

VILLAGE BOARD AGENDA
MONDAY, NOVEMBER 23, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Pledge of Allegiance – Trustee Meyers

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President's discretion.

1. Consideration of a motion to approve Village Board minutes of November 9, 2020.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve an Operator's (Bartender) License

Items referred from the November 16, 2020 Plan Commission meeting

4. Consideration of an Extraterritorial Certified Survey Map, N26 W30227 Maple Ave, Town of Delafield.
5. Consideration of an Extraterritorial Certified Survey Map, N28 W29721 Oakwood Grove Rd, Town of Delafield.

Other Items for Consideration

6. Consideration of a motion to confirm an appointment to the Park & Recreation Board.
7. Discussion and Action for request for Statement of Qualification (SOQ) for Village Engineer Services.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Adjournment

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Tim Rhode, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 832 8446 7919. Or participate online:

<https://us02web.zoom.us/j/83284467919?pwd=ZmhtOWlnTFhmOGZvZ1V6WCt5QWkwdz09>

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 9, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Deputy Clerk Bushey, Police Chief Misko, Utility Operations Supervisor Felkner, Recreation Director Yogerst, Operations Supervisor Gerszewski, Fire Chief Jambretz (zoom), Library Director Gest (zoom) and Clerk Igl (zoom).

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion. None received.

1. Motion (Meyers/Connor) to approve Village Board minutes of October 26, 2020. Carried (6-0). Wallschlager abstained. Trustee Ludtke asked that current enrollment numbers be added to the comments in item 9.
2. Motion (Anson/Dorau) to approve vouchers for payment in the amount of \$1,339,622.73. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve a Street Use Permit
Chief Misko commented that he had contacted the organizer to inform them that much of the route is located outside of the Village and advised them to contact the Town. Additionally, he clarified with the group that there will be no alcohol sold at the event. Motion (Dorau/Meyers) to approve the Street Use Permit for Race Day Events as requested. Carried (7-0).
 - b. Consideration of a motion to approve a Class “A” Beer and “Class A” Liquor (cider only) license (allows the sale of hard ciders for off premise consumption, NOT hard liquor) It was clarified that this “Class A” Liquor license does not allow for the sale of hard liquor. Motion (Dorau/Ludtke) to approve the Class “A” Beer and “Class A” Liquor (cider only) license for Kwik Trip. Carried (7-0).
 - c. Motion (Ludtke/Wallschlager) to approve a Cigarette license for Kwik Trip. Carried (7-0).

4. Consideration of a motion to approve Change Order #1 for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project and Contractor's Application for Payment No. 2 in the amount of \$97,290.00 to Soper Grading & Excavating, LLC. for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project.

Utility Operations Supervisor Felkner stated that this project will help to remove sediment before water goes into the marsh. He stated that the work has been completed satisfactorily, the Village holds a retainage and has a one year warranty on the work. Motion (Meyers/Ludtke) to approve Change Order #1 for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project and Contractor's Application for Payment No. 2 in the amount of \$97,290.00 to Soper Grading & Excavating, LLC. for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project. Carried (7-0).

5. Consideration of a motion to approve Change Order #3 for the 2021 Sunnyslope Drive Utility Improvements project and Contractor's Application for Payment No. 8 in the amount of \$288,137.23 to Musson Brothers, Inc. for the 2020 Sunnyslope Drive Utility Improvements project.

Utility Operations Supervisor Felkner stated that while the Village had increased costs due to some additional pipe and curb work in the area, the project was not completed on time so the contractor was charged a penalty per the contract. He stated that overall the contract was reduced by \$11,065.56. He stated that the project is complete, the Village holds a retainage and one year warranty on the work. Motion (Ludtke/Conner) to approve Change Order #3 for the 2021 Sunnyslope Drive Utility Improvements project and Contractor's Application for Payment No. 8 in the amount of \$288,137.23 to Musson Brothers, Inc. for the 2020 Sunnyslope Drive Utility Improvements project. Carried (7-0).

6. Consideration of a motion to approve Resolution 11/09/2020-01, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2021."

Finance Director Bailey stated that a 5% increase is included in the proposed 2021 Village budget. He stated that this will yield an increase for the average user of \$25 per year. Motion (Conner/Wallschlagel) to approve Resolution 11/09/2020-01, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2021." Carried (7-0).

7. Discussion and consideration regarding Before and After School Program with the Hartland-Lakeside School District.

Rec Director Yogerst stated that while she had brought the concern regarding the program potentially losing \$7,500 for the school year, the program is currently breaking even. The Board was asked to consider whether they want to continue to support this type of program and if so, whether they are willing to accept the loss for this program. It was clarified that the program at Hartland South is the only one being discussed at this time.

Trustee Meyers commented that he doesn't want the Village competing with businesses and believes that this is not a service that the Village is responsible for. Trustee Ludtke stated that enrolling in the program can be a source of confusion for families. Trustee Dorau commented

that the program has been in place for years, providing a lower cost option for families that can't afford other options and she would hate to see the program end.

Rec Director Yogerst stated that she believes the only reason there are enrollment issues is COVID and stated that she has a good relationship with the school. Trustee Conner commented that this was not an issue previous to COVID, the program is currently close to breaking even and stated that he is in favor of keeping the program in place. Trustee Anson stated that he believes the Village is offering a great thing (the program) for the community at a reduced price which has been profitable until now. Trustee Meyers clarified with Rec Director Yogerst that the program would continue as the school would take it over.

President Pfannerstill clarified that being a Village resident is not a prerequisite to participating in the program. He raised concerns that when an outside revenue source is created, the organization then becomes dependent on those funds. He stated that over time the program becomes part of the operating budget and that he does not believe that government should be in business. Trustee Ludtke commented that she appreciated staff bringing this issue forward and inquired whether there would be other opportunities to use the staff elsewhere.

Motion (Dorau/Conner) to continue the program and monitor the enrollment until January. Roll call vote (3-4). Motion failed.

Motion (Wallschlager/Ludtke) to end the contract for the before and after school program on Dec. 31. Roll call vote (4-3). Motion carried.

8. Consideration of items related to the 2021 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2021 Budget Book. All information after Tab 1 is for informational purposes only. These figures may be modified by the Village Board during final consideration at this meeting.
 - a. Discussion of 2021 Budget
Finance Director Bailey stated that with the end of the Before and After School Program, modifications needed to be made to the proposed budget before adoption. The Village Board took a recess a 7:16 p.m. The Board reconvened from recess at 7:22 p.m.
 - b. Motion (Ludtke/Conner) to approve the 2021 Municipal General Fund Budget in the amount of \$7,653,521 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (5-2) Dorau and Conner opposed.
 - c. Motion (Conner/Dorau) to approve the 2021 Water Utility Budget in the amount of \$1,809,600 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
 - d. Motion (Meyers/Dorau) to approve the 2021 Sewer Utility Budget in the amount of \$1,786,500 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
 - e. Motion (Ludtke/Conner) to approve the 2021 TIF #4 Budget in the amount of \$320 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
 - f. Motion (Anson/Meyers) to approve the 2021 TIF #5 Budget in the amount of \$22,205 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
 - g. Motion (Anson/Dorau) to approve the 2021 TIF #6 Budget in the amount of \$139,820 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).

- h. Motion (Conner/Wallschlager) to approve the 2021 Debt Service Budget in the amount of \$1,805,316 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
 - i. Motion (Conner/Ludtke) to approve the 2021 Capital Improvements, Impact Fee and Special Revenue and other funds, not including the Hartland BID, in the amount of \$2,330,255 for a total Village Expenditure budget in the amount of \$15,547,537, not including the Hartland BID (Roll call vote) Carried (7-0).
 - j. Motion (Ludtke/Conner) to authorize a Downtown Business Improvement District assessment of \$74,800 as requested by the BID Board with approval of the BID's final expenditure budget held until consideration of the 2021 Operation Plan. (Roll call vote) Carried (7-0).
 - k. Motion (Anson/Dorau) to approve a Property Tax Levy in the amount of \$6,292,640 (Roll call vote) Carried (7-0).
 - l. Motion (Dorau/Ludtke) to approve the 2021 Payroll Matrix on Tab 31 Page 1 (Roll call vote) Carried (7-0). It was clarified that the matrix provides the pay ranges for each position. Trustee Ludtke thanked Finance Director Bailey for his work on the budget.
9. Discussion and consideration of a motion to approve the ordering and purchase of a Police Department vehicle for delivery in 2021.

Chief Misko stated that he was seeking approval to order the vehicle which is included in the 2021 budget as there is a long lead time. He stated that he would hope this vehicle would be delivered in spring to early summer. It was clarified that this will be an unmarked car for use as a detective vehicle which replaces a 2013 vehicle. President Pfannerstill asked Chief Misko for his opinion on the change that was to a four year cycle for the replacement of squads. Chief Misko stated that he believes the department is continuing to operate safe vehicles with the new cycle and is not experiencing higher maintenance costs. Motion (Meyers/Ludtke) to approve the ordering and purchase of a Police Department vehicle for delivery in 2021. Carried (7-0).

10. Discussion and consideration of a motion to approve the ordering and purchase of a Public Works 6 yard dump truck vehicle for delivery in 2021 for a price not to exceed \$225,000.

Operations Supervisor Gerszewski stated that the DPW is seeking approval to order the truck as the lead time is nearly a year. He stated that this truck will be identical to the newest vehicle which is expected to arrive later this month. He stated that this truck will have a wing which will be helpful when plowing the downtown area. Motion (Conner/Wallschlager) to approve the ordering and purchase of a Public Works 6 yard dump truck vehicle for delivery in 2021 for a price not to exceed \$225,000. Carried (7-0).

11. Consideration of a motion to confirm an appointment to the Environmental Corridor and Open Space Committee and two appointments to the Park & Recreation Board.

President Pfannerstill appointed Nick Miller and Randy Ferrell to the Park & Recreation Board. He stated that Randy Ferrell will be moving into the Village soon. It was suggested that the appointments not be made effective until November 16. Trustee Conner suggested that Mr. Ferrell's residency be verified. Trustee Ludtke commented that she would like to see more

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diversity moving forward. Motion (Dorau/Conner) to confirm the appointment of Nick Miller to the Park & Recreation Board and to hold off on confirming the appointment of Randy Ferrell until the next Village Board meeting. Carried (7-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Rec Director Yogerst stated that the City of Delafield had approved the agreement for recreation services and that the agreement will be placed on the next Village Board meeting for consideration.

Administrator Rhode reminded the Village Board of the joint meeting with the Plan Commission scheduled for November 16 at 7:00 p.m.

Trustee Dorau thanked the Village departments for their efforts on preparation of the 2021 budget.

President Pfannerstill commented on the outpouring of support shown to the Police Department after the recent events. He stated that signs showing support have been printed and are available at Village Hall for a cost of \$10 each. He stated that the proceeds will be provided to the officer. He asked that blue lights/ribbons throughout the Village remain in place through Thanksgiving.

Chief Misko provided an overview of the recent incident in which two officers (one from Hartland and one from Delafield) were shot. He stated that it is an ongoing investigation which is being led by the Waukesha County Sheriff's Department. He stated that the Delafield officer was treated and released and that the Hartland officer remains hospitalized due to injuries sustained. Chief Misko stated that it had been a large scale operation to locate the suspected shooter who was also wanted in Fargo, ND. The suspect was located and taken into custody with a court appearance 11/9 with bail set at \$1.5M. He stated that the community support means a lot to the officers and he is humbled by the support he has seen. He stated that the Hartland officer has a long recovery ahead. A fund, Hartland Officer Recovery Fund, has been created and will be made public soon with an account set up at Waukesha State Bank.

13. Adjournment

Motion (Dorau/Conner) to adjourn at 8:09 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: November 18, 2020

RE: Voucher List

Attached is the voucher list for the November 23, 2020 Village Board meeting.

November 23, 2020 Checks: \$ 271,779.38

Total amount to be approved: \$ 271,779.38

VILLAGE OF HARTLAND
VOUCHER LIST - NOVEMBER 23, 2020

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31300 SUBDIVISION STREET TREES	GROUNDS KEEPER, INC.	SUBDVISION TREES	\$14,098.80
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	NOV DUES	\$439.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	BLACKMAN/BE565588-2	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	PAYNE/BD6013755	\$312.60
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	PLAN REVIEW	\$1,117.25
G 403-31891 HARTLAND EAST APARTMENTS LCL	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$4,901.00
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$6,471.41
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$169.00
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	PLAN REVIEW	\$253.50
EXPENSE Descr			\$28,075.16
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER RENTAL	\$177.62
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$307.69
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	DISINFECTANT	\$93.56
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$438.96
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$3.56
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$90.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$183.64
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	CLEANER	\$34.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	WIPES	\$156.49
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$207.91
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$47.88
E 101-52300-360 VEHICLE MAINT/EXPENSE	JEFFERSON FIRE & SAFETY INC	AIR DRYER	\$474.68
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN	\$29.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	EMS SUPPLIES	\$281.16
EXPENSE Descr AMBULANCE			\$2,526.15
EXPENSE Descr CAMERON CIRCLE			
E 401-70140-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$722.16
EXPENSE Descr CAMERON CIRCLE			\$722.16
EXPENSE Descr CHESHAM COURT			
E 401-70135-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$722.16
EXPENSE Descr CHESHAM COURT			\$722.16
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	DESIGN SERVICES/BOARD ROOM EXPANSION	\$3,136.00
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	ADMIN LOBBY REMODEL	\$50,484.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$53,620.00
EXPENSE Descr COVENTRY TOWER DRIVEWAY			
E 401-79270-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	COVENTRY TOWER DRIVEWAY DESIGN/CONSTRUCTIO	\$295.00
EXPENSE Descr COVENTRY TOWER DRIVEWAY			\$295.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-738 MEMBERSHIPS	CARDMEMBER SERVICES	ICE AGE TRAIL MEMBERSHIP	\$100.00
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T	\$127.91
E 804-56700-718 DISTRICT ADV & MARKET POSITION	CARDMEMBER SERVICES	FACEBOOK ADS	\$19.99
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T	\$128.14
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	FOOD FOR MEETING	\$46.17
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	ACROBAT ADOBE SUBSCRIPTION	\$15.74
EXPENSE Descr ECONOMIC DEVELOPMENT			\$437.95
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	CLAMPS/TAPE	\$46.22
EXPENSE Descr ELECTIONS			\$46.22
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-470 LANDSCAPE PLANTINGS	GROUNDS KEEPER, INC.	STREET TREES	\$37,312.60
EXPENSE Descr ENVIRONMENTAL SERVICES			\$37,312.60
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	DIVERSIFIED BENEFIT SERVICES	NOV ADMIN SERVICES	\$171.11
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ONSITE HOURS	\$339.62
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	REMOTE DESKTOP SERVICES	\$218.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$728.73
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	HOSE/FLOATING STRAINER	\$1,364.99
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERY	\$22.68
E 101-52200-360 VEHICLE MAINT/EXPENSE	JEFFERSON FIRE & SAFETY INC	TAPE/REFLECTOR HARTLAND FIRE	\$348.90
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN	\$27.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$1.30
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	CLASSES	\$93.84
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	OCT RECORD CHECKS	\$24.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	SEPT-OCT COPIER	\$73.01
EXPENSE Descr FIRE PROTECTION			\$1,955.72
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-210 LEGAL SERVICES	BUELOW VETTER BUIKEMA OLSON &	LEGAL SERVICES	\$147.50
E 101-51400-210 LEGAL SERVICES	BUELOW VETTER BUIKEMA OLSON &	LEGAL SERVICES	\$177.00
E 101-51400-395 COMMUNITY RELATIONS	HAHN ACE HARDWARE	CREDIT	-\$33.27

Account Descr	Search Name	Comments	Amount
E 101-51400-395 COMMUNITY RELATIONS	HAHN ACE HARDWARE	BLUE LIGHTING	\$81.22
E 101-51400-395 COMMUNITY RELATIONS	HAHN ACE HARDWARE	BLUE LIGHTING	\$6.46
E 101-51400-395 COMMUNITY RELATIONS	HAHN ACE HARDWARE	BLUE LIGHTING	\$145.24
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ONSITE HOURS	\$30.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WI CITY/COUNTY MGMT ASSOC	MEMBERSHIP RENEWAL/RHODE	\$180.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	OCT RECORD CHECKS	\$21.00
EXPENSE Descr GENERAL ADMINISTRATION			\$755.15
EXPENSE Descr GRANARY CIRCLE			
E 401-70525-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING	\$59.00
EXPENSE Descr GRANARY CIRCLE			\$59.00
EXPENSE Descr HARVEST WAY			
E 401-70530-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING	\$59.00
EXPENSE Descr HARVEST WAY			\$59.00
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ADMIN	\$3,629.43
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			\$3,629.43
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	OCT PERMITS	\$17,473.54
EXPENSE Descr INSPECTION			\$17,473.54
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERY	\$22.30
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	OCT USER FEE	\$155.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$302.48
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ONSITE HOURS	\$270.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW	\$70.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	OCT-JAN COPIER	\$161.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SILVER LAKE AUTO CENTER INC	TOW VEHICLE	\$207.38
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	TACTICAL SOLUTIONS	CERT OF RADAR/LASER UNIT	\$334.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	OCT PRISONER HOUSING	\$17.45
EXPENSE Descr LAW ENFORCEMENT			\$1,540.11
EXPENSE Descr LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	ALL WASHED UP WINDOW CLEANING	INTERIOR/EXTERIOR WINDOW CLEANING	\$1,575.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOK	\$35.99
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOK	\$59.98
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOK	\$50.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOK	\$100.00
E 101-55110-310 BOOKS & MATERIALS	CENTER POINT LARGE PRINT	LARGE PRINT	\$27.71

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY WORLD LLC	AUDIOBOOKS	\$439.95
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY WORLD LLC	AUDIOBOOKS	\$579.90
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$125.42
E 101-55110-255 BLDGS/GROUNDS	GROUND'S KEEPER, INC.	MOWING	\$148.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$30.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$45.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$26.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$24.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$23.25
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	RIBBON	\$3.97
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	BAGS	\$69.34
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	BAGS/PAPER/RIBBON/TAPE	\$156.98
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	COFFEE	\$14.78
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	AUG-OCT ADDL IMAGES	\$41.61
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	OCT-NOV GAS SERVICE	\$196.78
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
EXPENSE Descr LIBRARY			<u>\$3,891.91</u>
EXPENSE Descr MARKET LANE			
E 401-70535-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SLURRY SEALING BIDDING	\$59.00
EXPENSE Descr MARKET LANE			<u>\$59.00</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$157.54
E 101-51600-255 BLDGS/GROUNDS	DILLETT MECHANICAL SERVICE	SERVICE AGREEMENT	\$655.00
E 101-51600-255 BLDGS/GROUNDS	GROUND'S KEEPER, INC.	MOWING	\$148.50
E 101-51600-255 BLDGS/GROUNDS	ROBERT WONG	REIMBURSE SUPPLIES	\$9.95
EXPENSE Descr MUNICIPAL BUILDING			<u>\$970.99</u>
EXPENSE Descr NIXON DREDGING & RESTORATION			
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DREDGING DESIGN	\$613.50
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SMALL DAM PERMITTING	\$993.00
EXPENSE Descr NIXON DREDGING & RESTORATION			<u>\$1,606.50</u>
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	STRAW	\$13.47
EXPENSE Descr PARKS			<u>\$13.47</u>
EXPENSE Descr PLAYGROUND WOOD CHIPS/WEED			
E 401-76140-285 CONSTRUCTION COSTS	LEE RECREATION LLC	WOOD CHIPS FOR PLAYGROUND	\$2,880.00
EXPENSE Descr PLAYGROUND WOOD CHIPS/WEED			<u>\$2,880.00</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr PUBLIC WORKS			
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$51.30
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	SPRAY	\$59.88
E 101-53000-420 STORM SEWER	COUNTY MATERIALS CORP	MANHOLE COVER	\$877.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$765.22
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$554.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$210.89
E 101-53000-410 STREETS GEN MAINT	INTERSTATE SAWING COMPANY, INC	CURB CUT RAE DR	\$350.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$117.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	STROBE LIGHT	\$170.17
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	BRACKETS/STREET SIGNS	\$1,893.80
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN	\$56.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$103.25
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DPW SERVICES	\$354.00
E 101-53000-180 OTHER BENEFITS	SCHLAFER, JAKE	REIMBURSE CLOTHING ALLOWANCE	\$143.47
E 101-53000-225 STREET LIGHTING	WE ENERGIES	OCT-NOV RW STREET LIGHT	\$31.35
E 101-53000-225 STREET LIGHTING	WE ENERGIES	OCT-NOV ST LIGHTING	\$476.84
E 101-53000-225 STREET LIGHTING	WE ENERGIES	SEPT-OCT ST LIGHTING	\$15,334.68
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	TORCH TIPS/WHEELS/DISK	\$360.73
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	OCT RECORD CHECKS	\$14.00
EXPENSE Descr PUBLIC WORKS			\$21,985.61
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	BLADE/KEY RING	\$47.59
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	NUTS/BOLTS	\$1.16
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	PM ART STUDIO/RESIDENTS	\$864.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	PM ART STUDIO/RESIDENT SR	\$512.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	AM ART STUDIO/RESIDENTS SR	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	AM ART STUDIO/RESIDENTS	\$576.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FRANCIS A SCHMITZ	INTERMEDIATE GERMAN	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUNT-MATTHES, KATE	INTRO TO MEDITATION	\$139.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	TURKEY TIME PAINTING PROGRAM	\$56.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	NOV FAMILY BEGINNER TAEKWONDO	\$80.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OBOYLE, ERIN	SEPT-NOV SWING DANCE	\$344.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ONSITE HOURS	\$30.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SANDRA KAY CASTERLINE	BEGINNER GERMAN	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	THRS SEPT-NOV ZUMBA	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	TUES SEPT-NOV ZUMBA	\$400.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	ZUMBA DROP INS	\$120.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	SEPT-OCT TUMBLING	\$240.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	WI PARK & RECREATION ASSOC	MEMBERSHIP RENEWAL/YOGERST	\$150.00

Account Descr	Search Name	Comments	Amount
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	WI PARK & RECREATION ASSOC	MEMBERSHIP RENEWAL/DETERT	\$150.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$4,182.75
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	OCT SERVICES	\$35,988.73
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$35,988.73
EXPENSE Descr SENOR TOMAS MUNC LOT			
E 401-79265-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SENOR TOMAS PARKING DESIGN	\$295.00
EXPENSE Descr SENOR TOMAS MUNC LOT			\$295.00
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	NOV ADMIN SERVICES	\$26.33
E 204-53610-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL OIL	\$633.60
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SYSTEM WIDE METERING PROGRAM	\$676.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	NORTHSIDE DEVELOPMENT REVIEW/SEWER	\$502.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SCADA SERVICE	\$306.25
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	VISU-SEWER, INC.	SANITARY MAINTENANCE CLEANING	\$24,330.64
EXPENSE Descr SEWER SERVICE			\$26,475.32
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SUNNYSLOPE DR ROAD CONSTRUCTION	\$15,369.26
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			\$15,369.26
EXPENSE Descr SURREY LANE			
E 401-70130-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$722.15
EXPENSE Descr SURREY LANE			\$722.15
EXPENSE Descr TRUSTEES			
E 101-51100-305 EXPENSES-OTHER	MERTON, TOWN OF	NORTH 40 RESIDENTIAL	\$365.59
E 101-51100-305 EXPENSES-OTHER	MERTON, TOWN OF	NORTH 40	\$93.72
E 101-51100-305 EXPENSES-OTHER	MERTON, TOWN OF	VILTER ANNEXATION	\$51.65
EXPENSE Descr TRUSTEES			\$510.96
EXPENSE Descr UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN	\$1,443.70
EXPENSE Descr UNBUDGETED			\$1,443.70
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	NOV ADMIN SERVICES	\$65.81
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	HILL STREET INSPECTIONS	\$1,150.00
E 620-53700-933 TRANSPORTATION EXPENSES	E.H. WOLF	DIESEL OIL	\$633.60
E 620-53700-653 MAINTENANCE OF METERS	FIRST SUPPLY MADISON	VALVE	\$106.77
E 620-53700-653 MAINTENANCE OF METERS	FIRST SUPPLY MADISON	VALVE	\$297.64

Account Descr	Search Name	Comments	Amount
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	HACH COMPANY	FLUORIDE	\$252.27
E 620-53700-653 MAINTENANCE OF METERS	MIDWEST METER INC	GASKETS	\$39.52
E 620-53700-923 OUTSIDE SERVICES	PUBLIC SERVICE COMMISSION	RATE CASE	\$128.22
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	NORTHSIDE DEVELOPMENT REVIEW/SEWER	\$502.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE	\$306.25
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MAIN CONSTRUCTION	\$649.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	SEPT-OCT #3 PUMPHOUSE	\$1,268.37
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
EXPENSE Descr WATER UTILITY			\$5,425.95
			\$271,779.38

VILLAGE OF HARTLAND
LICENSES AND PERMITS
NOVEMBER 23, 2020

Bartender (Operator's) License

Michael Thomas Bellcock
Sara Elizabeth Carter

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves of them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

VILLAGE OF HARTLAND
PETITION FOR LAND DIVISION:

EXTRATERRITORIAL PLAT REVIEW - \$100

CSM (Certified Survey Map) + \$300 Professional Fee Deposit
or

PRELIMINARY PLAT REVIEW + \$1,000 Professional Fee Deposit

Up to Five Parcels - \$150.00
Six to Fourteen Parcels - \$300.00
Fifteen or More Parcels - \$500.00

Reapplication for Approval of Any Preliminary
Plat Requiring Review \$50.00 (Minimum)
Reapplication for Previously Reviewed Plat \$10.00

FINAL PLAT REVIEW

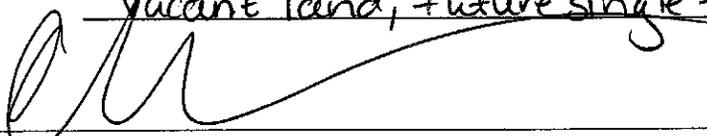
\$10.00 Plus \$1.00 for Each Parcel Within the Final Plat
\$10.00 for Reapplication of Any Final Plat Previously Reviewed

Date: 10/19/20	Fee Paid:
Date Filed:	Receipt No.:

1. Name: 227 Investments, LLC
Address of Owner/Agent: N8W22520-L Johnson Dr.
Waukesha, WI 53186
Phone Number of Owner/Agent: 262-547-0326

2. Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A").

3. State present use of property and intended use.
Former restaurant/bar with 3 apartments, currently
vacant land, future single family home


Signature of Petitioner

N8W22520-L Johnson Dr., Waukesha, WI 53186
Address

262-547-0326
Phone



EXHIBIT A

Legal Description: N26 W30227 Maple Ave.

The West 25 feet of Lot 10 and the Easts 75 feet of Lot 11 in the Plat of Crystal Spring Park, located in the Southeast fractional quarter of Section 15, Town 7 North, Range 18 East, Town of Delafield, Waukesha County, Wisconsin

CERTIFIED SURVEY MAP NO. _____

Being a part of Lot 10 and a part of Lot 11, in Crystal Spring Park, being a part of the Northeast 1/4 of the Southeast 1/4 of Section 15, Town 7 North, Range 18 East, in the Town of Delafield, Waukesha County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
MILWAUKEE COUNTY) SS

I, Dennis C. Sauer, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped a part of Lot 10 and a part of Lot 11, in Crystal Spring Park, being a part of the Northeast 1/4 of the Southeast 1/4 of Section 15, Town 7 North, Range 18 East, in the Town of Delafield, Waukesha County, Wisconsin, bounded and described as follows: Commencing at the Northeast corner of said Southeast 1/4; thence N 89°18'13" W along the North line of said Southeast 1/4, 644.78 feet to a point; thence S 74°14'47" W, 446.47 feet to the point of beginning of the lands to be described; thence continuing S 74°14'22" W, 102.98 feet to a point; thence S 17°30'13" E, 394.89 feet to the meander line of Pewaukee Lake; thence N 77°11'02" E along said meander line, 100.41 feet; thence N 17°05'36" W, 399.97 feet to the point of beginning.

Together with those lands lying between the aforementioned meander line and the waters edge of Pewaukee Lake. Said lands continuing 40,348 square feet to meander line and 40,989 square feet more or less, to the water's edge.

That I have made such survey, land division and map by the direction of 227 Investments, LLC, owner of said land.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

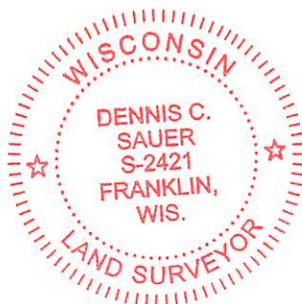
That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the requirements of the Town of Delafield and the Waukesha County Department of Parks and Land Use, in surveying, dividing and mapping of the same.

OCTOBER 1, 2020

Date

REV. 10/6/20

Dennis C. Sauer
Professional Land Surveyor S-2421



PREPARED FOR:
Carl P. Tomich
N26 W30227 Maple Avenue
Pewaukee, WI 53072

PREPARED BY: Dennis C Sauer
Metropolitan Survey Service
9415 W Forest Home Ave, #202
Hales Corners, WI 53130

CERTIFIED SURVEY MAP NO. _____

Being a part of Lot 10 and a part of Lot 11, in Crystal Spring Park, being a part of the Northeast 1/4 of the Southeast 1/4 of Section 15, Town 7 North, Range 18 East, in the Town of Delafield, Waukesha County, Wisconsin.

CORPORATE OWNER'S CERTIFICATE:

227 Investments, LLC, owner of said land, do hereby certify that we have caused the land described on this map to be surveyed, divided, mapped and dedicated as represented on this map in accordance with the provisions of Chapter 236.34 of the Wisconsin State Statutes and requirements of the Town of Delafield and the Waukesha County Department of Parks and Land Use.

WITNESS the hand and seal of said owners this _____ day of _____, 20__.

Carl P. Tomich, Owner

STATE OF WISCONSIN)
WAUKESHA COUNTY) SS

PERSONALLY, came before me this _____ day of _____, 20_____, Carl P. Tomich, owner of said land, to me known to be the person who executed the foregoing instrument and acknowledged the same.

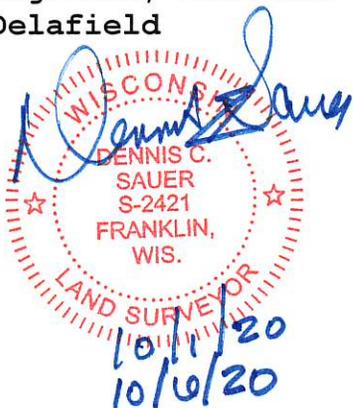
Notary Public
State of Wisconsin
My Commission Expires: _____

PLAN COMMISSION APPROVAL

APPROVED by the Plan Commission of the Town of Delafield on this _____ day of _____, 20__.

Kevin Fitzgerald, Chairman
Town of Delafield

Dan Green, Town Clerk
Town of Delafield

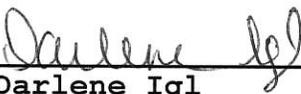


CERTIFIED SURVEY MAP NO. _____

Being a part of Lot 10 and a part of Lot 11, in Crystal Spring Park, being a part of the Northeast 1/4 of the Southeast 1/4 of Section 15, Town 7 North, Range 18 East, in the Town of Delafield, Waukesha County, Wisconsin.

EXTRATERRITORIAL APPROVAL

APPROVED by the Village of Hartland this _____ day of _____, 20____.



Darlene Igl
Village Clerk

Jeffrey Pfannerstill
Village President

TOWN BOARD APPROVAL

APPROVED by the Town Board of the Town of Delafield on this _____ day of _____, 20____.

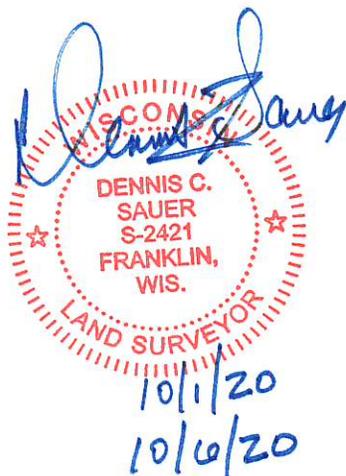
Ronald A. Troy, Chairman
Town of Delafield

Dan Green, Town Clerk
Town of Delafield

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE APPROVAL

The above, which has been filed for approval as required by Chapter 236.34, Wisconsin State Statutes is hereby approved on this _____ day of _____, 20____.

Dale R. Shaver, Director



THIS INSTRUMENT WAS DRAFTED BY:
Dennis C. Sauer, P.L.S. S-2421

227 INVESTMENTS LLC
N8W22520 JOHNSON DR STE L
WAUKESHA WI 53186-1668

CARL P TOMICH
N8W22520 JOHNSON DR
WAUKESHA WI 53186-1668

FRANK GRAD REVOCABLE TRUST
N26W30249 MAPLE AVE
PEWAUKEE WI 53072

GRANDHAVEN HOMEOWNERS
ASSOCIATION INC AND LOT OWNERS
OF GRANDHAVEN SUBDIVISION
PO BOX 180574
DELAFIELD WI 53018-0574

HOWARD AND DONNA HOLZ
N26W30268 MAPLE AVE
PEWAUKEE WI 53072-4257

JAMES AND CHRISTINA WENNINGER
N26W30165 MAPLE AVE
PEWAUKEE WI 53072-4254

JOSEPH AND MARY ANN ESSER
N26W30255 MAPLE AVE
PEWAUKEE WI 53072-4256

MYRON AND LINDA K FELDMAN
N26W30277 MAPLE AVE
PEWAUKEE WI 53072-4256

ROBERT & LYNELLE SUKALICH
REVOCABLE TRUST
N26W30183 MAPLE AVE
PEWAUKEE WI 53072

ROBERT K AND SUSAN R FREY
REVOCABLE TRUST
N26W30199 MAPLE AVE
PEWAUKEE WI 53072-4254

RYAN AND GINA MANISCALCO
N27W30203 GRANDHAVEN DR
PEWAUKEE WI 53072

STEVEN AND STACY MICHELS
N26W30280 MAPLE AVE
PEWAUKEE WI 53072

THOMAS & ROSEMARY SCHROEDER
N26W30285 MAPLE AVE
PEWAUKEE WI 53072

TOWN OF DELAFIELD
W302N1254 MAPLE AVE
DELAFIELD WI 53018-7000

WILLIAM J CARINI
N26W26312 QUAIL HOLLOW RD UNIT B
PEWAUKEE WI 53072-4553

VILLAGE OF HARTLAND
PETITION FOR LAND DIVISION:

EXTRATERRITORIAL PLAT REVIEW - \$100

CSM (Certified Survey Map) + \$300 Professional Fee Deposit
or

PRELIMINARY PLAT REVIEW + \$1,000 Professional Fee Deposit

Up to Five Parcels - \$150.00

Six to Fourteen Parcels - \$300.00

Fifteen or More Parcels - \$500.00

Reapplication for Approval of Any Preliminary
Plat Requiring Review

\$50.00 (Minimum)

Reapplication for Previously Reviewed Plat

\$10.00

FINAL PLAT REVIEW

\$10.00 Plus \$1.00 for Each Parcel Within the Final Plat
\$10.00 for Reapplication of Any Final Plat Previously Reviewed

Date:	Fee Paid:
Date Filed:	Receipt No.:

1. Name: AL HAWDNER

Address of Owner/Agent: N28 W29721 OAKWOOD GR RD
Peewaukee WI 53072

Phone Number of Owner/Agent: 262-367-4203

2. Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A").

3. State present use of property and intended use.

R-3 Residential Single Family
USE NO CHANGE

6 tax keys going to 2 tax keys
Signature of Petitioner [Signature]

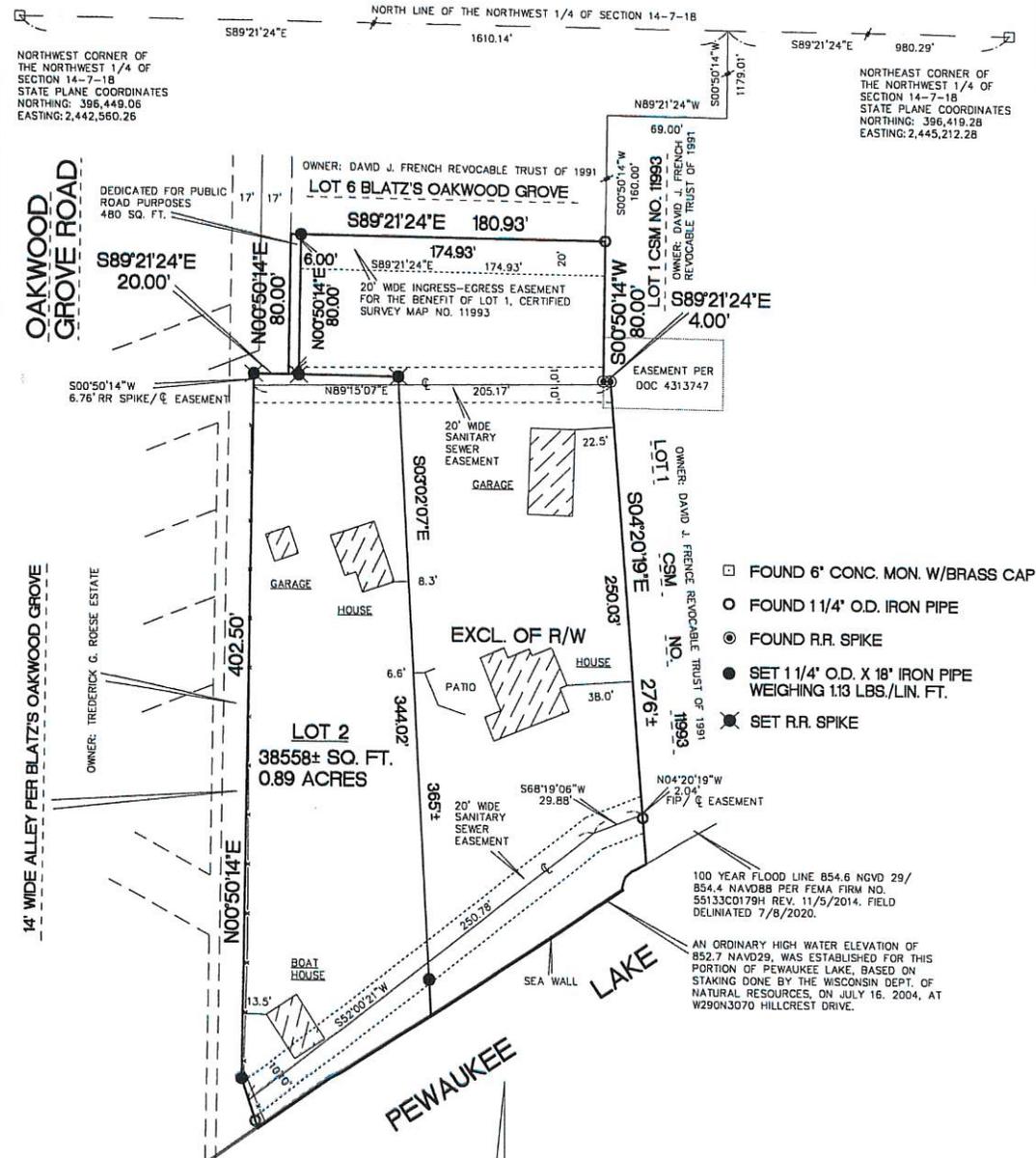
Address N28 W29721 OAKWOOD GROVE RD

Phone 262-367-4203



CERTIFIED SURVEY MAP NO. _____

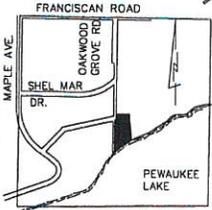
Being part of Lots 1, 2, 3, 4 and 5, of Blatz's Oakwood Grove Subdivision, including land known as an Unnamed Road which has been vacated as Document No. _____, and other unplatted lands, being a part of Government Lot 2, being a part of the Southeast 1/4 of the Northwest 1/4 of Section 14, Town 7 North, Range 18 East, Town of Delafield, Waukesha County, Wisconsin.



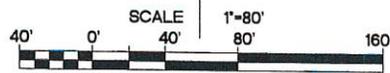
NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SECTION 14-7-18
STATE PLANE COORDINATES
NORTHING: 396,449.06
EASTING: 2,442,560.26

NORTHEAST CORNER OF THE NORTHWEST 1/4 OF SECTION 14-7-18
STATE PLANE COORDINATES
NORTHING: 396,419.28
EASTING: 2,445,212.28

- FOUND 6" CONC. MON. W/BRASS CAP
- FOUND 1 1/4" O.D. IRON PIPE
- FOUND R.R. SPIKE
- SET 1 1/4" O.D. X 18' IRON PIPE WEIGHING 1.13 LBS./LIN. FT.
- SET R.R. SPIKE



LOCATION MAP
NW 1/4 SEC. 14-7-18
1"=2000'



BEARINGS ARE REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE. THE BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 14-7-18 AND IS ASSUMED TO BEAR N89°21'24" WEST. (NAD27).

100 YEAR FLOOD LINE 854.6 NGVD 29/
854.4 NAVD88 PER FEMA FIRM NO.
55133C0179H REV. 11/5/2014. FIELD
DELIMITED 7/8/2020.

AN ORDINARY HIGH WATER ELEVATION OF
852.7 NAVD29, WAS ESTABLISHED FOR THIS
PORTION OF PEWAUKEE LAKE, BASED ON
STAKING DONE BY THE WISCONSIN DEPT. OF
NATURAL RESOURCES, ON JULY 16, 2004, AT
W29N3070 HILLCREST DRIVE.

TERRANCE E. PISAREK S-1930
DATED THE 16TH DAY OF OCTOBER, 2020

CERTIFIED SURVEY MAP NO. _____

Being part of Lots 1, 2, 3, 4 and 5, of Blatz's Oakwood Grove Subdivision, including land known as an Unnamed Road which has been vacated as Document No. _____, and other unplatted lands, being a part of Government Lot 2, being a part of the Southeast ¼ of the Northwest ¼ of Section 14, Town 7 North, Range 18 East, Town of Delafield, Waukesha County, Wisconsin.

TOWN BOARD APPROVAL

Approved by the Town of Delafield Town Board on the _____ day of _____, 20__.

Ronald A. Troy, Chairman

Daniel Green, Town Clerk/Treasurer

PLAN COMMISSION APPROVAL

Approved by the Town of Delafield Plan Commission on the _____ day of _____, 20__.

Kevin Fitzgerald, Chairman

Daniel Green, Town Clerk/Treasurer

VILLAGE OF HARTLAND EXTRA TERRITORIAL APPROVAL

This Certified Survey Map was approved by the Village of Hartland on this _____ day of _____, 20__.

Jeffrey Pfannerstill, President

Darlene Igl, Clerk

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE APPROVAL

The above, which has been filed for approval as required by Section 236 of the Wisconsin Statutes, is hereby approved on this _____ day of _____, 20__.

Dale Shaver, Director

BASEMENT RESTRICTION-GROUNDWATER

This Certified Survey Map is located in an area with mapped soils that may have seasonal high groundwater. The Waukesha County Shoreland and Floodland Protection Ordinance currently requires that the lowest level of any residence must be at an elevation that is at least one (1) foot higher than the highest seasonal groundwater level, unless a variance from that requirement is obtained from the Waukesha County Board of Adjustment. Therefore, additional soil testing in the vicinity of any proposed residence or addition will be required to ensure compliance with this requirement. If the requirement regarding vertical separation distance from the highest seasonal groundwater level is modified by a future amendment to the Waukesha County Shoreland and Floodland Protection Ordinance, the requirement at the time of construction shall apply.

Any land below the ordinary high water mark of a lake or a navigable stream is subject to the public trust in navigable waters that is established under article IX, section 1, of the State constitution.

Dated this 16th Day of October, 2020

CERTIFIED SURVEY MAP NO. _____

Being part of Lots 1, 2, 3, 4 and 5, of Blatz's Oakwood Grove Subdivision, including land known as an Unnamed Road which has been vacated as Document No. _____, and other unplatted lands, being a part of Government Lot 2, being a part of the Southeast ¼ of the Northwest ¼ of Section 14, Town 7 North, Range 18 East, Town of Delafield, Waukesha County, Wisconsin.

SURVEYORS CERTIFICATE

I, Terrance E. Pisarek, Professional Land Surveyor, do hereby certify: That I have surveyed, divided and mapped a parcel of land Being part of Lots 1, 2, 3, 4 and 5, of Blatz's Oakwood Grove Subdivision, including land known as an Unnamed Road which has been vacated as Document No. _____, and other unplatted lands, being a part of Government Lot 2, being a part of the Southeast ¼ of the Northwest ¼ of Section 14, Town 7 North, Range 18 East, Town of Delafield, Waukesha County, Wisconsin, described as follows: Commencing at the Northwest corner of the Northwest ¼ of said Section 14; thence South 89°21'24" East along the North line of the Northwest ¼ of said Section 14, 1810.14 feet; to a Westerly line of Lot 1, Certified Survey Map No. 11993 extended Northerly; thence South 00°50'14" West along said Westerly line, 1179.01 feet to a Northerly Line of said Lot 1; thence North 89°21'24" West along said Northerly line and parallel with the North line of the Northwest ¼ of said Section 14, 69.00 feet to a Westerly line of said Lot 1 and the Easterly line of Lots 5, 6, 7, and 8 of said Blatz's Oakwood Grove Subdivision; thence South 00°50'14" West along said Westerly and Easterly line, 160.00 feet to the Northeast corner of said Lot 5 and the Point of Beginning; thence continuing South 00°50'14" West along said Westerly and Easterly line, 80.000 feet to a Northerly line of Lot 1 of said Certified Survey Map No. 11993; thence South 89°21'24" East along said Northerly line and parallel to the North line of the Northwest ¼ of said Section 14, 4.00 feet to a Westerly line of said Lot 1; thence South 04°20'19" East along said Westerly line, 250.03 feet to a meander line of Pewaukee Lake; thence South 52°48'19" West along said meander line, 153.60 feet; thence South 50°18'09" West along said meander line, 129.01 feet; thence North 18°20'43" West, 25.73 feet to the Westerly line of Lot 4 of said Blatz's Oakwood Grove Subdivision; thence North 00°50'14" East along said Westerly line and said Westerly line extended Northerly, 402.50 feet; thence South 89°21'24" East, 20.00 feet to the Westerly line of Lot 5 of said Blatz's Oakwood Grove Subdivision extended Southerly; thence North 00°50'14" East along said Westerly line, 80.00 feet to the Northerly line of said Lot 5; thence South 89°21'24" East along said Northerly line and parallel with the North line of the Northwest ¼ of said Section 14, 180.93 feet to the Point of Beginning. Also those lands lying between the Shore of Pewaukee Lake and the said meander line, being bordered on the East and West by the Easterly and Westerly lines extended Southerly to the Lake shore as shown on this Plat. dedicating the Westerly 6.00 feet as shown on this Certified Survey Map for Public Road purposes, containing 2.14 acres of land exclusive of dedicated right of way.

That I have made such survey, land division and map by the direction of Stellar III LLC, Alan Haubner and Sharon Gajewski, Owners of the land

That such map is a true and correct representation of all exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the ordinances of the Town of Delafield in surveying, dividing and mapping the same.

Dated this 16th Day of October, 2020

Terrance E. Pisarek S-1930

OWNERS CERTIFICATE

I, Alan Haubner and Sharon Gajewski as Owners and Alan Haubner as Representative for Stellar III LLC, Owner, do hereby certify that we have caused the land described to be surveyed, divided, mapped and dedicated as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin State Statutes and the Town of Delafield Land Division Ordinance.

We also certify that this plat is required to be approved by the following: Town of Delafield, Waukesha County and the Village of Hartland.

Date: _____, 20____

Alan Haubner Representative

Alan Haubner, Owner

Sharon Gajewski, Owner

State of Wisconsin)
County of Waukesha)

Personally came before me this _____ day of _____, 20____ the above named persons, to me be known to be the persons who signed the foregoing instrument and acknowledged that they executed the same.

My commission expires _____

Notary Public

2920-2980 LLC
W240N2385 PEWAUKEE RD
WAUKESHA WI 53188-1010

ALAN G HAUBNER AND SHARON
GAJEWSKI
N28W29721 OAKWOOD GROVE RD
PEWAUKEE WI 53072-4223

ALL LOTS LLC
W240N2385 PEWAUKEE RD
WAUKESHA WI 53188

AMBER R TALAGA
W297N2934 OAKWOOD GROVE RD
PEWAUKEE WI 53072

BONNIE GALUSHA
W297N2922 OAKWOOD GROVE RD
PEWAUKEE WI 53072

DAVID J FRENCH REVOCABLE TRUST OF
1991
W303N2568 MAPLE AVE
PEWAUKEE WI 53072-4243

DONNA L ROBERTS
N28W29781 OAKWOOD GROVE RD
PEWAUKEE WI 53072-4223

FREDRICK G ROESE ESTATE
ADDRESS UNKNOWN
PEWAUKEE WI 53072

GREG AND KATHERINE GENIESSE
W301N9400 COUNTY RD E
HARTLAND WI 53029-9515

JAMES ROHS AND BEVERLY ROHS
N88W18489 DUKE ST
MENOMONEE FALLS WI 53051

JEFFREY AND M WEDEWARD
N28W29777 SHOREWOOD RD
PEWAUKEE WI 53072

JOSEPH AND BONNIE GALUSHA
W297N2922 OAKWOOD GROVE RD
PEWAUKEE WI 53072

KEVIN KLECZKA
W272N2684 LAKEVIEW BLVD
PEWAUKEE WI 53072-4410

MARK R STARGARD
W297N2942 OAKWOOD GROVE RD
PEWAUKEE WI 53072

P&G 29700-29704 LLC
W240N2385 PEWAUKEE RD
WAUKESHA WI 53188-1010

PAUL AND SUSAN WARNER
N28W29769 SHOREWOOD RD
PEWAUKEE WI 53072-4212

PETER AND STELLA KOVACICH
N29W29785 SHEL-MAR DR
PEWAUKEE WI 53072

R J FOODS INC
N17W30250 CROOKED CREEK RD
PEWAUKEE WI 53072-4872

RICHARD F CLARK
N47W27547 LYNNDAL RD
PEWAUKEE WI 53072-1751

ROBERT AND C SCHMITT
N28W29782 OAKWOOD GROVE RD
PEWAUKEE WI 53072

SCOTT BERKOWITZ
1554 BIG OAK CT
LAKE FOREST IL 60045-3776

STELLAR III LLC
N28W29721 OAKWOOD GROVE RD
PEWAUKEE WI 53072

STELLAR IV LLC
N28W29721 OAKWOOD GROVE RD
PEWAUKEE WI 53072

STELLAR VI LLC
N28W29721 OAKWOOD GROVE RD
PEWAUKEE WI 53072



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 11-18-2020
Village Board Item Number: 7	Date: 11-23-2020
Submitted By: Tim Rhode, Village Administrator	
Agenda Item # 7 Discussion and Action for a request for Statement of Qualification (SOQ) for Village Engineer Services.	

Details: The Village Board has worked with Ruckert and Mielke for the last 11 years as our Village Engineering firm. R & M provides a wide spectrum of engineering services. The current two-year agreement expires at the end of 2020. The Village has discussed in years past looking at competitively reviewing engineering firms in our area for a new Engineering Services Agreement. The customary process for reviewing and determining firms to perform engineering services is to request a Statement of Qualifications (SOQ).
The draft SOQ process is attached to this memo and outlines a proposed time frame for the procedure. Also in the document is including the recommended evaluation criteria. Ultimately the final round of interviews would be conducted by the Village Board for final action.

Financial Remarks: The annual contract amount for engineering services fluctuates based on the number of projects, the scope of projects, and projects that are subject to reimbursement from developers and grants. Typically the Village spends somewhere between \$150,000 to \$350,000 annually for engineering services.

Options & Alternatives:
The Village has two relevant options at this point. The first option would be to conduct the request for SOQ's and determine the best engineering firm is moving forward for a multi-year contract. The second option would be to continue with R & M and renew the existing engineering contract.

Executive Recommendation:
Review and Discuss the draft request for SOQ's provided with this memo. Move forward with the process and determine the best firm to enter into a multi-year agreement for the Village.

VILLAGE OF HARTLAND, WAUKESHA COUNTY
REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ)
TO PROVIDE
VILLAGE MUNICIPAL ENGINEERING
SERVICES

Proposal Due Date: December 4, 2020

VILLAGE OF HARTLAND, WAUKESHA COUNTY
REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ)

Your firm is invited to submit a Statement of Qualifications to be considered for providing contracted engineering services for the Village of Hartland, Waukesha County, Wisconsin (pop. 9,300). The Village is seeking a firm to provide specific engineering services for a multi-year period.

Village of Hartland Background

Hartland is an attractive family-oriented suburban community located 25 miles west of Milwaukee in Waukesha County with beautiful neighborhoods, excellent school systems and a commitment to high level service, well-maintained infrastructure and plenty of green space. The Village operates under a seven member Village Board/ Administrator form of government.

The Village of Hartland is a full service municipality. Public works related services offered by the Village include road maintenance and repair, snow and ice control, stormwater management, water and sewer services. The Village has utilized one engineering firm to perform a variety of services over the years.

To learn more about the Village of Hartland, firms are encouraged to visit the Village's website at www.Villageofhartland.com

Scope of Services

The following are services which may be utilized by the Village through contracted engineering services:

- Road & highway design and PASER rating
- Storm sewer and/or open ditch stormwater design and maintenance
- Water and sewer systems design and maintenance, including SCADA
- Sidewalk and/or trail design and maintenance
- Surveying
- Grant writing or assistance with grant applications when applicable
- Facilitation of obtaining utility easements as needed
- Construction management and inspection (including review of contracted projects as necessary for quality of work, contract compliance)
- Facilitation and/or securing qualified contractors through verbal or written quotes, RFP's and bid documents for Village related work
- Construction/project management and inspection for all capital improvement projects as needed (including assistance to the Public Works Supervisor in project scoping, budgeting and management)
- Facilitation of developer agreements as needed
- Park and greenspace master planning & design
- Brush/Compost Site Design
- Operate and maintain Village GIS program
- Stream restoration and stream erosion control
- Subdivision design review and other planning/zoning related services
- Village ordinance and policy review and development as requested for engineering and public works related issues
- Miscellaneous municipal engineering design and construction management as needed
- Engineering design specifications
- Speed and traffic studies
- Attendance at monthly Village Board meetings and Plan Commission meetings as requested (held the second, third and fourth Mondays of each month, 6:30 p.m.)
- Attend meetings with Village Administrator, Public Works Supervisor, Village staff, contractors, other municipalities, etc. as requested

It is the intent of the Village of Hartland to set the duration of the contract for three (3) years from the effective start date.

Content of Statement of Qualifications

Statement of Qualifications must include the following information. Submittals will include the requested information in the order noted and tab separated for clarity in comparing SOQ's of all submitting firms.

- 1) Firm name, address, telephone number and contact person. Identification of primary office location where work will be performed. A one page statement of your interest in and qualifications for this project.
- 2) Brief history of the firm.
- 3) Identification of one project leader to serve as the Village's primary engineer and contact. Identification of other key personnel as project team members, including detailed resumes.
- 4) Discussion of firm's specific abilities to provide the required professional services and qualifications related to project requirements.
- 5) Examples of specific knowledge and expertise related to the above scope of services projects, including project management skills.
- 6) References of other municipalities for which the firm has provided similar professional services (minimum of two references). Reference information must include:
 - a. Name of municipality
 - b. Project name
 - c. Contact person
 - d. Address
 - e. Telephone number
 - f. Firm's key personnel assigned to the referenced project

Inclusion of references in your proposal is also an agreement that the Village may contact the named references.

- 7) Hourly cost of personnel to be assigned to the Village and breakdown of related fees and expenses typically associated with scope of work.
- 8) Identification of potential conflict of interests. Identify municipalities for which services are currently provided which share a border with the Village. Moreover, disclose consultant contractual relationships, either current or within the past calendar year, with any Village land development interests, employees or public officials.

Submittal Deadline and Correspondence

Please forward your Statement of Qualifications to the following address to be received no later than December 4, 2020 by 4:30 PM. All correspondence related to the SOQ should be directed to the Village Administrator. Please submit one (1) hard copy and one(1) digital copy via flash drive.

Village of Hartland c/o Tim Rhode, Village Administrator
210 Cottonwood Ave
Hartland, WI 53029
E-Mail:
TimR@Villageofhartland.com
Phone: (262) 367-2714

The Village of Hartland reserves the right to reject any or all SOQ's, waive technicalities or irregularities, and to accept any SOQ if such action is believed to be in the best interest of the Village. SOQ's must be valid for at least 90 days. The Village will not be liable for, nor pay any cost incurred by responding firms relating to the preparation of SOQ's or making of presentations.

Q&A Session

A question and answer session will be held for all interested firms on December 1, 2020 at 11:00 a.m. at the Harland Village Hall. All firms planning to submit a proposal should plan to attend this meeting.

By no means should any potential firm solicit elected officials or Village staff. Doing so may create grounds for disqualification. The Village will not entertain separate meetings beyond the Q&A session.

Description of Selection Process

SOQ's and interviews will be evaluated on various criteria including, but not limited to, the following. Criteria are generally listed from most important to least important.

- A. Understanding of scope of work and Village needs.
- B. Demonstrated professional skills and credentials of the staff to be assigned to the Village.
- C. Availability of key contact to Village staff and flexibility in addressing variety of needs.
- D. Quality of past work and references.
- E. Previous engineering experience with Village of Hartland.
- F. Demonstrated ability to work directly with contractors, state and county agencies and landowners.
- G. Overall costs and fees to be charged.

Schedule of Dates

The following schedule has been established by the Village of Hartland for the selection of an engineering firm to provide Village engineering services.

Date	Description
	Mail requests for Statement of Qualifications
12/1/2020	Conduct Q&A Session at 11:00 a.m. for representatives from interested firms (Harland Village Hall) or Zoom
12/4/2020	Statement of Qualifications are due to the Village 4:30PM
Week of December 7th	Complete staff review, and recommend a short list of firms to the Village Board for interviews/presentations (Village Board Meeting December 14 th to review short list)
December 15th, 2020	Staff will contact firms regarding the status of their SOQ
TBD	Conduct Village and facilities tour for firms on the short list (Optional at the Village's discretion)
TBD	Interviews of selected firms will be conducted by the Village Board, preferred provider to be selected
February 1 st , 2021	Complete contract review and execute contract for services