



Village of Hartland

210 Cottonwood Avenue

Hartland WI 53029

PH: 262-367-2714

FAX: 262-367-2430

www.villageofhartland.wi.gov

VILLAGE BOARD AGENDA MONDAY, DECEMBER 22, 2025 ▪ 6:30 PM BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of approval of Minutes for December 8, 2025
2. Items related to vouchers
 - a. Consideration of vouchers for payment in the amount of \$104,031.30
3. Actions related to Licenses and Permits
 - a. Consideration of bartender application for Dayna Strebe
 - b. Consideration of Special Event Application for Hartland Marsh Habitat Improvement on January 30th – 31st, 2026 by Ice Age Trail Alliance.

Other Items for Consideration

4. Discussion and consideration of Waukesha County Joint Powers 911 Agreement
5. Discussion and consideration to increase board and committee member pay from \$30 per meeting to \$40 per meeting
6. Presentation of conceptual drawings for proposed Police Department/Village Hall/Community Center and Fire Department buildings by Keller
7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Manager or other Village Staff members.

8. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom online: <https://us02web.zoom.us/j/85449356963?pwd=2cdDM93Bs35wTtnleTivDbdwczW5Hv.1> or dial 1 (312) 626-6799. The meeting ID is: 854 4935 6963 Passcode: 332462

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, DECEMBER 8, 2025 * 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Kajil Sharp Fire Division Chief, DPW Director Jenson, Recreation Director Blonien, Clerk Policello

Public Comment: Kelly Ryder of 655 Ray Drive inquired about the status of the property purchase for the new police and community center. Village Manager Bailey indicated she should call him at the office and he would provide her with an update as dialog is not allowed during public comment.

1. Consideration of approval of Minutes for November 24, 2025

Trustee Conner made a motion to approve the minutes of November 24, 2025. The motion was seconded by Trustee Wallschlager. **The motion carried unanimously.**

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$877,256.30

Trustee Truttschel made a motion to approve the payment for the vouchers of \$877,256.30. The motion was seconded by Trustee de Boer.

Trustee Hallquist raised several questions about the vouchers. The invoices from von Briesen were \$18,000 and \$4,000 and asked if there could be a breakdown showing what these expenses were for. Village Manager Bailey explained he had shown Trustee Wallschlager the vouchers before the meeting and noted the expenses covered various items including the sex offender ordinance, staff meetings, Eagle Pass matters, and numerous other items. Bailey clarified that some costs, like those for Eagle Pass, would be reimbursed. Hallquist asked about an expense for Gideon Farms, noting he thought that project had been put on hold. Bailey explained this was a refund of two deposits Gideon Farms had on hand since they had chosen to proceed in the Town of Merton instead.

After Hallquist's questions were addressed and with no further discussion, the board voted unanimously to approve the vouchers, **motion carried.**

3. Actions related to Licenses and Permits

a. Consideration of Special Event Application for Winter Moonlight Hike by Ice Age Trail Community Committee on January 31, 2026

Jake Zuehl expressed appreciation for the help from DPW, police, and fire departments during the last moonlight hike. Zuehl reported that despite rainy weather, they had good turnout at their last hike. He explained they were planning their January winter moonlight hike, which would be the fourth or fifth year they've held this event. The hike would leave from Nixon Park, utilizing the warming shed to serve free hot chocolate to participants.

Trustee Hallquist made a motion to approve the Winter Moonlight Hike by Ice Age Trail Community Committee for January 31, 2026. The motion was seconded by Trustee Wallschlager and unanimously approved, **motion carried.**

4. Consideration of a motion to approve Election Inspectors with terms to expire December 31, 2027

Village Clerk Sandee Policello explained that every two years marks the election cycle, which ends in odd-numbered years. She noted that every two years, they receive nominations from the two major political parties, and the list before them also includes the unaffiliated poll workers. She stated the nominations would need to be approved for the next election cycle.

A motion was made by Trustee Conner and seconded by Trustee Pfeiffer to approve the election inspectors with terms to expire December 31, 2027. The motion passed unanimously with Trustee Hallquist abstaining. **Motion carried.**

Trustee Ann Wallschlager asked how many election inspectors were needed for elections, particularly for large elections, noting the list seemed extensive. Clerk Policello confirmed it was a lot of people but explained they work half-day shifts and not everyone can work each election. She emphasized that while approved by the board, inspectors still must complete required training before they can work.

5. Discussion and consideration of the Village of Hartland Professional Police Association Annual Wage Reopener Agreement

Village Manager Bailey explained this was brought forward by two representatives from the police department union. He reminded the Board that as part of the budget, a 4% increase had been approved for the police department. He noted that police departments' wages vary, with some higher and some lower than average. Bailey explained this was a "one up year" to help get them back on pace with other communities as in past years when other departments received higher raises, Hartland's police had matched what staff received. He clarified this was an annual reopener, with their contract ending at the end of 2026, at which point they would negotiate a new 3 or 5-year contract. Bailey also noted McGillis Law Firm now represented the union, as their previous firm (Law) was dissolving some business after one founding member passed away. He emphasized this wage increase applied only to union members, not regular staff.

Chief Misko, when asked to add comments, stated he wasn't heavily involved as union members worked directly with the Village Manager. He explained they were trying to provide compensation comparable to similar departments. The Chief noted that Hartland's union had always done something different from others by having an annual wage reopener rather than solidifying wages for the entire contract term. The philosophy, he explained, was that police wanted to align with what was happening with the rest of the village and would reopen negotiations annually, remaining fairly amenable to prevailing conditions.

Trustee Pfeiffer made a motion to approve the Village of Hartland's Professional Police Association annual wage reopener agreement; the motion was seconded by Trustee Hallquist and passed unanimously. **Motion carried.**

6. Consideration of Second Reading of Bill for an Ordinance No. 11/24/2025 "An Ordinance to Amend Sec. 66-12 of the Village of Hartland Code of Ordinances Regulating Residency Restrictions for Sex Offenders"

President Pfannerstill noted this was the second reading and asked Chief Misko if he had anything to add from last time. The Chief had nothing new to add.

A motion was made by Trustee Pfeiffer and seconded by Trustee Truttschel to suspend the rules. All were in favor, **motion carried.**

Trustee Pfeiffer stated his desire to move forward with the ordinance but with a change increasing it to 1500 feet.

Trustee Pfeiffer made a motion to approve ordinance number 11/24/2025, an ordinance to amend section 66-12 of the Village of Hartland code of ordinances regulating residency restrictions for sex offenders with the change that we move it to 1500 feet. The motion was seconded by Trustee Truttschel, leading to a procedural discussion.

Trustee Hallquist asked whether their attorney had reviewed the ordinance at 1500 feet or 1250 feet, acknowledging Pfeiffer's point that the risk exists regardless. Village Manager Bailey responded that their attorneys believed they were at risk at any number. However, since that wasn't where the Board wanted to go, the attorneys considered it a business decision for the seven board members. President Pfannerstill clarified that Attorney de la Mora's opinion was that there's zero risk with zero restriction, and the higher the restriction, the higher the risk.

Trustee Wallschlagler asked Pfeiffer why he raised it from 1250 to 1500 feet. Pfeiffer explained that we wouldn't need to revisit this as soon if we get this where we want it. Looking at the map and given the loss of Zion School, even at 1500 feet, there's an awful lot of opportunity for people to move into the Village of Hartland. If Zion School is still at play, he thinks it would be a different story, but that frees up an awful lot of opportunity for people to move into the Village and thinks 1500 looks like a safe number.

President Pfannerstill then made a procedural decision to ensure proper handling of the amendment:

President Pfannerstill made a motion to table the current motion until it's been voted on that they change the footage to 1500 feet. The motion was seconded by Trustee Pfeiffer; **motion passed unanimously.**

Trustee Pfeiffer then made a motion to amend ordinance number 11/24/2025 from 1250 to 1500 feet in section c.1. The motion was seconded by Trustee Conner; **motion passed unanimously.**

Trustee Pfeiffer then brought from the table and restated the motion to approve the ordinance number 11/24/2025, an ordinance to amend section 66-12 of the Village of Hartland code of ordinances regulating residency restrictions for sex offenders with a restriction limit of 1500 feet. The motion was seconded by Trustee de Boer; **motion passed unanimously.**

7. Announcements

Chief Misko reported having the honor of serving as a panelist for Racine County Dispatch Center, which is looking to join the same radio system currently used by Waukesha and Milwaukee Counties. He explained this massive undertaking would help with interoperability in Waukesha County, particularly beneficial for mutual aid agreements like SMART. He expressed hope that other nearby counties would follow suit. The Chief also announced that Bravo Company, a community partner, would be donating rifles to the Hartland Police Department. He had met with their staff the previous week and everything looked good for the transition in the near future. Finally, Chief Misko reported that their "Shop with a Cop" event the previous weekend was very well attended and successful, describing it as a great event by everyone.

Chief Jambretz stated he had nothing new to report from the firehouse, just that they were answering calls.

DPW Director Tom Jenson announced that DPW had transitioned very rapidly from leaves to snow. He provided several reminders for residents regarding snow removal: snow should not be shoveled or plowed into streets; residents should shovel snow from around fire hydrants; garbage cans should not be placed in the street, especially during Tuesday collection when snow could cause plows to knock them over and scattering trash; residents should move parked vehicles off streets during snowfall to allow curb-to-curb plowing; and winter parking restrictions were in effect November 1st through March 31st, prohibiting parking on all village streets between 2 AM and 8 AM.

Jenson reported they were currently working on the ice rink, with side panels up and the area being shoveled to help the ground freeze. He explained the first layer of snow had insulated the ground, keeping it soft despite frigid temperatures. He hoped to have the liner in and begin filling with water by the end of the week. Jenson also noted that Hartland Lights the previous Friday and the drone show went very well, praising the collaborative effort of PD, fire, rec, library, and everyone involved.

Recreation Director Blonien announced the holiday train would arrive Wednesday at 5:30 PM, with performances starting around 5:45 PM. Trustee Hallquist added that the road would close at 3:30 PM.

Trustee Conner echoed thanks to DPW with the snow clearing for the last storm, calling it phenomenal and the best he has seen in comparison to other areas.

Trustee Wallschlager agreed with Conner's comments, adding she had posted on Facebook that morning expressing disbelief at how clean the roads were, calling it "fabulous."

Village Manager Ryan Bailey addressed Ms. Ryder's earlier public comment about the building update, explaining they couldn't discuss public comments during that portion but would address it during announcements. He reported the Village has received their appraisal and provided it to Waukesha State Bank, which had 60 days to respond. The bank had decided to get their own appraisal, with a deadline of December 19th to provide it. After that, there would be a couple weeks of good faith negotiations, with Bailey anticipating early January for resolution. He confirmed they were proceeding in the direction of eminent domain with the intent to put the building at the Hartbrook location.

Bailey also announced that at the December 22nd meeting, Keller (the company they're using) would bring forward public plans showing interior and exterior building designs. While the board had already seen the plans, this would be the public presentation. When asked if the public could view plans before then, Bailey said once received, they would be posted on the website as part of the packet.

President Pfannerstill commended not just DPW but all emergency services for their work during inclement weather, noting that police and fire don't stop for anything. He referenced the day's tragedy on I-94 with a fatality involving a snow plow, offering prayers for those involved and describing a harrowing photo of a car teetering over a concrete wall with both passenger-side wheels over the edge. He emphasized that high speeds and icy conditions don't mix, urging everyone to slow down and give space to emergency vehicles and plows. Pfannerstill complimented the Board on their handling of procedures during the meeting, explaining that under Robert's Rules, members have the right to say "point of information" or ask questions at any time, which stops everything for clarification without debate. He encouraged Board members to use these tools and commended their professional conduct. Pfannerstill provided an update on Arrowhead, explaining they had sent a letter to the Village after they expressed possible interest in annexation. The letter outlined state statutes and requirements, clarifying that Arrowhead would need to come to the Village with a petition. He noted it would be on Arrowhead's agenda the coming Wednesday.

Pfannerstill announced plans to review parking spots in the Village, suggesting the police department's involvement since they issue tickets. He hoped to address any problem areas by spring, allowing all summer for any necessary line changes. He noted some spaces seemed to encroach on driveways.

Regarding the holiday train on Wednesday, Pfannerstill encouraged monetary and food donations. He praised Hartland Lights, thanking Marlene, the BID, and everyone involved, describing walking through the event as "like walking through a Christmas card." He was pleased the drone show went off successfully and noted the strong support for local businesses.

Finally, Pfannerstill asked for prayers for Tony Arenas, son of Palmer's owners Jerry and Marie Arenas, who was battling cancer and going through chemotherapy, describing him as "really fighting and being a warrior."

8. Consideration of a motion to recess into closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Manager performance evaluation.

Trustee Pfeiffer made a motion to move into closed session; motion seconded by Trustee Conner. A roll call vote was conducted by Clerk Policello; all were in favor; **motion passed unanimously.**

9. Reconvene in open session, to take any action if necessary, with respect to the preceding closed session

Trustee Pfeiffer made a motion to return to open session; seconded by Trustee Hallquist; **motion passed unanimously.** The Board reconvened in open session at 8:26 pm.

Based on the closed session and performance review of the Village Manager, Trustee Conner made a motion to give a 2% increase in wages, which would be \$3,074, as well as a 2% bonus, which equated to \$3,074, effective 1/10/2026. The motion was seconded by Trustee Pfeiffer; **motion passed unanimously.**

10. Adjournment

Trustee Pfeiffer made a motion to adjourn the meeting; seconded by Trustee de Boer; **motion passed unanimously.** The meeting adjourned at 8:28 pm.

Respectfully submitted,
Santee Policello
Village Clerk

To: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: December 17, 2025

RE: Voucher List

Attached is the voucher list for the
December 22, 2025 Village Board Meeting

December 22, 2025 Checks: \$ 104,031.30

Total Amount of all Checks: \$ 104,031.30

VILLAGE OF HARTLAND
VOUCHER LIST - DECEMBER 22, 2025

Account Descr	Search Name	Comments	Amount
G 101-31680 ICE RINK	GRAINGER	THERMOSTAT/ HEATER	\$864.54
G 101-31680 ICE RINK	GRAINGER	KNOB	\$4.20
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DUES	\$630.00
G 101-21515 SALES TAXES PAYABLE	KRITNER, MICHELLE	REFUND FOR PICKLEBALL (TAX)	\$2.86
R 101-46760 RECREATION - OTHER	KRITNER, MICHELLE	REFUND FOR PICKLEBALL	\$57.14
			\$1,558.74
AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN CYLINDERS	\$318.99
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN CYLINDERS	\$150.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$66.72
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$118.98
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BOUND TREE MEDICAL	VARIOUS MEDICAL SUPPLIES	\$46.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$80.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$158.45
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$980.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	TELEFLEX	STABILIZER	\$50.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
			\$2,520.39
AMBULANCE			
CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	AXON ENTERPRISE INC	18 TASER 10	\$17,547.84
E 402-59900-830 FIRE/AMBULANCE EXPENSE	MACQUEEN	GEAR EXTRACTOR	\$6,625.00
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	AW LAPTOP	\$1,299.00
			\$25,471.84
CORPORATE RESERVE EXPENSES			
ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	AVALON GRAPHICS LLC	HARTLAND LIGHTS BANNER	\$110.00
E 804-56700-715 STREETScape PROGRAM	CHRISTIAN POST, LAURY	SEASONAL GRANT	\$206.85
E 804-56700-724 WEB SITE HOSTING & MAINT	CYBERLYNK	WEBSITE HOSTING	\$39.98
E 804-56700-719 EVENTS	EXECU PRINT	HARTLAND LIGHT BANNER DATES	\$102.00
E 804-56700-738 MEMBERSHIPS	HARTLAND CHAMBER COMMERCE	CHAMBER DUES	\$175.00
E 804-56700-715 STREETScape PROGRAM	MARTIN, MOIRA	BID SEASONAL GRANT	\$85.78
E 804-56700-715 STREETScape PROGRAM	PATIO PETALS	FALL PLANTERS	\$590.00
E 804-56700-715 STREETScape PROGRAM	PATIO PETALS	WINTER PLANTERS	\$550.00
E 804-56700-715 STREETScape PROGRAM	SCHUTTE, KRISTINE	BID SEASONAL GRANT	\$24.72
E 804-56700-715 STREETScape PROGRAM	TRIBUTE COMPANIES, THE	BID SEASONAL GRANT	\$65.62

Account Descr	Search Name	Comments	Amount
E 804-56700-715 STREETScape PROGRAM	VILLAGE GRAPHICS	BID SEASONAL GRANT	\$41.98
E 804-56700-742 SUBSCRIPTIONS	WI DEPT OF REVENUE	BUSINESS TAX RENEWAL	\$10.00
ECONOMIC DEVELOPMENT			\$2,001.93
ENVIRONMENTAL SERVICES			
E 101-53635-480 ECOS PLANNING	KM TREE SERVICE LLC	FORESTRY MOWING	\$4,387.50
ENVIRONMENTAL SERVICES			\$4,387.50
FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$94.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$56.66
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$359.36
FINANCIAL ADMINISTRATION			\$510.27
FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	PVC PIPE/ FUEL FILTER	\$26.89
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	HAIGES MACHINERY, INC.	WATER REPAIR	\$270.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	PAPER PRODUCTS	\$126.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$980.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	THINLINE PSYCHOLOGICAL SERVICES	NEW HIRE EVAL	\$275.00
FIRE PROTECTION			\$1,953.39
GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	CH COAKLEY	DOCUMENT IMAGING	\$795.59
E 101-51400-210 LEGAL SERVICES	LAW OFFICE OF KIMBERLY KERSHEK	LEGAL SERVICES	\$1,200.00
E 101-51400-395 COMMUNITY RELATIONS	LINCOLN CONTRACTORS	LIGHT TOWERS FOR HOLIDAY TRAIN	\$719.40
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$337.50
E 101-51400-395 COMMUNITY RELATIONS	PORT-A-JOHN	RESTROOMS FOR HOLIDAY TRAIN	\$625.00
E 101-51400-395 COMMUNITY RELATIONS	SENDIKS HARTLAND LLC	WATER	\$46.90
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	VITALSHRED	SHREDDING SERVICES	\$62.45
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$11,587.80
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$4,088.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	CUP FILING FEE	\$30.00
GENERAL ADMINISTRATION			\$19,492.64
LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	WINDSHIELD WASHER FLUID	\$31.27
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#3 CENTER TIRE CAP	\$142.61
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#1 OIL CHANGE	\$80.39
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	NOVEMBER SERVICE	\$160.64
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$262.50

Account Descr	Search Name	Comments	Amount
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LAB DRAWS	\$39.39
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	UNIFORM ALLOWANCE	\$397.97
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.08
LAW ENFORCEMENT			<u>\$1,115.85</u>
LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	TRIM FOR LIBRARY	\$112.02
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$75.00
E 101-55110-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	ICE MELT	\$311.64
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	VARIOUS PLAYAWAYS	\$74.99
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$47.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$47.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES STAFF	\$238.63
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES FLOOR	\$139.15
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ROBBINS, DEAN	1/27/26 LIBRARY PROGRAM	\$200.00
LIBRARY			<u>\$1,245.43</u>
LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	DEMCO INC	MEDIA TABLE	\$2,236.67
E 205-59100-305 EXPENSES-OTHER	DEMCO INC	CHAIR WITH ARMS	\$1,839.67
E 205-59100-305 EXPENSES-OTHER	DEMCO INC	NESTING CHAIR	\$1,619.80
LIBRARY SPEC EXPENSE			<u>\$5,696.14</u>
MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	ICE MELT	\$311.64
MUNICIPAL BUILDING			<u>\$311.64</u>
PUBLIC WORKS			
E 101-53000-420 STORM SEWER	CONLEY MEDIA LLC	ROAD MAINTENANCE	\$140.74
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDFD FUEL	\$820.41
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$804.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$1,511.67
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD FUEL	\$1,711.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD FUEL	\$115.56
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$995.72
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ENGINEERED SECURITY SOLUTIONS	MONTHLY SERVICE STATION MONITORING	\$441.00
E 101-53000-345 STAFF EDUCATION/TRAINING	FOX BROS PIGGLY WIGGLY	VARIOUS KRINGLE FOR CPR TRAINING	\$37.45
E 101-53000-235 STREET SWEEPING	GFL ENVIRONMENTAL	STREET SWEEPINGS	\$1,295.23
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$164.96
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$200.33
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	JM MOTORSPORTS	FORESTY MOWING	\$675.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KAESTNER AUTO ELECTRIC CO	DOLLY/ SNOW SHOVELS	\$116.97
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KAESTNER AUTO ELECTRIC CO	DOLLY	\$199.00

Account Descr	Search Name	Comments	Amount
E 101-53000-430 SNOW & ICE REMOVAL	KEN WEBER TRUCK SERVICE	TOW #39 TO TRUCK COUNTRY	\$750.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	VARIOUS HARDWARE	\$771.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	KRIETE GROUP	BEARING CARRIER	\$92.43
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	SHOP BOARDS	\$22.66
E 101-53000-430 SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SALTING/ SNOW REMOVAL	\$1,125.00
E 101-53000-430 SNOW & ICE REMOVAL	MS LANDSCAPING LLC	SALTING/ SNOW REMOVAL	\$1,225.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	DEF	\$155.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	VARIOUS FILTERS	\$321.33
E 101-53000-430 SNOW & ICE REMOVAL	PRICE ENGINEERING	HYDROLIC HOSE	\$151.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	SUPPLYZONE	TRUCK CLEANING PRODUCTS	\$319.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	REAR DIFFERENTIAL REPAIR	\$11,532.06
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	DEF	\$90.80
PUBLIC WORKS			\$25,789.05
RECREATION PROGRAMS/EVENTS			
E 101-55300-312 SPLASHPAD EXPENSES	COMMERCIAL RECREATION SPECIALI	SOLENOID FOR SPLASH PAD	\$1,340.60
E 101-55300-312 SPLASHPAD EXPENSES	COMMERCIAL RECREATION SPECIALI	SOLENOID FOR SPLASH PAD	\$747.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FLOWER GARDEN	DEC FLOWER DESIGN CLASSES	\$240.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$0.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SANCHEZ, TERRIE	LINE DANCING JULY REISSUE	\$48.00
RECREATION PROGRAMS/EVENTS			\$2,375.60
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIGGERS HOTLINE INC	DIGGERS HOTLINE LOCATES	\$207.67
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$14.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	CLOUD BACKUP	\$56.67
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$187.50
SEWER SERVICE			\$466.34
WATER UTILITY			
E 620-53700-651 MAINTENANCE OF MAINS	BIEBELS TRUE VALUE	QUICK LINK	\$14.38
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	CAULK	\$17.98
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PINE-SOL	\$53.89
E 620-53700-923 OUTSIDE SERVICES	DIGGERS HOTLINE INC	DIGGERS HOTLINE LOCATES	\$207.68
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	FSA FEES	\$36.25
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	KIMBALL MIDWEST	VARIOUS HARDWARE	\$497.57
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	KIMBALL MIDWEST	VARIOUS HARDWARE	\$497.57
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	WELLHOUSE CHEMICALS	\$7,155.26
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$87.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$116.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$61.80
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WATER SAMPLE TESTING	\$145.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES	\$187.50

Account Descr	Search Name	Comments	Amount
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	CLOUD BACKUP	<u>\$56.67</u>
WATER UTILITY			<u>\$9,134.55</u>
			<u>\$104,031.30</u>



July 1, June 30,
2025-2027

APPLICATION FOR:

REGULAR OPERATOR LICENSE

To serve fermented malt beverages and intoxicating liquors
License expires June 30, 2026

NEW APPLICANT (\$50) RENEWAL APPLICANT (\$40)
(Not applicable after 8/31/25)

Regular Operator License Only \$50.00

Renewal: \$40.00

Total Amount: 50.00

Date Paid: 12-4-25

Receipt No.: 267434

PRINT the answers to the following questions fully and completely:

Name DAYNA M STREBE
(First, Middle, Last)

Date of Birth: 02-08-76 Driver's License No. and State: [REDACTED]

Address: N49W35498 WISCONSIN AVE

City, State, Zip: OCONOMOWOC WI 53066

Home Phone Number: 262-490-2588 Citizen of United States? Yes No

How long have you lived at this address? 3 YRS

List all previous residences for the past 10 years: (City and State Only) 922 STATE ST OCONOMOWOC
GOLDEN LAKE/SUMMIT / 100th ST OCONOMOWOC
GREENFIELD

Name of establishment where you will be serving/selling Malt Beverages and/or Intoxicating Liquors?
THE INN / HARTLAND

CHECK ONE:

- I have held an operators, premises or managers license within the past two years (if in another Municipality other than the Village of Hartland, proof required)
- I have completed the "Responsible Beverage Server's Training Course" at WCTC or an On-Line Responsible Beverage Server's Training Course that is approved by the Wisconsin Department of Revenue. Certificate is required.
- I have enrolled in the "Responsible Beverage Server's Training Course" (Classes are held at Waukesha County Technical College). Copy of enrollment receipt is required.

HAVE YOU EVER BEEN CONVICTED OF ANY ALCOHOL BEVERAGE RELATED OFFENSES, INCLUDING ANY OF THE FOLLOWING, AS A JUVENILE OR AN ADULT?

Please Circle One Answer

1. Illegal purchase, sale or providing of intoxicating liquor or beer? YES NO
2. Violation of closing hours at a licensed premise? YES NO
3. Any other violation of laws pertaining to alcoholic beverages? YES NO
4. Disorderly conduct or criminal damage to property that occurred at a licensed establishment? YES NO
5. Obstruction of a police officer while on a licensed premise for the sale of alcoholic beverages? YES NO
6. Operating a motor vehicle while under the influence of alcohol or controlled substance or with a prohibited alcohol concentration (Wis. Stat. 346.63)? YES NO
7. Operating a motor vehicle while under age 21 with a blood alcohol of more than .0% but not more than .1% (Wis. Stat. 346.63(2)(m))? YES NO
8. Having alcohol beverages in your possession in a motor vehicle as a driver or a passenger (Wis. Stat. 346.935)? YES NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

DO YOU HAVE ANY CRIMINAL OR ORDINANCE CHARGES PRESENTLY PENDING AGAINST YOU? YES NO

DO YOU PRESENTLY HAVE ANY OVERDUE OR OUTSTANDING FORFEITURES RESULTING FROM A VIOLATION OF AN ORDINANCE OF ANY COUNTY, CITY, VILLAGE, OR TOWN? YES NO

If you have answered yes to any of the above questions, list the date, nature of offense and the location of the offense (City, County and State)

<u>Date</u>	<u>Nature of Offense</u>	<u>Location: City, County and State</u>
09/2016	DUI	WAUKESHA WI
2007-10-31 of 2008	"	JEFFERSON
1997	"	WAUKESHA

Please list additional convictions or other pertinent information below:

Approval by Municipal Authority

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory, and I have no objection.

Approved on 12/09/25 by [Signature] Title Police Chief
 (Date) (Signature of Proper Local Official)

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2), and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be from the date of its issuance to June 30, 2026, unless the license is revoked for cause by the Village Board prior to that date.

STATE OF WISCONSIN

§

WAUKESHA COUNTY

DAYNA M STREBE

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for an Operator's License; and that all the statements made by the applicant are true.

Dayna M Strebe

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

NOTICE:

TO ALL APPLICANTS FOR AN OPERATOR'S LICENSE:

If you have had a conviction for any alcohol related offense within the past 12 months, you should know that the Village Board policy has been to deny the application for an Operator's License until at least a 12-month period of time has elapsed since the conviction date of the offense.



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEES ARE REQUESTED 60 DAYS PRIOR TO YOUR EVENT. EVENTS WITHIN 60 DAYS ARE SUBJECT TO DENIAL BY VILLAGE STAFF OR THE VILLAGE BOARD.

ORGANIZATION INFORMATION			
Name of Organization Ice Age Trail Alliance			
Street Address 2110 Main Street	City Cross Plains	State WI	Zip 53528
Phone Number 608-798-4453	Are you a 501(c)3 Organization?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Event Contact Person (First & Last Name) Steve Pence			
Address 2110 Main Street	City Cross Plains	State WI	Zip 53528
Email steve@iceagetrail.org	Phone Number 608-798-4453	Day of Event Phone Number 262-305-9643	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Hartland Marsh Habitat Improvement	Date(s) of Event 1/30/26 - 1/31/26
Event Start Time 8AM	Event End Time 4PM
Location of the Event* Cottonwood Wayside	
Will your event take place in a Village of Hartland Park?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION

Generally describe your event and its purpose

Ice Age Trail Alliance staff and volunteers will clear and burn invasive species from the Hartland Marsh using hand and power tools. We will prepare and serve lunch out of the pavilion. We will be using generators and camp stoves to prepare and serve meals. We would also like to place one portable toilet on site.

Estimated Number of Participants
75Spectators
0Vendors
0Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.* Yes No

Will you be selling/serving food?

 Yes NoWill you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.* Yes No

If yes, how many food trucks will be at the event?

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.* Yes NoDoes the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.* Yes No

Does the event involve amplified music?

 Yes No

If yes, will the amplified music be a:

 Band DJ

Hours of amplified music:

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested?

 Yes No

Hours of street closure:

Diagram for Street Closure Provided?

 Yes No

Will you need barricades provided by the Village for your event?

 Yes No

How many barricades needed for your event?

"Road Closed" signs requested?

 Yes No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.*

 Yes No

Will you be providing portable restrooms and wash stations?

 Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?
 1 restroom in the parking lot "bump out". Waste will be disposed of by the restroom service provider.

Will you provide parking for participants?

Yes No

If yes, where will parking be available?

The wayside parking lot, and the large parking lot next door as arranged with the local business.

Will you provide a dumpster/clean-up services?

Yes No

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?

Yes No

Will you have an emergency plan in the event of severe weather?

Yes No

Will the event require first aid and/or emergency responders?

Yes No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Yes No

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.



 Signature of Applicant

12/17/2025

 Date

For staff use only

Park/Rec. Board approval, if necessary, on:

Village Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Clerk				
Fire				
Police				
Public Works				
Rec				

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES
_____ Park Facility Fees	_____ Temp. Bartender's	_____
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval

Date



VILLAGE OF HARTLAND

210 Cottonwood Avenue | Hartland, WI 53029 | 262-367-2714

PARK FACILITY RESERVATION APPLICATION

Organization name (if applicable): Ice Age Trail Alliance

Tax Exempt: No Yes - attach WI Sales & Use Tax Exemption Certificate, form S-211

Point of contact name: Steve Pence

Phone number: 608-798-4453 Email: steve@iceagetrail.org

Address: 2110 Main Street

Additional contact: Riley Dupee

Phone number: 608-617-2326 Email: riley@iceagetrail.org

I verify the information provided and agree to the Park Board's policy and Village Ordinances regarding park usage.

Signature _____

Date _____

RENTAL INFORMATION

Reservation date: 1/30/26 - 1/31/26 Event type: Hartland Marsh Habitat Improvement

Arrival time (including set up): 8AM Departure time (including clean up): 4PM

Attendance: _____ Electricity: Yes No

RENTAL FEES

Checks (payable to the Village of Hartland), cash, and credit card are accepted. All fees must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Centennial Park
- Cottonwood Wayside
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field is reserved)
- Other structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) **\$100 Deposit Required**
- Open Space Reserved (describe area below)

Rental Fee (based on attendance)

Attendees	Resident	Non-Resident
<input type="checkbox"/> 0 - 50	\$85.00	\$140.00
<input checked="" type="checkbox"/> 51 - 100	\$100.00	\$155.00
<input type="checkbox"/> 101+	\$150.00	\$205.00

Refundable Deposit (based on attendance)

Attendees	Deposit Amount
<input checked="" type="checkbox"/> 0 - 100	No deposit required
<input type="checkbox"/> 101 - 200	\$200.00
<input type="checkbox"/> 201+	\$300.00

Rental Fee _____

Tax (5%) on rental fee _____

Deposit _____

Structure Deposit _____

Total Due _____

Date/time rec'vd: _____ Total: _____

Date entered: _____ Permit Number: _____

Park Food Vendor fees:

***Carts -**

- a. Resident or Hartland business \$75 per day, \$300 per year.
- b. Non-Resident or Non-Hartland business \$100 per day, \$1000 per year.

***Trucks/Trailers -**

- a. Resident or Hartland business: \$75 per day, \$500 per year.
- b. Non-Resident or Non-Hartland business \$100 per day, \$1000 per year.
- c. In conjunction with a special event, \$75 per day.

Payment Method (check all that apply)

Check - Payable to: Village of Hartland – If for any reason a check is returned as “insufficient funds” a service fee of \$25 is charged. Full payment plus service fee must be paid in full to become registered.

Cash

Credit Card – A convenience fee of 3% will be added to your payment for credit and debit card payments +\$.50 if under \$100.

Required Information for Credit Card Transactions (write legibly)

Check one:

Visa

Master Card

Discover

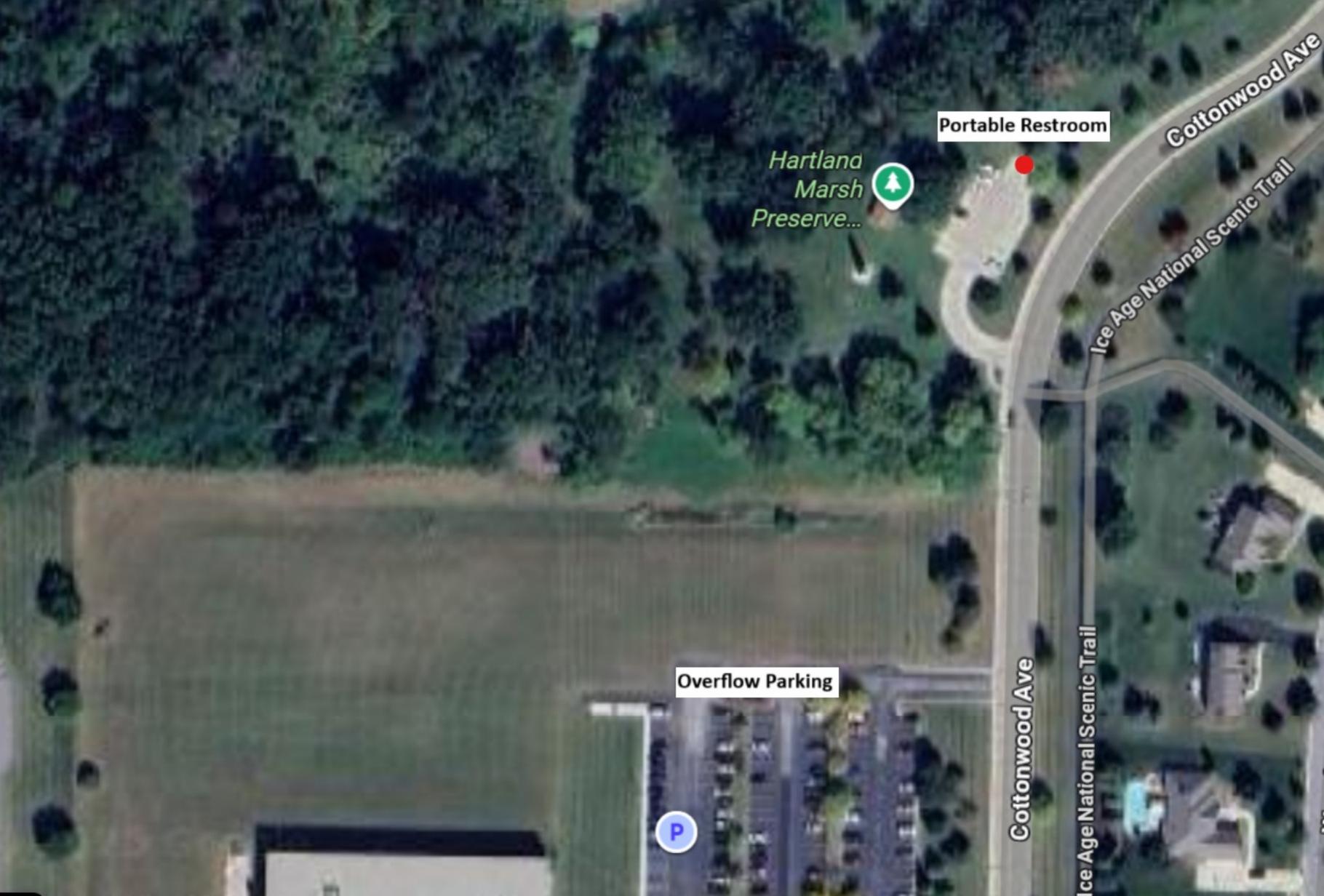
American Express

Total Amount \$ _____ Card # _____ Expiration Date _____

Entire name as it appears on the credit card (please print legibly) _____

Signature (required)  _____

This portion of the form will be destroyed after transaction is complete.



Portable Restroom

Hartland
Marsh
Preserve...

Cottonwood Ave

Ice Age National Scenic Trail

Overflow Parking

Cottonwood Ave

Ice Age National Scenic Trail

P

Paul Farrow
County Executive

Gail Goodchild
Director of Emergency Preparedness

Waukesha County
Department of Emergency Preparedness
Waukesha County Communications

JOINT POWERS AGREEMENT
COUNTY 9-1-1 EMERGENCY SYSTEM

WHEREAS, Waukesha County and the municipalities located within the boundaries of Waukesha County have implemented an Emergency 9-1-1 System for the purposes of providing emergency services to residents and visitors of these municipalities, including the fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Section 256.35(9), Wis. Stats, "Joint Powers Agreement," requires that in implementing a 911 system as has been done in Waukesha County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Waukesha County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements and conditions contained herein, it is hereby jointly agreed between Waukesha County and the Village of Hartland, as follows:

1. That effective January 1, 2026 this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2026.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Waukesha County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Section 256.35(9)(c), Wis. Stats.

Waukesha County
Department of Emergency Preparedness

Gail Goodchild 12/05/2025
Date

Village of Hartland
BY: _____
Jeffrey Pfannerstill, President Date

BY: _____
Santee Policello, Village Clerk Date

SHEET INDEX

- C1.0 CONCEPTUAL SITE PLAN
- A1.0 FLOOR PLAN
- A2.0 ELEVATIONS

BUILDING & FIRE AREA SQUARE FOOTAGES

FLOOR AREAS	EXISTING	NEW	SUB-TOTAL
SECOND FLOOR	----- S.F.	----- S.F.	----- S.F.
FIRST FLOOR	----- S.F.	----- S.F.	----- S.F.
CANOPIES (COLUMN SUPPORTED)	----- S.F.	----- S.F.	----- S.F.
BASEMENT	----- S.F.	----- S.F.	----- S.F.
BUILDING AREA SUB-TOTALS	----- S.F.	----- S.F.	----- S.F.
MEZZANINES	----- S.F.	----- S.F.	----- S.F.
FIRE AREA TOTALS	----- S.F.	----- S.F.	----- S.F.
REMODEL AREA TOTALS	----- S.F.	----- S.F.	----- S.F.

BUILDING CODE ANALYSIS

APPLICABLE CODES
 2021 International Building Code (w/ WI Amendments)
 ASHRAE Standard 90.1-2019
 2021 IEBC (Level # Alteration)

OCCUPANCY
 Accessory Use
 Incidental Use
 High-Piled Combustible Storage
 Hazardous Materials
 Multiple Control Areas

HEIGHT & AREA
 Building Height: --"
 Number of Stories: --
 Total Building Area: --- S.F.
 Total Fire Area: --- S.F.
 Mixed/Separated Occupancies
 Unlimited Area Building

CONSTRUCTION TYPE
 Construction Classification
 Fire Separation Distance

FIRE PROTECTION SYSTEMS
 Assumed Sprinkler Type
 Fire Alarm System

MEANS OF EGRESS
 Occupant Load --
 Panic Hardware YES/NO

STRUCTURAL DESIGN
 Risk Category
 Design Loads
 Roof Live Load
 Walk-on IMP Ceiling Live Load
 Steel Framing
 Collateral Load
 Wood Truss
 Top Chord Dead Load
 Bottom Chord Load
 Mezzanine/Second Floor/Basement Live Load
 Point Load (Partition)
 Snow Load Criteria
 Ground Snow Load (Pg)
 Exposure Factor (Ce)
 Thermal Factor (Ct)
 Wind Loads
 Wind Load
 Surface Roughness
 Exposure Category
 Earthquake Load Criteria
 Soil Site Class
 Ss
 S1

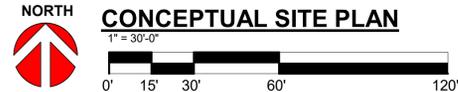
PLUMBING SYSTEMS
 Mens WC Required
 Womens WC Required
 Drinking Fountain Required
 Other Source
 Ambulatory Stall Required

MECHANICAL SYSTEMS
 NO SINGLE PIECE OF EQUIPMENT OVER 400,000 BTU
 NO BOILERS OVER 15 PSI AND 10 HORSEPOWER

SITE INFORMATION

SITE CONTENT
 Building Size
 Hard Surface
 Green Space
 Parcel Size (Approx.)
 Parking Provided
 Area of Disturbance

ZONING
 Property Zoning
 Setbacks
 Hard Surface Setback
 Coverage Limit
 Greenspace Requirement
 Parking Required
 Refuse Enclosure
 RTU SCREENING



THE LOT DIMENSIONS AND BEARINGS SHOWN ON THIS PLAN ARE INTERPRETED VALUES. BACKGROUND INFORMATION TAKEN FROM LOCAL GIS DATA, AERIAL IMAGERY AND/OR CLIENT PROVIDED INFORMATION, EASEMENTS, STREAMS AND ROADS ARE APPROXIMATE IN NATURE. FOLLOW UP INVESTIGATION WITH STATE AND LOCAL AUTHORITIES AND/OR WITH CERTIFIED SURVEY MAP DATA WHEN AVAILABLE IS REQUIRED.



Keller
 PLANNERS | ARCHITECTS | BUILDERS

FOX CITIES
 N216 State Road 55
 P.O. Box 620
 Kaukauna, WI 54130
 PHONE (920) 766-2795 /
 1-800-236-2534
 FAX (920) 766-5004

MADISON
 711 Lake Dr.
 Sun Prairie, WI 53590
 PHONE (608) 318-2336
 FAX (608) 318-2337

MILWAUKEE
 W204 N11509
 Coldwater Rd
 Germantown, WI 53022
 PHONE (262) 250-9710
 1-800-236-2534
 FAX (262) 250-9740

WAUSAU
 5605 Libe Ave
 Wausau, WI 54401
 PHONE (715) 849-3141
 FAX (715) 849-3181

www.kellerbuilds.com

PROPOSED FOR:
VILLAGE OF HARTLAND
 550 HARTBROOK DRIVE
 HARTLAND,
 WISCONSIN 53029

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REVISIONS

1		
2		
3		
4		
5		
6		

PROJECT MANAGER:
 D. FLANIGAN

DESIGNER:
 G. STRAUB

INTERIOR DESIGNER:

DRAWN BY:
 KRW

EXPEDITOR:

SUPERVISOR:

PRELIMINARY NO:
 P25047

CONTRACT NO:

DATE:

SHEET:
C1.0

PROPOSED FOR:
VILLAGE OF HARTLAND
 HARTLAND,
 WISCONSIN

PRELIMINARY - NOT FOR CONSTRUCTION



Keller
PLANNERS | ARCHITECTS | BUILDERS

FOX CITIES
N216 State Road 55
P.O. Box 620
Kaukauna, WI 54130
PHONE (920) 766-2795 /
1-800-236-2534
FAX (920) 766-5004

MADISON
711 Lohr Dr.
Sun Prairie, WI 53590
PHONE (608) 318-2336
FAX (608) 318-2337

MILWAUKEE
W204 N11509
Caldwells Rd
Germantown, WI 53022
PHONE (262) 250-9710
FAX (262) 250-9740

WAUSAU
5605 Libac Ave
Wausau, WI 54401
PHONE (715) 849-3141
FAX (715) 849-3181

www.kellerbuilds.com

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VILLAGE OF HARTLAND
550 HARTBROOK DRIVE
HARTLAND,
WISCONSIN 53029

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G. STRAUB

INTERIOR DESIGNER:

DRAWN BY:
KRW

EXPEDITOR:

SUPERVISOR:

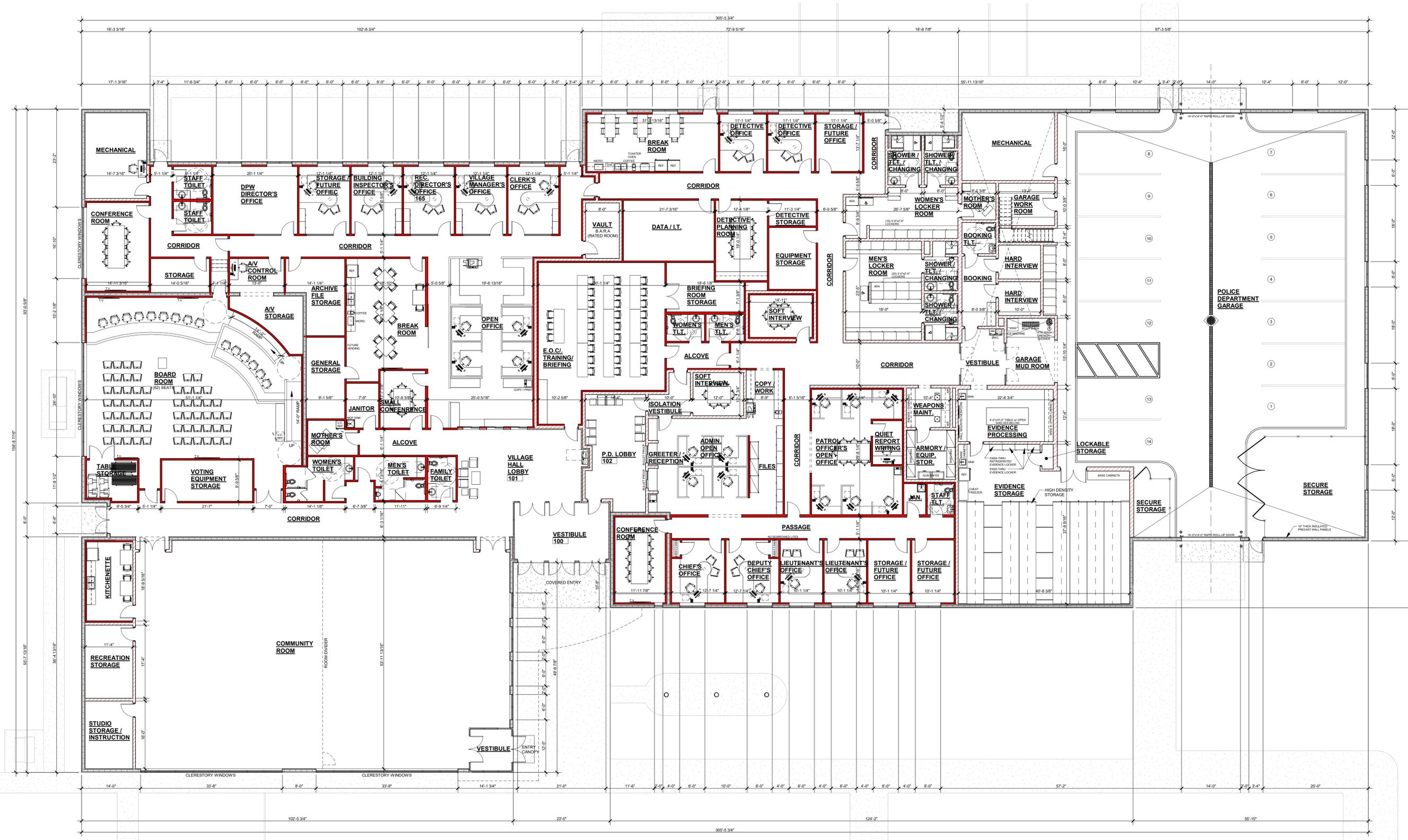
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WALL KEY

	NEW WALL/FURRING
	NEW MASONRY/VENER WALL
	NEW COOLER/FREEZER WALLS
	NEW FOUNDATION WALL
	NEW IMP WALL
	NEW PRECAST WALL
	EXISTING MASONRY WALL
	TYPICAL EXISTING WALL
	DEMO MASONRY WALL
	DEMO WALLS
	FIRE WALL OR FIRE BARRIER



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 Colterdale Rd
 Germantown, WI 53022
 PHONE (262) 250-9710
 1-800-236-2534
 FAX (262) 250-9740

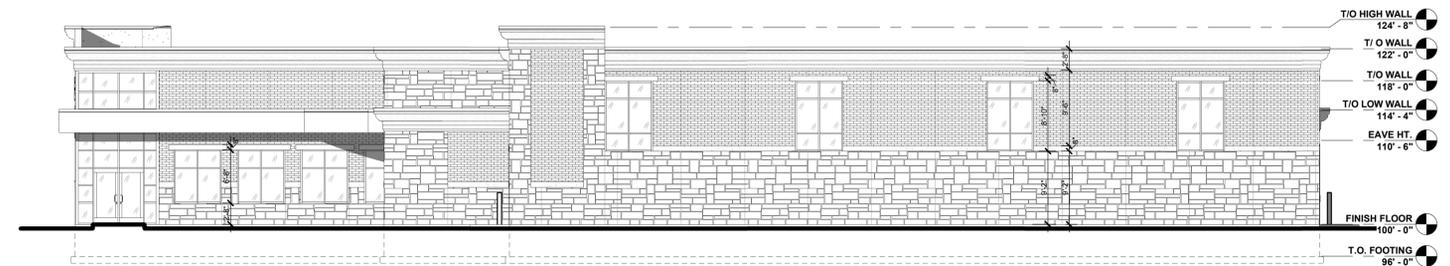
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 PHONE (608) 318-2336
 FAX (608) 318-2337

WAUSAU
 5605 Liba Ave
 Wausau, WI 54401
 PHONE (715) 849-3141
 FAX (715) 849-3181

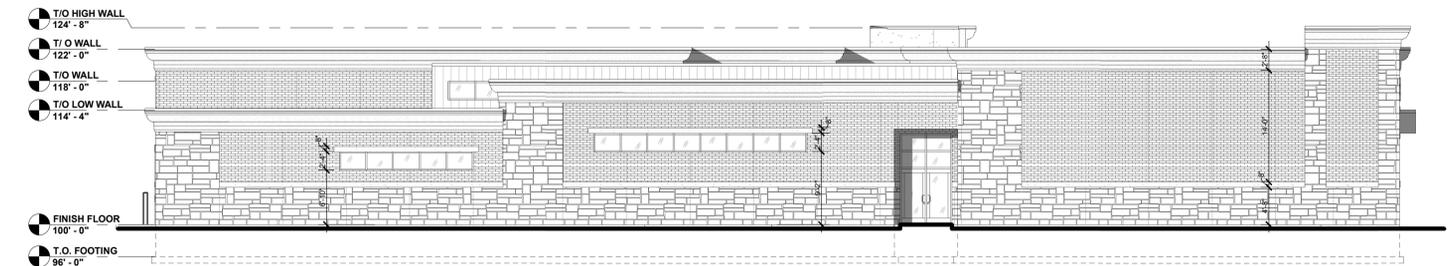
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NORTH ELEVATION
3/32" = 1'-0"



EAST ELEVATION
3/32" = 1'-0"



WEST ELEVATION
3/32" = 1'-0"



SOUTH ELEVATION
3/32" = 1'-0"

PROPOSED FOR:
VILLAGE OF HARTLAND
 550 HARTBROOK DRIVE
 HARTLAND,
 WISCONSIN 53029

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6		

PROJECT MANAGER:
D. FLANIGAN

DESIGNER:
G. STRAUB

INTERIOR DESIGNER:

DRAWN BY:
KRW

EXPEDITOR:

SUPERVISOR:

PRELIMINARY NO:
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DOOR & WINDOW VALUES

WINDOWS:	U VALUE	0.-
	SHGC	0.-
	VT	0.-
DOORS:	U VALUE	0.38
(SWINGING)		
O.H. DOORS:	U VALUE	0.11
(NON-SWINGING)		
DOORS:	U VALUE	0.-
(>50% GLAZING)	SHGC	0.-
	VT	0.-

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VILLAGE OF HARTLAND

HARTLAND,

WISCONSIN



VILLAGE OF HARTLAND

HARTLAND,

WISCONSIN

SHEET INDEX

- C1.0 CONCEPTUAL SITE PLAN
- A1.0 FLOOR PLAN
- A2.0 ELEVATIONS

BUILDING & FIRE AREA SQUARE FOOTAGES

FLOOR AREAS	PROPOSED
SECOND FLOOR	N/A
FIRST FLOOR	19,961 S.F.
CANOPIES (COLUMN SUPPORTED)	N/A
BASEMENT	N/A
BUILDING AREA SUB-TOTALS	19,961 S.F.
MEZZANINES (INCLUDE TRAINING TOWER)	1,798 S.F.
FIRE AREA TOTALS	21,759 S.F.

BUILDING CODE ANALYSIS

APPLICABLE CODES
 2021 International Building Code (w/ WI Amendments)
 ASHRAE Standard 90.1-2019 or 2021 IECC
 2021 IEBC (Level # Alteration)

OCCUPANCY

Accessory Use
 Incidental Use
 High-Piled Combustible Storage YES/NO
 Hazardous Materials YES/NO
 Multiple Control Areas YES/NO

HEIGHT & AREA

Building Height: --" Maximum Allowed: --"
 Number of Stories: -- Maximum Allowed: --
 Total Building Area: -- S.F. Maximum Allowed: -- S.F.
 Total Fire Area: -- S.F. Maximum Allowed: -- S.F.
 Mixed/Separated Occupancies
 Unlimited Area Building YES/NO

CONSTRUCTION TYPE

Construction Classification -B
 Fire Separation Distance --"

FIRE PROTECTION SYSTEMS

Assumed Sprinkler Type
 Fire Alarm System YES/NO

MEANS OF EGRESS

Occupant Load --
 Panic Hardware YES/NO

STRUCTURAL DESIGN

Risk Category
 Design Loads
 Roof Live Load -- psf
 Walk-on IMP Ceiling Live Load -- psf
 Steel Framing
 Collateral Load -- psf
 Wood Truss
 Top Chord Dead Load -- psf
 Bottom Chord Load -- psf
 Mezzanine/Second Floor/Basement Live Load -- psf
 Point Load (Partition) -- psf
 Snow Load Criteria
 Ground Snow Load (Pg) -- psf
 Exposure Factor (Ce)
 Thermal Factor (Ct)
 Wind Loads
 Wind Load -- MPH
 Surface Roughness
 Exposure Category
 Earthquake Load Criteria
 Soil Site Class --
 Ss --
 S1 --

PLUMBING SYSTEMS

Mens WC Required #
 Womens WC Required #
 Drinking Fountain Required #
 Other Source YES/NO
 Ambulatory Stall Required YES/NO

MECHANICAL SYSTEMS

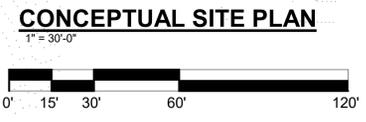
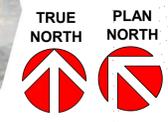
NO SINGLE PIECE OF EQUIPMENT OVER 400,000 BTU
 NO BOILERS OVER 15 PSI AND 10 HORSEPOWER

SITE INFORMATION

SITE CONTENT
 Building Size -- S.F. -- %
 Hard Surface -- S.F. -- %
 Green Space -- S.F. -- %
 Parcel Size (Approx.) -- S.F. -- Acres
 Parking Provided -- Stalls
 Area of Disturbance -- S.F.

ZONING

Property Zoning
 Setbacks FY -- SY -- RY --
 Hard Surface Setback --"
 Coverage Limit -- %
 Greenspace Requirement -- %
 Parking Required -- Stalls
 Refuse Enclosure YES/NO
 RTU SCREENING YES/NO



CONCEPTUAL SITE PLAN
 1" = 30'-0"

THE LOT DIMENSIONS AND BEARINGS SHOWN ON THIS PLAN ARE INTERPRETED VALUES. BACKGROUND INFORMATION TAKEN FROM LOCAL GIS DATE, AERIAL IMAGERY AND/OR CLIENT PROVIDED INFORMATION, EASEMENTS, STREAMS AND ROADS ARE APPROXIMATE IN NATURE. FOLLOW UP INVESTIGATION WITH STATE AND LOCAL AUTHORITIES AND/OR WITH CERTIFIED SURVEY MAP DATA WHEN AVAILABLE IS REQUIRED.

PROPOSED FIRE & EMS FOR:

VILLAGE OF HARTLAND

HARTLAND,

WISCONSIN



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 P.O. Box 620
 Kaukauna, WI 54130
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 711 Loh Dr.
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MILWAUKEE
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 Coldendale Rd
 Germantown, WI 53022
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INTERIOR DESIGNER:

DRAWN BY:
 TDP

EXPEDITOR:

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MILWAUKEE
W204 N11509
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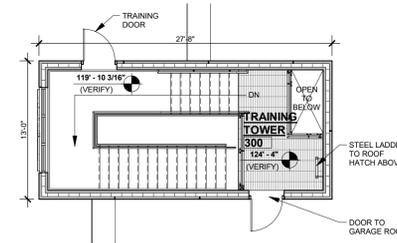
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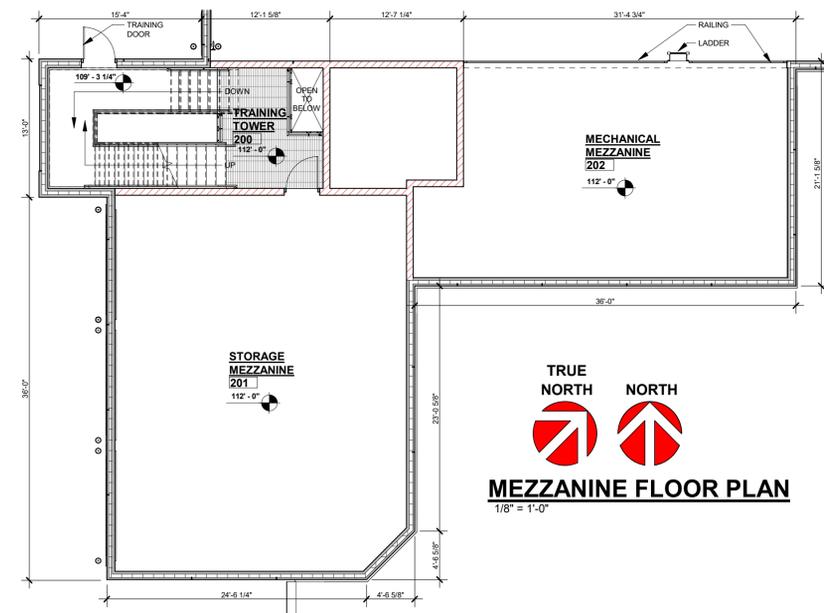
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ROOF LEVEL FLOOR PLAN
1/8" = 1'-0"

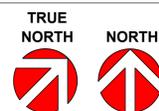


MEZZANINE FLOOR PLAN
1/8" = 1'-0"

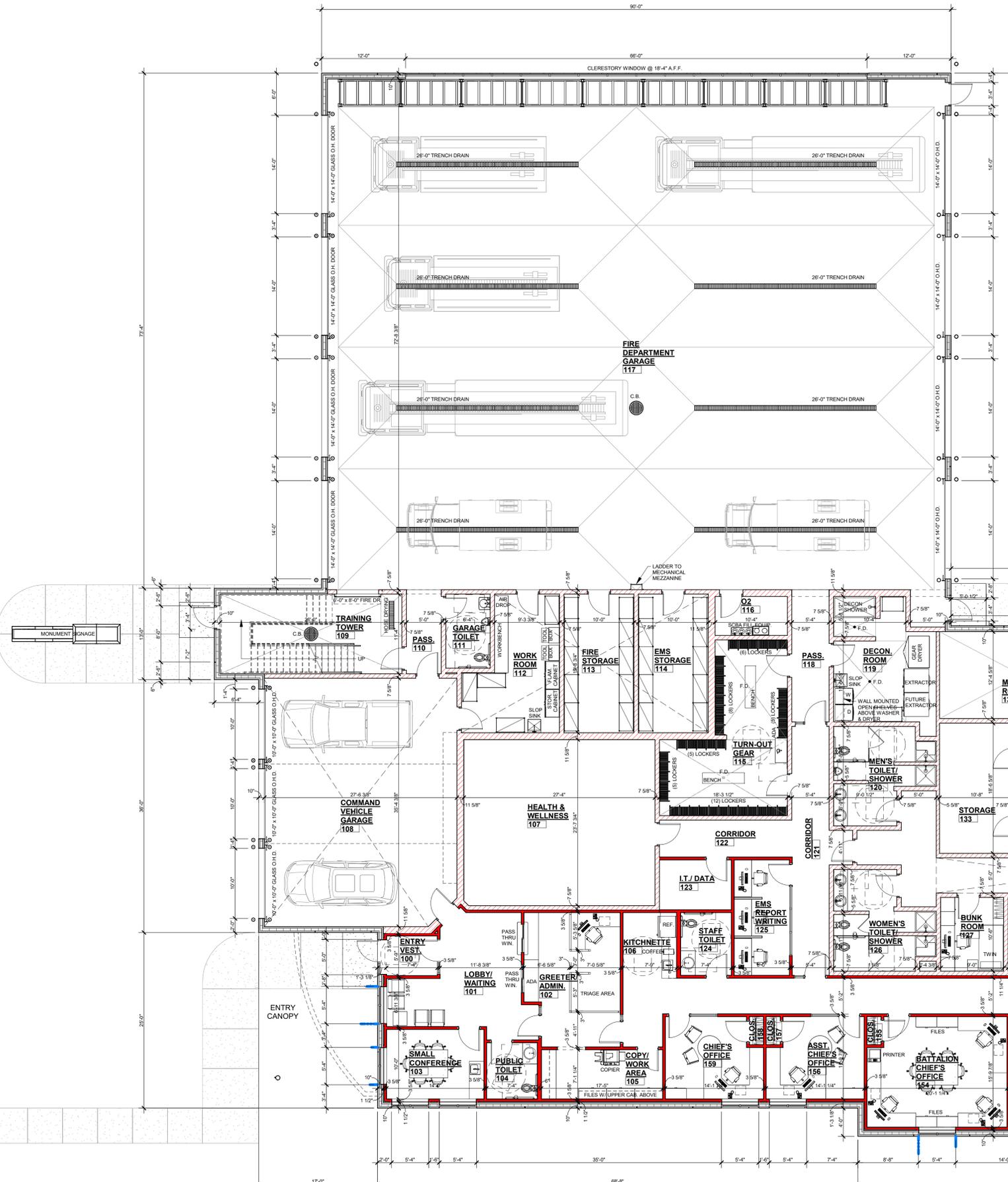


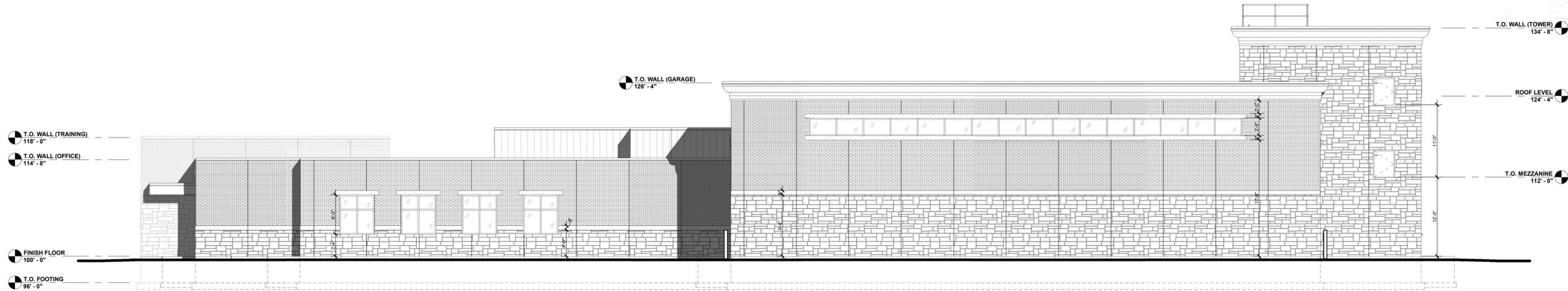
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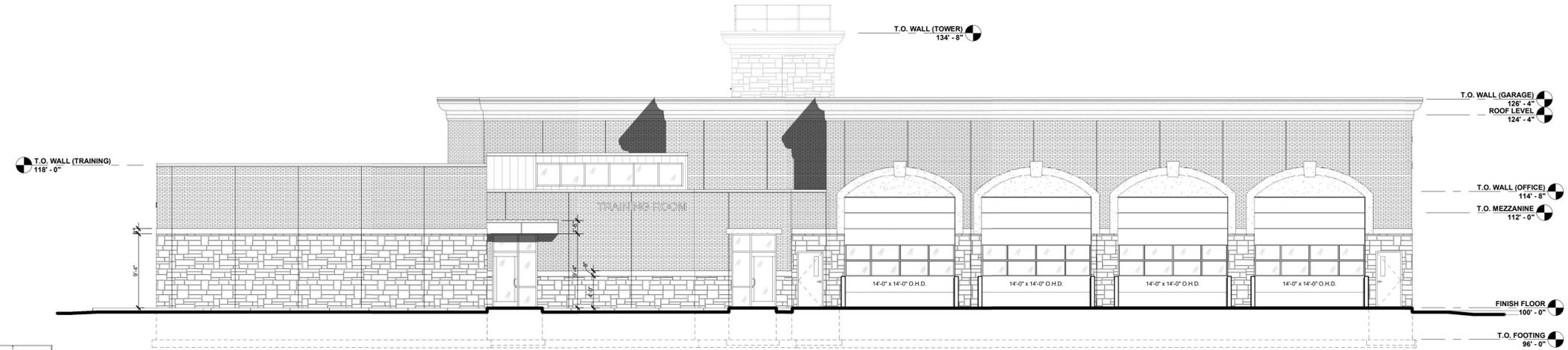


FLOOR PLAN
1/8" = 1'-0"

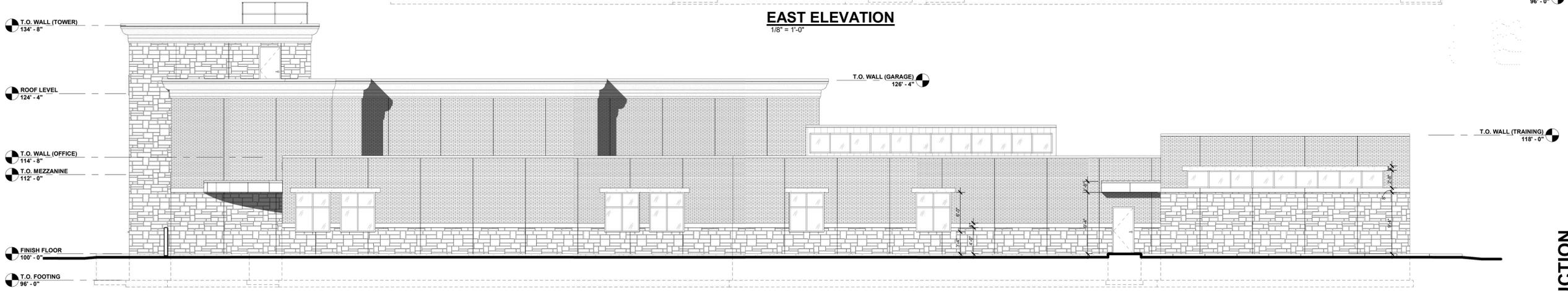




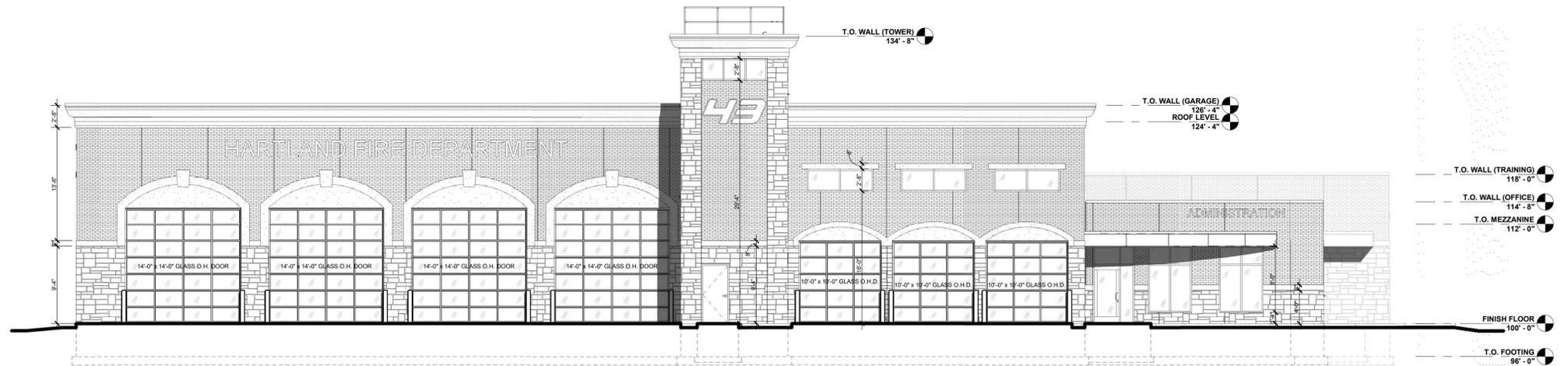
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	SHGC	0--
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(SWINGING)		
O.H. DOORS:	U VALUE	0.11
(NON-SWINGING)		
DOORS:	U VALUE	0--
(50% GLAZING)	SHGC	0--
	VT	0--

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