

**VILLAGE BOARD MINUTES**  
**MONDAY, JANUARY 9, 2017**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Trustee Wallschlager

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Deputy Police Chief Bagin, Fire Chief Dean, Clerk Igl, Corrine Gundrum, John Daley.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Swenson) to approve Village Board minutes of December 12, 2016. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$437,363.14. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Wallschlager/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
  - b. Consideration of an application for a Restricted Species permit.

Ms. Gundrum stated that she currently has 4 "personal" dogs and also regularly fosters dogs on a temporary basis. She stated that on average she has a foster dog for six weeks each. She also stated that she only fosters one dog at a time.

Administrator Cox reminded the Board that the Village Code was amended to include a provision to allow owners with more than 2 of any one species to legitimize that situation through a restricted species permit application. In addition, the code change also addressed the fostering situation including a provision that exempts dogs being fostered on a temporary basis from the animal limit.

Motion (Wallschlager/Landwehr) to approve the Restricted Species permit for Corrine Gundrum, 906 Tenny Ave., to exceed the maximum of any one species for her four dogs.

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4. Proclamation honoring John Daley on his retirement from the Village after 40 years of service.

President Lamerand read a proclamation honoring John Daley for 40 years of dedicated service to the Village, thanked him for his service and presented John with the proclamation.

5. Proclamation honoring Karen Compton for 50 years of service to the Village.

President Lamerand read a proclamation honoring Karen Compton for 50 years of continued service to the Village as an elected official and employee, and presented Karen with the proclamation.

6. Consideration of bill for an Ordinance No. 01/09/2017-01, An Ordinance to Repeal and Recreate Sec. 2-26(b) of the Village of Hartland Municipal Code Pertaining to Village President and Village Trustees Pay Schedule.

Administrator Cox reminded the Board that increasing the salary of the Village President was included in the budget at the request of the Board during budget discussions.

Motion (Meyers/Swenson) to suspend the rules. Carried (7-0). Motion (Meyers/Stevens) to approve Ordinance No. 01/09/2017-01, An Ordinance to Repeal and Recreate Sec. 2-26(b) of the Village of Hartland Municipal Code Pertaining to Village President and Village Trustees Pay Schedule. Carried (7-0).

Items referred from the December 19, 2016 Plan Commission meeting

7. Consideration of a motion to approve site and building plans for construction of a 4,250 square foot two story school addition for St. Charles Parish School, 313 Circle Drive.

Administrator Cox stated that plans had been reviewed by the Plan Commission and was recommended for approval based on contingencies to be worked out during construction. Motion (Swenson/Wallschlager) to approve site and building plans for construction of a 4,250 square foot two story school addition for St. Charles Parish School, 313 Circle Drive. Carried (7-0).

Other items for consideration

8. Consideration of a motion to approve the purchase of a 2016 Vactor 2100 Sewer Truck from Bruce Equipment, of Menomonee Falls in the amount of \$394,673 and to authorize disposal of the existing Sewer Truck upon receipt of its replacement.

DPW Director Einweck stated that staff had reviewed options and recommended the purchase of a 2016 Vactor 2100 Plus from Bruce Equipment. He stated that the truck was used as a demonstrator and staff has worked with the unit. By purchasing the demo unit the Village

received a \$10,000 discount. Additionally, it was requested that the sale of the old sewer truck as surplus be approved upon receipt of the new truck.

Motion (Meyers/Swenson) to approve the purchase of a 2016 Vactor 2100 Sewer Truck from Bruce Equipment, of Menomonee Falls in the amount of \$394,673 and to authorize disposal of the existing Sewer Truck upon receipt of its replacement. Carried (7-0).

9. Consideration of a motion to approve Resolution 01/09/2017-01 "A Resolution Adopting the Waukesha County All Hazard Mitigation Plan."

Administrator Cox stated that this is an update to the plan that was done several years ago managed by the County with the assistance of staff and is an evaluation of the entire county looking for vulnerabilities in disasters.

Trustee Meyers expressed concerns related to facilities that the Village would be required to provide for residents in the event of an evacuation. It was stated that existing Village facilities would be utilized if needed in an emergency. It was clarified that adopting this plan does not commit any Village funds. President Lamerand stated that participation in the plan ensures the assistance of the County in the event of a disaster and identifies what resources and capabilities the Village and County have available. It was stated that the Village's emergency government plan is incorporated into the County's plan.

Motion (Landwehr/Swenson) to approve Resolution 01/09/2017-01 "A Resolution Adopting the Waukesha County All Hazard Mitigation Plan." Carried (7-0).

10. Consideration of a motion to approve the 2017/2018 Village Engineer Services Agreement with Ruckert Mielke.

Administrator Cox stated that every two years staff meets with representatives of Ruckert & Mielke to review services and rates. It was stated that staff is comfortable working with the firm and wants to continue with them as the Village's primary engineering firm.

Administrator Cox commented that related to this agreement that the Board may want to consider whether to continue the practice of having the Village Engineer being a voting member of Plan Commission rather than as a recommending body similar to other staff.

Trustee Wallschlager inquired as to whether the Village had received other quotes for this service. Administrator Cox stated that we did not because price is not necessarily the determining factor but rather the decision is made based on the experience and depth of knowledge of the resource. President Lamerand stated that the Village had gone out for bid for these services as well as legal services previously as staff changed in those firms.

Administrator Cox stated that while there certainly are other firms. He stated that Ruckert & Mielke has such a long history with the Village, however there are times when the scope of

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services on a project are not a good fit for R & M we have used other firms. He stated that R & M continues to be responsive to the Village's needs and staff recommends the continued use of R & M for primary engineering services.

Motion (Landwehr/Swenson) to approve the 2017/2018 Village Engineer Services Agreement with Ruekert Mielke. Carried (7-0).

11. Motion (Stevens/Wallschlager) to confirm appointment of Tom Brass to the downtown Business Improvement District Board for a term ending December 31, 2019 and to affirm that the term for Mike Badani will end on December 31, 2017. Carried (7-0).
12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members

Fire Chief Dean provided a Public Service Announcement cautioning residents on the use of recharging items as there has been a significant increase of house fires nationwide due to recharging units. He stated that individuals should be sure to charge items when home placing device on a hard surface away from any flammable objects.

Administrator Cox reminded the public of the events planned at the Library in honor of the Village's 125<sup>th</sup> anniversary. A presentation on the history of the Village will be provided on Jan. 18<sup>th</sup> with presentations at 2:00 pm and 6:00 pm.

13. Adjournment

Motion (Stevens/Swenson) to adjourn at 7:42 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk