

**VILLAGE BOARD MINUTES**  
**MONDAY, FEBRUARY 24, 2020**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Connor

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Connor, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Fire Chief Dean, Utility Operations Supervisor Felkner, Police Captain Kelsey.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Ludtke) to approve Village Board minutes of February 10, 2020. Carried (7-0).
2. Motion (Wallschlager/Dorau) to approve vouchers for payment in the amount of \$330,080.31. Carried (7-0).

Items referred from the February 17, 2020 Plan Commission meeting

3. Discussion and consideration of a motion to approve a Conditional Use Permit for Mander Collision, 705 Cardinal Lane, for the operation of an automotive insurance repair business.

Motion (Anson/Meyers) to approve a Conditional Use Permit for Mander Collision, 705 Cardinal Lane, for the operation of an automotive insurance repair business. Carried (6-0). Wallschlager abstained.

Others items for consideration

4. Discussion and consideration of an Intermunicipal Agreement for Law Enforcement Services for the 2020 Democratic National Convention in Milwaukee, Wisconsin.

Chief Misko stated that the City of Milwaukee is applying for federal grants for expenses related to the convention. All costs incurred under the agreement will be reimbursed in full. The Village has offered four officers with specialized training (two in the civil disturbance unit and 2 on the Suburban Critical Incident Tactical Team (SCIT)). He stated that the two Waukesha tactical teams will provide support to Milwaukee so SCIT will cover the Waukesha County area if there is an event during that time. Chief Misko stated that the Village Attorney has reviewed the agreement and had no concerns. He stated that providing staff for the event will not affect Village coverage.

Trustee Meyers asked whether our officers would have to comply with Milwaukee laws. Chief Misko stated that Milwaukee could have some different city ordinances but that our staff will be trained, assignments given and instructions provided. He stated that costs for all training hours will also be reimbursed. It was clarified that the agreement would be null and void if the grant is not received.

Trustee Meyers asked about transportation costs. Chief Misko stated that staff will meet at the courthouse and be transported via a busing service.

Chief Misko commented that insurance would be provided by the City of Milwaukee based on mutual aid language in State Statutes. He stated that the jurisdiction that has requested aid is responsible for insuring staff from responding agencies. It was stated that there are no details of dates/hours yet although they are assuming 12 hour days. Chief Misko stated that all agreements are due to the City by March 1 and the City will then build the schedule based on participation.

Motion (Connor/Ludtke) to approve an Intermunicipal Agreement for Law Enforcement Services for the 2020 Democratic National Convention in Milwaukee, Wisconsin. Carried (7/0).

5. Presentation of Hartland Police Department 2019 Annual Report.

Chief Misko provided a summary of the report and reviewed the 2019 highlights including training completed, retirement/recruitment of staff and receiving a 90% grant for live scan fingerprinting equipment. The activity report and overview of statistics was presented. Chief Misko stated that emergency detention has been added to the report as it is very time consuming for an officer taking up to 8 hours for an event.

Chief Misko stated that two complaints were filed during the year; one was exonerated and one was unfounded. He also stated that 63 compliments were received throughout the year for 19 employees.

6. Discussion and consideration of a motion to approve Contractor's Application for Payment No. 3 for the Crystal Drive Lift Station Modifications in the amount of \$11,125.

Utility Operations Supervisor Felkner stated that this item is being removed from the agenda as DPW staff is not satisfied with the construction. The item will be placed on the next Village agenda. Motion (Wallschlager/Ludtke) to postpone this item until there are sufficient results. Carried (7-0).

7. Discussion and consideration of a motion to approve an Employee Leasing Agreement with GovTemps related to filling the Interim Director of Public Works position.

Administrator Rhode stated that one individual had been interviewed by staff to fill the interim position and that staff was comfortable moving forward with him. It was stated that the individual will not be a Village employee so the hourly cost is higher, however, Administrator Rhode stated that the cost will still come in under budget. It is anticipated that the individual

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will work three days a week; one at Village Hall and two at the garage. This individual will recommend how the Village should move forward and will assist in recruiting for a permanent DPW Director.

Trustee Meyers raised concerns about the hourly rate for the temporary staff. Administrator Rhode stated that the contract cost of \$91 per hour covers all costs for the GovTemps employee, that it is a week to week agreement with no risk and that the additional \$15,000 in the contract is if the Village wanted to "buy out" this employee (hire them full-time). He stated that this individual is not looking for a full-time position.

Administrator Rhode stated that the individual will be working on a number of policies and procedures that need to be tightened up to keep the Village moving forward. The Village is also in need of assistance in determining what the next DPW director should "look like", what aspects they should bring to the Village.

President Pfannerstill stated that he agreed with some of Trustee Meyer's concerns including cost as there are no guarantees. He stated that while the individuals currently managing DPW are doing a good job, he like the low risk of utilizing a temporary staff member and would like to relieve the two superintendents of some of the duties. He further stated that he would like to see up to date procedures and wants to support the administrator in this recommendation.

Trustee Wallschlager asked if there was a reason the Village couldn't have staff determine what the Director job should be, hire someone to fill the position and have that person for the first month or so work on the big picture of the operation before getting into the projects, etc. right away.

Trustee Connor stated that this is not uncommon in the corporate world as it pays a lot of dividends without the commitment and is cost effective. Trustee Ludtke commented that this will set the department up to be even more successful than it already is.

Motion (Ludtke/Conner) to approve an Employee Leasing Agreement with GovTemps related to filling the Interim Director of Public Works position. Carried (7-0).

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Fire Chief Dean announced that the department went through the hiring process and have fired two individuals for full-time positions. Additionally, he stated that he had seven applications for part-time positions on his desk.

President Pfannerstill and Trustee Dorau commented on the Legion's event to raise awareness for homeless veterans and the overwhelming support shown by the community.

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9. Possible motion to enter into closed session pursuant to Wis. Stat. §19.85 (1)(f) and (g), for the purpose of conferring with legal counsel regarding a specific personnel problem and possible investigation involving an employee.

Motion (Ludtke/Wallschlager) to enter into closed session pursuant to Wis. Stat. §19.85 (1)(f) and (g), for the purpose of conferring with legal counsel regarding a specific personnel problem and possible investigation involving an employee. Roll call vote taken – all ayes. Adjourned to closed session at 7:15 p.m.

10. Reconvene in open session to discuss, consider and take possible action, if necessary, with respect to any matter taken up in the closed session.

Reconvened in open session at 10:05 p.m.

11. Adjournment.

Motion (Ludtke/Conner) to adjourn at 10:05 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk