

**PARK AND RECREATION BOARD AGENDA
MONDAY MARCH 1, 2021
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the February 1, 2021 meeting.

Public Works-

2. Discussion on information, updates and improvements to Nixon, Penbrook, Hartbrook and Centennial Park, Dave Felkner.

Recreation Director-

3. Discussion and possible consideration for use of Fine Arts Center by Your Choice to Live, Inc. June 13th, Michael Kaiser.
4. Discussion and possible consideration for Hartland's Bark River Bash May 1st, 2021, Kiwanis.

Other items for consideration

5. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
6. Adjourn
Deidre Bush y
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings will be required to maintain appropriate social distancing, (i.e., maintain a 6-foot distance) and be free of symptoms related to COVID-19.

PARK AND RECREATION BOARD MINUTES
MONDAY, FEBRUARY 1, 2021
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Nick Miller, Rick Connor, Randy Farrell, Shante and Craig Eisenhut.

Others: Mike Gerszewski, Dave Felkner, Kelli Yogerst, Katie Berg, Kelly Zimmerman, Tammy Mertens, Pat Endter, Jim Muenzenberger, Stephanie

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of November 2, 2020.

Motion (Connor/Hallquist) to approve the Park and Recreation minutes of November 2, 2020. Carried (7-0).

Public Works Items

2. Discussion of a Nixon Park Skating Rink -

Hallquist commented that Rick Connor had asked about an ice rink. He said have been a lot of inquiries about one and there used to be one there. Hallquist said the previous ice rink used to be in the parking lot and then the grass. Hallquist would like to bring up the cost at a future meeting. Pewaukee raised money for the cost of their ice rink.

Motion (Miller/Connor) to follow up with this in April. Carried (7-0).

3. Discussion and possible consideration for use of the Fine Arts Center, Lake Country Players Vocal performances June 18, 19, July 30 & 31st.

Katie Berg was present for Lake Country Players and said she would like to have a fee for the production. She wants to run a full production for the students who partake in the camp. Ms. Berg said they will be running pre-sale of tickets online. She said she will also communicate with patrons for the event regarding safety, Covid etc. She said people who are in the park that want to watch may do so and they will not ask them for money. It was stated there will be no issue with spacing on the bleachers. Hallquist said they could have a donation jar on the side of the stage. He said prepaying for a ticket was no problem, but people should not be expected to pay if they are coming from the park. President

Pfannerstill commented people who rent the FAC have some right to assume the bleachers as the FAC. He said shelter rentals are private and the public is not expected to come in for those type of rentals.

Gerszewski asked if they are non-profit and Ms. Berg said yes, they are.

Motion (Hallquist/Eisenhut) to approve the use of the Fine Arts Center by the Lake Country Players on June 18,19, July 30 & 31st. Carried (7-0).

4. Discussion and possible consideration of the 2021 Hartland Kids Day, Erin Guenterberg-

Stephanie Cutler was present for Hartland Kids Day and gave an overview of the event. She said they plan to go to go back to an in-person event but will change to last year's format if needed. She said it will be held on July 28th. It was stated the permits still need to be applied for.

Motion (Hallquist/Eisenhut) to approve the 2021 Hartland Kids Day event on July 28th. Carried (7-0).

Recreation Director-

5. Discussion and possible consideration of Chamber of Commerce Spring Fling June 12th in Nixon Park-

Pat Endter said this is a new event that the Chamber is trying this year. They are looking at having a battle of the bands, a bag toss tournament and the Beer Garden will be open to serve drinks and food. The set-up will be Saturday morning and clean-up would be after 7pm. Nick Miller will be running the bags tournament and the battle of the bands will showcase music. There is no rain date and it was noted that June 12th the t-ball field is not available.

Motion (Connor/Miller) to approve the 2021 Hartland Kids Day event on July 28th. Carried (7-0).

6. Discussion and possible consideration for Chamber of Commerce Street Dance on July 24th, 2021.

Pat Endter said the Chamber is looking to have the Hartland Street Dance at Nixon Park again and there are no changes to what they did last year. The event will run from 1pm-11pm. Food and beverage sales will be from 5:30-11pm. He said the police said it is ideal because they are able to watch the crowd. He said it saved a lot of money for the Chamber to have it in the park. He said the attendance was the same as when they held it on the street.

Motion (Hallquist/Eisenhut) to approve the 2021 Hartland Kids Day event on July 28th. Carried (7-0).

7. Discussion and possible consideration for Paws in the Park event August 28, 2021, Kelly Zimmerman-

Tammy Mertens and Kelly Zimmerman were present for Emma Loves Dogs. They said everything is the same as last year. The only complaint they had was the band could not be heard by the Beer Garden. It will be on the same day as the Sidewalk sale. The walk is casual, and the facility fee was waived in 2020.

Motion (Farrell/de Boer) to approve the Paws in the park event, with the fee waived for the park facility fees but not the food truck fees. Carried (7-0).

8. Discussion and possible consideration for Hartland's Bark River Bash May 1st, Kiwanis-

Jim Muenzenberger gave a summary of the event. There will be a canoe/kayak run starting at Centennial park and finishing at Nixon Park. There will be no fee to enter but they will be asking for donations. They would also like to have a duck race, Hammer-Schlagen and vendor booths. The duck race will be a fundraiser, but they are not sure where that will begin. They would like to use Park Shelter #4 for people to purchase ducks. Schneeberger has talked to Pat Endter about food and they are just now putting it together. They picked May 1st because the water level will be higher. Possible vendor booths for businesses and IATC will have a hike from Centennial to Nixon. Follow up in April and finalize ideas.

Motion (Miller/Connor) to approve the Hartland Bark River Bash with a follow up in April. Carried (7-0).

9. Discussion and possible consideration of FAC rental policy-

Yogerst put together a list of potential policies for the Fine Arts Center. It was stated the bleachers will be included in the rental of the Fine Arts Center. Fees will not be waived for profit groups. Email when something is being held at the Fine Arts Center.

Motion (Hallquist/Connor) to approve the Fine Arts Center policy list as is. Carried (7-0).

10. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

None

11. Adjourn

Motion (Farrell/Eisenhut) to adjourn. Carried (7-0). Meeting adjourned at 8:29 pm.
Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk



February 24, 2021

Village of Hartland
Park and Rec Board
(via facsimile only 262-367-2430)

Dear Board Members

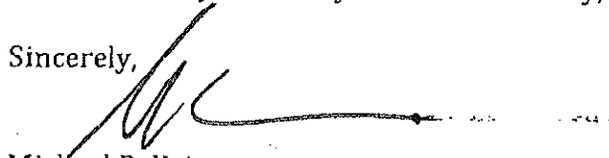
Attached please find our application to reserve the fine arts center for our annual fundraiser event—June 13, 2021 from approximately 9am-3pm. If you are not familiar, Your Choice is a Hartland-area, home-grown organization focused on preventing drug and alcohol use and abuse and educating parents, kids, and our community about the dangers related thereto. You may know us from our programs like "Stairway to Heroin" and "Wake-Up Call". Your Choice has been active in the community since 2010.

Like so many others, our 2020 event was cancelled with Comedy Sportz lined up to perform a family-friendly show. We are hoping to use the wonderful fine arts center as a venue to share this event with the greater community this spring. We would bring in Comedy Sportz to perform for the event on stage, as well as share a little information about Your Choice and our prevention and education activities.

We do not intend to sell tickets for admission to the event—it will be free to anyone who comes. However, we do intend to operate this somewhat as we have our previous fundraising "dinners". We hope to have raffle items and raffle tickets for sale that people could purchase at the event, live and silent auction items, possibly "door prizes", and a general appeal to the audience to support Your Choice, a 501c(3) entity. We do not "pass a plate" and all donations are voluntary, handled by our staff and volunteers at the event. We hope to offer snacks and refreshments for purchase through the concession area and possibly even free water or snacks if we can obtain donations of the same.

We envision a family-friendly activity to draw community members and supporters who may bring a picnic dinner with their families, spread out a blanket, maybe enjoy the splash-pad and park for a bit, take in some wholesome entertainment and, hopefully, support Your Choice financially. I look forward to the opportunity to appear before you and answer any questions you may have. Of course, feel free to reach out to me at my office anytime. Additionally, our staff information is listed on the form.

Sincerely,



Michael D. Kaiser
Board Chair
Your Choice to Live, Inc.
(262) 367-2181 (office phone at Kaiser Holahan LLC)

[Type here]

440 S. Lapham St.
Oconomowoc, WI 53066

VILLAGE OF HARTLAND FINE ARTS CENTER RESERVATION APPLICATION

210 Cottonwood Avenue Hartland, WI 53029 Phone 262-367-2714 FAX 262-367-2430

Organization or Individual's Name: Your Choice to Live, Inc.

Name of Person In Charge: Ashleigh Nowakowski / Michael Kaiser

Telephone Number: (Home) 262-354-8344 (Work) _____ (EMAIL) ashleigh@yourchoiceprevention.org

Address: 440 South Lapham Street, Suite D Oconomowoc, WI 53066

If Above Person Cannot Be Reached: Katie Morrow

Telephone Number: (Home) 414-336-0640 (Work) _____ (EMAIL) katie@yourchoiceprevention.org

Address: 440 South Lapham Street, Suite D Oconomowoc, WI 53066

Name of Group, Performer: Comedy Sporz (tentative)

Description of Entertainment: Fundraiser family event with improv comedy show

Is Sponsor Classified as Non-Profit: yes

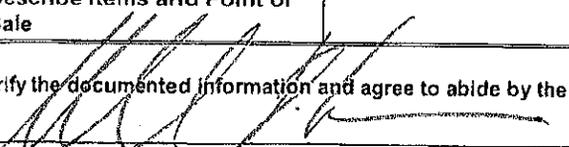
Other Permits Required: Beer Shelter Other

Date Paid: _____ Fee Paid _____ Deposit Paid _____ Receipt Number _____

FEES	Resident	0 - 50	51 - 100	101 - 200	201	
			\$80.00 + 4.00	\$100.00 + 5.00	\$125.00 + 6.25	\$150.50 + 7.53
	Non Resident	0 - 50	51 - 100	101 - 200	201 +	
		\$100.00 + 5.00	\$130.00 + 6.25	\$170.00 + 8.50	\$200.00 + 10.00	
<i>Note: Deposit to be paid by all users</i>		0-50	51-100	101-200	201-300	300+
Refundable Deposit Amounts		\$50.00	\$100.00	\$200.00	\$300.00	\$400.00

(Office Use Only)									
Permit Number _____	Date of Use	Time of Use	Resident/ Non-Resident	Estimated Attendance	Insurance Certificate Required as Determined by Village (y or n)	Electricity Needed (y or n)	TOTAL FEE/DEPOSIT	Date Issued	Issued By
Fine Arts Center (FAC)	6/13/21	9am to 3pm	Non	200		Y	178.50		
Food/Beverage Sales at Concession Window?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No								
Sales of Other Items? Describe Items and Point of Sale	This is a fundraising event and there will be raffle tickets on sale								

I verify the documented information and agree to abide by the Park Board's Policy and Village Ordinances regarding Park Usage.

Signature: 

PLEASE BRING THIS PERMIT WITH YOU TO THE PARK

Hartland's Bark River Bash – 2021

Hosted by the Hartland Kiwanis and Hartland Business Improvement District

May 1, 2021, running approximately 10am-2pm.

Features:

- 10 am-12pm Kiwanis Bark River Canoe/Kayak Run – casual tour starting in Centennial Park and finishing at Nixon Park. (Suggested donation \$10-20)
- 12-12:30pm – Kiwanis Rubber Duck Derby- from the covered bridge (Bark River Greenway) to the Nixon Park pond area.
- 1pm-2pm Kiwanis/BID secondary raffle of certificates and prizes.
- 10am-2pm Kiwanis Hammer-schlagen at Nixon park.
- 10am-2pm Hartland BID vendor booths (BID and non-BID vendors)
- 10am- 2pm Beer Garden and food provided by Endter's.
- 10am -2pm Music in the Nixon Park bandshell.
- 10am -12 Hartland IATC- Ice age trail tour from Nixon to Centennial park and back.

Vendors and other groups are welcome to create fun and games that relate to the theme of the day.

Updated 2/19/21.