

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, JANUARY 26, 2026 \* 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVE.**

President Pfannerstill called the meeting to order at 6:30 pm.

Present: President Pfannerstill, Trustees de Boer, Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist

Others Present: Village Manager Bailey, Police Chief Misko, Fire Chief Jambretz, Assistant Fire Chief Kajil Sharp, DPW Director Tom Jenson, Operations Supervisor Leo Jungbluth, Recreation Director Sam Blonien, Clerk Policello

Public Comment: Sherry Myers, organizer of the Farmers Market appeared. Her special event application will be on the next agenda and she will be out of town and unable to appear. There are no changes from previous years. The market will be held on Sundays. She would like to post banners on Pawling & Cottonwood and on North Avenue, as she has done in the past.

1. Consideration of approval of Minutes for January 12, 2026

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve the minutes for January 12, 2026. **Motion carried unanimously.**

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$268,652.52

The Board reviewed vouchers for payment. Trustee Wallschlager asked several questions about specific expenditures, including an annual subscription for law enforcement facial recognition software (\$1,440) which Chief Misko explained allows them to match photos or camera video of suspects with booking photos from across the country. She also inquired about the annual fee for Civic Plus, the recreation software, which appeared to have increased significantly from when it was initially approved. Ryan Bailey confirmed it increases yearly. Trustee Wallschlager further questioned the \$115,000 expenditure for water utility annual meter replacement, and DPW Director Jensen explained this is for replacing about 300 meters annually as required by the Public Service Commission. He noted residential meters must be replaced every 10 years while commercial meters must be replaced every 2-4 years depending on usage. Trustee Hallquist thanked the village manager for providing information on attorney fees.

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve payment of vouchers in the amount of \$268,652.52. **Motion carried unanimously.**

3. Actions related to Licenses and Permits

a. Consideration of license for Amusement Devices-Duke's Bar & Grill

Clerk Policello explained that while these licenses are typically handled at renewal time, Duke's Bar and Grill was requesting to add a pool table, jukebox, and amusement games mid-cycle, which requires Board approval. Chief Misko confirmed there were no concerns with the request, and that the devices were legal amusement machines.

Motion by Trustee Conner, seconded by Trustee Pfeiffer, to approve the license for amusement devices for Duke's Bar & Grill. **Motion carried unanimously.**

b. Consideration of Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc. 805 Cardinal Lane

i. Public Hearing to receive comments on the alcohol retailer's license application

President Pfannerstill opened the public hearing. No comments were received from the public. The public hearing was closed.

ii. Consideration of action related to issuance of a Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc.

Clerk Policello explained this was for the Mobile gas station, where a sale of the business was pending but had been delayed. The applicant was invited to attend but was not present. Chief Misko reported the background check revealed a first offense OWI in 2017 and a citation in 2020 at a gas station the applicant owned in Sussex where an unlicensed clerk sold alcohol. The Board discussed approving the license conditional on the sale being completed.

Motion by Trustee Pfeiffer, seconded by Trustee Truttschel, to approve issuance of a Class "A" Beer and "Class A" liquor license for 83 Hartland Business, Inc. pending the sale goes through and staff final approval, to be completed by the end of February.

**Motion carried unanimously.**

4. Consideration of request for banner to be placed over E. Capitol Drive for MindfulMe Mental Health & Wellness Fair, May 16, 2026

Jessie Puzach, representing the MindfulMe Mental Health & Wellness Fair, joined via Zoom to request approval for a banner over East Capitol Drive. She explained the banner would serve both as marketing for the event and as notice of the upcoming street closure. She noted this would be the third year of the event, which now has nearly 70 organizations participating and previously had 300 attendees despite bad weather. Ms. Puzach mentioned they hope to reach 500-600 attendees this year. The Board discussed timing the banner installation after the Bark River Bash on May 2nd. DPW Director Jensen noted banners are typically hung about two weeks prior to events.

Motion by Trustee Hallquist, seconded by Trustee Wallschlager, to approve the request for a banner to be placed over Capitol Drive for the MindfulMe Mental Health & Wellness Fair on May 16, 2026. **Motion carried unanimously.**

5. Discussion and consideration to purchase equipment included in the 2026 budget

- a. F-550 Two Yard Dump Truck
- b. Turbo Turf Hydro Seeder
- c. John Deere Wide Area Mower
- d. John Deere Cab Tractor and Flail Mower

DPW Director Jensen presented information on equipment purchases included in the 2026 budget. He explained that the F-550 two-yard dump truck would replace a 2000 model F-450, and the lowest bid came in at \$112,177 (under the \$120,000 budgeted). The Turbo Turf Hydro Seeder would be a new addition that they had previously been renting; it would significantly reduce the time needed for watering and seeding projects. Trustee Hallquist noted that three of the four purchases were under budget, with one over budget, resulting in a net savings of approximately \$6,400 under the total budget. Jensen explained that all the replaced equipment would be sold through the municipal auction site. Director Jensen and staff were commended for their diligence in seeking competitive bids and staying under budget.

Motion by Trustee Pfeiffer, seconded by Trustee de Boer, to approve the purchase of equipment included in the 2026 budget: the F-550 Two Yard Dump Truck, the

TurboTurf Hydro Seeder, the John Deere Wide Area Mower, and the John Deere Cab Tractor and Flail Mower. **Motion carried unanimously.**

6. Discussion and consideration to approve the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County

Chief Misko explained that the Successor Agreement needed to be updated because the Village of Palmyra was being added as a new municipality, bringing the total from 22 to 23 municipalities using the court. He noted that this agreement update was a statutory requirement under Chapter 66.301, and that there were also slight language updates regarding contempt of court and other outdated statutory references, but no significant changes to the intent of the agreement.

Motion by Trustee Truttschel, seconded by Trustee Pfeiffer, to approve the Successor Agreement for the Operation of the Lake Country Municipal Court. **Motion carried unanimously.**

7. Consideration of First Reading of Bill for an Ordinance No. 01/20/2026 "An Ordinance to Amend Chapter 30 of the Village of Hartland Municipal Code Pertaining to Court"

Chief Misko explained that this ordinance amendment was directly related to the previous agenda item and would reflect the addition of the Village of Palmyra to the Lake Country Municipal Court. This was presented as a first reading and would need to be considered at the next meeting for final approval.

8. Discussion and consideration of addendum to Fire Department's Policy Manual and Operating Guidelines & Employee Handbook for full-time Fire employees working 48/96 Hour Shifts

Village Manager Bailey and Fire Chief Jambretz explained that the addendum would formalize policies for full-time fire employees working 48/96 hour shifts (working 48 hours consecutively, then off for 96 hours). Chief Jambretz explained this schedule allows firefighters more downtime and helps with recovery. Manager Bailey noted this schedule is becoming standard in the fire service and helps with employee retention while maintaining the same number of work hours overall. The addendum details how vacation time, sick time, and overtime are calculated for this schedule. Trustee Hallquist asked if the 12-month probationary period was standard, and Chief Jambretz confirmed that 12-18 months is typical for fire departments.

Motion by Trustee Pfeiffer, seconded by Trustee Conner, to approve the addendum to the Fire Department's Policy Manual and Operating Guidelines & Employee Handbook for full-time Fire employees working 48/96 Hour Shifts. **Motion carried unanimously.**

9. Discussion and consideration of request by property owner at 163 E. Capitol Drive to contract separately for removal of garbage

The property owner requesting to contract separately for garbage removal was not present at the meeting. Village Manager Bailey explained that the owner wanted to eliminate municipal garbage service and instead use a neighbor's disposal service. Board members expressed several concerns and questions they would need answered before making a decision, including whether there was a formal agreement with the neighboring property and how garbage would be properly managed.

Motion by Trustee Wallschlager, seconded by Trustee Conner, to postpone this item until the property owner is present to address the Board's questions. **Motion carried unanimously.**

## 10. Discussion and consideration to rename Castle Park in honor of David Lamerand

President Pfannerstill proposed renaming Castle Park to honor David Lamerand, who served as Village President for 26 years, making him the longest-serving Village President in Hartland's history. Board members discussed alternatives such as creating a memorial area in Nixon Park with granite stones or benches to honor significant contributors to the village, as suggested by Trustee Wallschlager who had heard this approach from another municipality. During discussion, a resident, Kelly Ryder, spoke in favor of creating a memorial area at Nixon Park rather than renaming existing parks. Trustee de Boer noted that Castle Park was in Lamerand's backyard area, making it particularly appropriate. Ryan Bailey noted that Castle Park was named for the English/Welsh themed street names in the area but had no historical significance attached to its name. The Board also discussed creating a future memorial area at Nixon Park for honoring others who have made significant contributions to the village.

Motion by President Pfannerstill, seconded by Trustee Pfeiffer, to rename Castle Park as Lamerand Park. **Motion carried unanimously.**

## 11. Announcements

Fire Chief Jambretz announced that Friday would be Randy Gilmore's last day with the department, with a luncheon planned from 12-3 and a final radio call. He reported that Jake Schaff had started his first shift and Bob Graser would be starting on February 2, bringing the department to full staffing.

Assistant Chief Sharp reported that their medical director would be resigning from ProHealthcare to take a position with HHS in Washington DC overseeing opioid abuse and mental health initiatives. He noted they were already working on finding a replacement medical director.

DPW Director Jensen reported that:

- Shadow Ridge lift station rehabilitation was completed, with six different contractors working simultaneously
- Work on the Arlene lift station would continue for the next three days
- The annual DNR sanitary inspection was scheduled for the next day
- This would be the final week for Christmas tree collection
- The Hartland Chamber of Commerce had nominated the DPW for their Helping Hands Award, with the awards dinner scheduled for February 26 at the Delafield Hotel

Recreation Director Blonien announced that T-ball registration had opened with 137 kids already signed up in the first week. He thanked Bank Five Nine for sponsoring the Thursday night concert series again and mentioned work was underway on the summer recreation guide.

Clerk Policello announced that February 17 would be a primary election for Swallow School District residents.

12. May convene into a closed session pursuant to Wis. Stat. §19.85 (1)(e) for the purpose of deliberating and conducting other specific business, whenever competitive or bargaining reasons require a closed session, namely to formulate a strategy to allow for the possible sale a village owned parcel in a manner that will maximize its taxable developed property value. During the course of the closed session, the Board will receive input about the steps recommended by legal counsel to be followed and make a business judgment decision as to how it will proceed to turn the lot into a productive tax revenue generating parcel.

Motion by Trustee Pfeiffer, seconded by Trustee Conner, to convene into closed session. **Motion carried unanimously by roll call vote.**

13. Reconvene in open session to take any action, if necessary, with respect to the preceding closed session

Motion by Trustee Pfeiffer, seconded by Trustee de Boer to reconvene in open session. **Motion carried unanimously.**

No action was taken on the closed session item.

14. Adjournment

Motion by Trustee Pfeiffer, seconded by Trustee Wallschlager, to adjourn the meeting. **Motion carried unanimously.** Meeting adjourned at 8:06 pm.

Respectfully submitted,  
Santee Policello  
Village Clerk