis.** If this assignment includes a provision for services performed on an hourly billing basis, the hourly rates for such services are subject to periodic adjustment to current rates. Valbridge Property Advisors | Milwaukee will provide 30 days' notice to Client prior to any rate increases. If Client chooses not to consent to the increased rates, Client may terminate the Agreement by written notice effective when received by Valbridge Property Advisors | Milwaukee. If this assignment includes a provision for services performed on an hourly billing basis, Client acknowledges that Valbridge Property Advisors | Milwaukee has not committed to any total fee amount to be incurred by Client under this Agreement.
5. **Intended Users and Uses of Appraisal.** In accordance with applicable professional appraisal standards, each appraisal report will identify the client, any additional intended users, and the intended use(s) of the appraisal. Valbridge Property Advisors | Milwaukee shall have no responsibility, obligation or liability to any party who is not identified as the client or as an additional intended user in the appraisal report or for any uses of an appraisal that are not identified in the report. Any party who is not the client or an intended user is not entitled to use or rely on the appraisal without the express written consent of Valbridge Property Advisors | Milwaukee, notwithstanding that such a party may receive a copy of the report for compliance or informational purposes.
6. **Independence of Appraisal Services.** The services performed under this Agreement will be delivered in a manner that is independent, impartial and objective. Valbridge Property Advisors | Milwaukee's fees and Client's obligation to pay are not contingent on the value of the property, any other assignment results, the funding of any loan, or the outcome of any dispute or litigation. Any opinions expressed about the potential outcome of a matter or case are not guarantees of the outcome.
7. **Confidentiality**. Valbridge Property Advisors | Milwaukee and its Personnel will comply with all confidentiality duties imposed by applicable law and professional standards. Client agrees that Valbridge Property Advisors | Milwaukee may disclose the appraisal report, assignment results and other information relating to an appraisal, including information which may be considered confidential under applicable professional standards, to third parties as required by law or as necessary for compliance with professional standards. Client further consents to and

authorizes Valbridge Property Advisors | Milwaukee to disclose the appraisal report, assignment results and other information relating to an appraisal, including information which may be considered confidential under applicable professional standards, as reasonably necessary to defending or responding to threatened or actual legal or regulatory actions or for insurance coverage of such matters.

8. **Testimony in Court or Other Proceedings.** Unless otherwise stated in this Agreement, Client agrees that Valbridge Property Advisors | Milwaukee's engagement under this Agreement does not include Valbridge Property Advisors | Milwaukee's or its Personnel's participation in or preparation for any oral or written testimony in a judicial, arbitration or administrative proceeding; or attendance at any judicial, arbitration or administrative proceeding relating to this assignment. Client will not designate or disclose Valbridge Property Advisors | Milwaukee or any of its Personnel as an expert witness in any court, arbitration or other proceeding without the prior written consent of Valbridge Property Advisors | Milwaukee.
9. **Subpoenas and Testimony.** In the event that Valbridge Property Advisors | Milwaukee or any of its Personnel is compelled by subpoena or other legal or administrative process to provide testimony or produce documents relating to the appraisal or services under this Agreement, whether in court, deposition, arbitration or any other proceeding, Valbridge Property Advisors | Milwaukee shall provide notice thereof to Client and Client agrees that Valbridge Property Advisors | Milwaukee or any of its Personnel may disclose such information as required to comply with such process and to compensate Valbridge Property Advisors | Milwaukee for the reasonable time incurred in connection with preparation for and provision of such testimony and/or documents at Valbridge Property Advisors | Milwaukee's rates in effect at that time and reimburse its reasonable actual expenses.
10. **Withdrawal Prior to Completion.** Valbridge Property Advisors | Milwaukee may terminate its rendition of services for the assignment(s) contemplated under this Agreement and withdraw without penalty or liability before completion or reporting of the appraisal in the event that it determines, at its sole discretion, that incomplete information was provided to Valbridge Property Advisors | Milwaukee prior to the engagement, that Client or other parties have not or cannot provide documentation or information necessary to Valbridge Property Advisors | Milwaukee's analysis or reporting, that conditions of the subject property render the original anticipated scope of work inappropriate, that Valbridge Property Advisors | Milwaukee becomes aware that a conflict of interest has arisen, or that Client has not complied with its payment obligations under this Agreement.
11. **Third-Party Beneficiaries of Agreement.** The Personnel of Valbridge Property Advisors | Milwaukee, VPA, its subsidiaries and their Personnel, and each franchisee and licensee of VPA assisting or providing any services in connection with the services to be provided under this Agreement and each of such franchisee's and licensee's Personnel (each a "**Third-Party Beneficiary**") shall each be an express third-party beneficiary of this Agreement and entitled to all of the rights and protections of and applicable to Valbridge Property Advisors | Milwaukee, and the limitations applicable to the Client, set forth herein (including, without limitation, the provisions regarding Intended Users and Uses of Appraisal, Maximum Time Period for Legal Actions, Mutual Limitations of Liability, Indemnification, Subpoenas and Testimony, Unauthorized Use or Publication, No Responsibility for Certain Conditions and Arbitration). Without limiting the foregoing, although VPA and its subsidiaries will provide no services under this Agreement, in the event of any legal claim or dispute, the following protections and limitations shall apply for the benefit of each Third-Party Beneficiary: Responsibility for Services, Intended Users and Uses of Appraisal, Maximum Time Period for Legal Actions, Mutual Limitations of Liability, Indemnification, Subpoenas and Testimony, No Responsibility for Certain Conditions and Arbitration, and no waiver, modification or amendment of such provisions shall apply to any Third-Party Beneficiary, unless such waiver, modification or amendment is in writing and executed by such Third-Party Beneficiary. There are no other third-party beneficiaries of this Agreement or the services performed under this Agreement.

12. **No Unauthorized Use or Publication.** No part of an appraisal report or the opinions or conclusions stated in a report may be published or used in any advertising materials, property listings, investment offerings or prospectuses, or securities filings or statements without Valbridge Property Advisors | Milwaukee's prior written authorization. If Client publishes or uses the report or Valbridge Property Advisors | Milwaukee's work product without such authorization or provides the report or other work product for unauthorized use or publication, Client agrees to indemnify and hold Valbridge Property Advisors | Milwaukee and its Personnel harmless from and against all damages, liabilities, losses, causes of actions, expenses, claims and costs, including attorneys' fees, incurred in the investigation and/or defense of any claim arising from or in any way connected to the unauthorized use or publication.
13. **No Responsibility for Certain Conditions.** Notwithstanding that a report may comment on, analyze or assume certain conditions, unless otherwise stated in the report, Valbridge Property Advisors | Milwaukee and its Personnel shall have no responsibility for investigating and shall have no responsibility or liability for matters pertaining to: (a) title defects, liens or encumbrances affecting the property; (b) flood zones, earthquake zones, surveys, property lines or boundaries pertaining to the property; (c) the property's compliance with local, state or federal zoning, planning, building, occupancy permits, disability access, life safety and environmental laws, regulations and standards; (d) building permits and planning approvals for improvements on the property; (e) structural or mechanical soundness or safety; (f) contamination, mold, pollution, asbestos, storage tanks, subsoil conditions, animal or vermin infestations and hazardous conditions affecting the property; and (f) other conditions and matters for which real estate appraisers are not customarily deemed to have professional expertise. Unless otherwise noted, the appraisal will value the property as though free of pollution, hazardous materials or other contamination of any kind. Valbridge Property Advisors | Milwaukee will conduct no hazardous materials or contamination inspection of any kind.
14. **Maximum Time Period for Claims and Proceedings.** Unless the time period is shorter under applicable law and except for claims for indemnification pursuant to Section 19, each claim, cause of action, or other proceeding concerning or relating to this Agreement, or the services or the results of the services provided hereunder (each being a "**Claim**") between Client and Valbridge Property Advisors | Milwaukee shall be filed (whether in court or in an applicable arbitration tribunal), within two (2) years from the date of delivery to Client of the appraisal report to which the claims or causes of action relate or, in the case of acts or conduct after delivery of the report, two (2) years from the date of the alleged acts or conduct. The time period stated in this section shall: (a) not be extended by any delay in the discovery or accrual of the underlying claims, causes of action or damages, and (b) apply to all non-criminal claims or causes of action of any type, except for intentional fraud or intentionally wrongful conduct.
15. **Mutual Limitations of Liability.** Professional standards for the performance of real estate appraisals require that appraisers perform their services independently, impartially, and objectively. Clients and other users of appraisals often have separate legal or regulatory obligations imposed on them in relation to the appraisal process. The provisions of this section are designed to assure that an appraiser can render appraisal services in compliance with professional standards for reasonable compensation and to assure that clients and users can comply freely with their own professional and legal obligations, and any modifications hereof must be in writing and signed by the parties.
    a. **Limitations of Liability.** To the fullest extent permitted by applicable law, the maximum liability of Valbridge Property Advisors | Milwaukee and its Personnel to Client or to any third-party (regardless of whether such party's claimed use or reliance on the appraisal was authorized by Appraiser) and of Client to Valbridge Property Advisors | Milwaukee for any Claim shall be limited to the total compensation actually paid to Valbridge Property Advisors | Milwaukee for the appraisal or other services that are the subject of the Claim.

This limitation of liability extends to all types of Claims, whether in contract or tort, but excludes: (i) claims/causes of action for intentionally fraudulent or criminal conduct, intentionally caused injury, or unauthorized use or publication of the appraisal or work product or (ii) claims/causes of action by Valbridge Property Advisors | Milwaukee for the collection of unpaid compensation for the appraisal or other services (for which the maximum recovery shall be the total amount unpaid and owing to Valbridge Property Advisors | Milwaukee, plus applicable interest and late charges), or (iii) claims, causes of action, or other proceedings by Valbridge Property Advisors | Milwaukee or its Personnel against Client in accordance with Section 19 (each an "Indemnification Claim"), or for publication of any report other than as may be expressly permitted by this Agreement (each a "Publication Claim").

b. **No Special or Consequential Damages.** Except in the case of an Indemnification Claim or a Publication Claim, neither Valbridge Property Advisors | Milwaukee/its Personnel nor Client shall be liable to one another or to any third party (regardless of whether such party's claimed use or reliance on the appraisal was authorized by Appraiser) claiming by or through any of them or as a result of an appraisal or the matters set forth in this Agreement for special or consequential damages, including, without limitation, loss of profits, prospective business opportunities, or damages caused by loss of use of any property, regardless of whether arising from negligence or a breach of this Agreement or otherwise, and regardless of whether a party was advised or knew of the possibility of such damages.

c. **Application to Other Parties.** The limitations of liability in this section shall also apply to Claims against a Third-Party Beneficiary.

16. **No Assignment of Claims.** No rights under this Agreement and no Claim may be assigned by any party, except: (i) if set forth in the scope of services or (ii) with regard to the collection of a bona fide existing debt for payment for the services.
17. **Internal Compliance Reviews.** The appraisal or other work product and files may be disclosed to and subject to evaluation by Valbridge Property Advisors, Inc. for internal compliance purposes. Such evaluations do not establish any responsibility to Client or any other parties. Client consents to disclosure of information relating to the appraisal for that purpose.
18. **Arbitration.** Except for the Claims described hereinbelow, each Claim shall be resolved by binding arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The place of arbitration shall be a mutually agreed location within the state in which the subject property is located. This arbitration requirement shall not apply to any Indemnification Claim, Publication Claim, or any Claim for monetary damages under $5,000, or for collection of amounts due pursuant to this Agreement and not timely or fully paid.
19. **Indemnification.** Client will defend, indemnify and hold Valbridge Property Advisors | Milwaukee and its Personnel (each being an "**Indemnified Party**") harmless from and against any liabilities, damages, obligations, costs, and expenses (including attorneys' fees) arising out of or suffered by an Indemnified Party from or in connection with any claim, cause of action, or other proceeding brought by a third party (a "**Third-Party Action**") where such Third-Party Action arises in connection with, results from, or is based in whole or in part upon: (a) publication of the appraisal report or all or any part of its content in a manner inconsistent with the terms of this Agreement, (b) use or reliance on the appraisal by a person, entity, or association not identified as an intended user, unless Valbridge Property Advisors | Milwaukee has consented in writing to adding such person as an intended user, (c) Client's provision of inaccurate information or documentation, (d) Client's provision of an incomplete copy of the appraisal

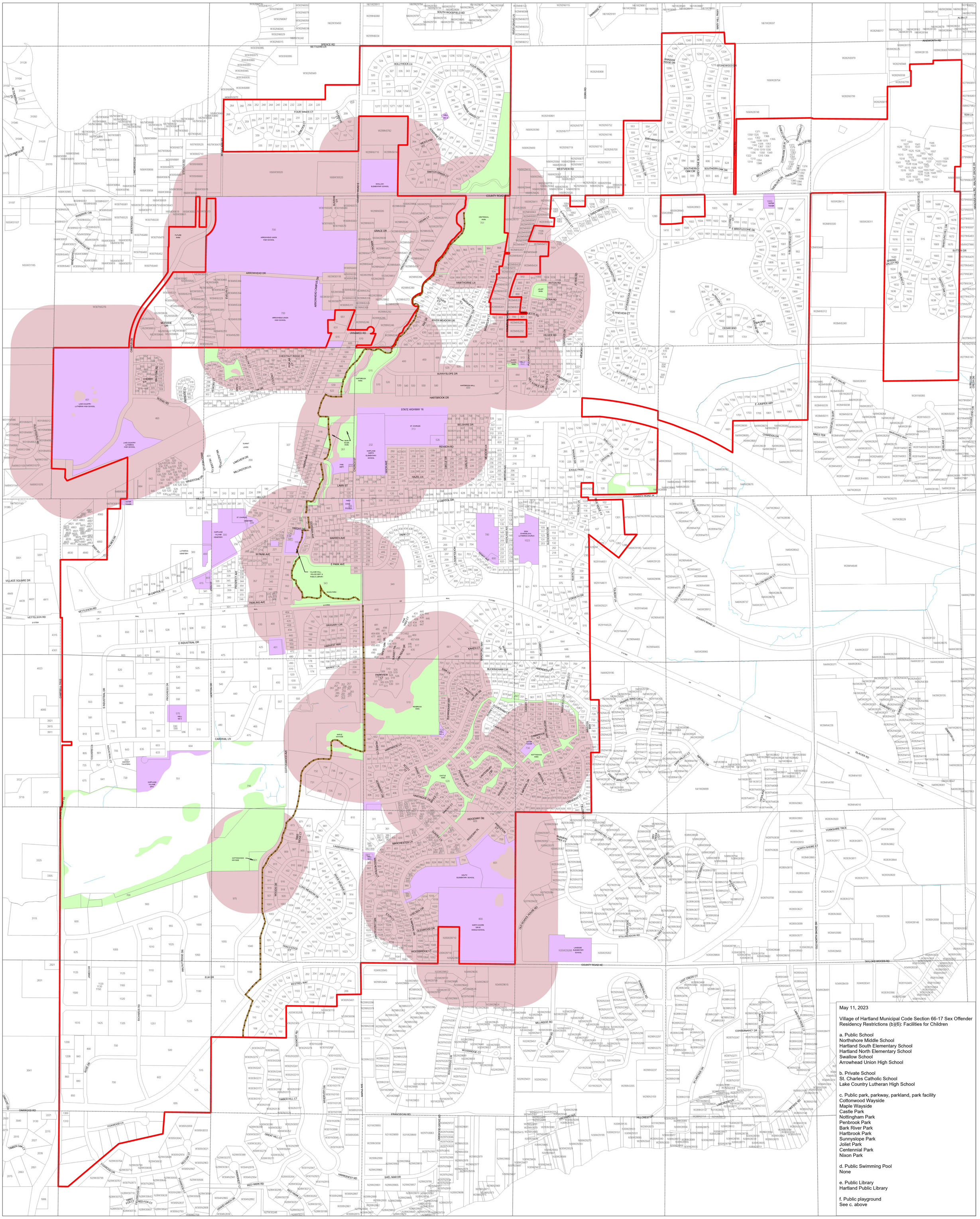
report to any person, entity, or association, or (e) Client's use or provision of the appraisal for a purpose other than its identified intended use.

20. **Governing Law and Jurisdiction.** This Agreement and each Claim shall be governed by the law of the state in which Valbridge Property Advisors | Milwaukee's office performing the assignment is located, exclusive of that state's choice of law rules. Client and Valbridge Property Advisors | Milwaukee agree that, except for Indemnification Claims and Publication Claims, each Claim and each legal proceeding to enforce an arbitration award entered pursuant to the arbitration provision of this Agreement, shall be brought in a state or federal court having jurisdiction over the location of the Valbridge Property Advisors | Milwaukee's office performing the assignment, and the parties hereby waive any objections to the personal jurisdiction or venue of such court.
21. **Severability.** If any provision of this Agreement is held, in whole or part, to be void, unenforceable, or invalid for any reason, the remainder of that provision and the remainder of the entire Agreement shall be severable and remain in full force and effect.
22. **Execution of Agreement.** Execution of this Agreement and delivery of an executed copy by any party by electronic means will be as effective as delivery of a manually executed copy by such party. In the event that any or all off services described in this Agreement are performed at Client's request or direction, but prior to or without Client's execution of the Agreement, the terms and conditions of this Agreement, including Client's obligation to pay, shall still apply.
23. **Entire Agreement and Modifications.** This Agreement contains the entire agreement of the parties. No other agreement, statement or promise made on or before the effective date of this agreement will be binding on the parties. This Agreement may only be modified by a subsequent agreement of the parties in writing signed by all the parties.
24. **Survival.** Sections 2, 5 through 10, and 12 through 23 of these Terms and Conditions shall survive and continue to be applicable after completion of the services described herein.

CHILD SAFETY ZONES - 750 FEET

VILLAGE OF HARTLAND

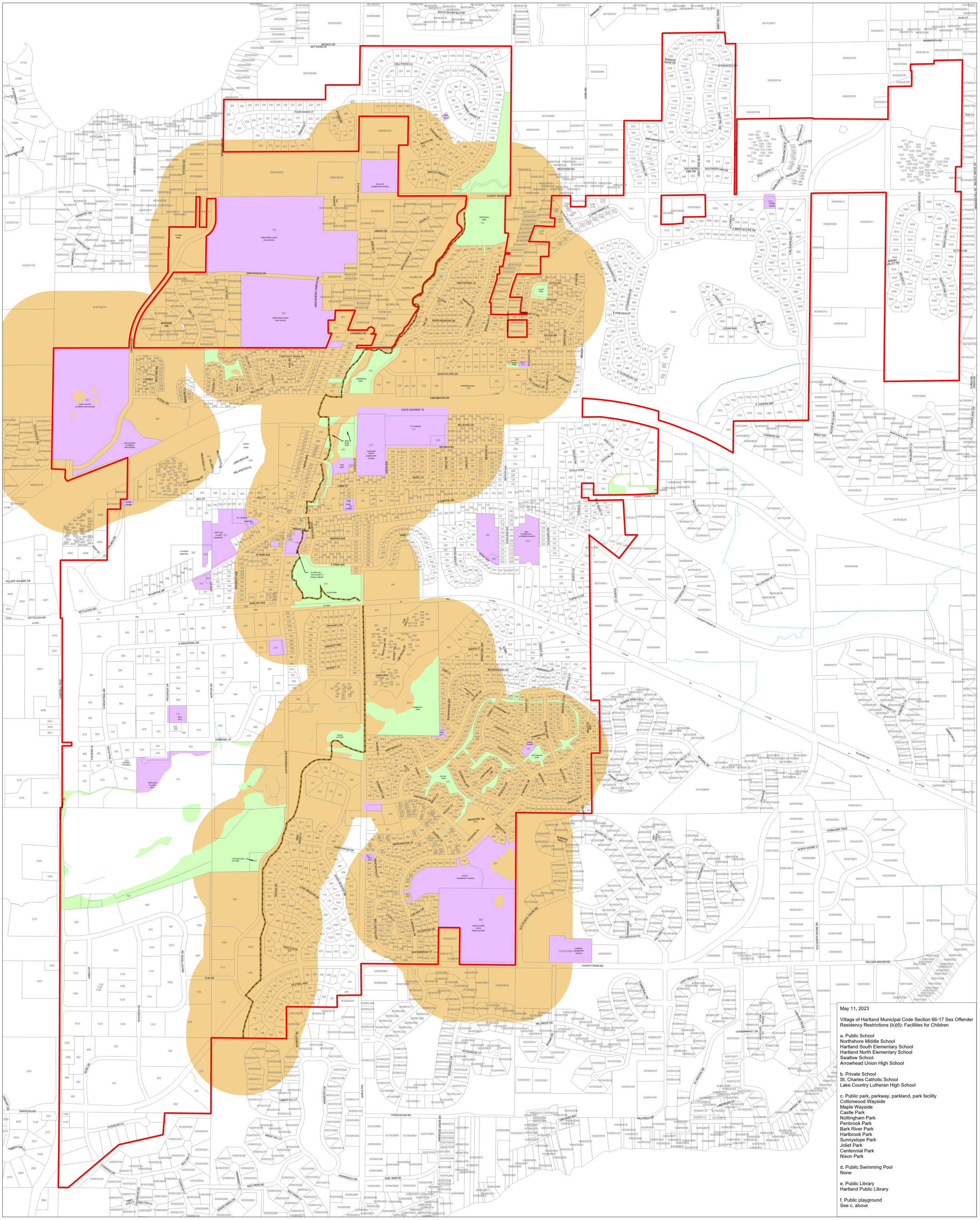
WAUKESHA COUNTY, WISCONSIN


SPENCE RD
SETTLERS LN
FOUR WINDS CT
HOLLYHOCK LN
SOUTH WOODFIELD RD
HEDGE GRASS CT
SWITCH GRASS CT
WESTLYNN CT
SHALLOW ELEMENTARY SCHOOL
COUNTY ROAD A
CENTENNIAL PARK
701
FUTURE PARK
700
ARROWHEAD UNION HIGH SCHOOL
ARROWHEAD DR
ARROWHEAD OAKFIELDS DR
GRACE DR
CEDAR CT
CREST LEDGE DR
HAWTHORNE LN
ANTON RD
JOLIET PARK
DONA RD
MARQUETTE RD
CLOVER LN
RIVER MEADOW DR
UNNAMED RD
CHESTNUT RIDGE DR
POPLAR CT
LARCH CT
BIRCH CT
HILLTOP CT
HILLTOP DR
HOLLY DR
SCENIC RD
CAMPUS DR
LAKE COUNTRY LUTHERAN HIGH SCHOOL
401
460
SUNNYSLOPE DR
HARTBROOK MALL
600
HARTBROOK DR
HARTBROOK PARK
STATE HIGHWAY 16
ST. CHARLES
313
BELSHIRE DR
RENSON RD
HARTLAND NORTH ELEMENTARY SCHOOL
232
SUMMIT LAKES
LAKEVIEW DR
MILLINGTON LN
MILLINGTON RD
WINDSTONE DR
FIRE DEPT
CHURCH ST
MAIN AVE
MERTON AVE
MEADOW LN
CIRCLE DR
CAREN LN
HAZEL LN
LAWN ST
BARKER LN
EAGLE PASS
BRACKETT LN
CRYSTAL CT
SHELLY LN
CHARDON DR
N48W28950
N48W28870
N48W28782
N48W28676
N48W28531
N48W28532
N48W28554
N48W28563
N48W28573
N48W28583
N48W28593
N48W28603
N48W28613
N48W28623
N48W28633
N48W28643
N48W28653
N48W28663
N48W28673
N48W28683
N48W28693
N48W28703
N48W28713
N48W28723
N48W28733
N48W28743
N48W28753
N48W28763
N48W28773
N48W28783
N48W28793
N48W28803
N48W28813
N48W28823
N48W28833
N48W28843
N48W28853
N48W28863
N48W28873
N48W28883
N48W28893
N48W28903
N48W28913
N48W28923
N48W28933
N48W28943
N48W28953

CHILD SAFETY ZONES - 1,000 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN


SPENCE RD
SETTLERS LN
HOLLYHOCK LN
FOUR WINDS CT
FOUR WINDS WAY
SYCAMORE CT
HEMLOCK CT
MEADOW DR
PRAIRIE GRASS CT
SWITCH GRASS CT
WESTLYN CT
SHALLOW ELEMENTARY SCHOOL
COUNTY ROAD E
SUNRISE CT
CENTENNIAL PARK
GRACE DR
CEDAR CT
CLOVERLEAF DR
SOUTH WOODFIELD RD
RIVER GROVE LN
PARKWAY PL
DORN RD
MARY HILL PKWY
STONEWOOD DR
SHADOW RIDGE DR
BIRCHWOOD LN
COLONIAL DR
SOUTHERN OAK DR
SOUTHERN OAK CREST BLVD
WESTVIEW RD
FOREST VIEW DR
PAYNEHAM CT
HILLTOP RD
OVERLOOK DR
OVERLOOK CIR E
BELLA VISTA CT
AINSWORTH RD
ALSA CT
TERI LN
WALNUT GROVE DR
HANDCREST HILL RD
WINDRUSH BLVD
WESTMERE LN
SUTTON DR
SPRING VALLEY RD
E BRISTLECONE DR
N BLUESPRUCE CIR
CYPRESS CT
E SWEETBRIAR LN
TERRACE LN
WHISPERWIND CIR
ANDERSON RD
WINDROCK CT
WINDROCK DR
WHISPERWIND CIR
W307N5480
W307N5470
W307N5460
W307N5452
W307N5440
W307N5530
W307N5525
W307N6581
W307N6591
W307N6585
W309N5537
W309N5551
W309N5577
W309N5583
W309N5588
W309N5554
W309N5570
W309N5576
W309N5517
W309N5510
W309N5522
W309N5525
W308N5565
W308N5577
W308N5583
W308N5588
W308N5554
W308N5570
W308N5576
W308N5582
W308N5588
W308N5594
W308N5600
W308N5606
W308N5612
W308N5618
W308N5624
W308N5630
W308N5636
W308N5642
W308N5648
W308N5654
W308N5660
W308N5666
W308N5672
W308N5678
W308N5684
W308N5690
W308N5696
W309N5702
W309N5708
W309N5714
W309N5720
W309N5726
W309N5732
W309N5738
W309N5744
W309N5750
W309N5756
W309N5762
W309N5768
W309N5774
W309N5780
W309N5786
W309N5792
W309N5798
W309N5804

CHILD SAFETY ZONES - 1,250 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN

May 11, 2023

Village of Hartland Municipal Code Section 66-17 Sex Offender Residency Restrictions (b)(6): Facilities for Children

a. Public School
Northshore Middle School
Hartland South Elementary School
Hartland North Elementary School
Swallow School
Arrowhead Union High School

b. Private School
St. Charles Catholic School
Lake Country Lutheran High School

c. Public park, parkway, parkland, park facility
Cottonwood Wayside
Maple Wayside
Castle Park
Nottingham Park
Penbrook Park
Bark River Park
Hartbrook Park
Sunnyslope Park
Joliet Park
Centennial Park
Nixon Park

d. Public Swimming Pool
None

e. Public Library
Hartland Public Library

f. Public playground
See c. above

1,250' Buffer
Parks
Government / Institutional
Ice Age Trail
Village Limits

0 250 500 1,000
Feet

Ruekert · Mielke

Village of Hartland

I:\Projects\09_Hartland\Maps\ChildSafetyMaps\ChildSafetyMaps.aprx

CHILD SAFETY ZONES - 1,500 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN

May 11, 2023

Village of Hartland Municipal Code Section 66-17 Sex Offender Residency Restrictions (b)(6): Facilities for Children

a. Public School
Northshore Middle School
Hartland South Elementary School
Hartland North Elementary School
Swallow School
Arrowhead Union High School

b. Private School
St. Charles Catholic School
Lake Country Lutheran High School

c. Public park, parkway, parkland, park facility
Cottonwood Wayside
Maple Wayside
Castle Park
Nottingham Park
Penbrook Park
Bark River Park
Hartbrook Park
Sunnyslope Park
Joliet Park
Centennial Park
Nixon Park

d. Public Swimming Pool
None

e. Public Library
Hartland Public Library

f. Public playground
See c. above

1,500' Buffer
Parks
Government / Institutional
Ice Age Trail
Village Limits

0 250 500 1,000
Feet

Ruekert · Mielke

Village of Hartland

I:\Projects\09_Hartland\Maps\ChildSafetyMaps\ChildSafetyMaps.aprx

CHILD SAFETY ZONES - 1,750 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN

May 11, 2023

Village of Hartland Municipal Code Section 66-17 Sex Offender Residency Restrictions (b)(6): Facilities for Children

a. Public School
Northshore Middle School
Hartland South Elementary School
Hartland North Elementary School
Swallow School
Arrowhead Union High School

b. Private School
St. Charles Catholic School
Lake Country Lutheran High School

c. Public park, parkway, parkland, park facility
Cottonwood Wayside
Maple Wayside
Castle Park
Nottingham Park
Penbrook Park
Bark River Park
Hartbrook Park
Sunnyslope Park
Joliet Park
Centennial Park
Nixon Park

d. Public Swimming Pool
None

e. Public Library
Hartland Public Library

f. Public playground
See c. above

1,750' Buffer
Parks
Government / Institutional
Ice Age Trail
Village Limits

0 250 500 1,000
Feet

I:\Projects\09_Hartland\Maps\ChildSafety\Maps\ChildSafetyMaps.aprx

Ruekert • Mielke

Village of Hartland

CHILD SAFETY ZONES - 2,000 FEET

VILLAGE OF HARTLAND

WAUKESHA COUNTY, WISCONSIN

May 11, 2023

Village of Hartland Municipal Code Section 66-17 Sex Offender Residency Restrictions (b)(6): Facilities for Children

a. Public School
Northshore Middle School
Hartland South Elementary School
Hartland North Elementary School
Swallow School
Arrowhead Union High School

b. Private School
St. Charles Catholic School
Lake Country Lutheran High School

c. Public park, parkway, parkland, park facility
Cottonwood Wayside
Maple Wayside
Castle Park
Nottingham Park
Penbrook Park
Bark River Park
Hartbrook Park
Sunnyslope Park
Joliet Park
Centennial Park
Nixon Park

d. Public Swimming Pool
None

e. Public Library
Hartland Public Library

f. Public playground
See c. above

2,000' Buffer
Parks
Government / Institutional
Ice Age Trail
Village Limits

0 250 500 1,000
Feet

Ruekert · Mielke

Village of Hartland

I:\Projects\09_Hartland\Maps\ChildSafetyMaps\ChildSafetyMaps.aprx

TO: Village of Hartland Board of Trustees
FROM: Devin Flanigan Keller Construction Manager
DATE: 10/13/2025
SUBJECT: Approval Request for Property Survey Authorization – Fire Station and Police/Admin Parcels

Purpose of Memo
This memo recommends the Village Board authorize professional land surveys for two key sites associated with the upcoming Village facility projects:

1) Existing Fire Station Parcel – for demolition and ground up construction
    a. Tax Parcel Number HAV 0424945
2) Police and Village Administrative Building Parcel: currently owned by Waukesha State Bank and under eminent domain proceedings.
    a. Tax Parcel Numbers HAV 0427997003 and HAV 0427997004

While the Village of Hartland does not yet hold formal title to the parcel currently owned by Waukesha State Bank, the Village has initiated eminent domain proceedings for property acquisition. Completing the site survey during design development ensures the team is working from accurate conditions, avoiding costly redesign and delays.

For both the Fire / EMS and Police / Admin the survey allows for proper building placement, utility coordination, and grading strategies to be finalized early in the process. Having this information now makes design meetings more productive and ensures every decision is based on real-world data. Even though the Village does not yet own the Police/Admin site, the survey is a necessary step to keep both projects on schedule and progressing efficiently.

Why These Surveys Are Needed
1. Fire Station Site – Existing Parcel
The reconstruction of the existing fire station requires accurate site data to complete civil engineering and architectural development.
Cost: $6,000
The survey will provide:

- A topographic map with accurate contours and existing features.
- Updated boundary and right-of-way information.
- CAD files to integrate into the design documents.
- Data critical for zoning compliance, site layout, utilities, and drainage planning.
- Specifically: Clarity to ensure the wetland, flood plain, and drainage can be designed in accordance with todays standards

2. Police and Admin Building Site – Waukesha State Bank Parcel
Cost: $6,000
Although the Village is in the process of acquiring this land via eminent domain, preliminary planning must continue in parallel. These surveys are a critical path item that will directly impact the timeline for civil, site, and architectural design decisions, as well as future permitting and budgeting

- A topographic map with accurate contours and existing features.
- Updated boundary and right-of-way information.
- CAD files to integrate into the design documents.
- Data critical for zoning compliance, site layout, utilities, and drainage planning.
- Specifically: Better site design to ensure grade differences which range throughout the site.

Recommendation / Action Requested
We recommend the Village Board approve authorization to proceed with the property surveys for both sites. This step is foundational to the project schedule, and ensures we remain aligned with construction and budget timelines.
Documents:

1) Hartland Fire Station Proposal
2) Hartland Police Admin Bldg Proposal

Vender: raSmith
Total Cost for Both Surveys: $12,000 (Fire: $6,000 | Police/Admin: $6,000)

Proposed Motion: Motion to approve the authorization of professional land surveys for the Fire Station and Police/Admin building parcels in the amount of $12,000

raSmith
CREATIVITY BEYOND ENGINEERING

R.A. Smith, Inc.
16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000 | rasmith.com

October 8, 2025

Ryan Bailey, Village Manager
Village of Hartland
210 Cottonwood Avenue.
Hartland, WI 53029

Re: Proposal for Village of Hartland Fire Station

Dear Mr. Bailey:

Thank you for allowing raSmith to provide you with a proposal for professional services. We look forward to working with Village of Hartland on the Hartland fire station project. We strive to develop a long-term, mutually beneficial relationship with our clients and are committed to understanding your challenges and developing solutions that meet your needs.

Site Address/Location

150 Lawn Street (261 Church Street), Hartland, Wisconsin.

Abbreviated Legal Description of Property

Located in part of Lots 1-3, Leroy Addition to the Village of Hartland, located in the South 1/2, Section 34, T8N, R18E, Village of Hartland, Waukesha County Wisconsin, parcel being Tax Parcel Number, HAV 0424945.



Scope of Services

RaSmith will prepare a Topographic Plat of Survey for the Hartland Fire Station site in Hartland Wisconsin.

For the topographic survey, RaSmith will coordinate with "Diggers Hotline" to mark the public underground utility locations. RaSmith will locate all man-made improvements, underground public utilities within topographic limits. RaSmith will locate all topographic features within the site and establish 1-foot contours. The topographic project limits will encompass the entire parcel to include the entire roadway of Lawn Street and Church Street within the project limits. A topographic base map and digital terrain model will be completed for the site. Vertical control will be NAVD 88.

A plat of survey of the property encompassing the parcel being a part of Lots 1-3, Leroy Addition to the Village of Hartland. RaSmith will tie into the Waukesha County Public Land Survey System (PLSS). RaSmith will conduct a boundary survey of the parcel, locating property corners of the parcel and the adjacent parcels to compute the existing property lines and the road right-of-ways of Lawn Street and Church Street. Monuments will be set, or existing monuments accepted at the property corners of the parcel. Horizontal control will be Wisconsin State Plane Coordinate System (WSPCS) South Zone NAD(83).

The fee includes a file in portable document format (.pdf) and/or 4 prints of an initial version of the deliverable. An AutoCAD Civil 3D drawing file of the survey data collected and assembled will be provided to the client.

Completion Schedule

The fieldwork will start within 2 weeks of a notice to proceed, and all the above services will be completed in 4 weeks.

Professional Fees

The above services will be provided for a lump-sum fee of $6,000.00. Services will be billed each month based on the work completed.

Client Responsibilities/Assumptions

The terms and conditions set forth herein are valid for 30 days from the date of this proposal and are conditioned upon our completion of all services within 120 days.

Client shall allow/provide unobstructed access to, across, within the subject property.

If you would like to authorize raSmith to proceed with your project, raSmith can prepare an agreement and submit said agreement to the village, or the village can provide their agreement to raSmith.

Sincerely,
raSmith

David A. Yurk

David A. Yurk, P.L.S.
Senior Project Manager

raSmith
CREATIVITY BEYOND ENGINEERING

R.A. Smith, Inc.
16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000 | rasmith.com

October 8, 2025

Ryan Bailey, Village Manager
Village of Hartland
210 Cottonwood Avenue.
Hartland, WI 53029

Re: Proposal for Village of Hartland Police and Administrative Building

Dear Mr. Bailey:

Thank you for allowing raSmith to provide you with a proposal for professional services. We look forward to working with Village of Hartland on the Hartland Police and Administrative Building project. We strive to develop a long-term, mutually beneficial relationship with our clients and are committed to understanding your challenges and developing solutions that meet your needs.

Site Address/Location

550 Hartbrook Drive, Hartland, Wisconsin.

Abbreviated Legal Description of Property

Being Parcels 2 and 3, Waukesha County Certified Survey Map, 2281, located in the SW 1/4, Section 35, T8N, R18E, Village of Hartland, Waukesha County Wisconsin being Tax Parcel Numbers HAV 0427997003 and HAV 0427997004.



Scope of Services

RaSmith will prepare a Topographic Survey and a combination Certified Survey Map for the Hartland Police and Administrative Building site in Hartland Wisconsin.

For the topographic survey, RaSmith will coordinate with “Diggers Hotline” to mark the public underground utility locations. RaSmith will locate all man-made improvements, underground public utilities within topographic limits. RaSmith will locate all topographic features within the site and establish 1-foot contours. The topographic project limits will encompass both parcels to include the entire roadway of the Hartbrook Drive and Sunny Slope Drive within the project limits. A topographic base map and digital terrain model will be completed for the site. Vertical control will be NAVD 88.

A boundary survey of the property will be completed for the Certified Survey Map encompassing the parcel being Parcels 2 and 3, Waukesha County Certified Survey Map, 2281. RaSmith will tie into the Waukesha County Public Land Survey System (PLSS). RaSmith will conduct a boundary survey of the parcel, locating property corners of the two parcels and the adjacent parcels to compute the existing property lines and the road right-of-ways of Hartbrook Drive and Sunny Slope Drive. Monuments will be set, or existing monuments accepted at the property corners of the parcel. Horizontal control will be Wisconsin State Plane Coordinate System (WSPCS) South Zone NAD(83).

A combination Certified Survey Map will be completed combining the two tax parcels into one parcel. RaSmith will develop a Certified Survey Map per Wisconsin State Statute 236.34 and the Land Division Ordinance of the Village of Hartland.

The fee includes a file in portable document format (.pdf) and/or 4 prints of an initial version of the deliverable. An AutoCAD Civil 3D drawing file of the survey data collected and assembled will be provided to the client.

Completion Schedule

The fieldwork will start within 2 weeks of a notice to proceed, and all the above services will be completed in 4 weeks.

Professional Fees

The above services are provided for a cost of $6,000.00 for the topographic and boundary survey and $1,500 for the Certified Survey Map when required. Services will be billed each month based on the work completed. This fee will not include review or recording fees for the Certified Survey Map.

Client Responsibilities/Assumptions

The terms and conditions set forth herein are valid for 30 days from the date of this proposal and are conditioned upon our completion of all services within 120 days.

Client shall allow/provide unobstructed access to, across, within the subject property.

If you would like to authorize raSmith to proceed with your project, raSmith can prepare an agreement and submit said agreement to the village, or the village can provide their agreement to raSmith.

Sincerely,
raSmith

David A. Yurk, P.L.S.
Senior Project Manager