

**VILLAGE BOARD MINUTES  
MONDAY, MARCH 9, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Ludtke

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Connor, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Police Captain Kelsey, Steve Berger, Chip Schneeberger, Elise Miller, Bridget Willers, Jim Muenzenberger, Dave and Sue Jambretz.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Bridget Willers commented regarding traffic safety issues/concerns in the Village.

1. Motion (Meyers/Connor) to approve Village Board minutes of February 24, 2020. Carried (7-0).
2. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$3,588,529.82. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Luedtke) to approve an application for Operator's (Bartender) License with a term ending June 30, 2020. Carried (7-0).
  - b. Motion (Meyers/Anson) to approve an application for a Street Use permit for Lake Country Bed Barn Sidewalk Sale
4. Motion (Conner/Luedtke) to adopt Resolution 03-09-2020 "A Resolution Designating the Village of Hartland Police Chief as Emergency Operations Director". Carried (7-0).
5. Discussion and consideration of a motion to grant the ability to Kiwanis to proceed with river cleanup projects in the Centennial Park to Hartbrook Park segment through 2020 in coordination with the Department of Public Works.

Jim Muenzenberger and Chip Schneeberger, representing Kiwanis, stated that a letter requesting Village assistance for the river cleanup project had been submitted and that they were present to answer questions. It was stated that having equipment that is easier to operate along with staff that is adept with the machine would minimize damage to property. It was

stated that the additional assistance provided by the DPW was very helpful. It was requested that the Village's mini-excavator and chipper be on site for the event.

It was stated that affected property owners have been contacted and all but one have been spoken with. Operations Supervisor Felkner added that he agreed that any liability and damage be minimized as much as possible. Two pieces of equipment and the assistance of two DPW laborers was requested. It was stated that the funds could come from the ECOS budget. Additionally, two additional DPW staff members had volunteered for the cleanup event last year.

Motion (Meyers/Anson) to support the efforts of Kiwanis to proceed with the river cleanup projects in the Centennial Park to Hartbrook segment in coordination with DPW. Carried (7-0).

6. Discussion and consideration of a motion to approve Contractor's Application for Payment No. 3 for the Crystal Drive Lift Station Modifications in the amount of \$4,125.

Utility Operations Supervisor Felkner stated that this payment is for the electrical work so that generator can respond to equipment during power failures. He stated that staff and R & M recommend approval.

Motion (Meyers/Wallschlager) to approve Contractor's Application for Payment No. 3 for the Crystal Drive Lift Station modifications in the amount of \$4,125. Carried (7-0).

7. Discussion and consideration of actions related to the purchase of the Hartland Inn property, 110 Cottonwood Avenue.

Administrator Rhode stated that some board members had approached him asking that the board consider the potential purchase of the property. If interested, the Village Board would go into closed session in a future meeting to discuss details. There was discussion related to whether the board should consider this parcel for development in the downtown based on the location. Concerns related to parking were raised and whether the property is listed for sale was unknown. Additionally, the status of the liquor license was questioned as the business has been closed since the fire. It was stated that the issue of the liquor license could be placed on a future board agenda.

After discussion, it was the consensus of the board that staff have a conversation with the owner about the future plans for the site and that the item be brought back to the Village Board if there is an opportunity for the Village to consider the purchase.

8. Discussion/update related to parking on E. Industrial Drive.

Captain Kelsey reported on observations made by officers during patrols in the area stating that the signage has done a good job of removing the blind spot and there have been very few problems. Trustee Wallschlager stated that while heading west she encountered trucks parked on both sides and felt that the blind spot remains, not in the no parking area but further down near Trustee Meyers business. Trustee Meyers stated that the biggest issue seems to take place around 7:30 a.m. Captain Kelsey stated she will direct patrol to monitor during that timeframe.

9. Discussion/update on proposed development of lands on Campus Drive east of Lake Country Lutheran.

Administrator Rhode provided the Village Board with an update on the proposed project stating that single family condos are planned for the northern portion, multi-family on the middle portion and what will be built on the southern portion is to be determined. A site plan has been developed for the multi-family portion with three different buildings. He stated that the plans will go the Plan Commission and creation of the Planned Unit Development will begin.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Operations Supervisor Gerszewski stated that DPW is taking applications for summer help.

Captain Kelsey stated that the Citizens Academy starts this Wednesday and they are still taking applications.

Trustee Ludtke provided an update on the recent event at the Flanagan Dorn American Legion. She stated that the Sons of the American Legion raised just over \$20,000 at their event to benefit veterans.

President Pfannerstill commented that Fire Chief Dean had retired since the last Village Board meeting. He stated that the Village Board wishes the best in his retirement and thanked him for his years of service. He stated that the second in command, Dave Jambretz, is the acting Fire Chief.

11. Adjournment.

Motion (Dorau/Luedtke) to adjourn at 7:05 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk