

**VILLAGE BOARD MINUTES
MONDAY, AUGUST 10, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Police Chief Misko, Utility Operations Supervisor Felkner, Operations Supervisor Gerszewski, Ken Patterson, David Van Slett.

Pledge of Allegiance – Trustee Meyers

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion. None.

1. Motion (Meyers/Anson) to approve Village Board minutes of July 13, 2020 with a correction noted. Carried (7-0).
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$747,835.79. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Ludtke/Dorau) to approve Operator’s (Bartender) Licenses. Carried (7-0).
4. Motion (Meyers/Ludtke) to adopt Resolution No. 08-10-2020 “A Resolution Establishing the Location for the November 2020 Election in the Village of Hartland.” Carried (7-0).

Items referred from the July 20, 2020 Plan Commission meeting

5. Items related to proposed rezoning of the property at 415 W. Capitol Drive
 - a. **Public Hearing** to receive comment on the proposed rezoning from I-1 Institutional District to RS-5 Single-Family Residential Estate District.

President Pfannerstill opened the Public Hearing at 6:34 p.m. David Van Slett, representing Zion Lutheran Church, provided background on the request stating that progress was halted by the possible sale of the entire parcel. The Public Hearing was closed at 6:36 p.m.

- b. First reading of Bill for an Ordinance No. 08-10-2020 “An Ordinance To Amend The Official Zoning Map Of The Village Of Hartland”. This item will be placed on the next Village Board agenda for a second reading.

Other items for Consideration

6. Consideration of a motion to authorize staff to complete and submit a Simplified Rate Case Water Utility Rate increase on behalf of the Hartland Water Utility.

Finance Director Bailey stated that it has been four years since the last water rate increase. He stated that the formula confirmed that the Village is eligible for a 3% increase in December. He stated that for average users it would be an increase of \$3 - \$4 per quarter and would increase the utility's revenue approximately \$45,000 per year. Motion (Meyers/Ludtke) to authorize staff to complete and submit a Simplified Rate Case Water Utility Rate increase on behalf of the Hartland Water Utility. Carried (7-0).

7. Consideration of a motion to approve banners for the Sidewalk Sale on August 29, 2020.

It was stated that the BID and other groups sponsor the Sidewalk Sale event. Motion (Dorau/Anson) to approve banners for the Sidewalk Sale on August 29 as temporary signs not to exceed 30 days. Carried (7-0). Chief Misko commented on Village sign ordinances stating that the department regularly deals with signs in the right of way.

8. Consideration of a motion to approve a contract for the replacement of playground equipment with Lee Recreation LLC in the amount of \$25,636.

Operations Supervisor Gerszewski stated that the proposed replacements will bring the equipment up to the standards for safety. An annual inspection conducted last spring resulted in the recommendations for replacements. He stated that the Park and Recreation Board reviewed the proposed replacements last year at budget time. Gerszewski stated that he had checked references and did visual inspections on projects of Lee Recreation's with positive results. Trustee Ludtke confirmed with Gerszewski that DPW staff checked the items against the outdoor recreation plan. It was stated that funds are in the 2020-2021 borrowing. Motion (Ludtke/Dorau) to approve a contract for the replacement of playground equipment with Lee Recreation LLC in the amount of \$25,636. Carried (7-0).

9. Consideration of a motion to approve Change Order No. 1 for an increase of \$26,424.16 and Contractor's Application for Payment No. 5 in the amount of \$201,989.38 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements.

Utility Operations Supervisor Felkner outlined additions to work on the project recommending approval of Change Order #1 and Payment #5. Motion (Conner/Anson) to approve Change Order No. 1 for an increase of \$26,424.16 and Contractor's Application for Payment No. 5 in the amount of \$201,989.38 to Musson Brothers, Inc. for the Sunnyslope Drive Utility Improvements. Carried (7-0).

10. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

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President Pfannerstill appointed Ken Patterson to the Police & Fire Commission. Mr. Patterson was presented and provided his background information for the Board. Motion (Meyers/Dorau) to confirm the appointment as made. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Meyers commented that he has received complaints about delivery vehicles and urged citizens that have issues to contact the Police Department using the non-emergency number.

Trustee Ludtke and Trustee Anson commended the DPW for a job well done on managing the road construction project on Merton Ave.

Trustee Ludtke stated she was made aware of political signs being removed from front lawns. She urged residents to call the non-emergency Police Department number to report these concerns and asked that residents not approach the individuals involved.

Chief Misko stated provided updates on recent Police Department calls including sex offenders relocating out of the Village, a search warrant resulting in the arrest of an individual in possession of child pornography and an incident/accident on Hwy 83.

Residents were reminded of the Partisan Primary Election scheduled for August 11, 2020.

12. Adjournment.

Motion (Ludtke/Dorau) to adjourn at 7:09 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk