



Department of Building Inspection

PERMIT # _____

APPLICATION FOR BUILDING PERMIT

210 Cottonwood Avenue • Hartland, WI 53029 • Phone (262) 367-4744 • Fax (262) 367-2430

JOB LOCATION _____

OWNER _____ PHONE _____ FAX _____

ADDRESS _____ CITY, STATE, ZIP _____

CONTRACTOR _____ PHONE _____

ADDRESS _____ CITY, STATE, ZIP _____

DWELLING CONTRACTOR # _____ EMAIL _____

When permit is ready notify: Contractor Owner By: Mail Phone Email

Project Description: _____

Estimated cost of above job(s) \$ _____

Current principal use of property _____

Proposed principal use of property _____

TO THE BUILDING INSPECTOR: The undersigned hereby applies for a permit to do work herein described according to the plans and specifications filed herewith and located as shown on this application. The undersigned agrees that such work will be done in accordance with the said description, plans and specifications and in compliance with the Uniform Dwelling Code of Wisconsin Administrative Code, Zoning Ordinance, all other ordinances of the Village of Hartland and with all the laws and orders of the State of Wisconsin applicable to said premises.

Signature of Applicant _____ Date _____

CONDITIONS OF APPROVAL: This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

1. See plans for possible conditions/recommendations _____
2. _____
- _____
- _____
- _____
- _____

_____ **TOTAL FEES**

_____ Date Paid

_____ Receipt

Meeting dates plans were approved for building permit:
Plan Commission _____ Village Board _____ Arch Board _____

APPLICATION APPROVED ON: _____ BY: _____
DATE BUILDING INSPECTOR

DEPARTMENT OF BUILDING INSPECTION BUILDING PERMIT FEES

Per Village Resolution No. 12/11/23-A Adopted 12/11/23

Minimum Permit Fee for All Permits*	\$60 residential/ \$100 Commercial
(*All building permit fees for construction of new residential or commercial buildings require an additional 5% surcharge fee)	
Residence – One & Two Family, accessory building and Garages	\$0.40/sq. ft. or fraction thereof
Residence & Apartments, Three Family & Multiple Family Dwellings, Institutional	\$0.40/sq. ft. or fraction thereof
Residences – Additions/Alterations	\$8/1K of Value
Commercial, Industrial, Manufacturing	\$0.40/sq. ft. or fraction thereof
Additions/ Alterations to Commercial, Industrial, Manufacturing.....	\$8/1K of Value or fraction thereof
Permit to Start Construction of Footings and Foundations	
a. Multi-family and Industrial/commercial	\$500.00
b. One and two-family	\$200.00
All Other Buildings, Structures, Alterations, Residing, Reroofing, Repairs Where Square Footage Cannot be Calculated	\$8/1K valuation or fraction thereof
Wrecking or Razing-Building Insp. May Waive Fee if Structure is Condemned	\$200 Residential, \$500 Commercial
Moving Buildings Over Public Ways.....	\$500
Reinspections	\$100.00/inspection
Plan Examination:	
a. One & Two Family residence additions, alterations	\$300 New Bldg, \$75 Other
b. Apartment, Multi-Family building	\$100.00 plus \$10.00/unit
c. Commercial-Industrial, Alterations and Additions.....	\$200
d. Accessory Building, 240 sq. ft. or more.....	\$50
e. Decks, swimming pools	\$50
Special Inspections	\$100.00
Wisconsin Uniform Building Permit Seal	Village Cost plus \$10
Occupancy Permit:	
a. Residential.....	\$75.00/unit
b. Commercial & Industrial.....	\$75.00
Residential Refundable Occupancy	\$2,000.00
Pools – Inground/Above Ground Spas	\$8/1K of Value
Decks	\$8/1K of value
Fireplaces/Wood Burning Stove	\$75.00

LAND DISTURBANCE PERMITS

Erosion Control Fees:

1. One and two – family	\$250.00
2. Multi-family	\$100.00/bldg. plus \$10.00/1,000 s.f.
3. Commercial.....	\$200.00/bldg. plus \$10.00/1,000 s.f.
4. Industrial	\$200.00/bldg. plus \$10.00/1,000 s.f.

NOTE: Erosion control provisions must be in place and inspected prior to any ground disturbing activities.

DOUBLE FEES: Upon Failure to obtain a permit before work on a building or ground disturbance has been started, except in emergency cases, the total fee shall be doubled the fees charged.

NOTE: Permits shall be obtained individually in the categories of construction, heating, ventilation & air conditioning, electrical & plumbing.

NOTE: Gross square footage calculations are based on exterior dimensions, including garage and each finished floor level. Unfinished floor level. Unfinished basements or portions thereof are not included.