

****AMENDED/FINAL****
VILLAGE BOARD AGENDA
MONDAY, AUGUST 13, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Introduction of Library Director Laura Gest
2. Consideration of a motion to approve Village Board minutes of July 23, 2018.
3. Consideration of a motion to approve vouchers for payment.
4. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020.
 - b. Consideration of an application for an Operator's License recommended for denial
 - c. Consideration of an application for a Street Use Permit for Stacey LaFlamme, 1017 Wood Dr., for the River Reserve Block Party on September 22
 - d. Consideration of an application for a Street Use Permit for Tiffany Cooley and Misty Grace O'Leary, 120 & 122 Kestrel Way, for the Highlands of River Reserve Block Party on August 18
 - e. Consideration of an application for a change of agent for the Reserve Class "B" Beer/"Class B" Liquor license for Bin & Brew, Inc., dba Bin One Eleven, 111 E. Capitol Drive., Tabitha McBride, Agent.
5. Discussion and consideration of a motion to authorize use of the chimney at the Cottonwood Wayside/Hartland Marsh for a Full Moon Hike in October.
6. Discussion and consideration of a motion to select Downtown Parking Identification/Directional Signage.
7. Discussion and consideration of a motion to direct staff to proceed with marking on-street parking spaces in the downtown on E Capitol Drive, Cottonwood Avenue (north of the railroad tracks) and North Avenue (to 201/202) for the estimated amount of \$2,500.

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8. Consideration of a motion to adopt an updated Sexual and Other Harassment, Discrimination and Retaliation Policy.
9. Discussion and consideration of a recreation center concept.
10. Discussion and consideration of direction related to relocation of the Lake Country Municipal Court operations to the new City of Oconomowoc Police facility.
11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
12. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: August 10, 2018
SUBJECT: Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

At the start of the meeting, as a listed part of Public Comments, I have asked a representative of the Library Board to officially introduce Library Director Laura Gest, who started with the Village on July 9. I have also asked Laura to make a few brief comments.

Item 4b Regarding potential Operator's License denial.

Background: As indicated in the memo from Interim Chief Collura, the Police Department is recommending denial of Operator's Licenses for Addison Mendyk. The denial recommendation is based on detailed review of the applicant's record including review of police reports and a determination that the three underage drinking cases in four (4) years, two of which occurred this year, substantially relate to the obligations of being the responsible operator on site. The applicant has been notified and may appear at the meeting to ask consideration from the Village Board. If the Board officially denies the license at the meeting, the applicant will be notified of his appeal rights under the law.

Recommendation: Consider the application recommended for denial.

Item 4e Regarding an Agent change for Bin 111.

Background: The corporate ownership of Bin 111, Bin and Brew, LLC, has requested a change in the listed Agent for the establishment. Additionally, the establishment is changing its name to Tabi's Lake Country. In accordance with the law, the Village Board is asked to consider the Agent change, which requires approval of the Village. Additionally, the record of the Agent change will also reflect the Village Board's acknowledgement that the name is changing, which does not require specific Village Board action.

Recommendation: Approve the Agent change.

Item 5 Related to use of the Cottonwood Wayside/Hartland Marsh chimney.

Background: On Friday, October 26, the Village's Ice Age Trail Community Committee will be holding a Moonlight Hike along the Ice Age Trail and/or in the Hartland Marsh. The hike will occur well after sunset with a 7:00pm start time. After the hike, the Committee plans to

hold a social time at the Cottonwood Wayside and, as part of the event, is seeking permission to have a fire in the chimney on the site. Despite informal consideration of burning in the chimney in an effort to entice its use by the swifts, no fire has been lit in the chimney. I have discussed any construction concerns with Building and Zoning Official Scott Hussinger and, based on its construction, he is comfortable with a fire in the chimney. We will likely take steps to improve the structure for fire purposes by closing off one side of the opening to improve the draft. Otherwise, the structure is acceptable for this purpose. Staff does not suggest that the chimney be made generally available and that its use for fire be limited to those Village-sponsored events approved by the Village Board. Additionally, it should be noted that the swift are in the area until late September or early October and while they are not currently using this site, we should keep this in mind. Staff will likely inspect the chimney and perform some test burns in advance of the October hike event if use of the chimney is approved.

Recommendation: Authorize use of the chimney for this event.

Item 6 Related to revised Parking Identification/Directional signage.

Background: In response to Board discussion, two sample signs have been placed on Haight Street and the public was solicited to tell us which of the two signs would be more likely to help them identify parking locations. As a reminder, the signs included a white sign with green lettering of the word "Parking" along with an arrow and a blue sign with white lettering of the letter "P" and an arrow. As of today, we have received about 74 responses on the survey and the BID's Facebook page. About two-thirds (2/3) of the responses favor the blue sign and some of the comments have suggested that the sign, regardless of color, should have the word "parking" spelled out instead of simply the letter "P." One person posted a picture of a white sign with green lettering that read "Public Parking," which may be a suggestion to include that wording.

Recommendation: Determine which sign will be used.

Item 7 Related to marking downtown on-street parking

Background: In follow up to previous Village Board discussions, staff has been able to get some estimates on the cost of marking approximately 150 on-street parking spaces in the downtown area. After discussion with companies that will provide layout and marking services, staff is recommending marking using standard water-based street paint as opposed to epoxy paint. Based on the discussions, epoxy paint, which may last five (5) years, will cost an estimated \$15,000 to install based on the high cost of the paint. Conversely, using the water-based paint is expected to cost less than \$2,500 but may only last one or two years. Based on the fact that even multiple repainting using the water-based product is less expensive than the epoxy, it is staff's recommendation that the marking proceed using the water-based paint and using the

MUTCD and State Law as the guide for the markings. Further, in order to make the areas in which parking is not allowed as clear as possible, staff also recommends marking these areas with diagonal markings. These extra lines are included in the estimated costs.

Recommendation: Authorize staff to proceed with selecting a contractor and marking the spaces.

Item 8 Related to the updated Harassment, Discrimination and Retaliation Policy

Background: The Village Board is asked to consider the revised version of this policy, which updates and replaces the version in the Village's Employee Handbook. It has been revised with Village Attorney Hector de la Mora, who is expected to be in attendance at the meeting, in conformance with the Village Board's discussions and comments received from Board members.

Recommendation: Approve the revised policy.

Item 9 Related to Community Center

Background: The Village Board is asked to discuss the desirability of acquiring the Zion Lutheran Church on West Capitol Drive for the purpose of converting its use to a Community Center. The facility was toured with an architect in order to get some professional perspective on the building and what future uses could be considered. That information will be made available as soon as it is received. If the Village Board wishes to pursue the site, staff and the Village Attorney's office will begin a process of getting an appraised value of the property and setting a process for final consideration. In the future, the Village Board will be asked to consider the actual purchase price if an offer is made or received related to the acquisition.

Recommendation: Determine how the Board wishes to proceed.

Item 10 Related to relocation of Municipal Court

Background: Recently, the Lake Country Municipal Court's Operations Committee has recommended that the Court be relocated to the soon-to-be-built City of Oconomowoc Police facility. The Municipal Court, which serves 19 Lake Country area municipalities including Hartland, is currently operating out of the City's main municipal building in the Police Department. Over the years, the Court has planned for improving and expanding its facilities to meet its needs. Toward that end, the Court has built up a reserve fund for the purpose of either expanding or constructing a new space. The proposal being considered by the Court's Administrative Committee provides the Court with about 2,700 square feet of dedicated space and about 3,000 square feet more for shared bathrooms and court room. Further, the proposal calls for the Court to pay the construction costs to the City of Oconomowoc over the next 20

years at 3.5% interest. This annual repayment amount plus an annual fee for maintenance and operation of the space would be combined in the Court's lease payment. The space and related cost is significantly more than the Court currently enjoys. While the Court's Operations Committee believes the Court can cover the increased costs, it did advise that in the event of a shortfall, the municipalities might be assessed a fee. In Hartland's case, they estimate that fee around \$2,400. The Court has explored at least one other option for relocating the facility, but determined that Oconomowoc is a better option. Staff has evaluated the information as well as the related State Statutes and the Agreement related to the joint Court operation. Two items are evident. First, Hartland would not likely be able to operate its own municipal court without experiencing costs as we simply do not have the volume of tickets on which to assess court costs. As the Board may recall, the Lake Country Municipal Court operates at no cost to the member municipalities as its complete costs are covered by the court cost assessment added to each ticket paid. Second, in accordance with the agreement, the Court's Administrative Committee is authorized to establish the location of the Court. The Village of Hartland, like all other member municipalities, has one representative on the Administrative Committee; the Police Chief. If the Village Board has any concerns or comments it wishes the Village's representative (Interim Chief Collura) to convey to the Committee, you are asked to express it at the meeting. Otherwise, the Village Board is asked to concur with the Court's Operations Committee recommendation to relocate the Court and incur the additional costs as necessary.

Recommendation: Concur with the recommendation to relocate the Court.

VILLAGE BOARD MINUTES
MONDAY, JULY 23, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Landwehr

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Finance Director Bailey, Interim Chief Collura, Clerk Igl, Richard Clark, John Stigler

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Trustee Meyers expressed concerns that there were no parking signs in the downtown directing people to parking in place for the street dance. Trustee Wallschlager distributed a map to the Board members highlighting the area in which she feels parking spots should be marked.

1. Motion (Meyers/Dorau) to approve Village Board minutes of July 9, 2018. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$164,354.67. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Swenson/Dorau) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).

Items referred from the July 16 Plan Commission meeting

4. Consideration of a motion to approve a Conditional Use for Lafarge Aggregates/Meyer Material Co., 700 W. Capitol Drive.

Administrator Cox stated that Lafarge Aggregates had requested temporary authorization for the crushing of materials on their site. It was found that no written conditional use permit existed for the activities currently taking place on the property. He stated that the Plan Commission recommended approval of the CUP with the following conditions:

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1. Crushing activity would be allowed from 7 a.m. to 4 p.m. Monday through Friday through May 31, 2019.
2. Other operations would be allowed from 6 a.m. to 10 p.m. similar to the requirements for the operations of the cement facility across the street.
3. Commercial traffic from the site would be required to enter and exit directly from Hwy 83.

Concerns related to noise from the crushing activity were raised. Administrator Cox stated the unit that will be utilized for crushing is equipped with features to help deaden sound. Additionally, the activity will take place at the bottom of the "bowl" on the property so that along with the foliage present will buffer the noise. Motion (Meyers/Landwehr) to approve a Conditional Use for Lafarge Aggregates/Meyer Material Co., 700 W. Capitol Drive. Carried (7-0).

5. Consideration of a motion to approve an Extraterritorial Certified Survey Map for the combining of parcels west of Oakwood Grove Road in the Town of Delafield.

Administrator Cox stated that this property is within the 1.5 mile extraterritorial jurisdiction of the Village. The property owner, Richard Clark, is proposing the combination of his four parcels. It was stated that the county is requesting a 6 foot dedication of right of way to Oakwood Grove Road. Motion (Swenson/Anson) to approve an Extraterritorial Certified Survey Map as requested. Carried (7-0).

6. Consideration of a motion to approve a Certified Survey Map (lot line adjustment/easements) for the properties at 460 and 480 Cardinal Lane.

Administrator Cox stated that a minor lot line adjustment and cleaning up of some easements to prepare for the sale of one of the properties was requested. An easement was previously added as a note on the CSM granting both property owners' access over the driveway as the existing drive is not wholly contained on lot 1. The proposed CSM extinguishes the old easement and it is intended that the easement at the rear of lot 2 be handled as a private matter. Administrator Cox stated that the utility easements would remain in place. Trustee Wallschlagler asked for clarification to the easements being handled privately. Administrator Cox responded that the certified survey map would still be recorded with the Waukesha County Register of Deeds. Motion (Wallschlagler/Dorau) to approve a Certified Survey Map for the properties at 460 and 480 Cardinal Lane. Carried (7-0).

7. Consideration of a motion to approve the general location for a temporary cellular tower on the Coventry Water Tower site during upcoming tower painting scheduled for fall 2018.

President Pfannerstill stated that the work to be done by the cellular provider will be at no expense to the Village. A temporary tower will be constructed so service will continue during the tower painting project. Administrator Cox stated that the temporary tower will be built generally north and west of the existing tower, approximately 25 feet from the bulb of the water

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tower. Motion (Meyers/Wallschlager) to approve the general location for a temporary cellular tower on the Coventry Water Tower site during the upcoming tower painting. Carried (7-0).

Other items for consideration

8. Consideration of a motion to award of a contract to Beilfuss Corporation of Muskego in the amount of \$29,000 for reconstruction the Nixon Park baseball field.

President Pfannerstill stated that he was pleased that this project came in under budget. Trustee Wallschlager inquired whether the Village had previously worked with this company. Administrator Cox stated that they have not done work for us but staff is comfortable with their capabilities and the company has done work for local municipalities. Motion (Landwehr/Swenson) to award a contract to Beilfuss Corporation of Muskego in the amount of \$29,000 for the reconstruction of the Nixon Park baseball field. Carried (7-0).

9. Consideration of a motion to adopt an updated Sexual and Other Harassment, Discrimination and Retaliation Policy.

President Pfannerstill stated that the review of the policy is incomplete and asked that this item be postponed. Motion (Dorau/Wallschlager) to postpone this item until the review is complete. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Residents were reminded that Kids Day is scheduled for July 25 from 9 a.m. to 2 p.m.

President Pfannerstill asked that opinions on the parking sign options be provided within the next two weeks and that this item be included on the next Village Board agenda.

The Partisan Primary Election will be held on August 14 with voting in the Community Center. Absentee ballots are available in the clerk's office from 7:30 a.m. to 4:30 p.m. Monday through Friday through August 10.

It was stated that the Chamber's Street Dance was well attended. Trustee Dorau thanked the Police Department, Fire Department and Administrator Cox for their assistance at the event.

Trustee Wallschlager asked that painting of lines to delineate parking spaces in the downtown be placed on the next agenda. She stated that she provided her suggestions to the Board highlighted on a map.

10. Adjournment

Motion (Wallschlager/Dorau) to adjourn at 7:36 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: August 8, 2018

RE: Voucher List

Attached is the voucher list for the August 13, 2018 Village Board meeting.

August 13, 2018 Checks:	\$ 814,138.98
July Manual Checks:	\$ 18,654.37
July Wires:	\$ 186,447.74
Total amount to be approved:	<u>\$1,019,241.09</u>

VILLAGE OF HARTLAND
VOUCHER LIST - AUGUST 13, 2018

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	AUGUSTINE ACADEMY	DPOSIT/FINE ARTS CENTER	\$100.00
G 101-31630 4TH OF JULY PARADE DONATIONS	BEER CAPITOL DISTR	BEER FOR HOMETOWN CELEBRATION	\$150.50
G 101-23000 SPECIAL DEPOSITS	DEMLANG BUILDERS	CURB CUT/1616 WHISTLING HILL	\$1,000.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	AUG DUES	\$426.00
G 101-23000 SPECIAL DEPOSITS	HEINRICH, DOUG AND RENEA	CURB CUT/248 FOUR WINDS CT	\$1,000.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	KAEREK HOMES INC	OCC/108 SYCAMORE CT	\$1,500.00
R 101-44100 LICENSES	LEAMAN, MICHELLE	OPERATORS LICENSE	\$40.00
R 101-44100 LICENSES	LIEN, KELSEY	OPERATORS LICENSE	\$65.00
G 101-23000 SPECIAL DEPOSITS	MILLER MARRIOTT CONSTRUCTION	CURB CUT/457 PARK CT	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	MSI GENERAL CORP	CURB CUT BOND/541 S INDUSTRIAL	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	NELSON LANDSCAPING	CURB CUT/1626 TWISTED OAK	\$1,000.00
G 403-31752 BENCHMARK SECURED STORAGE	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$170.50
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$94.31
G 101-23000 SPECIAL DEPOSITS	SARAH MCCLURE	FAC RENTAL FOR AUGUST 10	\$100.00
G 101-21515 SALES TAXES PAYABLE	SARAH MCCLURE	FAC RENTAL FOR AUGUST 10	\$4.29
R 101-46720 PARK RENTALS	SARAH MCCLURE	FAC RENTAL FOR AUGUST 10	\$84.16
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$920.58
G 101-31630 4TH OF JULY PARADE DONATIONS	SILVER CIRCLE SPORTS EVENTS LL	TSHIRTS/RACE TIMING 5K RACE	\$1,310.00
R 101-46720 PARK RENTALS	TIBBITS, JEANETTE	PARK SHELTER RESERVATION	\$50.00
G 101-21515 SALES TAXES PAYABLE	TIBBITS, JEANETTE	PARK SHELTER RESERVATION	\$2.55
R 101-44300 PERMITS	WIL-SURGE ELECTRIC INC	PERMIT FEE/700 NORTH AVE	\$59.50
EXPENSE Descr			\$10,077.39
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$211.01
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$37.78
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EAGLE ENGRAVING INC	NAME TAGS/COLLAR INSIGNIA	\$37.73
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$22.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$13.20
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$14.59
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$91.21
EXPENSE Descr AMBULANCE			\$427.52
EXPENSE Descr BLUE SPRUCE CR			
E 401-70465-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING/UTILITIES REVIEW	\$6,794.38
E 401-70465-285 CONSTRUCTION COSTS	STARK PAVEMENT CORPORATION	2018 PAVING PROGRAM	\$136,781.40
EXPENSE Descr BLUE SPRUCE CR			\$143,575.78
EXPENSE Descr CARDINAL LANE PATCHING			

Account Descr	Search Name	Comments	Amount
E 401-70485-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CARDINAL LANE PATCHING	\$1,027.50
EXPENSE Descr CARDINAL LANE PATCHING			\$1,027.50
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POSTER BOARD	\$37.92
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POSTS	\$37.48
EXPENSE Descr CEMETERY			\$75.40
EXPENSE Descr CEMETERY DRIVEWAY REPLACE			
E 401-79210-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CEMETERY DRIVEWAY REPLACEMENT	\$274.00
E 401-79210-285 CONSTRUCTION COSTS	STARK PAVEMENT CORPORATION	2018 PAVING PROGRAM	\$36,475.12
EXPENSE Descr CEMETERY DRIVEWAY REPLACE			\$36,749.12
EXPENSE Descr CYPRESS CT			
E 401-70455-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING/UTILITIES REVIEW	\$6,794.38
E 401-70455-285 CONSTRUCTION COSTS	STARK PAVEMENT CORPORATION	2018 PAVING PROGRAM	\$37,091.47
EXPENSE Descr CYPRESS CT			\$43,885.85
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T	\$123.15
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	COMPUTER INK/CARTRIDGES	\$65.25
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	HARTLAND AREA CHAMBER COMMERCE	SIGN GRANT	\$88.47
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	MAPS/DIRECTIONS FOR HNNO	\$56.84
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	GIFT CERTIFICATE FOR HNNO	\$6.84
EXPENSE Descr ECONOMIC DEVELOPMENT			\$340.55
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	ELECTION NOTICE	\$75.30
EXPENSE Descr ELECTIONS			\$75.30
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$97.05
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KINSEY DETERT	REIMBURSE MILEAGE	\$125.56
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$20.95
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	RITWAY BUSINESS FORMS	AP CHECKS	\$331.71
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$43.26
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	WISCONSIN TAXPAYERS ALLIANCE	TAXPAYER AND FOCUS SUBSCRIPTION	\$39.97
EXPENSE Descr FINANCIAL ADMINISTRATION			\$678.16
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	BELT CLIP	\$54.34
E 101-52200-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-52200-360 VEHICLE MAINT/EXPENSE	KEN WEBER TRUCK SERVICE	TOW AND REPAIR 4363	\$1,000.35

Account Descr	Search Name	Comments	Amount
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ANNUAL TREND LICENSE	\$137.50
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$328.00
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$292.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$14.59
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$91.21
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY SURVIVE ALIVE/GAS	\$10.64
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE ELECTRIC/GAS	\$732.94
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY SURVIVE ALIVE/ELECT	\$104.93
EXPENSE Descr FIRE PROTECTION			<u>\$2,786.16</u>
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	PUBLIC HEARING	\$18.21
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	DEIDRE BUSHEY	REIMBURSE MILEAGE/MEAL	\$164.40
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	MEA-SEW	2018-2019 MEMBERSHIP DUES	\$30.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$113.93
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JUNE-JULY ADDL IMAGES	\$150.13
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JULY-AUG COPIER	\$306.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$80.66
E 101-51400-215 PLANNING SERVICES	SRF CONSULTING GROUP INC	COMP PLAN/CORP UPDATE/PLANNING	\$2,413.07
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	JULY BARTEDER/SOLICITORS CHECKS	\$84.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WISCONSIN TAXPAYERS ALLIANCE	TAXPAYER AND FOCUS SUBSCRIPTION	\$39.97
EXPENSE Descr GENERAL ADMINISTRATION			<u>\$3,420.03</u>
EXPENSE Descr GREYSTONE BLVD			
E 401-70480-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GREYSTONE BLVD	\$687.90
EXPENSE Descr GREYSTONE BLVD			<u>\$687.90</u>
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
EXPENSE Descr INSPECTION			<u>\$19.66</u>
EXPENSE Descr JUNIPER WAY			
E 401-70470-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING/UTILITIES REVIEW	\$6,794.39
E 401-70470-285 CONSTRUCTION COSTS	STARK PAVEMENT CORPORATION	2018 PAVING PROGRAM	\$169,441.21
EXPENSE Descr JUNIPER WAY			<u>\$176,235.60</u>
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	BULLETPROOF VEST	\$771.72
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	HEARTSTART FRX	\$178.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$34.40
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	APPL CORD	\$11.40

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAAG, DEAN	REIMBURSE CLEANING SUPPLIES	\$8.99
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TIRES/SERVICE SQ #1	\$810.87
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TIRE SERVICE SQ #3	\$41.19
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OIL CHANGE SQ #2	\$48.54
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OIL CHANGE/TUNE UP SQ #3	\$65.10
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$150.55
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$106.32
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$309.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	BLOOD DRAW/CLARKE	\$35.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SANTELLA, NORA	REIMBURSE CANDY PURCHASE/HNNO	\$11.96
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$219.85
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JUNE-JULY SERVICE	\$303.57
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JUNE-JULY SERVICE	\$239.72
EXPENSE Descr LAW ENFORCEMENT			<u>\$3,367.33</u>
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$47.98
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	NAME BADGE	\$11.50
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$61.63
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$441.22
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL ALARM MONITORING	\$350.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAESTNER AUTO ELECTRIC CO	WI FLAG	\$39.00
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$13.38
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$13.38
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO BOOKS	\$51.75
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$126.00
E 101-55110-345 STAFF EDUCATION/TRAINING	PUPAK-LUND, MARIA	MILEAGE REIMBURSEMENT	\$77.39
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY ADDL IMAGES	\$68.33
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	AUG COPIER	\$77.31
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	AUG COPIER	\$76.35
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY ADDL IMAGES	\$23.01
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$55.20
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY ELECTRIC	\$2,405.73
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG GAS	\$56.91
EXPENSE Descr LIBRARY			<u>\$4,015.73</u>
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	EMILY STERNEMANN	REIMBURSE SUMMER PROGRAM SUPPLIES	\$45.04
EXPENSE Descr LIBRARY SPEC EXPENSE			<u>\$45.04</u>
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-285 CONSTRUCTION COSTS	UPI LLC	2018 PAVING/UTILITIES PROGRAM	\$48,453.71

Account Descr	Search Name	Comments	Amount
EXPENSE Descr MISC STORM SEWER REPAIR			\$48,453.71
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$136.32
E 101-51600-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	VILLAGE HALL MAINTENANCE	\$1,061.00
E 101-51600-255 BLDGS/GROUNDS	GUETZKE & ASSOCIATES, INC.	ADD USER TO ALARM SYSTEM	\$210.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL ALARM MONITORING	\$350.00
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	FENCING PARTS	\$255.36
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	OTIS ELEVATOR CO	AUG-OCT SERVICE	\$339.87
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$126.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY ELECTRIC	\$1,853.32
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY GAS	\$5.32
EXPENSE Descr MUNICIPAL BUILDING			\$4,337.19
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	ARBOR EXPERTS LLC	TREE REMOVAL	\$2,500.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	HARDWARE FOR VOLLEYBALL COURT	\$14.62
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PRIMER/PAINT BRUSH	\$145.72
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT	\$101.56
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PIPE TAP	\$17.52
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	NUTS AND BOLTS	\$0.40
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	PAINT BRUSHES	\$25.50
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	CA LIGHTING LENSES INC	LIGHT FOR SOFTBALL PARK	\$70.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	CREATIVE FENCE	FENCE REPLACEMENT	\$1,500.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	FIELD MARKING CHALK	\$297.60
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	FENCE PANELS	\$268.82
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	REARDON METAL FEBRICATING	MERRY GO ROUND HANDLES	\$693.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	HAND SOAP	\$576.10
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY CENTENNIAL	\$16.56
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$48.39
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY BARK RIVER	\$131.36
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HARTBROOK	\$7.60
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY FAC	\$195.14
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$186.58
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY PENBROOK	\$23.62
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$24.57
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY PENBROOK	\$6.39
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$10.39
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HARTBROOK	\$26.19
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY CENTENNIAL	\$170.18
EXPENSE Descr PARKS			\$7,057.81
EXPENSE Descr PUBLIC WORKS			

Account Descr	Search Name	Comments	Amount
E 101-53000-180 OTHER BENEFITS	ARK, KEVIN	REIMBURSE CLOTHING ALLOWANCE	\$157.60
E 101-53000-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	SPRINKLER HEADS	\$14.37
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	CLEAR SEALER	\$4.83
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	OUTLET TESTER	\$8.88
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	SPARE KEYS	\$7.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	COUPLERS	\$264.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUSES/ADAPTER	\$12.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BRUSH KIT FOR ELECTRICAL CONNECTORS	\$20.59
E 101-53000-420 STORM SEWER	COUNTY MATERIALS CORP	RISERS	\$1,020.40
E 101-53000-420 STORM SEWER	FERGUSON WATERWORKS	M/HOLE RECT SYST/PRORING	\$142.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL ALARM MONITORING	\$350.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$129.45
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$102.45
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$129.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	SOLDER	\$4.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	GAS CHARGED SHOCK FOR TRAILER	\$69.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FUSES/CABLE TIE/CLIP/LOCKNUT	\$107.32
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	TRAILER WIRE/LOCK PIN	\$121.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	CABLE TIES	\$151.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FILTERS/SAND PAD	\$93.65
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$370.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$160.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$437.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HYDRAULIC FITTINGS	\$88.47
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	FITTINGS	\$22.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSE ASSEMBLY/SLEEVES	\$149.91
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	STRING TRIMMER GEARHEAD	\$229.84
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	BEARINGS/LOCKING COLLAR	\$345.12
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	WI DNR MS4 REPORT/EROSION CONTROL INSPECTION	\$398.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2017 WARRANTY LETTER/WELL ABANDONMENT EXPLO	\$634.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$125.00
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$271.10
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	GLASS BEADS/PAINT	\$701.00
E 101-53000-240 CONTRACTED SNOW & ICE CONTROL	SILVER LEASH	SNOW REMOVAL	\$700.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	HAND SOAP	\$135.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	DEF FLUID	\$105.00
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$100.96
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	JUNE-JULY SERVICE	\$75.70
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY ST LIGHTING	\$8,679.20
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY GAS	-\$7.27
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JUNE ELECTRIC	\$494.70

Account Descr	Search Name	Comments	Amount
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAY-JUNE CLOCK	\$25.24
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY ST LIGHTING	\$52.34
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY CAMPUS DR	\$392.60
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	ASPHALT	\$336.11
EXPENSE Descr PUBLIC WORKS			\$17,957.84
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$19.66
E 101-55300-303 SUMMER REC EXPENSES	BEST EDGE MARKETING LLC	TSHIRTS	\$86.92
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	BEG/INTERMEDIATE ARCHERY	\$1,008.00
E 101-55300-312 SPLASHPAD EXPENSES	COMMERCIAL RECREATION SPECIALI	SPLASH PAD PARTS	\$448.55
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY GENTLE YOGA PUNCH CARDS	\$100.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY MODERATE YOGA PUNCH CARDS	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY GENTLE YOGA PUNCH CARDS	\$268.80
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	JULY-AUG DANCE CLASSES	\$2,431.00
E 101-55300-303 SUMMER REC EXPENSES	GREAT EDUCATIONAL EXPERIENCES	SUMMER CAMP VISIT	\$346.50
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	JULY-AUG DANCE CLASSES	\$1,813.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	JULY BARRE STRENGTH PUNCH CARDS	\$320.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	SUMMER PROGRAMS	\$5,553.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	BUILD A MAGICAL FAIRY HOUSE	\$72.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	CLAY SUMMER CAMP	\$608.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	AGE OF DISCOVERY	\$300.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	KALI4KIDS	\$60.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	BEG TAEKWONDO	\$100.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	YOUTH SAILING CAMPS	\$800.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY SENIOR FITNESS PUNCH CARDS	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY CORE FITNESS 10 PUNCH CARDS	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY CORE FITNESS SR 10 PUNCH CARDS	\$179.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PEWAUKEE PARK & REC	SUMMER PROGRAMS	\$1,170.00
E 101-55300-312 SPLASHPAD EXPENSES	PORTASERVICE	PRESSURE WASH SPLASH PAD	\$495.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$4.54
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	JULY QIGONG 10 PUNCH CARDS	\$96.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$36.25
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VENCI, EMILY	JULY-AUG DANCE CLASSES	\$1,025.50
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	SPRING TUMBLING/PICKLEBALL	\$472.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY CHAIR YOGA 6 PUNCH CARDS	\$24.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA FOR LIFE 10 SR PUNCH CARDS	\$851.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA FOR LIFE 10 PUNCH CARDS	\$432.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA FOR LIFE REG PUNCH CARDS	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA IN THE PARK PUNCH CARD	\$44.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY CHAIR YOGA 10 PUNCH CARDS	\$360.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$20,152.32

Account Descr	Search Name	Comments	Amount
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	JULY SERVICES	\$32,027.06
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$32,027.06
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	JULY-AUG PHONE SERVICE	\$19.67
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	UB METER DEVICE SUPPORT	\$147.50
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BUMPER TO BUMPER	CHARGER	\$39.95
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	CORE & MAIN LP	PENN GROUT MANHOLES	\$225.00
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	JULY FEES	\$72,144.76
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$14.93
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	INTERSTATE BATTERIES	BATTERIES FOR SEWER METERS	\$203.90
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	MBM	JULY-OCT COPIER	\$137.04
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$100.95
E 204-53610-800 CAPITAL OUTLAY	UPI LLC	2018 PAVING/UTILITIES PROGRAM	\$26,314.01
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE ARLENE	\$184.08
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE RUSTIC	\$28.55
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE SHADOW RIDGE	\$49.96
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE CRYSTAL	\$83.95
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY WOODLANDS	\$24.71
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HWY 83	\$9.74
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY BRADFORD	\$27.92
EXPENSE Descr SEWER SERVICE			\$99,756.62
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	WISCONSIN TAXPAYERS ALLIANCE	TAXPAYER AND FOCUS SUBSCRIPTION	\$279.79
EXPENSE Descr TRUSTEES			\$279.79
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	JULY-AUG PHONE SERVICE	\$19.67
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	BEACON HOSTING/JULY	\$154.38
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	UB METER DEVICE SUPPORT	\$147.50
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	BIEBELS TRUE VALUE	CHLORINE	\$12.46
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PLUMBING PARTS	\$32.23
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER	TURN SIGNAL SWITCH	\$36.09
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	PENN GROUT MANHOLES	\$225.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$37.33
E 620-53700-923 OUTSIDE SERVICES	MBM	JULY-OCT COPIER	\$137.04
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	RAW WATER	\$90.00

Account Descr	Search Name	Comments	Amount
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$72.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	BRISTLECONE HYDRANT REPLACEMENT	\$1,096.00
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	SUEZ	HILL STREET TOWER REVIEW	\$3,500.00
E 620-53700-653 MAINTENANCE OF METERS	T&P SALES INC	METER GASKETS	\$178.17
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	TRINITY ECO SOLUTIONS	HAND SOAP	\$135.80
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	JULY-AUG CELL SERVICE	\$100.96
E 620-53700-678 HYDRANTS	UPI LLC	2018 PAVING/UTILITIES PROGRAM	\$64,088.10
E 620-53700-673 TRANS&DIST MAINS	UPI LLC	2018 PAVING/UTILITIES PROGRAM	\$80,356.85
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY MANCHESTER	\$1,293.67
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY PENBROOK	\$283.86
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULY PENBROOK	\$1.75
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULY BRISTLECONE	\$6.84
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY COVENTRY	\$10.14
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY SUNSHINE	\$1,619.69
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY MICROBOOSTER	\$14.29
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY SUNNYSLOPE	\$908.84
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY #3 PUMPHOUSE	\$1,681.52
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY BRISTLECONE	\$193.56
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAY-JUNE SUNSHINE	\$16.13
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAY-JUNE HILL ST	\$21.34
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULY #3 PUMPHOUSE	\$2.41
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
EXPENSE Descr WATER UTILITY			\$156,626.62
			\$814,138.98

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Payments

Current Period: JULY 2018

Batch Name	JULY18MC	User Dollar Amt	\$18,654.37		
Payments		Computer Dollar Amt	\$18,654.37		
			\$0.00	In Balance	
Refer	56926 OL STYLE SKRATCH LLC	Ck# 008726	7/2/2018		
Cash Payment	G 101-31620 FINE ARTS CENTER DONA	07/05 CONCERT			\$500.00
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$500.00
Refer	56927 SECURIAN FINANCIAL GROUP INC	Ck# 008727	7/5/2018		
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$80.66
Invoice					
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$43.26
Invoice					
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$4.54
Invoice					
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$9.44
Invoice					
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$9.44
Invoice					
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$50.33
Invoice					
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$212.89
Invoice					
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	AUG PREMIUMS			\$271.10
Invoice					
Cash Payment	G 101-21560 LIFE INSURANCE DEDUCT	AUG PREMIUMS			\$920.58
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$1,602.24
Refer	56928 WI SUPPORT COLLECTIONS TRUS	Ck# 008728	7/13/2018		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #14			\$671.87
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$671.87
Refer	56929 WI SUPPORT COLLECTIONS TRUS	Ck# 008729	7/13/2018		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	R AND D FEES/MAAS			\$65.00
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$65.00
Refer	56930 US DEPT OF EDUCATION	Ck# 008730	7/13/2018		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT/DYER			\$209.89
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$209.89
Refer	56931 WAUKESHA CTY PARK SYSTEM	Ck# 008731	7/18/2018		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	SUMMER CAMP FIELD TRIP/NAGA WAUKEE			\$44.00
Invoice					
Transaction Date	8/1/2018	GF Checking	11100	Total	\$44.00
Refer	56932 BRADLEY LAW LLC	Ck# 008732	7/19/2018		
Cash Payment	E 101-55370-290 OUTSIDE SERVICES/C	FIRST HALF/CLOSED CAPTIONING PROJECT			\$500.00
Invoice	21626				

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Current Period: JULY 2018

Transaction Date	8/1/2018	GF Checking	11100	Total	\$500.00
Refer	56933 VON BRIESEN & ROPER	Ck# 008733	7/19/2018		
Cash Payment	E 101-51400-210 LEGAL SERVICES	TIF 6 MCCORMICK			\$2,359.00
	Invoice 263045				
Cash Payment	E 101-51400-210 LEGAL SERVICES	JUNE LEGAL FEES			\$11,506.30
	Invoice 263192				
Cash Payment	E 101-51400-210 LEGAL SERVICES	LABOR/EMPLOYMENT			\$64.31
	Invoice 262895				
Transaction Date	8/1/2018	GF Checking	11100	Total	\$13,929.61
Refer	56934 HUCKSTEP, DEVON	Ck# 008734	7/19/2018		
Cash Payment	G 101-31620 FINE ARTS CENTER DONA	THURSDAY NIGHT CONCERTS			\$250.00
	Invoice				
Transaction Date	8/1/2018	GF Checking	11100	Total	\$250.00
Refer	56935 WI SUPPORT COLLECTIONS TRUS	Ck# 008735	7/27/2018		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #15			\$671.87
	Invoice				
Transaction Date	8/1/2018	GF Checking	11100	Total	\$671.87
Refer	56936 US DEPT OF EDUCATION	Ck# 008736	7/27/2018		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT/DYER			\$209.89
	Invoice				
Transaction Date	8/1/2018	GF Checking	11100	Total	\$209.89

Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$18,654.37	
	<u>\$18,654.37</u>	

Pre-Written Checks	\$18,654.37
Checks to be Generated by the Computer	\$0.00
Total	<u>\$18,654.37</u>

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Current Period: JULY 2018

Batch Name JULY18WIRE
 Payment Computer Dollar Amt **186,447.74** posted

Refer 56962 FIRST BANK FINANCIAL CENTRE Ck# 2018080E 7/31/2018
 Cash Payment E 101-51500-300 OPERATING SUPPLIES EBUSINESS BANKING, POSITIVE PAY, ACH \$75.00
 FILTERS/BLOCKS

Invoice
 Transaction Date 7/31/2018 Due 0 GF Checking 11100 Total \$75.00

Refer 56963 AFLAC Ck# 2018081E 7/2/2018
 Cash Payment G 101-21592 AFLAC INS PAYABLE JUNE AFLAC PREMIUMS \$283.78

Invoice
 Transaction Date 7/2/2018 Due 0 GF Checking 11100 Total \$283.78

Refer 56964 AFLAC Ck# 2018082E 7/27/2018
 Cash Payment G 101-21592 AFLAC INS PAYABLE JULY AFLAC PREMIUMS \$283.78

Invoice
 Transaction Date 7/27/2018 Due 0 GF Checking 11100 Total \$283.78

Refer 56965 PAYROLL DATA SERVICES INC Ck# 2018083E 7/12/2018
 Cash Payment E 804-56700-110 SALARIES JULY 13 BID PAYROLL WIRE \$1,128.81

Invoice
 Cash Payment G 804-21520 RETIREMENT DEDUCTION JULY 13 BID PAYROLL WIRE -\$62.32

Invoice
 Cash Payment E 804-56700-760 PAYROLL SERVICE CH JULY 13 BID PAYROLL WIRE \$64.25

Invoice
 Transaction Date 7/12/2018 Due 0 GF Checking 11100 Total \$1,130.74

Refer 56966 PAYROLL DATA SERVICES INC Ck# 2018084E 7/26/2018
 Cash Payment E 804-56700-110 SALARIES JULY 27 BID PAYROLL WIRE \$1,125.56

Invoice
 Cash Payment G 804-21520 RETIREMENT DEDUCTION JULY 27 BID PAYROLL WIRE -\$62.32

Invoice
 Cash Payment E 804-56700-760 PAYROLL SERVICE CH JULY 27 BID PAYROLL WIRE \$39.25

Invoice
 Transaction Date 7/26/2018 Due 0 GF Checking 11100 Total \$1,102.49

Refer 56967 EMPLOYEE TRUST FUNDS Ck# 2018085E 7/24/2018
 Cash Payment E 101-51400-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$3,878.55

Invoice
 Cash Payment E 101-51500-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$2,266.26

Invoice
 Cash Payment E 101-55300-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$653.97

Invoice
 Cash Payment E 101-52100-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$26,962.52

Invoice
 Cash Payment E 101-53000-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$19,043.13

Invoice
 Cash Payment E 101-55110-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$5,186.49

Invoice
 Cash Payment E 101-52200-150 HEALTH/DENTAL/LIFE AUGUST HEALTH INSURANCE PREMIUMS \$1,460.12

Invoice

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Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$1,460.11
Invoice					
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	AUGUST HEALTH INSURANCE PREMIUMS			\$3,520.91
Invoice					
Cash Payment	G 101-34140 UNFUNDED EMPLOYEE BE	AUGUST HEALTH INSURANCE PREMIUMS			\$5,626.44
Invoice					
Transaction Date	7/24/2018	Due 0	GF Checking	11100	Total \$70,058.50
Refer	56968	WI RETIREMENT SYSTEM		Ck# 2018086E 7/31/2018	
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$485.71
Invoice					
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$1,095.62
Invoice					
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$445.18
Invoice					
Cash Payment	E 101-51600-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$68.54
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$15,635.52
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$1,020.04
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$919.91
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$2,035.98
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$24.55
Invoice					
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$4,877.99
Invoice					
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT	JUNE WRS DEDUCTIONS			\$1,813.30
Invoice					
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS	JUNE WRS DEDUCTIONS			\$2,491.49
Invoice					
Cash Payment	E 204-53610-110 SALARIES	JUNE WRS DEDUCTIONS			\$487.24
Invoice					
Cash Payment	E 204-53610-110 SALARIES	JUNE WRS DEDUCTIONS			\$593.49
Invoice					
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	JUNE WRS DEDUCTIONS			\$517.60
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JUNE WRS DEDUCTIONS			\$13,920.77
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JUNE WRS DEDUCTIONS			\$11,396.39
Invoice					
Transaction Date	7/31/2018	Due 0	GF Checking	11100	Total \$57,829.32
Refer	56969	PAYMENT SERVICE NETWORK		Ck# 2018087E 7/3/2018	
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES			\$34.95
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES			\$34.95
Invoice					

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Current Period: JULY 2018

Cash Payment G 101-31630 4TH OF JULY PARADE DON MONTHLY CREDIT CARD PROCESSING FEES \$5.50

Invoice

Transaction Date 7/3/2018 Due 0 GF Checking 11100 Total \$75.40

Refer 56970 WI DEFERRED COMPENSATION P Ck# 2018088E 7/31/2018

Cash Payment G 101-21570 DEFERRED COMP DEDUCT MONTHLY DEFERRED COMP CONTRIBUTIONS \$17,880.00

Invoice

Transaction Date 7/31/2018 Due 0 GF Checking 11100 Total \$17,880.00

Refer 56971 WI DEPT OF REVENUE (SALES TA Ck# 2018089E 7/2/2018

Cash Payment G 101-21515 SALES TAXES PAYABLE MAY SALES TAX PAYABLE \$481.61

Invoice

Cash Payment R 101-48000 MISCELLANEOUS REVENU MAY SALES TAX PAYABLE -\$10.00

Invoice

Transaction Date 7/2/2018 Due 0 GF Checking 11100 Total \$471.61

Refer 56972 WI DEPT OF REVENUE (SALES TA Ck# 2018090E 7/31/2018

Cash Payment G 101-21515 SALES TAXES PAYABLE JUNE SALES TAX PAYABLE \$498.16

Invoice

Cash Payment R 101-48000 MISCELLANEOUS REVENU JUNE SALES TAX PAYABLE -\$10.00

Invoice

Transaction Date 7/31/2018 Due 0 GF Checking 11100 Total \$488.16

Refer 56973 US BANK Ck# 2018091E 7/6/2018

Cash Payment E 101-51100-300 OPERATING SUPPLIES PIGGLY WIGGLY - WATER FOR BD ROOM/SUMMER HELP \$100.00

Invoice

Cash Payment E 101-51500-300 OPERATING SUPPLIES CHULA VISTA - CTFO CONF BAILEY \$82.00

Invoice

Cash Payment E 101-51500-300 OPERATING SUPPLIES COLD WATER CANYON - CTFO CONF/DINNER \$20.01

Invoice

Cash Payment E 101-51100-300 OPERATING SUPPLIES ENDTERS SPORTS GRILL - BOR DINNER \$81.89

Invoice

Cash Payment E 101-52400-300 OPERATING SUPPLIES DOA - INSPECTION STAMPS \$1,668.27

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES SELECT BLINDS - BLINDS FOR COLLURA'S OFFICE \$84.02

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES PANERA BREAD - CROSSING GUARD BREAKFAST \$213.59

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES GALLS - RESTRAINT BELT/BAG - GURGUL \$48.99

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES AMAZON - CAMERA/CASE - GURGUL \$403.32

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES AMAZON - TASER CARTRIDGE HOLDER - MUELLER \$21.13

Invoice

Cash Payment E 101-52100-300 OPERATING SUPPLIES AMAZON - FLASHLIGHT CONES \$27.78

Invoice

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Current Period: JULY 2018

Cash Payment	E 101-52100-300 OPERATING SUPPLIES	JG UNIFORMS - OUTER VEST CARRIER	\$148.54
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - SURGE PROTECTOR	\$38.97
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - REPLACEMENT BANDAGES	\$40.40
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - EXPANDABLE DUSTER FOR GARAGE CEILING	\$44.76
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - SNACKS FOR CHIEFS INTERVIEWS	\$57.01
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - WALL MOUNT FAN FOR GARAGE	\$200.04
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - JUNE BILL FOR TRAIL CAMERA	\$26.66
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - CAKE FOR GURGUL SWEARING IN	\$29.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - JORGENSEN UNIFORM ALLOWANCE	\$149.41
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TACTICAL MEDICAL - TOURNIQUET - GURGUL	\$42.86
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ICMA - CONFERENCE REGISTRATION - COX	\$685.00
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	KALAHARI RESORT - WCMA CONF LODGING - COX	\$156.01
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	B&G LIEBERMAN - AMBULANCE SUPPLIES	\$203.50
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	BARNES & NOBLE - BOOKS FOR STAFF EDUCATION	\$309.85
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	JS PUB & GRILL - STAFF MEAL @ TRAINING	\$83.58
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	KALAHARI - CHIEFS CONF/JAMBRETZ/LITTLE/DYER/DEAN	\$1,919.78
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WSFCA - CHIEFS CONF/DEAN	\$370.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PIGGLY WIGGLY - DRINKING WATER FOR STAFF	\$22.87
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	DOMINO'S PIZZA - HOUSE FIRE - PIZZA	\$33.59
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - TASER HOLSTER & SCIT BOOTS - DEBARGE	\$131.02
Invoice			

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Current Period: JULY 2018

Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PICK N SAVE - FOOD FOR CHIEFS INTERVIEWS	\$10.78
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	LA POLICE GEAR - CHIEFS LIGHT FOR GUN	\$228.65
	Invoice		
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	AMAZON - BUCKET & MOP	\$78.94
	Invoice		
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	AMAZON - WOOD FLOOR CLEANER	\$27.49
	Invoice		
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	AMAZON - BROCHURE HOLDERS & LABELS	\$246.73
	Invoice		
Cash Payment	E 101-51100-305 EXPENSES-OTHER	LEAGUE OF WI MUNI - LEAGUE CONF/WALLSCHLAGER	\$215.00
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DOMINO'S PIZZA - LUNCH FOR PFC CHIEF INTERVIEWS	\$45.01
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	RESOURCES LLC - CLOTHING ALLOWANCE/GREENWOOD	\$95.00
	Invoice		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S	\$1,318.56
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	AMAZON - LIBRARY SUPPLIES	\$103.02
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	TARGET - SUMMER READING RAFFLE BASKETS	\$190.28
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	MICHAELS - SUMMER READING SUPPLIES	\$28.47
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	PIGGLY WIGGLY - CUPCAKE WARS SUPPLIES	\$120.89
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	USPS - POSTAGE FOR PEN PAL PROGRAM	\$6.70
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	DOLLAR TREE - CUPCAKE WARS SUPPLIES	\$7.00
	Invoice		
Cash Payment	E 101-53635-460 LANDSCAPE MANAGE	INSIGHT FS - WEED KILLER	\$400.78
	Invoice		
Cash Payment	E 101-53000-365 BLDGS/GROUNDS MAI	RADTKE APPLIANCE - WASHING MACHINE	\$499.00
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - SUMMER CAMP SUPPLIES	\$92.61
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - SUMMER CAMP SUPPLIES	\$36.03
	Invoice		
Cash Payment	G 101-31630 4TH OF JULY PARADE DON	PIGGLY WIGGLY - CUPS FOR WATER STATION	\$7.55
	Invoice		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	PIGGLY WIGGLY - SUMMER READING SUPPLIES	\$19.11
	Invoice		
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	WI LIBRARY ASSOC - ANNUAL DUES	\$120.00
	Invoice		

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Current Period: JULY 2018

Cash Payment	E 101-55300-303 SUMMER REC EXPENS	AMAZON - ICE PACKS FOR SUMMER CAMP	\$36.34
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AMAZON - PICKLEBALL SUPPLIES	\$77.96
Invoice			
Cash Payment	G 101-31630 4TH OF JULY PARADE DON	COMPETITOR AWARDS - AWARDS FOR 5K RACE	\$104.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - SUMMER CAMP SUPPLIES	\$49.93
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	WALMART - SUMMER CAMP SUPPLIES	\$58.92
Invoice			
Cash Payment	G 101-31630 4TH OF JULY PARADE DON	AMAZON - RIBBONS FOR 5K RACE	\$23.99
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	EH WOLF - UNLEADED GASOLINE AND DIESEL	\$1,908.55
Invoice			
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM - MAY-JUNE SERVICE	\$102.94
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-55110-220 UTILITY SERVICES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE PHONE	\$42.22
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM - MAY - JUNE PHONE	\$42.23
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - MAY - JUNE PHONE	\$42.23
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - MAY - JUNE PHONE	\$42.23
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Invoice			

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Payments

Current Period: JULY 2018

Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - MAY - JUNE INTERNET	\$53.00
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	SPECTRUM - MAY - JUNE INTERNET	\$30.00
Cash Payment Invoice	E 804-56700-718 DISTRICT ADV & MARK	OCREATIVE - WATER TOWER DESIGN	\$500.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$325.56
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$1,036.74
Cash Payment Invoice	E 101-55300-303 SUMMER REC EXPENS	UW MILWAUKEE PLANATARIUM - SUMMER CAMP TRIP	\$150.00
Cash Payment Invoice	R 101-48000 MISCELLANEOUS REVENU	FEDEX - CONTRACT SHIPMENT TO SUEZ	\$47.70
Cash Payment Invoice	E 401-57300-285 CONSTRUCTION COST	NATIONAL BUSINESS FURNITURE - BENCH DEPOSIT	\$4,000.00
Cash Payment Invoice	E 804-56700-715 STREETScape PROGR	NATIONAL BUSINESS FURNITURE - BENCH DEPOSIT	\$4,000.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AT&T - JUNE SERVICE	\$74.97
Cash Payment Invoice	E 101-53000-360 VEHICLE MAINT/EXPE	EH WOLF - GAS AND DIESEL	\$7,271.34
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	AMAZON - COFFEE URN FOR COMMUNITY CENTER	\$30.62
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM - MAY-JUNE INTERNET	\$83.33
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - MAY-JUNE INTERNET	\$83.33
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - MAY-JUNE INTERNET	\$83.33
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM - JUNE-JULY SERVICE	\$249.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$944.37
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$168.65
Cash Payment Invoice	E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR - BOOKS	\$49.44
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$684.14
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM - JUNE - JULY PHONE	\$42.22
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM - JUNE - JULY PHONE	\$42.22
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM - JUNE - JULY PHONE	\$42.22

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Payments

Current Period: JULY 2018

Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM - JUNE - JULY PHONE	\$42.22
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	SPECTRUM - JUNE - JULY PHONE	\$42.22
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM - JUNE - JULY PHONE	\$42.22
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM - JUNE - JULY PHONE	\$42.23
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - JUNE - JULY PHONE	\$42.23
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - JUNE - JULY PHONE	\$42.23
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM - JUNE - JULY SERVICE	\$102.94
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTURM - JUNE - JULY INTERNET	\$53.00
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	SPECTURM - JUNE - JULY INTERNET	\$30.00
Cash Payment Invoice	E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR - BOOKS	\$52.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$528.49
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$886.21
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$41.74
Transaction Date	7/6/2018	Due 0 GF Checking 11100	Total \$36,768.96

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Payments

Current Period: JULY 2018

Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT		\$6,733.23
620 WATER FUND		\$2,800.23
401 CAPITAL PROJECTS FUND		\$4,000.00
205 SPECIAL LIBRARY FUND		\$102.42
204 SEWER		\$1,907.07
101 GENERAL FUND		\$170,904.79
		<hr/>
		\$186,447.74

Pre-Written Checks	\$186,447.74
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$186,447.74

VILLAGE OF HARTLAND
LICENSES AND PERMITS
AUGUST 13, 2018

Bartender (Operator's) License – expires June 30, 2020

Rabia Amena Malik
Andrew Frank Sentkowski
John Ayer
Sean O'Neill

The Interim Police Chief and Village Clerk have reviewed the license applications listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

Bartender (Operator's) License – Recommended for Denial

Addison John Mendyk

Additional related materials are attached.

Street Use Permit

Applicant: Stacey LaFlamme
Event: River Reserve Block Party
Location: 100 block of Long Meadow Drive
Date: Sept. 22, 2018
Time: 10:00 a.m. to 4:00 p.m.

Street Use Permit

Applicant: Tiffany Cooley and Misty Grace O'Leary
Event: Highlands of River Reserve Block Party
Location: 120 and 122 Kestrel Way
Date: August 18, 2018
Time: 1:00 p.m. to 11:00 p.m.

Change of Agent for Class "B" Beer/"Class B" Liquor

Bin & Brew, Inc., dba Bin One Eleven, 111 E. Capitol Drive, Tabitha McBride, Agent



ADMINISTRATION
210 COTTONWOOD AVENUE
HARTLAND, WI 53029
PHONE (262) 367-2714
FAX (262) 367-2430
www.villageofhartland.com

August 2 2018

Addison John Mendyk
14776 W Hidden Creek Ct.
New Berlin WI 53151

RE: Bartender License

Dear Mr. Mendyk:

The Interim Police Chief is recommending that your application for renewal of a Bartender License in the Village of Hartland be denied based upon previous alcohol related offenses.

This license will be reviewed at the August 13, 2018 Village Board meeting. You may appear at that meeting to discuss this recommendation with the Village Board. The meeting begins at 7:00 p.m. and is held in the Board Room located in the Municipal Building, 210 Cottonwood Avenue.

Sincerely,

A handwritten signature in cursive script, appearing to read "Darlene Igl".

Darlene Igl, MMC/WCPC
Village Clerk

cc: Interim Chief of Police Rosario Collura
Cardinal Services

Memo



To: Village of Hartland Board Members
From: Interim Chief Rosario J. Collura
CC:
Date: 07-30-2018
Re: Denial of bartender's license- Addison John Mendyk

Application:

Addison John Mendyk has applied for an Operator's License and it was reviewed by the police department. On July 30, 2018, I reviewed and recommend denial of his application for a bartender's license. Mr. Mendyk was convicted of underage drinking offense on 10-03-2014 by Lake County Municipal Court (Hartland PD). He was subsequently convicted of underage drinking on 06-11-2018 in Columbia County. Mr. Mendyk was also cited on June 9, 2018 in Juneau County for underage alcohol violation and has a pending court date of August 20, 2018. I believe this conviction is significant and closely related to his job functions at the Mobil Gas Station (Cardinal Service). I believe this would disqualify him from a license that allows him to sell beverages to others. Mr. Mendyk will receive notification in advance that of the recommended denial of his bartender's license application. Addison would additionally receive a letter from the Village of Hartland explaining his appeal rights, if the Village Board decides to deny this application.

Background:

Mr. Mendyk has two convictions for underage alcohol violations in the last 4 years. Addison also has a pending court appearance for an underage alcohol violation in Juneau County on August 20, 2018. If convicted it would be his third conviction in a 4 year time period. His last conviction is June 11, 2018. It has been the Village Boards policy to deny the application for an Operator's License until at least a 12

month period of time has elapsed since the conviction date of the offense. Mr. Mendyk was convicted less than 2 months ago for underage drinking. Please refer to state statute 125.12 below.

125.12 Revocations, suspensions, refusals to issue or renew.

(1) REVOCATION, SUSPENSION, NONISSUANCE OR NONRENEWAL OF LICENSE.

(a) Except as provided in this subsection, any municipality or the department may revoke, suspend or refuse to renew any license or permit under this chapter, as provided in this section.

(b)

1. In this paragraph, "violation" means a violation of s. 125.07 (1) (a), or a local ordinance that strictly conforms to s. 125.07 (1) (a).

2. No violation may be considered under this section or s. 125.04 (5) (a) 1. unless the licensee or permittee has committed another violation within one year preceding the violation. If a licensee or permittee has committed 2 or more violations within one year, all violations committed within one year of a previous violation may be considered under this section or s. 125.04 (5) (a) 1.

(c) Neither a municipality nor the department may consider an arrest or conviction for a violation punishable under s. 101.123 (8) (d), 945.03 (2m), 945.04 (2m), or 945.05 (1m) in any action to revoke, suspend, or refuse to renew a Class "B" or "Class B" license or permit.

Respectfully Submitted,

Interim Chief Rosario J. Collura



STREET USE PERMIT APPLICATION

Date: 8-3-18
Rec.#: 197893

(For Events Less than 3 Blocks – Residential Neighborhood Events)

\$30.00 FEE (NOT REFUNDABLE)

We, the undersigned residents of the 100 hundred block(s) of Long Meadow Dr Street in the Village of Hartland, hereby consent to the recreational use of this street-between the hours of 10 am and 4pm on Sat. ~~Sept 22~~ Sept, the 22 day of 2018, for the purpose of River Reserve Block Party, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Stacey LaFlamme
TITLE neighbor
ADDRESS 1017 Woods Dr. HARTLAND, WI 53029
PHONE (daytime) 414-232-6793 (evening) 414-232-6793
ORGANIZATION/GROUP SPONSORING EVENT ∅

Petitioner(s) Signature	Petitioner(s) Address
<u>[Signature]</u>	<u>113 LONG MEADOW</u>
<u>[Signature]</u>	<u>111 Long meadow Dr</u>
<u>[Signature]</u>	<u>109 Long meadow Dr.</u>
<u>[Signature]</u>	<u>110 Long meadow Dr.</u>
<u>[Signature]</u>	<u>114 Long meadow</u>
<u>[Signature]</u>	<u>116 Long meadow Dr.</u>
<u>[Signature]</u>	<u>1003 River Reserve Dr</u>
<u>[Signature]</u>	<u>1002 River Reserve Dr</u>

Received by FK (Office use only) FEE: \$30.00
Date 8-3-18 Receipt No. 197893
Approved this _____ day of _____, 20____



STREET USE PERMIT APPLICATION

(For Events Less than 3 Blocks – Residential Neighborhood Events)

Date: _____
Rec.#: _____

\$30.00 FEE (NOT REFUNDABLE)

located on the
(West side of Kestrel)

We, the undersigned residents of the Highlands of River Reserve hundred block(s) of 120 and 122 Kestrel Way Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 1pm and 11pm on August, the 18th day of 2018, for the purpose of 3rd Annual neighborhood Block Party by our HOA and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Tiffany Cooley and Misty Grace O'Leary

TITLE HOA President HOA Member

ADDRESS 122 Kestrel Way HARTLAND, WI 53029

PHONE (daytime) 262-408-8343 (Misty) (evening) 414-335-2075 (Tiffany)

ORGANIZATION/GROUP SPONSORING EVENT Highlands of River Reserve HOA

Petitioner(s) Signature	Petitioner(s) Address
<u>Misty Grace O'Leary</u>	<u>207 Kestrel Way</u>
<u>Suzanne Iyer</u>	<u>111 Kestrel Way</u>
<u>[Signature]</u>	<u>120 KESTREL WAY</u>
<u>[Signature]</u>	<u>109 Kestrel Way</u>
<u>[Signature]</u>	<u>203 Kestrel Way</u>
<u>HOA Treasurer</u>	<u>118 KESTREL WAY</u>
<u>Tiffany Cooley (HOA President)</u>	<u>122 Kestrel way</u>

Received by [Signature] (Office use only) FEE: \$30.00
Date 8/16/18 Receipt No. 197928
Approved this _____ day of _____, 20____

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Hartland County of Waukesha

The undersigned duly authorized officer(s)/members/managers of Bin & Brew Inc
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Bin One Eleven
(trade name)

located at 111 E Capital Dr. Hartland WI 53029

appoints Tabitha McBride
(name of appointed agent)

W282 N6668 Meadowlark Lane Hartland WI 53029
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

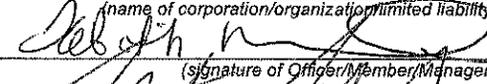
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Carl Schurz Memorial Park Hartland WI - 53029

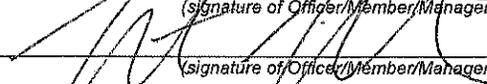
Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 48 years

Place of residence last year W282 N6668 Meadowlark Ln Hartland WI 53029

For: Bin & Brew Inc
(name of corporation/organization/limited liability company)

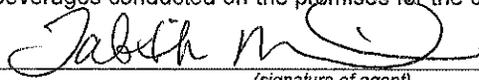
By: 
(signature of Officer/Member/Manager)

And: X 
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Tabitha McBride
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 Agent's age 49 yrs
(signature of agent) (date)

W282 N6668 Meadowlark Lane Hartland WI 53029 Date of birth 12-5-68
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
McBride		Tabitha		Lynn	
Home Address (street/route)		Post Office	City	State	Zip Code
W282 N Dale St Meadowlark Ln			Hartland	WI	53029
Home Phone Number		Age	Date of Birth	Place of Birth	
262-538-2785		49	12-5-68	Green Bay	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Tabitha McBride of Bin and Brew
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 20
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. Carl Schurz Memorial Park agent
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. Carl Schurz Memorial Park
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Self employed	W282 N Dale St Meadowlark Ln Hartland	2014	current
Employer's Name	Employer's Address	Employed From	To
Mama Mias	200 W Summit Wales WI	1987	2014

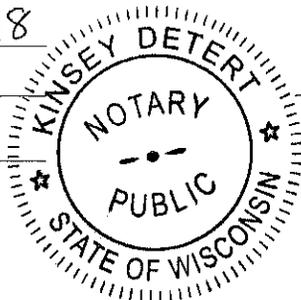
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 2 day of August, 2018

Kinsey Detert
(Clerk/Notary Public)

My commission expires 12/14/19



Tabitha Lynn McBride
(Signature of Named Individual)



Printed on Recycled Paper

Wisconsin Department of Revenue

VILLAGE OF HARTLAND
SEXUAL AND OTHER HARASSMENT, DISCRIMINATION AND RETALIATION POLICY

PURPOSE

A fundamental policy of the Village of Hartland is that the work place is for performing high quality work and to serve the interests of the Village and the public. Based on a commitment to maintaining a work place anchored on respect, collaboration, safety, civility and equality that encourages and fosters appropriate conduct, employees and officeholders must provide a workplace free from unease about matters that do not relate to Village business and where employees and other persons as described herein behave courteously and professionally at all times. An atmosphere of tension resulting from conduct not related to work—including animosity caused by ethnic, racial, sexual, or religious remarks, unwelcome sexual advances, requests for sexual favors, or similar harassing or discriminating conduct—does not belong in the workplace.

The Village of Hartland is committed to providing a professional work environment free from harassment, discrimination, or retaliation. This means that the Village will not tolerate any form of harassment, discrimination, or retaliation directed at an employee or applicant for employment because of his or her sex (including sexual orientation, gender identity, transgender status and pregnancy), race, color, national origin, age, ancestry, disability/handicap, religion, creed, genetic information or history, marital status, participation in the military reserve and veteran status, arrest and conviction record, or any other legally protected attribute.

The purpose of this policy is to provide procedures for reporting, investigating and resolving complaints of harassment, discrimination and retaliation. The Village prohibits harassment, discrimination of others based on one's protected status or retaliation and considers such behaviors to be forms of serious misconduct calling for direct and immediate action to alter such behavior(s) and to remedy confirmed instances through discipline up to and including removal or termination and other prompt and appropriate remedial response designed to end the prohibited behavior. The Village wants employees, applicants for employment and others to report prohibited behavior(s) and to cooperate in the Village's efforts to eliminate such behavior(s) from the workplace.

This policy is applicable to all employees, applicants and officeholders of the Village of Hartland and it governs the Village's expectations involving harassment, discrimination or retaliation based on a protected status. Any unwelcome conduct that originates from a non-employee will be investigated in accordance with this policy.

UNDERSTANDING HARASSMENT, INCLUDING SEXUAL HARASSMENT, DISCRIMINATION AND RETALIATION

Discrimination means treatment of a person in an illegal, unjust or prejudicial manner based on protected status under the law where no reasonable distinction can be found between individual(s) favored and individual(s) not favored.

Retaliation means to discriminate, harass, take tangible employment action against or otherwise punish or take adverse action against an employee because the employee participated in an employment harassment, discrimination or retaliation proceeding (such as reporting a confirmed violation of this policy or was involved in an investigation or lawsuit relating to this policy), or because the employee filed a charge of unlawful discrimination, harassment or retaliation.

Prohibited Harassment, Includes Sexual Harassment. Sexual harassment includes unwelcome sexual advances, requests for sexual favors and other verbal, non-verbal or physical conduct of a sexual nature. This includes any situation where an employee is treated differently than other employee(s) after refusing an offer of sexual relations or participation in harassing behavior.

Other forms of harassment or discrimination include, but are not limited to, persistent and unwelcome conduct or actions that exceed the bounds of reason and that could result in a hostile or intimidating working environment based on one or more protected statuses according to applicable law.

Harassment can happen regardless of the individuals' gender, gender identity, or sexual orientation. It can occur between same-sex individuals as well as between opposite-sex individuals and where the offending party possesses the same or similar protected status as the victim.

Excuses provided by an offending party should be taken into consideration on a case by case basis but will not necessarily preclude the imposition of discipline. Being under the influence of alcohol or other substances will not be accepted as an excuse for violating this policy.

This policy applies to conduct at work and at work-related social events, office parties, off-site work-related activities and other situations where the work environment is affected by such prohibited behavior(s).

RESPONSIBILITIES

Responsibilities of those covered by this Policy

Each person covered by this policy is responsible for assisting in the prevention of harassment, discrimination and retaliation by:

- Refraining from conduct prohibited by this policy, including the participation in or encouragement of actions that could reasonably be perceived as harassment, discrimination or retaliation based on a protected status;
- Behaving courteously and professionally toward others at all times;
- Reading this policy and fully understanding and complying with its requirements;
- *Immediately* and fully reporting acts of harassment, discrimination or retaliation or other prohibited conduct through the reporting procedure identified in this policy; and
- Encouraging any person who observes prohibited behavior, or who confides that he or she is being harassed, retaliated or discriminated against to report such conduct.

Employees are expected to cooperate fully in any investigation, whether or not they are directly involved in the incident. Employees shall not take any action that would discourage another person from reporting prohibited conduct or cooperating in an investigation of alleged prohibited conduct.

Responsibilities of Supervisors

Each employee that is responsible for the supervision of other employees shall be responsible for preventing prohibited activities as described previously by carrying out the above-mentioned responsibilities and by:

- Monitoring the work environment for signs of harassment, discrimination, retaliation and other prohibited conduct;
- Informing employees about the types of prohibited behavior and the procedures for reporting and resolving complaints of harassment, discrimination and retaliation;
- Taking immediate action to prevent retaliation toward a complaining party or witnesses and to eliminate a hostile work environment where there has been a complaint of harassment, discrimination or retaliation pending the investigation.

Each supervisor has the responsibility to assist any employee who comes to that supervisor with a complaint of harassment, discrimination or retaliation by documenting and reporting the complaint in accordance with this policy.

PROCEDURES

- A. Any employee experiencing harassment, discrimination or retaliation is encouraged, but not required, to inform the person engaged in such behavior that his or her actions, which should be described with specificity, are unwelcome and offensive and that the person should stop such behavior. This initial contact can be either verbal or in writing. The employee should document all incidents in order to provide the fullest basis for investigation if needed.
- B. Any employee who believes that he or she is being harassed, discriminated or retaliated against may report the incident as soon as possible to one's supervisor, one's Department Head, the Village Administrator or any supervisor with whom the employee is comfortable. Any incident involving the Village Administrator may be reported to the Village President or the Chief of Police.
- C. Upon receiving a report of a complaint under this policy, the individual that receives the report shall discuss the report with the Village Administrator in accordance with paragraph 2-92 (3) of the Village Code, unless

the report is related to the conduct of the Village Administrator. Upon receipt of a report, the Village Administrator will determine the appropriate course of action to promptly address the complaint.

- D. A report regarding the conduct of the Village Administrator shall be forwarded to the Village President, who, in conjunction with the Village Board, may initiate an investigation of the complaint
- E. Cost related to investigations under this policy will be borne by the Village.
- F. If an investigation is conducted, it will include meetings with the victim and other persons having information and documentation of the specific conduct complained of, facts surrounding the incident complained of, the persons performing or participating in the conduct, any witnesses to the incident, the dates on which the incidents occurred and other factual information. The investigator will immediately notify the Administrator, or Board President where applicable, if the complaint contains allegations that may rise to the level of criminal activity, such as battery, sexual assault or threats. The confidentiality of the investigation will be maintained throughout the investigatory process to the extent practical and appropriate under the circumstances.
- G. Upon receipt of the report conducted under paragraph F, the Village through the Village Board, Village Administrator and/or employee's supervisor will take prompt action designed to end the prohibited behavior, up to and including removal or termination in accordance with the Village policies related to Penalties and Separations as described in Part VIII of this Handbook. Other responsive action may include, for example, training, referral to counseling, or reassignment. If the Village does not employ the subject engaging in the harassing or inappropriate conduct, then that individual will be informed of the Village's policy and attainable corrective action will be pursued.
Further, the Village will address any adverse employment action an employee experienced due to conduct of others prohibited by this policy. In all cases, the Village Administrator and/or the employee's supervisor will make follow-up inquiries to make sure the harassment, discrimination or retaliation has stopped. If further harassment or other unacceptable conduct occurs, then the employee should promptly utilize the reporting process identified above.
The complainant or employee accused of harassment may file an appeal with the Village Board President if he/she disagrees with the outcome of an investigation.
- H. In the case of a complaint against a non-employee officeholder, the Village Board may take any action available to it designed to end the prohibited behavior up to and including removal of the officeholder as provided for in Wisconsin Statutes § 17.13 or under any other applicable provision of Wisconsin law. Notwithstanding any action by the Village Board, other remedies under Wisconsin law may be available to electors of the Village as well.

RETALIATION

Retaliation against any employee for filing a harassment, discrimination or retaliation complaint, or for assisting, testifying or participating in the investigation of such a complaint, is prohibited.

This policy does not protect employees from being disciplined for filing frivolous or fraudulent complaints, or for untruthfulness, misleading behavior or lack of candor, nor does it protect employees from personal sanctions stemming from defamation suits.

TRAINING

The Village will endeavor to provide periodic and refresher training concerning the nature of harassment, discrimination and retaliation in the workplace and prohibitions on such actions defined in this policy. Any employee who has any questions or concerns about this policy should talk with his or her supervisor or the Village Administrator, Chief of Police or Village President.

OUTSIDE AGENCIES

Employees also have the ability to promptly report any violations of law, including sexual assault, battery or other harm to appropriate criminal law enforcement authorities. Employees may also report their harassment, discrimination or retaliation claims to both State and Federal Agencies. Those contacts are as follows: The Equal Rights Division, Department of Workforce Development, 201 East Washington Avenue, P.O. Box 8928, Madison, WI 53708, Telephone: (608)266-6860; and the U.S. Equal Employment Opportunity Commission, 310 West Wisconsin Avenue, Suite 800, Milwaukee, WI 53203, Telephone: (414)297-1111.

This Policy is incorporated into the Village of Hartland Employee Handbook and replaces the policy contained therein as of the date of approval by the Village Board.

Approved by the Village Board: August _____, 2018.



LAKE COUNTRY MUNICIPAL COURT

174 E. Wisconsin Avenue

Oconomowoc, WI 53066

262-569-0920 - T

www.lcmunict.com

Clerk Pamela Strunk

clerk@lcmunict.com

Deputy Clerk Theresa Berlin

deputyclerk@lcmunict.com

Honorable Timothy T. Kay

August 6, 2018

To: Members and Contract Member Municipalities
Of the Lake Country Municipal Court

Re: Relocation of Municipal Court

Dear Clerk:

I write you on behalf of the Administrative Committee of the Lake Country Municipal Court. The court is comprised of 16 municipal members and three contract members. The municipal members must approve of any agreement for the operation of the court. The City of Oconomowoc is one of the members and has rented space to the court since the court's inception in 1988. The city is proposing to relocate its Police Department to the old Sentry building site on East Wisconsin Avenue in Oconomowoc. The plans for the building include approximately 2,500 square feet which will be utilized for administrative offices of the court. In addition, under the city's lease with the court, the city allowed the use of the Council chambers for court purposes. The city has given the court notice that it is mandatory that the court move from City Hall. The reason is twofold: 1) security, because there will not be a Police Department to act as control officer should there be disturbances during court sessions or during work days in the administrative office, and 2) the city has need for additional space for its staff. Accordingly, it is mandatory that the court relocate.

Though the plans for the remodeled Sentry building to become the new Police Department include space for the court, the administrative staff is doing its due diligence in exploring the possibility of other available sites in lieu of the to-be-constructed Police Department facility. Because of the cost of approximately 2,500 square feet at the new building for court administrative purposes, the annual rent payment will be increased about \$32,000 per year (total \$57,000). If any of the other member municipalities have available space or intend to construct new additions to their municipal structures, it was thought appropriate that we notify you of the opportunity to participate should space be available.

If your municipality is interested in making existing space available or including area for the court in planned building expansion, it would be appreciated if you would contact the Clerk of the Lake Country Municipal Court and advise of your interest. Again, it is approximately 2,500 square feet for the administrative offices, and at this time one day per week use of your meeting chambers. The size the court could potentially use your current chambers is if it seats 125 persons at a minimum. The square footage requirements would consist of office space, storage area, judge's chambers, etc. If your

Members and Contract Member Municipalities
August 6, 3018
Page 2

meeting room is large enough and you have vacant area in a municipal building that could be remodeled to satisfy court staff requirements, you should contact Pam Strunk, the Court Clerk, at 262-569-0920. If your meeting room for the board and the public might possibly be adequate and have state-required decorum for a courtroom, all that would be necessary would be to provide the square footage for administrative use.

If you have any questions, please give me a call and I'll be happy to respond. It would be helpful if we could hear from you before the end of August as the Administrative Committee (which is the committee that administers the court) intends to meet again August 30th to give consideration to possible alternate sites.

Thank you.

Sincerely,



G. William Chapman, Chairman
Administrative Committee
LAKE COUNTRY MUNICIPAL COURT

GWC/ps

SUCCESSOR AGREEMENT FOR THE OPERATION OF THE LAKE COUNTRY
MUNICIPAL COURT a/k/a MUNICIPAL COURT FOR WESTERN WAUKESHA COUNTY
(Pursuant to Section 66.0301, Wis. Stats.)

AGREEMENT effective March 15, 2017, and on the date set opposite the signature of the Mayor, Village President, or Town Board Chairperson, by and between the City of Oconomowoc, Town of Oconomowoc, Village of Summit, Town of Merton, Town of Lisbon, Town of Delafield, Town of Erin, Village of Hartland, Village of Oconomowoc Lake, Village of Chenequa, Village of Lac La Belle, Village of Sussex, Village of Merton, Village of Dousman, Village of Nashotah, Village of Sullivan, Village of Johnson Creek (Contract Member), Town of Ottawa (Contract Member), and Town of Ixonia (Contract Member), all being municipal corporations organized and existing under the laws of the State of Wisconsin.

RECITALS:

WHEREAS, Section 755.01(1), Wis. Stats., provides that any municipality may establish a municipal court to be maintained at the expense of the municipality; and

WHEREAS, Section 755.01(4), Wis. Stats., provides that two or more cities, towns or villages may enter into an agreement under Section 66.0301, Wis. Stats., for the joint exercise of the power granted under Section 755.01(1), after enactment of identical ordinance by each affected City, Town or Village; and

WHEREAS, the municipalities that are parties to this agreement have enacted identical ordinances thereby creating and establishing a municipal court to serve said municipalities; and

WHEREAS, the municipalities have expressed willingness to enter into a contract for the joint operation of said municipal court and for the equitable sharing of the costs thereof, pursuant to Section 755.01(4) and 66.0301, Wis. Stats.

NOW, THEREFORE, in consideration of the benefits to be derived by each municipality from the joint operation of the municipal court, the member municipalities agree as follows:

1. GENERAL. The municipal court shall be organized and shall operate pursuant to Chapter 755 Wis. Stats., the ordinances adopted by the member municipalities, and the terms of this agreement. In the event of conflict, the provisions of the Wisconsin statutes governing this court shall prevail. Pursuant to Section 755.01(4), Wis. Stats., each member of the multi-member Municipal Court shall adopt identical ordinances, and after adoption execute this Intermunicipal Agreement.

2. ORGANIZATION. Except for matters required by statute to be determined by the respective governing bodies of member municipalities, the general operation of the court shall be by the judge and the Court Administrative Committee. In addition, the Administrative Committee has currently authorized three sub-committees, namely: (1) Operations Committee; (2) Personnel Committee; and (3) Long Range Planning Committee. Each sub-committee shall have no less than three (3) members appointed by the chairperson of the Administrative Committee. Each sub-committee will in turn appoint a chair and keep brief minutes/notes of any meetings. Meetings will be publicly posted. The Operations Committee will meet not less than monthly, review and approve monthly financial statements and payment of bills, deal with general court operations, and formulate and recommend the annual court budget. The Personnel

Committee will meet as needed and deal with personnel issues only. Both the Operations Committee and Personnel Committee may be involved, either individually or jointly, in the update of any employee handbook. The Long Range Planning Committee will meet as needed to discuss and make recommendations as to the court's future facility needs.

3. COURT ADMINISTRATIVE COMMITTEE.

(a) Composition. The Court Administrative Committee shall be comprised of one representative of each member municipality who shall be appointed by the Mayor, President or Chairperson of the member municipality, subject to confirmation by the respective governing body. In order to assure participation and continuity of representation, each member municipality may appoint an alternate who shall act on committee matters in the absence of the representative. Contract municipalities shall not be a member of the Administrative Committee.

(b) Powers and Duties. The Administrative Committee shall have general control over the operation of the court, except where such control is specifically granted to the Judge or the governing bodies by statute, in which case the Administrative Committee shall be a recommending agency. The Administrative Committee may delegate certain authority or powers to the Operations or other committees. The Administrative Committee shall be responsible for the selection of the Clerk of the municipal court, subject to appointment by the Judge. The Administrative Committee shall recommend to the governing bodies the annual court budget and the bail bond schedule for the court. The Operations Committee shall cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments and costs paid into the court and shall adopt appropriate accounting procedures to insure the proper handling of said funds. The Administrative Committee shall, with input from the judge, recommend that the court's participating municipalities approve the annual budget as prepared and recommended by the Operations Committee for the operation of the court.

(c) Voting and Procedure. The Court Administrative Committee shall be governed by Robert's Rules of Order and a majority vote of all the representatives of the Court Administrative Committee shall be required to adopt any motion or resolution. A simple majority of members or alternate members shall constitute a quorum.

Many of the municipalities that comprise this Municipal Court for police protection purposes contract with a County Sheriff's Department. If a municipality that contracts with a Sheriff's Department for police service appoints the Contract Deputy Sheriff as the municipality's member of the Administrative Committee, the Contract Deputy Sheriff shall be entitled to vote on any matter as the representative for each of the municipalities that the Contract Deputy Sheriff represents. Each municipality represented by a Contract Deputy Sheriff shall count toward meeting the quorum requirement.

4. MUNICIPAL JUDGE. This court shall be presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who shall reside in one of the court's Member or Contract Municipalities. The Municipal Judge shall be elected at large in the spring election for a term commencing on May 1. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in Section 8.10, Wis., Stats, and selection at a primary election if such is held as provided in Section 8.11, Wis. Stats. Each Member Municipality shall provide for a primary election whenever three (3) or more candidates file nomination papers for the position of Municipal Judge as provided in Section 8.11(1)(a), Wis. Stats., and such primary election shall be held on the third Tuesday of February as provided

in Section 5.02(22), Wis. Stats.

5. ELECTIONS. The Municipal Clerk of each municipality shall see to the compliance with Statutes 5.58(1) (c), 5.60(1)(b), 5.60(2), 7.10(1)(a), 7.60(4)(a) and 8.10(6)(a) to provide for the election of a Municipal Judge under Section 755.01(4).

6. OATH AND BOND. The judge shall, after his/her election or appointment to fill a vacancy, take and file the official oath as prescribed in Section 757.02(1), Wis. Stats., and at the same time, execute and file an official bond in the amount of \$5,000. The Municipal Judge shall not act until his/her oath and bond have been filed as required by Section 19.01(4)(c) and Section 755.03(2), Wis. Stats.

7. JURISDICTION. The Municipal Judge of the Municipal Court shall have such jurisdiction as provided by Section 755.045 and 755.05, Wis. Stats., and as otherwise provided by state law. The Municipal Judge is authorized to issue inspection warrants under Section 66.122 and 66.123, Wis. Stats.

8. JUDGE'S SALARY. The salary of the Judge shall be set by the annual budget of the Court, approved and recommended by the Administrative Committee, and approved by the City Common Council and Village and Town Boards as part of the budget process.

9. LOCATION AND HOURS. The Municipal Court shall be held in the Council Chambers of the City of Oconomowoc, or at such other locations as the Administrative Committee may direct. The Municipal Court shall be open at such times as determined by the Municipal Judge, but no less than every Friday commencing at 8:00 am.

10. CLERK. The Clerk is appointed by the Judge pursuant to Section 755.10, Wis. Stats., as authorized and approved by the Administrative Committee. Salary and fringe benefits of the Clerk and any Deputy Clerks or other part-time employees are set forth in the Court's annual budget and must be approved and recommended by the Administrative Committee, and approved by the City Common Council, Village and Town Boards.

11. FORFEITURES, FEES, PENALTY ASSESSMENTS AND COSTS. All forfeitures, fees, penalty assessments and other costs paid to the Municipal Court shall be accounted for and disbursed by the Municipal Court with the approval of the Operations Subcommittee on a not less than monthly basis. The Municipal Judge may impose punishment and sentences as provided by Section 800.09, Wis. Stats., and as provided in the ordinances of the Member Municipalities.

12. STIPULATIONS AND DEPOSITS IN MUNICIPAL COURT. The Municipal Court herein established shall be operated pursuant to and in compliance with the provisions of Chapter 800, Wis. Stats, and, where applicable, other provisions of the Wisconsin Statutes. The Municipal Judge shall establish in accordance with Section 800.03(3), Wis. Stats, a schedule of deposits for violations of city, village and town ordinances, resolutions and by-laws, except traffic regulations which are and shall be governed by Chapter 345.27, Wis. Stats., and boating regulations which are and shall be governed by Chapter 23.67, Wis. Stats. Such deposit schedule shall be approved by the respective governing bodies of the municipalities creating and establishing this court and shall be posted in the office of the Municipal Court Clerk and the police departments of the respective communities.

13. PROCEDURE IN MUNICIPAL COURT. The procedure in Municipal Court shall be as provided by this ordinance and state law, including, but not excluding because of enumeration, Chapters 66, 345, 751, 757 and 800, Wis. Stats.

14. CONTEMPT PROCEDURES.

(a) The Municipal Judge may impose a sanction authorized under Section 800.12(2) for contempt of court as defined in Section 785.01(1), Wis. Stats., in accordance with the procedures under Section 785.03, Wis. Stats.

(b) The Municipal Judge may impose a forfeiture for contempt under Section 800.12(1) Wis. Stats. in an amount not to exceed \$50.00 (or as otherwise authorized by statute), or, upon nonpayment of the forfeiture and the penalty assessment under Section 165.87 Wis. Stats., a jail sentence not to exceed 7 days.

15. BUDGET PROCESS.

(a) Time and Approval. The Operations Committee, Judge, and Clerk shall formulate a budget annually to be approved by the Administrative Committee no later than November 15th of each year for the next succeeding year. The members of the committee shall present said budget to their respective governing bodies for approval. The budget shall be approved annually by the governing bodies no later than December 15th. Approval by a majority of all the Member Municipalities shall constitute approval of the budget.

(b) Court Costs. The local share of the court costs required to be collected pursuant to Section 814.65(1), Wis. Stats., shall be retained by the court to be applied to the operating expenses of the court. Any excess of costs collected shall be held in reserve or otherwise disbursed as approved by the Administrative Committee in compliance with all applicable statutes.

(c) Court Operating Expenses. The net operating expenses, if any, after application of the local share of the court costs, shall be charged to Member Municipalities based upon each municipality's percentage of total annual filed cases. Contributions shall be based upon the approved budget, with appropriate credits and debits being made on the next succeeding billing after annual audit. Payment shall be made within 30 days of billing.

(d) Capital Expenditures. Capital expenditures shall be made a separate line item of the annual budget.

16. CONTRACT ADMINISTRATION AND AMENDMENTS. The affirmative vote of a majority of all member governing bodies shall be required to adopt any resolution pertaining to the operation of the court, or amending this agreement.

17. CONTRACT MUNICIPALITIES. The court may add additional communities in the future upon request of a community and approval of the Administrative Committee. Any added community will come into the court as a Contract Municipality. If the Contract Municipality is satisfied with the operation of the court, and the Administrative Committee is satisfied with the nature and level of services being provided to the Contract Municipality, the Contract Municipality may apply for Member Municipality status with such application to be approved by vote of the Administrative Committee. Any Contract Municipality will have municipal court services provided pursuant to a contract entered into between the Contract

Municipality and the Administrative Committee. Contract Municipalities do not have a vote on the Administrative Committee. Any costs incurred by the court in adding the contract community will be charged to that community.

18. TERMINATION. Any Member Municipality may withdraw from this Agreement by giving notice in writing to the Judge and Chair of the Administrative Committee no later than August 31st of any year. Upon giving such notice, the Member Municipality's participation in the Municipal Court shall terminate at the end of said year. The Municipal Court hereby established shall not be abolished while the Section 755.01(4) Agreement is in effect.

19. COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties have executed this Agreement under seal to be effective as of the date first above written.

CITY OF OCONOMOWOC

Approved: _____
Date

BY: _____, Mayor

ATTEST:

Clerk

VILLAGE OF HARTLAND

Approved: 3/13/2017
Date

David Lamerand
BY: David Lamerand, President

ATTEST:

Deleene Jgl
Clerk



Approved: _____
Date

VILLAGE OF OCONOMOWOC LAKE

BY: _____, President

ATTEST:

Clerk



LAKE COUNTRY MUNICIPAL COURT

174 E. Wisconsin Avenue
Oconomowoc, WI 53066
262-569-0920 - T
www.lcmunict.com

Clerk Pamela Strunk
clerk@lcmunict.com

Deputy Clerk Theresa Berlin
deputyclerk@lcmunict.com

Honorable Timothy T. Kay

July 23, 2018

Dear Members of the Lake Country Municipal Court:

The Operations Committee has requested a meeting of the Administrative Committee on August 2, 2018 at 6:00 p.m. at City Hall in the Council Chambers, 174 E. Wisconsin Avenue, Oconomowoc, Wisconsin. The purpose of this meeting is to get direction for the potential relocation of our municipal court. The Operations Committee needs direction on which avenue to pursue in relocating the court. The committee fully understands that it will be up to a majority of the municipal members of the court to decide on a new location for the court. It is **imperative** that all members attend, or send a delegate who will be able to update their respective communities on the issues and options for the court. The City of Oconomowoc has a very tight bidding schedule and would like a decision as soon as possible if the court will be located in the new City of Oconomowoc Police Department Facility or to another location.

The municipal court has been advised by the City of Oconomowoc of the following:

- a) City of Oconomowoc police department will be leaving the City Hall building for a new location, the former Sentry store building on East Wisconsin avenue, east of the current location
- b) The City of Oconomowoc desires that the court relocate along with the police department when they vacate their current location
- c) The City of Oconomowoc will provide space for the municipal court in the new facility
- d) The court cannot remain in its current location after the police department relocates
- e) The City of Oconomowoc is concerned about providing security for the court and other City Hall employees if the court stays in its current location when the police department relocates

Attached is a schematic design of the proposed court room and administrative area that was reviewed by the Operations Committee on July 18, 2018. The proposed floor plan will be discussed in detail at the August 2 meeting.

The City of Oconomowoc has provided an estimate of the proposed rent for the new location. It is estimated that the rent for the court will increase by approximately \$32,000 per year. Our current rent is \$25,000, with a newly estimated rent of \$57,000. The Operations Committee is currently studying the budget impact this will have on the court operations. The Operations Committee will share their thoughts on this on August 2nd.

8-2-18

6:00 pm

Administrative Committee Members

July 23, 2018

Page 2

It is **imperative** that you attend this Administrative meeting on August 2nd. If your community's representative cannot attend, please send someone who can report back to their community. The Operations Committee will need a response if your community is on board with relocating to the new police building or wants the committee to explore other locations. The Administrative Committee needs to commit to the City of Oconomowoc as soon as possible. The ultimate decision on the relocation of the court will be made by a majority of the 16 communities that make up the court. This decision does not include those members we service under a contract, who are not owners.

The City of Oconomowoc would like a decision as soon as possible.

Sincerely,

OPERATIONS COMMITTEE FOR THE LAKE COUNTRY MUNICIPAL COURT

Enclosures: Conceptual floor plan, rent calculations, police/court facility use square footage



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RECOMMENDATIONS FROM THE COURT OPERATIONS COMMITTEE

1. The recommendation from the Operations Committee is to move the court to the new City of Oconomowoc police department location.
2. The rent difference for the new location is estimated to be an additional \$32,000 per year.
3. If the Court cannot cover the increased rent from within the budget, the shortfall will be assessed to all communities that are members based on their percentage of citations issued the previous year. Please see the attached chart as to the estimated cost per municipality based on the citations filed in 2017.
4. Budget surpluses will be applied to the rent deficiency to offset the subsidy if a budget surplus does exist for the previous year.
5. The balance of the "Future Facility" fund could also be utilized to offset rent if any of those funds exist after construction of the court. We have \$300,000 presently in that fund for court relocation.
6. As discussed last year, the court will be assessing a \$500.00 a year charge to those municipalities who file less than 20 citations a year. Based on 2017 citations, this would apply to the Towns of Erin, Ixonia, Ottawa and Village of Sullivan.

① Hartland \$ 2,387,64 paid yearly if not subsidized by court fees.

② \$44,000 per year for 20 years (Rent) \$13,000 for
based - utility, upkeep etc.

③ can leave to court at any time.

④ 20 years commitment → for court.



LAKE COUNTRY MUNICIPAL COURT

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<u>Municipality</u>	<u>2017 Citations</u>	<u>Percentage of Total</u>	<u>Amount based on \$32,000</u>
City of Oconomowoc	4,405	32.25%	10,321.45
Town of Oconomowoc	1,223	8.96%	2,865.64
Town of Merton	468	3.43%	1,096.58
Village of Sussex	2,293	16.79%	5,372.78
Town of Delafield	307	2.25%	719.34
Village of Hartland	1,019	7.46%	2,387.64
Town of Lisbon	1,038	7.60%	2,432.16
Town of Erin	1	0.01%	2.34
Town of Ixonia	0	0.00%	0.00
Village of Summit	1,388	10.16%	3,252.25
Village of Chenequa	738	5.40%	1,729.22
Village of Merton	128	0.94%	299.92
Town of Ottawa	2	0.01%	4.69
Village of Sullivan	0	0.00%	0.00
Village of Johnson Creek	375	2.75%	878.67
Village of Lac La Belle	29	0.21%	67.95
Village of Oconomowoc Lake	189	1.38%	442.85
Village of Nashotah	54	0.40%	126.53
Village of Dousman	N/A		
	13,657	100.00%	32,000.00

PAID by Hartland

*\$ 44,000.00
Rent for 20 years*

Oconomowoc New Police Facility: Proposed Court Space

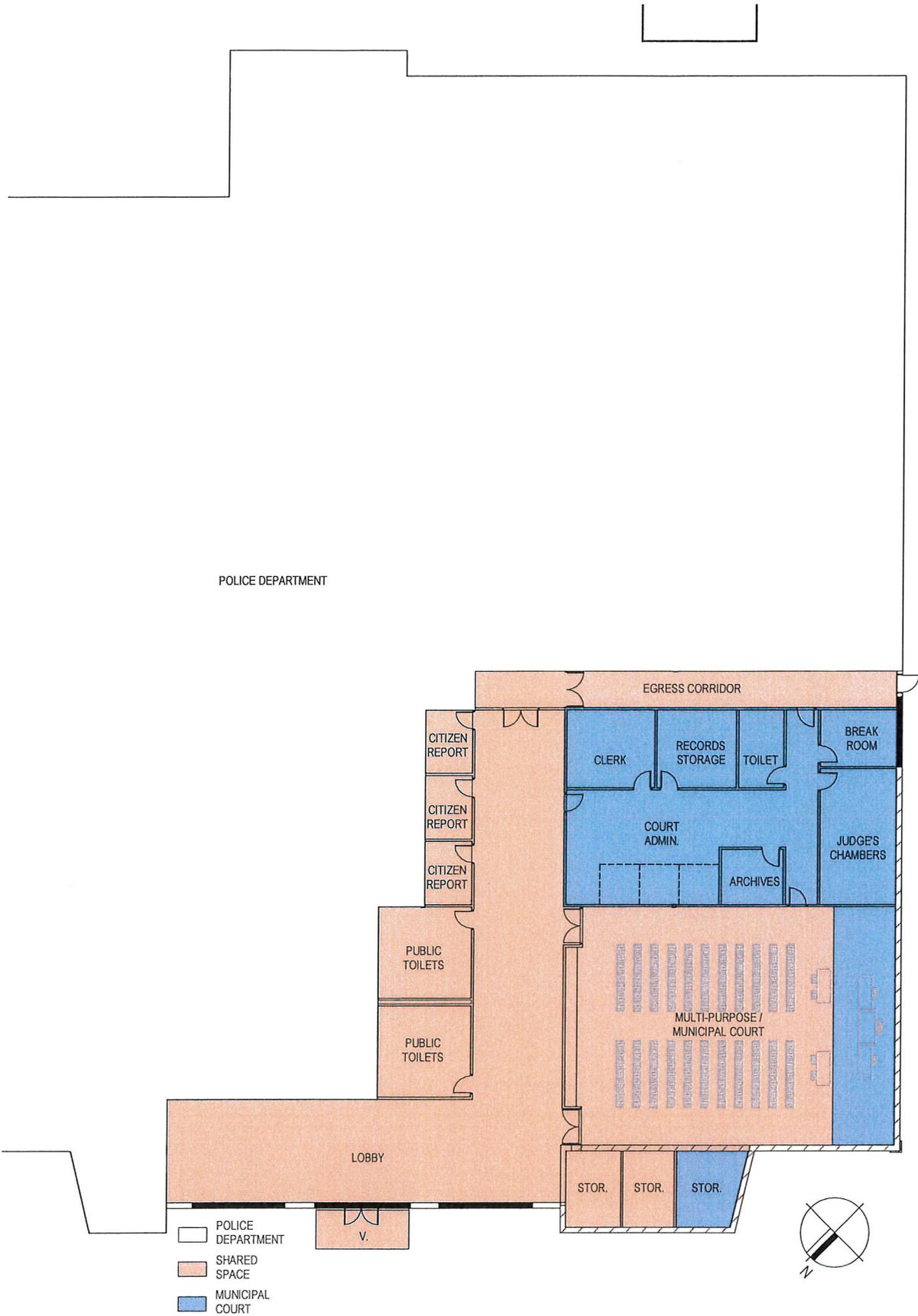
Clerk of Court - Police Facility Use		
Square Footage		
Dedicated Space-* In Blue on Diagram		
Room #	Description	Feet
	Court Administration	1972.0
	Storage-community room	120.0
	Upsized Court Room	450.0
Total SqFt Dedicated to Court Use		2542.0 *Payment based on cost and share of Op/maint
Court Shared Space -*In Tan on Diagram		
Room #	Description	Square Feet
	Conference Room #2	100.0
	Conference Room #3	100.0
	Conference Room #4	100.0
	Lobby	600.0
	Community Room	1846.0
	Restrooms	425.0
Total Sq Ft		3171.0
Shared Office Rate-1 court day/week		3171 sq ft X <u>24.97%</u> *Based on estimated hour of usage
Total Shared sq/ft		791.7 *Payment based on share of Op/maint only
Total Sq Ft used for Court		5713.0

Clerk of Court - Cost of Court Space					
Dedicated space =	2,542 sq ft	X	\$250/sf	\$	635,500
Annual Cost					
Dedicated Space/20 years	<u>\$635,500</u>	3.50%	20 years	\$	44,700
Op/Maint share=	2542 sf + 791.7 sf	X	3.94	\$	13,135
Total Annual Cost =				\$	57,835
Total Monthly Cost =	\$57,835		12	\$	4,819.56

Compare to Current	Sq Ft		SqFt charge	Annual Charge
Current SqFt =	2465	X	\$ 9.80	\$ 24,163
Proposed SqFt =	5713	X	\$ 10.12	\$ 57,835

July 18th - Notified of the need to make decisions,

CITY OF OCONOMOWOC



POLICE DEPARTMENT

EGRESS CORRIDOR

CITIZEN REPORT
CITIZEN REPORT
CITIZEN REPORT

PUBLIC TOILETS
PUBLIC TOILETS

LOBBY

V.

CLERK

RECORDS STORAGE

TOILET

BREAK ROOM

COURT ADMIN.

ARCHIVES

JUDGE'S CHAMBERS

MULTI-PURPOSE / MUNICIPAL COURT

STOR.

STOR.

STOR.

-  POLICE DEPARTMENT
-  SHARED SPACE
-  MUNICIPAL COURT



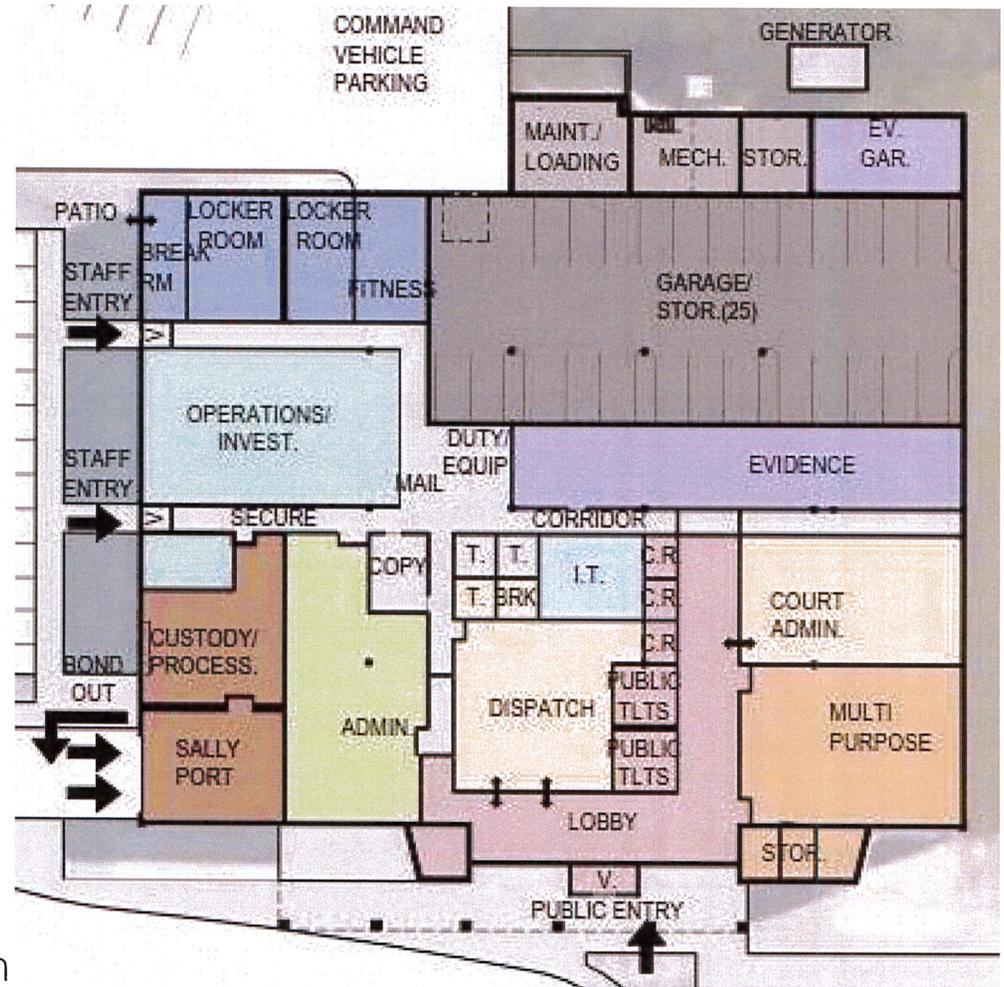
07/20/18

18-2551.01

Adjacency Plans - First Floor

First Floor Features:

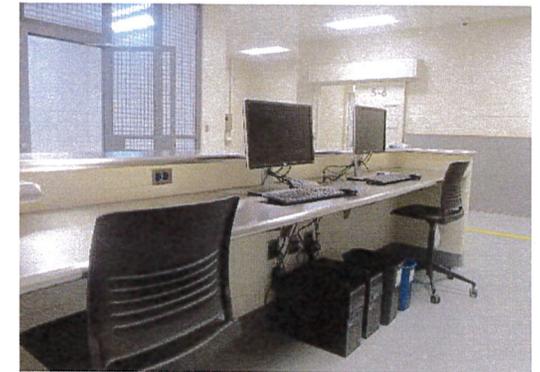
- Identifiable Lobby
- Records staff view of corridors
- Secure officer areas
- Report taking and soft interview rooms
- Patrol adjacent to Squad Parking
- Training Room/Court with storage adjacent and public restrooms across lobby
- Future growth accommodated
- Records archive growth included
- Evidence storage growth included
- Proper chain of custody
 - Bag and Tag area
 - Evidence Processing
 - Drug/Money/Weapon separation
- Secure corridors



Program

Space Needs:

Police Operations	23,162 sf	
Dedicated Court Space	2,542 sf	5713
Community Room	2,296 sf	
<u>Garage and Storage</u>	<u>11,800 sf</u>	
Total Square Footage	39,800 sf	



Site Plan

- Modify parking areas
- Clear, identifiable entrance
- Separation of parking
- More secure police parking



From
WISCONSIN AVE.



Estimate of Probable Const. Cost

Hard Construction Costs=

Garage Space	11,839x\$140/sf=	\$ 1,420,680
General Spaces	25,090x\$250/sf	\$ 6,272,500
Hardened Spaces	2,876x\$300/sf=	\$ 628,000
Total:		\$ 8,321,180
+ Contingency=+/- 5%		\$ 400,000
Cost of Construction:		\$ 8,721,180

+ Soft Construction Costs:

• Architectural & Engineering Design Fees:	\$ 480,000
• Survey, Material Testing & Other Costs:	\$ 50,000
• Furniture, Fixtures:	\$ 300,000
• Equipment:	\$ 60,000
Total Soft Cost:	\$ 890,000

Total Project Budget: \$ 9,611,180

Other:

Land Acquisition:	\$ 2,050,000
Site Modifications (NIC)	\$ 600,000
Grand Total Project Budget:	\$12,261,180

Recommended PD Building Financing Model

Available Funding Sources

Project Cost = \$12,261,180

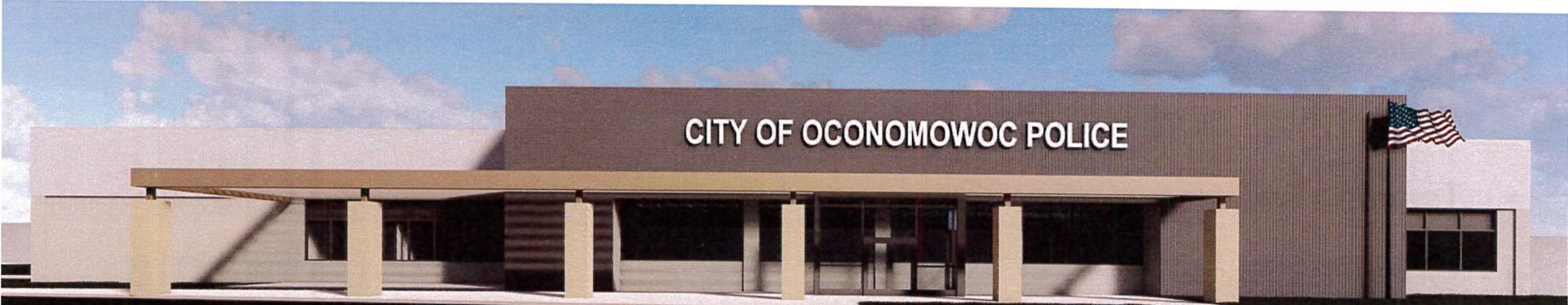
Funding Sources:

Proceeds from Sale of YMCA Property	\$ 450,000
Proceeds from Rockwell St vacation	\$ 85,000
*Police Impact Fee Fund Balance	\$ 225,000
Total Other Funding Sources=	\$ 760,000
**Court Payment to offset Debt Service	\$ 635,500
Total Amount to Finance =	\$10,865,680

*Additional future impact fees will be used to offset Debt Service payments

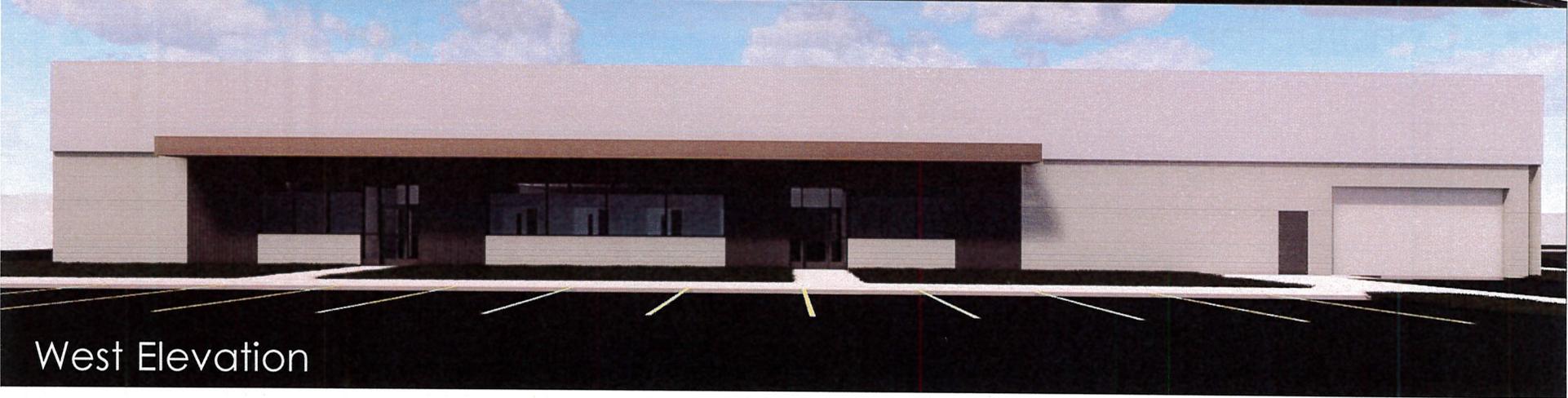
**Court payment reduces the tax effect by \$0.02/1000 of assessed value or \$5.00 for the average home.

Imagery



CITY OF OCONOMOWOC POLICE

Front Elevation



West Elevation

FGM ARCHITECTS

Schedule

- Kick off May 23, 2018
- Protection and Welfare Presentation June 26, 2018
- Task A, B (Schematic “Concept” Design) July 17, 2018
- Documentation thru Oct. 2018
- Bidding Oct. 2018
- Construction Nov ‘18 – Nov’19

RESOLUTION NO. 12/11/2017-02

RESOLUTION APPROVING MUNICIPAL COURT BUDGET

WHEREAS, the Intermunicipal Agreement for the operation of the Lake Country Municipal Court requires formation of an annual budget no later than the 1st day of September and approval of said budget by governing bodies of member municipalities; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2018 which has estimated revenues of \$358,667.00 and anticipated expenditures of \$358,667.00; and

WHEREAS, the Court Administrative Committee has, by formal action in November of 2010, created a budget stabilization fund in the amount of \$100,000.00 which has been used to advantage.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Municipal Court budget for 2018 be approved.

Adopted this 11th day of December of 2017.

VILLAGE OF HARTLAND

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk



LAKE COUNTRY MUNICIPAL COURT

174 E. Wisconsin Avenue
Oconomowoc, WI 53066
262-569-0920 - T
www.lcmunict.com

Clerk Pamela Strunk
clerk@lcmunict.com

Deputy Clerk Theresa Berlin
deputyclerk@lcmunict.com

Honorable Timothy T. Kay

November 21, 2017

TO: City, Village and Town Clerks

RE: Lake Country Municipal Court
2018 Budget Approval

Dear Clerks:

I enclose herewith a proposed Municipal Court budget for 2018 together with an approval resolution for your board's consideration. The Court Administrative Committee, by agreement, is to formulate the budget, which has been accomplished. The budget is to then be approved by the governing bodies of the member municipalities.

It would be appreciated if your Common Council, Village Board or Town Board would take action on this as soon as possible and return a signed copy of the approved resolution to the Municipal Court office. On November 16, 2017, at a meeting of the court Administrative Committee, 13 voting members were present and recommended unanimously that the budget be approved. If you have any questions, please contact the undersigned or your Administrative Committee representative.

Thank you for your anticipated cooperation.

Sincerely,

G. William Chapman, Chairman
Administrative Committee
LAKE COUNTRY MUNICIPAL COURT
GWC/sp
Enclosures

cc: Municipal Court Representatives (letter only)
Municipal Court Clerk
Judge Timothy Kay

Percent
+/-
Budget
Increase

Acct #: Account Description:	2016 Actual	2017 YTD Ten Months	2017 Budget	2017 Estimated Year End	2018 Budget	
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Revenues:

1	4000 Court Fees	328,932	301,832	330,427	343,105	350,134	5.96%
3	4900 Interest Income	1,507	360	500	450	500	0.00%
4	4300 Court Assessment	2,147	2,428	2,500	2,500	2,500	
	Transfer from Undesignated Fund			0	0	0	
5	4800 Miscellaneous Insurance Recoveries	3,480	1,632	0	0	1,500	
7	Total Revenues	336,066	306,251	333,427	346,055	358,667	7.57%
9	Total Assets	554,064	623,178	0	0	0	
11	Total Liabilities	106,071	159,958	0	0	0	
13	Deferred Inflow of Resources (Stark)	7,490	0	0	0	0	
13	Total Fund Balance	440,503	463,220	0	0	0	
15	Total Fund Balance & Liabilities	554,064	623,178	0	0	0	

Expenditures:

19	Wages & Benefits	246,442	208,340	254,212	253,512	269,553	6.03%
20	Purchased Services	33,864	35,748	36,750	38,617	39,456	7.36%
21	Operating Supplies & Expenses	12,693	10,599	14,620	14,100	14,620	0.00%
22	Fixed Charges	28,283	25,087	27,845	28,604	29,788	6.98%
23	Capital Outlay	0	85	0	0	5,250	
	Restitution	0	0	0	0	0	
25	Bad Debt	9,518	0	0	0	0	
26	Total Expenditures:	330,800	279,858	333,427	334,833	358,667	7.57%
28	Total Surplus/Deficit	-5,266	26,394	0	11,222	0	

Percent
+/-
Budget
Increase

Acct #: Account Description:	2016 Actual	2017 YTD Ten Months	2017 Budget	2017 Estimated Year End	2018 Budget	
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35	5000 Full Time Salaries	115,486	95,571	117,074	117,074	117,886	0.69%
36	Clerk of Courts						
37	Deputy Clerk of Courts						
38	5010 Assistant Clerks	25,184	23,156	28,080	28,080	28,642	2.00%
39	Clerk Salaries - Overtime						
40	5015 Part Time Judge	41,827	35,282	42,667	42,667	43,667	2.34%
	Balliff Services	3,265	2,920	4,200	3,500	4,200	0.00%
41	5030 Employer FICA	12,837	11,018	14,368	14,368	14,550	1.27%
42	5040 Retirement EE-ER	10,110	9,601	10,862	10,862	10,824	-0.35%
43	5050 Health	37,085	30,434	36,531	36,531	49,354	35.10%
44	5060 Long Term Disability Ins.			0			
45	5070 Life Insurance	428	357	430	430	430	0.00%
	Unemployment Benefits	220	0				
	Substitute Judge			0	0	0	
46	TOTAL:	246,442	208,340	254,212	253,512	269,553	6.03%

Percent
+/-
Budget
Increase

Acct #: Account Description:	2016 Actual	2017 YTD Ten Months	2017 Budget	2017 Estimated Year End	2018 Budget	
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56 **PURCHASED SERVICES:**

57						
58	5400 Professional/Outside Services	499	769	2,000	1,500	2,000 0.00%
59	5405 Accounting	7,660	6,595	7,800	7,800	8,280 6.15%
60	5410 Auditor	7,450	7,700	7,700	7,700	7,800 1.30%
61	5415 Professional Services			0		
61	5415 Legal Services	2,428	2,092	1,000	1,240	2,000
62	5420 Computer Consultant		2,120	3,000	3,000	3,000 0.00%
63	5425 Court Software Support	12,933	12,527	9,880	12,527	11,006 11.40%
64	5550 Telephone	2,714	2,345	3,000	2,800	3,000 0.00%
	Internet/Web	180	135	270	250	270 0.00%
65	5500 Repair/Maint. Contracts Equip.	0	1,464	1,800	1,800	1,800 0.00%
66	5540 Substitute Judge	0		300		300 0.00%
67	Total:	33,864	35,748	36,750	38,617	39,456 7.36%

69 **OPERATING SUPPLIES & EQUIPMENT**

70	5250 Office Supplies/Printing	5,740	3,889	6,000	6,000	6,000 0.00%
71	5300 Postage	4,998	4,890	5,000	5,000	5,000 0.00%
72	5350 Newspaper Publishing		0	100	0	100 0.00%
73	5200 Memberships	900	880	1,000	900	1,000 0.00%
74	5160 Books & Publications			150	0	150 0.00%
	Shredding	0		170	0	170 0.00%
	Printing			0	0	
	Miscellaneous	0		200	200	200 0.00%
75	5600 Training & Travel	1,055	940	2,000	2,000	2,000 0.00%
76	Total:	12,693	10,599	14,620	14,100	14,620 0.00%

78 **FIXED CHARGES**

79	5100 Insurance and Bonds					
80	5105 Workman's Comp	748	0	800	705	0 -100.00%
81	5120 Public Officials Ins.	292	0	100	438	0
	Property Insurance Coverage	0		0	295	0
82	5125 Advertising	314	0	0	0	0
83	5130 G Liability Ins./ Hired & non-owned l	3,154	4,934	2,400	3,246	5,000 108.33%
84	5140 Bonds			250		250
85	5150 Bank Charges	325	220	375	0	375 0.00%
	Erroneous Interest Charged	0	0	0	0	0
86	5475 Equipment Lease					
87	5450 Rent	23,450	19,933	23,920	23,920	24,163 1.02%
	Total:	28,283	25,087	27,845	28,604	29,788 6.98%

90 **CAPITAL OUTLAY**

91	8000 Capital Equipment		85	0		5,250 #DIV/0!
92	Total:	0	85	0	0	5,250 #DIV/0!

Salary:		2018		Retirement	Retirement
		Salary	FICA	Employee	Employer
Pam	2.00%	62,694	4,796	4,200	4,200
Terri	2.00%	55,192	4,222	3,698	3,698
Terri	Insurance stipend	0	0	0	0
Kathy	15.30 Hour 18 hrs WI	2.00% 14,321	1,096	0	0
Kelly	15.30 Hour 18 hrs WI	2.00% 14,321	1,096	0	0
		146,528	11,209	7,898	7,898
Judge		<u>43,667</u>	<u>3,341</u>	<u>2,926</u>	<u>2,926</u>
		190,195	14,550	10,824	10,824

Salary:		2017		Retirement	Retirement
		Salary	FICA	Employee	Employer
Pam		61,464	4,702	4,302	4,302
Terri		54,110	4,139	3,788	3,788
Terri	Insurance stipend	1,500	115	105	105
Kathy	15.00 Hour	14,040	1,074	0	0
Kelly	15.00 Hour	<u>14,040</u>	<u>1,074</u>		
		145,154	11,104	8,195	8,195
Judge		<u>42,667</u>	<u>3,264</u>	<u>3,315</u>	<u>3,315</u>
		187,821	14,368	11,510	11,510

2018		Employee	Employer
Health Insurance:		Contribution	Contribution
Pam Health	19,590	2,350.83	17,239.41
Pam Dental	1,142	137.00	1,004.68
Terri Health	19,590	2,350.80	17,239.20
Terri Dental	1,142	137.00	1,004.68
Judge Health	19,590	9,795.12	9,794.88
Judge Dental	<u>1,142</u>	<u>571.00</u>	<u>570.84</u>
	62,195	15,341.75	46,853.69
Deductible Cost:	1000, 1000, 500		<u>2,500.00</u>
			49,353.69

2017		Employee	Employer
Health Insurance:		Contribution	Contribution
Pam Health	18,753	2,250.37	16,502.75
Pam Dental	1,142	137.04	1,004.96
Terri Health	7,618	914.11	6,703.49
Terri Dental	423	50.76	372.24
Judge Health	18,753	9,376.56	9,376.6
Judge Dental	<u>1,142</u>	<u>571.00</u>	<u>571.00</u>
	47,831	13,299.85	34,530.99
Deductible Cost:	1000, 500, 500		<u>2,000.00</u>
			36,530.99