

**PARK AND RECREATION BOARD MINUTES
MONDAY, FEBRUARY 5, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Mike Cottrell, Peggy Kallenberger, Dick Landwehr, Tim Hallquist, Duane Lawson, and Curt Gundrum

Excused: Tina Bromberger

Others: Mike Gerszewski

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation Board minutes of the January 8, 2017 meeting-

Motion (Landwehr/Lawson) to approve the January 8, 2018 Park and Recreation Board minutes. Carried (6-0).

Public Works Items

2. Presentation and Discussion of agenda preparation policy.

Mike Gerszewski stated administration has put a policy in place agenda preparation because there wasn't one previously. He said the policy stipulates the time an item needs to be in prior to being put on an agenda. He said any board member can put an item on that agenda but there does still need to be documentation for the item.

3. Presentation on status of the Planner Selection Committee (T. Bromberger)

The committee met and there were 6 firms that gave proposals. It was narrowed down to 3 and those 3 will be brought in for interviews for the Park Corp study and Planning study.

Recreation Director Item

4. Discussion and possible consideration of a request by Jack Sullivan for an Eagle Scout project to construct a Kiosk/Bulletin Board in Centennial Park.

Kelli said minutes from the 3-6-17 and 6-5-17 Park Board meeting were included in the packets regarding Jack Sullivan's request for an Eagle Scout project to construct a kiosk at Nixon Park that he presented in March of 2017. He had presented 2 ideas, one being a 3 double sided kiosk which was more expensive and the other was 2 panel double sided with a bench and a roof, a much simpler plan. After some research Jack came back to the June meeting and stated the Boy Scout council had reviewed the 3 double sided 6 bulletin board and felt it was too in depth at Nixon Park and Kelli said the Ice Age trail Alliance didn't want the simpler plan. She said Jack Sullivan asked to build a simpler one at Centennial Park however no motion was made back then to pass it so a motion needs to be made to make it official. It will be double sided and for placement Kelli will be working with staff but said it possibly could go on corner by Ice Age Trail. There was brief discussion and Kelli said she will contact Jack and have him bring in his plans.

Motion (Cottrell/Gundrum) to table item until next meeting. Carried (6-0).

5. **Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

It was discussed that if the budget changes the Park and Recreation board members would like a copy.

6. **Adjourn**

Motion (Kallenberger/Cottrell) to adjourn. Carried (6-0). Meeting adjourned at 7:16 PM.

Respectfully submitted
By Recording Secretary,

Deidre Bushey
Deputy Clerk