

HARTLAND'S HOMETOWN CELEBRATION

2021 Budget Village of Hartland



2021 Budget Information

Page 2: Organizational Chart

Page 3: Proposed Revenues & Expenditures

Page 4: Budget Summary

Page 5: Expenses by Department

Page 6: Expenses by Category

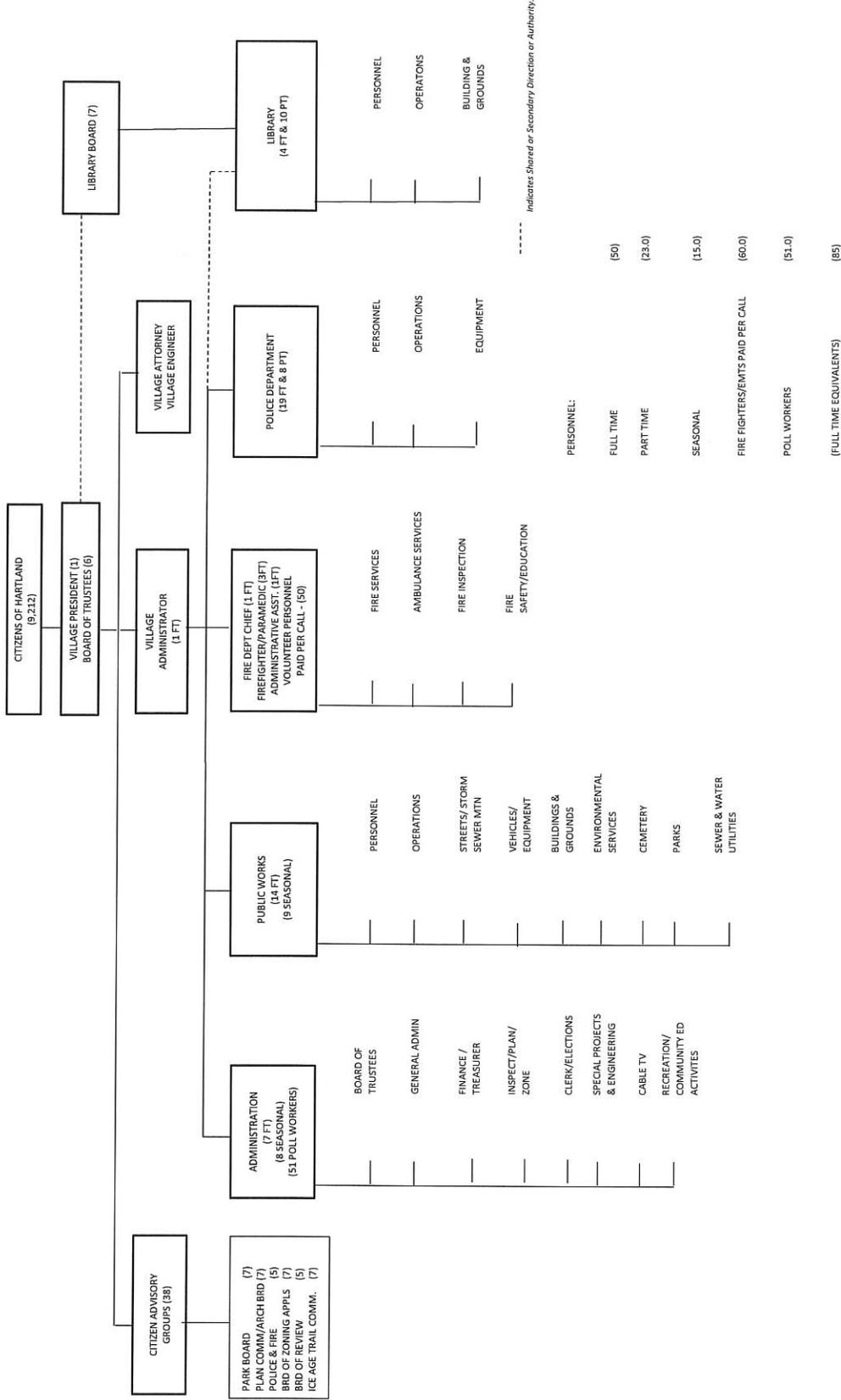
Page 7: Budget Publication

Page 8: Board Approved Budget

Page 9: Budget Calendar

Page 10: Assessment Ratio and Value

VILLAGE OF HARTLAND
2021 BUDGET



**VILLAGE OF HARTLAND
2021 BUDGET RECAP**

Expenditures		Revenues	
General Govt	935,230	Property Taxes for Operating	4,619,605
Public Safety	3,916,064	State Shared Revenue	245,600
Public Works	1,685,908	Transportation Aids	704,302
Culture & Recreation	1,098,770	Licenses, Permits, Fines	310,300
Contingency	17,549	Investments	50,000
Operating Total	7,653,521	Other	1,723,714
		Operating Revenues	7,653,521
Fund 201: Garbage Fund	428,500	Fund 201: Garbage Fund	437,100
Fund 204: Sewer Utility	1,512,440	Fund 204: Sewer Utility	1,786,500
Fund 205: Special Library	-	Fund 205: Special Library	1,000
Fund 206: Impact Fees	31,500	Fund 206: Impact Fees	26,500
Fund 207: Dental Fund	61,000	Fund 207: Dental Fund	61,000
Fund 214: TIF #4 Fund	320	Fund 214: TIF #4 Fund	22,940
Fund 215: TIF #5 Fund	22,205	Fund 215: TIF #5 Fund	22,205
Fund 216: TIF #6 Fund	139,820	Fund 216: TIF #6 Fund	155,420
Fund 301: Debt Service	1,805,316	Fund 301: Debt Service	1,712,535
Fund 401: Cap Improvements	1,519,238	Fund 401: Cap Improvements	3,035,000
Fund 402: Corporate Reserve	260,017	Fund 402: Corporate Reserve	407,550
Fund 403: Developers Fund	30,000	Fund 403: Developers Fund	30,000
Fund 620: Water Utility	1,731,351	Fund 620: Water Utility	1,809,600
Fund 802;Fund 803;Fund 804	115,510	Fund 802;Fund 803;Fund 804	97,250
Fund Expenses	7,657,217	Fund Revenues	9,604,600
Total Expenditures	\$ 15,310,738	Total Revenues	\$ 17,258,121
Operating Budget	\$ 7,653,521	Revenues (Non Property Tax)	10,965,481
Water Utility Budget	1,731,351	Amount Required for Tax Levy	6,292,640
Sewer Utility Budget	1,512,440		
Other Funds Budget	4,413,426	Total	\$ 17,258,121
	\$ 15,310,738		

<i>BUDGET COMPARISONS</i>	2001	2002	2003	2004	2005	2006
Operating Expenditures	4,373,355	4,883,740	4,991,330	4,960,500	5,123,790	5,476,170
Property Tax Levy	2,778,617	3,088,534	3,401,912	3,494,520	3,658,790	3,902,130
State Shared Revenue	446,700	451,000	455,510	359,690	362,700	359,970
Village Tax Rate	5.12	5.43	5.69	4.39	4.48	4.59
Village Share Total Tax Bill	23.13%	22.12%	22.87%	22.86%	22.39%	23.11%
<i>BUDGET COMPARISONS</i>	2007	2008	2009	2010	2011	2012
Operating Expenditures	5,644,980	5,924,300	6,199,930	6,331,860	6,468,482	6,446,256
Property Tax Levy	4,093,563	4,259,610	4,652,220	4,831,871	4,976,827	5,009,674
State Shared Revenue	359,430	358,900	358,930	304,980	305,440	229,080
Village Tax Rate	3.88	3.98	3.97	4.09	4.23	4.26
Village Share Total Tax Bill	23.30%	25.50%	23.00%	22.00%	22.97%	25.50%
<i>BUDGET COMPARISONS</i>	2013	2014	2015	2016	2017	2018
Operating Expenditures	6,442,142	6,565,240	6,658,230	6,757,149	7,296,374	7,653,521
Property Tax Levy	5,143,812	5,195,250	5,221,226	5,357,668	5,465,692	6,292,640
State Shared Revenue	232,500	233,000	240,000	240,000	244,000	245,600
Village Tax Rate	4.37	4.41	4.48	4.57	4.59	4.78
Village Share Total Tax Bill	25.68%	25.99%	25.13%	25.59%	25.91%	27.83%
<i>BUDGET COMPARISONS</i>	2019	2020	2021			
Operating Expenditures	7,799,837	7,717,253	7,653,521			
Property Tax Levy	5,980,117	6,246,881	6,292,640			
State Shared Revenue	244,000	245,710	245,600			
Village Tax Rate	4.88	4.55	4.54			
Village Share Total Tax Bill	28.00%	32.00%	31.00%			

VILLAGE OF HARTLAND
2021 BUDGET SUMMARY

FUND/DEPT	OPERATING EXPENSES	CAPITAL EXPENSES	REVENUES	FUND TRANSFERS	STATE AIDS	GRANTS	SURPLUS APPLIED/(INCR)	TAX LEVY NEEDED	CORP RESRV PURCHASE
General Fund (101)									
General Government									
51100	Village Board	-	126,208	-	245,600	-	-	-	-
51440	Elections	9,740	-	-	-	-	-	-	-
51400	Gen Adm	391,930	32,500	-	-	-	-	-	-
51500	Finance/Contingency	407,774	100,000	353,549	165,662	-	-	-	-
51600	Municipal Building	91,335	-	-	-	-	-	-	-
Subtotal									
Public Safety									
52100	Police	2,720,199	84,000	-	2,720	-	-	-	35,017
52200	Fire/Ambulance	1,018,815	334,588	-	65,000	-	-	-	800,000
51500	Inspection	141,500	196,000	-	-	-	-	-	-
Subtotal									
Public Works									
53000	Gen Public Works	1,619,435	3,155	-	704,302	-	-	-	225,000
53635	Environmental Servc	48,500	650	-	-	25,000	-	-	-
54910	Cemetery	13,268	900	-	-	-	-	-	-
Subtotal									
Culture & Recreation									
55110	Library	685,250	-	-	256,617	-	-	-	-
55200	Parks	106,175	1,500	-	-	-	-	-	-
55300	Recreation	297,095	-	-	-	-	-	-	-
55370	Cable TV	8,750	-	-	-	-	-	-	-
Subtotal									
Total Operating	7,611,766	41,755	1,212,446	353,549	1,442,921	25,000	-	4,619,605	1,060,017
	Expenses	7,653,521	3,033,916	Revenues	4,619,605	Levy for Operations	Corp Reserve	4,619,605	1,060,017
	2020	7,717,253	(63,732)						
	Expense Increase	-0.83%							

FUND/DEPT	OPERATING EXPENSES	CAPITAL EXPENSES	REVENUES	FUND TRANSFERS	STATE AIDS	GRANTS	SURPLUS APPLIED/(INCR)	TAX LEVY NEEDED	CORP RESRV PURCHASE
Other Funds									
201	Garbage Spec Rev	428,500	-	-	-	-	(8,800)	-	-
204	Sewer Utility	1,449,940	62,500	1,786,500	-	-	(274,060)	-	-
205	Special Library Fund	-	-	1,000	-	-	(1,000)	-	-
206	Impact Fee Fund	31,500	-	26,500	-	-	5,000	-	-
207	Dental Fund	61,000	-	61,000	-	-	-	-	-
214	TIF #4	320	-	22,940	-	-	(22,620)	-	-
215	TIF #5	22,205	-	22,205	-	-	-	-	-
216	TIF #6	139,820	-	155,420	-	-	(15,600)	-	-
301	Debt Service	1,805,316	-	8,000	-	-	(15,716)	1,673,035	-
401	Capital Improvements	1,519,238	-	3,035,000	-	-	(1,515,762)	-	-
402	Corp Reserve Fund	-	260,017	17,000	-	-	(147,533)	-	-
403	Developers Fund	-	30,000	390,550	-	-	-	-	-
620	Water Utility	1,311,946	-	30,000	-	-	(78,249)	-	-
802-803-804	Other Funds	115,510	-	1,800,600	-	-	(18,260)	-	-
Total	12,977,823	2,332,915	8,721,981	775,599	1,442,921	25,000	(1,947,393)	6,292,640	1,060,017
	Total Expenses	15,310,738					LEVY	6,292,640	

Summary	2021 Tax Rate Est	2020 Tax Rate	Increase	NOTE:
Expenses	7,653,521	7,717,253	-0.83%	
Revenues	3,033,916	3,033,916	0%	
Levy Amount	4,619,605	4,619,605	0%	
2021 Tax Levy	6,292,640	6,292,640	0%	
2020 Tax Levy	6,246,881	6,246,881	0.733%	
Levy Increase	45,759	0.733%		

Village of Hartland Levy for 2021 Tax Bill
0.820735243% Levy Increase Cap
Pre-2005 Allowable Levy Increase
Post-2005 Allowable Levy Increase

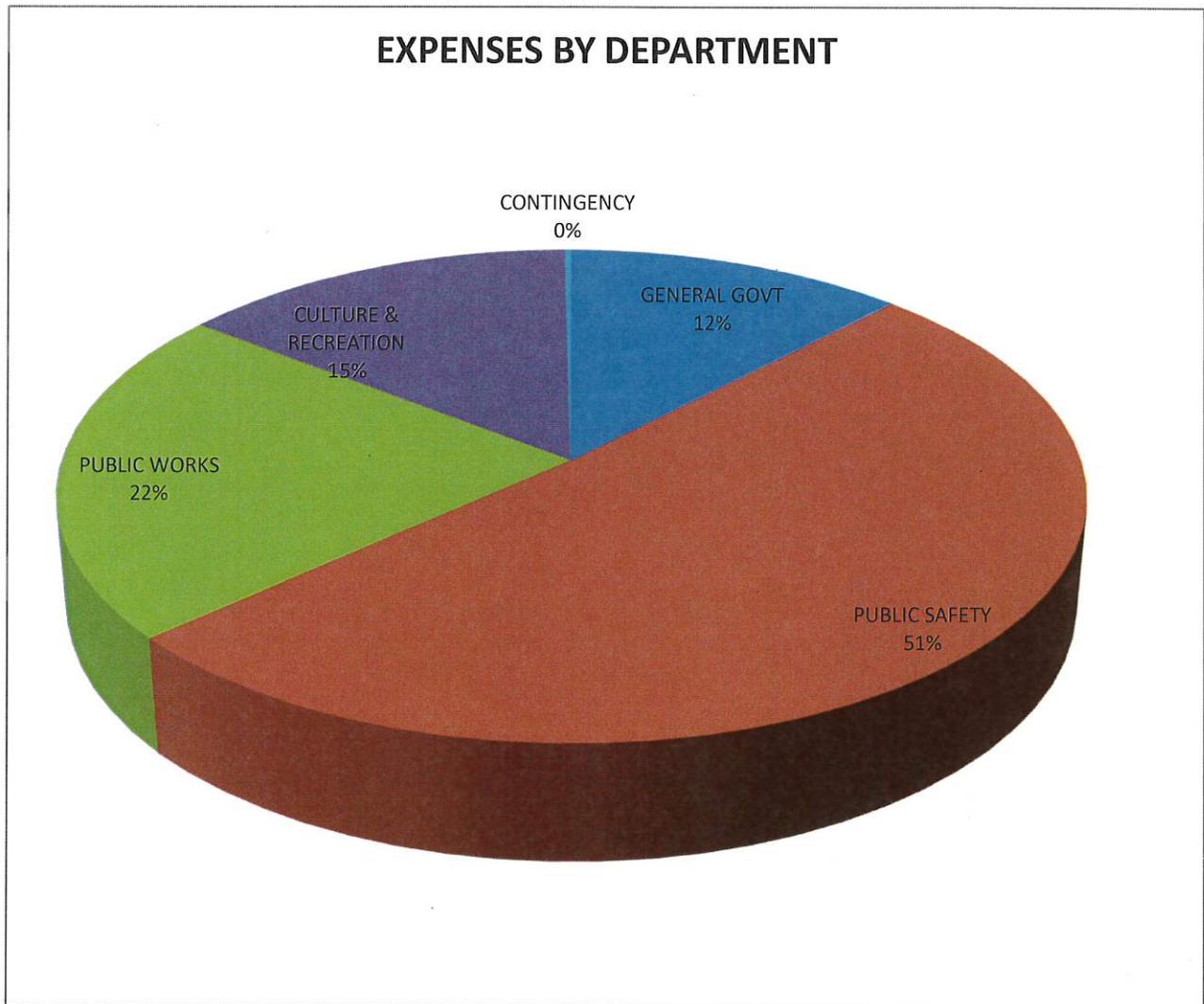
Levy Allowed
Actual Levy
Less than Allowed

5,532,356
45,406
1,800,416
7,378,178
6,292,640
1,085,537

VILLAGE OF HARTLAND BUDGET

2021 Expenses by Dept

	2021 Budg	% Of Budg	2020 Budg	% Change
GENERAL GOVT	935,230	12.22%	954,286	-2.00%
PUBLIC SAFETY	3,916,064	51.17%	3,758,261	4.20%
PUBLIC WORKS	1,685,908	22.03%	1,640,341	2.78%
CULTURE & RECREATION	1,098,770	14.36%	1,186,555	-7.40%
CONTINGENCY	17,549	0.23%	177,810	-90.13%
	7,653,521	100.00%	7,717,253	-0.83%



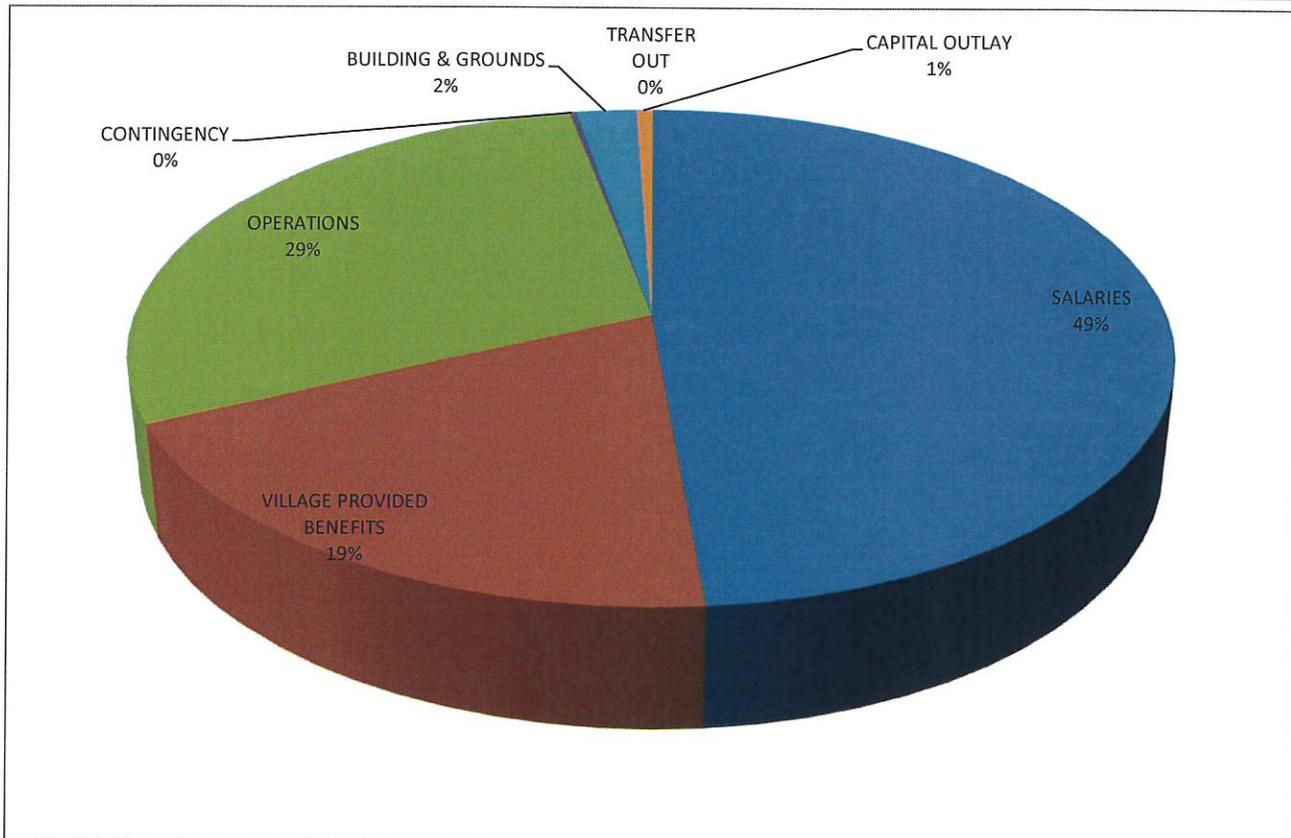
Village Cost per Person per Day for Providing Services	\$ 2.28
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VILLAGE OF HARTLAND BUDGET

2021 Expenses by Category

GENERAL GOVERNMENT, PUBLIC SAFETY, PUBLIC WORKS, AND CULTURE AND RECREATION

	2021 Budg	% Of Budg	2020 Budg	% Change
SALARIES	3,718,669	48.59%	3,590,611	3.57%
VILLAGE PROVIDED BENEFITS	1,482,923	19.38%	1,431,772	3.57%
OPERATIONS	2,221,325	29.02%	2,285,410	-2.80%
CONTINGENCY	17,549	0.23%	177,810	-90.13%
BUILDING & GROUNDS	169,300	2.21%	179,200	-5.52%
CAPITAL OUTLAY	43,755	0.57%	52,450	-16.58%
TRANSFER OUT	-	0.00%	-	0.00%
	7,653,521	100.00%	7,717,253	-0.83%



VILLAGE OF HARTLAND PUBLISHED 2021 BUDGET SUMMARY

GENERAL, TIF, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEES, WATER AND SEWER UTILITIES AND OTHER FUNDS

	ADOPTED 2020 BUDG	PROPOSED 2021 BUDG	PERCENT CHANGE
REVENUES			
PROPERTY TAXES	4,573,846	4,619,605	1.00%
OTHER TAXES	230,000	220,000	-4.35%
INTERGOVERNMENTAL REVENUE	1,470,316	1,488,777	1.26%
LICENSES & PERMITS	197,000	216,000	9.64%
FINES & FORFEITURES	96,500	94,300	-2.28%
PUBLIC CHARGES FOR SERVICES	582,300	554,250	-4.82%
INTERGOVERNMENTAL CHARGES FOR SERVICES	114,375	74,588	-34.79%
MISCELLANEOUS	432,000	391,718	-9.32%
OTHER FINANCING SOURCES	20,916	37,583	79.69%
TOTAL GENERAL FUND REVENUE	7,717,253	7,696,821	-0.26%
EXPENDITURES			
GENERAL GOVERNMENT	1,132,096	952,779	-15.84%
PUBLIC SAFETY	3,756,261	3,938,964	4.81%
PUBLIC WORKS	1,640,341	1,685,908	2.78%
CULTURE & RECREATION	1,186,555	1,119,170	-5.68%
TOTAL GENERAL FUND EXPENDITURES	7,717,253	7,696,821	-0.26%

SUMMARY ALL FUNDS

	TIF #4 SPECIAL REV FUND	TIF #5 SPECIAL REV FUND	TIF #6 SPECIAL REV FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,696,821	22,940	155,420	1,805,316	3,472,550	26,500	596,350	1,809,600	1,786,500	17,394,202
EXPENDITURES	7,696,821	320	139,820	1,805,316	1,809,255	31,500	594,704	1,731,351	1,512,440	15,343,732
EXCESS REVENUES OVER/(UNDER) EXPEND	-	22,620	15,600	-	1,663,295	(5,000)	1,646	78,249	274,060	2,050,470
FUND BAL/CASH										
BEG BAL (CASH FOR WATER AND SEWER)	5,339,733	(579,517)	(938,131)	378,386	7,243,149	414,518	423,765	2,551,126	3,082,341	17,900,767
FUND BAL/CASH ENDING BAL	5,339,733	(556,897)	(922,531)	378,386	8,906,444	409,518	425,411	2,629,375	3,356,401	19,951,237
TAX LEVY	4,619,605	-	-	1,673,035	-	-	-	-	-	6,292,640

A Public Hearing on the proposed 2021 Budget will be held Monday, October 26, 2020 during the regularly scheduled meeting of the Hartland Village Board. The meeting is at 6:30 PM in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland, WI 53029. Copies of the budget are available for review at the Administrative offices in the Municipal Building.

VILLAGE OF HARTLAND BOARD APPROVED 2021 BUDGET SUMMARY

GENERAL, TIF'S, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEE, SPECIAL REV AND OTHER, WATER UTILITY AND SEWER UTILITY					
	ADOPTED 2020 BUDG	ADOPTED 2021 BUDG	ADOPTED 2020 BUDG	ADOPTED 2021 BUDG	PERCENT CHANGE
REVENUES					
PROPERTY TAXES	4,573,846	4,619,605			1.00%
OTHER TAXES	230,000	220,000			-4.35%
INTERGOVERNMENTAL REVENUE	1,470,316	1,467,921			-0.16%
LICENSES & PERMITS	197,000	216,000			9.64%
FINES & FORFEITURES	96,500	94,300			-2.28%
PUBLIC CHARGES FOR SERVICES	582,300	523,850			-10.04%
INTERGOVERNMENTAL CHARGES FOR SERVICES	114,375	74,588			-34.79%
MISCELLANEOUS	432,000	409,708			-5.16%
OTHER FINANCING SOURCES	20,916	27,549			31.71%
TOTAL GENERAL FUND REVENUE	7,717,253	7,653,521			-0.83%
EXPENDITURES					
GENERAL GOVERNMENT	1,300,962	952,779			-26.76%
PUBLIC SAFETY	3,676,885	3,916,064			6.50%
PUBLIC WORKS	1,640,535	1,685,908			2.77%
CULTURE & RECREATION	1,181,455	1,098,770			-7.00%
TOTAL GENERAL FUND EXPENDITURES	7,799,837	7,653,521			-1.88%

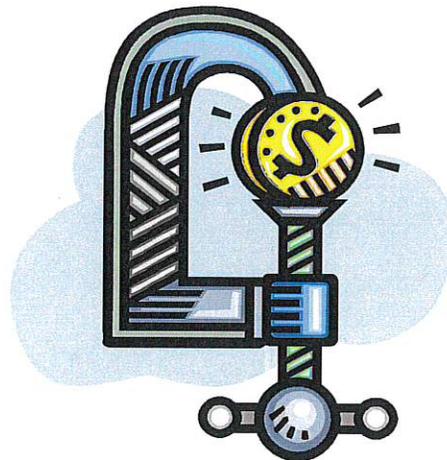
SUMMARY OF BOARD APPROVED FUNDS

	GENERAL FUND	TIF #4 SPECIAL REVENUE FUND	TIF #5 SPECIAL REVENUE FUND	TIF #6 SPECIAL REVENUE FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,653,521	22,940	22,205	155,420	1,805,316	3,472,550	26,500	596,350	1,809,600	1,786,500	17,350,902
EXPENDITURES	7,653,521	320	22,205	139,820	1,805,316	1,809,255	31,500	605,010	1,809,600	1,786,500	15,663,047
EXCESS REVENUES	-	22,620	-	15,600	-	1,663,295	(5,000)	(8,660)	-	-	1,687,855
OVER/(UNDER) EXPEND FUND BAL/RETAINED	5,604,261	(553,393)	-	(920,126)	255,818	4,741,541	390,929	405,155	2,113,129	2,440,771	14,478,085
EARNINGS BEG BAL	5,604,261	(530,773)	-	(904,526)	255,818	6,404,836	385,929	396,495	2,113,129	2,440,771	16,165,940
EARNINGS ENDING BAL	4,619,605	-	-	-	1,673,035	-	-	-	-	-	6,292,640
TAX LEVY											

The funds listed above were approved by the Village Board Monday November 9, 2020. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

2020 BUDGET CALENDAR FOR 2021 BUDGET

- Fri Jul 24 Budget Books Distributed to Dept Heads
{Develop Revenue Projections}*
- Wed Aug 12 Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 12th if completed earlier.}*
- Mon Aug 17 Budget Reviews all this Week with Department Heads (Administrator and Finance Director meet with them)*
- Tue Sep 8 Distribute Budget Books to Board Members during this week*
- Wed Sep 16 Village Board - Budget Workshop (Police, Fire Department and Public Works, 5:00 PM Start Time)(Departments subject to change)*
- Thur Sep 17 Village Board - Budget Workshop (All Remaining Departments and Funds, 5:00 PM Start Time)(Departments subject to change)*
- Mon Sep 21 Send Budget Summary to Waukesha Freeman*
- Thurs Oct 1 Publish Proposed Budget*
- Mon Oct 26 Village Board - Budget Meeting
Budget Public Hearing*
- Mon Nov 9 Village Board - Budget Meeting
Motion to Approve 2021 Budget*



VILLAGE OF HARTLAND - ASSESSMENT RATIO & VALUE

2020	EQUALIZED VALUES 8/15/2020	EQUALIZED VALUES STATE ASSESSED MANUFACTURING	EQUALIZED VALUES LESS STATE ASSESSED MANUFACTURING
REAL ESTATE	1,413,740,800.00	88,069,300.00	1,325,671,500.00
PERSONAL PROP	21,919,500.00	6,847,200.00	15,072,300.00
TOTAL	1,435,660,300.00	94,916,500.00	1,340,743,800.00
	2.71% Increase	3.01% Increase	

2020	EQUALIZED VALUES REDUCED BY TID
Real Estate	1,399,986,400.00
Personal Property	21,919,500.00
TOTAL	1,421,905,900.00

2020		
Total Tid Incr		13,754,400.00
TIF #4	INCRMNT	1,335,000.00
TIF #5	INCRMNT	1,211,700.00
TIF #6	INCRMNT	11,207,700.00

EST ASSESSMENT RATIO	0.97406792
	2.64% DECREASE
ACTUAL ASSESSMENT RATIO	0.966770115

\$	1,305,975,525
ASSESSED VALUE STATEMENT OF ASSESSMENT	
2019	\$1,296,503,821
	0.73% Increase

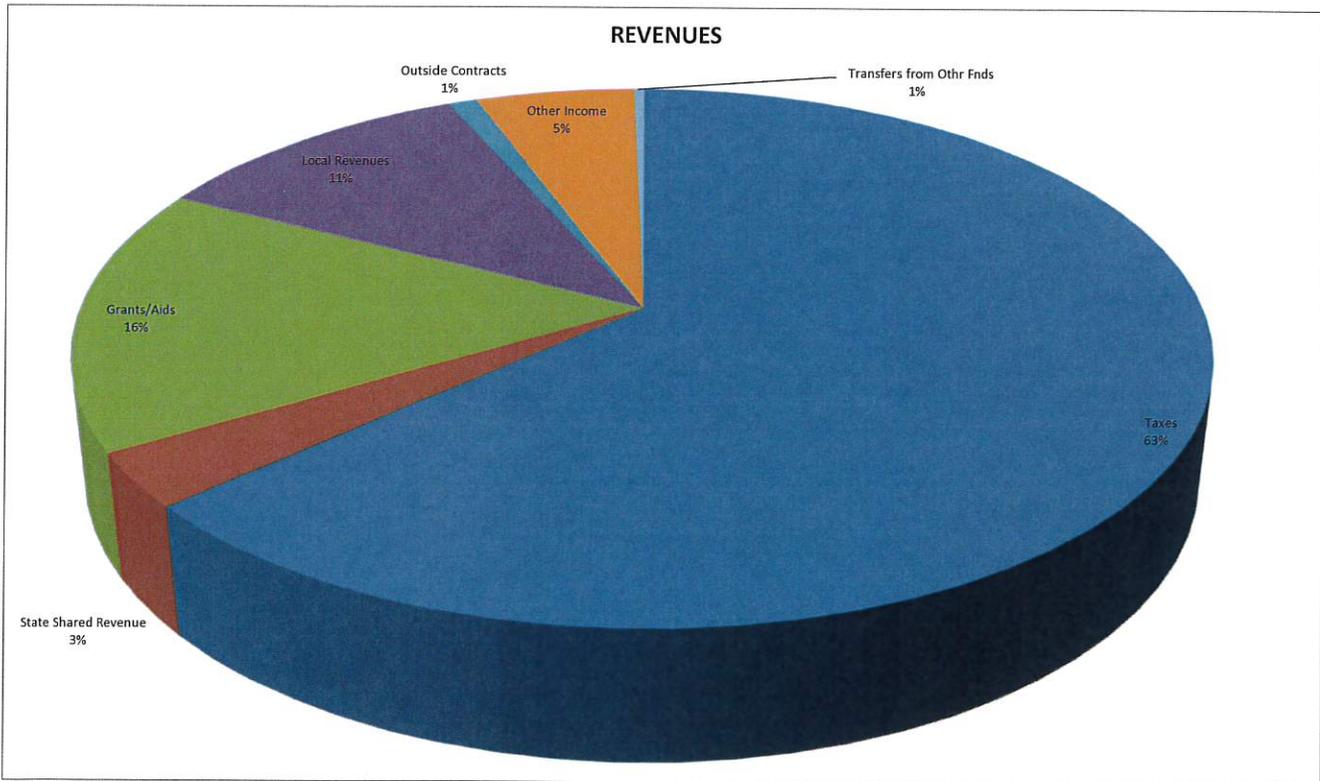
2020 TAX ROLL FOR 2021 BUDGET

ESTIMATED TOTAL ASSESSED VALUE	1,398,430,642.76
	0.7% DECREASE
ACTUAL 2020 TOTAL ASSESSED VALUE	1,397,738,625.00

2021 Village of Hartland Budget

2021 Budget Revenues

GENERAL FUND	2020 Budget	% of Budg	2021 Budget	% of Budg	% Incr/Decr
Taxes	4,803,846	62.25%	4,839,605	63.23%	0.74%
State Shared Revenue	245,710	3.18%	245,600	3.21%	-0.04%
Grants/Aids	1,224,606	15.87%	1,222,321	15.97%	-0.19%
Local Revenues	875,800	11.35%	834,150	10.90%	-4.76%
Outside Contracts	114,375	1.48%	74,588	0.97%	-34.79%
Other Income	432,000	5.60%	409,708	5.35%	-5.16%
Transfers from Othr Fnds	20,916	0.27%	27,549	0.36%	0.00%
	7,717,253	100%	7,653,521	100%	-0.83%



Village of Hartland - Revenue Budget 2021

Revenues

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
Taxes						
101-41110 GEN PROPERTY TAX	\$ 4,512,167	\$ 4,573,846	\$ 3,403,211	74%	\$ -	\$ 4,619,605 (1)
101-41111 OMITTED TAX	-	-	-	0%	-	- (2)
101-41112 OTHER TAXES - AG	-	-	-	0%	-	-
101-41310 WATER UTIL TAX EQUIV	213,501	230,000	-	0%	-	220,000 (3)
Sub-Total Taxes	\$ 4,725,668	\$ 4,803,846	\$ 3,403,211	74%	\$ -	\$ 4,839,605

Grants and Aids

101-43410 STATE SHARED REV	\$ 246,600	\$ 245,710	\$ -	0%	\$ 246,496	\$ 245,600 (4)
101-43420 FIRE INSURANCE DUES	63,971	59,500	-	0%	65,033	65,000 (5)
101-43520 POLICE TRAINING	2,560	2,720	-	0%	2,720	2,720
101-43530 TRANSPORTATION AID	649,173	725,158	362,087	50%	725,158	704,302 (6)
101-43575 EXEMPT COMPUTER AID	124,265	121,500	-	0%	121,500	124,265 (7)
101-43576 EXEMPT PERSONAL PROP AID	41,141	41,279	41,279	100%	41,279	41,417 (8)
101-43590 OTH GRANTS & AIDS	54,372	25,000	16,200	65%	-	25,000 (9)
101-43710 LOCAL ROAD GRANT	-	-	-	0%	-	- (10)
101-43720 COUNTY AID - LIBRARY	235,926	236,980	120,097	51%	236,980	251,580 (11)
101-43730 INTER-COUNTY LIBR FND	7,312	12,469	9,255	74%	9,255	8,037
Sub-Total Grants & Aids	\$ 1,425,320	\$ 1,470,316	\$ 548,918	37%	\$ 1,448,421	\$ 1,467,921

Local Revenues

101-44100 LICENSES	\$ 23,005	\$ 25,000	\$ 17,532	70%	\$ -	\$ 20,000 (12)
101-44300 PERMITS	141,351	172,000	109,904	64%	218,000	196,000 (13)
101-45110 CRT FINES & FORFEITS	79,434	75,000	27,721	37%	60,000	75,000
101-45130 PARKING VIOLATIONS	5,021	5,500	3,900	71%	7,500	6,500
101-46110 ADM SERVICE FEES	12,006	10,000	9,639	96%	-	12,000
101-46115 STREET TREES	6,960	6,000	-	0%	-	6,000 (14)
101-46210 POLICE DEPT FEES	4,095	2,500	1,188	48%	2,500	2,500
101-46230 AMBULANCE FEES	275,610	235,000	129,563	55%	250,000	260,000 (15)
101-46440 WEED & NUISANCE CONTROL	-	-	-	#DIV/0!	-	-
101-46540 CEMETERY FEES	11,250	10,000	9,750	98%	-	12,000
101-46710 LIBR FINES/MISC REV	15,354	16,000	3,590	22%	8,000	12,800
101-46720 PARK RENTALS	8,059	7,500	3,919	52%	-	7,500
101-46725 PARK RENTS-TAX EXMPT	19,315	19,000	25,407	134%	-	20,000
101-46730 RECREATION CLASSES	171,139	155,000	37,335	24%	60,000	107,000 (16)
101-46735 DANCE ACADEMY	34,405	37,500	8,911	24%	24,000	28,000 (17)
101-46740 RECREATION TRIPS	4,863	4,000	-	0%	-	3,200
101-46750 RECREATION-SUMMER	57,953	55,000	6,257	11%	24,000	44,000
101-46755 RECREATION - TBALL	-	-	-	#DIV/0!	-	19,500
101-46760 RECREATION-OTHER	4,100	2,500	75	3%	1,200	2,000
101-46770 BEFORE/AFTER SCHOOL	37,698	38,000	9,988	26%	23,000	- (18)
101-46780 NON-RESIDENT CARD	761	300	-	0%	200	150
Sub-Total Local Revenues	\$ 912,379	\$ 875,800	\$ 404,679	46%	\$ 678,400	\$ 834,150

Village of Hartland - Revenue Budget 2021

Revenues

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
Outside Services and Contracts						
101-47320 FIRE CONTRACT-MERTN	\$ 52,375	\$ 52,375	\$ 52,387	100%	\$ 52,387	\$ 49,588 ⁽¹⁹⁾
101-47325 AMBULANCE SERVICE	25,000	25,000	25,000	100%	25,000	25,000 ⁽²⁰⁾
101-47330 CROSSING GRDS CNTR	36,621	37,000	-	0%	33,344	- ⁽²¹⁾
Sub-Total Outside Contracts	\$ 113,996	\$ 114,375	\$ 77,387	100%	\$ 110,731	\$ 74,588

Other Income

101-48000 MISC REVENUE	\$ 61,374	\$ 50,000	\$ 94,095	188%	\$ -	\$ 50,000 ⁽²²⁾
101-48010 DONATIONS	18,693	-	-	#DIV/0!	-	-
101-48100 INVESTMENT INTEREST	143,930	125,000	40,049	32%	-	50,000
101-48200 RENTAL OF BUILDINGS	122,795	124,500	60,343	48%	-	126,208 ⁽²³⁾
101-48300 SALE OF VILLAGE PROP	6,828	500	2,479	496%	-	500
101-48410 CABLE FRANCHISE FEE	76,493	78,000	15,362	20%	-	77,000 ⁽²⁴⁾
101-49220 SEWER UTILITY TRANS	20,496	20,000	21,110	106%	-	47,000 ⁽²⁵⁾
101-49260 WATER UTILITY TRANS	39,802	34,000	28,304	83%	-	59,000 ⁽²⁵⁾
Sub-Total Other Income	\$ 490,411	\$ 432,000	\$ 261,742	61%	\$ -	\$ 409,708

Transfer from Other Funds

R 101-49270 OTHER FUNDING	\$ -	\$ 20,916	\$ -	0%	\$ -	\$ 27,549 ⁽²⁶⁾
Sub-Total Other Funding	\$ -	\$ 20,916	\$ -	0%	\$ -	\$ 27,549

Total Revenues	\$ 7,667,774	\$ 7,717,253	\$ 4,695,937	61%	\$ 2,237,552	\$ 7,653,521
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Revenue Budget Notes:

- (1) Property Taxes levied based on levy certification amounts
- (2) Omitted tax are taxes on any properties that should have been taxed in a previous year but were left off the tax roll.
- (3) Water Utility Tax Equivalent as determined by PSC calculation for payment in lieu of taxes
- (4) State Shared will be similar to 2020.
- (5) Fire Insurance Dues is an annual amount received based on fire insurance premiums paid in Wisconsin. This money is to be used on the purchase of fire protection equipment, fire prevention inspection and public fire education and training fire fighters and fire inspector.
- (6) Transportation Aids will decrease slightly in 2021.

Revenues

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
<i>Exempt Computer Aid is the reimbursement from the State of Wisconsin for lost revenues caused by the creation of</i>						
(7)	<i>personal property tax exemptions for computers, cash registers and fax machines. The State has frozen this aid with annual CPI increases.</i>					
(8)	<i>The State of Wisconsin removed Machinery, Tools and Patterns from Personal Property and now gives the Village an aid payment in lieu of this.</i>					
(9)	<i>Other Safety/Seatbelt/OWI grants the Village Receives</i>					
(10)	<i>Local Road Improvement Grant is from Waukesha County is awarded when available</i>					
(11)	<i>County Aid Library is from Waukesha County and is compensation for use of the Hartland Library from people who reside outside of the Village of Hartland.</i>					
(12)	<i>Bartenders renew their licenses/permits in even numbered years. This account also hosts liquor and dog licenses annually.</i>					
(13)	<i>These are permit charges for new home construction additions and all other permits</i>					
(14)	<i>This account is for any street tree revenues from new single family homes during the year. No money is budgeted as street trees are strictly an in and out revenue and expense.</i>					
(15)	<i>The ambulance transport rates are budgeted to stay the same. Fees depend on type of support, supplies used and resident or non-resident rates</i>					
(16)	<i>Rates are anticipated to remain constant in 2021 for Recreation programs</i>					
(17)	<i>Dance Academy revenues are a partnership/agreement with To The Pointe Dance Studio. This program was new in 2016.</i>					
(18)	<i>The enrollment numbers for this program have been increasing in 2020 and hopeful to do the same in 2021 depending on COVID.</i>					
(19)	<i>Fire Service for the Town of Merton is calculated on a percentage of the Fire budget. The percentage is arrived at by calculating the average number of fire responses over a five year period.</i>					
(20)	<i>We provide ambulance service for a portion of the Town of Merton at a flat fee for 2021 and the Village will collect all funds associated with those runs.</i>					
(21)	<i>Hartland/Lakeside School District has taken over the crossing guards in 2021.</i>					
(22)	<i>Miscellaneous Revenues consists of worker's compensation reimbursements, credit card rebates, insurance dividend and any other miscellaneous revenue item.</i>					
(23)	<i>Rental of Buildings is the amount we receive from the cell tower rentals from AT&T, Verizon and Sprint.</i>					
(24)	<i>Fees paid by AT&T and Time Warner Cable to provide service to the Village's citizens.</i>					
(25)	<i>Utility Transfers are chargebacks to the Water & Sewer Utilities for equipment usage and building rents.</i>					
(26)	<i>In 2021, the other funding account contains use of fund balance as follows: \$17,549 for retiree health benefits that will be paid in 2021.</i>					

Tax Overview

The assessed value of the Village of Hartland for 2020 is \$1,397,738,625. This is a 0.7% increase from the 2019 assessed value. Our 2020 assessment ratio is .966770115. This is a 2.64% decrease in the assessment ratio from 2019.

The 2020 equalized value is \$1,435,660,300 This is a 2.71% increase from the 2019 equalized value.

2021 Projected Expenses	\$ 7,653,521
Needed for Debt Service	1,673,035
Total Revenue Needed	\$ 9,326,556
Other Revenue Collected	\$ (3,033,916)
Total Tax Levy	\$ 6,292,640

Tax Levy for Gen Purpose	\$4,619,605
Tax Levy for Debt Service	\$1,673,035
Total Tax Levy	\$ 6,292,640

2021 Budget General Government

TABLE OF CONTENTS

Budget Summary	1
Personnel	2
Capital Outlay	2
Capital Improvement	2
Budget History	3
Organizational Chart	4



There were 6,007 votes cast in the 2020 General Election. Hartland had a voter participation of 92%.

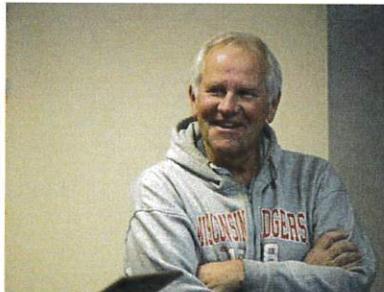
2021 ADMINISTRATION & FINANCE GOALS

- The Village will continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic filing system.

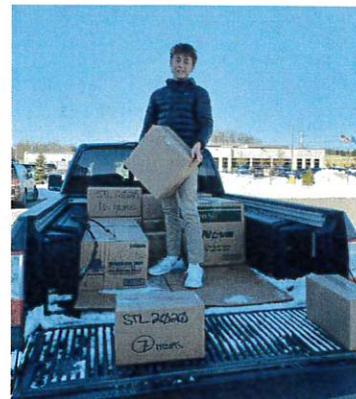


June 26 - June 28

www.villageofhartland.com



**2020 Junior Parade
Marshal, Killian Weston**

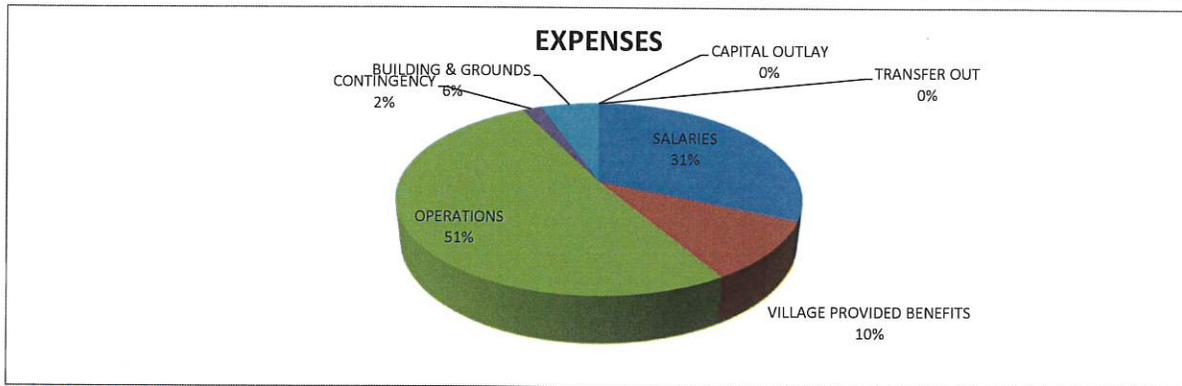


**2020 Parade Marshal,
Chuck Delsman**

VILLAGE OF HARTLAND - GENERAL GOVERNMENT
 2021 Budget Summary

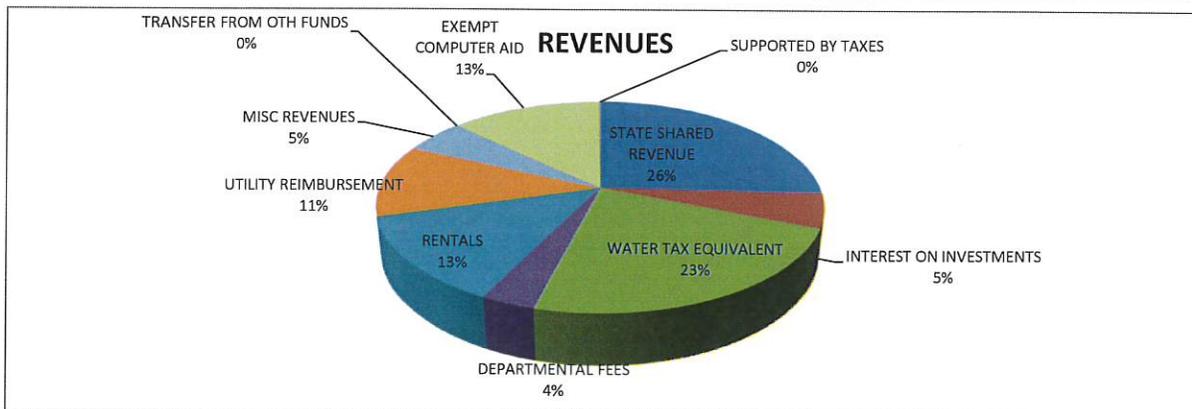
VILLAGE BOARD, ELECTIONS, GENERAL ADMIN, FINANCIAL ADMIN, MUNICIPAL BLDG & GROUNDS

	2021 Budg	% Of Budg	2020 Budg	% INCR
SALARIES	298,685	31.35%	283,610	5.32%
VILLAGE PROVIDED BENEFITS	95,295	10.00%	90,151	5.71%
OPERATIONS	488,950	51.32%	525,625	-6.98%
CONTINGENCY	17,549	1.84%	177,810	-90.13%
BUILDING & GROUNDS	52,300	5.49%	54,900	-4.74%
TRANSFER OUT	-	0.00%	-	#DIV/0!
CAPITAL OUTLAY	-	0.00%	-	#DIV/0!
	952,779	100.00%	1,132,096	-15.84%



FUNDING SOURCES

	2021 Budg	% OF BUDG	2020 Budg	% INCR
STATE SHARED REVENUE	245,600	25.78%	245,710	-0.04%
INTEREST ON INVESTMENTS	50,000	5.25%	125,000	-60.00%
WATER TAX EQUIVALENT	220,000	23.09%	230,000	-4.35%
DEPARTMENTAL FEES	32,000	3.36%	35,000	-8.57%
RENTALS	126,208	13.25%	124,500	1.37%
UTILITY REIMBURSEMENT	106,000	11.13%	54,000	96.30%
MISC REVENUES	50,500	5.30%	50,500	0.00%
TRANSFER FROM OTH FUNDS	-	0.00%	-	#DIV/0!
EXEMPT COMPUTER AID	124,265	13.04%	121,500	2.28%
SUPPORTED BY TAXES	(1,794)	-0.19%	145,886	-101.23%
	952,779	100.00%	1,132,096	-15.84%



Total Expense Per Person Per Day for General Government:
 Village Board, Elections, General Administration,
 Financial Administration & Municipal Building

0.29

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

(0.0005)

VILLAGE OF HARTLAND - GENERAL GOVERNMENT BUDGET 2021

Fund 101: General Government

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade			
				2019	2020	2021
Village Trustees		7		7	7	7
(Wages Split Gen Fund 85%/Water 10% Sewer 5%)						
Election Workers		51		51	51	51
General Administration				<i>Fulltime Equivalents</i>		
Administrator	1		Contract	1	1	1
Village Clerk	1		10	1	1	1
Deputy Clerk	1		6	1	1	1
(Wages Split Gen Fund 65%/Water 25% Sewer 10%)						
Financial Administration						
Finance Director	1		14	1	1	1
Deputy Treasurer	1		8	1	1	1
Fiscal & Recreation Clerk	1		5	0.75	0.75	0.75
(Wages Split Gen Fund 34%/Water 33% Sewer 33%)						
Municipal Building						
Public Works Empl		1		0	0	0
Custodian		1		0.5	1	1
Employee Totals	6	60		6.25	6.75	6.75

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
None anticipated for 2021					
TOTAL GENERAL GOVERNMENT CAPITAL OUTLAY					\$ -

Capital Improvement Fund

Item	Add	Repl	Amt	Unit Cost	Total
There are no capital improvements anticipated in 2021.					
TOTAL CAPITAL IMPROVEMENT PURCHASES					\$ -

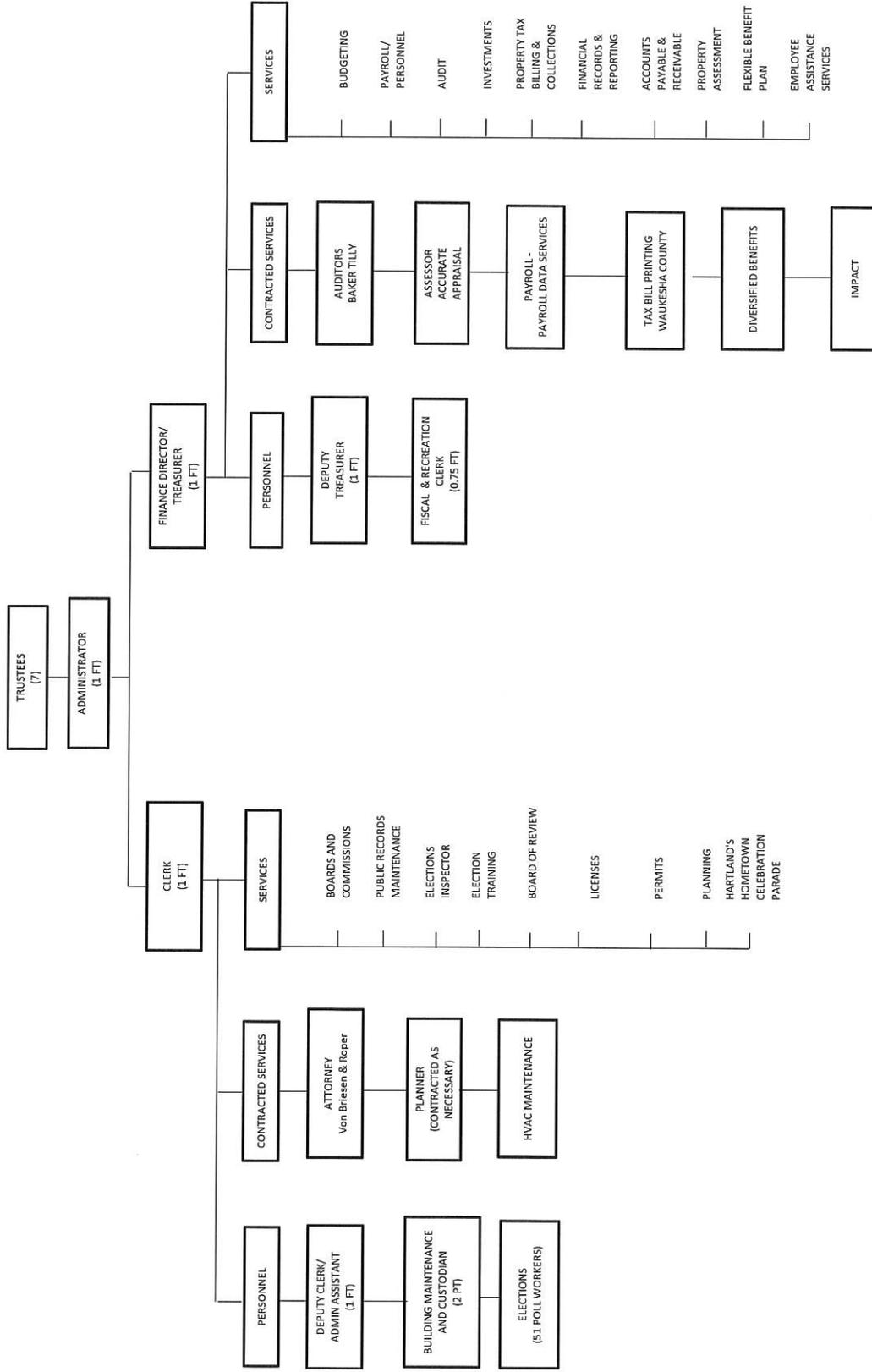
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: General Government

Village Board, Elections, Administration, Finance, Municipal Bldg

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	256,457	260,643	266,764	283,610	298,685
Benefits	89,156	90,383	72,774	90,151	95,295
Operations	706,774	901,970	758,268	525,625	488,950
Capital Outlay	-	9,930	4,000	-	-
Bld & Grounds	48,091	63,861	53,723	54,900	52,300
Transfer Out	255,000	313,400	119,500	-	-
Contingency	-	-	-	177,810	17,549
Total	1,355,478	1,640,187	1,275,029	1,132,096	952,779
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
State Shared Rev	244,263	246,966	246,600	245,710	245,600
Interest	55,637	107,647	143,930	125,000	50,000
Wtr Tax Equiv	232,283	227,996	213,501	230,000	220,000
Dept Fees	41,232	43,858	35,011	35,000	32,000
Rentals	111,876	122,849	122,795	124,500	126,208
Utility Reimburs	48,161	52,783	60,298	54,000	106,000
Misc Rev	96,926	112,844	80,067	50,000	50,000
Trans from TIF	-	-	-	-	-
Trans from Other	-	-	-	-	-
Sale of Village Property	324	1,020	6,828	500	500
Exempt Comp Aid	119,571	121,329	124,265	121,500	124,265
Use of Fund Balance	255,000	313,400	119,500	-	-
Total	1,205,273	1,350,692	1,152,795	986,210	954,573
Supported by Taxes	150,205	289,495	122,234	145,886	(1,794)
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	16.38	31.48	13.27	15.84	(0.19)
Per Capita Supported by Taxes Per Day	0.045	0.086	0.036	0.0434	(0.0005)
Total Exp Per Person Per Day	0.40	0.49	0.38	0.34	0.28

2021 GENERAL ADMINISTRATION



EMPLOYEES:
 6 FULL TIME
 2 PART TIME
 51 POLL WORKERS
 VARIOUS CONTRACTED WORKERS
 6.5 FTE

Village Board

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
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Trustee Wages and Benefits

E 101-51100-110 SALARIES	\$ 33,776	\$ 33,085	\$ 17,683	53%	\$ 33,085	\$ 41,350	
E 101-51100-130 FICA	2,578	2,531	1,326	52%	2,531	3,150	
Sub-Total Trustee Wages & Benefits	\$ 36,354	\$ 35,616	\$ 19,009	53%	\$ 35,616	\$ 44,500	

SEE TAB 31

Trustee Operations

E 101-51100-290 OUTSIDE CONTRACTS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
E 101-51100-300 OPER SUPPLIES/EXPS	8,222	6,500	4,843	75%	6,500	6,500	
E 101-51100-305 EXPENSES-OTHER	-	1,000	52	5%	1,000	1,000	
Sub-Total Trustee Operations	\$ 8,222	\$ 7,500	\$ 4,895	65%	\$ 7,500	\$ 7,500	

A
B

TOTAL VILLAGE BOARD	\$ 44,576	\$ 43,116	\$ 23,904	55%	\$ 43,116	\$ 52,000	
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Increase **20.6%**

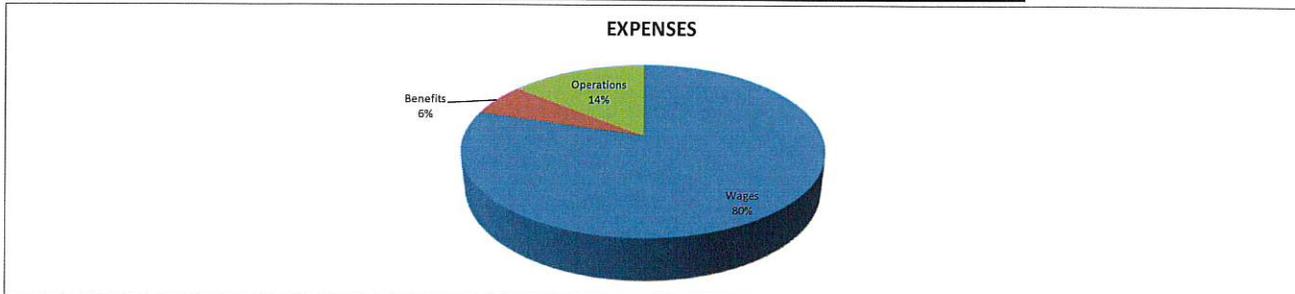
FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 2

Highlight 2020: Approved Paradise Trails Subdivision

Spotlight 2021: Finalize updates for Village's future plans and continued pursuit of appropriate development and redevelopment within the Village

Operations: The Operating Supplies and Expenses account pays our dues to the League of Wisconsin Municipalities.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/-Decr
Wages	33,085	77%	41,350	80%	24.98%
Benefits	2,531	6%	3,150	6%	0.00%
Operations	7,500	17%	7,500	14%	0.00%
Capital Outlay	-	0%	-	0%	0.00%
Total	43,116	100%	52,000	100%	20.60%



Footnotes to Village Board Budgeted Line Items

- A. Account E101-51100-300 Operating Supplies/Expenses: These expenditures are for the League of Wisconsin Municipalities and various board member expenditures including costs to attend educational sessions.
- B. Account E101-51100-305 Expenses – Other: These expenditures are the payments to the Town of Merton as required under state law payment of taxes on annexed properties.

General Administration

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Administration Wages and Benefits							
E 101-51400-110 SALARIES	\$ 140,026	\$ 145,150	\$ 71,861	50%	\$ 145,150	\$ 158,000	A
E 101-51400-130 FICA	10,594	11,100	5,626	51%	11,100	12,100	
E 101-51400-140 RETIREMENT BENEFITS	6,489	9,800	4,187	43%	9,800	10,700	
E 101-51400-150 HEALTH/DENTAL/LIFE	20,928	36,800	14,866	40%	36,800	30,730	B
E 101-51400-180 OTHER BENEFITS	2,500	2,500	2,000	80%	2,500	2,000	
Sub-Total Wages & Benefits	\$ 180,537	\$ 205,350	\$ 98,540	48%	\$ 205,350	\$ 213,530	SEE TAB 31
Administration Operations							
E 101-51400-210 LEGAL SERVICES	\$ 151,248	\$ 50,000	\$ 13,515	27%	\$ 50,000	\$ 50,000	C
E 101-51400-215 PLANNING SERVICES	25,466	25,000	-	0%	-	15,000	D
E 101-51400-290 OUTSIDE CONTRACTS	30,595	25,000	13,422	54%	25,000	25,000	E
E 101-51400-300 OPER SUPPLIES/EXPNS	21,965	18,000	5,926	33%	18,000	18,000	F
E 101-51400-360 VEHICLE MAINT/EXPENSE	779	1,000	-	0%	250	-	
E 101-51400-395 COMMUNITY RELATIONS	71,047	62,000	23,729	38%	62,000	62,000	G
E 101-51400-400 OTHER BOARDS/COMM	4,645	2,500	-	0%	4,500	4,500	H
E 101-51400-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51400-900 CORP RESERVE PMTS	4,425	4,625	4,625	0%	4,625	3,900	I
Sub-Total Operations	\$ 310,170	\$ 188,125	\$ 61,217	33%	\$ 164,375	\$ 178,400	
TOTAL GENERAL ADMINISTRATION	\$ 490,707	\$ 393,475	\$ 159,757	41%	\$ 369,725	\$ 391,930	
					<i>Decrease</i>	<i>-0.4%</i>	

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 5

Highlight 2020: Staff overcame and met the challenges provided by the Pandemic of COVID-19

Spotlight 2021: The Village will continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic filing system.

Operations: We do not anticipate any replacement of existing office equipment at this time. Maintenance contracts increase the longevity of the office equipment most frequently used.

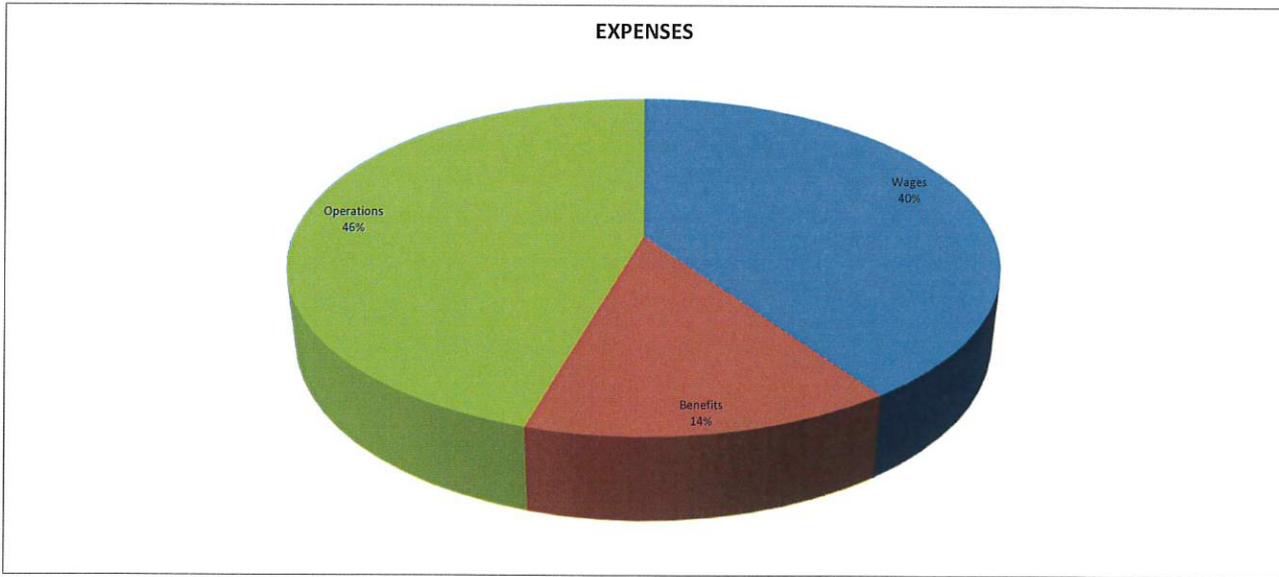
General Administration

Capital Outlay - 101-51400-800

General Administration

Item	Add	Repl	Amount	Unit Cost	Total
No capital outlay planned for 2021					
TOTAL GEN ADM CAPITAL OUTLAY PURCHASES					\$ -

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/-Decr
Wages	145,150	37%	158,000	40%	8.85%
Benefits	60,200	15%	55,530	14%	-7.76%
Operations	188,125	48%	178,400	46%	-5.17%
Capital Outlay	-	0%	-	0%	#DIV/0!
Total	393,475	100%	391,930	100%	-0.39%



Footnotes to General Administration Budgeted Line Items

- A. Account E101-51400-110 Salaries: This account makes up the General Fund portions of the Village Administrator, Village Clerk and Deputy Clerk salaries. No increase is budgeted for these positions and no general wage increase is budgeted Village-wide.
- B. Health insurance premiums for the Village are expected to rise.
- C. Account E101-51400-210 Legal Services: Includes the Municipal Attorney, Court Attorney, Personnel Attorney and Special Development (TIF) Attorney fees.
- D. Account E101-51400-215 Planning Services: This account includes the services of outside consultants who help with special engineering or planning projects.
- E. Account E101-51400-290 Outside Services/Contracts: This is the maintenance contract for copy/fax machines, postal meter, folding machine, Weights and Measures charge from the Wisconsin Department of Administration, GIS Maintenance, Municipal Code updates, Computer Maintenance and Laser Fiche maintenance contracts.
- F. Account E101-51400-300 Operating Supplies/Expenses: This is for dues for professional organizations for the Administration Staff, office supplies, postage, stationary supplies, etc.
- G. Account E101-51400-395 Community Relations: This is the funding for the Village Newsletter, Hartland Hometown Celebration Parade (\$4,500), 4th of July Fireworks display (\$17,000), street landscaping and banners, GIS Maintenance and updates, annual music license for the Fine Arts Center programming (\$5,500).
- H. Account E101-51400-400 Other Boards and Commissions: This is for the annual stipend payments as well as other training expenses for the Village Board and Commission members.
- I. Account E101-51400-900 Corp Reserve Pmts: This account is the payment to the Corporate Reserve Fund for the Village Hall vehicle and copy machine.

Financial Administration

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Finance Wages & Benefits							
E 101-51500-110 SALARIES	\$ 63,348	\$ 62,125	\$ 30,142	49%	\$ 62,125	\$ 61,500	
E 101-51500-130 FICA	4,742	4,750	2,420	51%	4,750	4,700	
E 101-51500-140 RETIREMNT BNFTS	4,099	4,200	1,834	44%	4,200	4,150	
E 101-51500-150 HEALTH/DENTAL/LIFE	12,628	10,800	9,184	85%	10,800	17,700	
E 101-51500-180 OTHER BENEFITS	1,250	1,250	2,250	0%	1,250	3,375	
Sub-Total Finance Wages & Benefits	\$ 86,067	\$ 83,125	\$ 45,830	55%	83,125	\$ 91,425	
SEE TAB 31							
Finance Operations							
E 101-51500-290 OUTSIDE CONTRACTS	\$ 39,855	\$ 41,000	\$ 25,037	61%	\$ 41,000	\$ 40,000	A
E 101-51500-300 OPER SUPPLIES/EXP	11,302	11,000	2,587	24%	11,000	11,000	B
E 101-51500-319 COVID 19 EXPENSES	-	-	14,681	#DIV/0!	150,000	-	
E 101-51500-500 PROP ASSESSMENT	67,694	67,850	36,994	55%	67,850	67,850	C
E 101-51500-510 INSURANCES	169,616	175,000	74,807	43%	175,000	151,800	D
E 101-51500-520 UNCOLLECTIBLE AMTS	2,506	2,500	-	0%	2,500	2,500	E
E 101-51500-530 TAX BILLING/TAX ROLL	7,326	8,000	3,005	38%	7,500	7,500	F
E 101-51500-540 AUDITING/ACCOUNTING	19,270	18,150	11,400	63%	18,150	18,150	G
E 101-51500-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51500-900 CORP RESERVE PMTS	-	-	-	0%	-	-	
E 101-51500-910 CONTINGENCY	-	177,810	-	0%	-	17,549	H
E 101-51500-915 TRANSFER TO CPF	-	-	-	0%	-	-	I
E 101-59200-915 TRANSFER TO CORP RESV	119,500	-	-	0%	-	-	J
Sub-Total Finance Operations	\$ 437,069	\$ 501,310	\$ 168,511	34%	\$ 473,000	\$ 316,349	
TOTAL FINANCIAL ADM	\$ 523,136	\$ 584,435	\$ 214,341	37%	\$ 556,125	\$ 407,774	
						<i>Decrease</i>	<i>-30.2%</i>

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 8

Highlight 2020: *The department has seen growth in the use of our credit card/bill pay/check intercept system for all municipal services*

Spotlight 2021: *We will continue to work with our auditors to explore various ways of implementing changes to help us comply with Governmental Accounting Standards Board (GASB) requirements.*

Other Benefits: *This is the wellness benefit and the funding for the flexible spending accounts.*

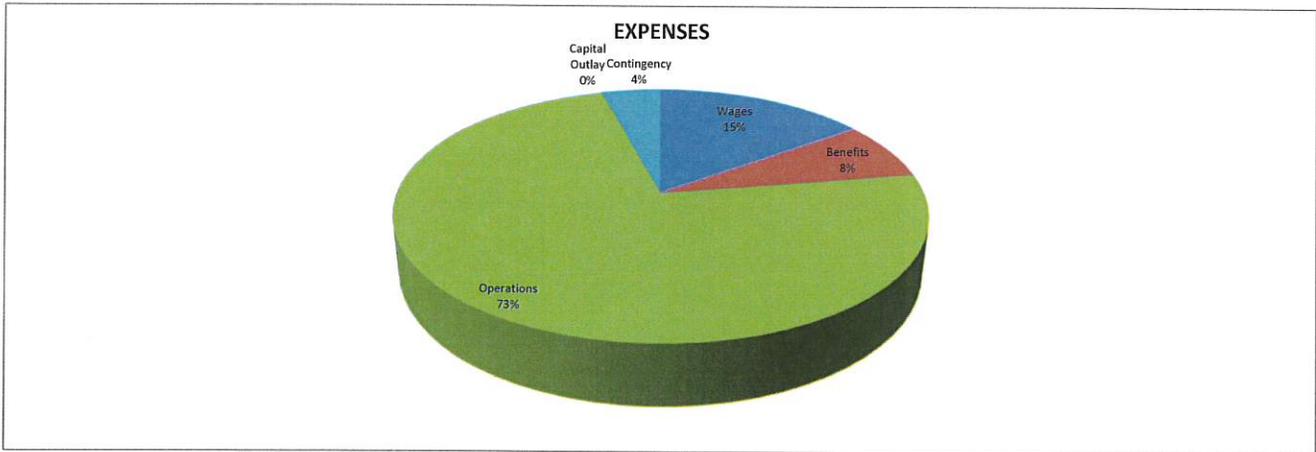
Financial Administration

Capital Outlay

Financial Administration

Item	Add	Repl	Amount	Unit Cost	Total
None anticipated in 2021					
TOTAL FINANCE CAPITAL OUTLAY					-

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	62,125	11%	61,500	15%	-1.01%
Benefits	21,000	4%	29,925	7%	42.50%
Operations	323,500	55%	298,800	73%	-7.64%
Capital Outlay	-	0%	-	0%	#DIV/0!
Contingency	177,810	30%	17,549	4%	0.00%
Total	584,435	100%	407,774	100%	-30.23%



Footnotes to Finance Department Budgeted Line Items

- A. Account E101-51500-290 Outside Services: This account consists of our outsourced information technology company time from ONTECH, annual contract for FEI which is our employee assistance program, Lifequest which is our previous and current ambulance billings service, flexible benefit plan administration costs, and EHLERS which is our financial advisor provider
- B. Account E101-51500-300 Operating Supplies: This account consists of office supplies for the finance department, postage allocations, phone bills and other miscellaneous office items
- C. Account E101-51500-500 Property Assessment: This account includes \$62,250 for appraisal and assessing by an outside firm and \$5,600 for charges from the Wisconsin Department of Revenue for the assessment of manufacturing properties located in the Village. The Village will be doing a full revaluation in 2019. Funds have been set aside to cover the cost of the full revaluation process.
- D. Account E101-51500-510 Insurances: This account covers our insurance policies held at the Village for Workers Comp, Boiler, Auto and several other insurances. We anticipate an increase in our workers compensation premiums.
- E. Account E101-51500-520 Uncollectible Amounts: This account would include the Village's portion of any property chargebacks for uncollected taxes.
- F. Account E101-51500-530 Tax Billing/Tax Roll: This account contains the cost of the tax billing service provided by Waukesha County, the allocation of postage for tax bills and payments to our tax bill mailing company for preparing our tax bills
- G. Account E101-51500-540 Auditing/Accounting: The balance of this account is the audit fees charged from the external auditor, Baker Tilly, for the audit services to the general fund.
- H. Account E101-51500-910 Contingency: This is for any un-anticipated expenditures Village Wide.
- I. Account E101-51500-915 Transfer to Capital Projects Fund: This account is for the transfer of funds to the Capital Projects Fund to avoid borrowing for short term capital projects. In 2020 there will be no such transfers.
- J. Account E101-59200-915 Transfer to Corp Resv: This account is for any transfer of funds to the Corporate Reserve Fund to offset future equipment purchases. Monies are transferred to minimize having to use debt and interest for these purchases. The Village evaluates fund balance annually and no funds will be transferred during 2021.

Elections

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Elections Wages							
E 101-51440-110 SALARIES	\$ 2,351	\$ 12,000	\$ 2,947	25%	\$ 8,000	\$ 5,100	A
E 101-51440-130 FICA	180	900	224	25%	625	390	
Sub-Total Election Wages	\$ 2,531	\$ 12,900	\$ 3,171	25%	\$ 8,625	\$ 5,490	
Elections Operations							
E 101-51440-290 OUTSIDE SERV/CONTR	\$ 1,480	\$ 1,500	\$ 830	55%	\$ 1,250	\$ 1,250	B
E 101-51440-300 OPER SUPPLIES/EXP	1,327	5,000	8,121	162%	15,000	3,000	
E 101-51440-350 EQUIP PURCHASE	-	-	-	0%	-	-	C
E 101-51440-900 CORP RESERV PAYBACK	-	-	-	#DIV/0!	-	-	
Sub-Total Election Operations	\$ 2,807	\$ 6,500	\$ 8,951	138%	\$ 16,250	\$ 4,250	D
TOTAL ELECTIONS	\$5,338	\$ 19,400	\$12,122	62%	\$24,875	\$ 9,740	
						<i>Decrease</i>	<i>-49.8%</i>

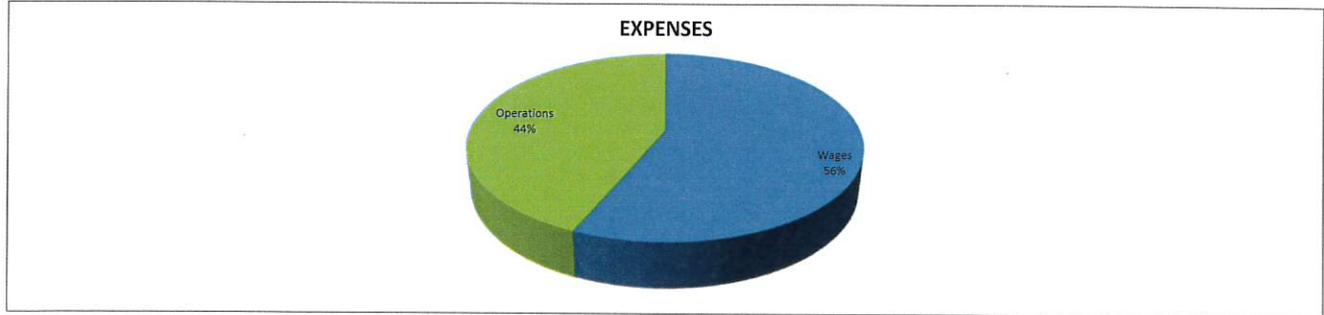
FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 2

Highlight 2020: Deployed measures beginning with the April election in response to COVID-19 pandemic at in-person voting and on election day. Implemented Badger Books (electronic poll books). Provided updates necessary to the electorate regarding any new election laws or changes. Supported the regular election cycle which included 4 scheduled elections; the Spring Primary, Spring Election, Partisan Primary and General Election.

Spotlight 2021: Continue to train election staff with focus on Badger Books. Maintenance of voter registration records will be conducted. Support the regular election cycle which includes two scheduled elections; the Spring Primary (if necessary) and Spring Election.

Wages: Budget continues to pay election officials at the rate of \$8.50/hr. and Chief Inspectors at \$11.00/hr. This budget funds the mandatory training of election officials as well as regular Election Day activities.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	12,900	66%	5,490	56%	-57.44%
Benefits	-	0%	-	0%	0.00%
Operations	6,500	34%	4,250	44%	-34.62%
Capital Outlay	-	0%	-	0%	0.00%
Total	19,400	100%	9,740	100%	-49.79%



Footnotes to Elections Budgeted Line Items

- A. Account E101-51440-110 Salaries: This account is the salaries for all poll workers for all elections held. Additional funding is provided to fund chief election officials and other officials training per state law.
- B. Account E101-51440-290 Outside Services/Contracts: Includes maintenance contract and licensing for the voting machines.
- C. Account E101-51440-300 Operating Supplies/Expenses: This account is for all election supplies, publishing of election notices, postage for mailing of election items, election training and purchase of items related to equipment.

Municipal Building

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Municipal Building Wages & Benefits							
E 101-51600-110 SALARIES	\$ 27,263	\$ 31,250	\$ 13,340	43%	\$ 31,250	\$ 32,735	A
E 101-51600-130 FICA	2,049	2,400	1,073	45%	2,400	2,500	
E 101-51600-140 RETIREE BENEFITS	1,320	620	617	100%	1,300	1,300	
E 101-51600-150 HEALTH/DENTAL/LIFE	3,417	2,500	1,595	64%	2,500	2,500	
Sub-Total Municipal Bldg Wages	\$34,049	\$ 36,770	\$16,625	45%	\$ 37,450	\$ 39,035	
Municipal Building Operations							
E 101-51600-220 UTILITY SERVICES	\$ 24,589	\$ 25,600	\$ 9,503	37%	\$ 25,000	\$ 25,000	B
E 101-51600-230 HVAC REPAIRS	1,830	1,500	800	53%	1,500	1,500	C
E 101-51600-255 BLDGS/GROUNDS	17,710	20,000	7,120	36%	18,000	18,000	D
E 101-51600-290 OUTSIDE CONTRACTS	6,747	5,000	1,840	37%	4,000	5,000	E
E 101-51600-300 OPER SUPPLIES/EXP	11	-	90	0%	90	-	
E 101-51600-355 JANITORIAL SUPPLIES	2,836	2,800	745	27%	2,600	2,800	F
E 101-51600-800 CAPITAL OUTLAY	4,000	-	-	0%	-	-	
Sub-Total Municipal Bldg Operations	\$ 57,723	\$ 54,900	\$ 20,098	37%	\$ 51,190	\$ 52,300	
TOTAL MUNICIPAL BUILDING	\$ 91,772	\$ 91,670	\$ 36,723	40%	\$ 88,640	\$ 91,335	

Decrease -0.4%

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 4

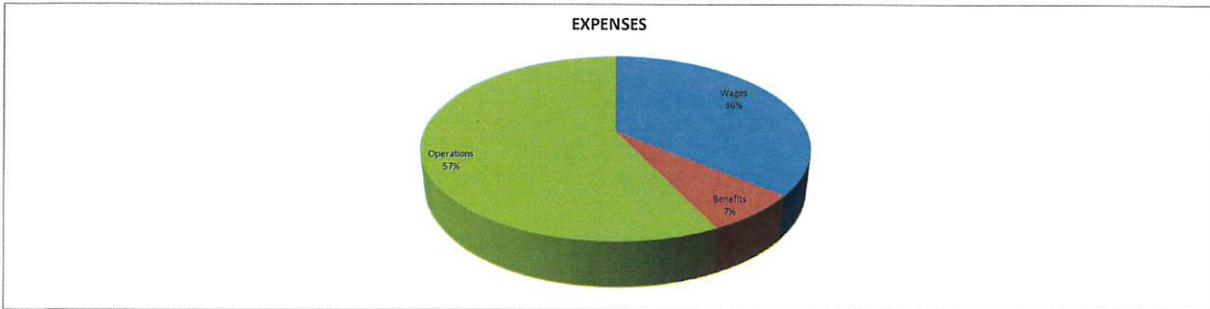
Highlight 2020: Focus on maintaining exterior and interior of municipal building

Spotlight 2021: Maintain Village Hall grounds, landscaping and general building maintenance.

Operations Public works employees continue to support the maintenance of the municipal building, police department and library.

Capital Improvements None to note at this time.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	31,250	34%	32,735	36%	4.75%
Benefits	5,520	6%	6,300	7%	14.13%
Operations	54,900	60%	52,300	57%	-4.74%
Capital Outlay	-	0.0%	-	0.0%	0.00%
Total	91,670	100%	91,335	100%	-0.37%



Footnotes to Municipal Building Budgeted Line Items

- A. Account E101-51600-110 Salaries: This line is for a custodian and any time that Public Works may do work in the municipal building. The Custodian is split between the library and municipal building.
- B. Account E101-51600-290 Utility Services: This account is for the monthly billings from WE Energies and the Water and Sewer Utility.
- C. Account E101-51600-230 HVAC Repairs: This is the maintenance and repairs to the buildings heating, ventilation and air conditioning systems.
- D. Account E101-51600-255 Building and Grounds: This account includes many of the miscellaneous expenses for maintaining the building including annual fire extinguisher inspections, window cleaning and other supplies as needed.
- E. Account E101-51600-290 Outside Services/Contracts: This account is for the floor mat service, elevator inspections and service and security system updates.
- F. Account E101-51600-355 Janitorial Supplies: Includes all paper products and cleaning supplies for the building.

Municipal Building

Personnel Schedule: Municipal Bldg Wages Acct 101-51600-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2019</i>	<i>2020</i>	<i>2021</i>
Maint Person		0	10	0	0	0.00
Custodian		2	3	1	1	1.00
<i>Employee Totals</i>	0	2		1.00	1.00	1.00



Capital Improvement Fund

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>There are no capital improvements anticipated in 2021.</i>					

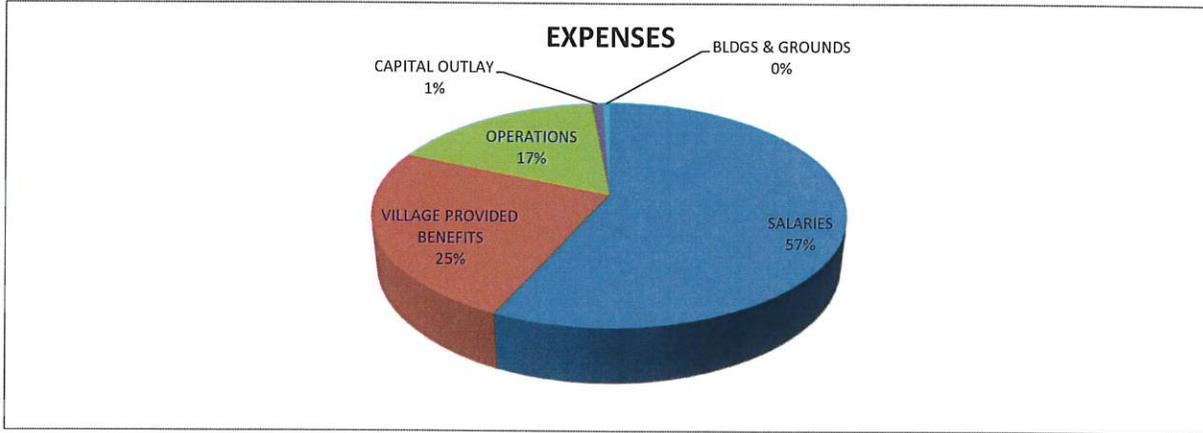
TOTAL CAPITAL IMPROVEMENT PURCHASES \$ -

VILLAGE OF HARTLAND PUBLIC SAFETY

2021 Budget Summary

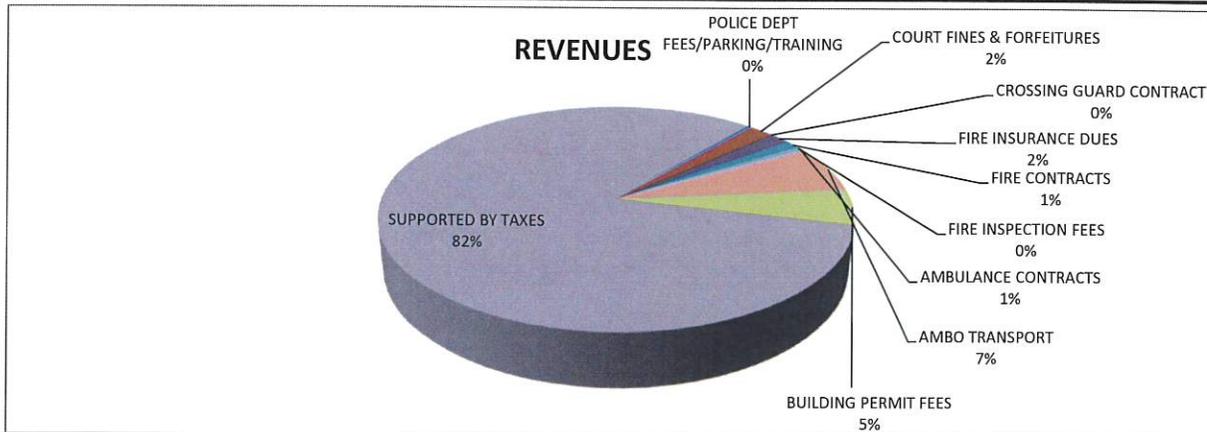
LAW ENFORCEMENT, FIRE/AMBULANCE, INSPECTION

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
SALARIES	2,220,684	56.71%	2,144,801	3.54%
VILLAGE PROVIDED BENEFITS	962,275	24.57%	887,655	8.41%
OPERATIONS	675,555	17.25%	658,905	2.53%
CAPITAL OUTLAY	35,550	0.91%	45,100	-21.18%
BLDGS & GROUNDS	22,000	0.56%	21,800	0.92%
	3,916,064	100.00%	3,758,261	4.20%



FUNDING SOURCES

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
POLICE DEPT FEES/PARKING/TRAINING	11,720	0.30%	10,720	9.33%
COURT FINES & FORFEITURES	75,000	1.92%	75,000	0.00%
CROSSING GUARD CONTRACT	-	0.00%	37,000	-100.00%
FIRE INSURANCE DUES	65,000	1.66%	59,500	9.24%
FIRE CONTRACTS	49,588	1.27%	52,375	-5.32%
FIRE INSPECTION FEES	-	0.00%	-	0.00%
AMBULANCE CONTRACTS	25,000	0.64%	25,000	0.00%
AMBO TRANSPORT	260,000	6.64%	235,000	10.64%
BUILDING PERMIT FEES	196,000	5.01%	172,000	13.95%
SUPPORTED BY TAXES	3,233,756	82.58%	3,091,666	4.60%
	3,916,064	100.00%	3,758,261	4.20%



TOTAL COST PER PERSON PER DAY FOR PUBLIC SAFETY: POLICE, FIRE/AMBO, INSPECTION

1.17

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.97

Public Safety

5 Year Budget History for Police, Fire/Amb, Inspection

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	1,884,898	1,946,364	2,095,825	2,144,801	2,220,684
Benefits	759,960	786,723	819,488	887,655	962,275
Operations	679,903	663,342	659,620	658,905	675,555
Bld & Grounds	23,002	19,440	22,230	21,800	22,000
Capital Outlay	95,451	34,795	51,863	45,100	35,550
Total	3,443,214	3,450,664	3,649,026	3,758,261	3,916,064
Revenues					
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Police Training	2,400	2,400	2,560	2,720	2,720
Court Fines	70,500	79,245	79,434	75,000	75,000
Parking Violations	4,571	4,522	5,021	5,500	6,500
Police Dept Fees	2,077	2,983	4,095	2,500	2,500
DMV Regis Fees	-	-	-	-	-
Crossing Guard Contract	34,351	34,037	36,621	37,000	-
Fire Ins Dues	59,104	59,470	63,971	59,500	65,000
Amb Fees	234,309	232,590	275,610	235,000	260,000
Fire Contract	47,800	49,000	52,375	52,375	49,588
Amb Contracts	25,000	25,000	25,000	25,000	25,000
Fire Insp Fees	-	-	-	-	-
Fire/Amb Grants	-	-	-	-	-
Bld Permits	277,612	187,292	141,351	172,000	196,000
Total	757,724	676,539	686,038	666,595	682,308
Supported by Taxes	2,685,490	2,774,125	2,962,988	3,091,666	3,233,756
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	294	303	322	336	351
Per Capita Supported by Taxes per Day	0.80	0.83	0.88	0.92	0.96
Total Exp Per Person Per Day	1.03	1.03	1.09	1.12	1.16



2021 Budget Law Enforcement



TABLE OF CONTENTS

Budget Narrative	1
Org. Chart	4
Budget	5
Footnotes	6
Corporate Reserve	7
Budget History	8



Officer Gurgul and Captain Kelsey at the food drive event at Piggly Wiggly for the Holiday Train.

2021 LAW ENFORCEMENT SPOTLIGHT

- **Obtain WILEAG Reaccreditation**
- **Recruitment of new police officers in anticipation of upcoming retirements**

In 2020 the Hartland Police Department purchased two new squads.



The Hartland Police Department staff at the Shop with a Cop Event.

HARTLAND POLICE DEPARTMENT

2021 BUDGET NARRATIVE

The authorized staffing of the police department is seventeen police officers, which includes the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, and thirteen Police Officers (1.5 are assigned as a Detective). In addition, the police department has two full-time Administrative Assistants, and two part-time Administrative Assistants.

Thank you for your continual support of the Hartland Police Department.

QUALITY OF LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale and their ownership of the community. These employees come to work day in and day out to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2019, the current police officer staff has over 230 years of collective experience with the Village of Hartland, ranging from 2 years to 32 years of service.

The Service Quality that a local police agency can provide is based upon dimensions such as:

1. **Tangibles**-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.
2. **Reliability**-Ability to perform all services dependably and accurately.
3. **Responsiveness**-Willingness to help citizens by providing prompt services.
4. **Competence**-Possession of the required skills and knowledge to perform their duties.
5. **Courtesy**-Politeness, respect, consideration, and professionalism of all personnel.
6. **Credibility**-Trustworthiness, believability, and honesty of the staff.
7. **Security**-Freedom from danger, risk, or doubt.
8. **Access**-Approachability to services of the agency.
9. **Communication**-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.
10. **Understanding the Citizen**-Making an effort to know the citizens and their needs.
11. **Every Call, Every Citizen, Every Contact**-Making an effort to build an advocate for the community with every police contact with a citizen.

HARTLAND POLICE DEPARTMENT

The Hartland Police Department responded to 12,761 Calls for Service in 2019 and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member, but the majority of these complaints are either unfounded, exonerated, or not-substantiated. In 2019, there were two complaints filed with the police department and after conducting a thorough investigation neither complaint was found to be substantiated.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department received 63 operation compliments in 2019. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do and it is a great reflection on the quality of employees that work for Hartland.

The ownership of this community is instilled in all the employees that work for the Hartland Police Department. Thank you for your continual support of the police department, our staff shows their appreciation by providing a high quality of service to the citizens.

2021 PURCHASES

CORPORATE RESERVE

Replacement of Detective Squad	\$35,017.00	2021 Ford Explorer
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Note: Squad 6 will be resold for additional revenue.

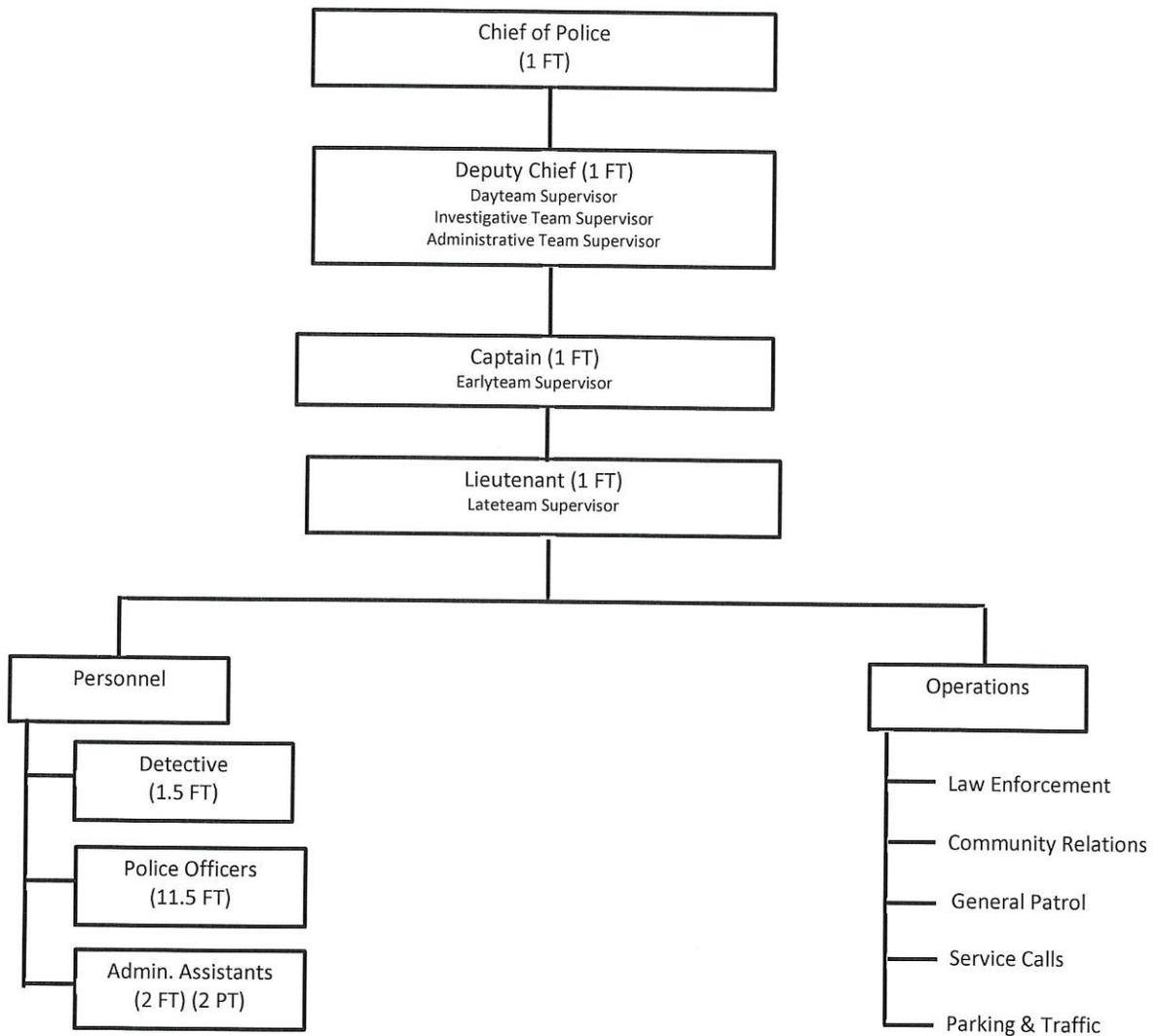
CAPITAL OUTLAY

There are no capital outlay purchases made in 2021.

OPERATION COSTS

Operation costs for 2021 will decrease by 2.97% when compared to the 2020 budget.

2021 POLICE DEPARTMENT



Employees:
19.0 Full Time
2.0 Part Time
20.00 Full Time Equivalents

Law Enforcement

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Year Est	2021 Adopted	Footnote
Police Wages & Benefits							
E 101-52100-110 SALARIES	\$ 1,551,033	\$ 1,584,801	\$ 754,822	48%	\$ 1,583,801	\$ 1,635,684	
E 101-52100-120 OVERTIME	59,365	50,000	24,066	48%	50,000	60,000	
E 101-52100-130 FICA	122,647	127,094	63,781	50%	127,094	131,500	
E 101-52100-140 RETIREMENT BENEFITS	166,375	184,242	77,781	42%	184,242	194,739	
E 101-52100-150 HEALTH/DENTAL/LIFE	344,727	387,555	177,976	46%	387,555	404,000	
E 101-52100-160 EDUCATIONAL	15,599	15,600	7,799	50%	15,600	15,600	
E 101-52100-170 LONGEVITY	9,747	10,964	5,491	50%	10,964	12,321	
E 101-52100-180 OTHER BENEFITS	22,001	21,000	20,051	95%	22,000	22,600	
Sub-Total Police Wages & Benefits	\$ 2,291,494	\$ 2,381,256	\$ 1,131,767	48%	\$ 2,381,256	\$ 2,476,444	
Police Operations							
E 101-52100-260 OTHER EQUIPT MAINT	\$ 382	\$ -	\$ -	0%	\$ -	\$ -	
E 101-52100-290 OUTSIDE SERV/CONTRACTS	45,016	50,000	30,710	61%	50,000	50,000	
E 101-52100-300 OPERSUPPLIES/EXPNS	82,653	73,500	17,296	24%	73,500	73,500	
E 101-52100-360 VEHICLE MAINT/EXPNS	51,529	63,000	16,479	26%	63,000	63,000	
E 101-52100-550 REPLACE VEST ARMOR	0	2,125	2,125	100%	2,125	2,125	
E 101-52100-800 CAPITAL OUTLAY	6,025	0	-	0%	-	-	
E 101-52100-900 CORP RESERVE PMT	54,850	62,580	62,580	100%	62,580	55,130	
Sub-Total Police Operations	\$ 240,455	\$ 251,205	\$ 129,190	51%	\$ 251,205	\$ 243,755	
TOTAL LAW ENFORCEMENT	\$2,531,949	\$2,632,461	\$1,260,957	48%	\$2,632,461	\$2,720,199	
					<i>Increase</i>	<i>3.3%</i>	

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B
C
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FOOTNOTE EXPLANATIONS ON FOLLOWING PAGE

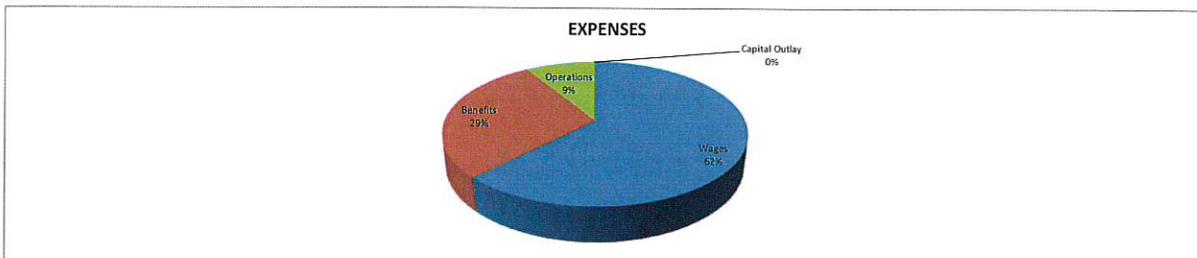
Highlight 2020: Received the LiveScan digital fingerprint device and trained all staff on how to use it. Trained Administrative Assistant Matula-Bahr as our new property room custodian. Transitioned from Uniform Crime Reporting (UCR) to Incident Based Reporting (IBR) in compliance with a FBI mandate. Implemented the Lethality Assessment Program to better equip officers responding to domestic violence incidents.

Spotlight 2021: Successfully obtain WILEAG Reaccreditation, which includes an outside audit reviewing our activity from 2019 through 2021 to ensure best practices are being followed. Recruitment of new police officers in anticipation of upcoming retirements and having the new officers complete the field training program.

Operations: The authorized staffing of the Hartland Police Department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, thirteen Police Officers (one and a half assigned to the detective bureau), two full-time Administrative Assistants and two part-time Administrative Assistants.

Continued Next Page

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	1,634,801	62%	1,695,684	62%	3.72%
Benefits	746,455	28%	780,760	29%	4.60%
Operations	251,205	10%	243,755	9%	-2.97%
Capital Outlay	-	0%	-	0%	0.00%
Total	2,632,461	100%	2,720,199	100%	3.33%



Footnotes to Police Department Budgeted Line Items

- A. Account E101-52100-290-Outside Services/Contracts. This account funds all outside services or vendors that the department contracts with in support of the mission. This would include cellphone provider, computer licensing and user fees, the Suburban Critical Incident and Major Investigation Teams, Waukesha County contracts and the Humane Animal Welfare Society.
- B. Account E101-52100-300-Operating Supplies/Expenses. This account funds the main operating supplies and expenses for the department, to include office supplies, training costs, and clothing allowance for police officers.
- C. Account E101-52100-360-Vehicle Maintenance/Expenses. This account funds the operations of the department fleet to include maintenance and fuel costs. Generally 50% is for fuel and 50% is for vehicle maintenance.
- D. Account E101-52100-550-Armor Vest Replacement. This account funds the body armor replacement for all sworn staff members. Every five years a police officer's vest is replaced.
- E. E101-52100-800-Capital Outlay. This account funds specific equipment purchases that are determined to be necessary for the department's operations. This can vary from year to year depending on the department's needs and is usually based upon a cost threshold.
- F. E101-52100-900-Corporate Reserve Paybacks. This account funds the payback amounts for major purchases, such as vehicles, weapons, or computer equipment. The annual amount is based upon what is owed for past purchases.

VILLAGE OF HARTLAND - PUBLIC SAFETY BUDGET 2021

Law Enforcement

Corporate Reserve This budget proposes to replace squad #6

This budget continues to fund our participation in the Critical Incident Team and the Major Incident Unit.

Police Wages Account: 101-52100-110						
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2019	2020	2021
Chief of Police	1		15	1.00	1.00	1.00
Deputy Chief of Police	1		14	1.00	1.00	1.00
Captain	1		13	1.00	1.00	1.00
Lieutenant	1		12	1.00	1.00	1.00
Detective	1.5		Contract	1.50	1.50	1.50
Patrol Officers	11.5		Contract	11.50	11.50	11.50
Adm Secretary	2		5	2.00	2.00	2.00
Adm Secretary		2	5	1	1	1
Crossing Guards			3	0.86	0.86	0
Employee Totals	19	2		20.86	20.86	20.00

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
Nothing Anticipated for 2021					

TOTAL LAW ENFORCEMENT CAPITAL OUTLAY

-

Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squad #6		X	1	35,017	35,017

TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES

\$ 35,017

Village of Hartland 5 Year Budget History

Law Enforcement

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	1,488,664	1,494,523	1,610,398	1,634,801	1,695,684
Benefits	677,735	685,528	681,096	746,455	780,760
Operations	242,409	229,433	234,430	251,205	243,755
Capital Outlay	4,375	4,241	6,025	-	-
Total	2,413,183	2,413,725	2,531,949	2,632,461	2,720,199
Revenues					
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Police Training	2,400	2,400	2,560	2,720	2,720
Court Fines	70,500	79,245	79,434	75,000	75,000
Parking Violations	4,571	4,522	5,021	5,500	6,500
Police Dept Fees	2,077	2,983	4,095	2,500	2,500
DMV Licensing Fees	-	-	-	-	-
Crossing Guard Contract	34,351	34,037	36,621	37,000	-
Total	113,899	123,187	127,731	122,720	86,720
Supported by Taxes	2,299,284	2,290,538	2,404,218	2,509,741	2,633,479
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	252	250	261	272	286
Per Capita Supported by Taxes per Day	0.69	0.68	0.72	0.75	0.78
Total Exp Per Person Per Day	0.72	0.72	0.75	0.78	0.81



2021 Budget Fire/Ambulance

TABLE OF CONTENTS

Budget Narrative	1
Organizational Chart	3
Budget	4
Footnotes	6
Personnel	7
Capital Outlay	8
Budget History	9

2021 FIRE DEPT. GOALS

- Continued training of paramedics and fire personnel



On October 13, 2020 Dave Jambretz was named Hartland's Fire Chief.



New Engine



On July 27, the HFD held a promotional ceremony for newly appointed officers.

HARTLAND FIRE DEPARTMENT BUDGET NARRATIVE 2021

The Hartland Fire Department has been serving the citizens of Hartland for 128 years and will continue to serve its citizenry well into the future. In 2019 the Hartland fire Department answered 987 calls for service which was 116 more calls than in 2018. This was the first time in our history that we achieved such high call volume. Calls for service have dropped slightly at this time due to the Pandemic, but I foresee our call volume to increase in the future as the COVID-19 settles in. The village expansion will also have an impact on our calls as we expand on the North West and North East ends of the Village.

We have secured the Southern Portion (Arrowhead/Hartland region) of the Town of Merton for 2021. This contract provides the Village of Hartland \$86,803 in revenue and allows us to bill and receive payment for the patient transport. This contract per the Merton Town Board will be reviewed on a yearly basis.

Outside Services Contract

We have entered into a number of equipment service contracts this year that will allow us to have our major EMS operating pieces of equipment serviced on an annual basis and repaired as needed. The list of equipment includes:

- Cardiac Monitors
- Power Load Cot System
- Lucas (Automatic CPR Device)

The Waukesha County Chiefs Association has entered into a county wide agreement on pricing for Hose Testing, Pump Testing and Ladder Testing, I am waiting on pricing for this service. The Ladder truck will be in its 5th year of service and will be required to have the 5 years' service and inspection done. All of these factored into the increase in the outside service contracts.

Buildings and Grounds

The buildings and grounds budget increase comes from the servicing of the HVAC systems for the station. This includes the overhead units in the bay, two additional units in the station and the unit in the Survive Alive House. Factored into the increase are the 6 garage doors that will be serviced on an annual basis. All of which have not been done in the past.

Operational Budget

The cost of re-supplying/re-stocking our ALS ambulances is constantly increasing. Cost for medications and other medical supplies continue to increase as well as our increased call volume. While our calls are down the severity of the calls we are receiving have increased which causes an increase in the supplies we use per call. On the fire side the costs for equipment always seems to increase faster than we can keep up.

In the Vehicle Maintenance budgets this will take into account the Services performed on the ambulances and fire trucks.

Capital Outlay Budget

The Capital outlay budgets include upgrading some of our aging radios and upgrading our pagers. Some of our older radios are not supported on the new 800 MHz radio system and the batteries are starting to fail and will not recharge.

On the fire side we are looking to keep all of our equipment the same in doing so we need to upgrade some equipment on our older engine to make it comparable to the new engine.

On the EMS side we will be upgrading our door spreading tools, adding a locking mini refrigerator for our DEA controlled substances and changing over our non-visualized airways to the new I Gel airways.

Major expenses

- Turnout Gear -Most of our fire Gear is outdated. (Per NFPA 1851, the lifespan of turnout gear is 10 years and needs to be replaced).
- SCBA's (Self Contained Breathing Apparatus) will expire in 2021. The maximum shelf life is 15 years provided they are hydrostatically re-tested on a regular basis in accordance with the DOT regulations. Our current SCBA's were purchased in 2007.
 - Per the supplier, we could purchase new tanks but the company will stop supporting that unit in 2022.
- We are looking at updating our apparatus with Mobile Data Centers (MDC's)
 - The MDC's will allow us to get additional pertinent information in real time. As of now we have to wait until we get on scene and then call into dispatch on our cell phones to get this information because they cannot send it out over the airwaves.

I will be attempting to write grants for the Fire Gear and SCBA's but that can't always be counted on. Our Gear and SCBA's have been put on the back burner for a number of years and they need to be addressed.

Thank you for giving me the opportunity to run this Department that I have served on for the last 27 years. I am very passionate about the department and the people who serve this community day in and day out. They are the reason I did not hesitate when asked to lead them. This has been a true honor. Thank you to all who have trusted me to be the Interim Chief.

David Jambretz, FF, EMTI

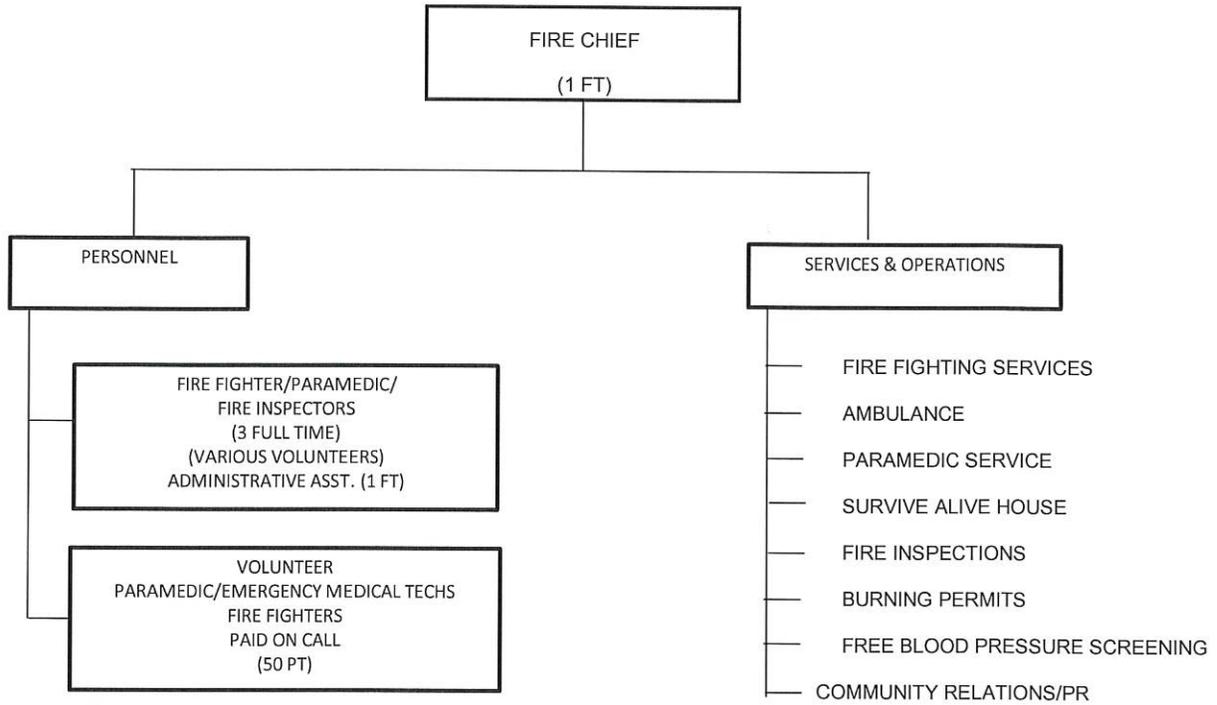
Interim Chief, Hartland Fire Department

150 Lawn Street, Hartland, WI 53029

C: 262-719-2939 Ph: 262-367-6878 | F: 262-367-4881

davej@villageofhartland.com | www.villageofhartland.com

2021 FIRE/AMBULANCE SERVICES



EMPLOYEES:

- 1 FULL TIME FIRE CHIEF
- 3 FULL TIME FIRE FIGHTERS/PARAMEDIC
- 1 FULL TIME ADMINISTRATIVE ASSISTANT
- 50 PAID PER CALL FIRE FIGHTER/EMT'S

Fire/Ambulance Department

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Year Est	2021 Adopted	Footnotes
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Fire Fighting Budget

Fire Wages & Benefits

E 101-52200-110 SALARIES	\$ 104,566	\$ 145,000	\$ 57,368	40%	\$ 120,000	\$ 145,000	A
E 101-52200-130 FICA	7,615	11,100	4,923	44%	10,000	11,100	
E 101-52200-140 RETIREMENT BENFTS	6,698	10,000	4,210	42%	10,000	10,000	
E 101-52200-150 HEALTH/DENTAL/LIFE	33,274	32,600	20,372	62%	38,000	49,920	
E 101-52200-180 OTHER BENEFITS	1,750	1,500	2,500	0%	2,500	2,250	
Sub-Total Fire Wages and Benefits	\$ 153,903	\$ 200,200	\$ 89,373	45%	\$ 180,500	\$ 218,270	

Fire Operations

E 101-52200-220 UTILITY SERVICES	\$ 15,205	\$ 16,000	\$ 6,107	38%	\$ 15,500	\$ 16,000	B
E 101-52200-255 BLDGS/GROUNDS	7,025	5,800	5,851	101%	7,100	6,000	C
E 101-52200-290 OUTSIDE SERV/CONT	25,731	15,000	10,430	70%	22,000	18,600	D
E 101-52200-300 OPER SUPPLIES/EXP	51,465	44,000	25,894	59%	50,000	45,000	E
E 101-52200-360 VEH MAINT/EXPNS	7,200	11,000	3,976	36%	8,000	11,000	F
E 101-52200-800 CAPITAL OUTLAY	19,054	21,000	15,091	72%	21,000	18,875	G
E 101-52200-900 CORP RESERVE PMTS	88,200	88,200	88,200	100%	88,200	88,200	H
Sub-Total Fire Operations	\$ 213,880	\$ 201,000	\$ 155,549	77%	\$ 211,800	\$ 203,675	

TOTAL FIRE FIGHTING	\$ 367,783	\$ 401,200	\$ 244,922	61%	\$ 392,300	\$ 421,945
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Ambulance Service Budget

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Yr Est	2021 Adopted
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Ambulance Wages & Benefits

E 101-52300-110 SALARIES	\$ 380,861	\$ 365,000	\$ 205,050	56%	\$ 410,000	\$ 380,000	A
E 101-52300-130 FICA	28,522	27,900	15,924	57%	30,000	29,075	
E 101-52300-140 RETIREMENT BENFTS	25,509	23,500	11,099	47%	23,500	27,000	
E 101-52300-150 HEALTH/DENTAL/LIFE	33,274	32,600	20,372	62%	38,000	49,920	
E 101-52300-180 OTHER BENEFITS	1,750	2,000	2,500	0%	2,500	2,250	
Sub-Total Ambo Wages and Benefits	\$ 469,916	\$ 451,000	\$ 254,945	57%	\$ 504,000	\$ 488,245	

Fire/Ambulance Department

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Year Est	2021 Adopted	Footnotes
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Ambulance Operations

E 101-52300-290 OUTSIDE SERV/CONT	\$ 5,967	\$ 5,000	\$ 4,658	93%	\$ 6,000	\$ 6,000	
E 101-52300-300 OPER SUPPLIES/EXPN	84,661	50,000	24,473	49%	50,000	51,000	
E 101-52300-360 VEHICLE MAINT/EXP	584	5,000	1,869	37%	3,000	5,500	
E 101-52300-510 INSURANCES	23,000	23,000	23,000	100%	23,000	23,000	
E 101-52300-800 CAPITAL OUTLAY	26,784	24,100	1,250	5%	24,100	16,675	
E 101-52300-900 CORP RESERVE PMT	42,000	42,000	42,000	100%	42,000	42,000	
Sub-Total Ambulance Operations	\$ 182,996	\$ 149,100	\$ 97,250	65%	\$ 148,100	\$ 144,175	

D
E
F
G
H

TOTAL AMBULANCE SERVICE	\$ 652,912	\$ 600,100	\$ 352,195	59%	\$ 652,100	\$ 632,420	
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TOTAL FIRE/AMBULANCE	\$ 1,020,695	\$ 1,001,300	\$ 597,117	60%	\$ 1,044,400	\$ 1,054,365	
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Increase 5.3%

FOOTNOTE EXPLANATIONS ON TAB 8 PAGE 3

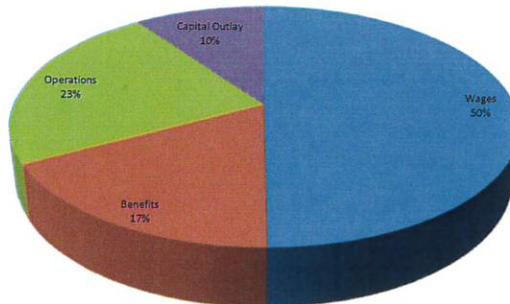
2020 Highlight: Continued training of paramedics and fire personnel

2021 Spotlight: Continued training of paramedics and fire personnel

Operations: Maintaining and working on paramedic level services

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	510,000	51%	525,000	50%	2.94%
Benefits	141,200	14%	181,515	17%	28.55%
Operations	237,800	24%	242,975	23%	2.18%
Capital Outlay	112,300	11%	104,875	10%	-6.61%
Total	1,001,300	100%	1,054,365	100%	5.30%

EXPENSES



Footnotes to Fire and Ambulance Department Budgeted Line Items

- A. Account E101-52200-110 and E101-52300-110 Salaries: These accounts include the salaries for the Fire chief, Fire and EMS Lieutenants, Fire and EMS Division Chiefs, Fire and EMS Captains, Administrative Assistant, Paid on call members and weekend hours.
- B. Account E101-52200-220-Utility Services. This account is the expenditures for Natural Gas, Electric, Telephone and Sewer and Water.
- C. Account E101-52200-255 Building and Grounds. This Account is for expenditures that cover the fire house, classroom and Survive live house maintenance. Furnaces, AC units and cleaning supplies.
- D. Account E101-52200-290 and E101-52300-290 Outside Services. This account covers Expenditures for Service contracts for IT ambulance ladder, pump testing, SCBA testing, medical oxygen, physicals and drug testing for new hires.
- E. Account E101-52200-300 and E101-52300-300 Operating Supplies/Expenses. This account is made up of vehicle fuel, fire and EMS training, WCTC continuing education and training courses, office supplies, conferences, uniforms, badges, Professional Services memberships, Ems supplies.
- F. Account E101-52200-360 and E101-52300-360 Vehicle Maintenance/Expense. This is oil and filter changes, repairs to all fire department vehicles, tires, repairs to fire pumps.
- G. Account E101-52200-800 and E101-52300-800 Capital Outlay Expense. This is for any miscellaneous capital purchases.
- H. Account E101-52200-900 and E101-52300-900 Corporate Reserve Payments. This account is for the repayment of capital equipment purchased by the Fire and Ambulance Department See Tab 28 Page 8 for details.

Fire/Ambulance Department

Personnel Schedule

Fire Wages:101-52200-110, Ambo Wages: 101-52300-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>FIRE/AMBULANCE POSITIONS</i>		
				<i>2019</i>	<i>2020</i>	<i>2021</i>
Fire Chief	1		15	1	1	1
Deputy Chief		1	4	0.5	0.5	0.5
Division Chief		2	4	3	3	3
Captain		2	4	2	2	2
Lieutenant		6	4	4	4	4
Safety Officer		2	4	2	2	2
Paid on Call		56	4	30	30	30
Paramedic/Firefighter	3		7	3	3	3
Administrative Assistant	1		4	1	1	1
Various Parttime Days		1		1	1	1
Employee Totals	5	70		47.5	47.5	47.5

Capital Improvements

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>None anticipated in 2021</i>					
TOTAL CAPITAL IMPROVEMENTS					-

Fire/Ambulance Department

Capital Outlay Schedule - Fire Fighting Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	APX 8000 XE Radio	X		1	7,000	7,000
2	G5 Unication Pagers		X	5	700	3,500
3	EX RSM Mic	X		4	500	2,000
4	Pager and Radio Battery Replacements		X	5	195	975
5	W-Tool Doorspreader	X		1	1,600	1,600
10	Sense It G2		X	2	1,050	2,100
12	MKE K-12	X		2	850	1,700

TOTAL FIRE FIGHTING CAPITAL OUTLAY

18,875

Capital Outlay Schedule - Ambulance Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	APX 8000XE Radio	X		1	7,000	7,000
2	G5 Unication Pagers		X	5	700	3,500
3	XE RSM Mic	X		4	500	2,000
4	Pager and Radio Battery Replacements		X	5	195	975
5	W-Tool Doorspreader	X		2	1,600	3,200

TOTAL AMBULANCE CAPITAL OUTLAY

16,675

Corporate Reserve Purchases

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
	None anticipated in 2021					-

TOTAL AMBULANCE CORP RESERVE PURCHASES

\$ -

Village of Hartland 5 Year Budget History

Fire/Ambulance

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	396,234	451,841	485,427	510,000	525,000
Benefits	82,225	101,195	138,392	141,200	181,515
Operations	252,005	305,046	328,808	283,200	290,300
Bld & Grounds	23,002	19,440	22,230	21,800	22,000
Capital Outlay	91,076	30,554	45,838	45,100	35,550
Total	844,542	908,076	1,020,695	1,001,300	1,054,365
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fire Ins Dues	59,104	59,470	63,971	59,500	65,000
Amb Fees	234,309	232,590	275,610	235,000	260,000
Fire Contract	47,800	49,000	52,375	52,375	49,588
Amb Contracts	25,000	25,000	25,000	25,000	25,000
Total	366,213	366,060	416,956	371,875	399,588
Supported by Taxes	478,329	542,016	603,739	629,425	654,777
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	52	59	66	68	71
Per Capita Supported by Taxes per Day	0.14	0.16	0.18	0.19	0.19
Total Exp Per Person Per Day	0.25	0.27	0.30	0.30	0.31

Building Inspection

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Year Est	2021 Adopted
Inspection Operations						
E 101-52400-290 OUTSIDE SERV/CONTR	\$ 94,596	\$ 120,000	\$ 45,315	38%	\$ 152,000	\$ 137,000
E 101-52400-300 OPER SUPPLIES/EXP	1,786	4,500	1,487	33%	4,500	4,500
Sub-Total Inspection Operations	\$ 96,382	\$ 124,500	\$ 46,802	38%	\$ 156,500	\$ 141,500
TOTAL INSPECTION	\$96,382	\$124,500	\$46,802	38%	\$156,500	\$141,500

2020 Highlight: The start of the Glen at Overlook Trails

2021 Spotlight: Continued development of remaining subdivisions and apartment complex as well as possibly development on the property across from Lake Country Lutheran High School

Notes: The Village of Hartland contracts with the firm Wisconsin Building Inspections, LLC for inspection services. Scott Hussinger remains our primary building inspector.

Number of New Construction Permits:	2016	2017	2018	2019	Thru 6/30 2020
Residential:	32	26	16	10	20
Multi-Family:	1	0	0	0	0
Commercial:	2	2	2	1	0

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Operations	124,500	100%	141,500	100%	13.65%
Total	124,500	100%	141,500	100%	13.65%

Village of Hartland 5 Year Budget History

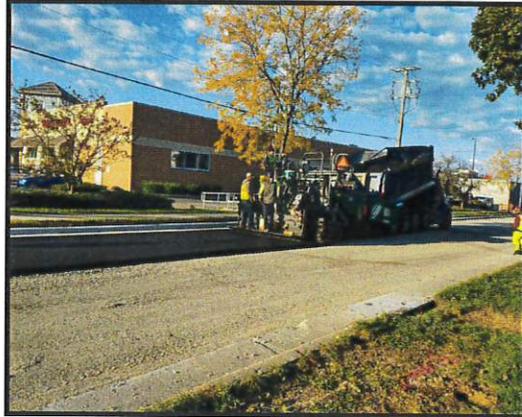
Inspection Services

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Operations	185,489	128,863	96,382	124,500	141,500
Total	185,489	128,863	96,382	124,500	141,500
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Bldg Permits	277,612	187,292	141,351	172,000	196,000
Total	277,612	187,292	141,351	172,000	196,000
Supported by Taxes	(92,123)	(58,429)	(44,969)	(47,500)	(54,500)
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	(10.08)	(6.37)	(4.89)	(5.16)	(5.92)
Per Capita Supported by Taxes per Day	(0.0276)	(0.0175)	(0.0134)	(0.0141)	(0.0162)
Total Exp Per Person Per Day	0.056	0.039	0.029	0.037	0.042

2021 Budget Department of Public Works

TABLE OF CONTENTS

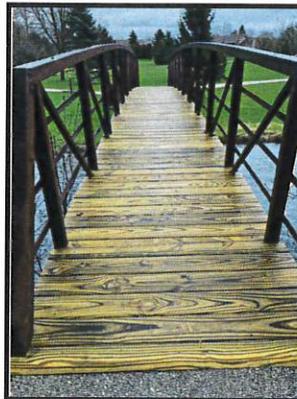
Budget Summary	1
Budget Narrative	2
Personnel	6
Budget History	7
Environmental Services	Tab 12
Cemetery	Tab 13



2020 Utility Project on Sunnyslope Drive

2021 DPW SPOTLIGHT

- The paving program will include: E. Industrial Drive, S. Industrial Drive, Terrace Lane, North Avenue and E. Capitol Drive



The bridge in Hartbrook Park was repaired this summer.

Fire Hydrant Replacement
Assembly

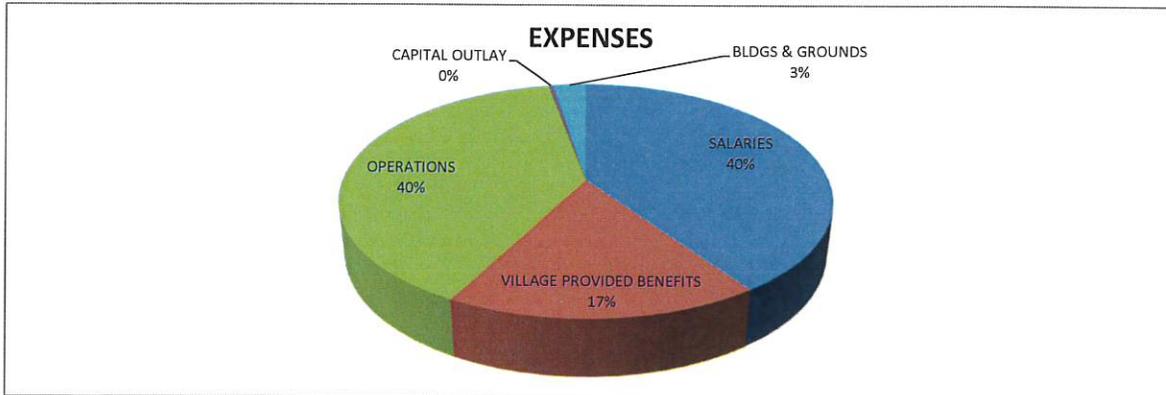


VILLAGE OF HARTLAND PUBLIC WORKS

2021 Budget Summary

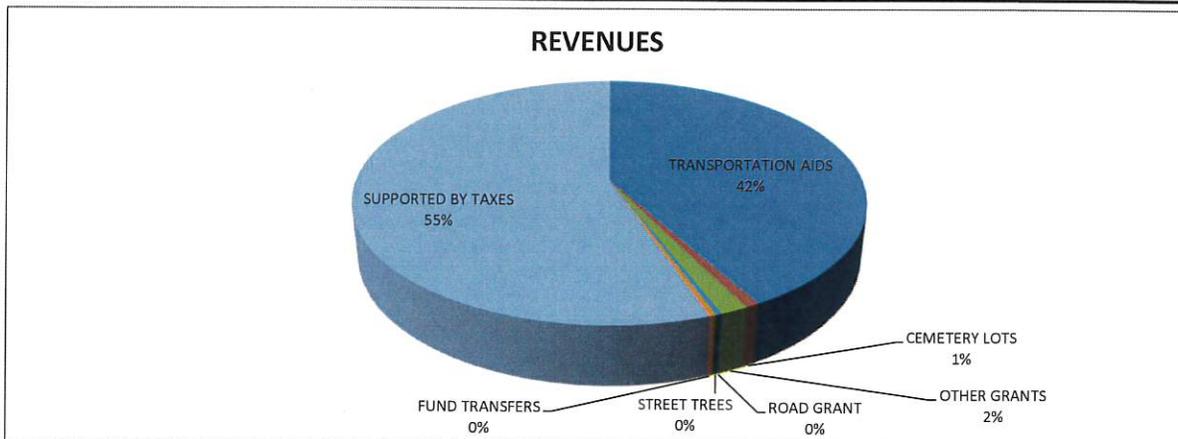
GENERAL PUBLIC WORKS, ENVIRONMENTAL SERVICES, CEMETERY

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
SALARIES	678,500	40.25%	634,500	6.93%
VILLAGE PROVIDED BENEFITS	292,758	17.37%	296,886	-1.39%
OPERATIONS	665,945	39.50%	664,105	0.28%
CAPITAL OUTLAY	6,705	0.40%	2,350	185.32%
BLDGS & GROUNDS	42,000	2.49%	42,500	-1.18%
	1,685,908	100.00%	1,640,341	2.78%



FUNDING SOURCES

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
TRANSPORTATION AIDS	704,302	41.78%	725,158	-2.88%
CEMETERY LOTS	12,000	0.71%	10,000	20.00%
OTHER GRANTS	25,000	1.48%	25,000	0.00%
ROAD GRANT	-	0.00%	-	#DIV/0!
STREET TREES	6,000	0.36%	6,000	0.00%
FUND TRANSFERS	6,000	0.36%	-	#DIV/0!
SUPPORTED BY TAXES	932,606	55.32%	874,183	6.68%
	1,685,908	100.00%	1,640,341	2.78%



TOTAL EXPENSE PER PERSON PER DAY FOR
PUBLIC WORKS: GEN PUBLIC WORKS,
ENVIRONMENTAL SERVICES, CEMETERY

0.51

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.28

DEPARTMENT OF PUBLIC WORKS 2021 BUDGET NARRATIVE

The Department of Public Works (DPW) staff consists of Director of Public Works, DPW Operations Supervisor, Utility Operations Supervisor, and eleven general Laborers. Six seasonal staff assist with parks, Village land and cemetery maintenance, and two part-time employees monitor the recycle/yard waste site.

All of the DPW employees provide a wide variety of services included in several areas of the Village budget as follows:

- **Cemetery** – Maintenance of three Village cemeteries totaling about 11 acres.
- **Capital Projects** – Operations Supervisor and Utility Supervisor in cooperation with the contract Village Engineer, prepares the 5-year Capital Improvements Plan; plans, designs and coordinates construction for Village Capital Projects; reviews and coordinates private developments.
- **Public Works** – Responsibilities include maintenance of Village facilities, equipment and Village land, including street right-of-ways, approximately 44.7 miles of streets, 27 miles of storm sewer, 1293 storm sewer structures, DPW garage and miscellaneous vehicles and equipment. In addition, the department has maintenance responsibility for the Municipal Building, Police Department and Library.
- **Environmental Services** – Includes provision of recycling and yard waste services, planting and maintenance of landscaping/trees (3,723 street right-of-way trees and 1,481 park trees).
- **Parks** – Maintenance of approximately 96.9 acres of parks and other Village open space including eight baseball diamonds (including t-ball fields), four soccer fields, one football field, 4.4 miles of asphalt/chip/boardwalk trail, four tennis courts, three basketball courts, one Fine Arts Center, nine picnic shelters, a variety of playground equipment, the splash pad at Nixon Park and a new restroom/storage facility at Centennial Park.
- **Sanitary Sewer Department** – Operation and maintenance of approximately 52.53 miles of sanitary sewer, seven lift stations and 1,232 manholes.
- **Water Department** – Operation and maintenance of approximately 58.25 miles of water main, five wells, four storage facilities, two booster stations, 2,741 water meters, 677 fire hydrants, 1,417 valves and appurtenances.

The 2021 Department of Public Works budget proposal has been prepared with our sensitivity to the economic climate by continuing to improve upon our efficiency in the delivery of services and being cost effective with our purchases and construction projects.

In accordance with the Village's commitment to being environmentally friendly, the DPW has a number of items in the up-coming budget that provide for cost effectiveness with construction, energy efficiency, water conservation and system reliability.

Beginning with the 2013 construction season, DPW prepared a revised street maintenance plan in order to extend our financial resources while still maintaining an acceptable Village wide street condition index. We have incorporated additional maintenance strategies and continually look to extend the roadways lifetime with increasing the frequency of lower cost maintenance efforts. This includes crack sealing and patching of the roads to extend their usable life to the 24 year replacement schedule in addition to considering lower cost rehabilitation strategies like mill and overlay options. In addition, beginning with the 2014 paving project, Village staff took over the construction administration from our Village Engineer (Ruekert & Mielke) and the project savings are used to pave our roadways.

In 2020 Waukesha County stopped hosting E-waste recycling.

With respect to water conservation, the Village annually completes a leak detection survey and performs the necessary repairs as the leaks are found. In 2020 Bristlecone water towers was repainted. In 2021 the reservoirs at well #3 will be cleaned and inspected.

The following provides a summary of the projects, programs and requests included in the 2021 budget.

- **Personnel** – No changes
- **Cemetery** – The cemetery expenses for 2021, other than normal maintenance, is the replacement of a backpack blower. There have been additional maintenance expenses since the Village took over the ownership and maintenance responsibilities of the Lutheran Cemetery.
- **Capital Improvements/Outlay** – The Five Year Capital Improvements Plan for street construction has been revised based on the Paser Street Rating update completed by staff and Ruekert-Mielke in 2019. We have also planned the future CIP improvement schedule based upon this most recent condition data and have requested to continue funding for our annual crack sealing program and patching program.

The major street projects for 2021 includes paving E Industrial Drive, S Industrial Drive, North Avenue, E. Capitol Drive from North Avenue to Maple Avenue, Woodland Court, Tenny Avenue and Terrace Lane.

The Capital Improvements Plan includes continuing system wide repairs for water utility facilities by replacing old and worn out hydrants and valves,

- **Public Works** – We continue to experience additional costs due to the on-going maintenance of our infrastructure and cost increases for fuel, steel related products, asphalt, salt, concrete, materials delivered by truck, and electricity and natural gas utilities.

Through the Corporate Reserve account, Public Works is requesting the purchase of a replacement of a plow truck. We have also performed an extensive review of our equipment and have delayed the purchases of many items because of continued extended life of our equipment due to our maintenance practices.

- **Environmental Services** – Salaries for the recycling costs are for our two part-time employees who monitor the recycle/yard waste site. We will continue with the Friday

hours from 9:00am until 3:00pm and the second and fourth Tuesday evenings and Saturday mornings in order to maintain a high level of service for our customers and to prevent the dropping off of unsuitable materials that we then need to pay extra for to dispose of properly. As of January 1, 2021 the recycling yard will be open to Village of Hartland residents only. Waukesha County stopped supporting the remote recycling program.

- **Parks** – We have allocated summer staff time to the maintenance of the parks to address the increased use of our facilities. DPW staff will continue to coordinate the cleaning/opening of the splash pad each day and respond to any needed repairs or damage.

The proposed 2021 budget has been reviewed and approved by the Park Board.

- **Sanitary Sewer** – Capital improvements include continued monitoring of flow monitors in our collection system to assist us in planning for future capacity improvements along with checking for potential sources of infiltration by observing flows during precipitation events. We will also be performing our annual sewer manhole and line repairs.

As part of the 2021 budgeting process, we are requesting the Board's approval of a 5% sewer rate charge effective the first quarter billing of 2021. This billing period begins on December 16, 2020.

- **Water** – In 2018, a long term maintenance contract with a vendor to maintain our water towers went into effect. This will have a consistent expense amount for the first ten years and then the costs drop after the major tower rehabilitation work has been completed. This will ensure that our towers are well maintained and we preserve a reliable system for our customers. The other water system projects have previously been discussed under Capital Improvements.

We will continue our water system repairs of hydrants and valves and programming future repainting of fire hydrants. We are looking to increase water rates in 2021 by 3%.

- **Storm Sewer** – The Capital Improvements Plan includes funds to repair and rehabilitate inlets, manholes and catch basins throughout the Village. We try to rebuild about 10 – 15 catch basins each year that are failing and to provide for the collection of solids from the roadways. The Village completed a Storm Water Planning study and will begin planning the construction of improvement projects to reduce the pollutants that can get into the Bark River.

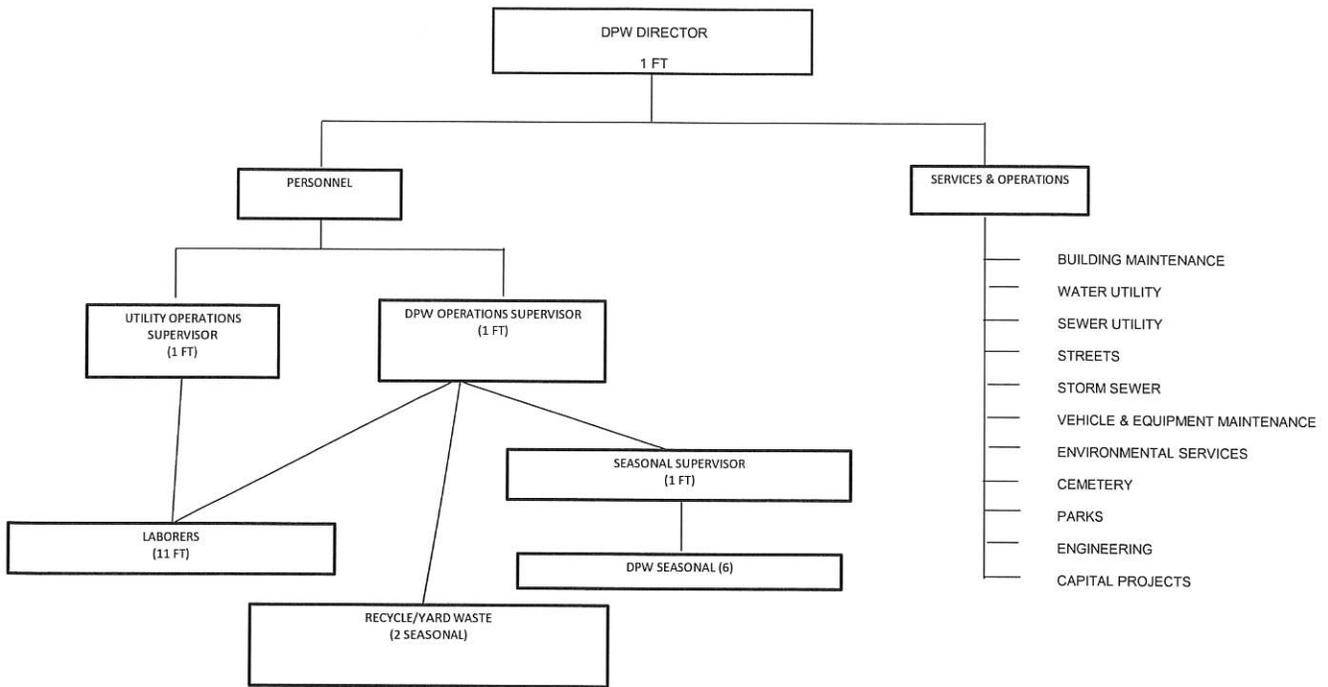
VILLAGE OF HARTLAND

YEAR	STREETS	WATER	SANITARY SEWER
1992	23.4 miles	29.2 miles	27.3 miles
1993	25.1 miles	30.7 miles	29.1 miles
1994	25.8 miles	31.1 miles	29.2 miles
1995	26.4 miles	31.1 miles	29.2 miles
1996	30.7 miles	36.7 miles	34.8 miles
1997	34.4 miles (1)	37.3 miles	34.8 miles
1998	31.0 miles (1)	37.9 miles	35.4 miles
1999	31.0 miles	38.1 miles	35.8 miles
2000	34.8 miles	41.9 miles	39.6 miles
2001	37.6 miles	41.2 miles	40.7 miles
2002	38.1 miles	42.6 miles	42.5 miles
2003	40.0 miles	46.2 miles	46.0 miles
2004	40.0 miles	49.4 miles	46.9 miles
2005	40.5 miles	49.7 miles	47.2 miles
2006	40.5 miles	49.9 miles	47.5 miles
2007	41.6 miles	49.9 miles	49.0 miles
2008	42.2 miles	50.9 miles	49.5 miles
2009	42.2 miles	50.9 miles	49.5 miles
2010	42.2 miles	50.9 miles	49.5 miles
2011	42.9 miles	50.8 miles	49.5 miles
2012	42.9 miles	50.8 miles	49.5 miles
2013	42.9 miles	50.8 miles	49.5 miles
2014	42.9 miles	50.8 miles	49.5 miles
2015	42.9 miles	50.8 miles	49.5 miles
2016	44.4 miles	53.2 miles	51.3 miles
2017	44.7 miles	57.1 miles	51.8 miles
2018	44.7 miles	57.1 miles	51.8 miles
2019	44.7 miles	57.5 miles	51.8 miles
2020	44.7 miles	58.2 miles	52.5 miles
2021			

Note:

- (1) Changed from listing State DOT inventory including state and county roads to PASER including only Village streets.

2021 DEPARTMENT OF PUBLIC WORKS



EMPLOYEES:
 14 FULL TIME
 8 SEASONAL
 (16.135 FULL TIME EQUIVALENTS)

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Public Works

General Public Works, Environmental Services, Cemetery

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	625,711	647,197	651,863	634,500	678,500
Benefits	311,125	303,008	292,632	296,886	292,758
Operations	596,032	700,504	715,752	664,105	665,945
Capital Outlay	10,929	1,066	3,446	2,350	6,705
Bld & Grounds	34,742	47,004	33,763	42,500	42,000
Total	1,578,539	1,698,779	1,697,456	1,640,341	1,685,908
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Transp Aids	594,287	648,123	649,173	725,158	704,302
Road Grant	-	-	-	-	-
Other Grants	74,931	141,339	54,372	25,000	25,000
Street Trees	26,663	14,210	6,960	6,000	6,000
Cemetery Lots	12,750	19,500	11,250	10,000	12,000
Total	735,294	837,382	728,715	766,158	753,302
Supported by Taxes	843,245	861,397	968,741	874,183	932,606
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	91.96	93.66	105.16	94.90	101.24
Per Capita Supported by Taxes Per Day	0.25	0.26	0.29	0.26	0.28
Total Exp Per Person Per Day	0.47	0.51	0.50	0.49	0.50

Public Works

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Vr Est	2021 Adopted	FOOTNOTES
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Public Works Wages & Benefits

E 101-53000-110 SALARIES	\$ 596,990	\$ 586,000	\$ 279,791	48%	\$ 560,000	\$ 625,000	
E 101-53000-120 OVERTIME	52,344	45,000	30,835	69%	45,000	50,000	
E 101-53000-130 FICA	50,101	48,200	25,458	53%	48,200	51,280	
E 101-53000-140 RETIREMENT BENEFITS	43,292	41,300	18,896	46%	41,300	45,360	
E 101-53000-150 HEALTH/ DENTAL/LIFE	177,318	183,111	84,926	46%	170,000	171,650	
E 101-53000-180 OTHER BENEFITS	21,728	24,000	14,361	60%	24,000	24,200	
Sub-Total Public Works Wages & Benefits	\$ 941,773	\$ 927,611	\$ 454,267	49%	\$ 888,500	\$ 967,490	

See Tab 31

Public Works Operations

E 101-53000-220 UTILITY SERVICES	\$ 18,421	\$ 19,500	\$ 7,871	40%	\$ 18,600	\$ 19,500	A
E 101-53000-225 STREET LIGHTING	100,567	95,000	29,624	31%	90,000	95,000	B
E 101-53000-235 STREET SWEEPING	6,700	8,000	1,868	23%	8,000	8,000	C
E 101-53000-240 CONTRACT SNOW & ICE	6,011	6,500	3,589	55%	6,500	6,500	D
E 101-53000-290 OUTSIDE SERV/CNTRCTS	63,386	35,000	14,305	41%	30,000	35,000	E
E 101-53000-300 OPER SUPPLIES/EXP	4,669	5,000	2,324	46%	4,500	5,000	F
E 101-53000-307 INSURANCE EXPENSE	-	-	-	#DIV/0!	-	-	G
E 101-53000-345 STAFF EDU/TRAINING	590	2,500	550	22%	1,000	2,500	H
E 101-53000-350 EQUIPMENT PURCHASE	608	2,000	-	0%	15,000	2,000	I
E 101-53000-360 VEHICLE MAINT/EXPENSE	109,103	115,000	46,540	40%	105,000	110,000	J
E 101-53000-365 BLDGS/GRNDS MTN EXP	14,033	15,000	8,320	55%	13,000	15,000	K
E 101-53000-410 STREETS GEN MAINT	31,401	24,000	9,344	39%	20,000	24,000	L
E 101-53000-420 STORM SEWER	17,398	20,000	7,097	35%	18,000	20,000	M
E 101-53000-430 SNOW & ICE REMOVAL	168,273	120,000	78,583	65%	123,468	130,000	N
E 101-53000-800 CAPITAL OUTLAY	3,196	-	-	#DIV/0!	-	3,155	O
E 101-53000-900 CORP RESERVE PAYBKS	145,765	168,105	168,105	100%	168,105	179,445	P
Sub-Total Public Works Operations	\$ 690,121	\$ 635,605	\$ 378,120	59%	\$ 621,173	\$ 655,100	

TOTAL GENERAL PUBLIC WORKS **\$ 1,631,894** **\$ 1,563,216** **\$ 832,387** **53%** **\$ 1,509,673** **\$ 1,622,590**

Increase **3.8%**

SEE FOOTNOTE EXPLANATIONS ON TAB 11 PAGE 3 AND PAGE 4

Public Works

Highlight 2020: Construction projects completed this year included Surrey Lane, Chesham Court, Cameron Circle, Sunnyslope Drive and North Avenue Parking lot.

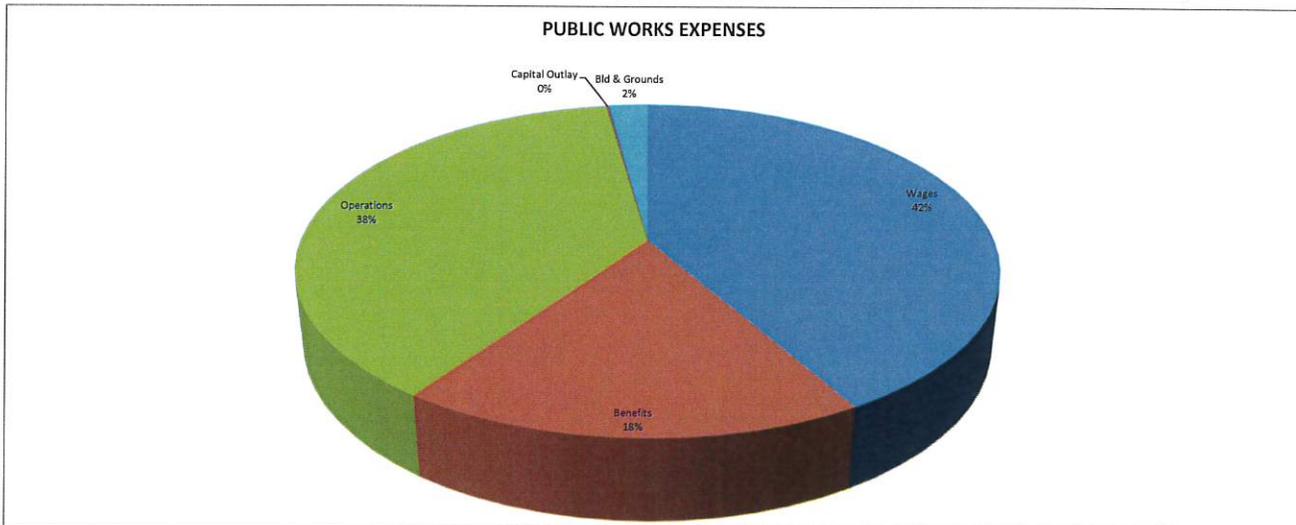
Spotlight 2021: The paving program will include E. Industrial Drive, S. Industrial Drive, Terrace Lane, North Avenue and E. Capitol Drive. See CIP For Details.

Budget Notes:

Wages: 101-53000-110 *Wages are based on projected allocations of hours spent on general fund projects, Water Utility and Sewer Utility projects, municipal building, library and police department projects.*

Benefits: 101-53000-180 *This account includes uniforms, the clothing allowance, and the Village contributed flexible spending amounts.*

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	631,000	40%	675,000	42%	6.97%
Benefits	296,611	19%	292,490	18%	-1.39%
Operations	601,105	38%	617,445	38%	2.72%
Capital Outlay	-	0.0%	3,155	0.2%	#DIV/0!
Bld & Grounds	34,500	2%	34,500	2%	0.00%
Total	1,563,216	100%	1,622,590	100%	3.80%



Footnotes to Public Works Department Budgeted Line Items

- A. Account E101-53000-220 Utility Services: This account consists of our utility charges of the following - telephone land line and cellular, wireless cards for laptops, gas and electric, and water and sewer.
- B. Account E101-53000-225 Street Lighting: This account consists of the energy and monthly maintenance charges from WE Energies for the street lights throughout the Village. This also includes parts for the Village's downtown streetlights.
- C. Account E101-53000-235 Street Sweeping: This account includes charges from Advanced Disposal for the proper disposal of the street sweepings.
- D. Account E101-53000-240 Contracted Snow & Ice Control: This account includes charges from our contracted snowplow service that clears the snow from the municipal parking lots. This covers the downtown parking lots at the Village Hall, behind 211 Cottonwood, the Legion lot, the Fire Department, 301 Pawling avenue, the Municipal Lot off North Avenue and the alley off Lawn street. The lots at the DPW, parks, 2 municipal parking lots on Pawling, cemetery, well houses and towers are cleared by DPW staff.
- E. Account E101-53000-290 Outside Services/Contracts: This account covers the non-project related Village Engineer charges, computer consulting, fire/security alarm monitoring, drug screening, bridge inspection services, and fire extinguisher inspection. There are also charges for maintaining the street and storm sewer portions of the GIS.
- F. Account E101-53000-300 Operating Supplies/Expenses: This account consists of the charges for office supplies, advertisements/public notices, mailings/postage, personal safety equipment, and small hand tools (rakes/shovels/forks).
- G. Account E101-53000-307 Insurance Expense: These are expenses/losses that occur during the year that will get charged back to insurance companies.
- H. Account E101-53000-345 Staff Education/Training: These are expenses for professional memberships (APWA, WRWA), classes, seminars, and safety training.
- I. Account E101-53000-350 Equipment Purchase: These are charges for electric hand tools such as saws, bench grinders, sanders, drills, and mechanic's tools.
- J. Account E101-53000-360 Vehicle Maint/Expense: These are charges for fuel, gas, oil, lubricants, vehicle fluids, vehicle parts, outside vehicle repair services, tires, batteries, windshields, lights, hoses and belts, exhaust systems, and wear parts replacements.
- K. Account E101-53000-365 Building/Grounds Maint Expense: These are charges for plumbing parts, cleaning supplies, electrical repairs and supplies, grass seed/fertilizer/weed control, paper products, mops and brooms, overhead door repairs.
- L. Account E101-53000-410 Streets Gen Maint: These are charges for street painting, traffic control signage, sign posts, concrete, asphalt patching, shoulder gravel, topsoil and seed, saw blades, tree grates and frames, pedestrian street access warning panels for sidewalks, downtown street light maintenance, and sign hardware.
- M. Account E101-53000-420 Storm Sewer: These are charges for storm sewer inlets/catch basins, concrete rings, inlet frames and grates, concrete, asphalt patching, DNR storm

water permit fees, slurry backfill, and Waukesha County storm water education program fees.

- N. Account E101-53000-430 Snow & Ice Control: These are charges for salt brine, road salt, snow removal charges for downtown alley, ice melt, sand, and damaged mailbox reimbursements, plow blades and curb shoes.
- O. Account E101-53000-800 Capital Outlay: These charges vary each year for large equipment purchases and barricades and cones.
- P. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

General Public Works

Personnel Schedule - DPW Wages Account:101-53000-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2018	2019	2020
Director	1		15	1.00	1.00	1.00
Public Works Operations Supervisor	1		13	1.00	1.00	1.00
Utility Operations Supervisor	1		13	0.00	1.00	1.00
Foreman	0		11	2.00	0.00	0.00
Laborers	11		9	10.00	11.00	11.00
Seasonal		6	Seas	2.06	2.06	2.06
Recycle/Yard Waste		2	Seas	0.175	0.175	0.175
Employee Totals	14	8		16.235	16.235	16.235

Capital Outlay - 101-53000-800

Item	Add	Repl	Amt	Unit Cost	Total
Barricades - Folding		X	15	133	1,995
Barricades - Long		X	10	80	800
Cones		X	20	18	360
TOTAL PUBLIC WORKS CAPITAL OUTLAY					\$ 3,155

Corporate Reserve Purchases - 402-59900-840

Item	Add	Repl	Amt	Unit Cost	Total
Six yard dump truck		X	1	225,000	225,000
TOTAL PUBLIC WORKS CORPORATE RESERVE PURCHASES					\$ 225,000

DPW Impact Fee Purchase 206-59000-970

Item	Add	Repl	Amt	Unit Cost	Total
Debt Service	X			8,000	8,000
TOTAL DPW IMPACT FEE PURCHASE					\$ 8,000

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

General Public Works

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	623,094	643,984	649,334	631,000	675,000
Benefits	310,925	302,762	292,439	296,611	292,490
Operations	519,064	643,192	654,471	599,105	615,445
Capital Outlay	10,239	-	3,196	2,000	5,155
Bld & Grounds	29,055	39,700	32,454	34,500	34,500
Total	1,492,377	1,629,638	1,631,894	1,563,216	1,622,590
Revenues					
	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Transport Aids	594,287	648,123	649,173	725,158	704,302
Road Grant	-	-	-	-	-
Transfer for GIS	-	-	-	-	-
Street Trees	26,663	14,210	6,960	6,000	6,000
	620,950	662,333	656,133	731,158	710,302
Supported by Taxes	871,427	967,305	975,761	832,058	912,288
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	95.03	105.18	105.92	90.32	99.03
Per Capita Supported by Taxes Per Day	0.26	0.29	0.29	0.25	0.27
Total Exp Per Person Per Day	0.45	0.49	0.49	0.46	0.48

Environmental Services

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted	FOOTNOTES
Environmental Services Operations							
E 101-53635-460 LANDSCAPE MGMNT	5,405	15,000	2,724	18%	12,500	5,500	A
E 101-53635-470 LANDSCAPE PLNTNG	51,702	38,000	-	0%	38,000	35,000	B
E 101-53635-480 ECOS PLANNING & MAINTENANCE	2,175	10,000	4,275	0%	6,500	8,000	C
E 101-53635-800 CAPITAL OUTLAY	-	-	-	#DIV/0!	-	650	D
Sub-Total Environmental Services Operations	\$ 59,282	\$ 63,000	\$ 6,999	11%	\$ 57,000	\$ 49,150	
TOTAL ENVIRONMENTAL SERVICES	\$ 59,282	\$ 63,000	\$ 6,999	11%	\$ 57,000	\$ 49,150	
					<i>Decrease</i>	<i>-22.0%</i>	

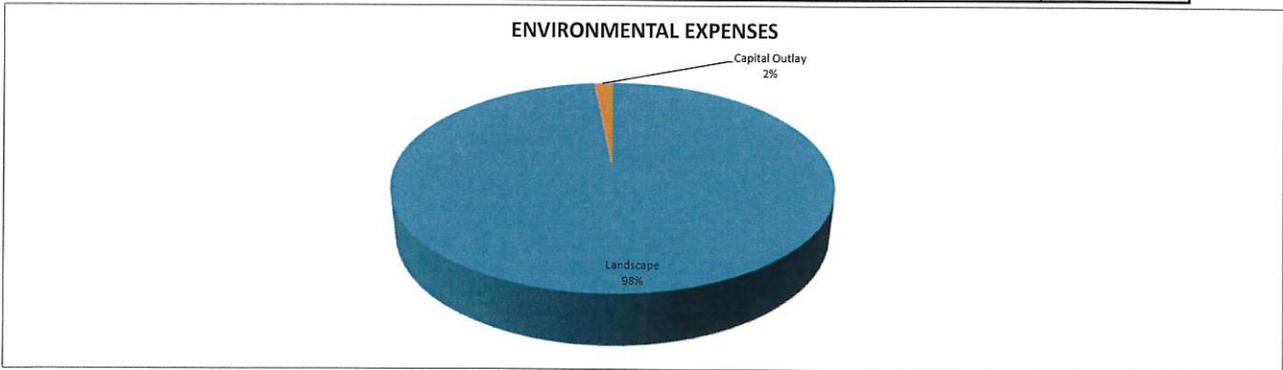
SEE FOOTNOTE EXPLANATIONS ON TAB 12 PAGE 2

Recycling: We currently have two people staffing the recycling center for the open hours on the 2nd & 4th Tuesday evenings from 6pm to 8pm, Fridays from 9am to 3pm and the 2nd & 4th Saturday mornings from 9am to 1pm.

Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
Pole Saw		x	1	\$ 650	\$ 650
TOTAL ENVIRONMENTAL SERVICES CAPITAL OUTLAY					\$ 650

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	\$ -	0%	\$ -	0%	#DIV/0!
Benefits	-	0%	-	0%	#DIV/0!
Recycling	-	0%	-	0%	#DIV/0!
Yard Waste	-	0%	-	0%	#DIV/0!
Landscape	53,000	100%	40,500	98%	-23.58%
Capital Outlay	-	0%	650	2%	#DIV/0!
Total	53,000	100%	41,150	100%	-22.36%



Footnotes to Environmental Services Department Budgeted Line Items

- A. Account E101-53635-460 Landscape Management: These are charges for the purchase of flowers, bushes and grasses for use in the ROWs, weed control chemicals, contracted tree removal and personal protective equipment used in trimming and removal. We are budgeting funds for the preventative treatment of Village owned ash trees to guard against the Emerald Ash Borer. Trees that are not treated will need to be removed.
- B. Account E101-53635-470 Landscape Plantings: These are charges for the planting of trees and bushes on the street right of ways.
- C. Account E101-53635-480 Environmental Corridor and Open Space Planning and Maintenance: These charges are for improvements to the Village's Environmental Corridor and Open Space areas, including the Hartland marsh and other areas.
- D. Account E101-53635-800 Capital outlay: Purchase of a pole saw.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Environmental Services

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	-	1,163	-	-	-
Benefits	-	89	-	-	-
Operations	76,878	57,270	59,282	63,000	48,500
Capital Outlay	-	724	-	-	650
Bld & Grounds	-	-	-	-	-
Total	76,878	59,246	59,282	63,000	49,150
Revenues					
	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Other Grants	74,931	141,339	54,372	25,000	25,000
Weed & Nuisance Control	-	-	-	-	-
Subdivision Trees	26,663	14,210	6,960	-	6,000
Total	101,594	155,549	61,332	25,000	31,000
Supported by Taxes	(24,716)	(96,303)	(2,050)	38,000	18,150
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	(2.70)	(10.47)	(0.22)	4.13	1.97
Per Capita Supported by Taxes Per Day	(0.01)	(0.03)	(0.00)	0.01	0.01
Total Exp Per Person Per Day	0.0230	0.0176	0.0176	0.0187	0.0146

VILLAGE OF HARTLAND - BUDGET WORKSHEET 2021

Cemetery

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Vr Est	2021 Adopted	FOOTNOTES
Cemetery Wages & Benefits							
101-54910-110 SALARIES	\$ 2,529	\$ 3,500	\$ 710	20%	\$ 2,500	\$ 3,500	
101-54910-130 FICA	193	275	54	20%	191	268	
Sub-Total Cemetery Wages & Benefits	\$ 2,722	\$ 3,775	\$ 764	20%	\$ 2,691	\$ 3,768	
Cemetery Operations							
101-54910-220 UTIL SERVICES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
101-54910-300 OPER SUPPLIES	1,999	2,000	8	0%	1,500	2,000	
101-54910-350 EQUIP PURCH	250	350	604	173%	604	900	
101-54910-365 BLDGS/GRNDS MAINT	1,309	8,000	1,747	22%	6,500	7,500	
Sub-Total Cemetery Operations	\$ 3,558	\$ 10,350	\$ 2,359	23%	\$ 8,604	\$ 10,400	
TOTAL CEMETERY	\$ 6,280	\$ 14,125	\$ 3,123	22%	\$ 11,295	\$ 14,168	
					<i>Increase</i>	<i>0.3%</i>	

A
B
C
D

Staffing:

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees. Decrease in personnel costs are due to completion of inputting the Annex Cemetery data into our GIS.

Operations:

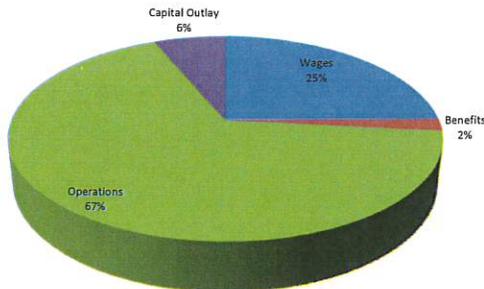
The Village of Hartland maintains three Village cemeteries including about 11 acres. Cemetery lots in the Village cemetery sell for \$750. Extra cost due to taking over the Annex cemetery on West Capitol Drive. We are in the process of developing a columbarium in the Upper Annex cemetery for another option to preserve cremains.

Cemetery Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
101-54910-350 Equipment Purchase					
Back Pack Blower		X	1	900	900
TOTAL CEMETERY CAPITAL OUTLAY					\$ 900

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	3,500	25%	3,500	25%	0.00%
Benefits	275	2%	268	2%	-2.55%
Operations	10,000	71%	9,500	67%	-5.00%
Capital Outlay	350	2%	900	6%	157.14%
Total	14,125	100%	14,168	100%	0.30%

CEMETERY EXPENSES



Footnotes to Cemetery Department Budgeted Line Items

- A. Account E101-54910-220 Utility Services: These are charges for water used in the cemeteries.
- B. Account E101-54910-300 Operating Supplies and Expenses: These are charges for office supplies, marking paint, head stone repair materials and GIS updates.
- C. Account E101-54910-350 Equipment Purchase: These are funds to replace a Backpack blower.
- D. Account E101-54910-365 Building/Grounds Maintenance Expense: These are charges for topsoil, seed, equipment supplies, head stone repair, fertilizing/weed control, Survey upper cemetery land to create new graves for upright head stones.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

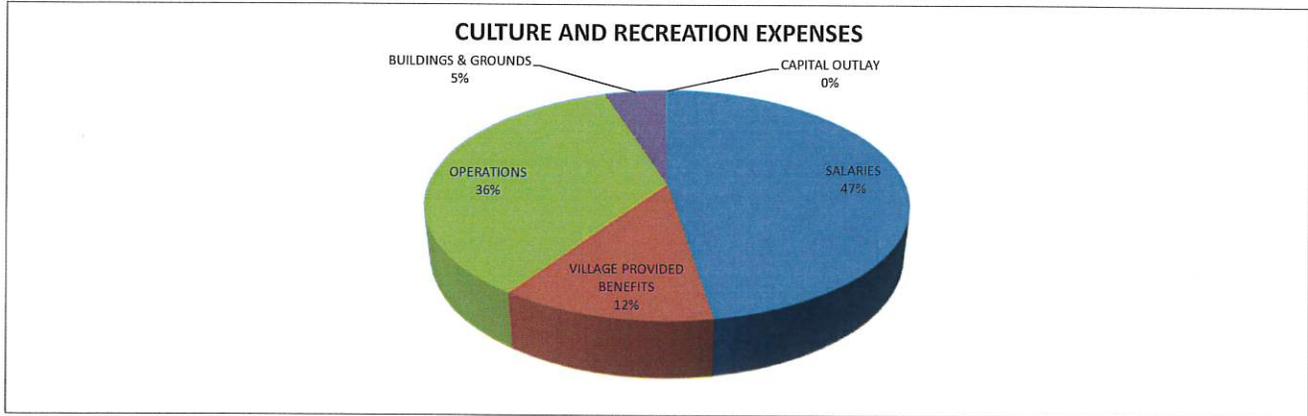
Cemetery

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	2,617	2,050	2,529	3,500	3,500
Benefits	200	157	193	275	268
Operations	90	42	1,999	2,000	2,000
Capital Outlay	690	342	250	350	900
Bld & Grounds	5,687	7,304	1,309	8,000	7,500
Total	9,284	9,895	6,280	14,125	14,168
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Cemetery Lots	12,750	19,500	11,250	10,000	12,000
Total	12,750	19,500	11,250	10,000	12,000
Supported by Taxes	(3,466)	(9,605)	(4,970)	4,125	2,168
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	(0.38)	(1.04)	(0.54)	0.45	0.24
Per Capita Supported by Taxes Per Day	(0.0010)	(0.0029)	(0.0015)	0.0012	0.0006
Total Exp Per Person Per Day	0.0028	0.0029	0.0019	0.0042	0.0042

2021 Culture & Recreation

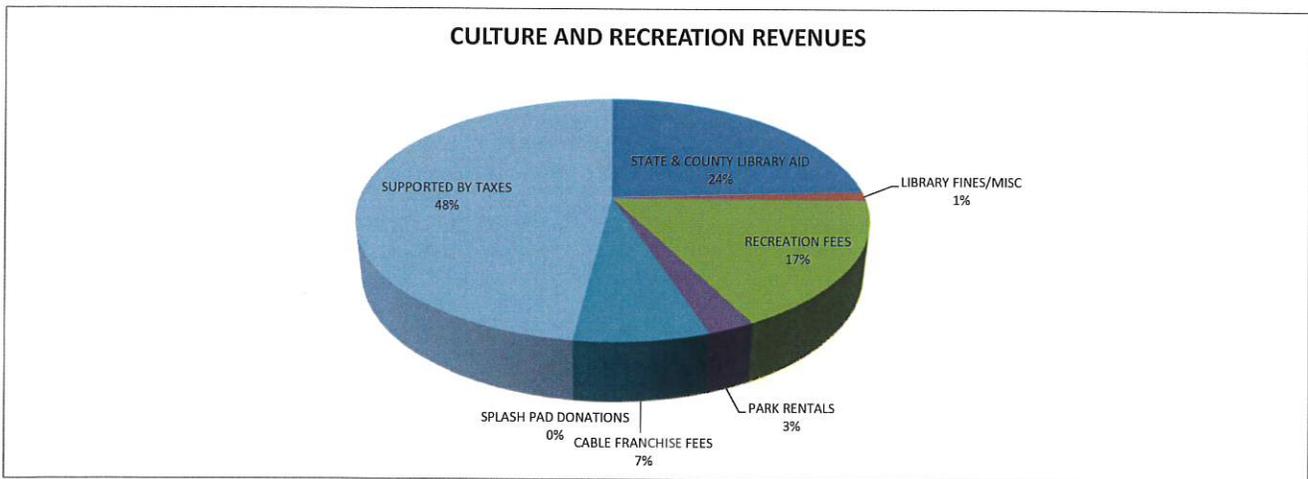
LIBRARY, PARKS, RECREATION DEPT, CABLE TV

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
SALARIES	520,800	47.40%	527,700	-1.31%
VILLAGE PROVIDED BENEFITS	132,595	12.07%	157,080	-15.59%
OPERATIONS	390,875	35.57%	436,775	-10.51%
BUILDINGS & GROUNDS	53,000	4.82%	60,000	-11.67%
CAPITAL OUTLAY	1,500	0.14%	5,000	-70.00%
	1,098,770	100.00%	1,186,555	-7.40%



FUNDING SOURCES

	2021 BUDG	% OF BUDG	2020 BUDG	% INCR
STATE & COUNTY LIBRARY AID	259,617	24.05%	249,449	4.08%
LIBRARY FINES/MISC	12,800	1.19%	16,000	-20.00%
RECREATION FEES	184,350	17.08%	292,300	-36.93%
PARK RENTALS	27,500	2.55%	26,500	3.77%
CABLE FRANCHISE FEES	77,000	7.13%	78,000	-1.28%
SPLASH PAD DONATIONS	-	0.00%	-	0.00%
SUPPORTED BY TAXES	518,003	48.00%	524,306	-1.20%
	1,079,270	100.00%	1,186,555	-9.04%



TOTAL EXPENSE PER PERSON PER DAY FOR CULTURE & RECREATION: LIBRARY, PARKS, RECREATION, CABLE

0.33

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.16

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: Culture & Recreation

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	520,806	504,341	539,735	527,700	520,800
Benefits	152,339	154,591	147,723	157,080	132,595
Operations	437,130	466,594	482,777	436,775	390,875
Bld & Grounds	48,555	53,593	55,064	60,000	53,000
Capital Outlay	932	2,891	2,588	5,000	1,500
Total	1,159,762	1,182,010	1,227,887	1,186,555	1,098,770
Revenues					
Libr Aids	235,818	238,587	243,238	249,449	259,617
Libr Fines & Misc	16,351	15,870	15,354	16,000	12,800
Park Rentals	25,787	26,529	27,374	26,500	27,500
Rec Classes	140,772	156,518	171,139	155,000	107,000
To The Pointe Dance	35,299	43,054	34,405	37,500	28,000
Rec Trips	19,047	8,907	4,863	4,000	3,200
Rec Summer	51,570	63,548	57,953	55,000	44,000
T-Ball	-	-	-	-	19,500
Rec Other	3,521	2,431	4,861	2,800	2,150
Before/After School	33,259	38,408	37,698	38,000	-
Cable Fees	77,054	78,857	76,493	78,000	77,000
Splash Pad Donations	-	-	-	-	-
Trans from GIS	-	-	-	-	-
Total	638,478	672,709	673,378	662,249	580,767
Supported by Taxes	521,284	509,301	554,509	524,306	518,003
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	56.85	55.38	60.19	56.92	56.23
Per Capita Supported by Taxes Per Day	0.16	0.15	0.16	0.16	0.15
Total Exp Per Person Per Day	0.35	0.35	0.37	0.35	0.33

2021 Budget Library

TABLE OF CONTENTS

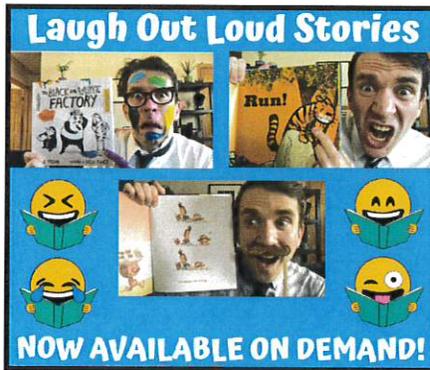
Budget Narrative	1
Organizational Chart	2
Budget	3
Footnotes	4
Personnel & Corporate Reserve	5
Budget History	6



The Library offered curbside service for patrons throughout the closure of their facility.

2021 LIBRARY SPOTLIGHT

- Expand marketing and community presence with new Engagement Librarian position.



The Library offered many online programs in the spring and summer.

The Library staff assisted with the April election.



**Hartland Public Library
Budget Narrative, 2021**

July 29, 2020

Laura Gest

*Promoting creative exploration and learning by connecting people, information
and ideas with excellent service and continued relevancy.*

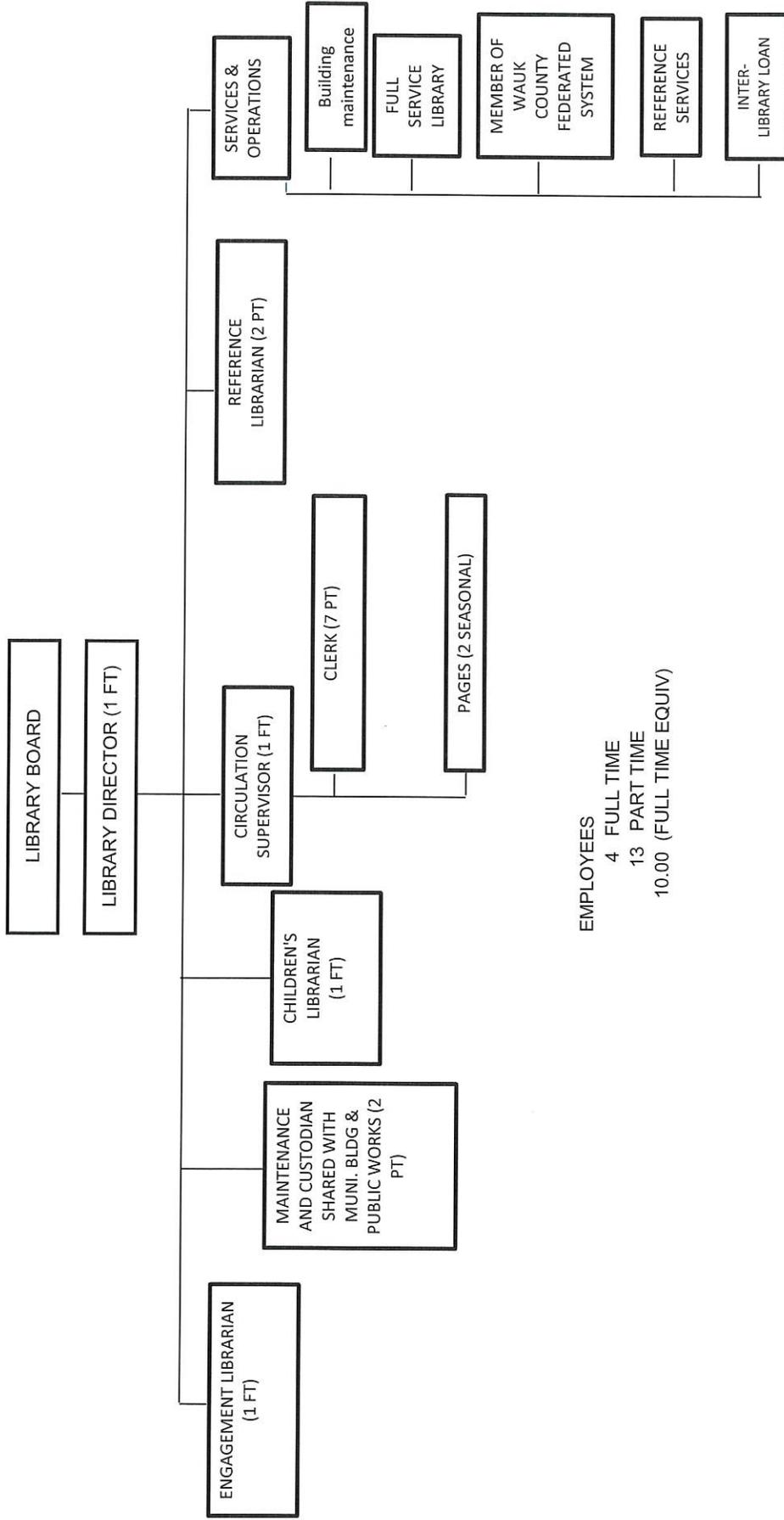
Hartland Public Library Vision Statement

Our library continues to be an active part of the Village; with a 2019 circulation over 204,000 (6% increase), and program attendance of over 9,600 (50% increase). In addition to our continually updated print resources, digital offerings for our Café cardholders include research databases, eBooks, Gale courses, magazines and audiobooks.

The budget for the coming year reflects a need to maintain our great service, while expanding our reach within the community. With our recent technology upgrades, and our new self-checkouts, we will be able to offer additional programs and services, while still maintaining our great customer service.

During the 2020 pandemic, it was the Hartland Public Library who first brought virtual story times to Waukesha County. This creative thinking and ability to pivot, allows us to constantly adjust our services to the needs of the community. We plan on increasing our resources for virtual and homeschool families, and increase our virtual programming to meet patrons where they are.

2021 HARTLAND PUBLIC LIBRARY



EMPLOYEES
 4 FULL TIME
 13 PART TIME
 10.00 (FULL TIME EQUIV)

Library Services

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Library Wages & Benefits							
E 101-55110-110 SALARIES	\$ 386,323	\$ 373,000	\$ 177,594	48%	\$ 362,000	\$ 383,200	
E 101-55110-130 FICA	28,929	28,550	13,911	49%	28,000	29,300	
E 101-55110-140 RETIREMENT BENEFITS	20,749	21,200	8,538	40%	19,000	21,000	
E 101-55110-150 HEALTH/DENTAL/LIFE	68,501	75,100	22,557	30%	48,650	50,850	
E 101-55110-180 OTHER BENEFITS	4,000	3,500	3,500	0%	4,000	2,500	
Sub-Total Library Wages & Benefits	\$ 508,502	\$ 501,350	\$ 226,100	45%	\$ 461,650	\$ 486,850	
Library Operations							
E 101-55110-290 OUTSIDE SERVICES	\$ 33,362	\$ 30,000	\$ 24,540	82%	\$ 30,000	\$ 30,000	A
E 101-55110-300 OPER SUPPLIES/EXPNS	31,093	23,000	6,546	28%	20,000	25,000	B
E 101-55110-310 BOOKS AND MATERIALS	80,822	84,000	31,541	38%	84,000	84,000	C
E 101-55110-325 PERIODICALS	4,448	4,000	1,485	37%	4,000	4,000	D
E 101-55110-345 STAFF EDUC/TRAINING	2,877	2,400	-	-	2,000	2,400	E
Sub-Total Library Operations	\$ 152,602	\$ 143,400	\$ 64,112	45%	\$ 140,000	\$ 145,400	
Library Building & Grounds							
E 101-55110-220 UTILITY SERVICES	\$ 30,264	\$ 34,500	\$ 10,081	29%	\$ 24,500	\$ 32,000	F
E 101-55110-255 BLDGS/GROUNDS	16,845	12,000	4,783	40%	12,000	12,000	G
E 101-55110-355 JANITORIAL SUPPLIES	2,955	2,500	617	25%	2,000	2,500	H
E 101-55110-800 CAPITAL OUTLAY	-	-	-	-	-	-	
E 101-55110-900 CORP RESERVE PMTS	5,000	11,000	11,000	-	11,000	6,500	I
Sub-Total Library Buildings & Grounds	\$ 55,064	\$ 60,000	\$ 26,481	44%	\$ 49,500	\$ 53,000	
TOTAL LIBRARY	\$ 716,168	\$ 704,750	\$ 316,693	45%	\$ 651,150	\$ 685,250	
					<i>Decrease</i>	<i>-2.8%</i>	

FOOTNOTE EXPLANATIONS ON TAB 15 PAGE 4

Highlight 2020: New Radio Frequency ID with two self check out kiosks

Spotlight 2021: Expand marketing and community presence with new Engagement Librarian position

Footnotes to Library Department Budgeted Line Items

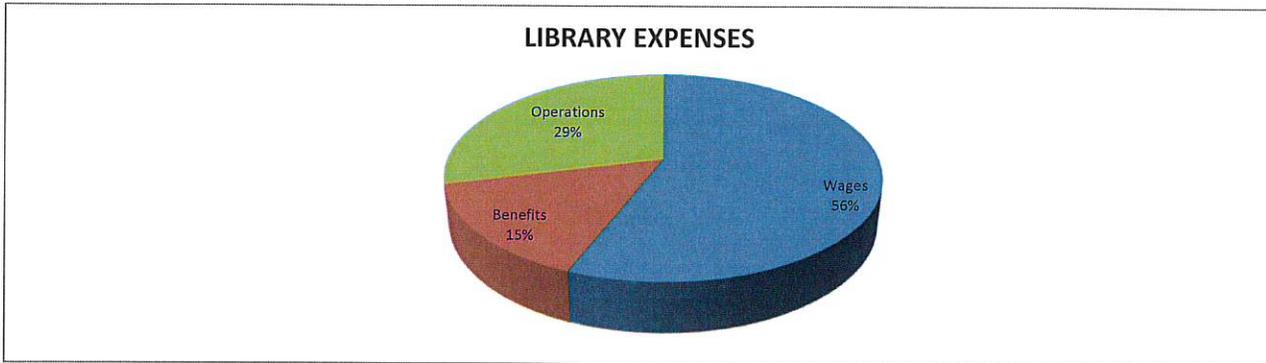
- A. Account E101-55110-290-Outside Services. Includes software licenses; wireless and Badgernet annual fees; CAFÉ annual fee (CAFÉ is our circulation software) and ONTECH IT computer and software support.
- B. Account E101-55110-300 Operating Supplies/Expenses. Office Supplies, 4 hotspots, programming supplies and materials processing items (book covers, labels, etc.)
- C. Account E101-55110-310 Books and Materials. This account is made up of books, audio books, DVD's, large print books, CD's and reference, database and e-book charges paid to the county library system;
- D. Account E101-55110-325 Periodicals. This is for magazine and newspaper subscriptions and Flipster digital magazines.
- E. Account E101-55110-345 Staff Education/Training. Wisconsin Library Association annual membership; Continuing Education for staff and Director Certification.
- F. Account E101-55110-220 Utility Services. WE Energies; water and sewer utility bills; phone bills
- G. Account E101-55110-255 Buildings and Grounds. Annual window and carpet cleaning; HVAC annual maintenance; fire alarm and elevator annual maintenance; light bulbs and other hardware as needed.
- H. Account E101-55110-355 Janitorial Supplies. Cleaning supplies and equipment. The custodian is in charge of ordering supplies. The custodian will be split 50/50 with the municipal building.
- I. Account E101-55110-900 Corporate Reserve Payments. \$6,500 towards our Radio Frequency ID system.

Library Services

Operations:

The renovation to the library is complete and ready for citizens to take full advantage of this beautiful new building.

	2020 Budget	% of Budget	2021 Budget	% of Budget	Incr/Decr
Wages	373,000	53%	383,200	56%	2.73%
Benefits	128,350	18%	103,650	15%	-19.24%
Operations	203,400	29%	198,400	29%	-2.46%
Total	704,750	100%	685,250	100%	-2.77%



Personnel Schedule: Library Wages Acct: 101-55110-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2019	2020	2021
Library Director	1		10	1.000	1.000	1.000
Engagement Librarian	1		6	-	-	1.000
Head of Technical Services/ Assistant Dir	1		6	1.000	1.000	1.000
Children's Librarian	1		7	-	1.000	1.000
Reference Librarian		2	6	1.500	1.000	1.000
Circulation Supervisor			4	1.000	1.000	-
Technical Service Clerk			3	1.000	1.000	-
Library Clerks		7	2	4.000	4.000	4.000
Pages		2	Seas	0.500	0.500	0.500
Custodian		2		0.500	0.500	0.500
				-	-	-
Employee Totals	4	13		10.500	11.000	10.000

Corporate Reserve Purchase

Item	Add	Repl	Amt	Unit Cost	Total
Nothing in 2021					\$ -
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ -

Impact Fee Fund

Item	Add	Repl	Amt	Unit Cost	Total
Transfer for Debt Service Payments					\$ 20,500
TOTAL LIBRARY IMPACT FEE PURCHASES					\$ 20,500

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Library Services

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	379,969	359,947	386,323	373,000	383,200
Benefits	127,149	129,272	122,179	128,350	103,650
Operations	137,756	146,332	152,602	143,400	145,400
Bld & Grounds	48,555	53,593	55,064	60,000	53,000
Capital Outlay	-	-	-	-	-
Total	693,429	689,144	716,168	704,750	685,250
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
County Aid	231,033	231,690	235,926	236,980	251,580
Libr Fines & Misc	16,351	15,870	15,354	16,000	12,800
Inter-County Library Funding	4,785	6,897	7,312	12,469	8,037
Total	252,169	254,457	258,592	265,449	272,417
Supported by Taxes	441,260	434,687	457,576	439,301	412,833
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	48.12	47.26	49.67	47.69	44.81
Per Capita Supported by Taxes Per Day	0.13	0.13	0.14	0.13	0.12
Total Exp Per Person Per Day	0.21	0.21	0.21	0.21	0.20

Parks

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted	Footnotes
Parks Wages & Benefits							
E 101-55200-110 SALARIES	\$ 30,677	\$ 30,000	\$ 9,643	32%	\$ 30,000	\$ 30,000	
E 101-55200-130 FICA	2,347	2,300	738	32%	2,300	2,300	
Sub-Total Parks Wages & Benefits	\$ 33,024	\$ 32,300	\$ 10,381	32%	\$ 32,300	\$ 32,300	
Parks Operations							
E 101-55200-220 UTILITY SERVICES	\$ 12,266	\$ 9,000	\$ 2,985	33%	\$ 9,000	\$ 12,500	
E 101-55200-350 EQUIPMENT PURCHASE	-	-	-	#DIV/0!	-	-	
E 101-55200-365 BLDGS/GROUNDS MAINT EXP	30,106	30,000	15,914	53%	30,000	30,000	
E 101-55200-370 ATHLETIC FACILITY MAINT	17,565	16,000	8,201	51%	16,000	16,000	
E 101-55200-470 LANDSCAPE PLANTINGS	-	2,000	-	0%			
E 101-55200-800 CAPITAL OUTLAY	2,588	5,000	595	12%	2,250	1,500	
E 101-55200-900 CORP RESERVE PAYBK	19,500	15,575	15,575	100%	15,575	15,375	
Sub-Total Park Operations	\$ 82,025	\$ 77,575	\$ 43,270	56%	\$ 72,825	\$ 75,375	
TOTAL PARKS BUDGET	\$ 115,049	\$ 109,875	\$ 53,651	49%	\$ 105,125	\$ 107,675	
					<i>Decrease</i>	<i>-2.00%</i>	

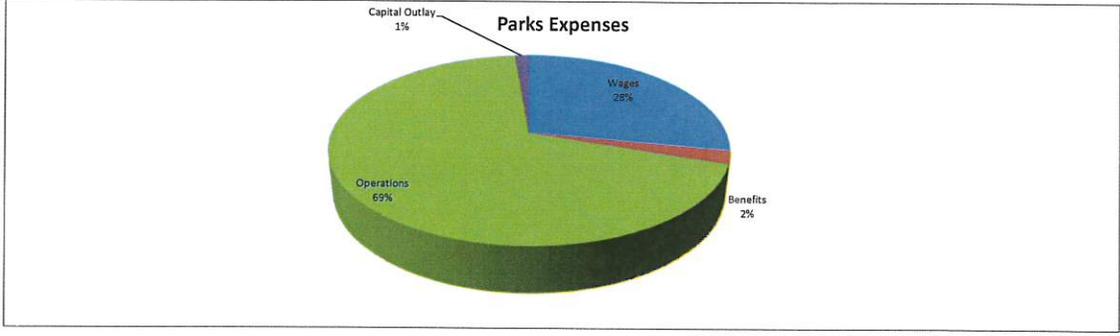
A
B
C
D
E
F
G

- Highlight 2020:** Centennial Park and Hartbrook Park baseball field was reconstructed.
- Spotlight 2021:** The Bark River Park ball field (HAAA) will be reconstructed. Tennis courts will be resurfaced
- Supported Services:**

Description	2018	2019	2020
Acres of Parks & Open Land	96.9	96.9	96.9
Baseball Diamonds (inc T-Ball)	8	8	8
Soccer Fields	4	4	4
Football Fields	1	1	1
Miles of Pathway	4.4	4.4	4.4
Tennis Courts	4	4	4
Basketball Courts	3	3	3
Volleyball Courts	2	2	2
Fine Arts Center	1	1	1
Splash Pad	1	1	1
Picnic Shelters	9	9	10
Playground Equipment	Various	Various	Various

Staffing: During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	30,000	27%	30,000	28%	0.00%
Benefits	2,300	2%	2,300	2%	0.00%
Operations	72,575	66%	73,875	69%	1.79%
Capital Outlay	5,000	5%	1,500	1%	-70.00%
Total	109,875	100%	107,675	100%	-2.00%



Footnotes to Parks Department Budgeted Line Items

- A. Account E101-55200-220 Utility Services: This account consists of our utility charges of the following – We Energies electric, and Village water and sewer for the parks and Fine Arts Center.
- B. Account E101-55200-350 Equipment Purchase: There are no projected equipment purchases in 2020.
- C. Account E101-55200-365 Building/Grounds Maintenance Expense: These are charges for the maintenance of the park's buildings, play structures and grounds not including the athletic fields. Charges consist of cleaning supplies, paper products, electrical parts and repairs, paint, plumbing supplies and repairs, temporary restroom rentals, weed control and fertilizer, topsoil, seed and straw, garbage can liners, play equipment parts and repairs, pedestrian bridge repairs, fence repairs, and play area wood chips. There is also a charge to preventively treat some ash trees against emerald ash borer. There have been additional costs due to the Beer Garden use at the Fine Arts Center.
- D. Account E101-55200-370 Athletic Facility Maintenance: These are charges for the maintenance of the athletic fields at the parks. The charges consist of field marking paint, marking chalk, ball field surface mix, ball field sure-hop infield mix, fertilizer and weed control.
- E. Account E101-55200-470 Landscape Plantings: These are charges for the planting of trees and bushes on park land.
- F. Account E101-55200-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2021, the budget includes the purchase replacement garbage cans and wood for replacement picnic tables.
- G. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

Parks

Capital Outlay Schedule

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
101-55200-800 Capital Outlay					
1		X	5	150	\$ 750
2		X	15	50	\$ 750
TOTAL PARKS CAPITAL OUTLAY					\$ 1,500

Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>Nothing Anticipated for 2021</i>					
					\$ -
TOTAL PARKS CORPORATE RESERVE PURCHASES					\$ -

Impact Fee Fund

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>Nothing Anticipated for 2021</i>					
					\$ -
					\$ -
TOTAL PARKS IMPACT FEE PURCHASES					\$ -

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Parks

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	28,987	28,763	30,677	30,000	30,000
Benefits	2,218	2,200	2,347	2,300	2,300
Operations	75,929	89,781	79,437	72,575	73,875
Capital Outlay	932	2,891	2,588	5,000	1,500
Total	108,066	123,635	115,049	109,875	107,675
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Park Rentals	25,787	26,529	27,374	26,500	27,500
Trans from GIS	-	-	-	-	-
Total	25,787	26,529	27,374	26,500	27,500
Supported by Taxes	82,279	97,106	87,675	83,375	80,175
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	8.97	10.56	9.52	9.05	8.70
Per Capita Supported by Taxes Per Day	0.025	0.029	0.026	0.025	0.024
Total Exp Per Person Per Day	0.032	0.037	0.034	0.033	0.032

2021 Budget Recreation

TABLE OF CONTENTS

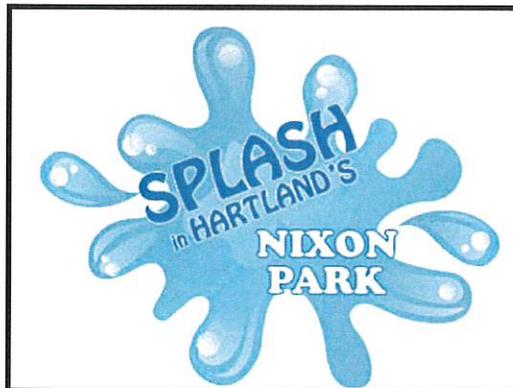
Budget Narrative	1
Organizational Chart	3
Budget	4
Footnotes	5
Personnel	6
Budget History	7



The Whiskeybelles performed during the Thursday Night Concert Series in Nixon Park.

2021 RECREATION GOALS

- **Providing Before/ After School Care at Hartland South for the 2020/2021 school year.**



The Splash Pad in Nixon Park opened for the season on Tuesday, June 9.

The Recreation Department held movies in Nixon Park on August 14 and August 21.

The movies were sponsored by the Lake Country Beer Garden and the Hartland Lakeside School District.



HARTLAND RECREATION DEPARTMENT 2021 BUDGET NARRATIVE

Highlights of 2020:

- 1) Hartland Lakeside School District: Hartland Lakeside School District is not allowing the Hartland Recreation Department to use their schools; North Shore Middle School, Hartland South Elementary and Hartland North Elementary for, at least, the first half of the school year. We will revisit this again for the second half of the year at a later date. We are able to use the Little Red School House. We will also be providing Before and After School Care at Hartland South for 2020/2021 school year.
- 2) COVID in 2020: COVID caused the Hartland Recreation Department to cancel some of their classes. Some of those classes were Spring Break Camp, Basketball in the spring, Kids Sports in the Spring, Hartland Walking Club, and other in-person classes that couldn't not, at the time, transition into an online format.
- 3) Online Classes: The only benefit of COVID is that some of the in-person classes were held via Zoom or on Google Meets. All our fitness classes were able to switch over to online. Some fitness classes are meeting in-person with the option to join in via Zoom or Google Meets. Whereas some fitness classes are only meeting online.
- 4) Future of Recreation Classes: In the Fall 2020 Program Guide we are offering in-person classes, but advertising that some classes will be able to meet online if the in-person class is unable to meet due to COVID. We are also offering some classes to originally be held online. We are looking to see how the response is to these programs. We feel this might be a new way to programming by offering the option of online classes. We have heard feedback from the fitness instructors that by having the online option participants can still participate while on vacation, work trip or if they are unable to get to class on time. Instructors like this as well. They do not have to cancel if the weather is bad, they go on vacation and etc.
- 5) Summer Camp: Due to COVID Summer Camp numbers dropped enormously. The average participants per week in 2019 was 54. In 2020 the average was 18 per week. That is a 67% decrease in enrollment. It was not the desire for this year since our numbers were increasing in previous years. Nevertheless, it was a benefit to having smaller numbers this year due to all of the safety precautions camp staff took to keep the participants and themselves safe.
- 6) Partnership with TTP Dance Academy: We continue to partner with TTP Dance Academy. As of September 2020 TTP will be holding their classes in the Hartland Community Center. At the end of August 2019 they were planning on going into the Hartland Community Center. Instead they decided to sublease their space from Snap Fitness.

Future Goals:

- 1) The Recreation Department had some classes that were not able to be held due to COVID in Spring. Look into adding more classes that can be done online if in-person can not be held.
- 2) The Recreation Department did loose KidsSports who provided MultiSport, Baseball and Soccer programs for youth. KidsSports closed their doors at the end of the Summer. Recreation Department will be looking to either take on and develop, hire and train staff to run those programs or contract out as they did with KidsSports.

Staffing/Personnel Schedule: For 2021, the Recreation Department will have one full time Director, one Recreation/Fiscal Clerk, one Before and After School Coordinator, three seasonal Before and After School Instructors, one Summer Camp Coordinator, one seasonal Summer Camp Co-Coordinator and six seasonal Summer Camp Counselors. Before and After School Coordinator also assists with Early Release and at Bingo. Before and After School staff also assists with Spring Break Camp.

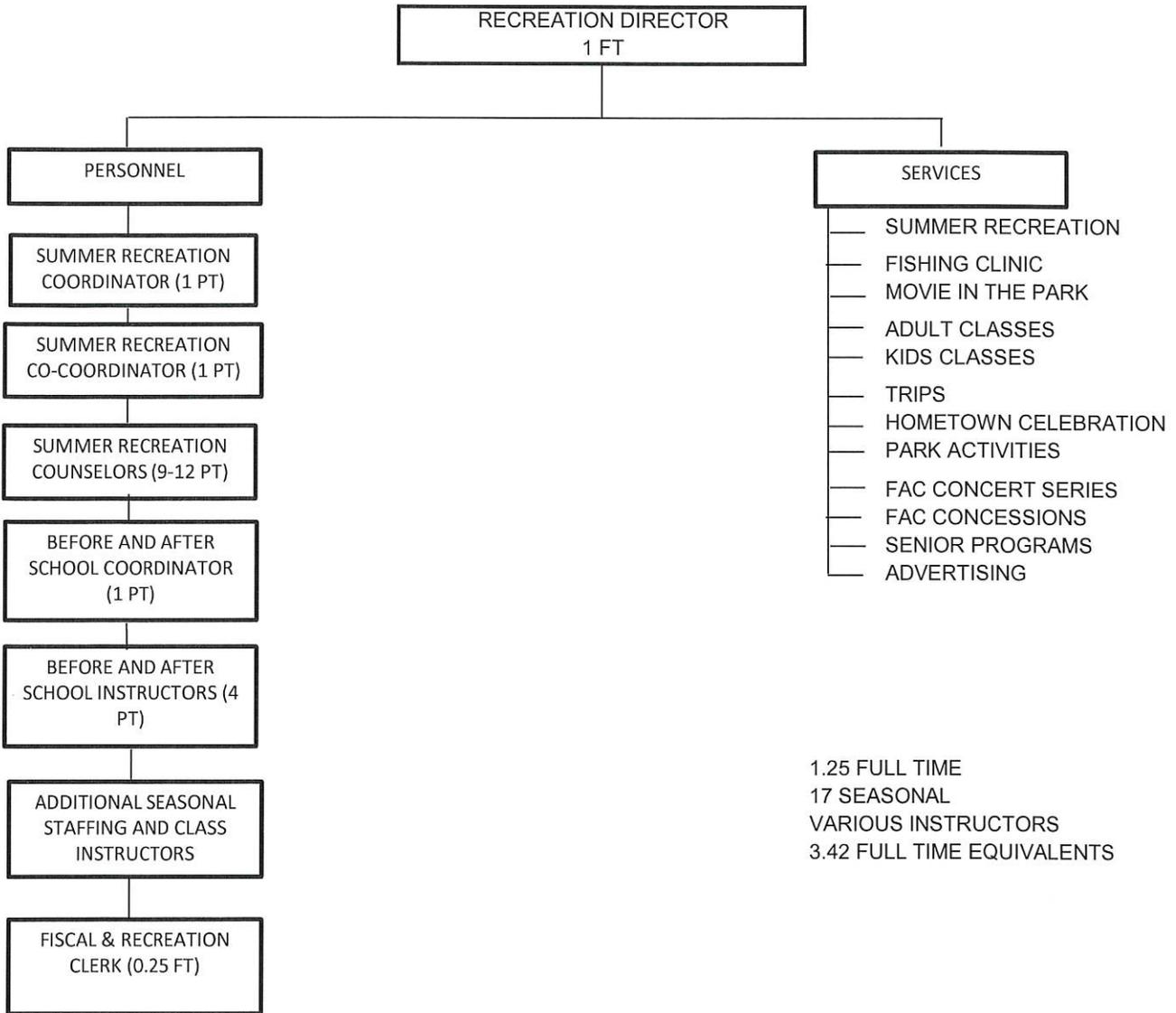
Capital Outlay: The Recreation Department has no request for any additional capital projects at this time.

Expenses: The Recreation Department 2021 budget is slightly increasing for 2021. The Splash Pad expenses are estimated to be \$3,000 for maintenance and \$9,300 for water.
***Please note that any changes to expenses in the Recreation Department Budget will generally show complimentary changes to revenues.*

Revenues: Revenues are down because of COVID. We are still unsure what will happen with classes in the future of 2020 and in 2021. We hope to continue our relationship with the Hartland/Lakeside School District and use their facilities when able to do so because of COVID.

Capital Improvement Plan: Request for funds to make improvements to the current Community Center is shown as a future project.

2021 RECREATION DEPARTMENT



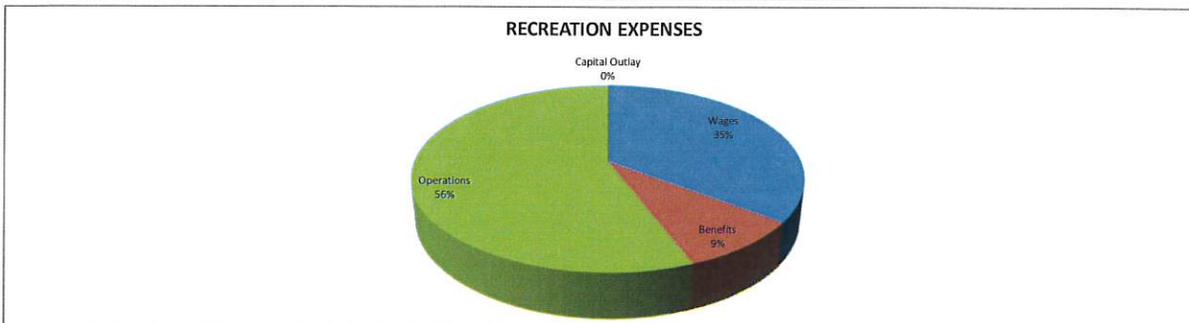
Recreation Department

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted	FOOTNOTES
Recreation Wages & Benefits							
E 101-55300-110 SALARIES	\$ 119,945	\$ 122,000	\$ 41,494	34%	\$ 122,000	\$ 104,600	A
E 101-55300-130 FICA	8,977	9,400	3,274	35%	9,400	9,575	
E 101-55300-140 RETIREMENT BENFTS	4,281	4,400	1,907	43%	4,400	4,520	
E 101-55300-150 HEALTH/DENTAL/LIFE	8,979	11,650	4,832	41%	11,650	11,550	
E 101-55300-180 OTHER BENEFITS	750	750	750	0%	750	750	
Sub-Total Recreation Wages & Benefits	\$ 142,932	\$ 148,200	\$ 52,257	35%	\$ 148,200	\$ 130,995	
Recreation Operations							
E 101-55300-290 OUTSIDE SERVICES	\$ 128,479	\$ 110,000	\$ 24,684	22%	\$ 36,800	\$ 75,000	B
E 101-55300-291 ACTIVENET FEES	14,335	13,000	3,776	0%	6,700	10,400	C
E 101-55300-295 TRIPS	4,531	4,000	405	10%	920	3,200	D
E 101-55300-300 OPER SUPPLIES/EXP	31,465	31,000	13,511	44%	28,500	28,000	E
E 101-55300-302 DANCE ACADEMY	36,398	34,000	15,481	46%	19,200	22,400	F
E 101-55300-303 SUMMER REC EXPNS	16,557	11,000	1,269	12%	1,800	8,800	G
E 101-55300-304 TBALL	-	-	-	#DIV/0!	-	6,000	
E 101-55300-305 EXPENSES-OTHER	-	-	-	#DIV/0!	-	-	
E 101-55300-312 SPLASHPAD EXPNS	3,215	3,000	-	0%	1,114	3,000	H
E 101-55300-220 SPLASHPAD WATER EXP	9,258	9,300	-	0%	9,300	9,300	I
E 101-55300-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-55300-900 CORP RESERVE PMTS	5,000	-	-	#DIV/0!	-	-	J
Sub-Total Recreation Operations	\$ 249,238	\$ 215,300	\$ 59,126	27%	\$ 104,334	\$ 166,100	
TOTAL RECREATION/COMMUNITY ED	\$392,170	\$363,500	\$111,383	31%	\$252,534	\$297,095	Decrease -18.3%

FOOTNOTE EXPLANATIONS ON TAB 17 PAGE 5

- Highlight 2020:** 2020 had the biggest attendance at the Thursday Night Concert Series. Each week the crowd was either double or triple the size it normally is in the past years. We also had some great new acts; Myles Wangerin, Fat Andy and Mission Accomplished. Due to COVID, some bands had to cancel.
- Spotlight 2021:** Hartland/Lakeside School District is not allowing the Hartland Recreation Department to use their schools; North Shore Middle School, Hartland South Elementary and Hartland North Elementary for at least the first half of the school year. We will revisit this again for the second half of the year. We are able to use the Little Red School House. We will also be providing Before and After School Care at Hartland South for the 2020/2021 school year.
- Operations:** With increased success of existing and new programs, the Recreation Department is projecting a declining tax burden for the Village in regards to its operations.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	122,000	34%	104,600	35%	-14.26%
Benefits	26,200	7%	26,395	9%	0.74%
Operations	215,300	59%	166,100	56%	-22.85%
Capital Outlay	-	0%	-	0%	0.00%
Total	363,500	100%	297,095	100%	-18.27%



Footnotes to Recreation Department Budgeted Line Items

- A. Account E101-55300-110 Salaries: This account is the salary of the Recreation Director, Recreation/Fiscal Clerk, Summer Camp Counselors, and the Before and After School Program.
- B. Account E101-55300-290 Outside Services/Contracts: This represents the fees of Recreational Activities that are instructed by outside contractors hired by the Recreation Department. These instructors are paid a percentage of the fees collected for each student that enrolls in their classes. Some examples of these classes are Moderate Yoga, QiGong, Yoga for Life and Gentle Yoga.
- C. Account E101-55300-291 Active Net Fees: This represents the expense for using the recreation registration software. The registration software contract includes an annual minimum fee of \$3,600, which is based on a percentage of registration fees. The fee in the budget line is estimated to be higher because once the minimum is met, Active Net still charges a percentage for each transaction made.
- D. Account E101-55300-295 Trips: This represents the cost of the trips that are offered by the Recreation Department.
- E. Account E101-55300-300 Operating Supplies/Expenses: This represents the expenses the Recreation Department may have on a daily, weekly, monthly, or yearly basis. Some examples of these expenses are copies, postage, general office supplies, supplies for programs, t-shirts for the Fishing Clinic, Recreation Department's cell phone, mileage reimbursement, advertising fees to promote the recreation department and program guide which is produced three times a year.
- F. Account E101-55300-302 Dance Academy: This represents expenses for our Dance Academy provider TTP.
- G. Account E101-55300-303 Summer Rec Expenses: This represents the expenses for the Summer Camp Program. These consist of the fieldtrip admissions, transportation costs, supplies and equipment that are only used by Summer Camp.
- H. Account E101-55300-312 Splash Pad Expenses: This represents the annual maintenance expenses for the Splash Pad which is estimated to be approximately \$3,000.
- I. Account E101-55300-220 Splash Pad Water Expense. This is the annual expense for water usage paid to the Water Utility for the splash pad, which is estimated to be approximately \$9,300.
- J. Account E101-55300-900 Corporate Reserve Paybacks: Hartland Recreation Department has none at this time.

Recreation

Personnel Wages Acct: 101-55300-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2019</i>	<i>2020</i>	<i>2021</i>
Recreation Director	1		9	1.000	1.000	1.000
Fiscal and Recreation Clerk	1		5	0.250	0.250	0.250
Summer Camp Coordinator		1		0.200	0.200	0.200
Summer Camp Co-Coordinator		1	Seas	0.200	0.200	0.200
Summer Camp/Tiny Tots Counselors		9	Seas	0.840	0.840	0.840
Before/After School Coordinator		1	Seas	0.310	0.310	0.310
Before/After School Staff		4	Seas	0.610	0.610	0.610
Kickball Referee		2	Seas	0.012	0.012	0.012
Employee Totals	2	18		3.422	3.422	3.422

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Recreation

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	108,840	113,927	119,945	122,000	104,600
Benefits	22,738	22,996	22,987	26,200	26,395
Operations	220,444	225,006	249,238	215,300	166,100
Capital Outlay	-	-	-	-	-
Total	352,022	361,929	392,170	363,500	297,095
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Classes	140,772	156,518	171,139	155,000	107,000
Before/After Sch	33,259	38,408	37,698	38,000	-
Dance Studio	35,299	43,054	34,405	37,500	28,000
Trips	19,047	8,907	4,863	4,000	3,200
Summer Rec	51,570	63,548	57,953	55,000	44,000
T-Ball	-	-	-	-	19,500
Other	3,521	2,431	4,861	2,800	2,150
Splash Pad Donations	-	-	-	-	-
Total	283,468	312,866	310,919	292,300	203,850
Supported by Taxes	68,554	49,063	81,251	71,200	93,245
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	7.48	5.33	8.82	7.73	10.12
Per Capita Supported by Taxes Per Day	0.020	0.015	0.024	0.021	0.028
Total Exp Per Person Per Day	0.105	0.108	0.117	0.108	0.088

Cable TV

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
Cable TV Wages & Benefits						
E 101-55370-110 SALARIES	\$ 2,790	\$ 2,700	\$ 1,168	43%	\$ 3,000	\$ 3,000
E 101-55370-130 FICA	210	230	101	44%	250	250
Sub-Total Cable TV Wages & Benefits	\$ 3,000	\$ 2,930	\$ 1,269	43%	\$ 3,250	\$ 3,250

Cable TV Operations						
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	\$ 1,110	\$ 1,500	\$ 425	28%	\$ 1,500	\$ 1,500
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	390	4,000	2,831	71%	4,000	4,000
Sub-Total Cable TV Operations	\$ 1,500	\$ 5,500	\$ 3,256	59%	\$ 5,500	\$ 5,500

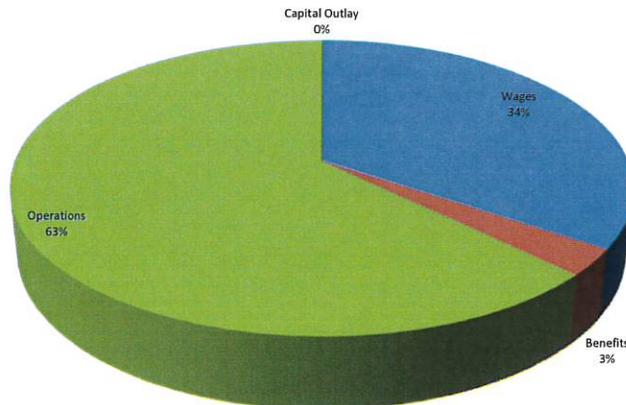
TOTAL CABLE TV	\$ 4,500	\$ 8,430	\$ 4,525	54%	\$ 8,750	\$ 8,750
					Increase	3.8%

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2019	2020	2021
Part Time Employees		1		0.24	0.24	0.24
Employee Totals	0	1		0.24	0.24	0.24

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	2,700	32%	3,000	34%	
Benefits	230	3%	250	3%	
Operations	5,500	65%	5,500	63%	
Capital Outlay	-	0%	-	0%	
Total	8,430	100%	8,750	100%	

CABLE BUDGET EXPENSES



VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cable Television

Expenses	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Wages	3,010	1,704	2,790	2,700	3,000
Benefits	234	123	210	230	250
Operations	3,001	5,475	1,500	5,500	5,500
Capital Outlay	-	-	-	-	-
Total	6,245	7,302	4,500	8,430	8,750
Revenues	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Cable Franchise Fees	77,054	78,857	76,493	78,000	77,000
Total	77,054	78,857	76,493	78,000	77,000
Supported by Taxes	(70,809)	(71,555)	(71,993)	(69,570)	(68,250)
Population	9,170	9,197	9,212	9,212	9,212
Annual Per Capita Supported by Taxes	(7.72)	(7.78)	(7.82)	(7.55)	(7.41)
Per Capita Supported by Taxes Per Day	(0.021)	(0.021)	(0.021)	(0.021)	(0.020)
Total Exp Per Person Per Day	0.0019	0.0022	0.0013	0.0025	0.0026

Cable Tv

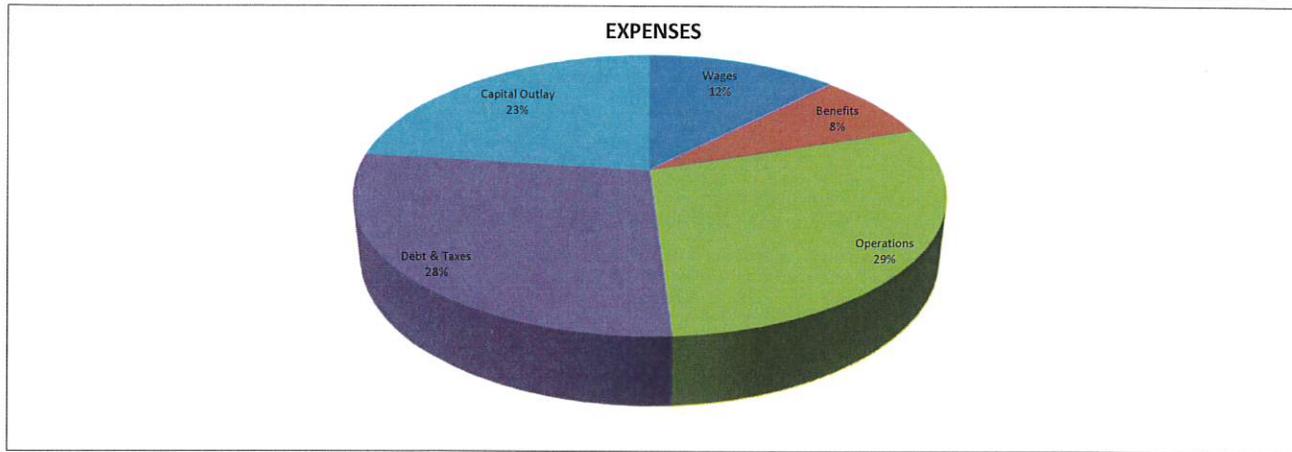
Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>NOTHING IN 2021</i>					
TOTAL CABLE TV CORPORATE RESERVE PURCHASES					\$ -

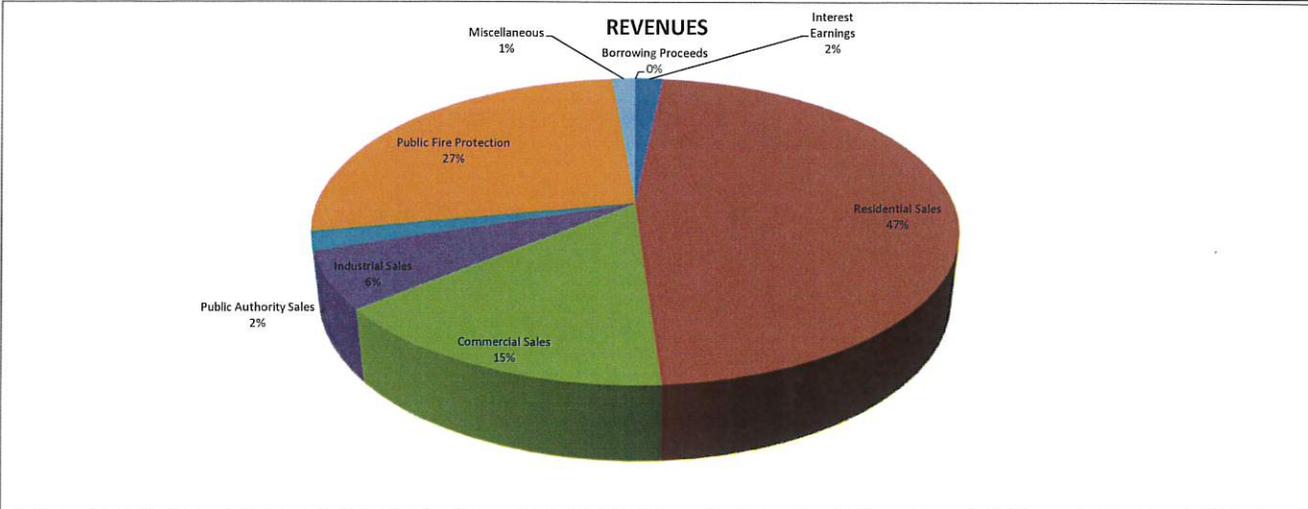
VILLAGE OF HARTLAND 2021 WATER UTILITY BUDGET

Fund 620: Water Utility

EXPENSES	2021 Budget	% of Budg	2020 Budget	Incr/-Decr
Wages	224,000	12%	245,000	-8.57%
Benefits	139,000	8%	144,000	-3.47%
Operations	523,249	29%	1,057,655	-50.53%
Debt & Taxes	503,946	28%	464,021	8.60%
Capital Outlay	419,405	23%	382,000	9.79%
Total	1,809,600	100%	2,292,676	-21.07%



REVENUES	2021 Budget	% of Budg	2020 Budget	Incr/-Decr
Interest Earnings	30,000	2%	40,000	-25.00%
Residential Sales	855,000	47%	850,000	0.59%
Commercial Sales	273,000	15%	275,000	-0.73%
Industrial Sales	108,500	6%	100,000	8.50%
Public Authority Sales	36,000	2%	37,000	-2.70%
Public Fire Protection	480,500	27%	470,000	2.23%
Miscellaneous	26,600	1%	34,100	-21.99%
Borrowing Proceeds	-	0%	-	#DIV/0!
Total Revenues	1,809,600	100%	1,806,100	0.19%



VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2021

Fund 620: Water Utility

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Expenses	1,604,444	1,661,064	1,543,130	1,483,834	2,292,676	1,809,600
% Change		3.53%	-7.10%	-3.84%	54.51%	-21.07%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	FOOTNOTES
<i>Water Utility Revenues</i>							
R 620-41900 INTEREST INCOME	\$ 42,937	\$ 40,000	\$ 15,568	39%	\$ 32,000	\$ 30,000	A
R 620-42100 MISC NON-OPERATING INC	616	500	-	0%	500	500	B
R 620-42110 CONTRIBUTED CAPITAL	430,852	2,500	2,200	88%	3,000	2,500	C
R 620-46100 METERED SALES-GEN CUST	10,008	6,000	-	0%	6,000	6,000	D
R 620-46120 RESIDENTIAL SALES	831,288	850,000	183,002	22%	830,000	855,000	E
R 620-46140 COMMERCIAL SALES	264,075	275,000	65,477	24%	265,000	273,000	F
R 620-46160 INDUSTRIAL SALES	105,514	100,000	21,529	22%	105,500	108,500	G
R 620-46200 PRIVATE FIRE PROTECTION	4,836	4,600	1,209	26%	4,850	-	H
R 620-46300 PUBLIC FIRE PROTECTION	462,617	470,000	116,633	25%	466,500	480,500	I
R 620-46400 OTHER SALES-PUBLIC AUTH	35,414	37,000	7,214	19%	35,000	36,000	J
R 620-47000 FORFEITED DISCOUNTS	8,054	6,500	1,912	29%	3,500	3,600	K
R 620-47100 MISC SERVICE REVENUES	18,990	14,000	497	4%	14,000	14,000	L
R 620-47400 OTHER SERV REV/CHGBKS	7,391	-	-	#DIV/0!	-	-	M
R 620-47500 PAYBACK FROM SEWER	-	-	-	#DIV/0!	-	-	
R 620-48300 SALE OF VILLAGE PROPERTY	-	-	-	#DIV/0!	-	-	
R 620-49110 BORROWING PROCEEDS	-	-	-	#DIV/0!	-	-	N
R 620-49270 OTHER FUNDING	-	486,576	-	0%	-	-	O
Total Water Utility Revenues	\$ 2,222,592	\$ 2,292,676	\$ 415,241	18%	\$ 1,765,850	\$ 1,809,600	

Water Utility Expenses

Capital

E 620-53700-662 WATER TRTMNT EQUIP	\$ -	\$ 2,000	\$ -	0%	\$ 1,600	\$ 2,000	P
E 620-53700-672 DIST/RESERV STANDPIPE	247,589	194,905	-	0%	194,905	194,905	Q
E 620-53700-673 TRANS&DIST MAINS	132,290	651,150	165,486	0%	596,000	55,000	R
E 620-53700-674 METERS	96,208	100,000	78,076	78%	100,000	110,000	S
E 620-53700-678 HYDRANTS	22,844	57,500	6,849	12%	57,500	57,500	T
E 620-53700-679 STRUCTURES/IMPRVMNTS	-	-	-	0%	-	-	U
E 620-53700-680 OFFICE FURN & EQUIP	-	-	-	#DIV/0!	1,000	-	V
E 620-53700-681 COMPUTERS/SOFTWARE	6,087	5,000	-	0%	3,000	-	W
E 620-53700-682 TRANSPORTATION EQP	256	-	-	0%	-	-	X
E 620-53700-684 TOOLS/SHOP/EQUIP	3,519	-	190	#DIV/0!	-	-	Y
Sub-Total Capital	\$ 508,793	\$ 1,010,555	\$ 250,601	25%	\$ 954,005	\$ 419,405	

Source of Supply

	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	
E 620-53700-600 SRC OF SUPPLY-LABOR	\$ 20,543	\$ 25,000	\$ 9,994	40%	\$ 13,000	\$ 20,000	AA
E 620-53700-602 SRC OF SUPPLY-EXP	-	200	10	0%	-	-	BB
E 620-53700-605 MAINT-WTR SRC PLANT	30,053	25,000	21,634	87%	25,000	25,000	CC
Sub-Total Source of Supply	\$ 50,596	\$ 50,200	\$ 31,638	63%	\$ 38,000	\$ 45,000	

Pumping Expense

E 620-53700-620 PUMPING EXP - LABOR	\$ 1,209	\$ 2,000	\$ 818	41%	\$ 2,000	\$ 2,000	DD
E 620-53700-622 POWER FOR PUMPING	65,322	55,000	21,304	39%	45,000	55,000	EE
E 620-53700-623 PUMPING/SUPPLIES/EXP	4,580	3,000	681	23%	1,500	2,000	FF
E 620-53700-625 MAINT PUMPNG PLANT	13,658	-	2,250	#DIV/0!	4,000	3,000	GG
Sub-Total Pumping Expense	\$ 84,769	\$ 60,000	\$ 25,053	42%	\$ 52,500	\$ 62,000	

VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2021

Fund 620: Water Utility

Water Treatment Expense

E 620-53700-630 TREATMENT - LABOR	\$ 3,069	\$ 2,500	\$ 1,814	73%	\$ 2,500	\$ 2,500	HH
E 620-53700-631 TREATMENT-CHEMICALS	11,398	13,000	3,006	23%	9,000	12,000	II
E 620-53700-632 TREATMENT-SUPPLIES	3,785	1,500	1,020	68%	1,500	1,500	JJ
E 620-53700-635 MAINT OF PLANT	2,023	5,000	1,836	37%	5,000	5,000	KK
Sub-Total Water Treatment Expense	\$ 20,275	\$ 22,000	\$ 7,676	35%	\$ 18,000	\$ 21,000	

Transmission & Distribution Expense

E 620-53700-640 T&D LABOR	\$ 1,334	\$ 2,000	\$ 145	7%	\$ 1,000	\$ 1,500	LL
E 620-53700-641 T&D-SUPPLY/EXP	-	500	406	81%	500	500	MM
E 620-53700-650 MAINT-RESERV/STANDPIPE	2,814	17,000	380	2%	3,000	17,000	NN
E 620-53700-651 MAINT OF MAINS	63,541	80,000	18,154	23%	80,000	65,000	OO
E 620-53700-652 MAINT OF SERVICES	17,168	21,000	12,274	58%	18,000	21,000	PP
E 620-53700-653 MAINT OF METERS	10,465	18,000	4,846	27%	18,000	18,000	QQ
E 620-53700-654 MAINT OF HYDRANTS	12,447	15,000	-	0%	15,000	15,000	RR
E 620-53700-655 MAINT OTHER PLANT	-	-	-	#DIV/0!	150	-	SS
Sub-Total Transmission & Dist Expense	\$ 107,769	\$ 153,500	\$ 36,205	24%	\$ 135,650	\$ 138,000	

Customer Accounts Expense

E 620-53700-901 METER READING LABOR	\$ 538	\$ 1,500	\$ 682	45%	\$ 1,000	\$ 1,000	TT
E 620-53700-902 ACCNT & COLLECT LBR	90,065	82,000	43,971	54%	82,000	82,000	UU
E 620-53700-903 CUST ACCTS-SUPPLIES	264	1,500	413	28%	600	1,000	VV
E 620-53700-904 UNCOLLECT ACCNTS	-	-	-	0%	-	-	WW
Sub-Total Customer Accounts Expense	\$ 90,867	\$ 85,000	\$ 45,066	53%	\$ 83,600	\$ 84,000	

Administrative & General Expense

	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted	
E 620-53700-920 ADM/GENEAL SALARIES	\$ 110,263	\$ 130,000	\$ 52,412	40%	\$ 110,000	\$ 115,000	XX
E 620-53700-921 OFFICE SUPPLIES/EXPNS	297	2,000	363	18%	1,000	2,000	YY
E 620-53700-923 OUTSIDE SERVICES	119,920	118,000	61,781	52%	118,000	118,000	ZZ
E 620-53700-924 PROPERTY INSURANCE	14,400	14,400	14,400	100%	14,400	26,000	AAA
E 620-53700-926 EMPL PENSIONS & BNFTS	75,968	115,000	43,852	38%	104,000	110,000	BBB
E 620-53700-930 MISC GEN EXPENSES	3,153	5,000	2,340	47%	5,000	5,000	CCC
E 620-53700-933 TRANSP EXPENSES	7,953	9,000	1,675	19%	5,000	8,000	DDD
E 620-53700-685 BUILDING RENTS	25,000	25,000	25,000	100%	25,000	45,000	Z
E 620-53700-937 SURPLUS TO CASH RESERVES	-	-	-	0%	-	78,249	
Sub-Total Admin & General Expense	\$ 356,954	\$ 418,400	\$ 201,823	48%	\$ 382,400	\$ 507,249	

Other Expense

E 620-53700-130 FICA	\$ 21,840	\$ 29,000	\$ 11,438	39%	\$ 24,000	\$ 29,000	EEE
E 620-53700-305 EXPENSES OTHER (DEBT)	-	-	-	0%	-	-	
E 620-53700-408 TAXES/EQUIVALENTS	1,716	230,000	-	0%	220,000	220,000	FFF
E 620-53700-427 INT LONG TERM DEBT	48,514	44,021	30,519	69%	60,692	53,946	GGG
E 620-53700-428 AMORT OF ISSUE COSTS	11,741	-	-	0%	-	-	
E 620-53700-610 PRINCIPAL REDEMPTION	180,000	190,000	45,000	24%	235,000	230,000	HHH
Sub-Total Other Expense	\$ 263,811	\$ 493,021	\$ 86,957	18%	\$ 539,692	\$ 532,946	

Total Water Utility Expenses \$ 1,483,834 \$ 2,292,676 \$ 685,019 30% \$ 2,203,847 \$ 1,809,600

VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2021

Fund 620: Water Utility

TOTAL WATER REVENUES	\$ 2,222,592	\$ 2,292,676	\$ 415,241	18.11%	\$ 1,765,850	\$ 1,809,600
TOTAL WATER EXPENSES	\$ 1,483,834	\$ 2,292,676	\$ 685,019	29.88%	\$ 2,203,847	\$ 1,809,600
NET OPERATIONS	\$ 738,758	\$ -	\$ (269,778)		(437,997)	\$ -

Beginning Cash Balance						Est End Bal
2020	\$ 2,551,126	<i>Est Revs</i>	\$ 1,765,850	<i>Est Expenses</i>	\$ 2,203,847	\$ 2,113,129
Est 2021	\$ 2,113,129	<i>Est Revs</i>	\$ 1,809,600	<i>Est Expenses</i>	\$ 1,809,600	\$ 2,113,129

FOOTNOTE EXPLANATIONS ARE ON TAB 19 PAGE 5 THROUGH TAB 19 PAGE 8

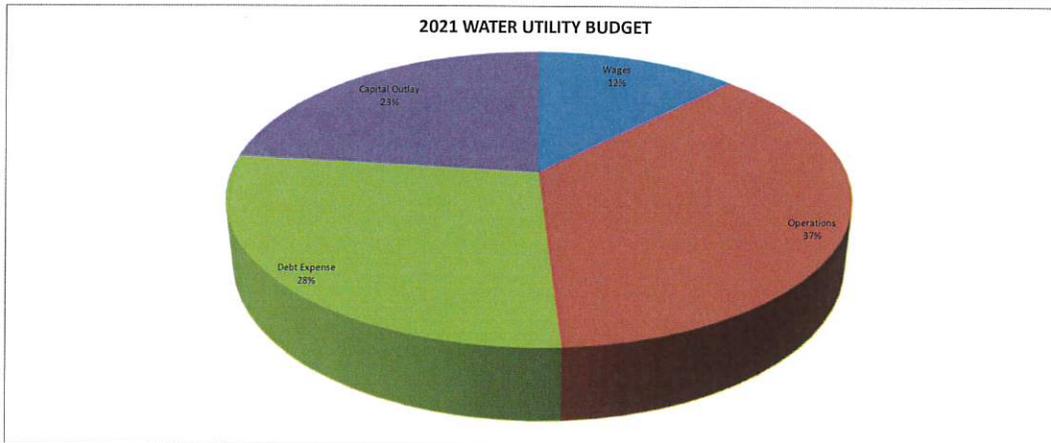
Highlight 2020 and Spotlight 2021: The water utility entered into a long term maintenance agreement on our water towers to save money over the long run and have a predictable amount of funds allocated to this purpose. Coventry and Hill Street water towers were painted.

Well #3 resevoir will be cleaned and inspected in 2021.

Expenses: Continue with ongoing leak detection of the water system

Budget Analysis The Utility anticipates planning for a large water main utility project in 2022. CTH 83 water main replacement.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	245,000	11%	224,000	12%	-8.57%
Operations	1,201,655	52%	662,249	37%	-44.89%
Debt Expense	464,021	20%	503,946	28%	0.00%
Capital Outlay	382,000	17%	419,405	23%	9.79%
Total	2,292,676	100%	1,809,600	100%	-21.07%



Footnotes to Water Utility Department Budgeted Line Items

REVENUES

- A. Account R620-41900 Interest Income: This account is the interest earned on the Water Utilities cash balance.
- B. Account R620-42100 Miscellaneous Non-Operating Income: This account is recording items put to the tax roll for monies not paid for outstanding bills.
- C. Account R620-42110 Contributed Capital: This is the Resident Equivalency Adjustment for new construction which is the Water hook-up charge.
- D. Account R620-46100 Metered Sales General Customers: This account is metered water sales to companies or citizens generally for the filling of pools.
- E. Account R620-46120 Residential Sales: This is revenue from the quarterly billings to Water Utility Residential users for water usage. There is no rate increase for 2019. The Utility reviewed the previous 10 years of water consumption data and has identified a trend of decreased water usage attributed to conservation and innovation of toilets and other water usage items.
- F. Account R620-46140 Commercial Sales: This is revenue from the quarterly billings to Water Utility Commercial users for water usage. There is no rate increase for 2019.
- G. Account R620-46160 Industrial Sales: This is revenue from the quarterly billings to Water Utility Industrial users for water usage. There is no rate increase for 2019.
- H. Account R620-46200 Private Fire Protection: This is the fee of providing fire protection services to those with their own private connections.
- I. Account R620-46300 Public Fire Protection: This is the fee to all Utility Customers for providing fire protection with general public access to hydrants.
- J. Account R620-46400 Other Sales – Public Authority: This is revenue from the quarterly billings to Water Utility Public Authority users for water usage such as schools or municipalities. There is no rate increase for 2018.
- K. Account R620-47000 Forfeited Discounts: This is the revenue for the late fee interest from customer's late payments of Water Utility bills.
- L. Account R620-47100 Miscellaneous Service Revenues: This account receives money from reconnect fees as well as non-metered water sales.
- M. Account R620-47400 Other Service Revenue/Chargebacks: This is the annual money received from the Sewer Utility for the Shared Meter Costs.
- N. Account R620-49110 Borrowing Proceeds: This account balance is the money received from debt borrowings to cover future capital expenditures.
- O. Account R620-49270 Other Funding: This account is shown as the use of fund balance, including borrowing proceeds, as needed.

EXPENSES

Capital Items

- P. Account E620-53700-662 Water Treatment Equipment: This account is for replacement of fluoride pumps, scales, and chlorine injection equipment.
- Q. Account E620-53700-672 Distribution Reservoir – Standpipe: This account is for replacement of tower and reservoir equipment. This account will have the on-going expense associated with the maintenance contract for the water towers. We have budgeted for a vendor to provide a long-term maintenance contract on the water towers.
- R. Account E620-53700-673 Transmission & Distribution Mains: This account is for the replacement of water mains and the associated engineering with the main projects and miscellaneous system repairs.
- S. Account E620-53700-674 Meters: This account is for replacement of water meters and meter radio transponder equipment. We are budgeting for a 10% replacement per year.
- T. Account E620-53700-678 Hydrants: This account is for hydrant replacement and the associated engineering with the projects.
- U. Account E620-53700-679 Structures & Improvements: This account is for major pump house building replacements and the addition of new structures.
- V. Account E620-53700-680 Office Furniture & Equipment: This account is for addition or replacement of office furniture and equipment, ie. Desks, chairs, cabinets, and telephones.
- W. Account E620-53700-681 Computers & Software: This account is for the addition or replacement of computers, software, printers and computer networking equipment.
- X. Account E620-53700-682 Transportation Equipment: This account is for addition or replacement of water department vehicles.
- Y. Account E620-53700-684 Shop/Tools & Equipment: This account is for the addition or replacement of tools and equipment used in the shop/garage or well houses.
- Z. Account E620-53700-685 Building Rent: This account is a payback account for use of the DPW garage area and site storage for Water Utility operations.

Source of Supply

- AA. Account E620-53700-600 Source of Supply - Labor: These are labor charges for operation of the pump houses, care of the pump house grounds, and daily inspection of the pump house sites.
- BB. Account E620-53700-602 Source of Supply - Supplies/Expenses: These are charges for pump house operation supplies, on-site first-aid supplies and safety equipment, and building service supplies.
- CC. Account E620-53700-605 Maintenance - Water Source Plant: These charges are for the maintenance and repair of the wells, plant telephone bills, and pump house maintenance labor.

Pumping Expense

- DD. Account E620-53700-620 Pumping Expense-Labor: These are charges for labor to maintain stand by generators, direct drive engines for pumps, operation of pumps, operating control and protective equipment.
- EE. Account E620-53700-622 Power for Pumping: These are charges for WE Energies electric charges to operate the well pumps, two new booster stations that came online in 2015 and facilities.
- FF. Account E620-53700-623 Pumping - Supplies/Expenses: These charges are for parts and supplies to maintain the generators, pumps and stand by engines, battery charger, filters and lubricating oil.

GG. Account E620-53700-625 Maintenance of Pumping Plant: These charges are for parts and supplies used to repair and maintain pump houses and pump controls, caulk, bulbs, wire, valves and the associated labor.

Water Treatment Expense

HH. Account E620-53700-630 Water Treatment - Labor: These charges are for the repair and maintenance of the chemical injection and monitoring systems and testing and analyzing the chemical levels in the water.

II. Account E620-53700-631 Water Treatment - Chemicals: These charges are for chemicals used in treating the water; injected fluoride, chlorine and polyphosphate.

JJ. Account E620-53700-632 Water Treatment - Supplies/Expenses: These charges are for the parts and supplies used to repair and maintain the chemical injection and monitoring systems, pumps, tubing and testing supplies.

KK. Account E620-53700-635 Maintenance of Treatment Plant: These charges are for the repair and maintenance of the well #3 stripping tower, belts, motor replacement, plumbing parts, and associated labor.

Transmission & Distribution Expense

LL. Account E620-53700-640 Transmission/Distribution System - Labor: These charges are for the labor for operating the transmission and distribution system, turning valves, flushing mains, water main locating and investigation of customer complaints.

MM. Account E620-53700-641 Transmission/Distribution System - Supplies/Expenses: These charges are for the tools used to operate the transmission and distribution system, valve keys and penetrating oil.

NN. Account E620-53700-650 Maintenance - Distribution Reservoir/Standpipe: These charges are for parts and labor to maintain the 3 water towers and 2 in-ground reservoirs.

OO. Account E620-53700-651 Maintenance of Mains: These charges are for the labor and materials to maintain the transmission and distribution system, water main break repairs, water main clamps, slurry backfill, asphalt and curb replacement and valve box repairs.

PP. Account E620-53700-652 Maintenance of Services: These charges are for the labor and materials to maintain the water service laterals, copper piping, curb stops, and plumbing supplies.

QQ. Account E620-53700-653 Maintenance of Meters: These charges are for the labor and materials to maintain the water meters, replacement meter parts, meter grounding straps, and gaskets.

RR. Account E620-53700-654 Maintenance of Hydrants: These charges are for parts and labor to maintain the hydrants.

SS. Account E620-53700-655 Maintenance of Other Plant: These charges are for parts and labor that are not provided for or assigned in another account.

Customer Accounts Expense

TT. Account E620-53700-901 Meter Reading Labor: These charges are for the labor to read the water meters.

UU. Account E620-53700-902 Accounting & Collecting Labor: These charges are for the labor to prepare billing data, process final reads, collecting revenues, balance customer accounts, operating billing and bookkeeping equipment and software, and disconnecting and reconnecting service due to non-payment of bills.

VV. Account E620-53700-903 Customer Accounts - Supplies and Expenses: These charges are for the postage, mailing and printing supplies associated with the water utility billing.

WW. Account E620-53700-904 Uncollectable Accounts: These charges are for the amounts sufficient to provide for losses from uncollectible utility revenues.

Administration & General Expense

- XX. Account E620-53700-920 Administrative General Salaries: These charges are for the administrative and general salary expense properly chargeable to utility operations.
- YY. Account E620-53700-921 Office Supplies & Expenses: These charges are for the office supplies and other expenses incurred in connection with the general administration of the utility's operations.
- ZZ. Account E620-53700-923 Outside Services: These charges are for the fees and expenses of professional consultants and others for general services not applicable to other accounts. This is dependent upon the timing of the residential development proceeding. There are also charges for maintaining the Water portion of GIS.
- AAA. Account E620-53700-924 Property Insurance: These charges are for the cost of insurance to owned or leased property used in the utility's operations.
- BBB. Account E620-53700-926 Employee Pension & Benefits: These charges are for the accruals to provide for pensions and payments for employee accident, sickness, hospital and death benefits and or related insurance.
- CCC. Account E620-53700-930 Misc General Expenses: These charges are for the cost of labor and expenses incurred in connection with the general management of the utility not provided for elsewhere.
- DDD. Account E620-53700-933 Transportation Expenses: These charges are for the expenses incurred in the operation and maintenance of transportation equipment for the utility.

Other Expense

- EEE. Account E620-53700-130 FICA: This charge is the FICA portion of Water Utility employee salaries.
- FFF. Account E620-53700-408 Taxes/Equivalents: These are charges for payment in lieu of taxes charged to the Water Utility.
- GGG. Account E620-53700-427 Interest on Long Term Debt: This is the annual interest payment on the State Trust Fund Loans as well as General Obligation Debt.
- HHH. Account E620-53700-610 Principal Redemption: This is the annual principal payment on the State Trust Fund Loans as well as General Obligation Debt.

Water Utility

2021 Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1) 620-53700-662 Water Treatment Equipment Misc Equipment		X	1	\$ 2,000	\$ 2,000
2) 620-53700-672 Dist/Reserv Standpipe Tower Maintenance Contract		X	1	194,905	\$ 194,905
3) 620-53700-673 Trans & Distribution Mains Replacement of Valves		X	1	55,000	\$ 55,000
4) 620-53700-674 Meters Meter Replacement		X	1	110,000	\$ 110,000
5) 620-53700-678 Hydrants Hydrant Replacement		X	1	57,500	\$ 57,500
6) 620-53700-679 Structures/Improvements Nothing anticipated for 2021				-	\$ -
7) 620-53700-680 Office Furniture/Equipment Nothing anticipated for 2021					\$ -
8) 620-53700-681 Computers/Software Nothing anticipated for 2021					\$ -
9) 620-53700-684 Tools/Shop/Garage Nothing anticipated for 2021					\$ -
TOTAL WATER UTILITY CAPITAL OUTLAY					\$ 419,405

WATER UTILITY DEBT SCHEDULES

**Water Utility Long Term Debt
2012 GO and Refunding Debt**

Year	Int Rate	Principal	Interest	Total	Balance
					2,215,000
2013	0.60%	80,000	42,109	122,109	2,135,000
2014	0.70%	95,000	46,221	141,221	2,040,000
2015	0.85%	90,000	44,321	134,321	1,950,000
2016	0.95%	95,000	42,521	137,521	1,855,000
2017	1.10%	95,000	40,621	135,621	1,760,000
2018	1.35%	130,000	38,721	168,721	1,630,000
2019	1.55%	130,000	36,121	166,121	1,500,000
2020	1.75%	135,000	33,521	168,521	1,365,000
2021	1.85%	140,000	29,471	169,471	1,225,000
2022	2.00%	140,000	25,271	165,271	1,085,000
2023	2.10%	145,000	22,471	167,471	940,000
2024	2.25%	150,000	19,571	169,571	790,000
2025	2.35%	150,000	16,571	166,571	640,000
2026	2.45%	100,000	13,571	113,571	540,000
2027	2.55%	100,000	11,572	111,572	440,000
2028	2.75%	100,000	9,572	109,572	340,000
2029	2.90%	110,000	7,572	117,572	230,000
2030	3.00%	115,000	5,262	120,262	115,000
2031	3.05%	115,000	2,732	117,732	0
		2,215,000.00	487,792.00	2,702,792.00	

**Water Utility Long Term Debt
2015 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
					515,000
2016	3.00%	-	14,077	14,077	515,000
2017	3.00%	60,000	15,450	75,450	455,000
2018	3.00%	55,000	13,650	68,650	400,000
2019	3.00%	50,000	12,000	62,000	350,000
2020	3.00%	55,000	10,500	65,500	295,000
2021	3.00%	55,000	8,850	63,850	240,000
2022	3.00%	60,000	7,200	67,200	180,000
2023	3.00%	60,000	5,400	65,400	120,000
2024	3.00%	60,000	3,600	63,600	60,000
2025	3.00%	60,000	1,800	61,800	0
		515,000.00	92,526.67	607,526.67	

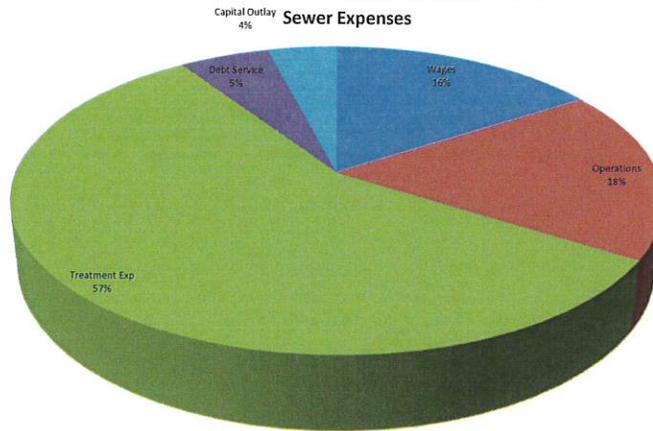
**Water Utility Long Term Debt
2019 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
					605,000
2020	2.13%	45,000	16,671	61,671	560,000
2021	2.13%	35,000	15,625	50,625	525,000
2022	2.13%	25,000	14,425	39,425	500,000
2023	2.13%	25,000	13,425	38,425	475,000
2024	2.13%	25,000	12,425	37,425	450,000
2025	2.13%	30,000	11,325	41,325	420,000
2026	2.13%	30,000	10,125	40,125	390,000
2027	2.13%	30,000	8,925	38,925	360,000
2028	2.13%	30,000	7,725	37,725	330,000
2029	2.13%	30,000	6,825	36,825	300,000
2030	2.13%	30,000	6,225	36,225	270,000
2031	2.13%	30,000	5,625	35,625	240,000
2032	2.13%	30,000	5,025	35,025	210,000
2033	2.13%	30,000	4,406	34,406	180,000
2034	2.13%	30,000	3,769	33,769	150,000
2035	2.13%	30,000	3,113	33,113	120,000
2036	2.13%	30,000	2,438	32,438	90,000
2037	2.13%	30,000	1,763	31,763	60,000
2038	2.13%	30,000	1,069	31,069	30,000
2039	2.13%	30,000	356	30,356	0
		605,000.00	151,283.68	756,283.68	

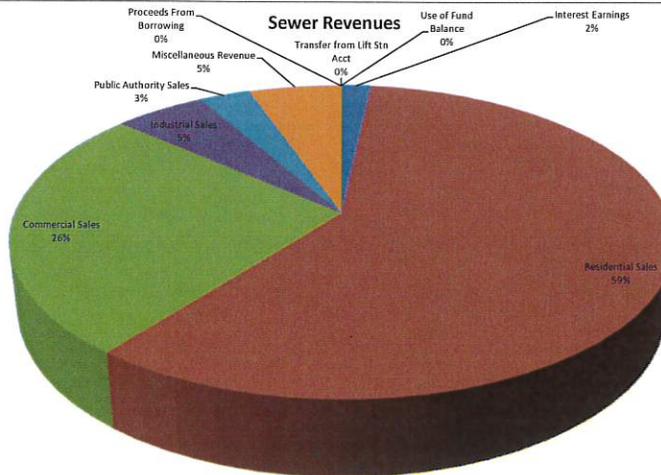
VILLAGE OF HARTLAND - 2021 SEWER UTILITY BUDGET

Fund 204: Sewer Utility

EXPENSES	2021 Budget	% of Budg	2020 Budget	Incr/-Decr
Wages	240,000	16%	236,000	1.69%
Operations	272,110	18%	237,400	14.62%
Treatment Exp	857,000	57%	857,000	0.00%
Debt Service	80,830	5%	6,105	1224.00%
Capital Outlay	62,500	4%	1,076,150	-94.19%
Total	1,512,440	100%	2,412,655	-37.31%



REVENUES	2021 Budget	% of Budg	2020 Budget	Incr/-Decr
Interest Earnings	30,000	2%	48,000	-37.50%
Residential Sales	1,050,000	59%	1,102,500	-4.76%
Commercial Sales	462,000	26%	474,075	-2.55%
Industrial Sales	94,500	5%	82,688	14.29%
Public Authority Sales	52,500	3%	52,500	0.00%
Miscellaneous Revenue	97,500	5%	97,500	0.00%
Proceeds From Borrowing	-	0%	-	0.00%
Transfer from Lift Stn Acct	-	0%	-	0.00%
Use of Fund Balance	-	0%	555,393	-100.00%
Total Revenues	1,786,500	100%	2,412,656	-25.95%



VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2021

Fund 204: Sewer Utility

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Expenses	1,307,433	1,681,792	1,335,614	1,455,425	2,412,655	1,786,500
	% Change	28.63%	-20.58%	8.97%	65.77%	-25.95%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Act	2021 Adopted	FOOTNOTES
Sewer Utility Revenues							
R 204-46120 RESIDENTIAL SALES	979,222	1,102,500	249,702	23%	1,000,000	1,050,000	A
R 204-46140 COMMERCIAL SALES	435,648	474,075	116,469	25%	440,000	462,000	B
R 204-46160 INDUSTRIAL SALES	88,571	82,688	20,318	25%	90,000	94,500	C
R 204-46170 NON-METERED SALES	29,340	25,000	7,728	31%	25,000	25,000	D
R 204-46400 OTH SALES-PUBLIC AUTH	47,736	52,500	12,974	25%	50,000	52,500	E
R 204-47000 FORFEITED DISCOUNTS	7,926	7,500	1,999	27%	4,500	7,500	F
R 204-48000 MISC REVENUE	24,413	45,000	74,600	166%	100,000	45,000	G
R 204-48040 REGIONAL SEWER AVAILABILITY CHARGE	19,030	20,000	59,720	299%	90,000	20,000	H
R204-48041 FWW LIFT STATION REPLACEMENT	-	-	-	#DIV/0!	-	-	I
R204-48042 FWW LIFT STATION OPERATING	-	-	-	#DIV/0!	-	-	J
R 204-48100 INT ON INVESTMENTS	51,761	48,000	18,707	39%	32,000	30,000	K
R 204-49110 PROCEEDS FROM BORROWING	-	-	-	#DIV/0!	-	-	L
R 204-49120 PREMIUM ON LT DEBT	-	-	-	#DIV/0!	-	-	
R 204-42110 CONTRIBUTED CAPITAL	560,005	-	-	#DIV/0!	-	-	
R 204-49250 TRANSFER FOR LIFT STATIONS	-	-	-	0%	-	-	
R 204-49270 OTHER FUNDING	-	555,393	-	0%	-	-	M
TOTAL SEWER UTILITY REVENUES	\$ 2,243,652	\$ 2,412,656	\$ 562,217	23%	\$ 1,831,500	\$ 1,786,500	

Sewer Utility Operations Expenses

E 204-53610-110 SALARIES & BENEFITS	\$ 147,792	\$ 136,000	72,158	53%	\$ 136,000	\$ 140,000	N
E 204-53610-111 FWW LIFT STATION SALARIES	-	2,500	-	0%	1,500	2,500	O
E 204-53610-220 UTILITY SERVICES	6,921	7,000	2,484	35%	6,000	7,000	P
E 204-53610-270 TREATMENT EXP	863,059	857,000	359,720	42%	857,000	857,000	Q
E 204-53610-290 OS SERV/CONTRACTS	43,351	40,000	21,711	54%	40,000	40,000	R
E 204-53610-297 FWW LIFT STATION OPERATING	1,012	3,500	-	0%	1,000	2,500	S
E 204-53610-300 OPER SUPPLIES/EXP	2,093	3,000	744	25%	2,000	3,000	T
E 204-53610-305 EXPENSES-OTHER	168	1,000	-	0%	500	1,000	U
E 204-53610-360 VEHICLE MAINT/EXP	4,294	5,000	480	10%	2,000	4,000	V
E 204-53610-375 RENTS (EQUIP CHRGBCKS)	20,496	20,000	21,110	106%	21,110	47,110	W
E 204-53610-380 MAINT-SWR SYS COLL	151,941	63,000	3,796	6%	40,000	63,000	X
E 204-53610-385 MAINT- COLLECT PMP	7,820	8,000	2,695	34%	8,000	6,000	Y
E 204-53610-390 BILLING/COLL/ACCNT	90,683	100,000	49,540	50%	100,000	100,000	Z
E 204-53610-415 METER COSTS	23,468	50,000	-	0%	50,000	50,000	AA
E 204-53610-510 INSURANCES	14,400	14,400	14,400	100%	14,400	26,000	BB
E 204-53610-610 PRINCIPAL REDEMPTION	5,000	5,000	65,000	1300%	70,000	55,000	CC
E 204-53610-615 DEBT SERVICE - INT	41,280	1,105	13,920	1260%	27,410	25,830	DD
E 204-53610-619 DEBT ISSUANCE COSTS	11,647	-	-	#DIV/0!	-	-	
E 204-53610-800 CAPITAL OUTLAY	-	1,076,150	298,492	28%	1,076,150	62,500	EE
E 204-53610-906 FUTURE LIFT STN REPAIR	20,000	20,000	20,000	0%	20,000	20,000	FF
E 204-53610-910 CONTINGENCY/UNCLASS	-	-	-	#DIV/0!	-	274,060	
TOTAL SEWER UTILITY EXPENSES	\$ 1,455,425	\$ 2,412,655	\$ 946,250	39%	\$ 2,473,070	\$ 1,786,500	
Total Sewer Utility	\$ 1,455,425	\$ 2,412,655	\$ 946,250	39%	\$ 2,473,070	\$ 1,786,500	

DECREASE -26.0%

FOOTNOTE EXPLANATIONS ON TAB 20 PAGES 4 & 5

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Act	2021 Adopted
TOTAL SEWER REVENUES	\$ 2,243,652	\$ 1,857,263	\$ 562,217	30.27%	\$ 1,831,500	\$ 1,786,500
TOTAL SEWER EXPENSES	\$ 1,455,425	\$ 2,412,655	\$ 946,250	39.22%	\$ 2,473,070	\$ 1,786,500
NET OPERATIONS	\$ 788,227	\$ (555,392)	\$ (384,033)		\$ (641,570)	\$ -

Beginning Balance Cash						Est Ending Bal
2020	\$ 3,082,341	Act Revs	\$ 1,831,500	Act Expenses	\$ 2,473,070	\$ 2,440,771
Est 2021	\$ 2,440,771	Est Revs	\$ 1,786,500	Est Expenses	\$ 1,786,500	\$ 2,440,771

Highlight 2020 & Spotlight 2021 In 2020, the Utility continued with repairs of sanitary sewer collection system. In 2020, we replaced the sewer pipe on Sunnyslope Drive and on Merton Avenue. See CIP for details. We rehabilitated the Woodlands Drive Lift Station.

Alert: The Sewer Utility is implementing a Sewer Rate increase of 5%. The rate in 2021 will be \$7.22 per thousand gallons. This will be reviewed annually to ensure the stabilization of the infrastructure within the Sewer Utility

Budget Analysis: 4% of the budget is proposed capital outlay. Details are on TAB 20 PAGE 6

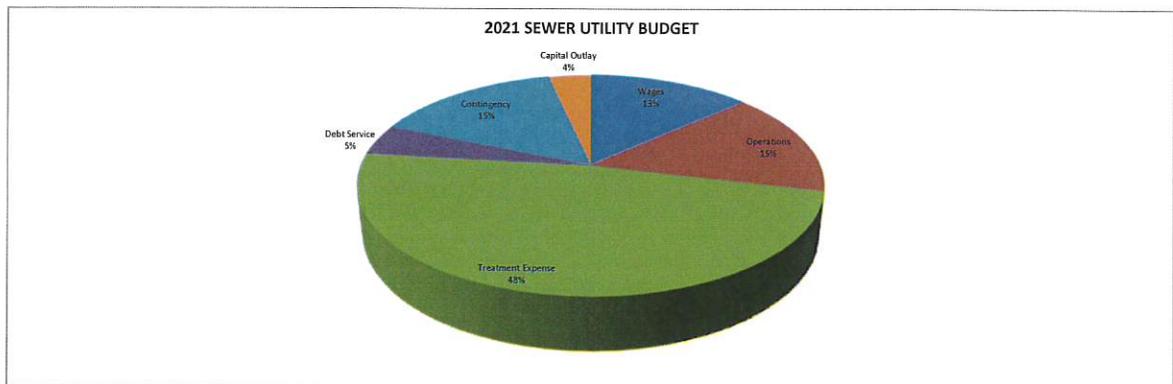
58% of the Sewer Utility budget is treatment expense.

38% of the Sewer Utility Budget is for operations, maintenance and salaries.

Expenses: Continue with ongoing cleaning of 1/3 of the sewer system and proactive sewer line repairs in advance of paving projects.

Capital Outlay: Listed on the Tab 20 Page 6.

	2020 Budget	% of Budget	2021 Adopted	% of Budget	Incr/Decr
Wages	236,000	10%	240,000	13%	1.69%
Operations	237,400	10%	272,110	15%	14.62%
Treatment Expense	857,000	36%	857,000	48%	0.00%
Debt Service	6,105	0%	80,830	5%	1224.00%
Contingency	-	0%	274,060	15%	#DIV/0!
Capital Outlay	1,076,150	45%	62,500	3%	-94.19%
Total	2,412,655	100%	1,786,500	100%	-25.95%



Footnotes to Sanitary Sewer Utility Department Budgeted Line Items

REVENUES

- A. Account R204-46120 Residential Sales: This account is the revenue for the quarterly sanitary sewer charges to Residential customers.
- B. Account R204-46140 Commercial Sales: This account is the revenue for the quarterly sanitary sewer charges to Commercial customers.
- C. Account R204-46160 Industrial Sales: This account is the revenue for the quarterly sanitary sewer charges to Industrial customers.
- D. Account R204-46170 Non-Metered Sales: This is the billing for Sewer homes that are located in the Town of Delafield but use the Village of Hartland Sanitary Sewer service.
- E. Account R204-46400 Other Sales-Public Authority: This account is the revenue for the quarterly sanitary sewer charges to Public Authority customers.
- F. Account R204-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Sanitary Sewer bills.
- G. Account R204-48000 Miscellaneous Revenue: The majority of the revenue in this account is the Sanitary Sewer Connection Fee charged to new construction homes/buildings.
- H. Account R204-48040 Regional Sewer Availability Charge: This charge is paid by new Sanitary Sewer Customers. All of these funds are earmarked for specific future projects related to the growth of future infrastructure.
- I. Account R204-48041 FWW Lift Station Replacement – This account is monies received from the developer and home owners association of four winds west for future replacement of the lift station.
- J. Account R204-48042 FWW Lift Station Operating – This account is monies received from the developer and home owners association of four winds west for reimbursement of annual lift station operational expenditures.
- K. Account R204-48100 Interest of Investments: This is the interest income earned on the Sanitary Sewer's cash balance in the bank.
- L. Account R204-49110 Proceeds from Borrowing: This is the money borrowed for capital purchases within the Sewer Utility.
- M. Account R204-49270 Other Funding: This is the estimated use of Net Position for the current year.

EXPENSES

- N. Account E204-53610-110 Salaries: These are charges for the salaries the splits for these charges are shown on Tab 31 page 3.
- O. Account E204-53610-111 FWW Lift Station Salaries: This account is for labor associated with maintenance of the Four Winds West lift station.
- P. Account E204-53610-220 Utility Services: These are charges for electric and gas from WE Energies for the six lift stations and STH 83 metering pit.
- Q. Account E204-53610-270 Treatment Expense: These are charges for the treatment of the sanitary sewage from Del-Hart. All users pay a flat rate of \$15.50 per month per DUE (Domestic User Equivalent).
- R. Account E204-53610-290 Outside Services/Contracts: These are charges for Diggers Hotline utility locates, computer consulting and monthly backup services, alarm monitoring, SCADA services, drug screening charges, Waukesha County trunked radio expense, generator repairs, audit fees, GIS maintenance charges, and office equipment charges.

- S. Account E204-53610-297 FWW Lift Station Operating: This account is for operating expenditures associated with the Four Winds West lift station annually.
- T. Account E204-53610-300 Operating Supplies/Expenses: These are charges for office supplies and paper products, software license renewals, shared charges for computer equipment, personal protective equipment, utility locator batteries, cabinet paint supplies, and laptop charger.
- U. Account E204-53610-305 Expenses-Other: lubricating oil, uninterruptable power supply unit, and landscaping expenses (screening of cabinets).
- V. Account 204-53610-360 Vehicle Maintenance/Expense: These charges are for the operation and maintenance of the Jet Vac Sewer cleaning truck.
- W. Account 204-53610-375 Rents (Equipment Charge backs): These charges are generated from the Finance Department for rent of the DPW garage space and equipment charge backs for DPW equipment used by the Sewer Utility.
- X. Account E204-53610-380 Maintenance-Sewage System Collection: These are charges for televising and cleaning of sanitary sewers and lift stations, utility locator paint supplies, flow monitoring equipment, sewer cleaning truck cleaning hose, and minor manhole structure repairs. Increase in this line relates to additional televising to be completed.
- Y. Account E204-53610-385 Maintenance-Collection Equipment Pumping: These are charges for telephone communications, shared cellular telephone charges, laptop computer wireless cards, parts and equipment for lift station maintenance, and pump maintenance.
- Z. Account E204-53610-390 Billing/Collection/Accounting: These charges are for the Finance and Administration Department's assistance with the Sewer Utility.
- AA. Account E204-53610-415 Meter Costs: These charges are for the payback to the Water Utility for use of the water meters for sewer billing purposes.
- BB. Account E204-53610-510 Insurances: This is the allocation of the annual budgeted insurance costs attributable to the Sewer Utility.
- CC. Account E204-53610-610 Principal Redemption: This is the payment of principal on the 2012 general obligation debt issuance.
- DD. Account E204-53610-615 Debt Service – Interest: This is the interest payments on the 2012 general obligation debt issuance.
- EE. Account E204-53610-800 Capital Outlay: These charges are for the system wide miscellaneous repairs, relay sewer line on Sunnyslope Drive and Merton Avenue at Sunnyslope Drive delayed from 2019 (\$938,892). Woodland Drive lift station upgrade (74,750).
- FF. Account E204-53610-906 Future Lift Station Repair: This is an annual charge into a revolving fund that will pay for future lift station major repairs and is required by the State. There will be \$4000 per year from the Four Winds West account placed in the account annually.

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2021

Sewer Utility

Capital Outlay Schedule 204-53610-800

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1) Miscellaneous Repairs		X	1	62,500	62,500
TOTAL SEWER UTILITY CAPITAL OUTLAY					\$ 62,500

Financial Information

Projected Fund Balance 2020	2,440,771
Amount Reserved for Lift Station Rehab	363,011
<hr/>	
Est 2020 Unreserved Fund Bal	2,077,760
Amt Budgeted to Use for Lift Stn Rehab	-
FWW Lift Station Rehab - Capital Contribution	-
Amt Added to Lift Station Rehab	20,000
<hr/>	
2021 Ending Lift Station Acct	383,011
Est 2021 Ending Balance	2,440,771
Est 2021 Lift Station Bal	383,011
<hr/>	
Est Unreserved Fund Bal 12/31/2021	2,057,760
25% of Operating Equals	431,000

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2021
SEWER PAYBACKS

2012 General Obligation Debt for Capital Projects
\$85,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2012					85,000.00
2013	3.1%	5,000.00	1,589.00	6,589.00	80,000.00
2014	3.1%	5,000.00	1,705.00	6,705.00	75,000.00
2015	3.1%	5,000.00	1,605.00	6,605.00	70,000.00
2016	3.1%	5,000.00	1,505.00	6,505.00	65,000.00
2017	3.1%	5,000.00	1,405.00	6,405.00	60,000.00
2018	3.1%	5,000.00	1,305.00	6,305.00	55,000.00
2019	3.1%	5,000.00	1,205.00	6,205.00	50,000.00
2020	3.1%	5,000.00	1,105.00	6,105.00	45,000.00
2021	3.1%	5,000.00	955.00	5,955.00	40,000.00
2022	3.1%	5,000.00	805.00	5,805.00	35,000.00
2023	3.1%	5,000.00	705.00	5,705.00	30,000.00
2024	3.1%	5,000.00	605.00	5,605.00	25,000.00
2025	3.1%	5,000.00	505.00	5,505.00	20,000.00
2026	3.1%	5,000.00	405.00	5,405.00	15,000.00
2027	3.1%	5,000.00	305.00	5,305.00	10,000.00
2028	3.1%	5,000.00	205.00	5,205.00	5,000.00
2029	3.1%	5,000.00	105.00	5,105.00	-
		85,000.00	16,019.00	101,019.00	

2019 General Obligation Debt for Capital Projects
\$945,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2019					945,000.00
2020	2.1%	65,000.00	26,304.93	91,304.93	880,000.00
2021	2.1%	50,000.00	24,875.00	74,875.00	830,000.00
2022	2.1%	45,000.00	22,975.00	67,975.00	785,000.00
2023	2.1%	45,000.00	21,175.00	66,175.00	740,000.00
2024	2.1%	45,000.00	19,375.00	64,375.00	695,000.00
2025	2.1%	45,000.00	17,575.00	62,575.00	650,000.00
2026	2.1%	45,000.00	15,775.00	60,775.00	605,000.00
2027	2.1%	50,000.00	13,875.00	63,875.00	555,000.00
2028	2.1%	50,000.00	11,875.00	61,875.00	505,000.00
2029	2.1%	50,000.00	10,375.00	60,375.00	455,000.00
2030	2.1%	50,000.00	9,375.00	59,375.00	405,000.00
2031	2.1%	45,000.00	8,375.00	53,375.00	360,000.00
2032	2.1%	45,000.00	7,425.00	52,425.00	315,000.00
2033	2.1%	45,000.00	6,496.88	51,496.88	270,000.00
2034	2.1%	45,000.00	5,540.63	50,540.63	225,000.00
2035	2.1%	45,000.00	4,556.25	49,556.25	180,000.00
2036	2.1%	45,000.00	3,543.75	48,543.75	135,000.00
2037	2.1%	45,000.00	2,587.50	47,587.50	90,000.00
2038	2.1%	45,000.00	1,603.13	46,603.13	45,000.00
2039	2.1%	45,000.00	534.38	45,534.38	-
		945,000.00	234,217.45	1,179,217.45	

Fund 201: Refuse and Recycling Special Revenue

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
	396,230	402,399	407,837	425,553	428,500	428,500
	% Change	1.56%	1.35%	4.34%	0.69%	0.00%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
<i>Revenues</i>						
R 201-46420 GARBAGE RECEIPTS	\$ 396,998	\$ 402,230	\$ 402,351	100%	\$ -	\$ 416,100
R 201-46421 ADDITIONAL GARBAGE	2,730	-	1,810	#DIV/0!	-	-
R 201-43590 OTHER GRANTS & AIDS	-	18,500	-	0%	-	18,500
R 201-48100 INT ON INVESTMENTS	6,891	2,500	2,109	84%	-	2,500
Total Revenues	\$ 406,619	\$ 423,230	\$ 406,270	96%	\$ -	\$ 437,100

<i>Expenses</i>							
E 201-53635-110 RECYCLING WAGES	\$ 2,927	\$ 3,250	\$ 1,071	33%	\$ -	\$ 3,250	See Note Below
E 201-53635-130 RECYCLING FICA	224	250	82	33%	-	250	See Note Below
E 201-53635-440 RECYCLING	1,791	1,500	219	15%	-	1,500	See Note Below
E 201-53635-450 YARDWASTE	8,902	13,000	12,950	100%	-	13,000	See Note Below
E 201-53620-200 GARBAGE PYMNTS	411,709	410,500	173,756	42%	-	410,500	
Total Expenses	\$ 425,553	\$ 428,500	\$ 188,078	44%	\$ -	\$ 428,500	

Garbage Special Revenue Fund	\$ (18,934)	\$ (5,270)	\$ 218,192	\$ -	\$ 8,600
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CURRENT AS OF 5/12/2020	# UNITS	2020 EST ADD'L	2021 EST ADDITIONS	TOTAL UNITS	ADVANCED COST PER UNIT	TOTAL COST
SINGLE FAMILY	2,428	6	5	2,439	148.00	360,972
DUPLEX UNITS (163)	332	-	-	332	148.00	49,136
TRIPLEX UNITS (1)	3	-	-	3	148.00	444
				2,774		410,552

	VILLAGE CHRG PER UNIT	
The Garbage Fee will increase to \$148.00 from \$145	2,774	\$ 150.00
		416,100

Budget Analysis: The annual charge for garbage and recycling pickup is to be \$150 for a single family home. The Village of Hartland contracts with Advanced Disposal (ADS) to collect garbage and recycling in the municipality. This is paid for by adding a special charge on the bottom of residential property tax bills. In 2015, the Village started a new contract with ADS that provides automated collection and every other week recycling that significantly reduced the cost of this service. Costs are adjusted in the future through CPI changes and other calculations and changes in the number of units served.

Note: Recycling Wages, FICA, Recycling and Yardwaste expenditure accounts were moved from the General Fund Environmental Services Account to this Refuse/Garbage Fund

Garbage Special Revenue	1/1/2020	1/1/2021
Beginning Balance	98,515	98,515
Projected Revenues	-	437,100
Projected Expenses	-	428,500
Est Year End Fund Bal	98,515	107,115

Fund 205: Special Library Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
<i>Fund Balance</i>	79,418	72,947	77,685	79,114	80,614	81,614
	% Change	-8.15%	6.50%	1.84%	1.90%	0.00%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
<i>Revenues</i>						
R 205-48000 MISCELLANEOUS REVENUE	\$ 6,998	\$ 6,000	\$ 350	0%	\$ 1,500	\$ 1,000
R 205-48100 INTEREST ON INVESTMENTS	1,646	1,200	451	0%	-	-
Total Revenues	\$ 8,644	\$ 7,200	\$ 801	0%	\$ 1,500	\$ 1,000
<i>Expenses</i>						
E 205-59100-305 EXPENSES - OTHER	\$ 7,215	\$ 5,000	\$ 180	0%	-	-
Total Expenses	\$ 7,215	\$ 5,000	\$ 180	0%	\$ -	\$ -
 Special Assessment Fund	 \$ 1,429	 \$ 2,200	 \$ 621		 \$ 1,500	 \$ 1,000

Fund Note: This fund is managed and approved by the Library Board. This tab is for informational purposes only and the values approved by the Library Board will be entered into this tab.

Special Assessment Fund	1/1/2020	1/1/2021
Beginning Balance	79,114	80,614
Projected Revenues	1,500	1,000
Projected Expenses	-	-
Est Year End Fund Bal	80,614	81,614

Fund 214: TIF #4 Special Revenue

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fund Balance	(641,621)	(623,355)	(602,580)	(579,517)	(553,393)	(530,773)
% Change		0.00%	-3.33%	-3.83%	-4.51%	-4.09%

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Yr Est	2021 Adopted
<i>Revenues</i>						
214-41110 GEN PROP TAXES	\$ 22,918	\$ 20,500	\$ 19,676	96%	\$ 26,444	\$ 22,500
214-43575 EXMPT COMPUTER AID	322	300	-	0%	-	300
214-43576 EXMPT PERSONAL PROPERTY AID	143	140	223	159%	-	140
214-48000 MISC REVENUE	-	-	-	0%	-	-
214-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 23,383	\$ 20,940	\$ 19,899	0%	\$ 26,444	\$ 22,940

See Note Below
See Note Below

<i>Expenses</i>						
214-58300-280 LAND PURCHASE	-	-	-	0%	-	-
214-58300-285 CONSTRUCTION COSTS	-	-	-	0%	-	-
214-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	150	\$ 150
214-58300-540 AUDITING/ACCOUNTING	170	170	170	100%	170	170
Total Expenses	\$ 320	\$ 320	\$ 320	0%	\$ 320	\$ 320

TIF 4 Special Revenue Fund	\$ 23,063	\$ 20,620	\$ 19,579		\$ 26,124	\$ 22,620
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Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2020 and Spotlight 2021: Continued positive increment for TIF #4

Budget Analysis: There is increment in TIF #4 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are made up of loans to the developer within the TIF District to help facilitate growth within the TIF Districts and the purchase and demolition of two properties by the Village. These two properties are now part of the development in TIF #6. The loans are shown as receivables on the balance sheet and reduced by payments received from the developers to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

TIF #4 Special Revenue	1/1/2020	1/1/2021
Beginning Balance	(579,517)	(553,393)
Projected Revenues	26,444	22,940
Projected Expenses	320	320
Est Year End Fund Bal	(553,393)	(530,773)

Fund 215: TIF #5 Special Revenue

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fund Balance	(77,591)	(58,263)	(36,504)	(14,603)	-	-
	% Change	0.00%	-37.35%	-60.00%	-100.00%	#DIV/0!

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Yr Est	2021 Adopted
<i>Revenues</i>						
215-41110 GEN PROP TAXES	\$ 17,407	\$ 17,000	\$ 12,469	73%	\$ 16,758	\$ 16,500
215-43575 EXMPT COMPUTER AID	181	175	-	0%	175	175
215-43576 EXMPT PERSONAL PROPERTY AID	137	130	-	0%	130	130
215-48000 MISC REVENUE	4,496	4,900	-	0%	5,200	5,400
215-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 22,221	\$ 22,205	\$ 12,469	0%	\$ 22,263	\$ 22,205

See Note Below

See Note Below

<i>Expenses</i>						
215-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	150	150
215-58300-540 AUDITING/ACCOUNTING (TIF #5)	170	170	170	100%	170	170
215-58300-550 DEVELOPER REIMBURSEMENT	-	7,604	-	0%	7,340	21,885
Total Expenses	\$ 320	\$ 7,924	\$ 320	0%	\$ 7,660	\$ 22,205

TIF 5 Special Revenue Fund	\$ 21,901	\$ 14,281	\$ 12,149		\$ 14,603	\$ -
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Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2020: TIF #5 continues to have positive TIF Increment.

Spotlight 2021: Anticipate positive increment for TIF #5 and developer reimbursement of loan payments

Budget Analysis: There is increment in TIF #5 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are mainly made up of a loan to a developers within the TIF District to help facilitate growth within the TIF Districts. This loan is shown as receivables on the balance sheet and reduced by payments received from the developer to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

TIF #5 Special Revenue	1/1/2020	1/1/2021
Beginning Balance	(14,603)	-
Projected Revenues	22,263	22,205
Projected Expenses	7,660	22,205
Est Year End Fund Bal	-	-

Fund 216: TIF #6 Special Revenue

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fund Balance	(828,510)	(829,418)	(953,653)	(938,131)	(920,126)	(904,526)
% Change		0.00%	14.98%	-1.63%	-1.92%	-1.70%

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Yr Est	2021 Adopted
<i>Revenues</i>						
216-41110 GEN PROP TAXES	\$ 154,231	\$ 115,000	\$ 133,225	116%	\$ 179,052	\$ 155,000
216-43575 EXMPT COMPUTER AID	-	-	-	0%	-	-
216-43576 EXMPT PERSONAL PROPERTY AID	419	420	-	0%	420	420
216-48000 MISC REVENUE	-	-	-	0%	-	-
216-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 154,650	\$ 115,420	\$ 133,225	0%	\$ 179,472	\$ 155,420
<i>Expenses</i>						
216-58300-290 OUTSIDE SERV/CONTRACTS	150	150	2,647	1765%	150	150
216-58300-540 AUDITING/ACCOUNTING (TIF #6)	170	170	170	100%	170	170
216-58300-550 DEVELOPER MRO PAYMENT	138,808	103,500	-	0%	161,147	139,500
216-58300-915 TRANSFER TO DEVELOPER FUND	-	-	-	0%	-	-
Total Expenses	\$ 139,128	\$ 103,820	\$ 2,817	0%	\$ 161,467	\$ 139,820
TIF 6 Special Revenue Fund	\$ 15,522	\$ 11,600	\$ 130,408		\$ 18,005	\$ 15,600

Highlight 2020: All buildings and structures are built and complete and full increment should be received

Spotlight 2021: Continued increment for TIF #6

Budget Analysis: Entire TIF is built out

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The fund balance amounts of TIF #6 are shown below.

TIF #6 Special Revenue	1/1/2020	1/1/2021
Beginning Balance	(938,131)	(920,126)
Projected Revenues	179,472	155,420
Projected Expenses	161,467	139,820
Est Year End Fund Bal	(920,126)	(904,526)

VILLAGE OF HARTLAND - IMPACT FEE BUDGET 2021

Fund 206: Impact Fee Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fund Balance	261,135	342,129	385,698	414,518	445,852	440,852
	% Change	31.02%	12.73%	7.47%	7.56%	-1.12%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
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Revenues

206-48100 INT ON INVESTMENTS	\$ 8,411	\$ 5,800	\$ 2,376	41%	\$ 4,752	\$ 5,800
206-48500 LIBRARY SITE IMPACT FEES	7,821	12,000	19,664	164%	39,328	6,000
206-48510 PARK IMPACT FEES	9,756	15,000	24,520	163%	49,040	10,000
206-48520 PUBLIC WRKS IMPACT FEES	2,919	6,000	5,163	86%	10,326	3,000
206-48530 LAW ENFORCEMENT IMPACT FEES	366	750	659	88%	1,318	400
206-48540 FIRE PROT IMPACT FEES	1,297	2,500	2,285	91%	4,570	1,300
Total Revenues	\$ 30,570	\$ 42,050	\$ 54,667	0%	\$ 109,334	\$ 26,500

Expenses

206-59000-950 USE OF LIBRARY FEES	\$ 1,000	\$ -	\$ -	0%	\$ -	\$ 20,500
206-59000-960 USE OF PARK FEES	-	77,000	19,624	25%	77,000	-
206-59000-970 USE OF DPW FEES	-	1,000	-	0%	1,000	8,000
206-59000-980 USE OF POLICE FEES	-	-	-	0%	-	-
206-59000-990 USE OF FIRE FEES	750	-	-	0%	-	3,000
Total Expenses	\$ 1,750	\$ 78,000	\$ 19,624	0%	\$ 78,000	\$ 31,500

Impact Fee Fund	\$ 28,820	\$ (35,950)	\$ 35,043	0%	\$ 31,334	\$ (5,000)
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	<i>Begin Bal 1/1/2020</i>	<i>Estimated Revenues</i>	<i>Estimated Expenses</i>	<i>Estimated 12/31/2020</i>	<i>Est Change 2021</i>	<i>Est Bal 12/31/2021</i>
Balance for Library	146,271	41,005	-	187,276	(12,064)	175,212
Balance for Parks	181,791	51,124	(77,000)	155,915	12,028	167,943
Balance for Public Works	56,283	10,971	(1,000)	66,254	(4,138)	62,116
Balance for Police	5,602	1,382	-	6,984	(1,609)	5,375
Balance for Fire	24,573	4,852	-	29,425	783	30,208
	414,520	109,334	(78,000)	445,854	(5,000)	440,854

Budget Analysis: *Impact fees must be used within seven years of receipt of the fees or be returned to the current owner. Staff will continue to monitor the balances.*

Impact Fee Fund	1/1/2020	1/1/2021
Beginning Balance	414,518	445,852
Projected Revenues	109,334	26,500
Projected Expenses	78,000	31,500
Est Year End Fund Bal	445,852	440,852

Fund 206: Impact Fee Fund

Transfers to Other Funds or purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Library Impact Fees					
Debt Service	X		1		20,500
Fire Impact Fees					
Debt Service	X		1		3,000
Public Works Impact Fees					
Debt Service	X		1		8,000
TOTAL IMPACT FEE TRANSFERS OR PURCHASES					31,500

VILLAGE OF HARTLAND - SELF-FUNDED DENTAL BUDGET 2021

Fund 207: Dental Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Fund Balance	173,106	177,442	193,735	208,183	208,183	208,183
% Change		2.50%	9.18%	7.46%	0.00%	0.00%

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
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Revenues

R 207-48020 DENTAL PREMIUMS	\$ 61,771	\$ 59,000	\$ 31,479	53%	\$ 59,000	\$ 59,000
R 207-48100 INT ON INVESTMENTS	4,309	2,000	1,241	62%	2,000	2,000
R 207-49210 TRANS FROM GEN FUND	-	-	-	0%	-	-
Total Revenues	\$ 66,080	\$ 61,000	\$ 32,720	54%	\$ 61,000	\$ 61,000

Expenses

E 207-59300-150 HEALTH/DENTAL/LIFE	\$ 48,668	\$ 58,100	\$ 11,606	20%	58,100	\$ 58,100
E 207-59300-290 OUTSIDE SERVICES	2,965	2,900	1,494	52%	2,900	2,900
E 207-59300-300 OPERATING	-	-	-	0%	\$ -	
Total Expenses	\$ 51,633	\$ 61,000	\$ 13,100	21%	\$ 61,000	\$ 61,000

Dental Fund Balance	\$ 14,447	\$ -	\$ 19,620		\$ -	\$ -
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We did not increase rates in 2020 and given the performance of the fund, we are not recommending an increase in 2021.

Budget Analysis: Additionally, some reduced expense that came through the health plans due to the fact that some of the plans are providing dental coverage.

Our individual plan will remain at \$42 per month. The family plan will remain \$115.50 per month.

We currently have:

40 Family Plans	\$ 55,440
9 Individual	4,536
Total	\$ 59,976

Dental Fund	1/1/2020	1/1/2021
Beginning Balance	208,183	208,183
Projected Revenues	61,000	61,000
Projected Expenses	61,000	61,000
Est Year End Fund Bal	208,183	208,183

Fund 301: Debt Service Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Principal & Int Pmts	1,174,550	1,223,134	3,593,567	1,480,299	1,791,703	1,800,416
% Change		4.14%	193.80%	-58.81%	21.04%	0.49%

Account Description	2019 Actual	2020 Budget	Thru 6/30/2020	% Used	Full Yr Est	2021 Adopted
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Revenues

R 301-41110 GENERAL PROPERTY TAXES	\$ 1,467,950	\$ 1,673,035	\$ 1,244,837	74%	\$ 1,673,035	\$ 1,673,035
R 301-43200 FEDERAL GRANTS	-	-	-	0%	-	-
R 301-48100 INTEREST ON INVESTMENTS	16,007	18,000	6,908	100%	-	8,000
R 301-49110 BORROWING PROCEEDS	-	-	-	0%	-	-
R 301-49120 PREMIUM ON LT DEBT	256,663	-	-	0%	-	-
R 301-49210 TRANSF FROM GEN FUND	-	-	-	0%	-	-
R 301-49221 TRANSFER FROM TIF REV	-	-	-	0%	-	-
R 301-49222 TRANSFER FROM S/A FUND	-	-	-	0%	-	-
R 301-49223 TRANSF FROM IMPACT FEES	1,750	1,000	-	0%	1,000	31,500
R 301-49240 TRANSF FROM CAP IMPROV	-	-	-	0%	-	-
R 301-49270 OTHER FUNDING	-	-	-	0%	-	92,781
Total Revenues	\$ 1,742,370	\$ 1,692,035	\$ 1,251,745	74%	\$ 1,674,035	\$ 1,805,316

Expenses

E 301-58000-305 EXPENSES - OTHER	\$ 4,933	\$ 4,900	\$ 2,000	0%	\$ 4,900	\$ 4,900
E 301-58000-610 PRINCIPAL PAYMENTS	1,050,000	1,285,000	515,000	40%	1,285,000	1,330,000
E 301-58000-615 DEBT SERVICE - INT	430,299	506,703	256,063	51%	506,703	470,416
E 301-57000-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-
E 301-58000-612 PAYMENT TO ESCROW	-	-	-	#DIV/0!	-	-
E 301-57300-915 TRANSFER TO CPF	-	-	-	0%	-	-
Total Expenses	\$ 1,485,232	\$ 1,796,603	\$ 773,063	43%	\$ 1,796,603	\$ 1,805,316

Debt Service Fund	\$ 257,138	\$ (104,568)	\$ 478,682		\$ (122,568)	\$ 0
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2020 Highlight: The Village's bond rating is still Aa2.

2021 Spotlight: Continued implementation of our capital improvement plan and future planning to meet the needs of our facilities study.

The Village's debt limitation equals 5% of our equalized value.

Total Debt	1/1/2020	17,934,561
Additions	2020	-
Prin Payments	2020	(1,289,854)
Est Debt	12/31/2019	16,644,707

Total Debt	1/1/2021	16,644,707
Additions	2021	-
Prin Payments	2021	(1,334,854)
Est Debt	12/31/2018	15,309,853

2021	Equalized Value	1,435,660,300
	5%	71,783,015
	Less Outstanding Debt	(16,644,707)
	Margin of Indebtedness	55,138,308

Debt Service Fund	1/1/2020	1/1/2021
Beginning Balance	378,386	255,818
Projected Revenues	1,674,035	1,712,535
Projected Expenses	1,796,603	1,805,316
Est Year End Fund Bal	255,818	163,037

Village of Highland
General Obligation Debt

2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039

2012 GO Refunding and Corp Purpose Bonds.

Am't Issued: \$3,080,000

Principal	P	335,000	295,000	300,000	270,000	245,000	110,000	110,000	105,000	95,000	135,000	135,000	150,000						
1st Half Interest	I1	29,167	24,142	19,717	16,717	14,017	11,567	9,117	6,917	5,867	4,870	3,385	1,782						
2nd Half Interest	I2	28,187	24,142	19,717	16,717	14,017	11,567	9,117	6,917	5,867	4,870	3,385	1,782						
		393,334	343,284	339,434	303,434	273,034	128,234	128,234	118,834	106,734	144,734	144,734	153,563						

2013 GO Corp Refunding Bonds (Refunded 2010 BAB)

Am't Issued: \$4,935,000

Principal	P	300,000	350,000	330,000	330,000	355,000	375,000	375,000	375,000	375,000	375,000	375,000	375,000						
1st Half Interest	I1	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188	-						
2nd Half Interest	I2	58,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188	-	-						
		415,288	455,538	425,338	416,263	432,256	417,125	430,688	418,313	405,938	393,563	381,188	-						

2014 GO Corp Purpose Bonds

Principal

P 4,854 4,854

2016 GO Corp Purpose Bonds

Am't Issued: \$2,460,000

Principal	P	35,000	75,000	85,000	85,000	85,000	90,000	150,000	150,000	150,000	150,000	175,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
1st Half Interest	I1	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000		
2nd Half Interest	I2	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000		
		100,400	139,350	147,100	144,550	142,000	144,450	201,750	198,000	194,250	189,750	210,250	230,000	224,000	218,000	212,000	206,000		

2017 GO Note (Erie Truck Loan)

Am't Issued: \$700,000

Principal	P	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000						
1st Half Interest	I1	5,009	4,383	3,757	3,131	2,504	1,878	1,252	626										
2nd Half Interest	I2	4,854	4,311	3,695	3,080	2,477	1,848	1,232	616										
		79,963	78,694	77,452	76,210	74,982	73,726	72,484	71,242										

2017 GO Note and Refunding (2009)

Am't Issued: \$5,420,000

Principal	P	330,000	370,000	335,000	335,000	385,000	380,000	380,000	380,000	380,000	350,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
1st Half Interest	I1	76,575	71,625	66,075	61,050	56,025	50,250	44,550	38,850	33,150	27,450	22,200	16,800	14,100	11,400	8,775	5,850	2,925	
2nd Half Interest	I2	76,575	71,625	66,075	61,050	56,025	50,250	44,550	38,850	33,150	27,450	22,200	16,800	14,100	11,400	8,775	5,850	2,925	
		483,150	513,250	467,150	457,100	497,050	469,100	469,100	457,700	446,300	404,900	224,400	213,600	208,200	197,800	197,500	191,700	185,850	

2019 GO Note

Am't Issued: \$3,650,000

Principal	P	215,000	170,000	165,000	205,000	180,000	215,000	225,000	225,000	225,000	225,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
1st Half Interest	I1	52,719	51,850	48,450	45,150	41,050	37,450	33,150	28,650	24,150	19,650	17,400	15,800	14,200	12,600	10,900	9,200	7,400	5,600
2nd Half Interest	I2	51,850	48,450	45,150	41,050	37,450	33,150	28,650	24,150	19,650	17,400	15,800	14,200	12,600	10,900	9,200	7,400	5,600	3,800
		319,569	270,300	258,600	291,200	258,500	285,600	286,800	277,800	268,800	262,050	193,200	186,800	183,500	180,100	176,600	173,000	169,400	165,700

VILLAGE OF HARTLAND
General Long-Term Obligations Account Group
SUMMARY OF GENERAL OBLIGATION BONDS AND NOTES PAYABLE
Est Year ended December 31, 2020

Issue	Date of issue	Interest rate	Principal payable	Interest payable	Original amount	Balance Outstanding Dec. 31, 2019	Additions	Payments	Balance Outstanding Dec. 31, 2020	Interest paid	Principal due 2021
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	3,780,000	2,530,000	-	335,000	2,195,000	58,334	295,000
General Obligation (Taxable) Corporate Purpose Bonds	12/05/13	2.5-3.3	6/1/14-30	6/1 & 12/1	4,935,000	3,890,000	-	300,000	3,590,000	115,288	350,000
General Obligation Corporate Purpose Bonds	11/10/14	0.00	2/15/15-22		38,831	14,561	-	4,854	9,707	-	4,854
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	2,460,000	2,230,000	-	35,000	2,195,000	65,400	75,000
General Obligation Corporate Purpose Notes	08/01/17	1.75	8/1/18-27	2/1 & 8/1	700,000	560,000	-	70,000	490,000	9,963	70,000
General Obligation Corporate Purpose and Refunding bonds	12/05/17	3.00	12/1/18-36	6/1 & 12/1	5,420,000	5,060,000	-	215,000	4,845,000	153,150	170,000
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	3,650,000	3,650,000	-	330,000	3,320,000	104,569	370,000
Total Debt Service Fund general obligation bonds and notes payable						<u>17,934,561</u>	<u>0</u>	<u>1,289,854</u>	<u>16,644,707</u>	<u>506,703</u>	<u>1,334,854</u>
The numbers below are Water and Sewer Utility General Obligation Bonds and are for informational purposes only.											
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	2,215,000	1,500,000	-	135,000	1,365,000	33,521	140,000 As Shown on Tab 19-10
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	515,000	350,000	-	55,000	295,000	10,500	55,000 As Shown on Tab 19-10
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	605,000	605,000	-	45,000	560,000	16,671	35,000 As Shown on Tab 19-10
Total Water Utility general obligation bonds and notes payable						<u>2,455,000</u>	<u>0</u>	<u>235,000</u>	<u>2,220,000</u>	<u>60,692</u>	<u>230,000</u>
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	85,000	50,000	-	5,000	45,000	1,105	5,000 As Shown on Tab 20-7
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	945,000	945,000	-	65,000	880,000	26,305	50,000 As Shown on Tab 20-7
Total Sewer Utility general obligation bonds and notes payable						<u>995,000</u>	<u>0</u>	<u>70,000</u>	<u>925,000</u>	<u>27,410</u>	<u>55,000</u>
TOTAL GENERAL OBLIGATION DEBT OF THE VILLAGE OF HARTLAND						<u>21,384,561</u>	<u>0</u>	<u>1,594,854</u>	<u>19,789,707</u>	<u>594,806</u>	<u>1,619,854</u>

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2021

Fund 401: Capital Improvements

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Estimate	2021 Adopted
Fund Balance	2,773,557	4,903,767	3,845,078	5,627,471	3,224,119	4,739,881
	% Change	76.80%	-21.59%	46.36%	-42.71%	47.01%

Revenues

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
401-41110 TAXES	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
401-43200 FEDERAL GRANTS	-	-	-	0.00%	-	-
401-43510 STATE GRANTS	-	-	-	0.00%	-	-
401-48000 MISC REVENUE	-	-	-	#DIV/0!	-	-
401-48010 DONATIONS	-	-	-	0.00%	-	-
401-48100 INTEREST ON INVEST	79,198	75,000	32,123	42.83%	50,000	35,000
401-48500 LIBRARY IMPACT FEES	-	-	-	#DIV/0!	-	-
401-49110 BORROWING PROCEEDS	2,945,000	-	-	0.00%	-	3,000,000
401-49120 PREMIUM ON LT DEBT	-	-	-	0.00%	-	-
401-49210 GEN FUND TRANSFER	119,500	-	-	0.00%	-	-
401-49220 TRANS SEWER UTIL	-	-	-	#DIV/0!	-	-
401-49221 TRANS FROM TIF	-	-	-	0.00%	-	-
401-49224 TRANS FROM DSF	-	-	-	0.00%	-	-
401-49260 TRANS WATER UTIL	-	-	-	#DIV/0!	-	-
401-49270 OTHER FUNDING	-	-	-	0.00%	-	-
Total Capital Imprv Revenues	\$ 3,143,698	\$ 75,000	\$ 32,123	42.83%	\$ 50,000	\$ 3,035,000

Expenses

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
BUILDING IMPROVEMENTS	\$ 108,552	\$ 801,948	\$ 14,500	0.00%	\$ 801,948	\$ 20,000
STREET IMPROVEMENTS	1,096,291	894,050	147,003	16.44%	894,050	926,708
STORM SEWER IMPRV	70,984	607,500	65,295	10.75%	607,500	412,676
SIDEWALK/CURB/GUTTER IMPR	8,546	-	-	0.00%	-	-
STREET LIGHTING	-	-	-	0.00%	-	-
PARK IMPROVEMENTS	15,804	145,000	4,686	0.00%	145,000	155,000
TRANSFER TO BID DISTRICT	19,979	-	-	0.00%	-	-
TRANSFER TO DEVELOPER FUND	-	-	-	0.00%	-	-
TRANSFER TO DSF FUND	-	-	-	0.00%	-	-
WATER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
SEWER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
CAPITALIZED INTEREST	-	-	-	0.00%	-	-
DEBT SERVICE-PRIN REDEMPT	4,854	4,854	4,854	0.00%	4,854	4,854

Fund 401: Capital Improvements

Expenses Continued

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
LAND PURCHASE	-	-	-	0.00%	-	-
DEBT ISSUANCE COSTS	36,296	-	-	0.00%	-	-
UNBUDGETED	-	-	-	0.00%	-	-
Total Capital Project Expenses	\$ 1,361,306	\$ 2,453,352	\$ 236,338	9.63%	\$ 2,453,352	\$ 1,519,238

Budget Analysis: The Village Board completed a borrowing in 2019. The borrowing is for 2020 and 2021 capital expenditures

The following pages list the detailed 6 year capital improvement plan.

Est Begin Balance	2020	2021
Capital Improve	4,366,420	\$ 1,963,068
Reservations		
Cottonwood Brdwlk	149,031	149,031
Library Develop	50,843	50,843
Comm Ctr Develop	50,000	50,000
Develop/Redevelop	884,274	884,274
Future Land Purch	70,720	70,720
Fees in Lieu Parks	56,183	56,183
Total	5,627,471	3,224,119

Available for Capital Improvements	1/1/2020	1/1/2021
Beginning Balance	\$ 4,366,420	\$ 1,963,068
Projected Revenues	50,000	3,035,000
Projected Expenses	2,453,352	1,519,238
Projected Debt Payment	-	4,854
Est Year End Balance	\$ 1,963,068	\$ 3,473,976

VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2020-2025

PROJECT NAME	2019 P/ASER	AGE AT REHABILITATION	PREVIOUS YEAR PAVED	ANTICIPATED P/ASER PRIOR TO REPAVING	2020	2021	2022	2023	2024	2025
STREET IMPROVEMENTS										
SURREY LANE	5	4	2010	4	\$ 207,600					
CHESHAM COURT	6	5	2010	5	\$ 81,700					
CAMERON CIRCLE	5	4	2010	4	\$ 151,800					
SUNNYSLOPE DRIVE (RAE - MERTON)	6	5	1999	5	\$ 267,500					
GRANARY CIRCLE	5	5	1997	5	\$ 37,850					
HARVEST WAY	6	5	1997	5	\$ 8,900					
MARKET LANE	6	5	1995	5	\$ 8,800					
PAVEMENT CORINGS FOR 2020-2021					\$ 10,000					
EAST INDUSTRIAL DRIVE (S. INDUSTRIAL - COTTONWOOD)	5	5	1994	5	\$ 260,000					
SOUTH INDUSTRIAL DRIVE (E. INDUSTRIAL - CARDINAL)	5	4	2008	4	\$ 160,318					
NORTH AVENUE (CAPITOL - STH 16)	6	5	1998	5	\$ 189,511					
E. CAPITOL DRIVE (NORTH - INTERSECTION - MAPLE)	6	5	2004	5	\$ 149,056					
WOODLANDS COURT	5	5	2000	5	\$ 23,589					
TENNY AVENUE (WOODLANDS - HIGHLAND)	6	5	2000	5	\$ 16,784					
TERRACE LANE	7	5	1994	5	\$ 8,450					
MARY HILL SUBDIVISION (SOUTHERN OAK, MH CIR, STONEWIC)	6	5	2005	5	\$ 491,693					
E. IMPERIAL DRIVE (LINDENWOOD - WEXFORD)	6	5	1996	5	\$ 507,126					
DUNDEE LANE (MANCHESTER - E. IMPERIAL)	7	6	2000	6	\$ 67,617					
JAMES DRIVE	6	5	1992	5	\$ 134,863					
WALNUT RIDGE DRIVE (STH 88 TO 1,300' NORTH OF ELM DRIVE)	6	5	1992	5	\$ 417,810					
RICHARDS ROAD (WALNUT RIDGE - WALNUT RIDGE)	7	6	1997	6	\$ 105,775					
RIVER RESERVE DRIVE (LINDENWOOD - NORTH TERMINI)	5	5	2002	5	\$ 209,821					
TREE RIDGE COURT	5	5	2002	5	\$ 44,383					
WOODS DRIVE (RIVER RESERVE - TERMINI)	5	5	2002	5	\$ 92,215					
TRAILS EDGE COURT	6	5	2002	5	\$ 81,149					
RIVER RESERVE DRIVE (CTH KE - LINDENWOOD)	5	5	2002	5	\$ 159,840					
RIVER RESERVE DRIVE (LONGMEADOW - LINDENWOOD)	5	5	2002	5	\$ 215,169					
WOODS DRIVE (LONGMEADOW - RIVER RESERVE)	5	5	2002	5	\$ 276,646					
LONG MEADOW DRIVE	6	6	2002	6	\$ 147,544					
KESTREL WAY	6	5	2005	5	\$ 287,425					
RIVER RESERVE DRIVE (CTH KE - SOUTH TERMINI)	6	5	2005	5	\$ 107,123					
FOUR WINDS - 35.825 SY TOTAL (1/2 1ST YEAR, 1/2 2ND YEAR)	5	4	2006	4	\$ 631,071					
CAMPUS DRIVE??										
CRACK SEALING										
PATCHING/POTHOLE										
SUBTOTAL STREET IMPROVEMENTS					\$ 894,050	\$ 926,708	\$ 1,186,436	\$ 1,032,752	\$ 1,092,563	\$ 1,155,619
STORM SEWER IMPROVEMENTS										
MISC. STORM SEWER REPAIR					\$ 57,500	\$ 57,500	\$ 60,000	\$ 60,000	\$ 62,500	\$ 62,500
STORM SEWER CB REPAIR					\$ 52,500	\$ 52,500	\$ 55,000	\$ 55,000	\$ 57,500	\$ 57,500
BARK RIVER STREAM BANK STABILIZATION (LAWN AND NIXON)					\$ 2,600	\$ 89,676				
MS4 PERMIT IMPROVEMENTS BELOW										
E. INDUSTRIAL DRIVE/PROGRESS DRIVE BIORETENTION/STORM (30% + GRANT APP. DESIGN/BID; CONST)					\$ 465,000					
NIXON PARK DREDGING					\$ 160,000					
ST. CHARLES REGIONAL INFIL POND IMPROVEMENT					\$ 15,000	\$ 60,000				
HARTBRIDGE REGIONAL INFIL POND (30% + GRANT APP. DESIGN/BID; CONST)					\$ 15,000	\$ 60,000				
HARTBROOK PARK BIORETENTION SWALE (30% + GRANT APP. BID/DESIGN; CONST)					\$ 15,000	\$ 180,000	\$ 15,000	\$ 95,000		
SUBTOTAL STORM SEWER REPAIR					\$ 607,500	\$ 412,676	\$ 290,000	\$ 210,000	\$ 120,000	\$ 120,000

	2020	2021	2022	2023	2022	2023	2022	2023
SIDEWALK & CURB AND GUTTER IMPROVEMENTS								
DOWNTOWN SIDEWALK REPAIR & STAMPED CONCRETE								
MISC SIDEWALK & CURB REPAIR VILLAGE WIDE				75,000				
SUBTOTAL SIDEWALK&G IMPROVEMENTS				75,000				
PARK IMPROVEMENTS								
REPLACE PED BRIDGE - BARK RIVER PARK	50,000							
REPLACE PED BRIDGE - HARTBROOK PARK	20,000	50,000						
HARTBROOK PARK BALL FIELD RECONSTRUCTION								
FENBROOK PARK BALL FIELD RECONSTRUCTION				20,000				
BARK RIVER PARK SOFTBALL FIELD RECONSTRUCTION								
REPLACEMENT OF PLAYGROUND WOOD CHIPS AND WEED BARRIER	15,000	25,000						
NIXON/HARTBROOK/CASTLE REPLACE SLIDES AND SWINGS	60,000	10,000						
NIXON/FENBROOK TENNIS COURT MAINTENANCE		40,000						
TRAIL PAVEMENT MAINTENANCE		30,000						
SUBTOTAL PARK IMPROVEMENTS	145,000	155,000		20,000		30,000		
OTHER IMPROVEMENTS								
Police Department								
NOTHING NOTED								
Subtotal Police Department								
Municipal Building/Cemetery								
AREA A CEMETERY PLATTING/IGIS UPDATE								
MUNICIPAL BUILDING HVAC				6,750				
AREA B CEMETERY PLATTING/IGIS UPDATE	6,250	20,000						
AREA C COLUMBARIUM PLATTING/IGIS UPDATE	250,000							
AREA C COLUMBARIUM CONSTRUCTION	40,000							
DOWNTOWN TREE GRATES	21,000							
DPW GARAGE FIRE AND BURGLAR SYSTEM	16,000							
VILLAGE HALL GUTTERS AND DOWNSPOUTS	20,000							
VILLAGE HALL ELECTRIC PANELS	50,000							
PALMERS/SILVER LEASH ALLEY	252,230							
MUNICIPAL LOT BEHIND SENIOR TOMAS	35,218							
COVENTRY TOWER DRIVEWAY								
Subtotal Municipal Building	716,948	20,000		6,750				
Fire Department								
SCBA Gear				300,000				
Subtotal Fire Department				300,000				
Recreation Department								
VILLAGE HALL COMMUNITY CENTER STUDY								
VILLAGE HALL COMMUNITY CENTER UPGRADE								
Subtotal Recreation Department								
Library								
NEW ROOF AND ROOF REPAIRS	65,000							
Subtotal Library	65,000							
Miscellaneous Projects								
Impact Fee Study	20,000							
Trunk Radio - Consolidated Waukesha County Dispatch	4,854	4,854		4,854				
Subtotal Miscellaneous Projects	24,854	4,854		4,854				
WATER UTILITY IMPROVEMENTS								
SUNNYSLOPE DRIVE (RAE TO MERTON 8" RELAY 2,200 FT)								
STH 83 WATER TRANSMISSION REPLACEMENT	586,147							
VALVE REPLACEMENT VILLAGE WIDE	55,000	55,000		1,270,932				
HYDRANT REPLACEMENT - VILLAGE WIDE	57,500	57,500		57,500		57,500	60,000	60,000
TOWER MAINTENANCE CONTRACT	194,905	194,905		60,000		62,500	62,500	62,500
FIRE HOUSE WATER MAIN REPLACEMENT		194,905		137,504		74,715	57,223	57,223
LISBON AVE WATER MAIN REPLACEMENT								109,500
								406,800
TOTAL WATER UTILITY IMPROVEMENTS	903,552	307,405		1,583,337		255,004	197,215	756,023

SEWER UTILITY IMPROVEMENTS												
MISC. SEWER & REPAIRS	\$	62,500	\$	62,500	\$	65,000	\$	65,000	\$	67,500	\$	67,500
ARLENE SANITARY L/S REHAB/CAPACITY IMPROVEMENTS												
SUNNYSLOPE DRIVE-RAE TO MERTON 8" RELAY TO 12"	\$	799,188				180,000						
MERTON AVE SANITARY SEWER UPGRADES - SUNNYSLOPE TO SUNNYSLOPE	\$	139,704										
LIFT STATION UPDATE - WOODLANDS	\$	74,750										
LIFT STATION UPDATE - RUSTIC						70,303						
LIFT STATION UPDATE - SHADOW RIDGE												
LIFT STATION UPDATE - BRADFORD												
LISBON AVE 4-INCH FORCEMAIN LINING												
CARDINAL LANE PUMP STATION (1) - dependent on flows (Improvement 'C')												
TOTAL SEWER UTILITY IMPROVEMENTS	\$	1,076,142	\$	62,500	\$	324,303	\$	146,681	\$	1,477,255	\$	187,500
TOTAL OF ALL IMPROVEMENTS												
	\$	4,433,046	\$	1,889,143	\$	3,790,680	\$	1,674,437	\$	2,887,033	\$	2,219,142
TOTAL GENERAL FUND	\$	2,453,352	\$	1,519,238	\$	1,983,040	\$	1,272,752	\$	1,212,563	\$	1,275,619
TOTAL WATER UTILITY	\$	903,652	\$	307,405	\$	1,583,337	\$	255,004	\$	197,215	\$	756,023
TOTAL SEWER UTILITY	\$	1,076,142	\$	62,500	\$	324,303	\$	146,681	\$	1,477,255	\$	187,500
TOTAL BUDGET	\$	4,433,046	\$	1,889,143	\$	3,790,680	\$	1,674,437	\$	2,887,033	\$	2,219,142
REVENUE OFFSETS												
OPERATING FUNDED WATER FUNDED PROJECTS												
OPERATING FUNDED SEWER FUNDED PROJECTS												
PARK IMPACT FEES												
STORM SEWER PROJECTS FUNDED BY RESERVES												
PARK IMPROVEMENT PROJECTS FUNDED BY RESERVES/IMPACT FEES												
PAID FOR BY ST. CHARLES												
CEMETERY FUNDED BY CASH ON HAND												
MISCELLANEOUS PROJECTS FUNDED BY RESERVES												
MIS4 PERMIT IMPROVEMENT GRANTS (POSSIBLY IZ OUR SPEND)												
ADDITIONAL GOVERNMENTAL AND UTILITY FUNDING NEEDED	\$	3,008,164	\$		\$	3,149,042	\$		\$	2,488,182	\$	

VILLAGE OF HARTLAND - CORPORATE RESERVE BUDGET 2021

Fund 402: Corporate Reserve Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Adopted
Expenses	149,695	119,290	384,832	1,219,854	551,680	260,017
	% Change	-20.31%	322.60%	316.98%	45.23%	47.13%

Revenues

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
R 402-48010 DONATIONS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
R 402-48100 INTEREST ON INVEST	35,383	22,000	9,189	42%	15,000	12,000
R 402-48130 GEN ADM PAYBACKS	9,425	4,625	4,625	100%	4,625	3,900
R 402-48140 POLICE DEPT PAYBACKS	54,850	62,580	62,580	100%	62,580	55,130
R 402-48150 FIRE/AMB PAYBACKS	130,200	130,200	130,200	100%	130,200	130,200
R 402-48160 PUBLIC WORKS PAYBACKS	145,765	168,105	168,105	100%	168,105	179,445
R 402-48170 PARKS PAYBACKS	19,500	15,575	15,575	100%	15,575	15,375
R 402-48175 LIBRARY PAYBACKS	5,000	11,000	11,000	0%	11,000	6,500
R 402-48180 WATER UTIL PAYBACKS	-	-	-	0%	-	-
R 402-48190 SEWER UTIL PAYBACKS	-	-	-	#DIV/0!	-	-
R 402-48300 SALE OF VILLAGE PROP	99,520	20,000	106,957	0%	20,000	5,000
R 402-49110 PROCEEDS FROM BORROWING	705,000	-	-	0%	-	-
R 402-49210 TRANSFER FROM GEN FUND	65,500	-	-	0%	-	-
Total Corp Reserve Revenues	\$ 1,270,143	\$ 434,085	\$ 508,231	117%	\$ 427,085	\$ 407,550

SEE NOTE

Expenses

Account Description	2019 Actual	2020 Budget	Thru 6/30/20	% Used	Full Yr Est	2021 Adopted
E 402-59900-810 ADM EXPENSE	\$ 10,698	\$ 16,864	\$ 15,457	100%	\$ 16,864	\$ -
E 402-59900-820 POLICE DEPT EXP	30,135	128,116	34,410	27%	128,116	35,017
E 402-59900-830 FIRE/AMB EXP	789,679	-	-	0%	-	-
E 402-59900-840 PUBLIC WORKS EXP	389,342	383,700	140,511	37%	383,700	225,000
E 402-59900-850 PARKS EXP	-	-	-	0%	-	-
E 402-59900-855 LIBRARY EXP	-	23,000	18,575	0%	23,000	-
E 402-59900-860 WATER UTIL EXP	-	-	-	0%	-	-
E 402-59900-870 SEWER UTIL EXP	-	-	-	0%	-	-
Total Corporate Reserve Expenses	\$ 1,219,854	\$ 551,680	\$ 208,953	38%	\$ 551,680	\$ 260,017

CORP RESERVE FUND	\$ 50,289	\$ (117,595)	\$ 299,278		\$ (124,595)	\$ 147,533
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NOTE: This is a transfer of excess fund balance from the general fund to help offset future capital equipment purchases

**Budget
Analysis:**

The Village Board will continue to monitor the Fund Balance in the Corporate Reserve Fund to ensure the continuation of the replacement of equipment and vehicles within each vehicles life span. When deemed necessary staff will seek board approval to make any transfers.

**2021 Budgeted
Purchases:**

We are budgeting to replace one squad for the Police Dept and Public Works will be replacing a 6 yd dump truck.

<i>Corporate Reserve Fund</i>	<i>1/1/2020</i>	<i>1/1/2021</i>
Beginning Balance	\$ 1,603,058	\$ 1,478,463
Projected Revenues	427,085	407,550
Projected Expenses	551,680	260,017
Est Year End Balance	\$ 1,478,463	\$ 1,625,996

2020 Corporate Reserve Purchases

Law Enforcement Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) REPLACING SQUAD 6*		X	1	35,017	\$ 35,017
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 35,017

Fire Department Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL FIRE DEPARTMENT CORP RESERVE PURCHASES					\$ -

Public Works Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) 6 YRD DUMP TRUCK		X	1	225,000	\$ 225,000
TOTAL PUBLIC WORKS CORP RESERVE PURCHASES					\$ 225,000

Parks Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL PARKS CORPORATE RESERVE PURCHASES					\$ -

General Administration Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL GENERAL ADMINISTRATION CORP RESERVE PURCHASES					\$ -

Recreation Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL RECREATION CORP RESERVE PURCHASES					\$ -

Library Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL LIBRARY CORP RESERVE PURCHASES					\$ -

Cable TV Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2021					\$ -
TOTAL CABLE TV CORP RESERVE PURCHASES					\$ -

Total Corporate Reserve Purchases					\$ 260,017
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*Anticipate sale of used squad car

(5,000)

CORPORATE RESERVE PROJECTIONS

		2020	2021	2022	2023	2024	2025	2026
CORPORATE RESERVE PURCHASES	ADM	16,864	-	-	-	-	-	-
	RECREATION	-	-	-	-	-	-	-
	LIBRARY	19,000	-	-	-	-	-	-
	CABLE TV	-	-	-	-	-	-	-
	DPW	383,700	225,000	462,000	355,000	-	-	-
	PARKS	-	-	35,000	35,000	-	-	-
	FIRE/AMBO	-	-	-	250,000	-	-	-
	POLICE	94,499	35,017	72,000	-	76,000	80,000	58,000
			514,063	260,017	569,000	640,000	76,000	80,000
CORPORATE RESERVE PAYBACKS	ADM	4,625	3,900	3,900	3,900	3,900	3,900	-
	RECREATION	-	-	-	-	-	-	-
	LIBRARY	11,000	6,500	6,500	-	-	-	-
	CABLE TV	-	-	-	-	-	-	-
	DPW	168,105	179,445	195,245	210,545	205,795	201,695	200,495
	PARKS	15,575	15,375	9,450	5,450	5,450	5,450	3,700
	FIRE	88,200	88,200	44,200	44,200	44,200	44,200	44,200
	AMBO	42,000	42,000	42,000	42,000	25,000	25,000	25,000
	POLICE	62,580	55,130	59,980	59,980	61,203	50,903	25,728
	TOTALS	392,085	390,550	361,275	366,075	345,548	331,148	299,123
	CORPORATE RESERVE Funded by Debt Borrowing	EST BEGIN BAL	1,694,272	1,588,627	1,735,699	1,544,292	1,284,440	1,568,181
ESTIMATED PURCHASES	EXPENSES	(514,063)	(260,017)	(569,000)	(640,000)	(76,000)	(80,000)	(58,000)
ESTIMATED PAYBACKS	REVENUES	392,085	390,550	361,275	366,075	345,548	331,148	299,123
		1,572,294	1,719,160	1,527,974	1,270,367	1,553,988	1,819,329	2,077,389
	AVG BALANCE	1,633,283	1,653,893	1,631,836	1,407,330	1,419,214	1,693,755	1,956,828
	1% INT ON AVG BAL	16,333	16,539	16,318	14,073	14,192	16,938	19,568
	END BALANCE	1,588,627	1,735,699	1,544,292	1,284,440	1,568,181	1,836,266	2,096,957
		2020	2021	2022	2023	2024	2025	2026

CORPORATE RESERVE PAYBACK SCHEDULE

PAYBACK SUMMARY		2020	2021	2022	2023	2024	2025	2026
	ADMINISTRATION	4,625	3,900	3,900	3,900	3,900	3,900	0
	RECREATION	-	-	-	-	-	-	-
	CABLE TV	-	-	-	-	-	-	-
	DPW	168,105	179,445	195,245	210,545	205,795	201,695	200,495
	PARKS	15,575	15,375	9,450	5,450	5,450	5,450	3,700
	FIRE	88,200	88,200	44,200	44,200	44,200	44,200	44,200
	AMBO	42,000	42,000	42,000	42,000	25,000	25,000	25,000
	POLICE	62,580	55,130	59,980	59,980	61,203	50,903	25,728
	LIBRARY	11,000	6,500	6,500	-	-	-	-
	TOTAL	\$ 392,085	\$ 390,550	\$ 361,275	\$ 366,075	\$ 345,548	\$ 331,148	\$ 299,123

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2020	2021	2022	2023
ADMINISTRATION								
ADMINISTRATORS VEH	2013	8	2021	25,000	3,125			
GEN ADM ELEC FILING	2004			8,155				
VOTING MACHINES	2009	8	2017	6,400	-	-	-	-
SHARP COPIER	2013	7	2020	10,200	1,500	1,500	1,500	1,500
BADGER BOOKS	2020	7	2027	16,864		2,400	2,400	2,400
INFLATION ADJUSTMENT FACTOR								
SUBTOTAL GEN ADM					4,625	3,900	3,900	3,900
RECREATION								
RECREATION FURNITURE	2007	20	2027	4,293				
ACTIVE NET SOFTWARE	2008			3,750				
MOVIE EQUIPMENT	2016	5	2021	9,000	-			
DANCE STUDIO FLOOR - TTP	2016	3	2019	15,000				
INFLATION ADJUSTMENT FACTOR								
SUBTOTAL RECREATION					-			
LIBRARY								
SERVERS/COMPUTERS				20,000	5,000			
RADIO FREQUENCY ID SYSTEM	2020			19,000	6,000	6,500	6,500	-
MICROFILM MACHINE				10,000				
SUBTOTAL LIBRARY					11,000	6,500	6,500	-
CABLE TV								
TRICASTER 40	2014	10	2024	5,500				
LEIGHTRONIX NEXUS	2015	10	2025	9,500				
SUBTOTAL CABLE TV								

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2020	2021	2022	2023	>2023
POLICE DEPT										
VEHICLES										
SQUAD #1		2016	4	2020	33,000					
SQUAD #1		2020	4	2024	35,017	10,340	8,226	8,226	8,226	
SQUAD #1		2024	4	2028	38,000					38,000
MARKED SQUAD #2		2015	3	2018	23,000					
MARKED SQUAD #2		2018	4	2022	36,000	9,000	9,000			
MARKED SQUAD #2		2022	4	2026	36,000			9,000	9,000	18,000
MARKED SQUAD #3		2016	4	2020	33,000					
MARKED SQUAD #3		2020	4	2024	35,017	10,340	8,226	8,226	8,226	
MARKED SQUAD #3		2024	4	2028	38,000					38,000
MARKED SQUAD #4		2015	3	2018	23,000					
MARKED SQUAD #4		2018	4	2022	33,000	11,000				
MARKED SQUAD #4		2022	4	2026	36,000			9,000	9,000	18,000
EXPLORER SUV SQUAD #5		2013	6	2019	33,000					
EXPLORER SUV SQUAD #5		2019	7	2026	39,650	-	5,700	5,700	5,700	11,150
UNMARKED SQUAD #6		2011	8	2022	25,000					
UNMARKED SQUAD #6		2021	8	2026	35,017		4,378	4,378	4,378	21,890
SQUAD #7 - MARKED PICKUP TRUCK		2014	10	2026	35,000	2,800	2,800	1,400	1,400	2,800
UNMARKED SQUAD #8		2017	8	2025	33,500	5,000	5,000	2,250	2,250	4,000
UNMARKED SQUAD #9		2017	8	2025	33,500	5,000	5,000	5,000	5,000	3,500
LaserFiche		2010								
Handgun Replacement		2016	10	2026	16,700	1,600	1,600	1,600	1,600	3,200
Ballistic Shields for Squads		2018	10	2028	12,500	1,250	1,250	1,250	1,250	5,000
Squad Computers		2010		2020	11,400	2,850	2,850	2,850	2,850	
Armored Rescue SCIT Vehicle		2020		2040		3,400	1,100	1,100	1,100	17,765
ADJUSTMENT FACTOR										
POLICE TOTAL					674,301	62,580	55,130	59,980	59,980	181,305

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION		YEAR	REPL	YR TO	YRS TO	EST/ACT					
EQUIP #	TYPE	PURCH	YRS	REPL	PAYBACK	PURCH PRICE	2020	2021	2022	2023	>2023
FIRE/AMBO											
4352	AMBULANCE	2013	10	2023	10	170,000	17,000	17,000	17,000	17,000	-
4351	AMBULANCE	2018	10	2028	10	145,000	25,000	25,000	25,000	25,000	125,000
4362	PUMPER	2009	20	2029	15	325,000	19,000	17,000			-
4363	PUMPER	2019	20	2039	20	800,000	12,500	12,500	12,500	12,500	187,500
	LADDER/EQUIP TRUCK	2017	20	2037	10	1,022,000	31,700	31,700	31,700	31,700	126,800
4381	GRASS FIRE PICK UP	2008	20	2028		15,000					
	INFLATION ADJUSTMENT FACTOR						25,000	27,000			
FIRE/AMBO SUBTOTAL						2,477,000	130,200	130,200	86,200	86,200	439,300
FIRE SUBTOTAL							88,200	88,200	44,200	44,200	314,300
AMBULANCE TOTAL							42,000	42,000	42,000	42,000	125,000
FIRE/AMBO TOTAL						2,477,000	130,200	130,200	86,200	86,200	439,300

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2020	2021	2022	2023	>2023	
DPW - PUBLIC WORKS											
VEHICLES											
18	PICKUP	2015	10	2025	27,000	2,700	2,700	2,700	2,700	2,700	
19	M2 106 Freightliner	2005	16	2022	243,000	5,000	-	15,200	15,200	121,600	
20	6 YD DUMP	2012	16	2028	160,000	10,050	10,050	10,050	10,050	50,200	
21	L PICK-UP	2016	12	2028	60,000	5,800	5,800	5,800	5,800	23,200	
22	L PICK-UP	2003	12	2018	35,000	3,000	3,000	3,000	3,000	18,000	
23	L PICK-UP	2017	17	2029	38,000	3,100	3,100	3,100	3,100	13,900	
24	2 YD DUMP	2000	13	2019	86,000	6,600	6,600	6,600	6,600	52,800	
25	6 YARD DUMP	2002	16	2021	241,000	-	15,000	15,000	15,000	120,000	
26	6 YD DUMP	2007	16	2023	245,000	5,000	5,000	-	15,300	122,400	
27	6 YD DUMP	2020	16	2036	239,000	15,000	15,000	15,000	15,000	120,000	
28	6 YD DUMP	2013	16	2030	166,000	10,375	10,375	10,375	10,375	62,250	
29	S PICK-UP	2011	10	2022	17,000	2,200	2,200	-	-	-	
30	L PICK-UP	2009	12	2022	15,591	-	-	-	-	-	
31	PICKUP	2003	12	2018	33,000	2,750	2,750	2,750	2,750	16,500	
32	6 YD DUMP	2001	16	2022	235,000	-	-	-	-	-	
34	ELGIN SWEEPER	2013	15	2028	220,000	12,700	12,700	12,700	12,700	50,800	
35	PICKUP	2013	10	2025	24,500	2,450	2,450	2,450	2,450	-	
36	2 YD DUMP	2017	13	2030	86,000	6,600	6,600	6,600	6,600	39,800	
37	DIRECTOR VEHICLE	2014	10	2024	26,000	2,600	2,600	2,600	2,600	2,600	
38	PICKUP	2007	12	2019	29,000	2,500	2,500	2,500	2,500	20,000	
39	6 YD DUMP	2019	13	2032	237,000	14,750	14,750	14,750	14,750	118,000	
40	BUCKET TRUCK	2007	10	2021	115,000	-	-	-	-	-	
INFLATION ADJUSTMENT FACTOR											
SUBTOTAL DPW VEHICLES						110,475	120,475	128,475	143,775	952,050	
EQUIPMENT											
185	AIR COMPRESSOR	1992	15	2022	22,000	-	-	-	-	-	
753	SKID LOADER	2020	10	2030	72,000	7,200	7,200	7,200	7,200	43,200	
4300	JOHN DEERE	2011	10	2022	41,600	4,160	-	-	-	-	
4600	JOHN DEERE	2013	13	2026	30,000	2,400	2,400	2,400	2,400	6,000	
580 E	BACKHOE	2009	10	2019	53,271	-	-	-	-	-	
621B	LOADER	2019	12	2031	200,000	21,000	21,000	21,000	21,000	105,000	
B100	ROLLER	2020	15	2035	78,000	-	-	7,800	7,800	62,400	
1400	CHIPPER	2020	15	2035	80,000	5,500	5,500	5,500	5,500	44,000	
CSR	TRAILER	2002	20	2022	4,400	-	-	-	-	-	
SML1	LEAF VAC	2001	12	2021	55,000	-	5,000	5,000	5,000	40,000	
SML2	LEAF VAC	2002	12	2020	55,000	5,000	5,000	5,000	5,000	35,000	
FAIR	BLOWER	2003	20	2023	50,319	-	-	-	-	-	
TR#1	TRAILER	2003	13	2020	4,000	500	500	500	500	3,000	
FA	FLAIL ATTACHMENT	2009	20	2029	0	-	-	-	-	-	
UT	TRAILER	2016	20	2020	8,000	-	-	-	-	-	
UT	TRAILER	2016	20	2029	9,000	-	-	-	-	-	
UT	TRAILER	2014	20	2021	8,000	-	500	500	500	4,000	
570	BEAVER	2013	20	2033	13,000	1,300	1,300	1,300	1,300	-	
NEW	BOBCAT TRAILER	2012	20	2032	12,500	850	850	850	850	3,400	
REPLACE	DPW FURNACE		15	2016	15,000	1,000	1,000	1,000	1,000	7,000	
NEW	VEHICLE DIAGNOSTIC CODE READER	2014	10	2024	6,000	1,000	1,000	1,000	1,000	-	
NEW	WALK BEHIND SAW	2015	20	2035	15,000	1,500	1,500	1,500	1,500	1,500	
E55	MINI EXCAVATOR	2017	15	2032	75,000	5,000	5,000	5,000	5,000	40,000	
NEW	JOHN DEERE BROOM	2017	10	2027	6,000	600	600	600	600	1,800	
NEW	JOHN DEERE SNOWBLOWER	2017	10	2027	6,200	620	620	620	620	1,860	
SUBTOTAL DPW EQUIP						57,630	58,970	66,770	66,770	398,160	
TOTAL DPW VEH & EQUIP						3,227,381	168,105	179,445	195,245	210,545	1,350,210
ADJUSTED PAYBACK						168,105	179,445	195,245	210,545	1,350,210	
						0	0	0	0	0	

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION		YEAR	REPL	YR TO	EST/ACT					
EQUIP #	TYPE	PURCH	YRS	REPL	PURCH PRICE	2020	2021	2022	2023	>2023
PARKS										
1	MOWER	2012	7	2019	18,000					-
2	MOWER	2014	7	2021	20,805	3,125	3,125			-
3	MOWER	2011	7	2016	24,000	3,000	2,800			-
4400	TRACTOR	2012	10	2022	40,000	4,000	4,000	4,000		-
4610	TRACTOR	2003	10		30,000	-	-	-	-	-
11'	MOWER	2017	8	2025	14,000	1,750	1,750	1,750	1,750	3,500
11'	MOWER	2011	8	2019	13,000	3,000	3,000	3,000	3,000	12,000
LS	LAWN SWEEPER	1998	10		10,000	-	-	-	-	-
UT	TRAILER	2001	10	2016		700	700	700	700	2,100
TD	TOPDRESSER	2012	10	2022		-	-	-	-	-
			Inflation Adjustment							
PARKS TOTAL					169,805	15,575	15,375	9,450	5,450	17,600
	ADJUSTED PAYBACK					15,575	15,375	9,450	5,450	17,600
						0	0	0	0	0

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 402: Corporate Reserve Fund

Department Summary of Vehicle Replacement Schedule

	2020	2021	2022	2023	2024	2025	2026
ADMINISTRATION	16,864	-	-	-	-	-	-
RECREATION	-	-	-	-	-	-	-
LIBRARY	19,000	-	-	-	-	-	-
CABLE TV	-	-	-	-	-	-	-
DPW	383,700	225,000	462,000	355,000	-	-	-
PARKS	-	-	35,000	35,000	-	-	-
FIRE/AMBO	-	-	-	250,000	-	-	-
POLICE	94,499	35,017	72,000	-	76,000	80,000	58,000
SEWER	-	-	-	-	-	-	-
WATER	-	-	150,000	-	-	-	-
TOTAL	514,063	260,017	719,000	640,000	76,000	80,000	58,000
LESS UTILITIES	-	-	(150,000)	-	-	-	-
TOTAL CORPORATE RESERVE PURCHASES	\$ 514,063	\$ 260,017	\$ 569,000	\$ 640,000	\$ 76,000	\$ 80,000	\$ 58,000

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	ID#	INITIAL COST	REPLACE INTERVAL	2020	2021	2022	2023	2024	2025	2026	>2026
ADMINISTRATION, RECREATION, LIBRARY & CABLE TV													
ADMINISTRATION		E-DOCS AMERICA IMAGING SYSTEM		20,000		-	-	-	-	-	-	-	-
ADMINISTRATION	2019	SHARP COPIER		7,000	7 YRS	-	-	-	-	-	-	-	-
ELECTIONS	2015	3 VOTING MACHINES @ \$6,400 TOTAL		10,000		-	-	-	-	-	-	-	-
VILLAGE BOARD	2016	7 TABLETS		5,000		-	-	-	-	-	-	-	-
BADGER BOOKS	2020			16,864	7	16,864	-	-	-	-	-	-	-
TOTAL ADMINISTRATION						16,864	-	-	-	-	-	-	-

RECREATION	2007	RECREATION FURNITURE		4,293		-	-	-	-	-	-	-	-
	2008	REGISTRATION SOFTWARE UPGRADE		3,750		-	-	-	-	-	-	-	-
	2016	MOVIE EQUIPMENT				-	-	-	-	-	-	-	-
	2016	DANCE STUDIO FLOOR				-	-	-	-	-	-	-	-
TOTAL RECREATION						-	-	-	-	-	-	-	-

LIBRARY	2015	NETWORK SERVER		5,000		-	-	-	-	-	-	-	-
	2015	REPLACE COMPUTERS		15,000		-	-	-	-	-	-	-	-
	2010	MICROFILM READER				-	-	-	-	-	-	-	-
	2020	RADIO FREQUENCY ID SYSTEM		19,000		19,000	-	-	-	-	-	-	-
TOTAL LIBRARY						19,000	-	-	-	-	-	-	-

CABLE TV	2014	TRICASTER 40		5,500		-	-	-	-	-	-	-	-
	2017	LEIGHTRONIX NEXUS - HD SERVER		13,995		-	-	-	-	-	-	-	-
	2018	PAN/TILT/ZOOM CAMERA		2,800		-	-	-	-	-	-	-	-
	2018	PTZ CAMERA REMOTE SYSTEM		1,600		-	-	-	-	-	-	-	-
	2018	LED LIGHTING FOR BOARD ROOM		2,000		-	-	-	-	-	-	-	-
TOTAL CABLE TV						-	-	-	-	-	-	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2020	2021	2022	2023	2024	2025	2026	>2026
DPW - DEPT OF PUBLIC WORKS													
EQUIPMENT													
185 AIR COMPRESSOR	1992	INGERSOL	185	9,988	15 YRS	-	-	-	-	-	-	-	-
S 300 SKID LOADER	2007	BOBCAT	S 300	40,552	10 YRS	72,000	-	-	-	-	-	-	-
4300 TRACTOR	2011	JOHN DEERE	4300	25,000	10 YRS	-	-	-	-	-	-	-	-
4600 TRACTOR	2013	JOHN DEERE	4600	19,000	13 YRS	-	-	-	-	-	-	-	2026
580 E BACKHOE	2009	CASE	590SM	53,271	10 YRS	-	-	-	-	-	-	-	-
621 E WHEEL LOADER	2008	CASE	621 E	94,390	12 YRS	-	-	-	-	-	-	-	-
B100 ROLLER	1988	BUETHLING	B100	6,788	15 YRS	-	-	-	-	-	-	-	-
1400 CHIPPER	2004	VERMEER	BC 1400	27,485	15 YRS	78,000	-	-	-	-	-	-	-
CSR CONFINED SPACE RESCUE TRAILER	2002	CARGO EXPRESS	CE716MH	4,400	20 YRS	-	-	-	-	-	-	-	-
SML1 LEAF VAC	2002	ODB	SCL800TM-20	19,500	12 YRS	-	-	100,000	-	-	-	-	-
SML2 LEAF VAC	2001	ODB	SCL800TM-20	22,500	12 YRS	-	-	100,000	-	-	-	-	-
BLOWER SNOWBLOWER	2003	FAIR MFG	842SI	55,000	20 YRS	-	-	-	-	-	-	-	2023
TR#1 TRAILER	2003	H&S MFG	UTT712L	1,699	13 YRS	-	-	-	-	-	-	-	-
FA FLAIL ATTACHMENT	2009	JOHN DEERE	A25	9,500	20 YRS	-	-	-	-	-	-	-	2029
UT TRAILER	2014	ALUMA		1,875	20 YRS	-	-	-	-	-	-	-	-
UT TRAILER	2016	ALUMA		1,275	20 YRS	-	-	-	-	-	-	-	-
UT TRAILER	2016	PACE		1,300	20 YRS	-	-	-	10,000	-	-	-	-
570 BEAVER	2013	BEAVER	570	13,000	20 YRS	-	-	-	-	-	-	-	2033
NEW BOBCAT TRAILER	2012	CRONKITE		12,500	20 YRS	-	-	-	-	-	-	-	2032
E55 MINI EXCAVATOR	2017	BOBCAT	E55	75,000	15 YRS	-	-	-	-	-	-	-	-
JOHN DEERE BROOM	2017			6,000	10 YRS	5,000	-	-	-	-	-	-	-
JOHN DEERE SNOWBLOWER	2017			6,200	10 YRS	3,700	-	-	-	-	-	-	-
DPW FURNACE	2016			15,000	20 YRS	-	-	-	-	-	-	-	-
VEHICLE DIAGNOSTIC CODE READER	2014			10,000	10 YRS	-	-	-	-	-	-	-	2024
WALK BEHIND SAW	2015			15,000	20 YRS	-	-	-	-	-	-	-	2035
SUBTOTAL EQUIPMENT						158,700	-	100,000	110,000	-	-	-	-
TOTAL DPW VEHICLES AND EQUIPMENT						383,700	225,000	462,000	355,000	-	-	-	-

VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2020	2021	2022	2023	2024	2025	2026	>2026
POLICE DEPT													
VEHICLES													
SQUAD #1	2016	FORD	EXPLORER POLICE SUV	36,500	4 YRS	35,017	-	-	-	38,000	-	-	-
SQUAD #2	2018	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	-	36,000	-	-	-	-	-
SQUAD #3	2016	FORD	EXPLORER POLICE SUV	36,500	4 YRS	35,017	-	-	-	38,000	-	-	-
SQUAD #4	2018	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	-	36,000	-	-	-	-	-
SQUAD #5	2019	FORD	EXPLORER POLICE SUV	39,650	7 YRS	-	-	-	-	-	-	40,000	-
SQUAD #6	2013	FORD	EXPLORER POLICE SUV	36,000	8 YRS	-	35,017	-	-	-	-	-	-
SQUAD #7	2014	CHEVY	SILVERADO	28,575	10 YRS	-	-	-	-	-	-	-	35,000
SQUAD #8	2017	FORD	EXPLORER POLICE SUV	36,500	8 YRS	-	-	-	-	-	40,000	-	-
SQUAD #9	2017	FORD	EXPLORER POLICE SUV	36,500	8 YRS	-	-	-	-	-	40,000	-	-
HANDGUN REPLACEMENT	2016			16,700	10 YRS	-	-	-	-	-	-	18,000	-
BALLISTIC SHIELDS FOR S	2018			12,500	10 YRS	-	-	-	-	-	-	-	-
ARMORED VEHICLE	2020			34,000	20 YRS	24,465	-	-	-	-	-	-	-
						POLICE SUBTOTAL	94,499	35,017	72,000	76,000	80,000	58,000	35,000
						LESS TRADE-IN	-	5,000	-	-	-	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2020	2021	2022	2023	2024	2025	2026	>2026
WATER													
W1 UTILITY TRUCK	2013	FORD	F350	25,998	10 YRS	-	-	-	-	-	-	-	-
W2 UTILITY TRUCK	2011	FORD	F350	37,000	10 YRS	-	-	-	-	-	-	-	-
150KV GENERATOR	1988	ONAN	150DGFA-L	29,573	20 YRS	-	-	150,000	-	-	-	-	-
			WATER TOTAL			-	-	150,000	-	-	-	-	-

* WATER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

VILLAGE OF HARTLAND - 2021 BUDGET

Fund 403: Developers Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Estimate	2021 Adopted
Ending	575	(13,917)	15,050	12,620	12,620	12,620
Fund Balance	% Change	-2520.35%	-208.14%	-16.15%	0.00%	0.00%

Revenues

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
R 403-46130 SUBDIVISION FEES	\$ 118,486	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000
TOTAL DEVELOPER REVENUES	\$ 118,486	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000

Expenses

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
E 403-56700-210 LEGAL SERVICES	\$ 3,260	\$ 2,000	\$ -	0%	\$ 2,000	\$ 2,000
E 403-56700-800 CAPITAL OUTLAY	117,656	28,000	-	0%	28,000	28,000
TOTAL DEVELOPER EXPENSES	\$ 120,916	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000

The Developers Fund acts as an intermediary between developers of projects in the Village of Hartland and the use of our engineering firm, Ruekert & Mielke or our Village Attorney, Von Briesen. Ruekert & Mielke and Von Briesen perform required engineering or legal work for development projects and they bill the Village of Hartland. The Village of Hartland pays these bills and then invoices the developer for reimbursement of these costs.

FUND 802: CIT	1/1/2020	1/1/2021
Beginning Balance	12,620	12,620
Projected Revenues	30,000	30,000
Projected Expenses	30,000	30,000
Est Year End Fund Bal	12,620	12,620

VILLAGE OF HARTLAND - 2021 BUDGET

Fund 802: Critical Incident Team

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Estimate	2021 Adopted
Ending	31,295	29,910	-	-	-	-
Fund Balance	% Change	-4.43%	-100.00%	#DIV/0!	#DIV/0!	#DIV/0!

Revenues

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
R 802-48000 MISC REVENUE	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
CITY OF BROOKFIELD	-	-	-	-	-	-
CITY OF NEW BERLIN						
CITY OF MUSKEGO						
VILLAGE OF MUKWONAGO						
VILLAGE OF ELM GROVE						
TOTAL CIT REVENUES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -

Expenses

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
E 802-52100-300 OPER EXPENSES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
TOTAL CIT EXPENSES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -

The Critical Incident Team (CIT) is a specially trained tactical unit that is used during high risk law enforcement operations, such as barricaded suspect calls, executing search warrants, dignitary protection details, etc.

The team is formed through a mutual aid agreement (S66.30) with the Village's of Chenequa, Elm Grove, Hartland, Pewaukee and Mukwonago and the Cities of Delafield, Brookfield, New Berlin and Muskego. Each department has an obligation to provide funding and personnel support for the team.

The Village of Hartland was the fiscal agent for the team, holding the funds, collects the receipts and pays the invoices. The City of Delafield took this fund over in March of 2018.

FUND 802: CIT	1/1/2020	1/1/2021
Beginning Balance	0	0
Projected Revenues	0	0
Projected Expenses	0	0
Est Year End Fund Bal	0	0

VILLAGE OF HARTLAND - 2021 BUDGET

Fund 803: Major Investigations Unit

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Estimate	2021 Adopted
Ending	632	668	2,768	5,218	5,218	7,668
Fund Balance	% Change	5.70%	314.37%	88.51%	0.00%	46.95%

Revenues

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
R 803-48000 MISC REVENUE	\$ 2,450	\$ 2,450	\$ 2,450	100%	\$ 2,450	\$ 2,450
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
VILLAGE OF ELM GROVE	-	-	-	-	-	-
VILLAGE OF BUTLER	-	-	-	-	-	-
VILLAGE OF SUMMIT	-	-	-	-	-	-
WAUKESHA COUNTY SHERIFF	-	-	-	-	-	-
TOTAL MIU REVENUES	\$ 2,450	\$ 2,450	\$ 2,450	100%	\$ 2,450	\$ 2,450

Expenses

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
E 803-52100-300 OPER EXPENSES	\$ -	\$ 2,450	\$ -	0%	\$ 2,450	\$ -
TOTAL MIU EXPENSES	\$ -	\$ 2,450	\$ -	0%	\$ 2,450	\$ -

The Major Investigations Unit was formed in 2001 by a S66.30 mutual aid agreement between the City of Delafield Villages of Chenequa, Hartland, Pewaukee, Elm Grove, Summit and Butler and the Waukesha County Sheriff.

This is a unified investigation team for major crimes and vehicle accidents.

The Village of Hartland holds the funds, collects the receipts, and pays the invoices for this unit. The Village does not pay interest on the funds held in exchange for providing these services

FUND 803: MIU	1/1/2020	1/1/2021
Beginning Balance	5,218	5,218
Projected Revenues	2,450	2,450
Projected Expenses	2,450	-
Est Year End Fund Bal	5,218	7,668

VILLAGE OF HARTLAND - 2021 BUDGET

Fund 804: Business Improvement District

		2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Estimate	2021 Adopted
	Beginning	41,569	40,737	36,061	32,735	26,331	5,621
	Fund Balance	% Change	-2.00%	-11.48%	-9.22%	-19.56%	-78.65%

Revenues

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
R 804-42300 BID Assessment Rev	\$ 74,800	\$ 74,800	\$ 74,800	100%	\$ 74,800	\$ 74,800
R 804-48000 Miscellaneous Revenue	1,050	-	-	-	4,000	-
R 804-48030 Rest Crawl Income	-	-	-	-	-	-
R 804-48100 Interest on Investments	-	-	-	-	-	-
R 804-49240 Transfer from Capital Projects	19,979	20,000	-	-	20,000	20,000
TOTAL BID REVENUES	\$ 95,829	\$ 94,800	\$ 74,800	79%	\$ 98,800	\$ 94,800

See Note Below

Expenses

Account Description	2019 Actual	2020 Budget	Thru 06/30/20	% Used	Full Yr Est	2021 Adopted
DESIGN & MAINTENANCE						
BUDGETED EXPENDITURES						
E 804-56700-711 Façade Program	\$ 39,957	\$ 40,000	\$ 525	1%	40,000	\$ 40,000
E 804-56700-712 Banner System	50	200	-	0%	200	200
E 804-56700-713 Sign/Awning	2,236	3,000	-	0%	3,000	2,000
E 804-56700-714 Wayfinding	-	-	-	#DIV/0!	-	-
E 804-56700-715 Streetscape Prgrm	8,027	8,500	11,341	133%	8,500	16,900
Total Design & Maintenance	\$ 50,270	\$ 51,700	\$ 11,866	23%	\$ 51,700	\$ 59,100

MARKETING & PROMOTION

E 804-56700-716 Business Cert Grant	\$ -	\$ 500	\$ -	0%	500	\$ 500
E 804-56700-718 District Advertising	2,088	3,900	570	15%	3,900	5,300
E 804-56700-719 Events	4,766	5,000	1,187	0%	5,000	3,000
E 804-56700-722 Web Site Dev	145	500	95	0%	500	250
E 804-56700-724 Web Hosting/Maint	1,044	1,500	1,172	78%	1,500	500
E 804-56700-729 Business Education	-	500	-	0%	500	-
Total Marketing & Promotion	\$ 8,043	\$ 11,900	\$ 3,024	25%	\$ 11,900	\$ 9,550

Expenses - Continued

ADMINISTRATION

E 804-56700-110 Salaries	\$ 29,344	\$ 28,156	\$ 15,214	54%	\$ 28,156	\$ -
E 804-56700-140 Retirement	816	845	357	42%	845	-
E 804-56700-732 Gen Oper Oversight	29	-	63	#DIV/0!	-	-
E 804-56700-733 Support Services	-	-	-	#DIV/0!	-	36,660
E 804-56700-734 Annual Audit	1,225	1,225	1,225	100%	1,225	1,225
E 804-56700-738 Memberships	260	200	-	0%	200	260
E 804-56700-742 Subscriptions	-	-	-	#DIV/0!	-	-
E 804-56700-744 Office Supplies	187	400	28	7%	400	600
E 804-56700-746 Telephone	1,620	1,680	639	38%	1,680	1,540
E 804-56700-748 Postage (Non-Nwsltr)	-	10	-	0%	10	25
E 804-56700-750 Copies/Duplication	113	100	26	26%	100	100

VILLAGE OF HARTLAND - 2021 BUDGET

Fund 804: Business Improvement District

E 804-56700-752 Building Rent	4,200	4,500	4,500	100%	4,500	4,500
E 804-56700-754 Office Equipment	1,045	-	63	#DIV/0!	-	-
E 804-56700-756 Education	-	300	-	0%	300	1,300
E 804-56700-758 Meetings	809	750	123	0%	750	650
E 804-56700-760 Payroll Service	1,194	3,438	639	0%	3,438	-
Total Administration	\$ 40,842	\$ 41,604	\$ 22,877	55%	\$ 41,604	\$ 46,860
TOTAL BID EXPENSES	\$ 99,155	\$ 105,204	\$ 37,767	36%	\$ 105,204	\$ 115,510

Note: This anticipates the Village funding 50% of the façade program charges as shown in account 804-56700-711 up to \$20,000 reimbursement.

In 2006, the Hartland Downtown Business Improvement District was formed. The special charge for operations was put on the tax bill of selected businesses for the first time in 2006. The BID gives the Village the amounts to be placed on the tax bills and the Village collects the amounts with the tax payments but the money is turned over to the BID to support their budget.

FUND 804: BID	1/1/2020	1/1/2021
Beginning Balance	32,735	26,331
Projected Revenues	98,800	94,800
Projected Expenses	105,204	115,510
Est Year End Fund Bal	26,331	5,621

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2021

ANNUALIZED SALARY RANGE

<i>Grade</i>	<i>Minimum</i>	<i>Mid-Point</i>	<i>Maximum</i>	<i>Title</i>
1	\$ 15,080 \$ 7.25	\$ 17,215 \$ 8.28	\$ 19,351 \$ 9.30	Paid on Premise - Fire, Auxillary Fire Member
2	\$ 21,416 \$ 10.30	\$ 24,449 \$ 11.75	\$ 27,481 \$ 13.21	Recreation Before/After School Care
3	\$ 25,699 \$ 12.36	\$ 29,975 \$ 14.41	\$ 34,250 \$ 16.47	Library Clerks
4	\$ 29,082 \$ 13.98	\$ 34,327 \$ 16.50	\$ 39,573 \$ 19.03	Fire Department Volunteers, Fire Department - Administrative Assistant, Building Maintenance/Custodain
5	\$ 35,422 \$ 17.03	\$ 41,455 \$ 19.93	\$ 47,487 \$ 22.83	Fiscal and Recreation Clerk, Police Administrative Assistants, Cable TV Director Library Circulation Supervisor
6	\$ 40,708 \$ 19.57	\$ 46,472 \$ 22.34	\$ 52,236 \$ 25.11	Deputy Clerk, Engagement Librarian
7	\$ 44,778 \$ 21.53	\$ 51,119 \$ 24.58	\$ 57,460 \$ 27.62	Paramedic, Library Children's Librarian
8	\$ 49,256 \$ 23.68	\$ 56,231 \$ 27.03	\$ 63,206 \$ 30.39	Deputy Treasurer/Utility Treasurer
9	\$ 54,182 \$ 26.05	\$ 62,012 \$ 29.81	\$ 69,842 \$ 33.58	Recreation Director, DPW - Laborers
10	\$ 59,600 \$ 28.65	\$ 68,039 \$ 32.71	\$ 76,479 \$ 36.77	Village Clerk, Library Director
11	\$ 62,580 \$ 30.09	\$ 71,441 \$ 34.35	\$ 80,303 \$ 38.61	Assistant Fire Chief - Vacant, DPW Foreman - Vacant
12	\$ 75,096 \$ 36.10	\$ 85,730 \$ 41.22	\$ 96,364 \$ 46.33	Police Lieutenant
13	\$ 79,602 \$ 38.27	\$ 90,873 \$ 43.69	\$ 102,145 \$ 49.11	Police Captain, Public Works Operations Supervisor, Utility Operations Supervisor
14	\$ 84,378 \$ 40.57	\$ 96,326 \$ 46.31	\$ 108,274 \$ 52.05	Deputy Chief of Police, Finance Director & Treasurer
15	\$ 88,597 \$ 42.59	\$ 102,142 \$ 49.11	\$ 115,688 \$ 55.62	Chief of Police, Fire Chief, Director of Public Works

Contract

Village Administrator

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2021

SEASONAL PAY SCHEDULE (Per hour pay rate)

<i>Grade</i>	<i>Minimum</i>	<i>Maximum</i>	<i>Title</i>
<i>A</i>	<i>7.75</i>	<i>10.00</i>	Library Pages
<i>B</i>	<i>8.50</i>	<i>11.00</i>	Poll Workers
<i>C</i>	<i>9.50</i>	<i>12.00</i>	Summer Recreation Employees
<i>D</i>	<i>10.00</i>	<i>13.00</i>	Recycling Center Staff
<i>E</i>	<i>11.00</i>	<i>14.00</i>	Public Works Summer Help
<i>F</i>	<i>12.00</i>	<i>15.00</i>	Summer Recreation Camp Assistant Head Coordinator

Salaries paid in certain parts of the Village are divided between the General Fund and the Utilities to recognize the varying amounts of hours each position devotes to the function. The charts below represents those breakdowns.

Salary Splits by Department	Compensation Breakdown						Total
	Village Board	General Administration	Finance	DPW	Water Utility	Sewer Utility	
Village Board	85%				10%	5%	100%
General Administration		65%			25%	10%	100%
Finance Department			34%		33%	33%	100%
DPW Director				40%	40%	20%	100%
Utility Operations Supervisor				33%	34%	33%	100%
DPW Operations Supervisor				35%	45%	20%	100%
DPW Full Time Staff				70%	20%	10%	100%

Salary and Benefit Totals	Salary	FICA	Retirement Benefits	Health/Dental/Life	Other Benefits	Total Salary and Benefits
Village Board	\$ 48,615	\$ 3,719	\$ -	\$ -	\$ -	\$ 52,334
General Administration	\$ 242,935	\$ 18,585	\$ 16,398	\$ 47,274	\$ 2,000	\$ 327,192
Finance Department	\$ 191,282	\$ 14,633	\$ 12,912	\$ 54,353	\$ 3,500	\$ 276,680
Public Works	\$ 1,038,982	\$ 79,482	\$ 70,131	\$ 278,727	\$ 12,500	\$ 1,479,822