

***AMENDED VILLAGE BOARD AGENDA
MONDAY, AUGUST 23, 2021
6:30 PM
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE**

Call to Order
Roll Call

Pledge of Allegiance – Trustee Anson

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

1. Acceptance of donation grant check from WI Energies for Police Department training.
2. Consideration of a motion to approve Village Board minutes of August 9, 2021 and Special Village Board minutes of August 11, 2021.
3. Consideration of a motion to approve vouchers for payment in the amount of \$334,778.67.
4. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve a Restricted Species Permit.
 - b. Consideration of a motion to approve Operator's (Bartender's) Licenses
 - c. Consideration of a motion to approve licenses related to Grist Mill
 - i. Amusement Device License
 - ii. Cabaret License
 - d. Consideration of a motion to approve a Street Use Permit
5. Second reading of Bill for an Ordinance 08-08-2021 "An Ordinance amending §82-4 of the Village of Hartland Code of Ordinances Regulating Parking Limitations".
6. Discussion related to creation of a Village food truck ordinance and policy, and consideration of a motion to direct staff to draft documents.
7. Discussion related to the Special Events Permit form and draft ordinances.
8. Consideration of a motion to accept the resignation of Trustee Anson.
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The

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following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

10. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

**VILLAGE BOARD MINUTES
MONDAY, AUGUST 9, 2021
6:30 PM
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE**

Call to Order
Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Rec Director Yogerst, Park Board Chair Tim Hallquist, Jessie Puzach, Steve Berger.

Pledge of Allegiance – Trustee Dorau

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of July 26, 2021. Carried (7-0).
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$407,901.66. Interim DPW Director Felkner provided information related to closing out the 2021 Crack Sealing Program, the E. Industrial Drive and Progress Drive Bioretention Project and the 2020 Paving Program. Carried (7-0).
3. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve a Restricted Species Permit.
Trustee Dorau commented that it appeared on the application that there would be a rooster and was concerned with the potential noise. It was questioned whether the applicant intended to have chicks as well. There was discussion that the Board could deny the application, request signatures of consent from neighbors or postpone the item. Trustee Dorau suggested that if the applicant removed the request for the rooster, they could resubmit and the Board could reconsider. Motion (Conner/Meyers) to deny the request as proposed. Carried (7-0).
 - b. Consideration of an application for a Class "B" Beer/"Class B" Liquor License for the premises located at 375 Cottonwood Ave. (Grist Mill, Jeffrey L. Pfannerstill, Agent)

President Pfannerstill vacated the seat of Village President. Motion (Ludtke/Dorau) to appoint Trustee Meyers as Presiding Officer Pro Tem. Carried (6-0). Jeff Pfannerstill, representing Grist Mill, stated that Hogger's Pub would be surrendering their liquor license after the sale of the establishment and requested that the license for Grist Mill be issued after the surrender of the Hogger's Pub license.

- i. **Public Hearing** to receive comments on the liquor retailer's license application
Presiding Officer Meyers opened the Public Hearing at 6:47 p.m. No comments were received and the Public Hearing was closed at 6:47 p.m.
- ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for Grist Mill.

Trustee Ludtke asked when the transaction would take place. Pfannerstill stated that the closing is expected to take place within the first two weeks of September. Motion (Conner/Wallschlager) to approve issuance of a Class "B" Beer/"Class B" Liquor License for Grist Mill contingent on 1) the license issued to Hogger's Pub being surrendered; 2) the applicant for Grist Mill providing documentation confirming that the licensee has control of the premise, and 3) submittal of a certificate of completion for Responsible Beverage Server's course by the appointed agent. Carried (5-0). Anson abstained. Vote taken by Presiding Officer Meyers for Pfannerstill to resume as President. All voted in favor.

4. First reading of Ordinance amending §82-4 of the Village of Hartland Code of Ordinances regulating Parking Limitations.

Chief Misko stated that the draft ordinance was written in coordination with the Village Attorney based on previous Village Board conversations. President Pfannerstill stated that Village Board members should request any changes for consideration during the process. Chief Misko stated that the language will fall into the parking ordinances. This ordinance will be placed on the next Village Board agenda for a second reading.

5. Discussion and consideration of modifications to the Outside Food Vendor Policy (requested by Trustee Dorau).

President Pfannerstill stated that Trustee Dorau had requested this item be placed on the Village Board agenda. Trustee Dorau clarified that while the item listed on the agenda is specific to the policy for the parks, she would like to see a general food truck policy on the agenda soon. She provided the example of the Chamber submitting completed forms for the Party in the Park event in February which were submitted first to the Park Board and then Village Board to determine whether the concept should move forward. The event then went back to the Park Board with final details. Trustee Dorau suggested the only change to the Outside Food Vendor Policy necessary would be to remove the last section which requires final approval by the Village Board.

Park Board Chair Hallquist commented on the timeframe for items to be submitted for park board consideration and stated that deadlines should be provided to event organizer up front. Further he stated that if the desired date for an event is available, all paperwork must be turned in by the set deadline. It was discussed that a checklist would be helpful.

Trustee Ludtke cautioned that policy not be mixed with procedure stating that we need to assist people that want to have events here and agreed it would be helpful to have a checklist to provide to parties interested in holding an event. Trustee Dorau added that the event organizer should be advised that attending the Village Board meeting is required. Interim Administrator Bailey stated that event organizers may not have their vendors secured until later in the process, not when originally presenting the event to the Park Board. President Pfannerstill suggested a deadline of five weeks prior to an event. Trustee Anson suggested that staff handle the final details after Park Board and Village Board initially approve the event stating that it is up to staff to make sure all documents are provided prior to license issuance.

Interim Administrator Bailey stated that items for inclusion on the checklist should include proof of liability insurance, copy of county license, payment of all fees and appropriate approvals. President Pfannerstill asked that Village Board put their thoughts together on paper regarding the policy and bring to the next Village Board meeting for further consideration. Motion (Pfannerstill) to postpone this item to the next Village Board meeting. Failed for lack of second. President Pfannerstill stated that a policy to regulate food trucks Village-wide will be placed on a future agenda.

6. Discussion and consideration of a motion to award the 2021 tree contract to Johnson Nursery in the amount of \$37,980.46.

Interim DPW Director Felkner stated that he had sent the 2021 tree contract out for proposals. He stated that \$14,280 will be coming out of the budget while the balance is paid for by developers. Interim Administrator Bailey clarified that each development has an approved list of tree species. Interim DPW Director Felkner stated that the Village sticks with certain tree species recommended to avoid tree diseases. Motion (Ludtke/Dorau) to award the 2021 tree contract to Johnson Nursery in the amount of \$37,980.46. Carried (7-0).

7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Dorau commented on Kid's Day, thanking Erin for a great event which bring a lot of people to the Village.

Trustee Meyers commented on National Night Out, stating that it was a great event that was well attended and is looking forward to next year.

President Pfannerstill commented that it was great to see Molly Seidel listed as a Hartland resident and will be sending her a letter on behalf of the Village Board recognizing her achievement.

President Pfannerstill thanked Trustee Ludtke for notifying staff of minor flooding on E. Capitol Drive so that the issue could be addressed.

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Chief Misko informed the Board that it was brought to his attention that the County is closing the juvenile center and will be contracting with neighboring counties. He stated that this is likely to put a bigger burden on departments.

8. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 7:44 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

SPECIAL VILLAGE BOARD MINUTES
WEDNESDAY, AUGUST 11, 2021
7:00 PM
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE

Call to Order: 7:02 PM

Roll Call

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey

1. Discussion related to Village logo submittals.

President Pfannerstill outlined the procedure intended suggesting that each Trustee select their top two favorites. He stated that if the group does not select one of the submitted logos, there is the potential of working with the High School art department.

Trustee Dorau stated that she felt more direction should have been provided to contestants. She stated that the Board needs to consider what brand the Village wants; what represents Hartland's story. Additionally, she stated that a listing should be created of what items with the logo would need to be changed. She stated that she felt department head buy in on a logo is important. Also, she stated that the launch of a new logo would need consideration as to what it would entail.

Trustee Wallschlager raised concerns that the logos may not work well when shrunk for usage and asked whether the Village would be able to work with the individual(s) to modify what was submitted. Trustee Ludtke commented that she is very concerned about the cost of implementing a new logo particularly during the Village Board room project.

President Pfannerstill stated that he had received complaints on the font used in the current logo and felt that due to the transition in the make up of the Village Board, it may be an appropriate time for a new logo. He commented that the existing logo has been in place since at least 1972. President Pfannerstill suggested that "gathering place" be considered in potential rebranding.

Trustee Ludtke commented that she is not concerned with a logo being a legacy but rather that she does the things she said she would do as a board member including advocating for residents and being fiscally responsible. She stated that she felt the Village Board is reactive but instead, needs to govern. She stated that she has not received any comments from residents about the Village's logo and further stated that she felt that funds need to be spent on something residents are concerned about.

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President Pfannerstill commented that perhaps the meeting should be adjourned. Trustee Anson commented that governing as well as handling projects such as creation of a new Village logo are all encompassed in the position of Village Trustee. President Pfannerstill agreed that the Board can do both.

Trustee Dorau commented that the Board members are to represent the Village residents and should not take issues personally. She agreed that a new logo be created but questioned whether this should be done by the Village Board. She commented that the Board is to set policies and that consideration be given to what the purpose of the Village Board is. She suggested that the Village Board not be so reactive.

2. Adjournment.

Motion (Dorau/Anson) to adjourn at 7:42 p.m. Carried (6-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: August 23, 2021

RE: Voucher List

Attached is the voucher list for the August 23,
2021 Village Board Meeting

August 23, 2021 Checks: \$ 334,778.67

Total Amount of all checks, wires and Credit Card \$ 334,778.67

**VILLAGE OF HARTLAND
VOUCHER LIST - AUGUST 23, 2021**

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
R 101-48000 MISCELLANEOUS REVENUE	CATALYST CONSTRUCTION	REFUND OF GARBAGE FEES	\$96.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	WARRANT PAYMENT BG0543502	\$320.00
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND INSPECTIONS	\$4,480.00
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$5,874.60
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	SITE PLAN REVIEW	\$62.00
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	EROSTON CONTRON INSPECTIONS	\$131.80
G 403-31891 HARTLAND EAST APARTMENTS LCL	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$1,449.60
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	PLAN REVIEW	\$372.25
G 403-31840 HOMESTEAD	VON BRIESEN & ROPER	LEGAL SERVICES	\$1,094.50
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	WEIBERG, JAY	REIMBURSEMENT OF CREDIT	\$497.27
G 101-23000 SPECIAL DEPOSITS	WILCOX, ALAN	WILCOX/ REFUND OF CURB CUT BOND	\$1,000.00
EXPENSE Descr			<u>\$15,378.02</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$444.03
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$197.08
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	DUCT TAPE	\$21.01
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$142.18
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	MEDICAL SUPPLIES	\$76.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/PHYSICAL	\$373.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WETZEL, JAZZMIN	BOOKS	\$499.01
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	FD PEST CONTROL	\$220.00
EXPENSE Descr AMBULANCE			<u>\$1,972.81</u>
EXPENSE Descr CAMERON CIRCLE			
E 401-70140-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$564.88
EXPENSE Descr CAMERON CIRCLE			<u>\$564.88</u>
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	COMPETITOR AWARDS & ENGRAVING	YOUTH NAME MARKERS	\$197.00
EXPENSE Descr CEMETERY			<u>\$197.00</u>
EXPENSE Descr CHESHAM COURT			
E 401-70135-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$564.89
EXPENSE Descr CHESHAM COURT			<u>\$564.89</u>
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	RUEKERT & MIELKE	BIDDING, CONSTRUCTION REVIEW	\$378.67
E 401-70235-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	PATCHING	\$54,779.18
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			<u>\$55,157.85</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr E CAPITOL (NORTH TO MAPLE)			
E 401-70555-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$2,491.47
EXPENSE Descr E CAPITOL (NORTH TO MAPLE)			<u>\$2,491.47</u>
EXPENSE Descr E INDUSTRIAL (S IND TO CTTNWD)			
E 401-70545-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$2,491.48
EXPENSE Descr E INDUSTRIAL (S IND TO CTTNWD)			<u>\$2,491.48</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-715 STREETSCAPE PROGRAM	COMPETITOR AWARDS & ENGRAVING	DONOR BENCH PLATE	\$26.00
E 804-56700-719 EVENTS	MIDWEST CYCLING SERIES, LLC	DASHERBOARDS	\$936.00
E 804-56700-718 DISTRICT ADV & MARKET POSITION	OCREATIVE	LOGO DESIGN	\$1,000.00
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$1,962.00</u>
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA SERVICES/DEBIT CARD FEES/MAILINGS	\$182.36
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$185.84
EXPENSE Descr FINANCIAL ADMINISTRATION			<u>\$368.20</u>
EXPENSE Descr FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	ALL STAR HEATING	FILTERS	\$65.00
E 101-52200-220 UTILITY SERVICES	AT&T MOBILITY	FIRE IPAD SERVICE	\$143.96
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	SOAP/LYSOL	\$9.82
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	CASPER, GRIFFIN	BOOKS	\$126.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$30.00
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	SOAP/PAPER TOWELS	\$236.00
E 101-52200-220 UTILITY SERVICES	SPECTRUM ENTERPRISE	INTERNET SERVICE	\$134.98
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	XEROX CORPORATION	COPIER SERVICES	\$23.84
EXPENSE Descr FIRE PROTECTION			<u>\$769.60</u>
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-210 LEGAL SERVICES	BUELOW VETTER BUIKEMA OLSON &	LEGAL FEES	\$2,085.12
E 101-51400-395 COMMUNITY RELATIONS	CIVIC PLUS	WEBSITE HOSTING AND SUPPORT	\$1,735.84
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	MEA-SEW	MEA-SEW DUES JULY 2021 - JUNE 2022	\$30.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$120.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$3,367.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$7,880.40
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$1,054.70
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$3,176.70
EXPENSE Descr GENERAL ADMINISTRATION			<u>\$19,450.26</u>
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$257.90

Account Descr	Search Name	Comments	Amount
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			\$257.90
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	PERMITS	\$32,167.03
EXPENSE Descr INSPECTION			\$32,167.03
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	COPY PAPER/ DISINFECTANT WIPES	\$69.92
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE AND KITCHEN SUPPLIES	\$36.66
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$360.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL LAB DRAWS	\$140.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	FIT TEST	\$52.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RHYME BUSINESS PRODUCTS LLC	SHARP COPIER CHARGES	\$356.31
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STRCHIE FINGER PRINT LAB	INTEGRITY BAGS	\$71.49
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	OFFICE SUPPLIES	\$2.99
EXPENSE Descr LAW ENFORCEMENT			\$1,089.37
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (C031146 3)	BOOKS	\$30.58
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$28.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$63.79
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$9.44
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$12.29
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$15.65
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$57.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$35.32
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$40.17
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$426.10
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$76.97
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$19.53
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$149.58
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$15.74
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$111.95
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$183.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$119.93
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$133.95
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$34.13
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$4.47
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$12.59
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$19.02
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$3.14
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$20.14
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$14.27

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$9.51
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$13.99
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$59.88
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$19.58
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$89.53
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$11.19
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$15.95
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	TILE/GROUT/TROWEL	\$19.45
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	GROUT	\$12.57
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$27.87
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING OF ALARM	\$365.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	PAPER	\$42.19
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$30.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER	\$197.10
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$99.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$30.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$30.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$44.25
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	HAND SOAP/CANLINERS/TOILET TISSUE	\$111.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE	\$35.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG TESTING	\$29.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER USAGE FEES	\$86.72
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	GAS SERVICES	\$14.95
EXPENSE Descr LIBRARY			\$3,046.97
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	COMPLIANCE ACTIVITIES	\$62.50
EXPENSE Descr MISC STORM SEWER REPAIR			\$62.50
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	VARIOUS FLOOR MATS	\$152.34
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LIGHT BULB	\$56.56
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	WEED KILLER	\$26.07
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING OF ALARM	\$365.00
E 101-51600-255 BLDGS/GROUNDS	INDUSTRIAL ROOFING SERVICES	BUILDING SURVEY	\$1,500.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE	\$35.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	HAND SOAP/CANLINERS/TOILET TISSUE	\$111.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	INTERIOR INSECT CONTRACT	\$150.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	COMMERCIAL CONTRACT	\$140.00
EXPENSE Descr MUNICIPAL BUILDING			\$2,535.97
EXPENSE Descr NIXON DREDGING & RESTORATION			

Account Descr	Search Name	Comments	Amount
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$134.00
EXPENSE Descr NIXON DREDGING & RESTORATION			\$134.00
EXPENSE Descr NORTH AVE (CAPITOL TO 16)			
E 401-70550-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$2,491.47
E 401-70550-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	PAVING NORTH AVE	\$17,304.48
EXPENSE Descr NORTH AVE (CAPITOL TO 16)			\$19,795.95
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	LACQUER/LACQUER THINNER/GAL PECAN	\$50.34
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	CHAINABLE RESTROOMS/HAND SANITIZER	\$260.00
EXPENSE Descr PARKS			\$310.34
EXPENSE Descr PUBLIC WORKS			
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	WEED KILLER	\$31.47
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	STATE EXCISE GAS/INSPECTION FEE	\$254.31
E 101-53000-235 STREET SWEEPING	GFL ENVIRONMENTAL	RECYCLING SERVICES	\$323.87
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	GUETZKE & ASSOCIATES, INC.	ANNUAL MONITORING OF ALARM	\$365.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM CLEANING	\$126.20
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM CLEANING	\$99.20
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM CLEANING	\$126.20
E 101-53000-180 OTHER BENEFITS	JUNGBLUTH, LEO	SHOES AND CLOTHING ALLOWANCE	\$149.95
E 101-53000-410 STREETS GEN MAINT	KAESTNER AUTO ELECTRIC CO	FG POLE/GOLD ACORN CAP/BLK NEV/F	\$488.04
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	CHILDREN AT PLAY SIGNAGE	\$289.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	MID-STATE EQUIPMENT	FILTERS AND RIM	\$305.07
E 101-53000-420 STORM SEWER	NEENAH FOUNDRY CO	GRATE/ INLET FRAME	\$720.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$180.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	CARLISLE MULTI-RC	\$156.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	VEHICLE MAINTENANCE	\$307.34
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	MOTOR REPLACEMENT	\$1,471.44
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	ALCOHOL TESTING	\$142.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CIP PLANNING	\$2,982.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SWPPP REVIEW	\$228.32
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	TRUCK COUNTRY OF WISCONSIN	CLUSTER ICU3-M2, US, 250K, DEF	\$377.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	WAUKESHA CTY TREASURER	YELLOW PAINT	\$3,616.00
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	GRADE 5	\$268.18
E 101-53000-410 STREETS GEN MAINT			\$13,008.36
EXPENSE Descr PUBLIC WORKS			
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-303 SUMMER REC EXPENSES	DOUSMAN TRANSPORT	SUMMER SPLASH SHUTTLE	\$2,939.04
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUVAL, SHANNON	SMART SITTER	\$352.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$150.00
E 101-55300-303 SUMMER REC EXPENSES	PROBST, MIRANDA	CAMP SUPPLIES - DOLLAR TREE PURCHASES	\$16.66

Account Descr	Search Name	Comments	Amount
E 101-55300-303 SUMMER REC EXPENSES	REIMER, ADDISON	CAMP SUPPLIES - WALMART PURCHASES	\$29.22
E 101-55300-303 SUMMER REC EXPENSES	STEFFEN, MEGAN	CAMP SUPPLIES - SAMS CLUB	\$21.26
E 101-55300-303 SUMMER REC EXPENSES	STEFFEN, MEGAN	CAMP SUPPLIES - WALGREENS	\$15.18
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,523.36
EXPENSE Descr S INDUSTRIAL (E IND-CARDINAL			
E 401-70015-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$2,491.48
E 401-70015-285 CONSTRUCTION COSTS	WOLF PAVING CO INC	PAVING S INDUSTRIAL DR	\$1,691.34
EXPENSE Descr S INDUSTRIAL (E IND-CARDINAL			\$4,182.82
EXPENSE Descr SEWER SERVICE			
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	BLACKBURN MFG COMPANY	FLAGS - PINK	\$128.11
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA SERVICES/DEBIT CARD FEES/MAILINGS	\$28.05
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SCADA SERVICE WORK	\$1,667.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$413.75
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	PUMP STATION REVIEW	\$1,537.75
EXPENSE Descr SEWER SERVICE			\$3,774.66
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SUNNYSLOPE DRIVE CONSTRUCTION	\$825.10
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			\$825.10
EXPENSE Descr SURREY LANE			
E 401-70130-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$564.89
EXPENSE Descr SURREY LANE			\$564.89
EXPENSE Descr TENNY (WOODLANDS TO HIGHLAND)			
E 401-70565-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	BIDDING, CONSTRUCTION REVIEW	\$873.42
EXPENSE Descr TENNY (WOODLANDS TO HIGHLAND)			\$873.42
EXPENSE Descr TERRACE LANE			
E 401-70570-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	BIDDING, CONSTRUCTION REVIEW	\$873.41
EXPENSE Descr TERRACE LANE			\$873.41
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-560 DEVELOPER MRO PAYMENT	HARTLAND RIVERWALK, LLC	TIF #6	\$137,146.41
EXPENSE Descr TIF FUND EXPENSES			\$137,146.41
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	LENOVO LAPTOP	\$600.00
EXPENSE Descr TRUSTEES			\$600.00
EXPENSE Descr WATER UTILITY			
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	STOCK ITMES	\$75.66

Account Descr	Search Name	Comments	Amount
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	STOCK ITEMS	\$2,359.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	HRA SERVICES/DEBIT CARD FEES/MAILINGS	\$70.14
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDJ-MIX INC	SLURRY	\$540.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	ESRI LICENSES	\$700.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE WORK	\$3,492.44
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	WATER WELL SITTING	\$223.75
E 620-53700-933 TRANSPORTATION EXPENSES	VAN HORN FORD	BC3Z 9V425 A: TUBE ASY (PARTS)	\$277.34
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
EXPENSE Descr WATER UTILITY			\$7,764.33
EXPENSE Descr WOODLANDS CT			
E 401-70560-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	BIDDING, CONSTRUCTION REVIEW	\$873.42
EXPENSE Descr WOODLANDS CT			\$873.42
			\$334,778.67

VILLAGE OF HARTLAND
LICENSES AND PERMITS
AUGUST 9, 2021

Restricted Species Permit

Timothy Cole, 317 North Avenue

Bartender (Operator's) Licenses

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

Robert Francis Hervert II
Nina Laura-Diane Baumeister

Amusement Device License

Applicant: Grist Mill
Location: 375 Cottonwood Ave.

Cabaret License

Applicant: Grist Mill
Location: 375 Cottonwood Ave.

Street Use Permit

Applicant: Katie Porubcan
Event: Neighborhood Block Party
Location: 1016 River Reserve Drive
Date: 9/25/21
Time: 3:00 p.m. – 8:00 p.m.



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: TIMOTHY COLE

Address: 317 NORTH AVE HARTLAND 53029

Phone Number: 414 617 6440 Email: okaycole@aol.com

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those covered by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

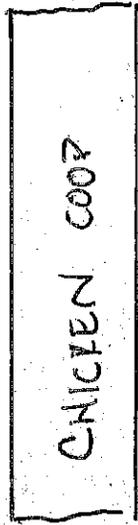
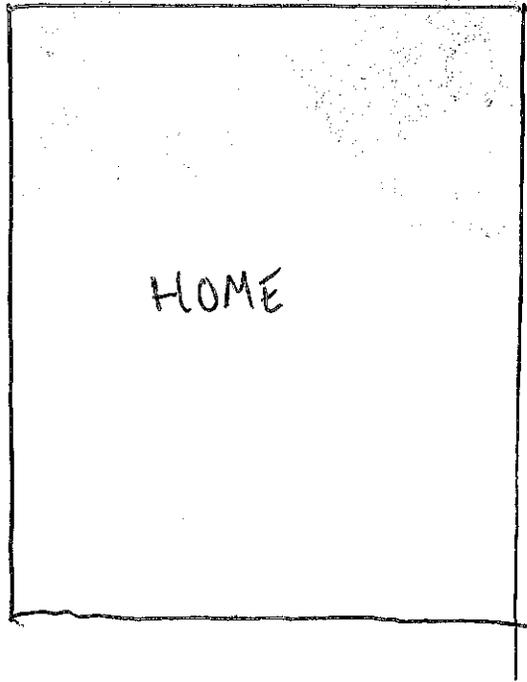
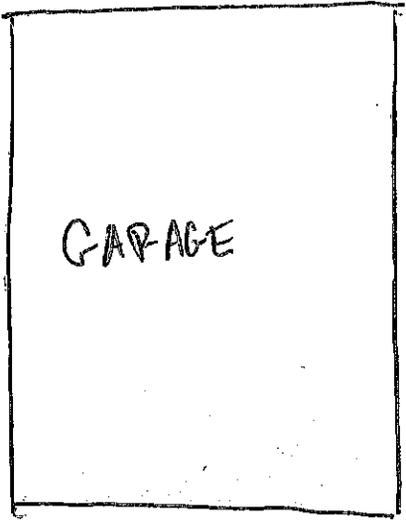
The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: Tim Cole Date: 5/25/21

For Staff Use Only: Lot Size: _____ Zoning: _____ Fee Paid: \$25

Village Board Approval: _____ Expires: _____ *Receipt # 207598*

KEPT AS PETS
PERMANENT BASIS
2 CHICKENS TOTAL
CONFINED TO COOP



NORTH AVE

12:55 ↗



🔍 🔒 red laced blue wyandotte size



Google



red laced blue wyandotte size



All

Shopping

Images

News

Videos

Maps



QUICK STATS

Type:

standard

Male Mature Weight:

8.5 lbs

Female Mature Weight:

6.5 lbs

ALBC Priority:

study

less





VILLAGE OF HARTLAND

210 Cottonwood Avenue
Hartland, WI 53029

Phone: 262-367-2714
Fax: 262-367-2430

Receipt Number	_____
Amount Paid	_____
License Number	_____

License Application Amusement Devices/Coin Machines/ Pool & Billiards

(Pursuant to Village of Hartland Municipal Code Chapter 10, Sec. 10-91 – 10-97 & 10-161 – 10-183)

For the license period of July 1, 2021 through June 30, 2022

Please Print:

Name of Business The Grist Mill Inc.

Address of Business 375 Cottonwood Ave Hartland WI 53029

Business Phone 262-352-1811

Applicant's Name The Grist Mill Jeff Pfanner (St. 1) (Agent)

Applicant's Address 1140 E. Capitol Drive Hartland

Applicant's Phone 262-352-1811 Email jeffpfannerst1@gmail.com

Signature of Applicant *Jeff Pfanner*

Date of Application 8-16-2021

AMUSEMENT DEVICES	Application To Operate Amusement Devices			
	The applicant hereby applies for a license to engage in the operation of the following:			
	(a)	Pool Table	\$50 Each	Number <u>1</u> Fee \$ <u>50</u>
	(b)	Billiard Table	\$50 Each	Number _____ Fee \$ _____
	(c)	Video Games	\$25 Each	Number _____ Fee \$ _____
	(d)	Juke Box	\$50 Each	Number <u>1</u> Fee \$ <u>50</u>
	(e)	Other Coin-Op		
		Amusement Devices	\$25 Each	Number <u>5</u> Fee \$ <u>125</u>
	More than six video games/amusement devices at any one time are prohibited without an Arcade License.			
	TOTAL AMOUNT DUE FOR AMUSEMENT DEVICES: \$ <u>225</u>			

VILLAGE OF HARTLAND

210 Cottonwood Avenue
Hartland, WI 53029

Phone: 262-367-2714
Fax: 262-367-2430

FEE: \$75

Receipt No: _____

License No: _____

CABARET LICENSE APPLICATION

(Pursuant to Village of Hartland Municipal Code Sec. 6-46 – 6-52)

For the license period of July 1, 2021 through June 30, 2022

Please Print:

Name of Business The Grist Mill
Address of Business 375 Cottonwood Ave Hartland WI 53029
Business Phone 262-563-1709
Applicant's Name Jeffrey Pfannerstall
Applicant's Address 1140 E. Capitol Dr. Hartland WI 53029
Applicant's Phone 262-352-1811 Email jeff.pfannerstall@gmail.com
Signature of Applicant Jeffrey Pfannerstall
Date of Application 7-15-2021

On all combination Class "B" Licenses Premises, no person, firm or corporation shall permit, allow or offer for the entertainment of customers any instrumental music or dancing facilities for customers without first having procured a cabaret license. "Instrumental music" shall include the use of a vocalist or singing group.

Name of Agent for the Class "B" License:	<u>Jeffrey Pfannerstall</u>
Describe the premise, including any outside area that you intend to include under this license application:	<u>Indoors - or Parking lot and street area with event permit only (from village)</u>
Number of patrons allowed in this establishment as set by either the Fire Department or the Building Inspector:	
Name of person or company owning the premises for which application is being filed:	<u>Craig Eisenhub</u>



STREET USE PERMIT APPLICATION

Date: 8/12/21
Rec.#: 229297

(For Events Less than 3 Blocks – Residential Neighborhood Events)

\$30.00 FEE (NOT REFUNDABLE)

We, the undersigned residents of the SE End ~~hundred block(s)~~ of River Reserve Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 3pm and 8pm on September, the 25 day of 2021, for the purpose of neighborhood block party, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Katie Porubcan
TITLE Neighbor
ADDRESS 1016 River Reserve Dr HARTLAND, WI 53029
PHONE (daytime) 312-515-4614 (evening) _____
ORGANIZATION/GROUP SPONSORING EVENT River Reserve Subdivision

Petitioner(s) Signature	Petitioner(s) Address
	<u>1016 River Reserve Dr</u>
	<u>1015 Woods Dr</u>
	<u>1013 River Reserve Dr</u>
	<u>108 Trails Edge</u>

Received by Tonia Smith (Office use only) FEE: \$30.00
Date 8-12-21 Receipt No. 229297
Approved this _____ day of _____, 20____



Only 1 driveway is in the section of street to be closed. This is my driveway.

All other houses can enter/exit through North shore and Lindenwood streets.

nextdoor
(/news_feed/)

Search Nextdoor

207 (/directory/) Members
106 Households

Barik River

Report a map error (<https://www.google.com/maps/@43.08663,-88.3483325,16z/data=!10m1!1e112b1?source=api&mapdata=20210803140700>)

Map data ©2021

Map data ©2021

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND

2 ORDINANCE NO. _____

3 AN ORDINANCE AMENDING §82-4
4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
5 REGULATING PARKING LIMITATIONS
6

7 THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

8 **SECTION 1:** §82-4 of the CODE OF ORDINANCES OF THE VILLAGE OF HARTLAND is
9 hereby amended by the deletion of the words ~~overstricken~~ and the addition of words underlined:

10 **Sec. 82-4. - Parking limitations.**

11 (a) ~~Reserved.~~ Reserved Pickup Parking

12 “Reserved Pickup Parking” shall mean the delivery of meals or goods to a customer’s personal
13 vehicle parked within a designated parking space on a public roadway or in a public lot while the
14 customer remains occupied in their personal vehicle.

- 15 1. One parking space on a public roadway or in a public parking lot may be reserved by a
16 business for the dedicated and sole use of Reserved Pickup Parking between 8:00 a.m.
17 and 9:00 p.m.
18
- 19 2. Only a Reserved Pickup Parking sign issued by the Village of Hartland may be used to
20 designate the Reserved Pickup Parking space. No other sign, traffic cone, or barrier may
21 be used to designate a parking space as being reserved for Reserved Pickup Parking. No
22 Reserved Pickup Parking space may be designated or utilized for the exclusive use of a
23 specific business.
24
- 25 3. The Reserved Pickup Parking sign issued by the Village of Hartland shall not be placed
26 in any part of the roadway, including a parking lane or space.
27
- 28 4. A business must contact the Village of Hartland to request the issuance of a Reserved
29 Pickup Parking sign. A Reserved Pickup Parking sign will only be issued if Village of
30 Hartland staff determines that Reserved Pickup Parking is necessary at the requested
31 location. Requests for two or more Reserved Pickup Parking spaces within one-hundred
32 (100) feet of one another may only be granted by the approval of the Board of Trustees.
33
- 34 5. The Village of Hartland Police Department shall have the authority to issue a citation, in
35 an amount no less than \$98.80, to any business in violation of this Section. The Board of
36 Trustees may revoke and require the return of any Reserved Pickup Parking sign issued
37 to any business that receives two (2) or more citations issued under this section within a
38 12-month period.

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6. Any vehicle parked in a designated Reserved Pickup Parking space in violation of this Section shall be subject to the penalties provided for in Section 82-4(f).

7. The designation of Reserved Pickup Parking at any public location and the issuance of a Reserved Pickup Parking sign may be rescinded by the Village Board whenever it determines that it is in the public interest to do so.

(b) *Winter parking.* No person, except while on an emergency call, shall park or permit any vehicle to remain parked on any street or highway in the village between 2:00 a.m. and 8:00 a.m. during November through March. Signs giving notice of this restriction shall be placed or erected at or near the village limits on all state and county trunk highways and connecting streets entering the village. Such signs shall be reflectorized and of a type approved by the state highway division as to size of lettering, shape and color. Any vehicle remaining in violation of this section for six hours after removal notice has been posted on said vehicle may be towed and owner responsible for the costs for said towing and storage. Notice of removal shall be in the form of a notice or placard affixed to the vehicle. Costs for towing and storage under this section shall be in addition to any forfeiture imposed by the court upon conviction for violation of this section.

(c) *Parking prohibited in certain specified places.* No person shall stop or leave any vehicle standing in any alley or fire lane except temporarily for the purpose of and while actually engaging in loading or unloading or in receiving or discharging passengers and while the vehicle is attended by a licensed operator so that it may promptly be moved in case of an emergency or to avoid obstruction of traffic.

(d) *Parking of trucks and equipment.*

(1) No truck or other vehicular equipment of a commercial or industrial nature, shall be parked, kept, or stored for more than one hour on a lot or street in a residential district, except when loading, unloading, or rendering a service.

(2) One commercially licensed motor vehicle may be parked, kept, or stored on any lot within a residential district when not loading, unloading, or rendering a service provided that said motor vehicle:

- a. Is not located closer than three feet to the principal structure;
- b. Is not located closer than ten feet to any lot line;
- c. Has a total length of 24 feet or less; and
- d. Is less than ten feet in height.

(e) *Parking of trailers.*

75 (1) Parking of trailers detached from motor vehicles is prohibited on all village streets
76 and public parking areas.

77 (2) This subsection (e) shall not apply to temporary parking of trailers for the purpose of,
78 and while actually engaged in, the loading or unloading of passengers or cargo, provided
79 that the vehicle is attended so that it can be moved in case of emergency or to avoid
80 obstruction of traffic.

81 (f) *Penalty.*

82 (1) *Definition.* A "nonmoving traffic violation" is any parking of a vehicle in violation of
83 a statute or an ordinance.

84 (2) *Statutes adopted.* The procedures provided for in §§ 345.28 and 345.34 to 345.47,
85 Wis. Stats., inclusive, are hereby specifically adopted and shall be followed in actions to
86 recover forfeitures for nonmoving traffic violations, as defined in subsection (f)(3) below.

87 (3) *Costs assessed.* The Village of Hartland Police Department shall have the authority
88 to determine the administrative costs of enforcement in collection of forfeitures for
89 nonmoving traffic violations under this section from time to time as may be necessary to
90 adjust the same and shall keep the Lake Country Municipal Court informed of the same,
91 which court shall assess the same against violators and cause such to be collected along
92 with stipulations, but in no event shall such costs be less than the following:

93 a. Issue citation: \$25.00 (\$75.00 for Handicap Parking).

94 b. After 5 days: \$50.00 (\$150.00 for Handicap Parking).

95 c. After 30 days and the citation having been referred to the department of
96 transportation for a suspension of registration, as permitted by subsection (f)(2)
97 above.

98 d. If the citation is contested and transferred to the Lake Country Municipal
99 Court for adjudication: \$92.50 (\$187.00 for Handicap Parking).

100 **SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any
101 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall
102 be deemed a separate, distinct and independent provision, and such holding shall not affect the
103 validity of the remainder of such ordinance.

104 **SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and
105 publication.

106

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108

[Signature Page to Follow]

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Passed and approved this ____ day of _____, 2021.

VILLAGE OF HARTLAND

By: _____

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, Village Clerk

36727798_1.DOCX

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND

2 ORDINANCE NO. _____

3 AN ORDINANCE REPEALING §10-206 THROUGH §10-232
4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
5 REGULATING PUBLIC DANCES AND CONCERTS AND CREATING AN ORDINANCE
6 REGULATING THE ISSUANCE OF SPECIAL EVENT PERMITS

7
8 THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

9 **SECTION 1:** §10-206 through §10-232 of the CODE OF ORDINANCES OF THE VILLAGE
10 OF HARTLAND are hereby repealed and replaced with the following regulating the issuance of
11 Special Event Permits:

12 **§ 10-206. Preamble.**

13 The Village of Hartland hereby determines that, as it is necessary to protect the health, safety and
14 welfare of persons and property within the Village of Hartland, special events and related
15 activities shall be regulated.

16 **§ 10-207. Definitions.**

17 The following terms are hereby defined:

18 PERSON — Any individual natural human being, partnership, corporation, firm, company,
19 association, limited-liability company, society or group.

20 SPECIAL EVENT — Any activity, which occurs upon public or private property that will affect
21 the standard and ordinary use of public streets, public parks, rights-of-way, or sidewalks, and/or
22 which requires extraordinary levels of village services. This may include, but is not limited to,
23 fairs, festivals, sporting events, foot runs, bike races, markets, parades, exhibitions, auctions, and
24 dances.

25 **§ 10-208. Permit; when required.**

26 Prior to application, no person shall allow or conduct a special event unless a permit has first
27 been issued.

28 A. Applications for special event permits shall be made to the Village Clerk, on forms provided
29 by the Village of Hartland, and shall include at a minimum all of the following information:

30 (1) The name, address and telephone number of the applicant;

31 (2) The names, addresses and telephone numbers of all of the partners, if the applicant is
32 a partnership;

33 (3) The names, addresses and telephone numbers of all of the officers and directors if the
34 applicant is a corporation, or members if the applicant is a limited-liability company;

35 (4) The location at which the event is to be conducted;

36 (5) Details related to the nature of the event, including:

37 (a) Whether or not music will be provided;

38 [1] Music for special events shall terminate at 9:00 p.m. if the event is held
39 Sunday through Thursday and at 11:00 p.m. if the event is held on a
40 Friday, Saturday or holiday weekend.

41 (b) Whether or not alcoholic beverages will be served;

42 (c) Whether merchandise will be sold;

43 (c) The anticipated number of event attendees;

44 (d) Hours and/or days of operation for the special event;

45 [1] All special events as defined herein shall cease operation no later than
46 10:00 p.m. Sunday through Thursday and no later than 12:00 midnight on
47 Friday, Saturday, or a holiday weekend.

48 (e) An event site plan that documents the location of:

49 [1] Vendors of consumable food or beverages;

50 [2] Generators;

51 [3] Parking accommodations (both off- and on-site); and

52 [4] Proposed road closures, if any;

53 [5] Structures (e.g. bounce house, event tents, etc.);

54 [6] Portable toilets.

55 (f) The Village Administrator, in consultation with Village staff, may include
56 specific conditions which require cleanup of public and private property in the
57 vicinity of the location of the special event that may be littered and
58 reimbursement to the Village for expenses incurred related to increased police,
59 fire or other emergency services provided by the Village at the special event. A
60 cash deposit, to be determined by resolution by the Village Board of Trustees
61 from time to time, may be required as a condition to assure such cleanup is
62 satisfactorily accomplished within 24 hours and that the Village is adequately
63 reimbursed for the increased police, fire or other emergency services provided by
64 the Village at the special event. Said sum shall be used by the Village to offset
65 any costs which it may incur in completing the cleanup or in providing increased
66 police, fire or other emergency service, and the balance of the deposit, if any,
67 should be refunded upon final inspection and accounting by Village staff. In the
68 event insufficient funds are available to offset costs, the Village reserves the right

69 to seek reimbursement through any means available to the Village. There will be
70 no reissuance or new issuance of special events permits to the applicant or his or
71 her organization until such payments are made.

72 (6) A contact person who will be available at all times during the special event and that
73 person's cell phone number which must be accessible throughout the special event;

74 (7) Applicant to deliver notice to property owners within a five-hundred-foot radius of
75 the special event site at least two weeks prior to the Village Board meeting where the
76 special event permit will be considered. Such notice shall inform property owners within
77 a five-hundred-foot radius of the special event site of the day and time when the special
78 event permit will be considered by the Village Board (property owner list to be provided
79 by the Village); applicant must provide evidence of mailing, such as an affidavit, and a
80 copy of the notice to the Village Clerk;

81 (1) If the special event will result in the closure of any village roadway, Applicant
82 must also obtain petitions, signed by no less than 75 percent of the property owners along
83 that portion of the street designated to be closed during the special event. Such petition
84 shall be verified and shall be submitted in substantially the following form:

85 PETITION FOR STREET CLOSURE FOR SPECIAL EVENT

86 We, the undersigned property owners of the _____ hundred block of _____ Street in the
87 Village of Hartland, hereby consent to the closure of this street between the hours of _____ and
88 _____ on _____, the _____ day of _____, 20____, for the purpose of _____ and do
89 hereby petition the Village of Hartland Board to grant a Special Event Permit for use of the said
90 portion of said street for said purpose and do hereby agree to abide by such conditions of such use
91 as the Village of Hartland Board may attach to the granting of the requested special event permit.

92
93 (8) Proof of insurance, subject to Village Administrator approval, based on potential
94 degree of risks posed by the special event.; A special event permit application may be
95 considered and approved without submittal of proof of insurance, but under no
96 circumstances shall a special event permit be issued without acceptable proof of
97 insurance having been provided to the Village no later than twenty (20) days prior to the
98 event.

99 (9) Signage and proposed location for such signage;

100 (10) Such other information as may be required by Village Staff or the Village Board to
101 process the application.

102 B. Completed applications shall be submitted to the Village Clerk at least 60 days prior to the
103 scheduled date of the special event.

~~C. Notwithstanding the requirements of § 10-208B, the Village Administrator may accept an untimely or inadequately submitted application if the Village Administrator determines that there is reasonably sufficient time to review the application and any supplemental information, and process the application. Said discretion shall apply to applications submitted in accordance with §10-210, Permit reissuance.~~

~~DC.~~ Upon receipt of a completed special event permit application, the Village Clerk shall refer said application to the Village Administrator for his or her review.

(1) The Village Administrator shall instruct all potentially affected Village departments to review the completed special event permit application and provide a report with recommendations concerning all phases of the proposed special event.

The Village Administrator shall then refer the special event permit application along with any Village department recommendations to the Village Board of Trustees for consideration. ~~If the special event is to be held in a village park, the special event permit application shall first be referred to the Village Park and Recreation Board for consideration. If approved by the Village Park and Recreation Board, the special event permit shall be referred to the Village Board of Trustees for consideration.~~ At the direction of the Village Board of Trustees, the Village Clerk may issue the special event permit.

(2) If the special event permit is approved by the Village Board, the applicant shall deliver notice to the property owners within a five-hundred-foot radius of the special event site at least three weeks prior to the special event. Such notice shall contain information regarding the day and time of the special event and any road closures that will be required as a result of the special event. (property owner list to be provided by the Village). Applicant must provide evidence of mailing, such as an affidavit, and a copy of the notice to the Village Clerk;

§ 10-209. Basis for Denial.

Upon receipt of the special event permit application along with any Village department recommendations, the Village Board may deny the special events permit for any of the following reasons:

(1) If the special event will occupy or interfere with Village streets on a workday during hours when and at places where the flow of vehicular or pedestrian traffic will be unusually delayed;

(2) If it is for a proposed special event that would involve violation of law or of any applicable village ordinances;

(3) If the granting of the special event permit would conflict with another street use permit or special event permit already granted or for which application is already pending, or if the application does not contain the information required;

142 (4) If reasonably anticipated utilization of public services, including police and fire
143 protection, by the proposed special event will require so large a number of persons and
144 vehicles, including ambulances, as to prevent adequate service of the needs of the rest of
145 the Village;

146 (5) If the proposed special event will so substantially hinder the movement of police, fire
147 and other emergency vehicles as to create substantial risk to persons and property;

148 (6) If it appears that the proposed special event is so poorly organized that participants
149 therein are likely to engage in aggressive, destructive or otherwise unlawful activity, or
150 that previous events of this type or sponsored by the same applicant were so poorly
151 organized that police plans for traffic and/or crowd control were impaired;

152 (7) If the Village Board, after consultation with Village staff, determines that the
153 proposed special event will not serve to benefit the Village of Hartland community.

154
155 **§ 10-210. Permit expiration.**

156 All permits approved under this chapter are effective for only the times and dates specified
157 within the application and further shall expire upon the cessation of event activities as identified
158 on the approved special events permit application.

159 **§ 10-211. Termination of event permit.**

160 A special event permit for an event in progress may be terminated by the Chief of Police, the
161 Fire Chief, or the respective designee of each if public safety is compromised or threatened by
162 activities generated during the event, if the participants engage in violent, riotous, disorderly or
163 destructive behavior causing injury to persons or damage to property, or if there is a violation of
164 the conditions of the permit such that conditions of issuance are no longer met.

165 **§ 10-212. Violations and penalties.**

166 Any person who shall violate any provision of this chapter or any rule or regulation made under
167 this chapter shall be subject to a penalty as provided in § 1-3 of this Code.

168
169 **SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any
170 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall
171 be deemed a separate, distinct and independent provision, and such holding shall not affect the
172 validity of the remainder of such ordinance.

173 **SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and
174 publication.

175 Passed and approved this ____ day of _____, 2021.

177

VILLAGE OF HARTLAND

178

By: _____

179

Jeffrey Pfannerstill, Village President

180 ATTEST:

181

182

Darlene Igl, Village Clerk

183

184

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND
2 ORDINANCE NO. _____

3 AN ORDINANCE AMENDING §78-56 THROUGH §78-62
4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
5 REGULATING STREET USE PERMITS
6

7 THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

8 **SECTION 1:** §78-56 through §78-62 of the CODE OF ORDINANCES OF THE VILLAGE OF
9 HARTLAND is hereby amended by the deletion of the words ~~overstricken~~ and the addition of
10 words underlined:

- 11 • **ARTICLE III. ~~—~~ NEIGHBORHOOD STREET USE PERMIT**
- 12 • **Sec. 78-56. - Purpose of article.**

13 The village streets are primarily for the use of the public in the ordinary way. However, under
14 proper circumstances the Village of Hartland board may grant a permit for street use ~~or for a~~
15 ~~parade~~, subject to reasonable municipal regulation and control. The purpose of this article is to
16 regulate and control the use of streets to maintain the health, safety and general welfare of the
17 public and to protect the good order of the village. Permits granted under this article will only be
18 granted for events closing fewer than three blocks within a residential neighborhood.

- 19 • **Sec. 78-57. - Application.**

20 A written application for a street use permit shall be made to the Village board Clerk on a form
21 provided by the Clerk for consideration by the Village Board ~~the board~~ in the ordinary course of
22 business. Such application shall be filed at least two weeks prior to the event date; ~~except if the~~
23 ~~permit is for a parade, application shall be filed at least 60 days prior to the event date.~~ The
24 application shall set forth the following information regarding the proposed street use and such
25 other information as the Village Board ~~the board~~ may require; ~~except subsection (6) of this section~~
26 ~~and section 78-58 shall not apply to applications for the purpose of conducting a parade.~~

27 (1) The name, address and telephone number of the applicant.

28 ~~(2) If the proposed street use is to be conducted for, on behalf of or by an organization, the name,~~
29 ~~address and telephone number of the headquarters of the organization and of the authorizing~~
30 ~~responsible heads of such organization.~~

31 ~~(23)~~ (23) The name, address and telephone number of the person who will be responsible for conducting
32 the proposed use of the street.

33 ~~(34)~~ (34) The date and duration of time for which the requested use of the street is proposed to occur.

34 ~~(45)~~ An accurate description of that portion of the street proposed to be used.

35 ~~(56)~~ The number of persons for whom use of the proposed street area is requested.

36 ~~(67)~~ The proposed use, described in detail, for which the street use permit is requested.

37 • **Sec. 78-58. - Fee and petition.**

38 The application for the permit shall be accompanied by the payment of a fee as prescribed in
39 appendix A of this Code and a petition designating the proposed area of the street to be used and
40 time for such proposed use. Such petition shall be signed by not less than 75 percent of the
41 ~~households residents over 18 years of age residing~~ along that portion of the street designated for
42 the proposed use. Such petition shall be verified and shall be submitted in substantially the
43 following form:

44 PETITION FOR NEIGHBORHOOD STREET USE PERMIT

45 We, the undersigned residents of the _____ hundred block of _____ Street in the Vvillage
46 of Hartland, hereby consent to the _____recreational use of this street between the hours of
47 _____ and _____ on _____, the _____ day of _____, 20____, for the purpose of _____
48 and do hereby petition the Vvillage of Hartland Board ~~board~~ to grant a Sstreet Use Permit for
49 ~~us to use of the said~~ portion of ~~such said~~ street for ~~such said~~ purpose and do hereby agree to abide
50 by such conditions of such use as the Vvillage of Hartland Board ~~may board of the village shall~~
51 attach to the granting of the requested street use permit.

52 ~~We designate _____ as the responsible person who shall sign an application for a street use~~
53 ~~permit on our behalf.~~

54 • **Sec. 78-59. - Removal of litter and debris after event.**

55 The applicant shall be responsible for clearing litter and debris from the street after the conclusion
56 of the event.

57 • **Sec. 78-60. - Issuance procedure; denial.**

58 (a) Upon receipt of a street use permit application, the Village Clerk shall immediately forward
59 copies of the completed application to the ~~president~~the public works director, the chief of police
60 and the fire chief to review and provide a report to the Village Board containing recommendations
61 regarding the proposed street use. ~~who shall consider the application and make recommendation~~
62 ~~thereon to the village board.~~ The person or representative of the group making application for a
63 street use permit shall be present when the Vvillage Board gives consideration to the granting of
64 such street use permit to provide any additional information which the Vvillage Board finds
65 reasonably necessary to make a fair determination as to whether a permit should be granted.

66 (b) The street use permit application along with any recommendations from Village departments
67 will be reviewed by the Village Board and may be denied for any of the following reasons:

68 (1) If it is for a street use that will occupy the street on a workday during hours when and
69 at places where the flow of vehicular or pedestrian traffic will be unusually delayed;

70 (2) If it is for a street use that is to be held between the hours of 8:00 p.m. and 6:00 a.m.;

71 (3) If less than 75 percent of the ~~persons over 18 years of age residing~~households adjacent
72 to that portion of the street for which the proposed street use permit is requested do not
73 sign the petition described in section 78-58;

74 (4) If it is for a proposed street use that is primarily for private or commercial economic
75 gain;

76 (5) If it is for a proposed street use that would involve violation of law or of any applicable
77 village ordinances;

78 (6) If the granting of the street use permit would conflict with another street use permit
79 already granted or for which application is already pending, or if the application does not
80 contain the information required;

81 (7) If reasonably anticipated utilization of public services, including police and fire
82 protection, by the proposed street use will require so large a number of persons and
83 vehicles, including ambulances, as to prevent adequate service of the needs of the rest of
84 the village;

85 (8) If the proposed street use will so substantially hinder the movement of police, fire and
86 other emergency vehicles as to create substantial risk to persons and property;

87 (9) If it appears that the proposed street use is so poorly organized that participants therein
88 are likely to engage in aggressive, destructive or otherwise unlawful activity, or that
89 previous events of this type or sponsored by the same applicant were so poorly organized
90 that police plans for traffic and/or crowd control were impaired;

91 (10) If any part of the area described in such street use permit application includes a through
92 intersection such that the highways cross each other.

93 (11) If the Village Board, after consultation with Village staff, determines that the proposed
94 street use will not serve to benefit the Village of Hartland community.

95 • **Sec. 78-61. - Revocation.**

96 (a) The police department shall have the power to revoke the permit if noise reaches an
97 unreasonable level so as to disturb the neighbors. The police department may give one warning
98 before revoking the permit.

99 (b) The permit may be revoked if the applicant fails to provide access to the street for emergency
100 vehicles.

101 ~~•—Sec. 78-62.—Police report.~~

102 ~~Within 48 hours following the expiration of the permit, the police department shall file a report of~~
103 ~~compliance by the applicant. The report shall include recommendations for future consideration~~
104 ~~by the village board, list of any ordinance violations in the area during the closing hours, and any~~
105 ~~comments pertinent to the condition of the area following the event.~~

106 **SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason
107 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be
108 deemed a separate, distinct and independent provision, and such holding shall not affect the
109 validity of the remainder of such ordinance.

110 **SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and
111 publication.

112 Passed and approved this ____ day of _____, 2021.

113
114 VILLAGE OF HARTLAND

115 By: _____

116 Jeffrey Pfannerstill, Village President

117 ATTEST:

118 _____

119 Darlene Igl, Village Clerk

120



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.com

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION				
Name of Organization				
Street Address	City	State	Zip	
Phone Number	Are you a 501(c)3 Organization?		Yes	No
Event Contact Person (First & Last Name)				
Address	City	State	Zip	
Email	Phone Number	Day of Event Phone Number		
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.				

EVENT INFORMATION		
Name of Event	Date(s) of Event	
Event Start Time	Event End Time	
Location of the Event*		
Will your event take place in a Village of Hartland Park?	Yes	No
<i>You MUST attach a detailed map/diagram of your event indicating the specific location, layout forevent, the direction of the route, including all turns and the number of traffic lanes to be used.</i>		
<i>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</i>		

OTHER INFORMATION			
Generally describe your event and its purpose			
Estimated Number of Participants	Spectators	Vendors	
Will alcohol be sold/served? <i>If yes, liquor and bartender licenses are necessary under separate application.</i>			Yes No
Will you be selling/serving food?			Yes No
Will you have food trucks? <i>If yes, you will need to obtain Outside Food Vendor Permits under separate application.</i>			Yes No
If yes, how many food trucks will be at the event?			
Will you be selling merchandise? <i>If yes, you will need to obtain a Solicitor's Permit under separate application.</i>			Yes No
Does the event involve fireworks? <i>If yes, you will need to obtain a Fireworks Permit under separate application.</i>			Yes No
Does the event involve amplified music?			Yes No
If yes, will the amplified music be a:			Band DJ
Hours of amplified music:			
Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.			
Is street closure requested?			Yes No
Hours of street closure:			
Signatures for Street Closure Provided?			Yes No
Will you need barricades provided by the Village for your event?			Yes No
How many barricades needed for your event?			
"Road Closed" signs requested?			Yes No
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.</i>			Yes No
Will you be providing portable restrooms and wash stations?			Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Will you provide parking for participants?	Yes	No
--	-----	----

If yes, where will parking be available?

Will you provide a dumpster/clean-up services?	Yes	No
--	-----	----

If yes, please describe your clean-up and refuse collection plan.

Will the event require additional security?	Yes	No
---	-----	----

Will the event require additional electricity or lighting?	Yes	No
--	-----	----

Will you have an emergency plan in the event of severe weather?	Yes	No
---	-----	----

Will the event require first aid and/or emergency responders?	Yes	No
---	-----	----

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?	Yes	No
--	-----	----

DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.

Signature of Applicant

Date

For staff use only

Park/Rec. Board approval, if necessary, on:

Application forwarded to:

- Administrator
- Building Inspector
- Fire Chief
- Police Chief
- Public Works Director
- Rec Director

Village Board approval, if necessary, on:

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Clerk				
Fire				
Police				
Public Works				
Rec				

Fees

_____ Outside Food Vendors	_____ Special Event Permit	TOTAL FEES
_____ Park Facility Fees	_____ Temp. Bartender's	_____
_____ Solicitor's Permit(s)	_____ Temp. Class B	

All requirements for this special event have been met.

Village Administrator approval

Date

Darlene Igl

To: Jeffrey Pfannerstill
Subject: RE: Resignation

From: Jeffrey Pfannerstill <jeffreyp@villageofhartland.com>
Sent: Monday, August 16, 2021 8:43 AM
To: Jeffrey Anson
Subject: Re: Resignation

Trustee Jeff Anson,

Thank you for your service and dedication to Hartland and to the board. It has been a great honor to serve with you. It has been fun and exciting. Hartland is a better place because of your service.

Sincerely ,

Jeff Pfannerstill

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From: Jeffrey Anson <jeffreya@villageofhartland.com>
Sent: Monday, August 16, 2021 8:17:02 AM
To: Jeffrey Pfannerstill <jeffreyp@villageofhartland.com>
Subject: Resignation

President Pfannerstill,

Please except my resignation from the Hartland village board of trustees effective immediately. It has been a true honor to represent Hartland as a village trustee over the past years. I have enjoyed it very much and can only hope that I helped make Hartland a better place to live. I am resigning due to the fact that I am moving to Florida in the very near future. I wish you and the rest of the trustees all the best.

Sincerely,
Jeffrey J Anson

Sent from my iPhone