

PARK AND RECREATION BOARD AGENDA AMENDED
MONDAY OCTOBER 4, 2021
7:00 PM
MEETING ROOM, HARTLAND PUBLIC LIBRARY, 110 E. PARK AVENUE

Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the Sept. 7, 2021, Park Board meeting.

Public Works-

2. Discussion and possible consideration for painted logo/stickers on Born natural trail at Castle Park, Kiwanis.
3. Discussion and possible consideration of lighting and outlets at Pavilions at Nixon Park, Kiwanis.
4. Update on improvements on Nixon Park warming shed and surroundings.
5. Discussion and possible consideration for new signs at Bark River Score Board, HAAA Tom Ludtke.
6. Discussion of future use for impact fees.

Recreation Director-

7. Discussion and possible consideration on fee adjustments for athletic fields and shelters.
8. Update on Ice Rink Sponsors.
9. Discussion and possible consideration for the Ice Rink ribbon cutting ceremony.
10. Update on Carnival in the Park.

Other items for consideration

11. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

12. Adjourn
Deidre Bush y
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings will be required to maintain appropriate social distancing, (i.e., maintain a 6-foot distance) and be free of symptoms related to COVID-19.

PARK AND RECREATION BOARD MINUTES

MONDAY, SEPTEMBER 7, 2021

7:00 PM

COMMUNITY CENTER, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Curt Gundrum, Rick Conner, Randy Ferrell, Shaunta' de Boer and Craig Eisenhut.

Others: Dave Felkner, Kelli Yogerst, Jeff Olson.

Excused: Nick Miller

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the July 6, 2021, Park Board meeting-

Motion (Eisenhut/Ferrell) to approve the Park and Recreation minutes of July 6, 2021, minutes. Carried (6-0).

Public Works Items-

2. Discussion and possible consideration for use of Centennial Football field by Oconomowoc Rugby Club on Sept. 25, Oct. 16, Oct. 26, Jeff Olson

Jeff Olson from Oconomowoc Rugby Club was present, they would like to use Centennial football field for 3 dates for Rugby tournaments, they previously used the field this summer with no issues. Mr. Olson said he reached out to Hartland because their home field is already reserved for the 3 proposed dates. Correction on Oct. 26 date, it should say Oct. 23. He said they are trying to promote Rugby in the Lake Country area. He said they have a men's club that started in 1980, a women's club that started in 2018 and they are currently hosting 3 high school clubs. The Rugby club will line the fields, not DPW. Felkner said there should be a correction on Oct. 26 date, it should say Oct. 23. Afterwards, they will be traveling to a local bar for refreshments and food. Felkner commented on the additional fee that needed to be paid and said Mr. Olson brought the check with him. Someone asked if the Chiefs would be there, and Felkner said it was confirmed with the Chiefs that they are not using the fields on those dates.

Motion (Ferrell/Gundrum) to approve the use of Centennial football field with the correction of the date Oct. 26 to Oct. 23. Carried (6-0).

3. Update on improvements on Nixon Park warming shed and surroundings –

Felkner said they are getting ready for skating season. He said the outside of building is complete. The concrete is complete, only thing left to do is modify door and put electric heater in. He said if it is a success, they can talk about insulating the building. He said it is not possible to keep bathrooms open at the FAC, but again if it is a success, they can look at replumbing the FAC to make it a year-round facility.

4. Discussion and possible consideration to appoint secretary to take notes at the Park Board meetings.

Felkner said we need really someone to take control of doing the minutes. Yogerst said Peggy Kallenberger who used to be on the board had done it in the past. She gave a brief description of what needs to be done when taking notes. Felkner suggested that it could be rotated. Brief discussion on rotating who takes the notes. It was noted that when the agenda is sent out to appoint the person then.

Motion (Ferrell/de Boer) to rotate the responsibility of taking notes during future Park Board meetings. Carried (6-0).

5. Discussion and possible consideration of 2022 Park Budget-

Public Works Supervisor Felkner gave a review of the Park Budget. He said with the heat in warming shed, it was increased \$2000. He said no equipment purchase, except for one which is like a mini bobcat for sidewalks and paths but that will come out of impact fees, so it doesn't come out of any budget. He explained how impact fees work. He said anytime there is a subdivision a portion of the taxes paid for new developments taxes are paid, a portion goes to impact fees. It must be something the municipality does not have.

Grounds- \$30 put in there running a future water line.

Athletic fields - \$16 but he said we are not going to hit that; he thinks it will be around \$14 thousand. He also said next year we are not redoing Penbrook baseball diamonds, that was taken out, so that was lowered by \$2000. He went on to say that in 2023 Penbrook will get done.

Landscape plantings - He said he went up \$2000 on this, he went on to say they ran out of money, they wanted to get the island done, but they couldn't finish because they ran out of money.

He said the following things are capital outlay – picnic tables (which will be rubber coated and will be around the splash pad), bathroom partitions, he thought the flagpole was in the budget with the lighting, tennis courts at Penbrook – 1 tennis & 2 pickleball court and playground equipment at Centennial.

He said the Splash Pad will close on September 27th this year and the last shelter rental is Sept. 25th.

Recreation Director-

6. Discussion and possible consideration for Library event Monster Bash at Nixon Park on October 16, 2021, Laura Gest.

Emily from the library was present. She said besides the movie, they will be adding crafts, temporary tattoos, and a DJ which will be performing for free. She said the Recreation dept will be doing a hike. The movie is the last of the series and will be Goose Bumps, plus the Beer Garden will be open. She said the event starts at 5pm with the movie at 7pm.

Motion (Hallquist/Gundrum) to approve the library event Monster Bash at Nixon Park on October 16, 2021. Carried (6-0).

7. Update on Ice Rink sponsors-

Yogerst gave an update on Ice Rink Sponsors. She said as of today they have \$13,500. She said she contacted the Ice Rink company and they said either this week or later next week it will be shipped. She said Blue Bell Realty is interested in the \$5000 or \$1000 sponsorship. She said it depends on how the naming rights is done for the \$5000 sponsorship. She said law firm Smith Keane donated \$5000. Yogerst said the Rotary split it up, giving \$2500 now and pledging to give an additional \$2500 by the end of the year. She said Blue Bell Realty will give at least \$1000. She said there are several other invoices out there for \$500 & \$100. Felkner asked about making frames out of pvc. He said he thought was putting the larger donation sponsors at the top with the smaller amount sponsors at the bottom. There was discussion on how to accommodate several \$5000 sponsors which included having one for the warming shed, one for the skate rink, the skate slab etc. Yogerst said currently there were 5 3x 6's, and 2 3x8's, 2 3x2's sponsor signs. Yogerst said she had asked the donors to submit their payments by Sept. 13th. She said she was told it would take 3-5 days to print the signs. Felkner said for the temporary port o potties, there will be one ADA accessible and one regular.

8. Discussion and consideration of a date for the Ice Rink ribbon cutting ceremony-

There was discussion on the ribbon cutting ceremony. Yogerst said she has been telling the sponsors that there will be a ribbon cutting ceremony and they will be invited. She said she did reach out to the group that does the tree lighting and she was asked not to do that. It was suggested to get a news crew, make the news, and possibly have a soft opening beforehand. It would be weather dependent, possibly have a bond fire, and it was suggested to have speakers with Christmas music playing for the ribbon cutting. There was also discussion on having a sponsor for refreshments and to possibly check with the coffee shops. Big donors would cut the ribbon and the activity would be weather dependent. Also possibly bring in extra lights to make it brighter for that evening. It was decided the tentative date would be December 11th. There was discussion on sponsors, naming rights, possibly rotating it every other year. Having a bond fire was brought up for making smores, contacting the fire dept. and how to make it safe for the event. It was stated to put on the next agenda secondary activities for the ribbon cutting ceremony.

Motion (Ferrell/Gundrum) to approve the tentative date of December 11th, 2021 for the Ribbon cutting ceremony for the new ice rink beginning at 4pm with the ribbon cutting at 4:30pm. Carried (6-0).

9. Discussion on Carnival in the Park-

Eisenhut said he would like the carnival to happen next year, if possible, to put in the budget or start a fundraiser. Eisenhut said he would like to replicate the carnival that the Village used to have which was 3 or 4 rides, not as big as St. Charles. The parking lot could be closed, and the rides put there. It was pointed out that most carnivals could already be booked. The suggestion was made to have it during Hometown Celebration with it happening Thursday-Sunday. Yogerst will do research on it.

10. Discussion on Recreation Department's future programming-

Yogerst said she has been with the village since 2012 and started the program back then. During that time, she went thru all the programs. She said over 425 programs have been offered, some continued some did not. She said the average number of programs in the guide is about 100. She said Park & Recreation used to have before & after summer care, but it discontinued in the fall of 2020. She said she inherited but did not start it. She said T-Ball was added this year and had 181 participants. She went thru some of the promotional events she has done such as Community Fest, Hometown Celebration, Thursday summer concerts, and Hartland Kids Day. She said the Rec dept will be participating in Trunk or Treat. She will be participating next for Bark River Bash. Special events were the Hartland Bike Race, Bike Rodeo, fishing clinic, Thursday night concerts, partnered with Library for Summer movie series.

She is also looking to fill in gaps in Community Center. She is getting more calls for home schooled younger kids that have never done sports. She is also looking to get more adult leagues started like frisbee golf, volleyball etc. and looking at a field that is not used as much. She said she is looking to get more kids stuff and adult leagues added.

11. Discussion on possible consideration of the 2022 Park & Recreation budget-

Yogerst went over her budget. The 1st page shows how many employees the Rec dept has. She said she was told to keep everything the same with no increase. She went on to say Covid hit the Rec dept hard with the programming and fees. She went over the revenue page, and the decrease of the revenue due to covid. She said T-Ball was added in 2021. She said her budget is hurting because she was getting less revenue from no programs operating during covid and losing before & after school care, so she was more dependent on taxpayer's support. She said the expenses are pretty much the same. She said a lot of people are interested in getting back out after Covid. She said active-net fee depends on how many people participate. She said the more kids she has the more revenue she makes.

12. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

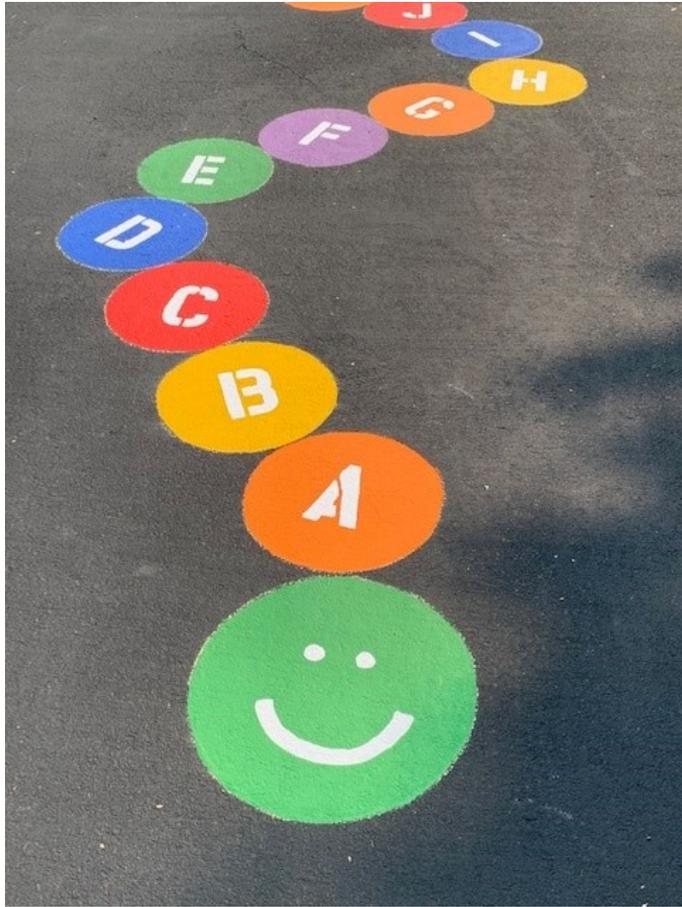
Hallquist said only 3 more weeks left for the beer garden this season. The board room will be done in October.

13. Adjourn-

Motion (Gundrum/Eisenhut) to adjourn. Carried (6-0). Meeting adjourned at 8:50 pm.

Respectfully submitted By Recording Secretary,

Deidre Bushey- Deputy Clerk





Deidre Bushey

From: Ludtke Thos <tludtke@sbcglobal.net>
Sent: Monday, September 27, 2021 10:34 AM
To: Deidre Bushey; Dave Felkner
Cc: Kristine Sadler; Linda Zwieg; Dusty Pfeiffer; Kurt Baur
Subject: Park board mtg. items For HAAA

Hi Dee Dee,

Here's what I'd like to do at the mtg. next Monday.

Introduce Mark Pape as incoming H.A.A.A. President

Propose upgrading of the current Village Ordinance signage in parks to convey behavior and activity not allowed in the parks to better fit the times.

Including, but not limited to...

No Camping or Campfires
No Destruction or Removal of Park Property
No Littering in Parks
No Profane Music or Speech Allowed
No Endangerment to Park Wildlife or Vegetation
No Golf or Archery in Parks
No Snowmobiles or Motorized Recreational Vehicles Without Authorization
No Private Fireworks, Firearms, Weapons Without a Permit or Explosives Allowed
No Placement of Signs or Advertising Without Authorization
No Vendors or Alcohol Allowed Without a Valid Village Permit
No Harassment of or Interference with a Valid Permit Holder
Pets Must Be Leashed and Droppings Picked Up
Violators Will Be Cited Per Village Ordinances By The Hartland Police Department

In Addition H.A.A.A. would be adding signage to our scoreboard stating the following

NO Carry in Alcohol or Grilling During H.A.A.A. Activities
Players Participate At Their Own Risk
This Is a Public Park NO PROFANITY Children Present
No Alcohol Allowed on the Diamond During Games
Thank -You for your Support and Co-operation

We are also considering adding the H.A.A.A. logo to a new winter scoreboard cover and possibly to the scoreboard.

All signage would be commercial grade and placed on the 3rd and possibly 1st base sides and/or back of the scoreboard. for best visibility of game participants and fans.

Thank-You,
Tom Ludtke, President
Hartland Athletic Advancement Association

P.S. Dave if you have any updates on the timeline of the D.P.W. and Contractor work being performed at Bark River this fall please let us know. Thanks again for all you do!

Sec. 70-1. - Operation of motor vehicles.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

Motor vehicles may only be operated on a roadway in village parks. Motor vehicles may be parked only in those areas of village parks which are not posted with signs which prohibit parking.

(Code 1991, § 9.21(1))

Sec. 70-2. - Animals.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

(a)

Unless otherwise authorized by the park board, it shall be unlawful for any person, group or organization to: Bring or permit a dog, in any village park or pathway at any time unless said animal is on a leash not exceeding six feet in length and under the owner's control or to bring any dog, in any village park or pathway which is not properly licensed with all required vaccinations and shots. Furthermore, the owner or person having immediate control of the dog shall promptly remove and dispose of in a sanitary manner, any excrement left or deposited by the animal upon public property.

(b)

No dogs shall be allowed on the pathway system located behind the homes on Rae Drive in the River Meadow Subdivision except for:

(1)

Any dog used by a disabled person to assist them in his or her activities; or

(2)

Any canine assisting a law enforcement officer.

(Code 1991, § 9.21(5); Ord. No. 717-05, §§ 1, 2, 7-11-2005)

Cross reference— Animals, [ch. 14](#).

Sec. 70-3. - Closing hours.

[SHARE LINK TO SECTIONPRINT SECTIONDOWNLOAD \(DOCX\) OF SECTIONEMAIL SECTIONCOMPARE VERSIONS](#)

(a)

Generally. Hours for all village parks shall be sunrise to sunset.

(b)

Exceptions. The park board shall determine the closing hours for the following:

(1)

Regularly scheduled baseball or softball games.

(2)

Ice skating on a park board authorized rink.

(3)

Special events approved by the park board.

(Code 1991, § 9.21(2))

Sec. 70-4. - Regulations; posting; enforcement.

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The superintendent of public works shall, upon receipt of notice from the park board, erect and post such notices, rules and regulations as are considered necessary by the park board, either temporary or permanently, for the proper conduct in and use of the village parks. The chief of police shall enforce such notices, rules and regulations as authorized by the park board and posted by the superintendent of public works.

(Code 1991, § 9.21(3))

Sec. 70-5. - Intoxicating beverages.

[SHARE LINK TO SECTION](#)[PRINT SECTION](#)[DOWNLOAD \(DOCX\) OF SECTION](#)[EMAIL SECTION](#)[COMPARE VERSIONS](#)

(a)

Permit required. No person shall possess or drink intoxicating beverages within any village park unless he has obtained a permit as specified under [chapter 6](#) of this Code.

(b)

Posting. The park board shall post metal signs at all park entrances announcing the prohibition of possession and consumption of intoxicating beverages without a permit, and designating the areas in the park where the permit is valid.

(c)

Intoxicating liquor. A permit granted under [chapter 6](#) of this Code shall allow only the possession and consumption of fermented malt beverages. No person may possess or consume any intoxicating liquor in a village park.

(d)

Exceptions. The provisions of this section shall not include:

(1)

The areas established by the park board as authorized baseball and softball diamonds in Nixon and Bark River Parks, where the sale, possession and consumption of malt beverages is authorized by the park board, or by the issuance of licenses for the sale of malt beverages by the village board, during regularly scheduled baseball or softball league or tournament games.

(2)

The park board from allowing malt beverages to be sold, possessed or consumed on park land during a special event, such as community celebrations or functions.

(e)

Park areas where possession and consumption of malt beverages allowed by permit. Picnic areas are park areas where possession and consumption of malt beverages shall be allowed by permit. Picnic areas shall mean park land equipped with picnic tables, benches and cooking grills and normally used for the preparation and consumption of food.

(f)

Park areas where possession and consumption of malt beverages not allowed.

(1)

Playground area. Playground means park land equipped with, but not limited to, teeter-totters, slides, sandboxes and other play equipment and apparatus; basketball and tennis courts; and open grass areas designated by the park board as playgrounds.

(2)

Parking lot area. Parking lot means park land designated by the park board for the temporary parking of motor vehicles. These restrictions may be waived if the park board gives written permission for issuance of a permit.

(Code 1991, § 9.21(4))

VILLAGE OF SUSSEX

ATHLETIC FIELDS RENTALS

The usage fee paid will provide exclusive use of the field for a three (3) hour block of time (excluding the Hardball Diamond) and is charged whether the use is for a game or practice.

The Hardball Diamond usage fee paid will provide exclusive use of the field for a five (5) hour block of time and is charged whether the use is for a game or practice.

Softball & Baseball Fields		
Field Rental Fee	Field Preparation Fee	Deposit
\$15/Field	\$15/Field	\$100 Per League
Soccer Fields		
Field Rental Fee	Deposit	
\$30 - Fields 1 - 6	\$100 Per League	
\$5 Fields 7	\$100 Per League	

Sussex does not currently have any tennis courts. They do not rent out their pickleball courts.

VILLAGE OF SUSSEX

PARK SHELTER & SPLASH PAD RENTALS

Armory Park Open Air Shelter	\$50/Block The block fee is for the entire day.
Splash Pad Daycare/Group Rental Tuesdays/Thursdays 1pm - 3pm	Daycares or group of 10 or more can pay to use it at these times. Public will still use it at that time. Splash Pad can not exceed the maximum capacity. \$50 per group. Limit is 50 individuals in a group.
Village Park Early Days Open Air Shelter	\$55/Block The block fee is for the entire day.
Village Park Lions Open Air Shelter	\$184/Block The block fee is for the entire day.
Village Park North Open Air Shelter	\$100/Block The block fee is for the entire day.
Village Park Volleyball Court	\$10/Block

CITY OF OCONOMOWOC

ATHLETIC FIELD RENTALS

Softball/Baseball Diamond per diamond	Resident based groups \$10/hour increasing to \$15/hour in 2022 Non-resident based groups \$20/hour increasing to \$30/hour in 2022
Soccer/Football Field per field	Resident based groups \$10/hour increasing to \$15/hour in 2022 Non-resident based groups \$20/hour increasing to \$30/hour in 2022
Tennis/Pickleball	Resident based groups \$10/hour Non-resident based groups \$20/hour

MAINTENANCE/PREPARATION

Rental fees do not include any game preparation. Any ball diamond maintenance/preparation shall be performed on a fee basis by the City of Oconomowoc Parks, Recreation and Forestry Department.

If maintenance/preparation is requested and/or is deemed necessary for the safety of the participants, the exact labor and materials cost shall be charged on an estimated time and materials basis or a flat rate as determined by the Parks, Recreation and Forestry Department.

CITY OF OCONOMOWOC

SHELTER RENTALS

City of Oconomowoc residents, City of Oconomowoc non-profit organizations, City of Oconomowoc businesses. Non-resident individuals, organizations and businesses may reserve park facilities for an additional fee (\$50.00 plus tax).

<u>SITE/FACILITY</u>	<u>TYPE</u>	<u>CAPACITY</u>	<u>ELEC./WATER/RESTROOMS</u>	<u>RESERVATION FEE</u>
Roosevelt Shelter New in Summer 2021	Shelter	120	Yes/Yes/In Park	\$150 plus tax/day
Roosevelt Park Volleyball Shelter	Shelter	40	Yes/No/In Park	\$75 plus tax/day
Fowler Park	Shelter	100	Yes/Yes/Yes	\$100 plus tax/day
Riverside Park	Shelter	40	Yes/No/Ordering Park	\$75 plus tax/day
City Beach	Band Shell	n/z	Park Yes/No/In Park	\$150 plus tax/day
Non Resident Additional Fee = \$50				

CITY OF DELAFIELD

ATHLETIC FIELDS & SHELTER RENTALS

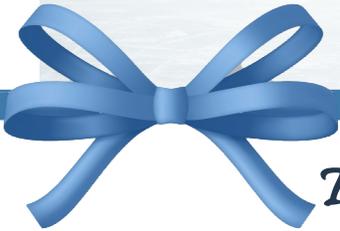
Bostrom Park: Baseball Field	\$115 - (Full Day) 6 or more hours \$65 - (Half Day) up to 6 hours \$30 for prep each day that DPW does. \$10 if they set up
Bostrom Park: Tennis Court Bostrom Park: Soccer Field	\$5 \$20 DPW does not set up.
Cedar Vallet Park: Baseball Field	\$115 - (Full Day) 6 or more hours \$65 - (Half Day) up to 6 hours \$30 for prep each day that DPW does. \$10 if they set up
Shelters/Pavilions in Delafield 5 picnic tables Some have electicity and some don't.	\$115 - (Full Day) 6 or more hours \$65 - (Half Day) up to 6 hours
Cancellation Fee is 25% of reservation Fee	



You're invited to the

RIBBON CUTTING

*Ceremony celebrating the opening of the
outdoor ice rink in Nixon Park.*



The celebration will take place on
SATURDAY, DECEMBER 11, 2021

at

NIXON PARK

175 E. Park Ave, Hartland, WI 53209

Gathering at 4:00 pm.

Ribbon cutting at 4:30 pm.

Refreshments will be provided.

262-367-0352

KELLY@VILLAGEOFHARTLAND.COM