

**VILLAGE OF HARTLAND  
SPECIAL MEETING  
PARK AND RECREATION BOARD MINUTES  
JANUARY 13, 2016  
6:00 PM  
BOARD ROOM  
210 Cottonwood Avenue, Hartland, WI**

Present: Mike Cottrell, Duane Gundrum, Tim Hallquist, Peggy Kallenberger and Duane Lawson. Excused: Tina Bromberger and Dick Landwehr.

Others Present: DPW Director Einweck, Administrator Cox and Recreation Director Yogerst.

- 1. Call to Order**
- 2. Consideration of information and actions related to the Policy for Facility Reservations**
  - a. Review/Response to a request from Lake Country Youth Baseball and Softball and Village Staff for clarification of the Park Board policy.**

DPW Director Einweck thanked the Board and user groups for attending this meeting on short notice.

The Village operates a number of ball fields and there is a lot of interest in ball field use. The Park Board had approved a policy which the Village staff follows when receiving reservations. The first day of receiving reservations happens on the first working day in January. That was January 4 this year. We had a person waiting before we opened the doors to put in their reservations for the fields. In addition, we had two other user groups come in to make reservations.

Because we have a priority for field usage, staff would like the Park Board to clarify so we can follow the written policy on field reservations. The questions are, "How does the Park Board define the terms Resident Based Leagues and resident?" While residents of the Village can easily be identified, what about resident based leagues, those with Village of Hartland addresses? Leagues in which their Boards would consist primarily of or entirely of Village residents? Or leagues which the majority of their participants are residents?

Staff would like the discussion to clarify what the main requirement is to be a resident league -- then we can determine the priorities of the applications received.

Tim Hallquist and Peggy Kallenberger were the only two present Board members that were on the Board when the policy was set up.

The Board has the policy in their packet. The top third of the policy states priority field usage. No. 1 is Village sponsored programs. No. 2 lists a few groups that are specifically identified – Land O' Lakes, Lake Country Youth Baseball and Softball, Hartland Athletic Advancement Association, then it goes into private schools, public schools, associations, businesses, resident-based leagues, and residents.

Tim Hallquist stated that since he has been on the Board for the past 20 years, the three groups have been using the fields. They are all Hartland based. That's the reason why they are listed. We haven't had a conflict in the past. When we did a couple of years ago, we asked the new group to work with the groups. In the past Lake Country Youth Baseball and Softball reserved every field, every night. They didn't use the fields every night, but they had them reserved. So we asked LCYBS to work with the other group to give them fields on the dates they weren't using them. We didn't hear back about how it worked out. We assumed no news is good news.

Mr. Hallquist continued: Because all of these groups are tax exempt (I'm assuming), to me, a Hartland based organization would have a Hartland address on their tax exempt certificate. All of these groups will entertain participants from outside of Hartland. I don't think it's fair to say 40% are from Hartland, 10% are from Delafield, etc. Where they file their paperwork for their tax exempt status would designate a Hartland address.

Mike Einweck clarified that a resident based league would have their physical address for the association of their group in Hartland (not a Hartland mailing address). Residents would live specifically in the Village of Hartland.

Tim Hallquist mentioned that LCYBS is in lieu of a Village Recreation Baseball Program.

Mike Einweck stated that we aren't questioning the named groups on the priority. We are asking about what is a resident based league? How is that defined by the Park Board? As the Village staff receives these applications, we want to be able to decide if they are indeed a priority #2 or if they fall into a priority #3.

Comments from the Park Board:

Mike Cottrell: To me a league is open to all recreational and families within a community, not a try-out. HAAA is an open league where you can register and create teams. LCYBS is the same. By definition the way this policy reads to me is it's a league open to families and all members of the community. A league runs numerous games and numerous teams with multiple fields, -- hence the reason for the program. On clarification, it says priority basis is given to those entities listed, through February 15. After February 15, it's a first come, first serve basis per the way the policy is written.

Mike Einweck asked if you have multiple priority 2 groups that apply, would it then come to a first come, first serve?

Mike Cottrell: My opinion would be no, it would need to go to the Park Board and they would discuss the direction they would have to go.

In the past, when there was a conflict with LCYBS and HAAA for using Bark River Field, the groups worked it out between themselves.

Curt Gundrum: I agree with Mike Cottrell. It wouldn't hurt to revise the policy to make the priorities clearer.

Mike Einweck: Give staff clear direction, set the policy that staff can follow, and only if there is conflict that we can't resolve or if someone wants to appeal the process, that's where you bring in the Park Board.

Pete Ludtke, HAAA: We've never had a problem between LOL and LCYBS. They always come to us at a meeting to ask for the field and it always worked pretty well. Any groups using the field must have liability insurance naming the Village of Hartland as an additional insured. Mr. Ludtke guaranteed they would follow any changes to the policy.

John McNeil, Land O Lakes: I've been doing this for five years and we never had a problem. We work with the Hawks/Legion. We only need the field nine times. We don't do practices.

Dan Hanke, President of LCYBS: The individuals that are on that field are going to be children. These three groups have always put the children first. We've been able to work this out before with other groups and we are more than willing to do it again. In the end it's all about the kids.

Candy Finco, Lake Country Catch: We've tried to get fields before and were not able to. We have a father of a team whose wife has stage 4 cancer; he has three children on these teams. This father needs Wednesdays to fit in his work schedules so he can help his wife. I asked

for seven Wednesdays and over 50% of the team has a Hartland address. The age group is U-10. We need seven Wednesdays.

Dan Hanke: The original conversation dates were Mondays and Wednesdays from April 25 through the end of June (a total of 18 days). LCYBS can figure out seven Wednesdays that LC Catch is asking for.

The Park Board was pleased that the groups are willing to work together to schedule seven dates for LC Catch.

Mike Einweck mentioned that the base pegs are there, but the groups need to provide the bases. The Village does not provide any equipment.

There will be a Village of Hartland User Group Meeting on February 8, 2016 at 6:00 PM in the Village Board Room. A representative from each group should attend. Field guidelines and other issues regarding the fields will be reviewed.

The Policy for Facility Reservations will be on the agenda at the next Park Board Meeting. (Tentatively not until March 7, 2016)

LCYBS and LC Catch will work together and let the Village know what dates have been worked out. Refunds will be determined and credited to the groups.

**b. Review and consideration of actions related to potential conflicts in scheduling of field use for youth baseball**

No additional discussion on item b.

**3. Adjourn**

Motion (Kallenberger/Cottrell) to adjourn. Carried (5-0). Meeting adjourned at 6:28 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk