

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 14, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Compton

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Deputy Police Chief Bagin, Clerk Igl, Aaron Meyer, Rod Podszus, Tyler Langan, Jim Muenzenberger, Billy Cooley, Conrad Soboniak

Deputy Chief Bagin introduced Officer Soboniak as the newest Police Officer in the department. Clerk Igl administered the oath of office to Officer Conrad Soboniak.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Stevens) to approve Village Board minutes of October 24, 2016. Carried (6-0). Swenson abstained.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$462,018.01. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
 - b. Motion (Landwehr/Swenson) to approve an application for a Restricted Species permit to allow three chickens for Kimberly and Aaron Meyer at 620 Coventry Lane
4. Consideration of a motion to approve Resolution No. 11/14/2016-01 a "Resolution Approving the Sewer Utility Rate Effective First Quarter 2017".

Finance Director Bailey stated that the sewer utility rate will increase 5% from \$5.66 to \$5.94 per 1,000 gallons. Motion (Landwehr/Swenson) to approve Resolution No. 11/14/2016-01 a "Resolution Approving the Sewer Utility Rate Effective First Quarter 2017". Carried (7-0).

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5. Consideration of items related to the 2017 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2017 Budget Book. All information after Tab 1 is for informational purposes only:
 - a. Motion (Landwehr/Swenson) to approve the 2017 Municipal Budget in the amount of \$7,296,374 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - b. Motion (Meyers/Landwehr) to approve the 2017 Water Utility Budget in the amount of \$1,938,623 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - c. Motion (Landwehr/Swenson) to approve the 2017 Sewer Utility Budget in the amount of \$1,828,005 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - d. Motion (Landwehr/Meyers) to approve the 2017 TIF #4 Budget in the amount of \$317 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - e. Motion (Meyers/Landwehr) to approve the 2017 TIF #5 Budget in the amount of \$317 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - f. Motion (Compton/Landwehr) to approve the 2017 TIF #6 Budget in the amount of \$185,167 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - g. Motion (Landwehr/Swenson) to approve the 2017 Debt Service Budget in the amount of \$1,224,184 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - h. Motion (Meyers/Compton) to approve the 2017 Capital Improvements, Impact Fee and Special Revenue and other funds in the amount of \$2,350,859 for a total Village Expenditure budget of \$14,823,846 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - i. Motion (Landwehr/Swenson) to approve a Property Tax Levy in the amount of \$5,465,692 as shown on Tab 1 Page 8 of the 2017 Budget Book (Roll call vote) All ayes.
 - j. Consideration of a motion to approve a general wage adjustment and the resulting 2017 Payroll Matrix (Roll call vote)

There was discussion regarding a general wage adjustment for staff. Administrator Cox provided comparisons stating that the average in the area is 2% with a range from 1% to 5% (which includes merit or time in service in addition to general adjustment). It was stated that a 2% general wage adjustment costs \$74,000 in the General Fund and \$86,000 Village wide. There are funds in the contingency account that would cover the additional expense.

Motion (Landwehr/Swenson) to approve a general wage adjustment of 2% and the resulting 2017 payroll matrix. (Roll call vote) All ayes.

6. Motion (Compton/Stevens) to approve to adopt Resolution No. 11/14/2016-02 a "Resolution Approving the 2017 Lake Country Municipal Court Budget". Carried (7-0).
7. Consideration of a motion to approve a request from the Ice Age Trail Community Committee for the placement of Trail Community signs in various locations.

Trustee Wallschlager stated that she was not in favor of collocating the Ice Age Community signs on the entrance signs to the Village.

Jim Muenzenberger, representing the Ice Age Trail Community Committee, stated that the Committee preferred installing the sign below the existing business district sign on Cardinal and a second one on southbound Merton at the intersection of Renson Road. It was stated that two large metal signs have been made available to the Village from the Ice Age Trail Alliance. The committee is also seeking permission to place 6 smaller signs approximately 4" by 6" throughout the Village on the existing Ice Age Trail signs at various locations.

It was stated that some of the post heights may need to be adjusted for the two larger signs to provide proper clearance. Dr. Muenzenberger stated that the committee is considering the smaller signs which could include a QR code for users to learn more about the Village. The committee has determined appropriate locations throughout the Village for the six smaller signs to be installed along the trail. The consensus was that the large signs be collocating as discussed.

Motion (Wallschlager/Stevens) to approve the request from the Ice Age Trail Community to install the two larger signs on the existing posts for the business district signs on Cardinal and Renson, and to install six smaller signs along the trail. Carried (7-0).

8. Consideration of actions related to a potential increase in TIF grant funding related to infrastructure and utility improvements in connection with the Riverwalk project.

Administrator Cox provided a review of the funding that was agreed to for the Riverwalk project. As part of the TIF support to fill the economic gap, the Village awarded \$528,000 of upfront grants which has been increased due to additional support of the bridge to a total \$588,000. He stated that the Village has already paid the \$265,000 associated with replacing substandard water mains on Lawn Street. The intent of that grant was to cover the expected cost of that construction and was based on estimated costs. Additionally there was \$68,000 included for replacing electrical utilities that ran through the middle of the site based on estimated costs from WE Energies. During construction of the project, the contractor ran into unsuitable soils under Lawn Street which required replacing soils and widening the excavation to deal with unstable material. Additionally a small section of asphalt was removed and replaced to eliminate leaving a narrow strip of original pavement. During construction there was a discovery of an anomaly of an odd repair in the existing storm sewer system which was

repaired. Also, staff identified one of our storm water catch basins that was in poor condition and it was replaced by the developer's contractors at our request. The Developer is asking for an additional \$137,000 related to the Lawn Street utility work.

The developer is also asking for an additional \$53,500 for utilities on the site. This relates to two items. First, there were unanticipated costs for relocating telephone and cable lines that ran through the site and were not known at the time of the estimate at a cost of \$45,500. Additionally, staff recommended removal of additional utility poles and burial of lines in the area at a cost of \$8,000.

Trustee Landwehr asked whether engineers should have been aware of the additional utility lines that were on the site. Representative of JD McCormick, Billy Cooley, stated he did not know why it was missed but it was. President Lamerand stated that he felt a compromise would be payment of the \$137,000 related to the Lawn Street issues and the \$8,000 to remove utility poles for a total of \$145,000.

Motion (Landwehr/Compton) to pay \$145,000. Carried (7-0).

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Lamerand thanked residents for voting in the Nov. 8th election stating that a total of 5,353 ballots cast, 2,301 absentees cast and a nearly 85% turnout.

Trustee Compton commended Clerk Igl for administering a well-organized election and the successful implementation of a new process for absentee ballots.

President Lamerand wished Bud Compton a happy 84th birthday. He also wished Dave Cox a happy birthday.

President Lamerand reminded viewers that the Holiday Train will be in Hartland on Tues., Dec. 6 at 6:15 p.m.

10. Adjournment

Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Darlene Igl, Village Clerk