

VILLAGE BOARD AGENDA
MONDAY, AUGUST 27, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Meyers

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Presentation by Swallow School officials related to the November 6, 2018 Referendum.
2. Recognition of Hartland Fire Department retirees.
3. Consideration of a motion to approve Village Board minutes of August 13, 2018.
4. Consideration of a motion to approve vouchers for payment.
5. Consideration of actions related to Licenses and Permits.
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020.
 - b. Consideration of licenses related to Waukesha County Land Conservancy's "Picnic on the Preserve"
 - i. Temporary Class "B"/"Class B" Retailer's License
 - ii. Temporary Operator's License
6. Consideration of a motion to approve Resolution No. 08/27/2018 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".
7. Update and potential discussion related to preparation of the 2019 Budget.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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9. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: August 22, 2018
SUBJECT: Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

At the start of the meeting, as a listed part of Public Comments, a representative of Swallow School District wishes to address the Village Board regarding the District's upcoming referendum related to the issuance of debt. As a reminder, the Swallow School District serves the Town of Merton as well as the northern part of Hartland including most of Bristlecone Pines and all of Mary Hill, The Tradition of Hartland, Four Winds and Four Winds West.

Additionally, Chief Dean is planning to recognize a few of his recent retirees at the meeting with the Village Board. Arrangements are still being made.

Item 6 Related to committing to a minimum levy related to Library operations.

Background: As the Board may recall, in order for the Village of Hartland to operate its own library and for its taxpayers to be exempt from the County Library Tax, it must commit to a levy for the Library in an amount at least equal to the formula-created amount the County would levy our property owners for library services. The amount is set by applying the mill rate levied by the County last year by the total Equalized Value of the Village for the current tax year. Making this commitment is an annual requirement for the Village and the Village has consistently supported the library at a higher rate. As a reminder, the Village of Hartland Public Library provides services as part of the Bridges Library System, which is a joint system of all libraries in Waukesha and Jefferson Counties. The Village of Hartland is compensated by Waukesha County as well as other Counties/library systems for use of our library by non-Hartland residents.

Recommendation: Approve the resolution committing to the proper levy.

Item 7 Regarding an update on the budget preparation process.

Background: Staff will make a brief presentation regarding the status of 2019 Budget preparations. Additionally, the Village Board may take this opportunity to discuss budget-related matters.

Recommendation: Receive the update



ZERO TAX INCREASE REFERENDUM

SWALLOW SCHOOL DISTRICT

CONTINUING TO INSPIRE EXCELLENCE

UPCOMING OPEN HOUSE EVENTS

Thursday, September 20

5:00 p.m.

Tuesday, September 25

9:00 a.m.

PROJECT OVERVIEW

The Swallow School District has been *Inspiring Excellence* since the doors to the first schoolhouse opened in 1844. In response to the feedback received from the Community Survey, the School Board has approved a resolution for an \$8.3M referendum that will appear on the general election ballot on November 6. The proposed referendum will result in a zero tax increase for district taxpayers due to the early retirement of debt. While the referendum plan is a reduced version of the surveyed plan, it includes the most vital improvements for teaching and learning and the most pressing maintenance needs while also being responsive to the community's feedback to have no tax increase. The referendum plan still creates the educational spaces the staff, students, and community need to improve programmatic offerings and instructional experiences to build on the success past students have been achieving for generations.

OUR GOALS ALIGN WITH OUR VALUES

This referendum places **STUDENTS FIRST** by allowing the district's annual budget to provide staffing levels the Swallow community is accustomed to & additional support resources to personalize the learning experience for each child.



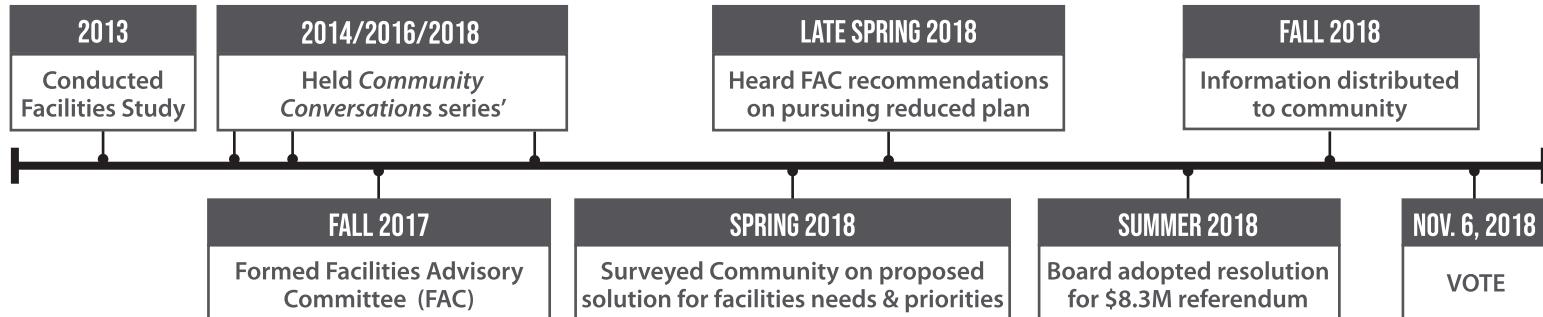
Learning in today's world involves hands-on experiences, collaboration, and varied technologies. Although the district has been diligent in maintaining the building, the oldest sections need significant renovation to prevent systems failure, support programmatic offerings, and meet ADA compliance standards. This referendum allows for **CONTINUOUS IMPROVEMENT** through select classroom replacement and building renovations.



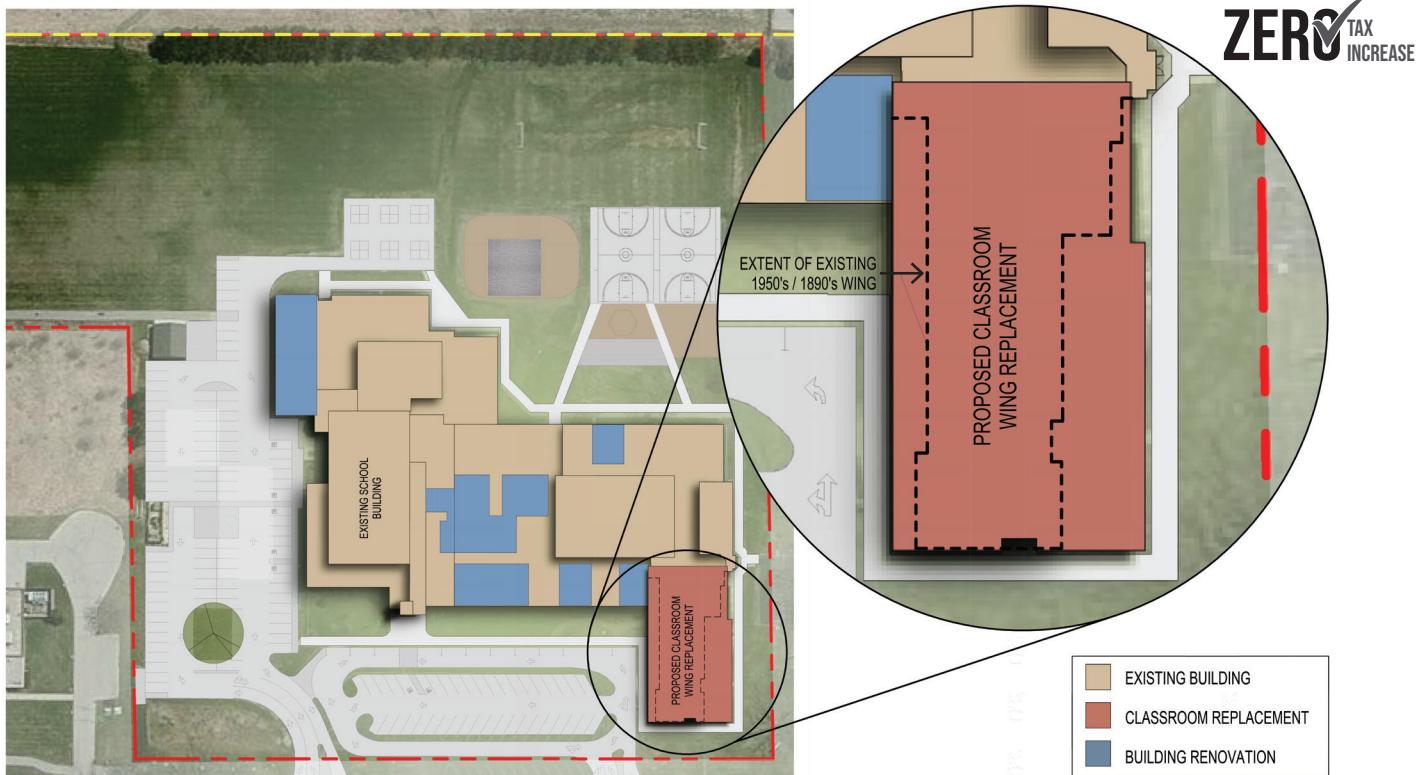
The existing building's features and design limit **COMMUNITY ENGAGEMENT**. This referendum creates a fully accessible (ADA) building with improved safety and security features while also increasing the number and type of spaces available for community groups' use beyond the school day.

The School Board has been **FISCALLY RESPONSIBLE** by restructuring the 2004 referendum debt for early repayment avoiding more than \$300,000 in interest costs, completing more than \$2 million in capital improvements since 2010 via the district's annual operating budget, and building the district's fund balance to avoid short-term borrowing. With debt retiring, projected decreases to the district mill rate, and low interest rates the time is right for this zero tax increase referendum.

LONG-RANGE MASTER FACILITY PLANNING PROCESS HIGHLIGHTS



PROPOSED CONCEPTUAL PLAN



EXPECTED OUTCOMES

- Reconfigure existing spaces to support hands-on learning & student collaboration
- Additional space for Science, Technology, Engineering & Math programming
- Properly sized & appointed music & art classrooms
- Create more flexible classroom configurations with furnishings to support varied curriculum, programming & instruction
- Upgrade school safety features & security systems
- Accommodate enrollment fluctuation
- Increase natural lighting
- Update technology, lighting & electrical infrastructure
- Improve building system efficiency
- Remove asbestos
- Improve building accessibility (ADA)
- Replace roof sections, classroom heating equipment, ceiling tiles, windows, doors & flooring that have significantly exceeded their expected lifespan



BALLOT QUESTION ON NOVEMBER 6

BE IT RESOLVED by the School Board of the Swallow School District, Waukesha County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$8,300,000 for the public purpose of paying the cost of constructing and equipping replacement classrooms and instructional space; renovating the building, including classrooms, labs, restrooms and common areas; and making capital maintenance improvements.

YES NO



WEBSITE

www.swallowschool.org



CALL

Dr. Melissa Thompson
(262) 367-2000 x108



EMAIL

Referendum@swallowschool.org



MAIL

Look for more information in District newsletters and mailings.

**VILLAGE BOARD MINUTES
MONDAY, AUGUST 13, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Finance Director Bailey, Interim Chief Collura, Clerk Igl, Rec Director Yogerst, Fire Chief Dean, Library Director Gest, DPW Operations Supervisor Gerszewski, Captain Kelsey, Jay Williams

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Introduction of Library Director Laura Gest

Jay Williams, Vice President of the Library board, introduced newly appointed Library Director Laura Gest stating that she has over ten years of work in the library field and was the director in Palmyra. Director Gest stated that she is delighted to be working in a community that provides such strong support for the library and is looking forward to building relationships in the community.

2. Motion (Meyers/Wallschlager) to approve Village Board minutes of July 23, 2018. Carried (7-0).
3. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$1,019,241.09. Carried (7-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).
 - b. Motion (Dorau/Anson) to deny an application for an Operator's License recommended for denial. Carried (7-0).
 - c. Motion (Meyers/Wallschlager) to approve an application for a Street Use Permit for Stacey LaFlamme, 1017 Wood Dr., for the River Reserve Block Party on September 22. Carried (7-0).
 - d. Motion (Landwehr/Swenson) to approve an application for a Street Use Permit for Tiffany Cooley and Misty Grace O'Leary, 120 & 122 Kestrel Way, for the Highlands of River Reserve Block Party on August 18. Carried (7-0).

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- e. Motion (Dorau/Anson) to approve an application for a change of agent for the Reserve Class "B" Beer/"Class B" Liquor license for Bin & Brew, Inc., dba Bin One Eleven, 111 E. Capitol Drive., Tabitha McBride, Agent. It was stated that the establishment is planning to change the name for the business however the LLC that holds the alcohol license will remain the same. Carried (7-0).
5. Discussion and consideration of a motion to authorize use of the chimney at the Cottonwood Wayside/Hartland Marsh for a Full Moon Hike in October.

Rec Director Yogerst, representing the Ice Age Trail Community Committee, stated that a moonlight hike event is being planned for October and has requested use of the chimney at the Cottonwood Wayside for a bonfire. The hike will be scheduled for 7:00 p.m. with the bonfire following at 8:00 p.m. It was stated that the chimney has been approved for burning by the Building Inspector and Fire Chief. The DPW will be modifying the chimney to reduce the size of the firebox.

Fire Chief Dean stated that practice burns will be conducted in the chimney prior to the event starting with a smaller fire to make sure that it is safe. It was clarified that use will only be allowed for Village events and not available for public use. Motion (Dorau/Swenson) to approve the use of the chimney at the Cottonwood Wayside/Hartland Marsh for a Full Moon Hike in October. Carried (7-0).

6. Discussion and consideration of a motion to select Downtown Parking Identification/Directional Signage.

Motion (Anson/Meyers) to designate blue signage for the downtown parking directional signs with the letter "P" in white print.

Several options for downtown signage were discussed including white lettering on a blue sign with the letter "P" and an arrow or white signs with green lettering with the word "Parking" along with an arrow. Concerns were raised that the green signs may be difficult to see as the color would blend in with foliage.

President Pfannerstill suggested that the parking signs should not include the arrow but rather the arrow should be on a separate sign. Administrator Cox stated that the survey conducted resulted in an overwhelming majority preferring the blue sign. After discussion, Trustee Swenson called for a vote. Motion carried (7-0).

7. Discussion and consideration of a motion to direct staff to proceed with marking on-street parking spaces in the downtown on E Capitol Drive, Cottonwood Avenue (north of the railroad tracks) and North Avenue (to 201/202) for the estimated amount of \$2,500. President Pfannerstill pointed out for the Board that the quote received is for regular paint, not epoxy as previously discussed. It was stated that the estimate for epoxy was approximately \$15,000. Administrator Cox stated that the estimate of \$2,500 is based on the linear foot of paint to be applied. DPW Supervisor Gerszewski stated that the interior spaces will be 22 feet in length, end spaces will be 20 feet long. The stripes will be painted with white and be 4 inches

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wide. It was stated that only a single car will be allowed in a space. Gerszewski stated that the painting will be done at night.

Motion (Wallschlager/Dorau) to direct staff to proceed with marking on-street parking spaces in the downtown on E. Capitol Drive, Cottonwood Avenue (north of the railroad tracks) and North Avenue (to 201/202) for the estimated cost of \$2,500. Carried (7-0).

8. Consideration of a motion to adopt an updated Sexual and Other Harassment, Discrimination and Retaliation Policy.

President Pfannerstill stated that the Village Board had met to review the policy previously stating that he felt comfortable with the policy. He stated that adoption of the policy will let others know that the Village will not accept this behavior. The policy allows individuals to take a complaint to the appropriate officials. Training on the policy will be provided.

Motion (Anson/Swenson) to adopt an updated Sexual and Other Harassment, Discrimination and Retaliation Policy. Carried (7-0).

9. Discussion and consideration of a recreation center concept.

Administrator Cox stated that he met with Trustee Meyers and the architect that had worked on the library at the Zion site on W. Capitol Drive. The architect felt that there were possibilities for the site and had no concerns about the structure itself. The architect's report had not yet been received. Administrator Cox stated that there is a legal process to be followed if the Board wishes to move forward with consideration of purchasing the property. It was stated that the property includes the church, a house and a parking lot. Administrator Cox stated that the Board may direct staff to move toward getting an appraisal of the property and outlining the legal process for acquisition of the property.

Trustee Swenson asked what constraints there would be as the church is a historical structure. President Pfannerstill stated that the Village may not be allowed to change the actual historical structure. Administrator Cox stated that the Village would be allowed to maintain the main building leaving the structure as is or do improvements that are historically sensitive.

The Village Board took a brief recess at 7:50 p.m. The Board reconvened at 7:53 p.m.

Administrator Cox stated that there would be funds expended to pay an appraiser and for legal fees if the Board were to investigate further. Representatives from Zimmerman Architectural Studios that visited the site indicated that they are familiar with conversion of a church for this type of use. It was stated that once the Board has the preliminary costs associated with moving forward, there would be conversation about whether to make an offer to purchase which would likely be in a closed session. Residents were asked to express their opinion to the Board as to whether they want a community center. Administrator Cox stated that the purchase of the property would create an opportunity for the Village to expand recreation programming.

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Trustee Wallschlager asked whether the space would be used for a community center only or whether the use would include a youth center. President Pfannerstill stated that the uses for the property would be determined later in the project if it moves forward. Trustee Meyers stated that the Board should determine whether they are interested in exploring the possibility of purchasing the property and details of a plan would be developed later that would be presented to the residents.

Motion (Dorau/Wallschlager) to authorize staff to move ahead with the concept including getting an appraisal of the property and outlining the legal process for acquisition. Landwehr and Meyers abstained. Carried (5-0).

10. Discussion and consideration of direction related to relocation of the Lake Country Municipal Court operations to the new City of Oconomowoc Police facility.

Administrator Cox stated that the court has looked into other opportunities for space as the City has to make changes and desires to relocate the municipal court along with City offices. There has been a minor concern raised about covering the cost of the improvements that would be necessary to house the municipal court. Administrator Cox stated that some funds have been put aside by the court for facilities. Motion (Dorau/Wallschlager) to direct the Village's representative to vote in the affirmative in relocating the court. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Residents were reminded of the Partisan Primary Election to be held August 14 at the Community Center with polls open from 7 am to 8 pm.

President Pfannerstill asked that residents feel free to voice opinions on Village matters. Administrator Cox reminded residents that staff is taking input regarding planning for the future of the Village.

12. Adjournment

Motion (Meyers/Dorau) to adjourn at 8:18 p.m. Carried (7-0).
Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: August 22, 2018

RE: Voucher List

Attached is the voucher list for the August 27, 2018 Village Board meeting.

August 27, 2018 Checks: \$ 197,572.66

Total amount to be approved: \$ 197,572.66

VILLAGE OF HARTLAND
VOUCHER LIST - AUGUST 27, 2018

08/22/18 8:40 AM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31670 ICE AGE TRAIL	BIEBELS TRUE VALUE	KNOBS FOR KIOSK	\$14.82
G 101-31630 4TH OF JULY PARADE DONATIONS	CONLEY MEDIA LLC	THANK YOU SPONSOR AD	\$343.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	AUGUST FEES	\$4,339.00
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA - JULY	\$124.64
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MELCHIORI/BB008577-2	\$313.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	RAMSEY/BB008654-2	\$312.60
R 101-46740 RECREATION TRIPS	MULLEN, KAM	CRANBERRY FESTIVAL	\$37.11
G 101-21515 SALES TAXES PAYABLE	MULLEN, KAM	CRANBERRY FESTIVAL	\$1.89
R 101-44300 PERMITS	WUDTKE, JOLINE	OCC/614 W CAPITOL	\$75.00
G 101-23000 SPECIAL DEPOSITS	WUDTKE, JOLINE	OCC/614 W CAPITOL	\$500.00
EXPENSE Descr			<hr/> \$6,061.06
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER RENTAL	\$217.21
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	BLOOD PRESSURE CUFF	\$15.46
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$963.83
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF 4352	\$169.08
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	CAMERA REPAIR/SHIPPING	\$295.61
E 101-52300-360 VEHICLE MAINT/EXPENSE	JEFFERSON FIRE & SAFETY INC	LIFE LINE PERKO COWL VENT	\$46.10
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	PROGRAMMING FOR RADIOS	\$2,301.42
EXPENSE Descr AMBULANCE			<hr/> \$4,008.71
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-711 FAÇADE PROGRAM	BEHREND PROPERTY LLC	FAÇADE/CONCRETE GRANT	\$2,399.00
E 804-56700-715 STREETSCAPE PROGRAM	COMPETITOR AWARDS & ENGRAVING	BENCH SPONSORSHIP PLAQUES	\$216.00
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA - JULY	\$64.00
E 804-56700-711 FAÇADE PROGRAM	THEIA VISION CARE	FAÇADE GRANT	\$716.26
EXPENSE Descr ECONOMIC DEVELOPMENT			<hr/> \$3,395.26
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$175.77
E 101-51500-500 PROPERTY ASSESSMENT	GROTA APPRAISALS LLC	ANNUAL ASSESSMENT WORK JULY/AUGUST	\$10,374.00
E 101-51500-530 TAX BILLING/TAX ROLL	WAUKESHA CTY TREASURER (515)	TAX BILLING	\$1,414.89
EXPENSE Descr FINANCIAL ADMINISTRATION			<hr/> \$11,964.66
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$119.90
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$243.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	EMERGENCY APPARATUS MAINT	REPAIRS TO ENGINE 4362	\$1,872.27
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	ESCAPE BELT	\$87.24

Account Descr	Search Name	Comments	Amount
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	NATIONAL REGISTRY TESTING FEE	\$150.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER (515)	2018 PUBLIC SAFETY SYSTEMS/CAD MOBILE	\$1,389.76
EXPENSE Descr FIRE PROTECTION			\$3,862.17
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	MUNICIPAL CODE CORP	SUPPLEMENT PAGES/IMAGES/GRAPHS	\$1,899.60
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$37.36
EXPENSE Descr GENERAL ADMINISTRATION			\$1,936.96
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	JULY PERMITS	\$11,469.21
EXPENSE Descr INSPECTION			\$11,469.21
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	REPLACE LIGHT/POCKET WARNING BULB AND FLASHER	\$503.59
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALL S, INC.	MENS SHORT SLEEVE SHIRT/JOSWICK	\$54.99
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TIRES/MOUNTING SQ #3	\$558.95
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	JULY USER FEE	\$135.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$155.15
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$22.38
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	LAB PANEL/MISKO	\$43.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	LAB PANEL/GALLAGHER	\$43.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICE	\$65.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	JULY PRISONER HOUSING	\$125.64
EXPENSE Descr LAW ENFORCEMENT			\$1,707.20
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	CAVENDISH SQUARE	CULTURES OF THE WORLD LIBRARY SET	\$195.54
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	COLORING SHEET/BOOKMARKS/CD RING ALBUM	\$136.09
E 101-55110-325 PERIODICALS	JOURNAL/SENTINEL INC	ANNUAL SUBSCRIPTION	\$652.74
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	PETTY CASH	\$75.57
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KATE A BAUMANN	HOMEMADE DOG TREAT PROGRAM	\$60.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$529.18
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$132.00
E 101-55110-325 PERIODICALS	WAUKESHA CTY HISTORICAL SOCIET	MEMBERSHIP RENEWAL	\$30.00
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WILS (WI LIBRARY SERVICES)	JULY 2018-JUNE 2019 MYWILS	\$199.00
EXPENSE Descr LIBRARY			\$2,060.12
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	BANNON, SUE	SUMMER PROGRAM REIMBURSEMENT	\$369.37
EXPENSE Descr LIBRARY SPEC EXPENSE			\$369.37

Account Descr	Search Name	Comments	Amount
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	ALSCO	FLOOR MAT SERVICE	\$136.32
E 101-51600-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	LED BULBS	\$237.50
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$132.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ELECTRIC	\$1,779.31
EXPENSE Descr MUNICIPAL BUILDING			<hr/>
			\$2,285.13
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT/BRUSHES	\$56.32
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	TOOLS	\$16.99
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	BRUSHES/PAINT CUP/PAIL	\$80.57
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT/BRUSH/PAINT CUP	\$71.91
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	DROPCLOTH/BRUSH	\$35.36
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT	\$11.47
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ZINC QUICK LINK	\$25.09
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	KEY STOCK	\$2.24
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PAINT/TRAY LINER	\$403.79
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	SCREWS/WASHERS/CLAMP	\$250.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	WASP SPRAY	\$119.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	OLSEN SAFETY EQUIPMENT CORP	GLOVES/RAIN PANTS	\$75.09
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	TOILET PAPER	\$350.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOM	\$208.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	DEGREASER/CLEANER/SOAP/GARBAGE BAGS	\$510.00
EXPENSE Descr PARKS			<hr/>
			\$2,216.71
EXPENSE Descr PUBLIC WORKS			
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$15.12
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	AUTOCUT/TRIMMER HEADS	\$50.08
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	ELECTRICAL BOX COVER	\$6.10
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	DRILL BITS	\$16.48
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	BENCH ANCHORS	\$48.54
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	PAINT/BRUSHES/ENAMEL/PUTTY KNIFE	\$82.95
E 101-53000-420 STORM SEWER	BIEBELS TRUE VALUE	SOD CUTTER/SEEDING MULCH	\$92.81
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	DRAW BAR TRI BALL	\$35.88
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	NUTS/BOLTS/WASP KILLER	\$72.76
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	BEARINGS	\$135.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUSE ASST	\$77.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUSES	\$53.66
E 101-53000-420 STORM SEWER	CORE & MAIN LP	BASIN/PIPE/GRATE/END CAP	\$2,690.10
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	GREASE	\$253.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$448.84
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$325.41

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,575.23
E 101-53000-360 VEHICLE MAINT/EXPENSE	EXECU PRINT	DOOR DECALS #31	\$110.00
E 101-53000-410 STREETS GEN MAINT	GERARD, SUSAN AND HOWARD	REPAIR IRRIGATION SYSTEM	\$101.70
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	WATER HEATER	\$416.19
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	STAIN/BRUSHES	\$159.94
E 101-53000-410 STREETS GEN MAINT	HOME DEPOT	LUMBER	\$134.28
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$129.45
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$102.45
E 101-53000-180 OTHER BENEFITS	JUNGBLUTH, LEO	REIMBURSE CLOTHING ALLOWANCE	\$179.99
E 101-53000-410 STREETS GEN MAINT	KAESTNER AUTO ELECTRIC CO	FLAG POLES/END CAPS	\$324.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	SCREWS/WASHERS/CLAMP	\$800.17
E 101-53000-420 STORM SEWER	MERTON FEED CO.	SEED	\$190.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	TRAILER BALL	\$19.49
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	OIL/FILTER #36	\$163.18
E 101-53000-350 EQUIPMENT PURCHASE	NJ TOOLS LLC	TOOLBOX	\$650.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NJ TOOLS LLC	SOFTWARE UPDATE/VEHICLE SCANNER	\$299.01
E 101-53000-360 VEHICLE MAINT/EXPENSE	NJ TOOLS LLC	TOOLBOX	\$1,300.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$365.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$137.75
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	GLOVES/SAFETY VEST	\$160.30
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	GLOVES/RAIN PANTS	\$75.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRAXAIR DISTRIBUTION INC	FILL OXYGEN/ACETYLENE	\$177.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	MOWER PARTS	\$353.64
E 101-53000-410 STREETS GEN MAINT	STARK PAVEMENT CORPORATION	ASPHALT	\$849.39
E 101-53000-410 STREETS GEN MAINT	STARK PAVEMENT CORPORATION	ASPHALT WOODS/WINSTON WAY	\$134.91
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	DEGREASER/CLEANER/SOAP/GARBAGE BAGS	\$191.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRINITY ECO SOLUTIONS	DEGREASER/CLEANER/SOAP/GARBAGE BAGS	\$833.10
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JULY-AUG FOUR WINDS WEST	\$91.94
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	FILL OXYGEN/ACETYLENE TANKS	\$157.31
E 101-53000-420 STORM SEWER	WOLF PAVING CO INC	ASPHALT	\$94.98
EXPENSE Descr PUBLIC WORKS			\$14,683.92
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	BEFORE/AFTER SCHOOL JOB AD	\$246.12
E 101-55300-303 SUMMER REC EXPENSES	DOUSMAN TRANSPORT	SUMMER CAMP FIELD TRIPS	\$1,080.88
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	GLASS FUSING CAMP	\$600.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	ADULT KALI	\$387.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	AUG ADULT KALI	\$80.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$81.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	TUES/THRS ZUMBA DROP IN	\$51.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	TUES JUNE-AUG ZUMBA	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	THRS JUNE-AUG ZUMBA	\$360.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,006.40
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BUMPER TO BUMPER	JUMP STARTER	\$142.29
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	AUGUST FEES	\$70,757.51
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$27.04
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	FERGUSON WATERWORKS	RINGS/MASTEK	\$271.40
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	RITEWAY BUSINESS FORMS	DISCONNECT NOTICES	\$84.14
EXPENSE Descr SEWER SERVICE			\$71,282.38
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-560 DEVELOPER MRO PAYMENT	HARTLAND RIVERWALK, LLC	RETAINER PER DEVELOPER AGREEMENT	-\$6,084.58
E 216-58300-560 DEVELOPER MRO PAYMENT	HARTLAND RIVERWALK, LLC	TIF #6 RIVERWALK DEVELOPMENT	\$60,845.83
EXPENSE Descr TIF FUND EXPENSES			\$54,761.25
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	AUG ADMN SERVICES	\$67.60
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	GRAINGER	THERMOSTAT WELL #5 TEMP ALARM	\$111.80
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	LIGHT/WELL #6	\$103.68
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	HOME DEPOT	CREDIT	-\$554.93
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	HOME DEPOT	TOOL COMBO KIT	\$399.00
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	HOME DEPOT	SAW	\$554.93
E 620-53700-903 CUSTOMER ACCTS - SUPPLIES/EXP	RITEWAY BUSINESS FORMS	DISCONNECT NOTICES	\$84.14
E 620-53700-635 MAINTENANCE OF TREATMENT PLANT	USA BLUE BOOK	DRUM PUMP KIT	\$581.53
E 620-53700-635 MAINTENANCE OF TREATMENT PLANT	USA BLUE BOOK	PUMP/REPAIR KIT	\$1,154.40
EXPENSE Descr WATER UTILITY			\$2,502.15
			\$197,572.66

VILLAGE OF HARTLAND
LICENSES AND PERMITS
AUGUST 13, 2018

Bartender (Operator's) License – expires June 30, 2020

Catherine Elizabeth Melotik
Joslyn Althea Nichols
Kami Leigh Kausalik
Natalie Kendra Haas

The Interim Police Chief and Village Clerk have reviewed the license applications listed above.
The applicants have successfully completed the Responsible Beverage Servers Course.

Temporary Class B Beer/Wine License

Applicant: Waukesha County Land Conservancy
Location: Cottonwood Wayside Pavilion
Event: Picnic on the Preserve
Date/Time: September 15, 2018 from 10 a.m. to 2 p.m.

Temporary Operator License

Cheryl White

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \$10.00

Application Date: 8-21-18

Town Village City of Hartland County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9-15-18 @ 10 am and ending 9-15-18 @ 4 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)

Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Waukesha County Land Conservancy - Registered 501(c)(3)

(b) Address W229N1433 Westwood Drive, Suite 104, Westwood Dr, Waukesha, WI
(Street)

Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: Cheryl White, Executive Director, WCLC Address

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Cottonwood Wayside, Cottonwood Ave, Hartland WI, Tax Key: HAV 0757003001

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

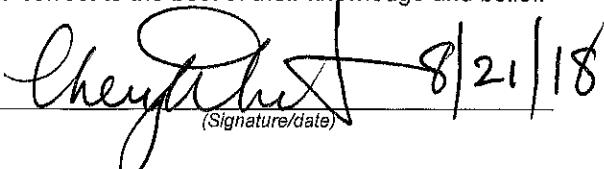
(a) List name of the event Picnic on the Preserve

(b) Dates of event 9-15-18

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____


Cheryl White 8/21/18
(Signature/date)

Officer _____

(Signature/date)

Date Filed with Clerk _____

Waukesha County Land Conservancy

(Name of Organization)

Officer _____

(Signature/date)

Officer _____

(Signature/date)

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

**TEMPORARY OPERATOR'S LICENSE**

Application for license to serve fermented malt beverages and Intoxicating liquors.

License is valid for 1-14 days. An individual may only be issued one Temporary Operator's License

Temporary Operator's License

\$15.00

Date Paid: 7-16-18Receipt No.: 197349

PRINT the answers to the following questions fully and completely:

Name Cheryl White

(First, Middle, Last)

Date of Birth: 11/16/1961 Driver's License No. and State W300-1106-1916-06, WIAddress: 510 Kettle Moraine Drive SouthCity, State, Zip: Slinger, WI 53086Home Phone Number: 262-644-6403 Citizen of United States? Yes No Name of Event: Land Trust Days EventDate(s) of Event: 9/15/18

What is the name of the nonprofit corporation that you will be serving/selling for?

Name: Waukesha County Land ConservancyAddress: W229N1433 Westwood Dr, #104, Waukesha, WI 53186Person In Charge of Event: Cheryl White

Answer each of the following questions. If any are answered YES, please explain on an additional sheet and attach to the application.

SELECT ONE

1. Have you ever been convicted of any felony or misdemeanor crime in Wisconsin or any other state?

YES NO

2. Have you ever been convicted for violation of any Federal laws?

YES NO

3. Have you ever been convicted of a violation of an ordinance in any Municipality exclusive of minor traffic violations?

YES NO

4. Are there any charges pending against you, in any Court, exclusive of traffic violations, for violation of any State, Federal or Municipal laws or ordinances?

YES NO

5. Have you ever been convicted of, or are there any charges pending against you in any court, for violation of operating a motor vehicle while intoxicated?

YES NO

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 66.054(11), 176.05(11) and Ch. 125 of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be valid for the dates specified on this application and will only be issued once in any given year.

STATE OF WISCONSIN

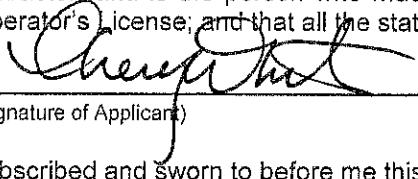
§

WAUKESHA COUNTY

Cheryl White

(Please Print)

being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for a Temporary Operator's License; and that all the statements made by the applicant are true.



(Signature of Applicant)

Subscribed and sworn to before me this _____ day of _____

(Signature of person authorized to administer oaths)

Official Title

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

**VILLAGE OF HARTLAND
RESOLUTION NO. 08/27/2018**

**A RESOLUTION PLEDGING THAT THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND
WILL EXPEND FUNDS NECESSARY FOR THE HARTLAND PUBLIC LIBRARY TO EXEMPT
THE VILLAGE FROM THE WAUKESHA COUNTY LIBRARY LEVY**

WHEREAS, the Village Board of the Village of Hartland recognizes that pursuant to Wisconsin State Statute 43.64(2), in order to obtain an exemption from the 2017 county library levy for 2019 purposes, the Village of Hartland must certify that it will expend no less than the county rate from the prior year of \$0.265059 per \$1,000 Equalized Value; and

WHEREAS, the Village Board of the Village of Hartland further recognizes that pursuant to state law, listed funding for the Hartland Public Library must come only from municipal sources and must exclude fines, fees and other revenues and capital expenditures as well;

NOW, THEREFORE BE IT RESOLVED, by the Village Board of the Village of Hartland that it hereby pledges to appropriate and allow the Hartland Public Library to expend no less than a rate of \$0.265059 per \$1,000 of the actual state Equalized Value that is published by the state on or about August 15. The Village of Hartland is therefore eligible for exemption from the county library levy.

Adopted this 27th day of August, 2018.

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

To: Chief Elected Officials/Administrators in Municipalities with Libraries, Library Directors
From: Connie Meyer, Bridges Library System Director *Connie G Meyer*
Re: Waukesha County Library Tax Exemption Notice
Date: August 15, 2018

Annually Waukesha County sets a special levy for library services. The funds are distributed to the county's public libraries to compensate them for use by non-residents. State law (ss. 43.64(2) Wisc. Statutes) provides that municipalities with libraries may avoid double taxation and exempt themselves from this special levy if they meet certain conditions:

- Exempting library municipalities must levy and expend an amount equal to or greater than the mill rate set by Waukesha County in the preceding year with the exception of joint libraries whose participating municipalities have an alternate option for exempting which is to levy and expend an amount not less than the average of the previous 3 years (ss.43.64 (2)(c)).
- Exempting library communities are required to provide written notification to the county annually.
- The County Code requires that the notification be from the **local governing body** rather than from the clerk alone.
- The County Code also requires a deadline of September 30 so that the County Executive Budget available to supervisors and the general public can properly reflect the county library taxation levels in the Adopted Budget in November.
- Exempting communities must also have a library that meets or exceeds minimum service levels and quality assurance standards (**as revised by the new county library plan and formally adopted by the Waukesha County Board of Supervisors in 2017**) which are certified by the library board. (The libraries have already received their standards certification letters.)

If you would like to exempt your municipality from the Waukesha County library tax, the form (on page 2), ***Request for Exemption from Waukesha County Library Levy 2018 Tax for 2019 Purposes*** must be completed, approved by the Municipality's governing body, signed, and returned to Bridges Library System no later than September 30, 2018. A copy of your adopted municipal ordinance or resolution certifying that your library appropriation meets or exceeds the requirements is also required. Email submission is acceptable as long as the form includes the actual signature.

Thank you for providing library services to our citizens. Strong libraries build strong communities and your commitment to support your library is vital and valued!

**Request for Exemption from Waukesha County Library Levy
2018 Tax for 2019 Purposes**

Name of Community:

Name of library:

We recognize that, pursuant to 43.64 of Wisconsin Statutes, to obtain an exemption from the 2018 county library levy for 2019 purposes, the municipality must certify that during budget year 2019, its library will be provided and be allowed to expend no less than the county library tax rate in the prior year, \$0.265059 per \$1,000 Equalized Value.

In the case of joint library, an alternate exemption option exists pursuant to ss 43.64 (2) (c). Under this language, each participating municipality in the joint library has the option to certify that during its budget year 2019, the library will be provided and allowed to expend no less than the average of the funding levels of the previous 3 years.

We further recognize that, pursuant to state law, listed funding must be only from municipal sources, not the entire library budget. Reported amounts must exclude fines, fees, and other revenues. Capital expenditures are excluded as well.

I am authorized to certify that the governing body of the municipality has enacted an ordinance or resolution pledging that it will appropriate and allow the library to expend no less than a rate of **\$0.265059 per \$1,000 of the actual state Equalized Value amount for the community that was published by the state on August 15, 2018** or, in the case of a joint library whose municipality may choose this option, that the participating municipality will appropriate and allow the library to expend no less than the average of the funding levels of the previous 3 years.

The community meets its requirement stated above and is therefore eligible for exemption from the 2019 Waukesha County library levy.

Name and Title of Person filling out this form:

Signature

Date

This form, along with a copy of the municipal resolution/ordinance, must be filed no later than September 30, 2018.

Send to:

Bridges Library System
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186
Or email to cmeyer@bridgeslibrarysystem.org