

**VILLAGE BOARD MINUTES**  
**MONDAY, JANUARY 25, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Clerk Igl, Rec. Director Yogerst, Steve Martinez, members of the Police and Fire Commission, members of the Police Department staff, Paul Mozina, residents.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Motion (Meyers/Stevens) to approve Village Board minutes of January 11, 2016 with a modification to indicate Trustee Landwehr was excused for the meeting. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$7,996,198.89. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Landwehr/Swenson) to approve an application for a Temporary Class "B"/"Class B" Retailer's License for St. Charles congregation and a Temporary Bartender's (Operator's) license for Nancy Van De Laarschot. Carried (7-0).
4. Presentation by Paul Mozina related to environmental corridors and funding and other resources for their improvement and protection.

Aerial photos of marsh areas ranging from 1941 to 2015 were viewed to point out the continued overgrowth of invasive species such as buckthorn. Mr. Mozina referenced the objectives, principles, standards and design guidelines in the Comprehensive Development Plan which includes preservation of natural resources in the environmental corridors. He stated that the plan was adopted in 2009 and the Board expressed its intent at that time to conduct a complete review of the plan in 2015.

President Lamerand stated that consideration of preservation activities is based on economics and the determination of priorities. He stated that the Village had not had anyone advocating for these activities in the environmental corridor. He stated that the Village needs to identify areas of the corridor and determine control options. President Lamerand asked that Mr. Mozina submit his recommendations for review at an upcoming Village Board planning session.

President Lamerand stated that several groups will be participating in efforts to promote the Ice Age Trail. He stated that the Business Improvement District will be looking to capitalize on the trail including considering improvements. He stated that service groups can be asked to continue efforts as well.

It was stated that residents and non-residents are invited to become part of the Ice Age Trail Community Committee. Mr. Mozina and any other individuals interested in serving on the committee were encouraged to contact the Village and submit a Volunteer Profile sheet. It was stated that the Committee will review options and make recommendations to the Village Board for consideration.

Trustee Meyers asked whether Penbrook Park is part of the Ice Age Trail. It was stated that Penbrook Park is part of the environmental corridor. President Lamerand stated that Penbrook Park could become a spur of the Ice Age Trail.

President Lamerand stated that the Village will need to identify a plan for preservation of the environmental corridor and determine how it will be accomplished.

5. Consideration of second reading of Bill for an Ordinance No. 01/11/2016-01 "An Ordinance to Amend Chapter 14 of the Village of Hartland Municipal Code Pertaining To Animals."

Administrator Cox stated that language was added related to the fostering of animals which creates a variance to the code. This is similar to litters of kittens or puppies being allowed in excess of the number of animals allowed in the code. The amended language allows such an exception for five months of the year. If someone is intending to more frequently house animals temporarily they could request a permit from the Village Board.

There was discussion with a resident that currently has four dogs; two as pets and two dogs that have "jobs". In addition, she fosters dogs for varying periods of time. This ordinance creates a way for residents to legitimize having more than animals than allowed in the code. An application would be made to the Village Board for consideration to be allowed to exceed the limit.

This item was carried over to the next meeting for a third reading.

6. Consideration of a motion to approve award of a professional services agreement to Wachtel Tree Science for the 2016 GIS tree inventory update in the amount of \$17,500, including contingency.

DPW Director Einweck stated that about every five years the Village updates the inventory of trees along the street rights-of-way, parks and on municipal properties. The last tree inventory conducted in 2011 was completed at a cost of \$15,400. The proposal from Wachtel Tree Science is \$16,500. Staff recommended adding a \$1,000 contingency to account for any new trees requiring updating in GIS.

Motion (Meyers/Wallschlager) to approve award of a professional services agreement to Wachtel Tree Science for the 2016 GIS inventory update in the amount of \$17,500. Carried (7-0).

7. Consideration of actions related easements to and from Cottonwood Investments, LLC in connection with Beer Snobs Ale and Eats, 122 Cottonwood Ave.
  - a. Consideration of a motion to accept easements from Cottonwood Investments, LLC for Public Sidewalk, Public Parking and Public Storm Water Facilities on the property at 122 Cottonwood Avenue.

Administrator Cox stated that when going through the approval process for Beer Snobs, it was noted that the property runs all the way to the new curb line adjacent to their patio. Ordinarily the Village would have required this area to become public right-of-way. In order to accommodate their desire to have an outdoor eating area, Board decided to allow the patio to exist in exchange for specific easements for the sidewalk and parking to remain public and to account for access to storm water facilities. The Village would continue to maintain the sidewalk, curb and parking as we do elsewhere in the Village. Snow removal would be the obligation of the property owner.

Trustee Stevens asked for clarification on whether tables are allowed on the sidewalk. Administrator Cox stated that they will not be allowed to have tables on the sidewalk but rather their outdoor dining is only allowed on the colored stamped concrete.

Trustee Meyers asked whether the property owner will maintain the retaining wall along their building. Admin Cox stated that part of the retaining wall is on their property and is not the subject of the easement. A portion of the retaining wall is on the Village property and is subject of the next item on the agenda.

Trustee Wallschlager asked why the sidewalk is located between where the outdoor eating area is and the building. It was stated that this is a similar situation to others allowed in the downtown area.

Motion (Meyers/Stevens) to accept easements from Cottonwood Investments, LLC for Public Sidewalk, Public Parking and Public Storm Water Facilities on the property at 122 Cottonwood Avenue.

- a. Motion (Landwehr/Wallschlager) to grant an easement to Cottonwood Investments, LLC for retaining wall maintenance on the Village owned property at 210 Cottonwood Ave. Carried (7-0).
8. Consideration of a motion to approve Resolution No. 1-25-2016-01, A Resolution Creating the Ice Age Trail Community Committee.

Administrator Cox stated that this resolution creates a new standing committee. The intent is to create a body that will focus on fulfilling the Village's obligations as an Ice Age Trail Community. The cross promotion agreement provides that the Village agrees that the trail is an important part of the community and will promote the trail. The Alliance agrees that it will promote the Village as a destination to users of the trail. The committee will consist of seven individuals; a representative from the BID, a representative from Administration and a representative from Ice Age Trail Alliance along with four other individuals with preference to Village residents. The

committee will develop and implement programs and events, address funding for the trail and make recommendations to the Village and other boards.

Trustee Meyers asked for clarification as the resolution states committee members do not need to be residents. President Lamerand stated that as the trail runs through entire state the Village would not preclude others from participating. He asked that individuals interested in serving on the committee contact Village Hall and complete a Volunteer Profile. Administrator Cox stated the resolution included the provision that non-residents may be on the committee as downtown business owners may not be residents of the Village but may certainly have an interest in promoting the Ice Age Trail.

Motion (Meyers/Stevens) to approve Resolution No. 1-25-2016-01, A Resolution Creating the Ice Age Trail Community Committee. Carried (7-0).

9. Consideration of a motion to approve a Confidential Separation Agreement, Waiver And Release Between Village Of Hartland, The Labor Association Of Wisconsin And Matthew Harper.
10. Motion (Swenson/Wallschlager) to approve a Confidential Separation Agreement, Waiver And Release Between Village Of Hartland, The Labor Association Of Wisconsin And Matthew Harper. Carried (7-0).
11. Report by Police Chief Robert Rosch announcing results of the Department's recent efforts to become accredited by the Wisconsin Law Enforcement Accreditation Group.

Chief Rosch introduced Stan Stojkovic, the dean of Helen Bader School for Social Welfare at UWM and commissioner of Wisconsin Law Enforcement Accreditation Group. Mr. Stojkovic announced that the Hartland Police Department met the standards for accreditation. He stated that there are 235 standards that are tested in the process. A plaque awarding accreditation to the Hartland Police Department was presented to Chief Rosch.

Chief Rosch recognized members of the Police and Fire Commission, members of the staff and his wife. He thanked staff member Viki Dobbertin for her efforts as accreditation manager, staff for their assistance in the process and the Board for their support.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand stated that there is a primary election on February 16 at the Community Center from 7:00 a.m. to 8:00 p.m.

13. Adjourn.

Motion (Stevens/Landwehr) to adjourn at 8:12 p.m.

Respectfully submitted,

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Village Clerk  
Darlene Igl