

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, January 12th, 2021  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:02 PM Meeting called to order by Commission President Loppnow
  - Commission Secretary Redlin read the roll for attendance
  - Present : Commissioners Redlin, Rebholz, Loppnow, Riesinger
  - Excused: Commissioner Patterson, illness
  - Also in attendance : Torin J. Misko, Chief of Police, Fire Division Chief Kajil J. Sharp, standing in for Fire Chief David J. Jambretz (In quarantine due to COVID-19 exposure)
  - Pledge of Allegiance led by Commission President Loppnow
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of December 08<sup>th</sup>, 2020.
    - a. Motion by Commissioners Riesinger / Rebholz to approve the Hartland Police & Fire Commission minutes for the meeting of December 08<sup>th</sup>, 2020. The motion carried on the unanimous vote of the Commissioners present.
  2. Fire Department Update and Monthly Report – Fire Division Chief Kajil J. Sharp, for Chief Jambretz
    - a. Fire Division Chief Sharp reviewed the recently published weekly HPFC email reports and noted that total call volume was “up” from 2019-2020.
    - b. The Division Chief went on to relate that the HFD, on January 1, 2020 ran 9 calls in a 24-hour period and made an unexpected birth/delivery in the HFD ambulance on New Years’ Day!
    - c. Division Chief Sharp reported that the HFD had several “tasks-in-focus” at this time, including ... the Firstnet Carrier Switchover, planning for the end-of-January, scheduled Automated-Mutual –Aid SOG Implementation, FEMA Grant application process, COVID-19 Vaccination Center State Application and continued facility renovation / remodeling.
    - d. According to Division Chief Sharp there are two interviews scheduled for the HFD yet tonight during Closed Session; the HFD has also received one resignation in the last month. Only a few HFD staffers are out due to COVID-19 quarantine.
    - e. Div Chief Sharp updated the Commissioners on the status of Engine #4371, which is still in South Dakota being updated; expected to be back in Hartland by 01/31/2021.

3. Police Department Update and Monthly Report –Chief of Police Torin J Misko

- a. Chief Misko reported that the HPD had continued to schedule staff for COVID-19 vaccinations, without mandating the same.
- b. Chief Misko related that the HPD had been receiving an extraordinarily high number of reports of “unauthorized vehicle entry” complaints by Village residents lately, as reported in the weekly update reports. An individual was taken into custody and residents of Hartland are again advised to lock their vehicles and remove valuables from their vehicles when parking them, even while on their own driveway or in their garages.
- c. The Chief then reported that the Hartland Police Department, as a member of the Waukesha County Civil Disturbance Unit, had sent an officer to Kenosha for the latest charging decision. Our officer spent one day/night there and the assignment has since been cancelled.
- d. According to Chief Misko, the Hartland Police Department has taken complaints of residents having more than one election campaign sign displayed as well as having the signs up more than five days after the election in violation of our village ordinance. The Village Attorney does not believe our current ordinance has kept up with recent federal court decisions and may not be enforceable as currently written; therefore the Attorney was requested to do a review of our ordinance and make appropriate recommendations to get the Village Ordinance in line with the latest relevant federal case law.
- e. Chief Misko additionally reported that, beyond the previously discussed recruiting for Police Officer applicants, the HPD has been also recruiting a replacement Administrative Assistant.
- f. Chief Misko announced that he has been selected to be President of the Waukesha County Police Chiefs Association and plans to serve as such from 01-12/31/2021.

4. Closed Session

Presiding Commission President Loppnow requested a Motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, related to hiring of Police Officer(s) and to interview candidate(s) for HFD Firefighter positions. [ROLL CALL VOTE]

On motion of Commissioners Rebholz / Rebholz to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners ... Redlin “yes”, Loppnow “yes”, Rebholz “yes”, Riesinger “yes”

The commission *entered* closed session at 19:34

On motion of Commissioners Riesinger / Rebholz the roll call vote to *exit* closed session was taken as follows:

Commissioners ... Redlin “yes”, Loppnow “yes”, Rebholz “yes”, Riesinger “yes”

The Commission *exited* closed session at 20:24.

5. Motion to refer Fire Department Staffing matter to the Fire Chief for any further requisite action

Commissioners Rebholz / Riesinger made a Motion to approve and recommend, to Fire Chief Jambretz, for any requisite further personnel action, the Fire Department Staffing matter involving the hiring of Jazzmin J. Wetzer and Peter T. Kroening, whom the Commissioners had interviewed in closed session. The motion carried on the unanimous vote of the Commissioners present.

6. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 20:25.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President