

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, FEBRUARY 22, 2016
7:00 PM**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand.

Others Present: Administrator Cox, Finance Director Bailey, Deputy Clerk Meyer, DPW Director Einweck, Fire Chief Dean and Police Chief Rosch.

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – NONE.

1. Presentation by Judge Timothy Kay: Lake Country Municipal Court Year 2015 in Review

Highlights from the year:

- LC Municipal Court is a self-sustaining operation – the municipalities are not asked to contribute
- This year there was a revenue short-fall
- Citations are down for the last 1 ½ - 2 years in all municipalities
- Part-time hours have been cut to help make up for the budget shortfall
- Full time employees were given a salary freeze this year
- There were no open records requests in 2015

Ways to enforce non-payment of traffic citations:

- Driver's License Suspension
- Writ of commitment
- Tax Intercept of tax refunds

An offender can sit in jail for a period of time to eliminate paying for the citation. The Municipality will be charged \$50 per day for the person's stay.

2. Motion (Meyers/Swenson) to approve Village Board minutes of February 8, 2016. Carried (7-0).

3. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$4,292,170.68. Carried (6-0-1). Meyers abstained. It was noted that a \$3.7 million tax settlement was included in this voucher list.

4. Consideration of actions related to Licenses and Permits
 - a. Consideration of an application for a Bartender's (Operator's) License.

Motion (Landwehr/Swenson) to approve an application for a Bartender (Operator's) License for David Nunnally. Carried (7-0).

5. Consideration of actions related to various insurance matters:
 - a. Consideration of a motion to approve various liability, workers compensation and automobile insurance coverage through League of Wisconsin Municipalities Mutual Insurance (LWMMI) and other underwriters for the term of April 1, 2016 to April 1, 2017 with a combined annual premium of \$178,764.

Rick Kalscheurer from R & R Insurance Company was present. R & R insures the Village of Hartland for all liability insurances. The LWMMI was designed and formed to provide coverage for only cities and villages in the State of Wisconsin. Currently it's doing very well, with 396 cities and villages involved. The company only has two employees and has a very low expense ratio of about 17%. This year insurance costs dropped about \$2,200 for the Village of Hartland, due primarily to a reduction in the Workers Compensation insurance.

A year ago, the Governor decided to end the local government property fund. As a response to that, the League of Wisconsin Municipalities starting looking at options because they did not want the cities and villages in Wisconsin to be at the whim of only what the public sector insurance market would provide.

They met with the insurance commission, and formed a new property insurance company called MPIC, the Municipal Property Insurance Company. It provides property coverage only to cities and villages in the State of Wisconsin. It received its charter in July and wrote its first policy in October. MPIC currently has 255 municipal customers paying \$7.5 million in premiums on about \$11 billion in total insured values.

Motion (Meyers/Swenson) to approve the LWMMI (League of Wisconsin Municipalities Mutual Insurance for the term of April 1, 2016 to April 1 2017 with a combined annual premium of \$178,764. Carried (7-0).

- b. Motion (Compton/Swenson) to adopt Resolution 02/22/16-01 to Withdraw from the Local Government Property Insurance Fund. Carried (7-0).
 - c. Motion (Swenson/Wallschlager) to accept proposal for property and equipment insurance coverage from Municipal Property Insurance Company for the policy term of May 1, 2016 to May 1, 2017 with an annual premium of \$21,945. Carried (7-0).

6. Consideration of a motion to approve An Agreement Between Lake Country Fire And Rescue And The Hartland Fire Department For Emergency Medical Technician-Paramedic Intercept Services.

Fire Chief Dean stated that the rates in the agreement will be changing in the Village's favor and the agreement will allow us to achieve faster paramedic service. The full-time partner at the firehouse is a licensed paramedic. She will be allowed to administer the additional Paramedic Level drugs carried on the ambulance. She can act on behalf of the Lake Country Paramedics.

Motion (Meyers/Stevens) to approve An Agreement Between Lake Country Fire And Rescue And The Hartland Fire Department For Emergency Medical Technician-Paramedic Intercept Services. Carried (7-0).

7. Consideration of a motion to approve a Non-Conforming Use Agreement for the property at 1132-1136 Lisbon Avenue.

This is an out-of-the-ordinary agreement for the Village. This property has two primary structures -- a duplex house and a garage (coach house) used as a residence. This creates three separate residential entities on the property which is not allowed under the Village Code. There were other issues on the property as well.

What the Village is trying to do is acknowledge something that has been going on many years, perhaps many decades, and outline the provisions in which it can continue. The agreement contains improvements in the appearance and safety of the property, and there is a finite life to it, which is set at 30 years. The family was in an effort to sell and the agreement gives the new owner an opportunity to continue that use if they wanted to, and know fully that it has a 30 year life. Also, if they should happen to discontinue the use for more than 12 months (that's a standard State law), the use goes away, and they can no longer have a residence above the garage. The garage itself is a conforming structure, but the use is non-conforming.

Motion (Landwehr/Swenson) to approve a Non-Conforming Use Agreement for the property at 1132-1136 Lisbon Avenue. Carried (7-0).

8. Motion (Compton/Swenson) to adopt Resolution 02/22/16-02 "A Resolution Authorizing the Issuance of Taxable Tax Increment Project Municipal Revenue Obligation of the Village of Hartland, Wisconsin to Hartland Riverwalk, LLC." Carried (7-0).
9. Consideration of a motion to authorize the purchase of a replacement network server for Village Hall from Ontech Systems, Inc. of Menomonee Falls in the amount of \$20,000.

The actual cost will be \$19,706. Normally the replacement of a network server would have been budgeted and would be paid out of the Corporate Reserve account. Staff wasn't anticipating doing this right away, but the server is starting to have some failures. Rather than invest in a

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unit that we know we are going to replace, we are asking the Board to replace it now. Funds would still come from the Corporate Reserve.

Motion (Meyers/Wallschlager) to authorize the purchase of a replacement network server for Village Hall from Ontech Systems, Inc. of Menomonee Falls in the amount of \$19,706. Carried (7-0).

10. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

There was over 10% voter turnout at the February 16, 2016 election.

The next election will be April 5. Polls will be open 7:00 AM – 8:00 PM. Voting will be for Village Trustees, School Board, Lake Country Municipal Judge, Supreme Court Judge and the Presidential Primary.

There is an article in the Lake Country Reporter about an event that the Hartland Business Improvement District is sponsoring. It is the Poker Pub Crawl to be held on Thursday, February 25, 2016 from 5:00 PM – 9:00 PM. The BID has recruited 11 local businesses to take part. There is no cost to participate. The winners will receive gift certificates. More information is on the Village's website and the BID's website.

11. **Adjournment.**

Motion (Stevens/Swenson) to adjourn. Carried (7-0). Meeting adjourned at 7:51 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk