

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 25, 2019
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Conner

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Fire Chief Dean, Police Chief Misko, Representative Cindi Duchow, Paul Decker, Tom Brass, Bob Mallow, Jeremy Pfaff, Dawn Gunderson (Ehlers), Melissa Thompson, members of the Hartland Fire Department.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Proclamation honoring Rich Bolte on his retirement from the Hartland Fire Department.

Representative Cindi Duchow read and presented Rich Bolte with a citation from the Wisconsin State Assembly and a citation from the Wisconsin State Senate in honor of his 19 years of service. President Pfannerstill read a proclamation from the Village into the record congratulating Rich Bolte on his retirement. Chief Dean read the State Senate citation into the record and presented Mr. Bolte with retirement gifts. Mr. Bolte thanked everyone and provided brief comments related to his service.

2. Motion (Meyers/Conner) to approve Village Board minutes of November 11, 2019. Carried (7-0).
3. Motion (Wallschlager/Dorau) to approve vouchers for payment in the amount of \$183,150.07. Carried (7-0).
4. Consideration of actions related to Licenses and Permits
 - a. Motion (Dorau/Ludtke) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).
5. Consideration of actions related to the issuance of Bonds
 - a. Presentation of information regarding proposals received for the sale of bonds as approved by the Village Board.

Dawn Gunderson, Ehlers, presented the Village Board with the Sale Day Report. She stated that the Village had been rated AA2 from Moody's. Results were received from 7

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bidders with the lowest true interest cost from Northland Securities in Minneapolis. She stated that the issue was downsized due to receiving a lower favorable rate. The resolution as amended to \$5,200,000 as the final borrowing.

- b. Consideration of Resolution No. 11/25/2019-01, "A Resolution Awarding The Sale Of \$5,270,000 General Obligation Corporate Purpose Bonds, Series 2019A".

Motion (Meyers/Conner) to adopt Resolution No. 11/25/2019-01, "A Resolution Awarding The Sale Of \$5,200,000 General Obligation Corporate Purpose Bonds, Series 2019A". Roll call vote taken; all ayes. Carried (7-0).

6. Second reading of a Bill for an Ordinance 11-11-2019 "A Village Board Ordinance Adopting the Village of Hartland Comprehensive Development Plan".

President Pfannerstill stated that this bill for an ordinance will be placed on the next Village Board for consideration.

7. Consideration of a motion to adopt Bill for an Ordinance 10-28-2019-01, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Building Codes Adopted".

Motion (Ludtke/Wallschlager) to adopt Bill for an Ordinance 10-28-2019-01, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Building Codes Adopted". Carried (7-0).

8. Consideration of a motion to adopt Bill for an Ordinance 10-28-2019-02, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Electrical and Plumbing Codes Adopted".

Motion (Anson/Dorau) to adopt Bill for an Ordinance 10-28-2019-02, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Electrical and Plumbing Codes Adopted". Carried (7-0).

9. Presentation from Rotary for possible renaming of Hartbrook Park to Rotary Park and plan of proposed improvements.

Bob Mallow, Melissa Thompson and Jeremy Pfaff, representing the Rotary, presented proposals for Hartbrook Park. It was stated that the installation of the large flag is moving forward very slowly. It was stated that the club is looking for a place to make a lasting impact for the community. There was discussion related to a contest for the design of a military memorial and it was proposed that this monument be combined with the flag. Rotary members also expressed interest in providing annual service, taking on the Bark River cleanup and partnering with the Village on their vision for Hartbrook Park.

Chief Dean suggested a 9/11 memorial be placed there as well and stated that the Fire Department will provide support to move that forward as well.

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President Pfannerstill stated that the Rotary should provide their proposals to the Park & Recreation Board. Staff will work with the group and add their presentation to the next Park & Recreation Board agenda.

10. Consideration of a motion to approve Resolution No. 11/25/2019-02, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2020."

Interim Administrator Bailey stated that the 2020 budget included a 5% increase in the sewer utility rate. Motion (Meyers/Ludtke) to adopt Resolution No. 11/25/2019-02, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2020." Carried (7-0).

Items referred from the November 18, 2019 Plan Commission meeting

11. Discussion and consideration of conceptual plans for Zion Church Condominium Redevelopment.

It was stated that this item was withdrawn by the applicant.

12. Review and consideration of an Extraterritorial Certified Survey Map in the Town of Delafield.

Motion (Ludtke/Anson) to approve an Extraterritorial Certified Survey Map in the Town of Delafield. Carried (7-0).

Others items for consideration

13. Discussion and consideration of installation of no parking signage on Industrial Drive.

Police Chief Misko and Utility Operations Supervisor Felkner recommended the installation of no parking signs on the south and east side of Industrial Drive. It was stated that the outside curve would still be available for truck traffic waiting to unload.

Trustee Wallschlager suggested extending the no parking area. Trustee Meyers raised concerns that there will still be a dangerous situation at the beginning of the curve.

Motion (Pfannerstill/Ludtke) to table for further review. Motion (Pfannerstill/Ludtke) to amend the motion to approve no parking signs on inside curve as proposed. Vote to allow amendment carried (7-0). Motion (Pfannerstill/Ludtke) to approve the installation of no parking signs as proposed. Carried (7-0).

It was stated that the posts could be installed in the next week. Signs will be ordered.

14. Discussion and consideration of a motion to approve the ordering and purchase of brush chipper and skid steer for the Department of Public Works, and to declare the old equipment as surplus.

Operations Supervisor Gerszewski and Utility Operations Supervisor Felkner presented information on bids received for the replacement equipment. Interim Administrator Bailey

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stated that these purchases were approved in the 2020 budget but staff is seeking approval in order to get a discount by ordering before year end. It was stated that the lowest bid for the chipper was received from LF George in the amount of \$78,000 which includes a 13 ½% discount. He also stated that the skid steer had been budgeted for \$72,000 but the lowest bid received was for \$56,590. It was stated that the old equipment will be sold on Wisconsin Surplus when the new equipment was surplus.

Motion (Meyers/Anson) to approve the ordering and purchase of brush chipper and skid steer for the Department of Public Works, and to declare the old equipment as surplus. Carried (7-0).

15. Discussion and consideration of a motion to approve the Industrial Service Agreement re: Wastewater Discharges with Medline Industries. Inc.

Trustee Meyers stated that this is a very restrictive agreement and as a member of the Del-Hart Commission, recommended approval. Motion (Meyers/Dorau) to approve the Industrial Service Agreement re: Wastewater Discharges with Medline Industries. Inc. Carried (7-0).

16. Discussion and consideration of cancellation of the December 23 Village Board meeting or reschedule the meeting to December 30.

Motion (Anson/Wallschlager) to reschedule the December 23 Village Board meeting to December 30. Carried (7-0).

17. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Reminders related to the Holiday Train event on Dec. 3 at 5:30 and Hartland Lights on Dec. 6 were provided.

President Pfannerstill stated that the funeral service for Emma Mertens had been held and expressed his sympathy to her family.

Chief Dean stated that the new fire engine arrived today. He stated that the manufacturer had installed an emergency evacuation option valued at \$8,000 at no cost.

Chief Dean commented that a citizen had raised concerns about the safety of crosswalks in the Village and he had not seen signs installed yet. It was asked that this item be placed on the next Village Board agenda for discussion.

Chief Misko reported that Hartland had collected 501 pounds of unused medication for the drug takeback.

Utility Operations Supervisor Felkner stated that leaf collection efforts are continuing.

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18. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:45 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk