

**VILLAGE BOARD MINUTES  
MONDAY, NOVEMBER 9, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order  
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Deputy Clerk Bushey, Police Chief Misko, Utility Operations Supervisor Felkner, Recreation Director Yogerst, Operations Supervisor Gerszewski, Fire Chief Jambretz (zoom), Library Director Gest (zoom) and Clerk Igl (zoom).

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) on the agenda for a three minute time period per person, with time extensions per the Village President’s discretion. None received.

1. Motion (Meyers/Connor) to approve Village Board minutes of October 26, 2020. Carried (6-0). Wallschlager abstained. Trustee Ludtke asked that current enrollment numbers be added to the comments in item 9.
2. Motion (Anson/Dorau) to approve vouchers for payment in the amount of \$1,339,622.73. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
  - a. Consideration of a motion to approve a Street Use Permit  
Chief Misko commented that he had contacted the organizer to inform them that much of the route is located outside of the Village and advised them to contact the Town. Additionally, he clarified with the group that there will be no alcohol sold at the event. Motion (Dorau/Meyers) to approve the Street Use Permit for Race Day Events as requested. Carried (7-0).
  - b. Consideration of a motion to approve a Class “A” Beer and “Class A” Liquor (cider only) license (allows the sale of hard ciders for off premise consumption, NOT hard liquor) It was clarified that this “Class A” Liquor license does not allow for the sale of hard liquor. Motion (Dorau/Ludtke) to approve the Class “A” Beer and “Class A” Liquor (cider only) license for Kwik Trip. Carried (7-0).
  - c. Motion (Ludtke/Wallschlager) to approve a Cigarette license for Kwik Trip. Carried (7-0).

4. Consideration of a motion to approve Change Order #1 for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project and Contractor's Application for Payment No. 2 in the amount of \$97,290.00 to Soper Grading & Excavating, LLC. for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project.

Utility Operations Supervisor Felkner stated that this project will help to remove sediment before water goes into the marsh. He stated that the work has been completed satisfactorily, the Village holds a retainage and has a one year warranty on the work. Motion (Meyers/Ludtke) to approve Change Order #1 for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project and Contractor's Application for Payment No. 2 in the amount of \$97,290.00 to Soper Grading & Excavating, LLC. for the 2020 E. Industrial Dr. and Progress Dr. Bioretention project. Carried (7-0).

5. Consideration of a motion to approve Change Order #3 for the 2021 Sunnyslope Drive Utility Improvements project and Contractor's Application for Payment No. 8 in the amount of \$288,137.23 to Musson Brothers, Inc. for the 2020 Sunnyslope Drive Utility Improvements project.

Utility Operations Supervisor Felkner stated that while the Village had increased costs due to some additional pipe and curb work in the area, the project was not completed on time so the contractor was charged a penalty per the contract. He stated that overall the contract was reduced by \$11,065.56. He stated that the project is complete, the Village holds a retainage and one year warranty on the work. Motion (Ludtke/Conner) to approve Change Order #3 for the 2021 Sunnyslope Drive Utility Improvements project and Contractor's Application for Payment No. 8 in the amount of \$288,137.23 to Musson Brothers, Inc. for the 2020 Sunnyslope Drive Utility Improvements project. Carried (7-0).

6. Consideration of a motion to approve Resolution 11/09/2020-01, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2021."

Finance Director Bailey stated that a 5% are increase is included in the proposed 2021 Village budget. He stated that this will yield an increase for the average user of \$25 per year. Motion(Conner/Wallschlagel) to approve Resolution 11/09/2020-01, "A Resolution Approving the Sewer Utility Rate Effective First Quarter 2021." Carried (7-0).

7. Discussion and consideration regarding Before and After School Program with the Hartland-Lakeside School District.

Rec Director Yogerst stated that while she had brought the concern regarding the program potentially losing \$7,500 for the school year, the program is currently breaking even. The Board was asked to consider whether they want to continue to support this type of program and if so, whether they are willing to accept the loss for this program. It was clarified that the program at Hartland South is the only one being discussed at this time.

Trustee Meyers commented that he doesn't want the Village competing with businesses and believes that this is not a service that the Village is responsible for. Trustee Ludtke stated that enrolling in the program can be a source of confusion for families. Trustee Dorau commented

that the program has been in place for years, providing a lower cost option for families that can't afford other options and she would hate to see the program end.

Rec Director Yogerst stated that she believes the only reason there are enrollment issues is COVID and stated that she has a good relationship with the school. Trustee Conner commented that this was not an issue previous to COVID, the program is currently close to breaking even and stated that he is in favor of keeping the program in place. Trustee Anson stated that he believes the Village is offering a great thing (the program) for the community at a reduced price which has been profitable until now. Trustee Meyers clarified with Rec Director Yogerst that the program would continue as the school would take it over.

President Pfannerstill clarified that being a Village resident is not a prerequisite to participating in the program. He raised concerns that when an outside revenue source is created, the organization then becomes dependent on those funds. He stated that over time the program becomes part of the operating budget and that he does not believe that government should be in business. Trustee Ludtke commented that she appreciated staff bringing this issue forward and inquired whether there would be other opportunities to use the staff elsewhere.

Motion (Dorau/Conner) to continue the program and monitor the enrollment until January. Roll call vote (3-4). Motion failed.

Motion (Wallschlager/Ludtke) to end the contract for the before and after school program on Dec. 31. Roll call vote (4-3). Motion carried.

8. Consideration of items related to the 2021 Village Budget as shown on Tab 1 Page 8 and Tab 31 Pages 1 and 2 of the 2021 Budget Book. All information after Tab 1 is for informational purposes only. These figures may be modified by the Village Board during final consideration at this meeting.
  - a. Discussion of 2021 Budget  
Finance Director Bailey stated that with the end of the Before and After School Program, modifications needed to be made to the proposed budget before adoption. The Village Board took a recess a 7:16 p.m. The Board reconvened from recess at 7:22 p.m.
  - b. Motion (Ludtke/Conner) to approve the 2021 Municipal General Fund Budget in the amount of \$7,653,521 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (5-2) Dorau and Conner opposed.
  - c. Motion (Conner/Dorau) to approve the 2021 Water Utility Budget in the amount of \$1,809,600 shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
  - d. Motion (Meyers/Dorau) to approve the 2021 Sewer Utility Budget in the amount of \$1,786,500 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
  - e. Motion (Ludtke/Conner) to approve the 2021 TIF #4 Budget in the amount of \$320 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
  - f. Motion (Anson/Meyers) to approve the 2021 TIF #5 Budget in the amount of \$22,205 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
  - g. Motion (Anson/Dorau) to approve the 2021 TIF #6 Budget in the amount of \$139,820 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).

- h. Motion (Conner/Wallschlager) to approve the 2021 Debt Service Budget in the amount of \$1,805,316 as shown on Tab 1 Page 8 of the 2021 Budget Book (Roll call vote) Carried (7-0).
  - i. Motion (Conner/Ludtke) to approve the 2021 Capital Improvements, Impact Fee and Special Revenue and other funds, not including the Hartland BID, in the amount of \$2,330,255 for a total Village Expenditure budget in the amount of \$15,547,537, not including the Hartland BID (Roll call vote) Carried (7-0).
  - j. Motion (Ludtke/Conner) to authorize a Downtown Business Improvement District assessment of \$74,800 as requested by the BID Board with approval of the BID's final expenditure budget held until consideration of the 2021 Operation Plan. (Roll call vote) Carried (7-0).
  - k. Motion (Anson/Dorau) to approve a Property Tax Levy in the amount of \$6,292,640 (Roll call vote) Carried (7-0).
  - l. Motion (Dorau/Ludtke) to approve the 2021 Payroll Matrix on Tab 31 Page 1 (Roll call vote) Carried (7-0). It was clarified that the matrix provides the pay ranges for each position. Trustee Ludtke thanked Finance Director Bailey for his work on the budget.
9. Discussion and consideration of a motion to approve the ordering and purchase of a Police Department vehicle for delivery in 2021.

Chief Misko stated that he was seeking approval to order the vehicle which is included in the 2021 budget as there is a long lead time. He stated that he would hope this vehicle would be delivered in spring to early summer. It was clarified that this will be an unmarked car for use as a detective vehicle which replaces a 2013 vehicle. President Pfannerstill asked Chief Misko for his opinion on the change that was to a four year cycle for the replacement of squads. Chief Misko stated that he believes the department is continuing to operate safe vehicles with the new cycle and is not experiencing higher maintenance costs. Motion (Meyers/Ludtke) to approve the ordering and purchase of a Police Department vehicle for delivery in 2021. Carried (7-0).

10. Discussion and consideration of a motion to approve the ordering and purchase of a Public Works 6 yard dump truck vehicle for delivery in 2021 for a price not to exceed \$225,000.

Operations Supervisor Gerszewski stated that the DPW is seeking approval to order the truck as the lead time is nearly a year. He stated that this truck will be identical to the newest vehicle which is expected to arrive later this month. He stated that this truck will have a wing which will be helpful when plowing the downtown area. Motion (Conner/Wallschlager) to approve the ordering and purchase of a Public Works 6 yard dump truck vehicle for delivery in 2021 for a price not to exceed \$225,000. Carried (7-0).

11. Consideration of a motion to confirm an appointment to the Environmental Corridor and Open Space Committee and two appointments to the Park & Recreation Board.

President Pfannerstill appointed Nick Miller and Randy Ferrell to the Park & Recreation Board. He stated that Randy Ferrell will be moving into the Village soon. It was suggested that the appointments not be made effective until November 16. Trustee Conner suggested that Mr. Ferrell's residency be verified. Trustee Ludtke commented that she would like to see more

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diversity moving forward. Motion (Dorau/Conner) to confirm the appointment of Nick Miller to the Park & Recreation Board and to hold off on confirming the appointment of Randy Ferrell until the next Village Board meeting. Carried (7-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Rec Director Yogerst stated that the City of Delafield had approved the agreement for recreation services and that the agreement will be placed on the next Village Board meeting for consideration.

Administrator Rhode reminded the Village Board of the joint meeting with the Plan Commission scheduled for November 16 at 7:00 p.m.

Trustee Dorau thanked the Village departments for their efforts on preparation of the 2021 budget.

President Pfannerstill commented on the outpouring of support shown to the Police Department after the recent events. He stated that signs showing support have been printed and are available at Village Hall for a cost of \$10 each. He stated that the proceeds will be provided to the officer. He asked that blue lights/ribbons throughout the Village remain in place through Thanksgiving.

Chief Misko provided an overview of the recent incident in which two officers (one from Hartland and one from Delafield) were shot. He stated that it is an ongoing investigation which is being led by the Waukesha County Sheriff's Department. He stated that the Delafield officer was treated and released and that the Hartland officer remains hospitalized due to injuries sustained. Chief Misko stated that it had been a large scale operation to locate the suspected shooter who was also wanted in Fargo, ND. The suspect was located and taken into custody with a court appearance 11/9 with bail set at \$1.5M. He stated that the community support means a lot to the officers and he is humbled by the support he has seen. He stated that the Hartland officer has a long recovery ahead. A fund, Hartland Officer Recovery Fund, has been created and will be made public soon with an account set up at Waukesha State Bank.

13. Adjournment

Motion (Dorau/Conner) to adjourn at 8:09 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk