



ADMINISTRATION
210 COTTONWOOD AVENUE
HARTLAND, WI 53029
PHONE (262) 367-2714
FAX (262) 367-2430
www.villageofhartland.com

PARK AND RECREATION BOARD AGENDA
MONDAY, JUNE 1, 2015
7:00 PM

Board Room

210 Cottonwood Avenue, Hartland, WI

7:00 PM

Call to Order

Consideration of a Motion to Appoint a Park and Recreation Board Chairman for the Upcoming Year – duties involve running Park and Recreation Board meetings and being a member of the Jt. Architectural Board/Plan Commission

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Approval of Park and Recreation Board Minutes – April 6, 2015 Meeting

Recreation Director Items

Information and Possible Discussion on the Upcoming Hometown Celebration to be held on June 26 – June 28, 2015 (Presented by Ed Rindahl/Rotary and Kelli Yogerst/Hartland Recreation Director)

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Report by Mike Einweck Regarding Girl Scout Troop Community Service Project to Plant Flowers at the Fine Arts Center

Centennial Restroom is Now Open

Adjourn

The meeting will be held in the Village Board Room of the Community Center in the Hartland Municipal Building located at 210 Cottonwood Avenue.

Lynn Meyer
Deputy Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any government body at the above stated meeting other than the governmental body referred to in the above notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, CMC, Village Clerk, at (262) 367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, APRIL 6, 2015
7:00 PM**

Board Room

210 Cottonwood Avenue, Hartland, WI

Present: Tina Bromberger (arrived after first vote), Duane Grimm, Tim Hallquist, Peggy Kallenberger and Dick Landwehr. Absent and excused: Mike Cottrell and Jeff Greger.

Others Present: DPW Director Einweck and Recreation Director Yogerst

7:00 PM

Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) **-None**

Approval of Park and Recreation Board Minutes – February 2, 2015 Meeting

Motion (Grimm/Landwehr) to approve the Park and Recreation Board Minutes of February 2, 2015. Carried (4-0). (Tina Bromberger had not yet arrived).

Department of Public Works Director Items

Discussion and Possible Consideration of a Request from the Swallow Education Foundation for Use of Hartbrook Park on Sunday, May 24 from 12 – 6 PM for a Fundraiser (Presented by Shannon Bakalars)

Ms. Bakalars stated that the Swallow Education Foundation would like to rent Hartbrook Park on Sunday, May 24 to hold a fundraiser for the STEM Lab (science, technology engineering and math). This event will be an all-family kickball tournament. It was held last year for the first time. However, this year, Noodles and Company will be donating a free tent, we will be charging the parents for the bowls and all the proceeds go back to the school. Kona Ice will be doing the same thing.

Staff raised two questions:

1. A head count will be needed to determine if a refundable deposit should be charged.
2. Kona Ice will need to set up in the parking lot (not on the path) in order to keep the pathway open for pedestrian and disabled access.

Ms. Bakalars did not know how many people would attend. Last year they had 60, but the event started later. It is possible there could be more people this year.

The Board decided that a \$100 refundable deposit should be charged. Ms. Bakalars will bring the check to the administrative office within the next week.

Motion (Bromberger/Landwehr) to approve the request from the Swallow Education Foundation for Use of Hartbrook Park on Sunday, May 24 from 12 – 6:00 PM for a Fundraiser, with staff recommendations. Carried (5-0).

Park and Recreation Board Minutes April 6, 2015 Meeting

Discussion and Possible Consideration of a Donation by Lake Country Youth Baseball and Softball for a Baseball Field Backstop at Penbrook Park (Presented by Lake Country Youth Baseball and Softball)

Mike Einweck received an email from Dale Kuphall stating Lake Country Youth Baseball and Softball wanted to pull this item from the agenda. The cost of the installation has made this project less desirable.

Discussion on a recap of the fees paid for baseball fields and the football field, as requested by the Park Board. (Presented by Mike Einweck)

At a prior meeting, Jeff Greger requested a synopsis of the fees paid by the user groups. The spreadsheet in the packet broke down the real costs versus fees received.

Centennial Football Field was used by Lake Country Chiefs. They used the field five times and paid for five preps. Each prep takes three hours. However, the Village prepped a total of six times because the field needs to be prepped every two weeks in order to keep the lines visible. If we don't do that, it would take five hours relaying it. If you subtract one prep cost of \$345, we still had a loss of over \$500 for the football field. Typically when there are multiple users, we haven't had a loss. Lake Country Lutheran has all of their fields in place now. Lake Country Chiefs is the only user in the last few years.

Stix Academy is a new group that used Nixon field after the regular baseball season was over. They used it on Saturdays and Sundays, with a prep requested on Fridays. The Village was able to do that prep with our part time help on a weekday, so there were no overtime charges involved. That is why there was a slight gain for this use.

Land O' Lakes and HAAA used the large Nixon field and Bark River field. The majority of the HAAA preps were done with our summer help; however, some were done with our full time staff. Sometimes regular staff prepped on weekends and was paid overtime. The Village ended the year with an approximate \$600 loss for Land O' Lakes and \$572 for HAAA.

Lake Country Youth Baseball had a lot of usage and a lot of preps. In addition to the weekday games where we used our seasonal staff, we had a number of preps on the weekends by our full time staff. Since many of our seasonal staff has second jobs, there were times when they were not available. Unfortunately, that caused the prep costs to go up. If those 14 preps at \$104.00 per prep were taken out, we would be close to breaking even. Our service is to cover these preps 100%. The focus is to use the seasonal help, but if they aren't available, we use full time staff.

There was discussion regarding possibly raising the weekend prep fee costs for the users so that the Village can be closer to breaking even on costs.

The total loss for 2014 was \$3,157.40.

It was suggested that the Village hire weekend-only help to prep fields, which could eliminate paying the two hour overtime minimum for full time help. DPW Director Einweck stated that it is very difficult to hire someone for just a few hours each weekend.

Normally when the Village puts out an ad for seasonal help, we have 30 – 40 applications. This year we have received nine.

Since Jeff Greger requested this information and was not present, it was decided to put this item on the May agenda so that he can be included in the discussion.

Park and Recreation Board Minutes
April 6, 2015 Meeting

Recreation Director Items

Discussion on Possibly Renaming the Village of Hartland Recreation Department

Since the Hartland Recreation Department works with residents from the Hartland/Lakeside School District, City of Delafield and Village of Hartland, it is not always clear to the residents in the City of Delafield and Hartland/Lakeside School District that they are part of the Village of Hartland Recreation Department and are included in receiving the resident fee. Administrator Cox and Kelli Yogerst have been discussing how it could be made clear that those residents that they are part of our Recreation Department.

Staff would like the Park Board's ideas on this. One suggestion was to change the name to Lake Country Recreation Department. Within the Hartland/Lakeside School District, some residents come from Pewaukee, Town of Delafield, as well as Hartland.

A discussion brought out that we don't want to lose the Hartland identity; however, the name should encompass more. Village of Hartland/Lake Country Recreation Department was suggested.

It is planned to change the name for the January 2016 program guide. There is time to think about this. The general consensus of the Board was that they liked the name Hartland/Lake Country Recreation Department.

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

None.

Adjourn

Motion (Kallenberger/Bromberger) to adjourn. Carried (5-0). Meeting adjourned at 7:36 PM.

Respectfully Submitted by

Recording Secretary

Lynn Meyer
Deputy Clerk

Lynn Meyer

From: Kelli Yogerst
Sent: Wednesday, May 27, 2015 11:25 AM
To: Lynn Meyer
Subject: FW: ABC Calendar of Events
Attachments: Map of Park.pub

Here you go the agenda for the Hometown Celebration.

From: erindahl@townbank.us [<mailto:erindahl@townbank.us>]
Sent: Wednesday, May 27, 2015 11:05 AM
To: Kelli Yogerst
Subject: ABC Calendar of Events

Thursday

Area Rental – Tent Set-Up (Late Morning)
Lake Country Rotary – Set-Up – 2:30-5:30
Beer Trailer Dropped off at 4pm

Friday

Arts and Crafts – 4:00pm-8:45pm
Happy Hour in the Park – 5-7pm – Buy One Get One (Beer Only)
Community Band – 6:45-8:00pm
Andrea and the Mods – 8:30-11
Fireworks – 9:30-10:00pm
Hartland Kiwanis – Food Vendor
Saz's Catering Lake Country – Food Vendor
Kettle Corn by Parkview General
Frozen Treats by Kona Ice

Saturday

Saz's Catering Lake Country presents Ultimate Barbecue Experience and Beer Celebration – 5-7pm
Crossfire – 7-11pm
Night of the Barrels – 5-11pm
Saz's Catering Lake Country – Food Vendor
Kettle Corn by Parkview General
Frozen Treats by Kona Ice

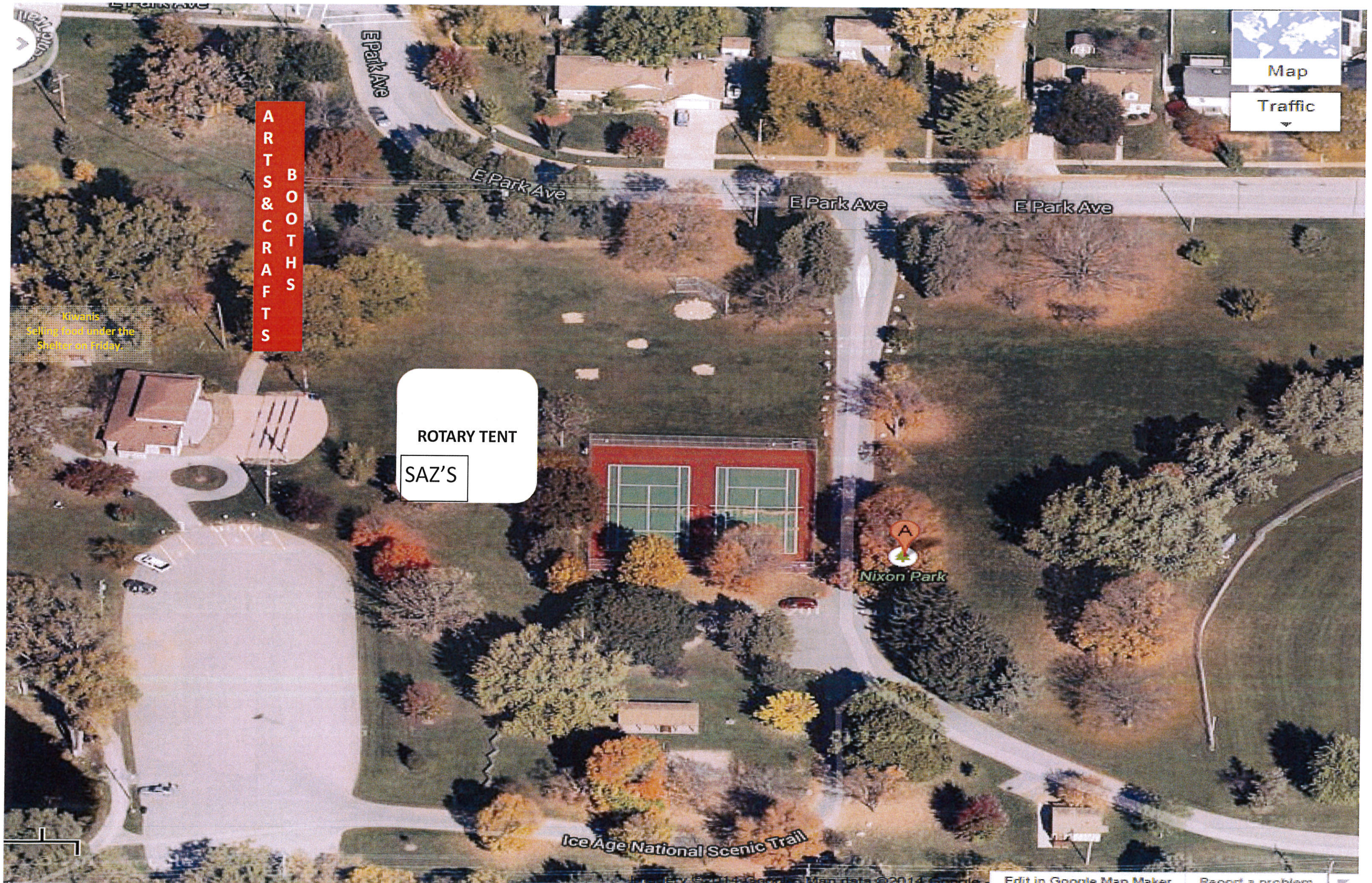
Sunday Clean-up

*Please let me know if you have any questions or need anything else.

Thanks,

Ed

Edward D. Rindahl
AVP – Commercial Banking



ARTS & CRAFTS
BOOTH'S

Kiwanis
Selling food under the
Shelter on Friday.

ROTARY TENT
SAZ'S



Nixon Park

Map
Traffic