

**POLICE AND FIRE COMMISSION AGENDA**  
**TUESDAY, JULY 13, 2021**  
**7:00 PM**  
**FIRE TRAINING ROOM, HARTLAND FIRE DEPARTMENT, 150 LAWN STREET, HARTLAND**

Roll Call  
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of June 8, 2021.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to interviewing candidates for Police Officer and candidates for Firefighter. [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action item: Announcement of candidate(s)

Darlene Igl  
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings in person will be required to **maintain appropriate social distancing**, (i.e., maintain a 6-foot distance) and be **free of symptoms** related to COVID-19.

**Village Of Hartland  
Police & Fire Commission  
Meeting Minutes  
Tuesday 8 June 2021  
1858 hours  
Board Room, Municipal Building, 210 Cottonwood Avenue**

- 1858 hours meeting called to order by Commission President Loppnow
  - Commission Secretary Riesinger read the roll for attendance,
    - Present: Commissioners Loppnow, Rebholz, Riesinger, Patterson, Deboer
    - In attendance: Police Chief Torin J. Misko, Fire Chief David Jambretz
  - Pledge of Allegiance led by Commission President Loppnow
1. In a special presentation, a certificate of appreciation for years of service with the Hartland Board of Police & Fire Commission was presented to Ralph Redlin by Police Chief Torin Misko and Fire Chief David Jambretz. Mr. Redlin retired after 15 years of community service.
  2. Consideration of a motion to approve the Police and Fire Commission minutes for the meeting of 11 May 2021.
    - a. Motion by Commissioners Patterson / Rebholz to approve the Police and Fire Commission minutes for the meeting of 11 May 2021. The motion carried.
  3. Fire Department Update
    - a. As of May 2021, the department has recorded 31 calls above last year's calls,
    - b. Starting this year, the department has introduced a performance maintenance program for the equipment.
  4. Police Department Update
    - a. Major renovation is planned for the Hartland Village Board room for the months of July and August 2021,
    - b. A planning contingency meeting for the Bike Race being held on June 23<sup>rd</sup> was conducted. The Police Chief commented on critical emergency planning for the event,
    - c. ALICE training/discussion with the staff and educators of the Lutheran High School was conducted,
    - d. Memo was drafted to the Hartland Village Board to end the Covid-19 restrictions imposed by the State. The memo reflected the Waukesha County mandate to officially end the State imposed restrictions,
    - e. Lake Country municipal court has engaged a debt collection firm utilized by the State of Wisconsin. This agency is now responsible for the debt collection for the Village of Hartland,
    - f. Police Chief is meeting with State Representatives in Madison on Thursday June 10<sup>th</sup> to discuss law enforcement agenda items,
    - g. Recruitment discussions continue to determine potential applicant options for a fulltime position.

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5. Presiding Commission President Loppnow requested a motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, related to interviewing candidates for Firefighter.
  - a. Motion made by Commissioner Patterson / Rebholz to recess into closed session, motion carried.
6. Roll call for closed session:
  - a. Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”, Patterson “yes”, Deboer “yes”
7. The commission entered closed session 1945 hours.
8. Motion to exit closed session made by Rebholz / Patterson. Motion carried.
9. Roll call to exit closed session:
  - a. Commissioners: Loppnow “yes”, Rebholz “yes”, Riesinger “yes”, Patterson “yes”, Deboer “yes”
10. Motion to refer Fire Department candidates to the Fire Chief for further consideration.
  - a. Commissioner Rebholz made said motion seconded by Deboer to approve and recommend to the Fire Chief Jambretz for personal staffing the hiring of Jeffrey Cottom, Megan Lucyshyn and Griffin Casper, whom the Commissioners had interviewed in closed session. Motion carried.
11. Consideration of a Motion to Adjourn
  - a. There being no further business to come before the Village Board of Police and Fire Commission, and on motion to adjourn by Commissioners Rebholz / Deboer, the motion carried.
12. Meeting adjourned at 2032 hours.

Respectfully submitted,

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Mark Riesinger  
Commission Secretary

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Susan M. Loppnow  
Commission President