

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, JANUARY 12, 2026 \* 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Kajil Sharp Fire Division Chief, Leo Jungbluth, DPW Operations Supervisor, Sam Blonien Recreation Manager, Clerk Policello

Public Comment: None

1. Consideration of approval of Minutes for December 22, 2025

Motion by Trustee Truttschel to approve the minutes of December 22, 2025. Second by Trustee Conner. **Motion carried unanimously.**

2. Items related to vouchers

a. Consideration of contractor's application for payment no. 3 in the amount of \$15,496.69 to Globe Contractors, Inc. for the Progress Drive Sanitary Relay project

Village Manager Ryan Bailey explained this payment was for Globe Contractors' work relining the sewer main along Progress Drive, part of the TIF project. He noted that all funds are paid upfront and the TIF will recapture them. Bailey pointed out there is still \$22,673 owed, which represents retainage that will be held for one year. Assuming all work is completed satisfactorily according to our engineer Ruckert & Mielke, this final amount will be paid in a year.

Motion by Trustee Conner to approve payment number 3 in the amount of \$15,496.69 to Globe Contractors Inc. for Progress Drive Sanitary Relay Project. Second by Trustee Hallquist. **Motion carried unanimously.**

b. Consideration of vouchers for payment in the amount of \$800,686.13

Motion by Trustee Wallschlager to approve the checks, wires, and credit card vouchers in the amount of \$800,686.13. Second by Trustee Truttschel. **Motion carried unanimously.**

3. Actions related to Licenses and Permits

a. Consideration of bartender application for Matthew Ballantyne

Matthew Ballantyne introduced himself as the general manager at Beer Snobs, explaining he needed a bartender's license so he could be at the premises without someone else with a bartender's license present. Chief Misko explained the application couldn't be approved administratively because of a credit card fraud issue from 2017, though it wasn't alcohol-related. Ballantyne volunteered additional information, stating the incident was actually from 2013 but took until 2017 to go through the system. He explained that in 2012 he had his tonsils removed and became addicted to pain pills for three years. The incident happened because of that addiction. He emphasized he hasn't touched pain pills or any controlled substance since the beginning of 2013, even having two shoulder

surgeries without any pain medication. He acknowledged it was definitely an issue but that he took care of it and has moved on.

Motion by Trustee Hallquist to approve the bartender application for Matthew Ballantyne. Second by Conner. **Motion carried unanimously.**

b. Consideration of Class "B" Beer and "Class C" wine license for Pretty Please LLC, 122 Cottonwood Avenue, #2

i. Public Hearing to receive comments on the alcohol retailer's license application

President Pfannerstill opened the public hearing at 6:39 pm; no one wished to speak; public hearing was closed at 6:39 pm.

ii. Consideration of action related to issuance of a Class "B" Beer and "Class C" wine license for Pretty Please LLC

Jenny Wiktorek, owner of Pretty Please, described her business as a DIY studio where they do painting, candles, and artwork for kids and adults. She's been in business since 2019, was previously in Wales for a couple years, and just moved to Hartland in early December. She also does event planning and teaches that subject at WCTC.

Motion by Trustee Pfeiffer to approve the Class "B" beer and "Class C" wine license for Pretty Please LLC. Second by Trustee de Boer. **Motion carried unanimously.**

President Pfannerstill welcomed the new business to Hartland.

4. Village Board second reading for proposed Planned Unit Development amendment whose approval is being sought by Siepmann Realty Corp. for the Sandhill Development

a. Public Hearing to hear comments regarding the proposed amended site plan for phase III and IV, which changes 25 two-family condominium buildings (50 units) to 36 single family condominium buildings (36 units)

Village Manager Bailey introduced the second reading, noting it could go to a third reading or the board could suspend the rules and vote tonight. He explained the development was changing from 2 and 4 family condo/townhouse style units to single family homes. Developer, Jim Siepmann, was present.

Trustee Wallschlager asked about the public path shown on the plans, specifically what it meant that the path easement would be "granted to the Village of Hartland." Siepmann explained it allows public access, but the Village won't have any maintenance costs - it will be maintained by the HOA just like in the first two phases.

Trustee Hallquist asked whether Homestead Drive or Terry Lane would extend west when development eventually continues to the other side. Siepmann explained Homestead would be the through route. President Pfannerstill added that Terry Lane couldn't go through because the farm is still there, which would create problems.

When asked to provide an overview, Siepmann explained that in phases 1 and 2, they're eliminating 4 family units and there will be 7 two-family buildings still to build. To the north, it will be all single family condos with nice 65 by 85 foot building sites that can accommodate good-sized homes. Architecturally, they're looking for something similar to the Sanctuary development, with garages pushed back and nice front porches facing the street.

Bailey added that design standards would go to the Architectural Review Board later, as discussed previously. The aesthetic details are included in the packet.

Siepmann added that Windrush has a similar setup with public trails around the perimeter and private trails in the middle. They post signage and generally welcome people as long

as they behave well. But if someone has an unmanaged dog or causes problems, they will call the police.

President Pfannerstill opened the public hearing 6:46 pm. No one in the room or on Zoom wished to speak; public hearing closed at 6:46 pm.

Motion by Trustee Pfeiffer to suspend the rules. Second by Trustee Truttschel. **Motion carried unanimously.**

Motion by Trustee Pfeiffer to approve the proposed planned unit development amendment whose approval is being sought by Siepmann Realty Corp for the Sand Hill development. Second by Trustee Truttschel. **Motion carried unanimously.**

5. Consideration of Resolution 01/12/2026, A Resolution Accepting the Resignation of Fire Chief Dave Jambretz, Effective July 31, 2026

President Pfannerstill turned the microphone over to Chief Jambretz, who explained his planned retirement is for the last Friday of July after 32 years of service. He felt it was time to turn over the reins to younger people.

President Pfannerstill acknowledged the long service and well-deserved retirement, even though there were quite a few months left. The President thanked him for all his years of service, not just in the fire department but also with DPW and everything else he's done for the village.

President Pfannerstill explained that the Chief's graciousness in giving advance notice was helpful. Unlike situations where someone gives only one month notice creating a rush, this allows the Police and Fire Commission adequate time for the hiring process. It affords the village time to consider internal candidates, decide about external candidates, and leaves Hartland in the best possible hands.

Motion by Trustee Pfeiffer to accept the resignation of Fire Chief Dave Jambretz effective July 31, 2026 at 11:59 PM. Second by Trustee Wallschlager. **Motion carried unanimously.**

6. Discussion and possible consideration regarding the 2026 Hometown Parade route and time

President Pfannerstill opened discussion by explaining that after the Waukesha County incident and considering issues with kids getting back to starting points since the parade used to end in a different spot than it started, they changed the route to more of a circle or rectangle. Members of staff had met to discuss the parade route, and he'd been involved because multiple members of the public had suggested changing the route to end where the carnival is.

He acknowledged it was on the agenda for discussion and asked the Chiefs, DPW, and others to openly discuss it, noting many people want to see the parade end where the carnival is or where activities are happening.

Village Manager Bailey added that many people have asked to have the parade start earlier in the day, as it currently goes midday in the heat. The issue is that it's on Sunday and St. Charles Church has services. He mentioned someone emailed recently noting other parades start at 9, 10, or 11 AM. If the parade ends in the park, that might be advantageous. Staff can handle any route the board chooses.

President Pfannerstill added that some businesses get cut off with route changes. Trustee Pfeiffer shared his thoughts that he likes the time that the parade starts currently. He loved the idea of ending at the park, seeing logistics but also opportunity.

Trustee Wallschlager asked what time the carnival starts breaking down on Sunday. Recreation Director Blonien said they'd probably run until about 5 PM then start cleanup. Bailey noted the carnival people said their biggest day is usually parade day unless it rains.

Wallschlager suggested they might need to move the parade earlier, though she didn't want to cut off St. Charles. Bailey mentioned they could meet with the church about other mass times. Wallschlager noted this would give families better afternoon time to enjoy the carnival.

Chief Misko provided historical context and route analysis. He explained the traditional route ended at the park before they had a real celebration there on Sundays. The issue was the parade just ended with nowhere to go - no good north-south thoroughfare to get back to staging. This coincided with the Waukesha incident, so they tried to achieve both objectives: hardening the parade route and getting people back to staging locations.

He agreed moving back to the park makes sense now with the carnival. Regarding the route, while the traditional route is the default, he recommended leaving Cottonwood open if possible. His preferred route would stage in the same location, go down Merton Avenue, west on East Capitol Drive, then south on Goodwin instead of the traditional route down Cottonwood. This is because if they go south on Goodwin, people can get to the park, and those needing to return to staging can use Cottonwood. But if the parade goes down Cottonwood through Five Points, he can't send people back north that way afterward.

Bailey added that while it was hectic at the parade's end in the past, they figured it out for many years. The suggested route isn't horrible but while it cuts off Beer Snobs, Phoenix, Hartland Inn, Tabi's, and Palmer's, those businesses like the route passing them for increased traffic.

President Pfannerstill showed on a map that even with extra street closures, he believed Maple up to Citgo would need closing due to the carnival and out-of-town visitors who might not know about the parade. He suggested staging areas on Maple where kids could wait after the parade with shade available until traffic opens.

Various pickup options were discussed, including using the Pawling parking area by Grist Mill, staging on Warren or Maple, or using Hartland North. Bailey acknowledged communication would be key, using social media to direct parents to pickup locations.

Trustee Hallquist asked about additional costs for route changes. Chief Misko explained they'd actually reduce resources if using Goodwin since Five Points would be closed only eastbound while north Cottonwood and Hill Street stay open. The traditional route down Cottonwood would require about the same resources as current.

Regarding timing and St. Charles Church with 7, 9, and 11 AM masses (9 AM being the largest), Chief Misko noted the church needs an exit route. The old traditional route or new Goodwin route would allow exit west off Lawn Street - not the easiest but doable.

President Pfannerstill wanted to reach out to Father Ken about possibly foregoing the 11 AM mass for the village celebration, as many parishioners walk in the parade.

Trustee de Boer suggested taking time to consider the parade changes. Bailey agreed they'd bring it back February 9th. Chief Misko emphasized they can adapt to whatever the board decides is best for the community.

The board agreed to table the item and bring it back next month for further consideration after thinking through the various logistics and possibly talking to business owners and Father Ken.

7. Discussion and consideration to rename Castle Park in honor of David Lamerand President Pfannerstill introduced this item, explaining Dave Lamerand was recently diagnosed with lung cancer. Lamerand served 26 years as village president - the longest serving in Hartland's history to their knowledge. He lives on Saxony Court near Castle Park.

The President reflected on Lamerand's tenure feels the village should honor him as part of its history.

Trustee Hallquist supported doing something but asked about the history of Castle Park's name, referencing how they'd wanted to rename the baseball field but found they couldn't. He felt they should look into it before deciding.

President Pfannerstill acknowledged he hadn't dug deep but understood Castle Park, Pembroke Park, and Hartbrook Park were just given their names, possibly after the roads. He agreed this should be researched first.

He emphasized wanting to start the discussion because it's part of their history. Unlike posthumous honors, he believes if you're going to honor someone, the most important thing is that the person gets to see it. He had called Dave Lamerand, who was thankful it would even be considered.

Bailey suggested they could keep it Castle Park but add "Dave Lamerand Memorial" or "Living Memorial."

Trustee de Boer wasn't opposed but also wondered about the name's origin. She noted the park is getting new equipment, which would be a good opportunity for recognition.

President Pfannerstill said it doesn't have to be that specific park - he suggested it because it's close to Lamerand's house. He asked to bring this back on a future agenda after doing research.

Leo Jungbluth offered historical perspective, noting various people honored around the village with plaques at the softball field, hardball field, by the flagpole. He suggested if they don't want to change the whole name, they could add an honorary plaque by the playground during construction.

President Pfannerstill personally didn't mind changing the whole name unless the land was donated by someone named Castle (like Nixon Park), which would be different out of respect. But if it was just arbitrarily named, he felt renaming would ingrain Hartland's history into the fabric of the community.

Bailey said they'd research and bring it back. The board agreed this was a wonderful idea worth pursuing.

## 8. Announcements

Fire Chief Jambretz announced that Division Chief Randy Gilmore is retiring at the end of January after 32 years of service. Gilmore spent about 10 years with City of Pewaukee, 8 years at Town of Delafield, then moved to Hartland. The Chief also noted they've had staff out sick with others filling in.

Assistant Fire Chief Kajil Sharp announced they received their MDCs (mobile data computers) approved in the 2026 budget. They're getting programmed through Waukesha County Communications and IT for installation in the rigs.

Recreation Director Blonien reported winter/spring classes have kicked off with a good start. T-ball registration opens next Monday. Staff is working on 2026 Hometown planning.

DPW Operations Supervisor Leo Jungbluth reported Christmas tree pickup is underway, they're trying to keep the ice rink open in what's been a pretty good year, doing tree trimming and stormwater work.

Chief Misko announced they received their PBT (preliminary breath test) grant device from DOT. Additionally, he thanked Bravo Company for their amazing support - they donated 10 rifles and installed the suppressors approved in the 2026 budget at no cost. Once they get range time, the new rifles will be sighted in and deployed. When asked about the old rifles, Misko said they're still in use until the new ones are ready, with planning needed for the old ones' disposition.

Village Manager Bailey announced the Plan Commission will most likely be canceled next Monday.

President Pfannerstill offered congratulations to all retirees and asked that regards be passed to Randy Gilmore. He announced that Waukesha County Sheriff Severson will not run for reelection. He also noted the County Clerk is retiring, with the position being appointed by the County Board after a selection process.

The recognized Tony Arenas, whose funeral was last week, asking for continued prayers for him and his family. He gave special recognition to Trevor de Boer for working with staff to create a village web page feature listing residents currently in military basic training or boot camp, currently serving, or deployed. He called it "a really, really awesome thing" that was long overdue and encouraged everyone to spread the word so the village can be notified of service members to add to the site.

#### 9. Closed Session

President Pfannerstill read the closed session notice pursuant to Wisconsin Statutes sections 19.85(1)(e) and 19.85(1)(g) regarding deliberation or negotiation of public property purchase and litigation strategy concerning eminent domain proceedings for two parcels at 550 Hartbrook Drive.

Motion by Trustee Truttschel to go into closed session as read. Second by Pfeiffer.

A roll call vote was taken and the motion passed unanimously. Closed session began at 7:40 pm.

#### 11. Adjournment

After returning from closed session with no business to take up, there was a motion by Trustee Pfeiffer to adjourn. Second by Trustee de Boer. Motion carried unanimously. The meeting was adjourned at 8:09 pm.

Respectfully submitted,

Sandee Policello  
Village Clerk