

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, DECEMBER 8, 2025 \* 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Kajil Sharp Fire Division Chief, DPW Director Jenson, Recreation Director Blonien, Clerk Policello

Public Comment: Kelly Ryder of 655 Ray Drive inquired about the status of the property purchase for the new police and community center. Village Manager Bailey indicated she should call him at the office and he would provide her with an update as dialog is not allowed during public comment.

1. Consideration of approval of Minutes for November 24, 2025

Trustee Conner made a motion to approve the minutes of November 24, 2025. The motion was seconded by Trustee Wallschlager. **The motion carried unanimously.**

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$877,256.30

Trustee Truttschel made a motion to approve the payment for the vouchers of \$877,256.30. The motion was seconded by Trustee de Boer.

Trustee Hallquist raised several questions about the vouchers. The invoices from von Briesen were \$18,000 and \$4,000 and asked if there could be a breakdown showing what these expenses were for. Village Manager Bailey explained he had shown Trustee Wallschlager the vouchers before the meeting and noted the expenses covered various items including the sex offender ordinance, staff meetings, Eagle Pass matters, and numerous other items. Bailey clarified that some costs, like those for Eagle Pass, would be reimbursed. Hallquist asked about an expense for Gideon Farms, noting he thought that project had been put on hold. Bailey explained this was a refund of two deposits Gideon Farms had on hand since they had chosen to proceed in the Town of Merton instead.

After Hallquist's questions were addressed and with no further discussion, the board voted unanimously to approve the vouchers, **motion carried.**

3. Actions related to Licenses and Permits

a. Consideration of Special Event Application for Winter Moonlight Hike by Ice Age Trail Community Committee on January 31, 2026

Jake Zuehl expressed appreciation for the help from DPW, police, and fire departments during the last moonlight hike. Zuehl reported that despite rainy weather, they had good turnout at their last hike. He explained they were planning their January winter moonlight hike, which would be the fourth or fifth year they've held this event. The hike would leave from Nixon Park, utilizing the warming shed to serve free hot chocolate to participants.

Trustee Hallquist made a motion to approve the Winter Moonlight Hike by Ice Age Trail Community Committee for January 31, 2026. The motion was seconded by Trustee Wallschlager and unanimously approved, **motion carried.**

#### 4. Consideration of a motion to approve Election Inspectors with terms to expire December 31, 2027

Village Clerk Sandee Policello explained that every two years marks the election cycle, which ends in odd-numbered years. She noted that every two years, they receive nominations from the two major political parties, and the list before them also includes the unaffiliated poll workers. She stated the nominations would need to be approved for the next election cycle.

A motion was made by Trustee Conner and seconded by Trustee Pfeiffer to approve the election inspectors with terms to expire December 31, 2027. The motion passed unanimously with Trustee Hallquist abstaining. **Motion carried.**

Trustee Ann Wallschlager asked how many election inspectors were needed for elections, particularly for large elections, noting the list seemed extensive. Clerk Policello confirmed it was a lot of people but explained they work half-day shifts and not everyone can work each election. She emphasized that while approved by the board, inspectors still must complete required training before they can work.

#### 5. Discussion and consideration of the Village of Hartland Professional Police Association Annual Wage Reopener Agreement

Village Manager Bailey explained this was brought forward by two representatives from the police department union. He reminded the Board that as part of the budget, a 4% increase had been approved for the police department. He noted that police departments' wages vary, with some higher and some lower than average. Bailey explained this was a "one up year" to help get them back on pace with other communities as in past years when other departments received higher raises, Hartland's police had matched what staff received. He clarified this was an annual reopener, with their contract ending at the end of 2026, at which point they would negotiate a new 3 or 5-year contract. Bailey also noted McGillis Law Firm now represented the union, as their previous firm (Law) was dissolving some business after one founding member passed away. He emphasized this wage increase applied only to union members, not regular staff.

Chief Misko, when asked to add comments, stated he wasn't heavily involved as union members worked directly with the Village Manager. He explained they were trying to provide compensation comparable to similar departments. The Chief noted that Hartland's union had always done something different from others by having an annual wage reopener rather than solidifying wages for the entire contract term. The philosophy, he explained, was that police wanted to align with what was happening with the rest of the village and would reopen negotiations annually, remaining fairly amenable to prevailing conditions.

Trustee Pfeiffer made a motion to approve the Village of Hartland's Professional Police Association annual wage reopener agreement; the motion was seconded by Trustee Hallquist and passed unanimously. **Motion carried.**

#### 6. Consideration of Second Reading of Bill for an Ordinance No. 11/24/2025 "An Ordinance to Amend Sec. 66-12 of the Village of Hartland Code of Ordinances Regulating Residency Restrictions for Sex Offenders"

President Pfannerstill noted this was the second reading and asked Chief Misko if he had anything to add from last time. The Chief had nothing new to add.

A motion was made by Trustee Pfeiffer and seconded by Trustee Truttschel to suspend the rules. All were in favor, **motion carried.**

Trustee Pfeiffer stated his desire to move forward with the ordinance but with a change increasing it to 1500 feet.

Trustee Pfeiffer made a motion to approve ordinance number 11/24/2025, an ordinance to amend section 66-12 of the Village of Hartland code of ordinances regulating residency restrictions for sex offenders with the change that we move it to 1500 feet. The motion was seconded by Trustee Truttschel, leading to a procedural discussion.

Trustee Hallquist asked whether their attorney had reviewed the ordinance at 1500 feet or 1250 feet, acknowledging Pfeiffer's point that the risk exists regardless. Village Manager Bailey responded that their attorneys believed they were at risk at any number. However, since that wasn't where the Board wanted to go, the attorneys considered it a business decision for the seven board members. President Pfannerstill clarified that Attorney de la Mora's opinion was that there's zero risk with zero restriction, and the higher the restriction, the higher the risk.

Trustee Wallschlagler asked Pfeiffer why he raised it from 1250 to 1500 feet. Pfeiffer explained that we wouldn't need to revisit this as soon if we get this where we want it. Looking at the map and given the loss of Zion School, even at 1500 feet, there's an awful lot of opportunity for people to move into the Village of Hartland. If Zion School is still at play, he thinks it would be a different story, but that frees up an awful lot of opportunity for people to move into the Village and thinks 1500 looks like a safe number.

President Pfannerstill then made a procedural decision to ensure proper handling of the amendment:

President Pfannerstill made a motion to table the current motion until it's been voted on that they change the footage to 1500 feet. The motion was seconded by Trustee Pfeiffer; **motion passed unanimously.**

Trustee Pfeiffer then made a motion to amend ordinance number 11/24/2025 from 1250 to 1500 feet in section c.1. The motion was seconded by Trustee Conner; **motion passed unanimously.**

Trustee Pfeiffer then brought from the table and restated the motion to approve the ordinance number 11/24/2025, an ordinance to amend section 66-12 of the Village of Hartland code of ordinances regulating residency restrictions for sex offenders with a restriction limit of 1500 feet. The motion was seconded by Trustee de Boer; **motion passed unanimously.**

## 7. Announcements

Chief Misko reported having the honor of serving as a panelist for Racine County Dispatch Center, which is looking to join the same radio system currently used by Waukesha and Milwaukee Counties. He explained this massive undertaking would help with interoperability in Waukesha County, particularly beneficial for mutual aid agreements like SMART. He expressed hope that other nearby counties would follow suit. The Chief also announced that Bravo Company, a community partner, would be donating rifles to the Hartland Police Department. He had met with their staff the previous week and everything looked good for the transition in the near future. Finally, Chief Misko reported that their "Shop with a Cop" event the previous weekend was very well attended and successful, describing it as a great event by everyone.

Chief Jambretz stated he had nothing new to report from the firehouse, just that they were answering calls.

DPW Director Tom Jenson announced that DPW had transitioned very rapidly from leaves to snow. He provided several reminders for residents regarding snow removal: snow should not be shoveled or plowed into streets; residents should shovel snow from around fire hydrants; garbage cans should not be placed in the street, especially during Tuesday collection when snow could cause plows to knock them over and scattering trash; residents should move parked vehicles off streets during snowfall to allow curb-to-curb plowing; and winter parking restrictions were in effect November 1st through March 31st, prohibiting parking on all village streets between 2 AM and 8 AM.

Jenson reported they were currently working on the ice rink, with side panels up and the area being shoveled to help the ground freeze. He explained the first layer of snow had insulated the ground, keeping it soft despite frigid temperatures. He hoped to have the liner in and begin filling with water by the end of the week. Jenson also noted that Hartland Lights the previous Friday and the drone show went very well, praising the collaborative effort of PD, fire, rec, library, and everyone involved.

Recreation Director Blonien announced the holiday train would arrive Wednesday at 5:30 PM, with performances starting around 5:45 PM. Trustee Hallquist added that the road would close at 3:30 PM.

Trustee Conner echoed thanks to DPW with the snow clearing for the last storm, calling it phenomenal and the best he has seen in comparison to other areas.

Trustee Wallschlager agreed with Conner's comments, adding she had posted on Facebook that morning expressing disbelief at how clean the roads were, calling it "fabulous."

Village Manager Ryan Bailey addressed Ms. Ryder's earlier public comment about the building update, explaining they couldn't discuss public comments during that portion but would address it during announcements. He reported the Village has received their appraisal and provided it to Waukesha State Bank, which had 60 days to respond. The bank had decided to get their own appraisal, with a deadline of December 19th to provide it. After that, there would be a couple weeks of good faith negotiations, with Bailey anticipating early January for resolution. He confirmed they were proceeding in the direction of eminent domain with the intent to put the building at the Hartbrook location.

Bailey also announced that at the December 22nd meeting, Keller (the company they're using) would bring forward public plans showing interior and exterior building designs. While the board had already seen the plans, this would be the public presentation. When asked if the public could view plans before then, Bailey said once received, they would be posted on the website as part of the packet.

President Pfannerstill commended not just DPW but all emergency services for their work during inclement weather, noting that police and fire don't stop for anything. He referenced the day's tragedy on I-94 with a fatality involving a snow plow, offering prayers for those involved and describing a harrowing photo of a car teetering over a concrete wall with both passenger-side wheels over the edge. He emphasized that high speeds and icy conditions don't mix, urging everyone to slow down and give space to emergency vehicles and plows. Pfannerstill complimented the Board on their handling of procedures during the meeting, explaining that under Robert's Rules, members have the right to say "point of information" or ask questions at any time, which stops everything for clarification without debate. He encouraged Board members to use these tools and commended their professional conduct. Pfannerstill provided an update on Arrowhead, explaining they had sent a letter to the Village after they expressed possible interest in annexation. The letter outlined state statutes and requirements, clarifying that Arrowhead would need to come to the Village with a petition. He noted it would be on Arrowhead's agenda the coming Wednesday.

Pfannerstill announced plans to review parking spots in the Village, suggesting the police department's involvement since they issue tickets. He hoped to address any problem areas by spring, allowing all summer for any necessary line changes. He noted some spaces seemed to encroach on driveways.

Regarding the holiday train on Wednesday, Pfannerstill encouraged monetary and food donations. He praised Hartland Lights, thanking Marlene, the BID, and everyone involved, describing walking through the event as "like walking through a Christmas card." He was pleased the drone show went off successfully and noted the strong support for local businesses.

Finally, Pfannerstill asked for prayers for Tony Arenas, son of Palmer's owners Jerry and Marie Arenas, who was battling cancer and going through chemotherapy, describing him as "really fighting and being a warrior."

8. Consideration of a motion to recess into closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically regarding the Village Manager performance evaluation.

Trustee Pfeiffer made a motion to move into closed session; motion seconded by Trustee Conner. A roll call vote was conducted by Clerk Policello; all were in favor; **motion passed unanimously.**

9. Reconvene in open session, to take any action if necessary, with respect to the preceding closed session

Trustee Pfeiffer made a motion to return to open session; seconded by Trustee Hallquist; **motion passed unanimously.** The Board reconvened in open session at 8:26 pm.

Based on the closed session and performance review of the Village Manager, Trustee Conner made a motion to give a 2% increase in wages, which would be \$3,074, as well as a 2% bonus, which equated to \$3,074, effective 1/10/2026. The motion was seconded by Trustee Pfeiffer; **motion passed unanimously.**

10. Adjournment

Trustee Pfeiffer made a motion to adjourn the meeting; seconded by Trustee de Boer; **motion passed unanimously.** The meeting adjourned at 8:28 pm.

Respectfully submitted,  
Sandee Policello  
Village Clerk