

**VILLAGE BOARD MINUTES**  
**MONDAY, APRIL 25, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Swenson, Wallschlager and President Lamerand

Excused: Trustee Landwehr

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Paul Mozina, Rod Podszus, Chris Miller

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Mozina provided an update on restoration activities at the Hartland Marsh. He stated that the Village had approximately \$2,000 in the budget for this project. He stated that the DNR had offered that if the Village would rent a forestry mower, the DNR staff would provide two free days of mowing. Mr. Mozina stated that tremendous progress was made on mowing. He stated that Integrated Restorations sprayed the stumps after mowing in an attempt to kill the buckthorn. He stated that garlic mustard is now coming in and that there are funds available to spray the garlic mustard once this year. As buckthorn sprouts up again, it will need to be sprayed with a foliar spray in late summer. A prescribed burn is recommended for next spring. President Lamerand asked that Mr. Mozina keep the Board informed on the status of the project and related funding.

1. Motion (Meyers/Stevens) to approve Village Board minutes of April 11, 2016. Carried (7-0).
2. Motion (Swenson/Wallschlager) to approve the vouchers for payment in the amount of \$148,151.49. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Wallschlager/Swenson) to approve an Operator's (Bartender) License with term ending June 30, 2016. Carried (7-0).
  - b. Motion (Meyers/Stevens) to approve an application for a street use permit for Swallow Education Foundation for a 5k race on May 21, 2016. Carried (7-0).
4. Consideration of Board and Commission appointments as presented by Village President Lamerand

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**2016 Board of Review Members - annual term**

Ex Officio

Village President David Lamerand

Village Clerk Darlene Igl

Finance Director Ryan Bailey

Annual Appointment

Village Trustee –Mike Meyers (reappoint)

Citizen Member – Karen Compton (reappoint)

**Jt. Architectural Board/Plan Commission - 3 year term**

Reappoint Tim Hallquist and Jack Wenstrom - terms to expire April 30, 2019

Reappoint David Lamerand and Randy Swenson

**Park and Recreation Board - 3 year term**

Reappoint Tim Hallquist and Peggy Kallenberger – term to expire April 30, 2019

Reappoint Richard Landwehr

**Police and Fire Commission - 5 year term**

Reappoint Ralph Redlin – term to expire April 30, 2021

**Delafield-Hartland Water Pollution Control Commission (Del-Hart)**

Reappoint Karen Compton, Richard Landwehr, Michael Meyers, Rick Stevens

**Hartland Public Library Board**

Reappoint Judith Dimond and Janet Schmitt – terms to expire April 30, 2017

Reappoint Jay Williams – term to expire April 30, 2019

**Ice Age Trail Community Committee**

Appoint Mary Burton and Dave Van Thiel – terms to expire April 30, 2017

Appoint Rod Podszus and David Van De Ven – terms to expire April 30, 2018

IATCC Information on Ex Officio and Outside Body Representative (No Board Action)

Jean Georgson (IATA Representative) – term to expire April 30, 2018

Jim Muenzenberger (BID Representative) – term to expire April 30, 2017

David Cox, Administrator (or Designee)

Motion (Stevens/Swenson) to approve the appointments as presented. Carried (7-0).

5. Consideration of First Reading of Bill for an Ordinance No. 04/25/2016-01 “An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management”

DPW Director Einweck stated that the proposed changes to Chapter 76 are being made to comply with the current requirements of NR 151. He stated that comments received from the Village Attorney will be incorporated. This item will be carried over to the next meeting.

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Items referred from the April 18, 2016 Plan Commission meeting

6. Motion (Meyers/Swenson) to approve site and building plans for installation of a larger nitrogen tank for Dorner Manufacturing Corp., 975 Cottonwood Ave. Carried (7-0).
7. Consideration of a motion to approve site and building plans for the construction of a new building for Guthrie and Frey, 1165 Richard Road.

Administrator Cox stated that this is for construction of a 15,000 square foot building and was recommended for approval. Motion (Compton/Meyers) to approve site and building plans for Guthrie & Frey. Carried (7-0).

8. Items related to a request to construct an office building on the Hartland Station, LLC property, 301 and 249 Pawling Ave.

Administrator Cox stated that the project was modified early in the process from a request to construct two buildings to one building. Because of the narrow layout of the property, the Village is asked to consider a Conditional Use Permit due to the proposal calling for a rear yard setback of five feet and no on-site parking. The developer will be required to make a payment of \$18,000 to the Village in lieu of having off street parking.

- a. Motion (Meyers/Stevens) to approve site and building plans. Carried (7-0).
  - b. Motion (Compton/Swenson) to approve a Certified Survey Map to divide the property into two lots. Carried (7-0).
  - c. Motion (Swenson/Compton) to approve a Conditional Use Permit related to a reduction in the rear yard and to eliminate the parking requirements. Administrator Cox stated that there is slightly different language in this CUP that will allow the Village to put a much longer term on the conditional use if desired.
9. Consideration of a motion to approve a Conditional Use Permit for Heritage House, d/b/a Hartland Place, for the operation of a community living arrangement with a capacity for 16 or more in the RM-1 Multiple Family Residential District (32 units)

It was stated that this is an amended Conditional Use Permit as the operator has changed and the residents will not be limited to those with memory issued.

Motion (Meyers/Swenson) to approve a Conditional Use Permit for Heritage House, d/b/a Hartland Place, for the operation of a community living arrangement with a capacity for 16 or more in the RM-1 Multiple Family Residential District (32 units). Carried (7-0).

Other items for consideration

10. Review of a Resolution creating an Environmental Corridor And Open Space Task Force

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A draft of a resolution to create an Environmental Corridor and Open Space Task Force was presented for review. The Village Board was asked to submit any comments to Administrator Cox prior to the next meeting. The Task Force is proposed to have a term of about one year to create a specific plan and recommendation to the Village Board.

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

12. Adjournment.

Motion (Stevens/Swenson) to adjourn at 7:29 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl  
Village Clerk