

VILLAGE BOARD MINUTERS
MONDAY, MARCH 23, 2015
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Swenson

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, Fire Chief Dean, Clerk Igl, Police Chief Rosch, Rec Director Yogerst, DPW Director Einweck, DPW Supervisor Gerszewski, Developer Jim Sileno, Candidate Tom Lemmer, Reporter Steve Martinez, Joan Decker-Nold

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Stevens) to approve Village Board minutes of March 9, 2015. Carried (7-0).
2. Motion (Landwehr/Wallschlager) to approve the vouchers for payment in the amount of \$192,712.24. Motion carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Swenson) to approve Operator (Bartender) Licenses with terms ending June 30, 2016. Carried (7-0).
 - b. Motion (Compton/Wallschlager) to approve a Temporary Class "B"/"Class B" Retailers License. Carried (7-0).

Items referred from the March 16, 2015 Plan Commission meeting

4. Actions related to a proposed land division and Plan of Operation for a proposed restaurant at 122 Cottonwood Ave (Beer Snobs Eats & Ale).
 - a. Motion (Meyers/Swenson) to approve a Certified Survey Map including access easements and conditioned on future public sidewalk and parking access easements. Carried (7-0).
 - b. Consideration of a motion to approve the Plan of Operation for the restaurant business including outdoor dining and parking accommodations with conditions including Plan Commission review of the outdoor dining in one year.

Trustee Meyers asked whether the outdoor dining would be located on the roof or sidewalk. It was stated that the outdoor dining area would be on the sidewalk fronting Haight Drive on a raised concrete patio. Trustee Stevens asked how parking will be controlled for the Hartland Inn. It was stated that Hartland Inn could place signs stating that the parking is for Hartland Inn patrons only. Administrator Cox stated that the intent is for their outdoor dining area to be situated in the two western most parking spaces with the western edge being level with the sidewalk. The issue of grade will need to be addressed in the detailed engineering plans.

Motion (Landwehr/Swenson) to approve the Plan of Operation for the restaurant business including outdoor dining and parking accommodations with conditions including Plan Commission review of the outdoor dining in one year. Carried (7-0).

5. Items related to the proposed development of a 32-bed Memory Care CBRF at 430, 438 and 444 Merton Ave.
 - a. Review and consideration of a Land Use Plan Amendment, Site & Building Plans, Zoning, Conditional Use and Certified Survey Map for properties located at 430, 438 and 444 Merton Ave.

Motion (Landwehr/Meyers) to approve the Certified Survey Map for 430, 438 and 444 Merton Ave. Carried (7-0).

- b. Consideration of first reading of Bill for an Ordinance No. 03/23/2015-01 "An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035" to designate the properties at 430, 438 and 444 Merton Ave. to Multi-Family Residential Development - Senior Housing.

This item carried over to the next regularly scheduled Village Board meeting.

- c. Consideration of first reading of Bill for an Ordinance No. 03/23/2015-02 "An Ordinance to Amend the Official Zoning Map" to rezone the properties at 430, 438 and 444 Merton Ave. to RM-1, Multiple Family Residential District.

This item carried over to the next regularly scheduled Village Board meeting.

- d. Motion (Swenson/Landwehr) to set and affirm the date of a Public Hearing on the rezoning for Monday, April 27, 2015 at the Village Board Meeting. (Same night as a Land Use Plan Amendment Hearing) Carried (7-0).

6. Items related to the proposed development of the Four Winds West Subdivision
 - a. Review of the Preliminary Plat of Subdivision and Development Plans for Four Winds West Subdivision.

Administrator Cox stated that the Plan Commission had reviewed and recommended approval of the preliminary plat and general development plan with conditions including determination of final street names, review of final engineering plans and the execution of development agreement. There had been discussion regarding potential buffering around the western and northwestern edges of the development but the Plan Commission did not request an outlot in that area.

The developer commented that he felt that an outlot in that area would encourage 48 residential properties to have access to that property which would not provide any connection. He stated that the area is hidden already and affects very few people. He stated that the front entrance is buffered with outlots along CTH E and that the development includes two other large outlots which will buffer the properties from the general public providing for a feeling of open space.

- b. PUBLIC HEARING regarding Bill for an Ordinance No. 02/23/2015-01 "An Ordinance to Amend the Official Zoning Map" to rezone the properties for the Four Winds West Subdivision from A-1 to RS-1 Single-family Residential Zoning District.

President Lamerand opened the Public Hearing at 7:18 p.m. There were no comments. The Public Hearing was closed at 7:19 p.m.

- c. Motion (Swenson/Meyers) to adopt on third reading Bill for an Ordinance No. 02/23/2015-01 "An Ordinance to Amend the Official Zoning Map" to rezone the properties for the Four Winds West Subdivision from A-1 to RS-1 Single-family Residential Zoning District.
 - d. Motion (Landwehr/Swenson) to approve the Preliminary Plat of Subdivision and Development Plans for Four Winds West Subdivision with conditions. Carried (7-0).
7. Motion (Compton/Landwehr) to approve an extraterritorial Certified Survey Map for properties owned by Force Properties, LLC located in the Town of Delafield, W293 N3080 Poplar Dr with comments including: 1) the town road encroaches on the southwest corner of the lot and 2) the driveway encroaches on the neighbor to the north. Carried (7-0).

Others items for consideration

- 8. Motion (Compton/Landwehr) to delay a decision regarding the walking path in The Sanctuary of Hartland until the April 13, 2015 Village Board meeting as the Village is looking into alternatives. Carried (7-0).
- 9. Consideration of second reading of Bill for an Ordinance No. 03/09/2015-01 "An Ordinance to Amend Chapter 86 Article VI of the Village of Hartland Municipal Code Pertaining to Sewer Utility"

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Motion (Meyers/Landwehr) to suspend the rules. Carried (7-0).

Motion (Meyers/Landwehr) to adopt Bill for an Ordinance No. 03/09/2015-01 "An Ordinance to Amend Chapter 86 Article VI of the Village of Hartland Municipal Code Pertaining to Sewer Utility". Carried (7-0).

10. Motion (Stevens/Wallschlager) to approve Recreation and Community Education Agreement between the Village of Hartland and the City of Delafield. Carried (7-0).
11. Motion (Compton/Landwehr) to adopt Resolution No. 03/23/2015-01 "A Resolution Establishing Wards within the Village of Hartland, Waukesha County, Wisconsin". Carried (7-0).
12. Motion (Stevens/Swenson) to approve the Stormwater Management Program DNR Annual Report. Carried (7-0).
13. Motion (Meyers/Wallschlager) to approve a professional services agreement with Ruckert Mielke for update and conversion services related to a software change in the Village's public and staff GIS application in the amount of \$77,400. Carried (7-0).
14. Motion (Swenson/Stevens) to purchase a pickup truck for the Public Works Department in the amount of \$23,365. Carried (7-0).
15. Motion (Landwehr/Swenson) to approve an Agreement with Baker Tilly for audit services for the years ended December 31, 2015, 2016, and 2017 in the annual amount of \$31,750 for each year divided among the various Village Funds. Carried (7-0).
16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Meyers asked for an update on the quiet zone project. DPW Supervisor Einweck stated that staff has been working on finalizing the design and reviewing adjacent properties near the railroad tracks. Plans have been sent to CP Railway for review and an update will be provided at the next meeting.

President Lamerand reminded residents of the April 7th election with polls open from 7 a.m. to 8 p.m.

17. Motion (Stevens/Wallschlager) to adjourn. Carried (7-0). Meeting adjourned at 7:32 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

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