

**VILLAGE BOARD MINUTES
MONDAY, OCTOBER 24, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –President Lamerand

Present: Trustees Stevens, Meyers, Compton, Landwehr, Wallschlager, President Lamerand

Excused: Trusted Swenson

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Deputy Police Chief Bagin, Fire Chief Dean, Clerk Igl, Mark Olson.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of October 10, 2016. Carried (6-0).
2. Motion (Landwehr/Wallschlager) to approve the vouchers for payment in the amount of \$119,869.89. Carried (6-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Compton) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (6-0).
 - b. Motion (Compton/Stevens) to approve an application for a Street Use Permit for Lighthouse Events on March 12, 2017. Carried (6-0).
4. **PUBLIC HEARING** on the proposed 2017 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 14, 2016 Village Board meeting.

President Lamerand opened the Public Hearing at 7:04 p.m. Finance Director Bailey outlined several recommended changes since the Board's budget review. He stated that the tax rate is estimated to increase \$.02 per 1,000 of assessed value.

Hearing no comments, the Public Hearing was declared closed at 7:08 p.m.

5. Review and discussion related to an offer of land adjacent to Centennial Park.

Mark Olson asked that the Village consider purchasing a 6.401 acre parcel located in the Town of Merton fronting on the Bark River that is adjacent to Centennial Park. The Board discussed what the potential use of the property could be in the future if purchased by the Village. Mr. Olson stated that the parcel is assessed at \$24,000 and he is asking \$20,000. President Lamerand stated that he feels there are two options: 1) the Village could take title to the parcel and own property in the Town of Merton or, 2) ask the existing property owner to petition for annexation to the Village. Mr. Olson stated that he had approached the Town and they are not interested in purchasing the parcel.

The property owner stated that he has communicated with adjacent property owners. He stated that he is unsure whether any one adjacent property owner would be interested in purchasing the entire parcel or whether the property owners would be interested in purchasing a portion of the parcel to extend their lots.

6. Consideration of a motion to approve the ordering of two Police Department vehicles as described in the proposed 2017 Village Budget.

Deputy Chief Bagin stated that if the Village orders the vehicles before Nov. 1, we will save \$1,500. Motion (Meyers/Stevens) to authorize the ordering of two Police Department vehicles as included in the proposed 2017 Village Budget. Carried (6-0).

7. Consideration of a motion to approve a reduction in the Letter of Credit for the Four Winds West development.

DPW Director Einweck stated that a request for a Letter of Credit reduction was received. He stated that the remaining balance is adequate to cover outstanding work. Motion (Landwehr/Meyers) to approve a reduction in the Letter of Credit for the Four Winds West development in the amount of \$468,315.47. Carried (6-0).

8. Consideration of a motion to approve a No Parking zone on Lawn Street at its intersection with the entrance to the underground parking for the Riverwalk development.

DPW Director Einweck stated that staff is requesting the Board to consider designating a no parking zone at the Lawn Street intersection due to the entrance to the Riverwalk apartments. The exhibit provided denoted that 30 feet in advance of the intersection pavement marking for both approaches to the intersection would be signed for No Parking. This allows for a clear intersection for Fire Department vehicles responding to calls in that direction. It was stated that the proposed No Parking zone was reviewed and approved by both Fire and Police.

Motion (Stevens/Wallschlager) to approve a No Parking zone on Lawn Street at its intersection with the entrance to the underground parking for the Riverwalk development. Carried (6-0).

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9. Consideration of appointment of Courtney Marschalek to the Zoning Board of Appeals as presented by Village President Lamerand

Motion (Compton/Landwehr) to appoint Courtney Marschalek to the Zoning Board of Appeals. Carried (6-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand reminded voters of the November 8th General Election. Polls at St. Charles will be open from 7 a.m. to 8 p.m.

Administrator Cox stated that the TIF 4 audit is now complete.

There was discussion related to the location of the stop for the Holiday Train. The location where the stage will be located may be a bit to the east of where it was located last year. It was clarified that the desire is that the stage may open on both sides while stopped at Cottonwood. The train will be in Hartland on Tuesday, Dec. 6th at 6:15 p.m.

11. Consideration of a motion to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding potential acquisition of park land and Right of Way and to adjourn thereafter without reconvening into open session pursuant to SS 19.95 (2). Roll Call Vote was taken. All ayes. Carried (6-0).

Meeting adjourned to closed session at 7:32 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk