

VILLAGE BOARD AGENDA
MONDAY, DECEMBER 13, 2021
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

1. Proclamation honoring Dean Haag on his retirement from the Village of Hartland Police Department after 21 years of service.
2. Consideration of a motion to approve Village Board minutes of November 22, 2021.
3. Consideration of a motion to approve vouchers for payment in the amount of \$802,467.21.
4. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve Operator's (Bartender) License
 - b. Consideration of a motion to approve an amended Amusement Device License
5. Consideration of Second Reading of Bill for an Ordinance No. 11/22/2021 "An Ordinance To Amend Chapter 30 Of The Village Of Hartland Municipal Code Pertaining To Municipal Court".
6. Discussion and consideration of a motion to adopt Resolution 12/13/2021-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2022".

Items referred from the December 6, 2021 Park & Recreation Board meeting

7. Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park for Winter Play Day, Kiwanis of Greater Hartland, on January 29, 2022.
8. Consideration of a motion to affirm the Park and Recreation Board approval of the use of Nixon Park for Hartland's Bark River Bash, Kiwanis of Greater Hartland and BID, on April 30, 2022.

Other items for Consideration

9. Presentation of Hartland Public Library Annual Report.
10. Discussion and consideration of a motion to approve engagement of Ehlers as the Village's Municipal Advisor for the 2022 Tax Incremental District No. 6 Amendment.

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11. Discussion and consideration of a motion to approve the Industrial Service Agreement re: Wastewater Discharges for Medline Industries, Inc.
12. Discussion and consideration of a conceptual review of the proposed development of property located north of 1112 Lisbon Avenue.
13. Discussion and consideration of a motion to approve the ordering of SCBA and MDC gear for the Fire Department.
14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
15. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE).
16. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.
17. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 875 9561 2541.

Or participate online:

<https://us02web.zoom.us/j/87595612541?pwd=cGpyeFVCeFR2dUlksIIJU0Q3YVRiZz09>

PROCLAMATION

*In Recognition of Loyal Service to the Village of Hartland
By Dean J. Haag*

Whereas, Dean J. Haag served the Village of Hartland for over 21 years; and

Whereas, Dean J. Haag began his career with the Village of Hartland Police Department on March 6, 2000 as a Police Officer. Officer Haag remained in patrol until his last tour of duty on December 17 2021; and

Whereas, Dean J. Haag has displayed dedicated service to the citizens of the Village of Hartland through his work in the Patrol Division, the Tactical Enforcement Unit, as a Firearms Instructor/Rangemaster; and

Whereas, Dean J. Haag served the Village of Hartland as a member of the Patrol Division for 21 years, a member of the Tactical Enforcement Unit for 10 years, and as a Firearms Instructor for 16 years, to include Rangemaster; and

Whereas, the dedication and commitment shown by Dean J. Haag has led to the arrest of many crime suspects and he has helped many crime victims; and

Whereas, Dean J. Haag's greatest achievements came from training his fellow officers throughout the Lake Country area, which was acknowledged by various emails, letters, and conversations; and

Whereas, Dean J. Haag conducted himself with the highest level of professionalism, dedication, and enthusiasm.

Now, Therefore, Be It Proclaimed that Dean J. Haag is to be commended for his many years of service to the Village of Hartland and is given every best wish for the coming years.

Dated this 13th day of December, 2021

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, Village Clerk

VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 22, 2021
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order
Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, Ludtke, President Pfannerstill

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Rec Director Yogerst, Bryan Lindgren.

President Pfannerstill read into the record a letter of support being sent to the Mayor of the City of Waukesha after the recent tragic events at their Christmas Parade. A moment of silence was held to honor the victims.

Pledge of Allegiance – Trustee Pfeiffer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. None received.

1. Consideration of a motion to approve Village Board minutes of November 8, 2021.

Trustee Meyers stated that he had voted to approve the vouchers at the November 8 meeting in error as he had meant to abstain. He asked that the minutes remove his vote and state that he had abstained. Motion (Meyers/Conner) to approve the November 8, 2021 minutes with the change requested. Motion carried.

2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$87,887.58. Motion carried.
3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Dorau/Conner) to approve Operator's (Bartender) License. Motion carried.
4. Consideration of First Reading of Bill for an Ordinance No. 11/22/2021 "An Ordinance To Amend Chapter 30 Of The Village Of Hartland Municipal Code Pertaining To Municipal Court".

Chief Misko stated that some modifications to the ordinance are necessary due to changes made in the successor agreement. He stated additional municipalities had been added to the group. He stated that every municipality pays the same amount to the court per citation. This item will be placed on the next Village Board agenda for a second reading.

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5. Consideration of Second Reading of Bill for an Ordinance No. 11/08/2021 “An Ordinance Creating §2-49 of the Village of Hartland Code of Ordinances Regulating Vacancies on the Board of Trustees”.

Motion (Dorau/Ludtke) to suspend the rules and to not adopt the ordinance but create a policy to fill vacancies. Motion carried to suspend the rules. Trustee Meyers opposed.

Trustee Dorau stated there should be a policy not an ordinance and that the policy would list options to fill a vacancy on the board to provide guidance to the current and future trustees. Trustee Conner stated that he agreed with creation of a policy rather than adoption of an ordinance. President Pfannerstill commented that the Village has history of the Village President making a nomination to fill a vacant seat and feels that the community depends on him to make this decision. He stated his opposition to changing the way a vacancy is filled. Trustee Dorau stated that she believes there are numerous ways to go about this and referenced the Village President stating previously that there are three options in state law to fill a vacancy.

Roll call vote taken on not adopting the ordinance but creating a policy to fill vacancies. Motion failed.

Motion (Wallschlager/Meyers) to adopt “An Ordinance Creating §2-49 of the Village of Hartland Code of Ordinances Regulating Vacancies on the Board of Trustees”. Trustee Dorau commented that she doesn’t see why other opportunities to fill a vacancy wouldn’t be listed. Trustee Ludtke stated that the police would have to enforce an ordinance and that she didn’t feel that an ordinance was necessary at this time. Trustee Conner stated that he felt a policy would accomplish the same thing and that an ordinance would be too restrictive. Trustee Ludtke asked whether the ordinance if adopted would be on the Village website and would appear in search results. President Pfannerstill confirmed.

Roll call vote taken on adoption of ordinance. Motion carried.

6. Consideration of a motion to adopt Resolution 11/22/2021-01 “A Resolution to Authorize the Combining of Wards for Elections in the Village of Hartland, Waukesha County Wisconsin”.

Clerk Igl stated that this resolution is required by the County Clerk’s office for election setup and replaces a similar resolution adopted in 2015. The update is necessary due to redistricting following the census resulting in the Village have 13 wards rather than 14. Motion (Conner/Meyers) to adopt Resolution 11/22/2021-01 “A Resolution to Authorize the Combining of Wards for Elections in the Village of Hartland, Waukesha County Wisconsin”. Motion carried. Trustee Ludtke thanked the Village Clerk for moving quickly to work through the redistricting process.

7. Discussion and consideration of items related to Lake Country Municipal Court.
 - a. Consideration of a motion to adopt Resolution 11/22/2021-02 “A Resolution Approving Municipal Court Budget”.

Chief Misko stated that the court had a deficit in 2020 due to the location change and capital expenditures related to the move. He stated that a surplus is anticipated in 2021 as well as 2022. He stated that any surplus goes into a fund to cover any deficits in the future. He stated that the rent in the new location is locked in for 20 years. Motion (Ludtke/Conner) to adopt Resolution 11/22/2021-02 "A Resolution Approving Municipal Court Budget". Motion carried.

- b. Consideration of a motion to approve the Successor Agreement for the Operation of the Lake Country Municipal Court for Western Waukesha County.

Chief Misko stated that the changes in the agreement tie into the ordinance updates. He stated that some changes related to the administrative committee and added details to outline the position of the chairman of the committee. He stated that he has been appointed as the Vice Chair of the committee. Motion (Ludtke/Pfeiffer) to approve the Successor Agreement for the Operation of the Lake Country Municipal Court for Western Waukesha County. Motion carried.

- c. Consideration of a motion to appoint Chief Misko as the Village's representative on the Administrative Committee.

Chief Misko stated that each municipality must appoint an individual to sit on the committee per the agreement. Motion (Meyers/Conner) to appoint Chief Misko as the Village's representative on the Administrative Committee. Motion carried.

8. Discussion and consideration of a motion to approve project certification and project closeout request for The Glen at Overlook Trails.

Bryan Lindgren, Neumann Companies, thanked the Village for their assistance and cooperation with this development. Interim DPW Director Felkner stated that he recommended closing out the project. He stated that DPW has inspected all utilities and the punch list has been completed. Motion (Conner/Dorau) to approve project certification and project closeout request for The Glen at Overlook Trails. Motion carried.

9. Discussion and consideration of a motion to approve the ordering of vehicles for the Department of Public Works.

Interim DPW Director Felkner stated that if a verbal order is placed by the end of 2021 an additional \$5,000 cost increase would be avoided. He stated that the vehicles are included in the 2022 budget and would be received early in 2022. Motion (Meyers/Wallschlager) to approve the ordering of vehicles for the Department of Public Works. Motion carried.

10. Discussion and consideration of adjustments in user group facility application and restoration agreements.

Interim DPW Director Felkner stated that the Park Board and staff recommended the baseball reservation fee at Centennial be equal to those charged for Nixon at a cost of \$35. Additionally, it was recommended to increase the Centennial Park football field deposit to \$550 and all soccer

field deposits to \$550. Motion (Conner/Pfeiffer) to adjust fees as presented. Motion carried. Ludtke abstained.

11. Discussion and consideration of fee adjustments for shelter rentals.

Rec Director Yogerst stated that the Park Board had proposed an increase in the non-resident rental rate for park shelters as follows: increasing the non-resident fees from \$85 to \$130 (group of 0-50), \$103 to \$145 (group of 51-100), \$121 to \$160 (group of 101-200) and \$139 to \$175 (group of 201+ individuals). Motion (Ludtke/Dorau) to adjust fees for shelter rentals as presented. Motion carried.

12. Discussion and consideration of a motion to approve the purchase of Police Department gear bag lockers.

Chief Misko stated that the lockers will be located in the garage and would provide secure storage for the gear that officers put in their squads. Currently the gear is stored on open shelves located in an area that is used for prisoner transport. He stated that three quotes were received, however, the system needs to provide 36" of depth which was only available through two of the companies. Chief Misko stated that the purchase would be funded from the 2021 operations budget. Motion (Conner/Ludtke) to approve the purchase of Police Department gear bag lockers in the amount of \$11,090.80. Motion carried. Trustee Dorau thanked Chief Misko for getting three quotes.

13. Consideration of a motion to approve appointment of Jeffrey Pfannerstill to the Business Improvement District Board.

It was stated that Jeffrey Pfannerstill would be appointed as a business owner, not a representative of the Village. Motion (Meyers/Conner) to appoint Jeff Pfannerstill to the Business Improvement District Board. Motion carried. Pfannerstill abstained.

14. Discussion related to creation of a food truck ordinance.

Interim Administrator Bailey stated that this was placed on the agenda for further discussion. President Pfannerstill asked whether there could be two separate items; an ordinance to regulate food trucks and a policy to allow and regulate food truck parking in Centennial Park. He stated that he wants to see an ordinance to regulate food trucks in the entire Village but is not opposed to Trustee Meyers' suggestions for Centennial Park. There was discussion regarding the timeframes for the policy (all year versus seasonal). President Pfannerstill stated that he would like to see the \$300 fee suggested increased to \$500.

Park Board Chairman Hallquist stated that he was in favor of allowing food trucks to park at Centennial as there is a lot of room. He stated that food trucks selling on private property should have to pay a fee. Trustee Wallschlager asked if the hours should be until 11:00 p.m. rather than 11:30 p.m. for consistency. Chief Misko stated that the Village's noise ordinance does not state an end time but most events do end at 11:00 p.m. Trustee Ludtke stated that the park operation states the park is open from sun up to sun down. She stated that there are 163 regular parking spots but that the parking lots at Centennial get full. She stated that she felt

that food trucks should be limited to one parking spot. She stated that she doesn't want users that have rented the fields to have to park on the road and cross the street. Interim DPW Director asked whether anyone had talked to businesses that sell food as he believes that if there are food trucks present at Centennial, users may not frequent local establishments.

Chief Misko stated that the department would typically enforce park hours of sun up to sun down, however, he stated that he didn't think food trucks would be present if there is no event taking place. Trustee Dorau suggested that the board work through the ordinance process first and then work through the provisions for food trucks at Centennial Park.

There was discussion related to the application process which would include a background investigation which the applicant would be charged for. It was stated that this would offer protection to the Village to deny a request if deemed appropriate. Chief Misko stated that he would need to correspond with the Village Attorney for guidance on determining moral character and would provide information to the Village Board on each applicant. He stated that the department is limited to background checks for Wisconsin residents. If applicant resides outside of Wisconsin, the department may not be able to get the background information. It was stated that a copy of a driver's license or state id would be requested with each application.

Interim Administrator Bailey reminded the Board that this item was discussion only. President Pfannerstill asked that this item be referred back to the Park Board. He stated that a first reading of a draft ordinance for food trucks would be placed on the Dec. 27 Village Board agenda.

15. Discussion and consideration of the next steps to fill Village Administrator vacancy.

President Pfannerstill stated that he would like to add a closed session item on the next Village Board agenda to pursue having Interim Administrator Bailey fill the Administrator position.

16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Rec Director Yogerst stated that the Ice Rink Ribbon Cutting at Nixon Park is scheduled for Dec. 11. Additionally, she stated that the Park Board has been discussing bring a carnival to the Village of the Hometown Celebration weekend.

Chief Misko stated that the PD had assisted with the Waukesha Christmas parade event. He stated that measures are being taken to secure Hartland events including efforts to block streets. He also stated that Officer Dean Haag will be retiring on Dec. 17.

Interim DPW Felkner stated that the DPW had purchased 12 concrete barricades to be used to block roads for special events.

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Fire Chief Jambretz stated that they will be collecting donations for the Hartland Food Pantries on Nov. 29 and Dec. 3 from 3-6 pm.

Hartland Lights was scheduled for Dec. 3 from 6-9 pm. Boxes decorated like train cars will be in front of Village Hall to collect food pantry donations.

It was stated that there will be a CP Holiday Train viewing event on Dec. 18 at 7:00 pm in Nixon Park. Food pantry donations will be accepted at the event. It was stated that the Police Department has collection barrels at the Piggly Wiggly. Monetary donations may be made through the Village website.

Trustee Ludtke stated that thoughts and prayers go out to the Village of Merton at the loss of Tom Nelson. Additionally, she thanked President Pfannerstill for his statement related to the Waukesha Christmas Parade tragedy.

Interim Administrator Bailey stated that he is reviewing tax information with bills expected to be out on Dec. 7 or Dec. 8.

It was stated that Village offices are closed on Nov. 25 and 26 for Thanksgiving.

President Pfannerstill urged residents that are interested in donating to those affected by the Waukesha tragedy to utilize the link to the official site to support the Waukesha community.

17. Adjournment.

Motion (Meyers/Ludtke) to adjourn at 8:03 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: December 13, 2021

RE: Voucher List

Attached is the voucher list for the December 13,
2021 Village Board Meeting

December 13, 2021 Checks:	\$	358,835.64
November Manual Checks:	\$	<u>131,339.61</u>
Subtotal of Checks:	\$	490,175.25
November Wires	\$	286,416.12
November Credit Card	\$	<u>25,875.84</u>
Total Amount of all checks, wires and Credit Card	\$	<u><u>802,467.21</u></u>

VILLAGE OF HARTLAND
VOUCHER LIST - DECEMBER 13, 2021

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$4,656.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DEC DUES	\$472.00
G 101-31300 SUBDIVISION STREET TREES	JOHNSONS NURSERY INC	TREES	\$29,322.48
G 101-23000 SPECIAL DEPOSITS	M5 INVESTMENTS LLC	925 WALNUT RIDGE DR OCCUPANCY DEPOSIT REFUND	\$500.00
G 101-31680 ICE RINK	MENARDS- PEWAUKEE	ICE RINK SUPPLIES	\$358.42
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$8,247.65
G 403-31891 HARTLAND EAST APARTMENTS LCL	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$1,125.10
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$335.00
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	DESIGN/ CONSTRUCTION REVIEW	\$861.00
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMINISTRATION	\$542.70
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$823.90
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	TURNKEYHOME.COM	1276 E CAPITOL DR OCCUPANCY REFUND	\$1,500.00
G 403-31840 HOMESTEAD	VON BRIESEN & ROPER	OCTOBER LEGAL SERVICES	\$1,572.10
G 101-23005 EMPLOYEE RECOGNITION	WISCONSIN BUILDING INSPECTIONS	HOLIDAY TRAIN TENT	-\$1,476.50
EXPENSE Descr			\$48,839.85
EXPENSE Descr AMBULANCE			
E 101-52300-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	BRAKE FLUID	\$9.87
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	GLUCAGEN INJECTION	\$281.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	TUBING	\$126.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$508.25
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	CUP SUCTION	\$132.82
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$42.25
EXPENSE Descr AMBULANCE			\$1,101.69
EXPENSE Descr CEMETERY GIS			
E 401-79176-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	AREA G ADDITIONAL STAKING	\$1,996.92
EXPENSE Descr CEMETERY GIS			\$1,996.92
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	BOARD ROOM REMODEL	\$20,913.00
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	SIGNAGE	\$11,620.43
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	COSTRUCTION/ BOARD ROOM REMODEL	\$22,063.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$54,596.43
EXPENSE Descr COTTONWOOD/MAPLE RR QUIET ZONE			
E 401-70385-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	QUIET ZONE UPDATES	\$422.00
EXPENSE Descr COTTONWOOD/MAPLE RR QUIET ZONE			\$422.00
EXPENSE Descr ECONOMIC DEVELOPMENT			

Account Descr	Search Name	Comments	Amount
E 804-56700-718 DISTRICT ADV & MARKET POSITION	A&A PHOTOGRAPHY LLC	ADVERTISING GRANT	\$59.03
E 804-56700-715 STREETScape PROGRAM	AVALON GRAPHICS LLC	POLE BANNERS	\$640.00
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	ATT	\$139.99
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	DÉCOR ADORE	\$33.84
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	ADOBE PRODUCTS	\$15.74
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	PIGGLY WIGGLY	\$12.39
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	TARGET	\$30.44
E 804-56700-724 WEB SITE HOSTING & MAINT	CARDMEMBER SERVICES	WIX.COM	\$9.99
E 804-56700-711 FAÇADE PROGRAM	CIRCLE J PROPERTIES LLC	FAÇADE GRANT	\$10,000.00
E 804-56700-715 STREETScape PROGRAM	FASTENAL COMPANY	HEAVY S HOOKS	\$55.44
E 804-56700-724 WEB SITE HOSTING & MAINT	Ocreative	WEBSITE HOSTING	\$220.00
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 804-56700-715 STREETScape PROGRAM	PATIO PETALS	WINTER PLANTERS	\$382.50
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	FLYERS FOR HARTLAND LIGHTS	\$107.50
E 804-56700-744 OFFICE SUPPLIES	VILLAGE GRAPHICS	BUSINESS CARDS	\$78.00
E 804-56700-718 DISTRICT ADV & MARKET POSITION	VILLAGE GRAPHICS	TRI FOLD MAP	\$426.00
E 804-56700-738 MEMBERSHIPS	WI DEPT OF REVENUE (SALES TAX)	BUSINESS TAX MEMBERSHIP RENEWAL	\$10.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$12,233.36
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	ELECTION PUBLICATION	\$21.08
EXPENSE Descr ELECTIONS			\$21.08
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	SYSTEM FEES/ SUPPORT	\$721.67
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	NOV FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$95.28
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	DEC FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$179.40
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$43.75
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$334.72
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$21.22
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,396.04
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	GEAR REPAIRS	\$236.95
E 101-52200-255 BLDGS/GROUNDS	ALL STAR HEATING	HONEYWELL FILTER	\$259.90
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	3V LIT. BATTERY	\$23.70
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	KIMBALL MIDWEST	TERMINALS/ WASHERS	\$120.65
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$70.50
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	PAPER TOWEL/ CLEANERS	\$205.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$42.25
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$2.05
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TESTING FEE	\$80.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	FD RECORD CHECK	\$14.00

Account Descr	Search Name	Comments	Amount
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL		\$70.00
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL	RODENT AND INSECT CONTROL	\$70.00
EXPENSE Descr FIRE PROTECTION			\$1,195.00
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	CIVIC PLUS	QUARTERLY FEE FOR WEBSITE	\$1,735.82
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	BUDGET PUBLICATION	\$16.11
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	MUNICIPAL CODE CORP	ADMIN SERVICE FEE	\$275.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$54.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$270.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RESERVE ACCOUNT	POSTAGE REFILL ACCT 17894890	\$3,000.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$80.85
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	OCTOBER LEGAL SERVICES	\$734.70
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	OCTOBER LEGAL SERVICES	\$278.60
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	OCTOBER LEGAL SERVICES	\$6,865.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	BARTENDER/SOLICITOR RECORD CHECK	\$14.00
EXPENSE Descr GENERAL ADMINISTRATION			\$13,324.58
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$12.50
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	NOV BUILDING INSPECTION FEES	\$24,773.71
EXPENSE Descr INSPECTION			\$24,786.21
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BRADFORD SYSTEMS	GEAR BAG LOCKERS	\$11,090.88
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	DETECTACHEM, INC	FIELD DRUG TESTING KITS	\$101.73
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	#10 ENVELOPES	\$81.12
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	2 POLOS, EMBROIDERY X3	\$114.42
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	ENGINE SERVICE	\$550.77
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQUAD #1 OIL CHANGE AND TIRE SERVICE	\$178.84
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOFFA, PAULA	CLOTHING ALLOWANCE	\$309.11
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MUELLER, ADAM	CLOTHING REIMBURSEMENT HEATED GLOVES	\$106.21
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	COFFEE CUPS	\$58.57
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$266.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$60.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RAY O HERRON CO INC	9MM LUGER	\$1,440.00
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$242.17
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SOBONIAK, CONRAD	LUNCH DUE TO TRAINING	\$30.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	RADIO SERVICES LABOR	\$93.20
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	PD TRAINING	\$820.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WILEAG	ACCREDITATION EXPENSE	\$576.00
EXPENSE Descr LAW ENFORCEMENT			\$16,120.02

Account Descr	Search Name	Comments	Amount
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	FINDAWAY	BOOKS	\$484.94
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$150.83
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$27.87
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	GENESIS GRAPHICS INC	STORYWALK BACKER	\$148.40
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	GEST, LAURA	CONFERENCE PLANNING COMMITTEE IN GREEN BAY	\$140.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	GEST, LAURA	CONFERENCE IN GREEN BAY	\$140.00
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DIGITAL BOOKS/ MOVIES	\$122.17
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECH SERVICES	\$150.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	WIRELESS ACCESS POINT	\$155.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$41.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$92.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$21.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$44.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	BOOKS	\$23.25
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET PAPER	\$70.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER CONTRACT	\$73.17
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$31.70
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	THE PENWORTHY CO	SCIENCE KITS	\$318.97
EXPENSE Descr LIBRARY			\$2,235.80
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	ALSCO	MAT SERVICE	\$203.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICE	\$174.83
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BROOM RACK/ DRAIN CLEANER	\$31.36
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	SPECIAL PENCIL/ ALM SA ENAMEL	\$15.25
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BALL VALVE	\$28.81
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LIGHT BULB/ PAILS	\$76.31
E 101-51600-355 JANITORIAL SUPPLIES	FOX BROS PIGGLY WIGGLY	DETERGENT AND WASH RAGS	\$11.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	PATIO PETALS	CONTAINER PLANTING	\$475.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET PAPER	\$70.00
EXPENSE Descr MUNICIPAL BUILDING			\$1,085.56
EXPENSE Descr NIXON DREDGING & RESTORATION			
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW AND ADMINISTRATION	\$435.50
EXPENSE Descr NIXON DREDGING & RESTORATION			\$435.50
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	KEYS	\$5.97
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	RUBBER Mallet	\$42.22
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	ENERCON	WOOD CHIPS	\$470.00
E 101-55200-470 LANDSCAPE PLANTINGS	JOHNSONS NURSERY INC	TREES	\$8,657.98

Account Descr	Search Name	Comments	Amount
E 101-55200-470 LANDSCAPE PLANTINGS	JOHNSONS NURSERY INC	TREES	\$1,483.28
EXPENSE Descr PARKS			\$10,659.45
EXPENSE Descr PUBLIC WORKS			
E 101-53000-410 STREETS GEN MAINT	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$462.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	BAHR, CORY	REIMBURSEMENT DIESEL EXHAUST FLUID	\$9.80
E 101-53000-420 STORM SEWER	BIEBELS TRUE VALUE	NUTS AND BOLTS	\$4.10
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	BOAT FENDER / STRAW	\$57.44
E 101-53000-420 STORM SEWER	BIEBELS TRUE VALUE	QUICK STRAW	\$9.87
E 101-53000-420 STORM SEWER	BIEBELS TRUE VALUE	KNOCKOUT SEAL	\$2.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CONNECTOR	\$20.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	DEM TERMINALS	\$7.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUEL FILTERS	\$54.32
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	GREASE PUMP	\$1,222.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	HYD OIL FILTER	\$41.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	WING NUTS	\$15.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	OIL/ FUEL/ AIR FILTERS	\$438.52
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	WASHING FLUID	\$141.27
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTER	\$127.83
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AD 9 CARTRIDGE	-\$121.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTER	\$106.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FLUID FILM BLACK	\$623.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	2 6054 BULBS/ LED PLOW LIGHTS	\$139.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	VARIOUS FILTERS	\$457.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AD 9 CARTRIDGE	\$121.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	ANTI-RUST	\$23.12
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CABLE VERNIER	\$40.52
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTER	\$63.34
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FUEL FILTER	\$258.74
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	NO LEAD FUEL	\$1,203.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	PDF DIESEL	\$781.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	PDFD FUEL	\$414.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	EXECU PRINT	TRUCK DECALS	\$298.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	FELKNER, DAVID	CLOTHING ALLOWANCE	\$200.00
E 101-53000-235 STREET SWEEPING	GFL ENVIRONMENTAL	RECYCLE SERVICES	\$370.24
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$134.86
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$107.05
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$107.05
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$164.86
E 101-53000-430 SNOW & ICE REMOVAL	KAESTNER AUTO ELECTRIC CO	SNOW MARKERS	\$114.89
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	KAESTNER AUTO ELECTRIC CO	SQUARE SHOVELS	\$128.97
E 101-53000-430 SNOW & ICE REMOVAL	KAESTNER AUTO ELECTRIC CO	TRUTREMPER SNOW PRO 24	\$54.99

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E 101-53000-430 SNOW & ICE REMOVAL	KAESTNER AUTO ELECTRIC CO	DRIVEWAY MARKERS	\$358.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	PREMIUM PURPLE	\$208.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	PREMIUM PURPLE	\$104.00
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	PARKING AND CROSSWALK SIGNS	\$338.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	LF GEORGE, INC	CHIPPER BEARINGS	\$84.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	LF GEORGE, INC	CHIPPER BEARINGS	\$566.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	MID-STATE EQUIPMENT	SEAL KIT	\$106.07
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	3600# BLOCKS	\$480.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$839.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$62.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	\$100.50
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$203.26
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FUEL FILTER KIT/ OIL FILTER	\$564.10
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	WICHROWSKI, THOMAS	CLOTHING ALLOWANCE	\$200.00
EXPENSE Descr PUBLIC WORKS			\$12,623.70
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NOV NIA REC CLASSES	\$224.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	NOVEMBER REC CLASSES	\$243.20
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	SONGS AND STORIES OF NEIL DIAMOND	\$268.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	HOUSE ON THE ROCK	\$66.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEHS, MARK	NOV BRIDGE CLASSES	\$84.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$26.75
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JANUARY LIFE INSURANCE	\$5.47
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	NOV QIGONG	\$48.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VALERIE CZEKALSKI	NOV DANCE CLASSES	\$544.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	NOV YOGA REC CLASSES	\$2,156.80
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,666.22
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	WASTE MANAGEMENT	GARBAGE COLLECTION FEES	\$34,456.70
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$34,456.70
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	SYSTEM FEES/ SUPPORT	\$721.66
E 204-53610-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	ANCHORS	\$7.95
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$78,845.26
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	DEC FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$27.60
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	NOV FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$14.66
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$18.75
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	PROFESSIONAL SERVICES	\$2,778.50
EXPENSE Descr SEWER SERVICE			\$82,414.38

Account Descr	Search Name	Comments	Amount
EXPENSE Descr TIF FUND EXPENSES			
E 215-58300-555 DEVELOPER REIMBURSEMENT	G HOWE LAKE COUNTRY LLC	REFUND OF DEBT PMT PER DEVELOPER AGREEMENT	\$22,376.79
EXPENSE Descr TIF FUND EXPENSES			\$22,376.79
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
EXPENSE Descr TRUSTEES			\$28.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	WATER METERS	\$880.99
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	SYSTEM FEES/ SUPPORT	\$721.67
E 620-53700-662 WATER TREATMENT EQUIP	CTW CORPORATION	REGAL 210 GAS CHLORINATOR	\$2,295.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	DEC FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$69.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	NOV FLEX SPENDING ADMIN FEES/ DEBIT CARD FEES/	\$36.65
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	VERIZON 278150	\$1,250.00
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	VERIZON 112352	\$1,750.00
E 620-53700-662 WATER TREATMENT EQUIP	HACH COMPANY	SPANDS FLUORIDE ACCUVAC	\$236.22
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	NOV INSPECTION AND REPORTING FEES	\$934.00
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHLORINE, AQUA MAG, FLOURIDE	\$1,463.25
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	COLIFORM BACTERIA	\$80.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	PHOSPHORUS	\$22.70
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	COLIFORM BACTERIA	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	COLIFORM BACTERIA	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	PHOSPHORUS	\$22.70
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	COLIFORM BACTERIA	\$100.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$18.75
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	PROFESSIONAL SERVICES	\$337.68
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	NE WATER WELL SITING	\$179.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$1,511.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	WATER UTILITY SERVICES	\$245.25
E 620-53700-923 OUTSIDE SERVICES	WI RURAL WATER ASSOC (WRWA)	SYSTEM MEMBERSHIP RENEWAL	\$520.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
EXPENSE Descr WATER UTILITY			\$12,820.36
			\$358,835.64

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
11100 GF Checking					
9016	11/02/21	WE ENERGIES			
E 620-53700-622		POWER FOR PUMPING	\$160.33	07043187080	OCT ENERGY CHARGES
E 620-53700-625		MAINTENANCE OF PUM	\$142.81	07043187080	OCT ENERGY CHARGES
E 620-53700-622		POWER FOR PUMPING	\$23.29	07043187080	OCT ENERGY CHARGES
E 101-51600-220		UTILITY SERVICES	\$1,390.17	07142211370	OCT ENERGY CHARGES
		Total	\$1,716.60		
9017	11/04/21	THE MASTERS TOUCH LLC			
E 101-51500-530		TAX BILLING/TAX ROLL	\$1,334.26	VOH2021	TAX BILL PRINTING/MAILING
		Total	\$1,334.26		
9018	11/04/21	MINNESOTA LIFE INSURANCE CO			
E 101-51400-150		HEALTH/DENTAL/LIFE	\$80.85	DEC21	DECEMBER LIFE INSURANCE
E 101-51500-180		OTHER BENEFITS	\$21.22	DEC21	DECEMBER LIFE INSURANCE
E 101-55300-150		HEALTH/DENTAL/LIFE	\$5.47	DEC21	DECEMBER LIFE INSURANCE
E 101-52200-150		HEALTH/DENTAL/LIFE	\$42.25	DEC21	DECEMBER LIFE INSURANCE
E 101-52300-150		HEALTH/DENTAL/LIFE	\$42.25	DEC21	DECEMBER LIFE INSURANCE
E 101-55110-150		HEALTH/DENTAL/LIFE	\$31.70	DEC21	DECEMBER LIFE INSURANCE
E 101-52100-150		HEALTH/DENTAL/LIFE	\$242.17	DEC21	DECEMBER LIFE INSURANCE
E 101-53000-150		HEALTH/DENTAL/LIFE	\$203.26	DEC21	DECEMBER LIFE INSURANCE
G 101-21560		LIFE INSURANCE DEDU	\$823.90	DEC21	DECEMBER LIFE INSURANCE
		Total	\$1,493.07		
9019	11/04/21	MINNESOTA LIFE INSURANCE CO			
E 101-51400-150		HEALTH/DENTAL/LIFE	\$80.85	DEC21	DECEMBER LIFE INSURANCE
E 101-51500-150		HEALTH/DENTAL/LIFE	\$21.22	DEC21	DECEMBER LIFE INSURANCE
E 101-55300-150		HEALTH/DENTAL/LIFE	\$5.47	DEC21	DECEMBER LIFE INSURANCE
E 101-52200-150		HEALTH/DENTAL/LIFE	\$42.25	DEC21	DECEMBER LIFE INSURANCE
E 101-52300-150		HEALTH/DENTAL/LIFE	\$42.25	DEC21	DECEMBER LIFE INSURANCE
E 101-55110-150		HEALTH/DENTAL/LIFE	\$31.70	DEC21	DECEMBER LIFE INSURANCE
E 101-52100-150		HEALTH/DENTAL/LIFE	\$242.17	DEC21	DECEMBER LIFE INSURANCE
E 101-53000-150		HEALTH/DENTAL/LIFE	\$203.26	DEC21	DECEMBER LIFE INSURANCE
G 101-21560		LIFE INSURANCE DEDU	\$823.90	DEC21	DECEMBER LIFE INSURANCE
		Total	\$1,493.07		
9020	11/15/21	WE ENERGIES			
E 101-53000-225		STREET LIGHTING	\$105.33	07043187080	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$504.28	07043187080	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$410.30	07043187080	OCTOBER ENERGY SERVICES
R 101-48000		MISCELLANEOUS REVE	\$6,896.77	07043187080	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$206.94	07043187080	OCTOBER ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$10.56	07057445820	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$100.32	07061598240	OCTOBER ENERGY SERVICES
E 101-55110-220		UTILITY SERVICES	\$150.43	07097754140	OCTOBER ENERGY SERVICES
G 204-34187		FWW LIFT STATION REP	\$59.73	07135265610	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$298.49	07142211370	OCTOBER ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$21.95	07142211370	OCTOBER ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$29.66	07142211370	OCTOBER ENERGY SERVICES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			Total	\$8,794.76	
9021	11/17/21	MADISON TRUCK EQUIPMENT			
E 402-59900-840		PUBLIC WORKS EXPEN	\$101,949.20	19356	DPW SL316 DUMP TRUCK
			Total	\$101,949.20	
9022	11/22/21	DELTA DENTAL PLAN OF WISCONSIN			
G 101-21530		INSURANCE DEDUCTIO	\$255.50	1695536	DEC VISION INSURANCE
			Total	\$255.50	
9023	11/22/21	WE ENERGIES			
E 620-53700-622		POWER FOR PUMPING	\$956.80	07043187080	NOV ENERGY SERVICES
E 101-52200-220		UTILITY SERVICES	\$102.39	07091448580	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$51.62	07141924550	NOV ENERGY SERVICES
E 101-53000-220		UTILITY SERVICES	\$443.39	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$37.12	07142211370	NOV ENERGY SERVICES
E 101-51600-220		UTILITY SERVICES	\$131.35	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$227.16	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$18.28	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$19.23	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$15.71	07142211370	NOV ENERGY SERVICES
E 101-51600-220		UTILITY SERVICES	\$1,210.34	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$170.00	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$19.78	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$584.56	07142211370	NOV ENERGY SERVICES
E 620-53700-625		MAINTENANCE OF PUM	\$22.88	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$15.71	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$102.04	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$31.01	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$23.59	07142211370	NOV ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$89.67	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$18.82	07142211370	NOV ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$367.12	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$218.21	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$1,243.55	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$29.93	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$82.93	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$31.98	07142211370	NOV ENERGY SERVICES
E 101-53000-225		STREET LIGHTING	\$392.47	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$21.39	07142211370	NOV ENERGY SERVICES
E 101-55200-220		UTILITY SERVICES	\$15.71	07142211370	NOV ENERGY SERVICES
E 204-53610-220		UTILITY SERVICES	\$52.71	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$1,066.43	07142211370	NOV ENERGY SERVICES
E 101-55110-220		UTILITY SERVICES	\$5,557.45	07142211370	NOV ENERGY SERVICES
E 620-53700-622		POWER FOR PUMPING	\$244.76	07142211370	NOV ENERGY SERVICES
E 620-53700-625		MAINTENANCE OF PUM	\$16.80	07142211370	NOV ENERGY SERVICES
E 101-52200-220		UTILITY SERVICES	\$657.49	07182512440	NOV ENERGY SERVICES
E 101-52200-220		UTILITY SERVICES	\$12.77	07182512440	NOV ENERGY SERVICES
			Total	\$14,303.15	

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***Check Detail Register©**

Batch: NOV21MC

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		11100 GF Checking	\$131,339.61		

Fund Summary

11100 GF Checking	
101 GENERAL FUND	\$24,328.09
204 SEWER	\$561.10
402 CORPORATE RESERVE FUND	\$101,949.20
620 WATER FUND	\$4,501.22
	<hr/>
	\$131,339.61

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Payments

Current Period: NOVEMBER 2021

Payment Batch NOV21WIRE

\$286,416.12

Refer	488 AFLAC	Ck# 2021599E 11/12/2021		
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC CONTRIBUTIONS FROM EMPLOYEES		\$195.82
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$195.82
Refer	490 B2E SOLUTIONS INC	Ck# 2021600E 11/5/2021		
Cash Payment	E 804-56700-110 SALARIES	NOV 5 BID PAYROLL WIRE		\$1,281.93
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	NOV 5 BID PAYROLL WIRE		\$197.36
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$1,479.29
Refer	491 B2E SOLUTIONS INC	Ck# 2021601E 11/11/2021		
Cash Payment	E 804-56700-110 SALARIES	NOVEMBER 12 BID PAYROLL WIRE		\$1,281.93
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	NOVEMBER 12 BID PAYROLL WIRE		\$47.36
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$1,329.29
Refer	492 B2E SOLUTIONS INC	Ck# 2021602E 11/26/2021		
Cash Payment	E 804-56700-110 SALARIES	NOV 26 BID PAYROLL WIRE		\$1,249.91
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	NOV 26 BID PAYROLL WIRE		\$47.36
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$1,297.27
Refer	497 BOND TRUST SERVICES CORP	Ck# 2021607E 11/29/2021		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTER	2019 GO BONDS INTEREST PAYMENT		\$48,450.00
Invoice				
Cash Payment	E 620-53700-427 INTEREST ON LONG T	2019 GO BONDS INTEREST PAYMENT		\$7,462.50
Invoice				
Cash Payment	E 204-53610-615 DEBT SERVICE - INTER	2019 GO BONDS INTEREST PAYMENT		\$11,937.50
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$67,850.00
Refer	498 BOND TRUST SERVICES CORP	Ck# 2021608E 11/29/2021		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTER	2013 GO BONDS INTEREST PAYMENT		\$50,143.75
Invoice				
Transaction Date	11/30/2021	GF Checking	11100	Total \$50,143.75
Refer	494 EMPLOYEE TRUST FUNDS	Ck# 2021604E 11/24/2021		
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$1,749.29
Invoice				
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$5,247.87
Invoice				
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$712.74
Invoice				
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$30,839.60
Invoice				

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Payments

Current Period: NOVEMBER 2021

Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$16,132.54
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$4,600.25
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$3,854.95
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	DECEMBER WRS CONTRIBUTIONS		\$3,854.95
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	DECEMBER WRS CONTRIBUTIONS		\$3,310.55
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	DECEMBER WRS CONTRIBUTIONS		\$5,044.56
Transaction Date	11/30/2021	GF Checking	11100	Total \$75,347.30
Refer	487 FIRST BANK FINANCIAL CENTRE		Ck# 2021598E 11/30/2021	
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	MONTHLY BANKING FEES		\$75.00
Transaction Date	11/30/2021	GF Checking	11100	Total \$75.00
Refer	499 PAYMENT SERVICE NETWORK		Ck# 2021609E 11/30/2021	
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CC PROCESSING FEE		\$287.35
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CC PROCESSING FEE		\$287.35
Transaction Date	11/30/2021	GF Checking	11100	Total \$574.70
Refer	496 WI DEFERRED COMPENSATION P		Ck# 2021606E 11/30/2021	
Cash Payment Invoice	G 101-21570 DEFERRED COMP DEDUCT	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS		\$17,499.54
Transaction Date	11/30/2021	GF Checking	11100	Total \$17,499.54
Refer	500 WI DEPT OF REVENUE (SALES TA		Ck# 2021610E 11/1/2021	
Cash Payment Invoice	G 101-21515 SALES TAXES PAYABLE	JULY-SEP QUARTERLY SALES TAX		\$1,380.40
Cash Payment Invoice	R 101-48000 MISCELLANEOUS REVENU	JULY-SEP QUARTERLY SALES TAX		-\$10.00
Transaction Date	11/30/2021	GF Checking	11100	Total \$1,370.40
Refer	493 WI RETIREMENT SYSTEM		Ck# 2021603E 11/30/2021	
Cash Payment Invoice	E 101-55300-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$523.07
Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$619.92
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$612.42
Cash Payment Invoice	E 101-51600-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$96.85
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$22,842.10
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS		\$885.56

VILLAGE OF HARTLAND

Payments

Current Period: NOVEMBER 2021

Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$160.44
	Invoice		
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$640.74
	Invoice		
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$160.41
	Invoice		
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$2,324.50
	Invoice		
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$4,738.30
	Invoice		
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT	OCTOBER WRS PREMIUMS	\$2,336.92
	Invoice		
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS	OCTOBER WRS PREMIUMS	\$2,286.94
	Invoice		
Cash Payment	E 204-53610-110 SALARIES	OCTOBER WRS PREMIUMS	\$272.43
	Invoice		
Cash Payment	E 204-53610-110 SALARIES	OCTOBER WRS PREMIUMS	\$315.08
	Invoice		
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	OCTOBER WRS PREMIUMS	\$649.68
	Invoice		
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	OCTOBER WRS PREMIUMS	\$13,658.02
	Invoice		
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	OCTOBER WRS PREMIUMS	\$14,712.80
	Invoice		
Transaction Date	11/30/2021	GF Checking 11100	Total \$67,836.18
Refer	495 WI SUPPORT COLLECTIONS TRUS Ck# 2021605E 11/30/2021		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	EMPLOYEE WAGE GARNISHMENTS	\$1,417.58
	Invoice		
Transaction Date	11/30/2021	GF Checking 11100	Total \$1,417.58

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$160,217.69
204 SEWER	\$13,462.04
301 DEBT SERVICE FUND	\$98,593.75
620 WATER FUND	\$10,036.79
804 BUSINESS IMPROVEMENT DISTRICT	\$4,105.85
	\$286,416.12

Pre-Written Checks	\$286,416.12
Checks to be Generated by the Computer	\$0.00
Total	\$286,416.12

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Payments

Current Period: NOVEMBER 2021

Payments Batch NOV21CC

\$25,875.84

Refer	546 ALLIED BEARING	Ck# 2021611E 12/6/2021		
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPEN	Bearing leaf machine		\$374.70
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$374.70
Refer	547 AMAZON	Ck# 2021612E 12/6/2021		
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	keurig fpr board room		\$175.20
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DJH Fitness fund-running shoes		\$79.90
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	DESK TOP PAGE A DAY CALENDAR HOLDER		\$9.67
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies		\$30.24
Invoice				
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	PAPER		\$44.99
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	PAPER		\$44.99
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies		\$19.99
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies		\$46.54
Invoice				
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	new phone		\$61.95
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	Food Drive barrel decoration		\$6.89
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Halloween Decor		\$36.96
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Coffee for card players and halloween decor		\$49.15
Invoice				
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	sewing needles		\$10.99
Invoice				
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	DESK CALENDAR		\$6.79
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Kitchen supplies		\$36.89
Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	NF books		\$7.48
Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	NF books		\$28.68
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Kitchen utensils		\$17.01
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	batteries/ nick socks clothing allowance		\$31.91
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Halloween Decor		\$17.89
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Halloween Decor		\$43.96
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Kitchen utensils, screen protector, cell phone cas		\$51.62
Invoice				

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Payments

Current Period: NOVEMBER 2021

Cash Payment Invoice	E 101-55110-325 PERIODICALS	MAGAZINE	\$34.99
Cash Payment Invoice	E 101-55110-325 PERIODICALS	MAGAZINE	\$14.99
Cash Payment Invoice	E 101-55110-325 PERIODICALS	MAGAZINE	\$29.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$82.82
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$24.95
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	Halloween Decor	\$9.98
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAI	dog waste bags	\$239.96
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	supplies	\$59.59
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	running shoes-DJH fitness allowance	\$79.50
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$164.79
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	HOOKS	\$5.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	bubble juice	\$24.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Cell phone charger for Misko	\$10.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$40.65
Cash Payment Invoice	E 101-51600-355 JANITORIAL SUPPLIES	cleaning supplies	\$106.69
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	bag stuffing	\$36.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	SIGN HOLDER	\$16.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	THERMO PRINTER	\$398.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Sharpie Markers for PD	\$9.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	Food Drive barrel decoration	\$9.98
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	PAPER	\$89.98
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	DJH Fitness allowance V-Neck T-Shirts	\$57.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$7.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$31.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	ribbon	\$8.98
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	library supplies	\$200.28

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Payments

Current Period: NOVEMBER 2021

Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	craft paper	\$5.29
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	coffee supplies	\$9.66
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	headphones/whiteboard/splitter for negotiators	\$87.67
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Key safes for PD	\$47.96
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	vinyl stickers	\$36.48
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	TAPE DISPENSER, CALENDARS	\$17.70
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	DESK CALENDAR	\$33.95
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	White bags for Holiday Lights Craft	\$58.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$30.09
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$9.96
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SHEET PROTECTORS FOR BOND BINDER	\$8.80
Cash Payment Invoice	E 101-51600-255 BLDGS/GROUNDS	MOP BUCKET - REPLACEMENT	\$55.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$21.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	NOTE PADS	\$7.43
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$11.29
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$19.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$49.33
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$29.28
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$31.98
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	WRITING PADS AND BATTERIES	\$25.38
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$35.97
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$14.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$28.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$111.41
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$47.92
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$11.99

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Payments

Current Period: NOVEMBER 2021

Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$5.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$4.20
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$0.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$0.01
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$2.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$0.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$0.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$1.72
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD refund	-\$1.30
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$88.92
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$47.92
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$11.29
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$21.98
Cash Payment Invoice	E 101-53000-300 OPERATING SUPPLIES	Disinfecting wipes/ safety glasses	\$69.04
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	LABELS	\$23.17
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$7.50
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$44.18
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$43.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$48.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$119.69
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$9.29
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$13.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$77.72
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	FIC books	\$7.58
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$28.70
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	CALENDAR REFILL	\$6.23

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Payments

Current Period: NOVEMBER 2021

Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$11.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	craft supplies	\$89.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	NF book	\$12.55
Cash Payment Invoice	E 101-51600-255 BLDGS/GROUNDS	internet switch	\$80.59
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$121.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	FIC books	\$41.24
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$7.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$9.99
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	Desk Calendar	\$9.93
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	EXPANDING FILE FOLDERS	\$30.66
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$27.96
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	ROKU	\$119.97

Transaction Date	11/8/2021	GF Checking	11100	Total	\$4,730.63
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Refer	548 AT&T	Ck# 2021613E 12/6/2021
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Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	POLICE INTERNET	\$123.55
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	PHONE SERVICES	\$20.22
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	PHONE SERVICES	\$20.23
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	PHONE SERVICES	\$20.23

Transaction Date	11/8/2021	GF Checking	11100	Total	\$325.84
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Refer	549 AVALON GRAPHICS LLC	Ck# 2021614E 12/6/2021
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Cash Payment Invoice		Ice Rink Sponsor Banners	\$565.00
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Payments

Current Period: NOVEMBER 2021

Transaction Date	11/8/2021	GF Checking	11100	Total	\$565.00
Refer	550 BAKER & TAYLOR CREDIT CARD	<u>Ck# 2021615E 12/6/2021</u>			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$510.63
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$1,079.27
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$397.62
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$201.92
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	LIBRARY BOOKS			\$35.28
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$668.52
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$423.99
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	BOOKS			\$358.48
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$324.69
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$380.19
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$125.87
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$450.82
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS			\$19.03
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$4,976.31
Refer	551 BAYSCAN TECHNOLOGIES	<u>Ck# 2021616E 12/6/2021</u>			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	DVD Cases			\$477.36
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$477.36
Refer	552 BIEBELS TRUE VALUE	<u>Ck# 2021617E 12/6/2021</u>			
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	Toilet tank lever			\$8.64
Invoice					
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	Hardware for mounting brackets counter tops			\$50.97
Invoice					
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	Pads for chairs			\$17.89
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$77.50
Refer	553 BLIFFERT LUMBER AND FUEL CO	<u>Ck# 2021618E 12/6/2021</u>			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	interior wood warming shed			\$2,030.00
Invoice					
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	interior wood warming shed			\$108.56
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$2,138.56
Refer	554 CONLEY MEDIA LLC	<u>Ck# 2021619E 12/6/2021</u>			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	BUDGET PUBLICATION			\$282.70
Invoice					

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Payments

Current Period: NOVEMBER 2021

Transaction Date	11/8/2021	GF Checking	11100	Total	\$282.70
Refer	555 DELAFIELD BREWHAUS		Ck# 2021620E 12/6/2021		
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	APPETIZERS WITH DPW CANDIDATE			\$25.48
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$25.48
Refer	556 DEMCO INC		Ck# 2021621E 12/6/2021		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Audio Book Cases, Zipper Pouch			\$355.21
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Zipper Pouch, Audio Book Cases			\$96.32
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$451.53
Refer	557 DISNEY PLUS		Ck# 2021622E 12/6/2021		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Subscription for Roku			\$84.39
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$84.39
Refer	558 DOLAN CONSULTING GROUP		Ck# 2021623E 12/6/2021		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Training for AMM & CWS			\$145.00
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$145.00
Refer	559 DSPS		Ck# 2021624E 12/6/2021		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	BAILEY CPA RENEWAL			\$0.86
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	BAILEY CPA RENEWAL			\$43.00
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$43.86
Refer	560 EVERGREEN		Ck# 2021625E 12/6/2021		
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	Christmas decorations			\$99.82
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$99.82
Refer	561 FOX BROS PIGGLY WIGGLY		Ck# 2021626E 12/6/2021		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	monster bash cider			\$24.31
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Cake for Vernons retirement			\$29.99
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Bingo Supplies			\$56.78
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies			\$28.02
Invoice					
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	Halloween candy			\$21.48
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Monster bash supplies			\$28.85
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$189.43
Refer	562 GODADDY		Ck# 2021627E 12/6/2021		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	GO DADDY SSL RENEWAL			\$94.99
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$94.99
Refer	563 HERTZBERG		Ck# 2021628E 12/6/2021		

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Payments

Current Period: NOVEMBER 2021

Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound books		\$57.99
Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Permabound books		\$76.24
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$134.23
Refer	<u>564 HOBBY LOBBY</u>		<u>Ck# 2021629E 12/6/2021</u>	
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies		\$113.28
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$113.28
Refer	<u>565 HOME DEPOT</u>		<u>Ck# 2021630E 12/6/2021</u>	
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	LED lights		\$1,039.50
Invoice				
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	PAINT FOR PARK		\$35.66
Invoice				
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	LED lights		\$297.52
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$1,372.68
Refer	<u>566 HULU</u>		<u>Ck# 2021631E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	roku sticks		\$73.84
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$73.84
Refer	<u>567 HYATT REGENCY GREEN BAY</u>		<u>Ck# 2021632E 12/6/2021</u>	
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	WALLSCHLAGER HOTEL, FOOD AND PARKING FOR CONFERENC		\$357.37
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$357.37
Refer	<u>568 INNOVATIVE LABEL TECH</u>		<u>Ck# 2021633E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	zebra labels		\$265.49
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$265.49
Refer	<u>569 INSTRUMART</u>		<u>Ck# 2021634E 12/6/2021</u>	
Cash Payment	E 620-53700-672 DISTRIB/RESERVE STA	level transducer well #3		\$757.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$757.00
Refer	<u>570 JOURNAL SENTINEL INC</u>		<u>Ck# 2021635E 12/6/2021</u>	
Cash Payment	E 101-55110-325 PERIODICALS	Journal Sentinel		\$13.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$13.00
Refer	<u>571 KALAHARI RESORT</u>		<u>Ck# 2021636E 12/6/2021</u>	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TJM Chiefs Conference Hotel		\$91.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$91.00
Refer	<u>572 KAPCO</u>		<u>Ck# 2021637E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Book Cover Supplies		\$257.58
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$257.58
Refer	<u>573 LATER.COM-INSTAGRAM</u>		<u>Ck# 2021638E 12/6/2021</u>	

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Payments

Current Period: NOVEMBER 2021

Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Social Media Scheduling Tool		\$150.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$150.00
Refer	<u>574 LOCAL GOVT EDUCATION</u>		<u>Ck# 2021639E 12/6/2021</u>	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	BAILEY WGFOA WINTER CONFERENCE		\$110.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$110.00
Refer	<u>575 NETFLIX</u>		<u>Ck# 2021640E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Subscription for Roku		\$18.89
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$18.89
Refer	<u>576 NRPA OPERATING</u>		<u>Ck# 2021641E 12/6/2021</u>	
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Online Training Webinar		\$35.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$35.00
Refer	<u>577 OTC BRANDS INC</u>		<u>Ck# 2021642E 12/6/2021</u>	
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Holiday Train Handout.		\$31.48
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Refund for tax.		-\$1.50
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$29.98
Refer	<u>578 PICK N SAVE</u>		<u>Ck# 2021643E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Pies and Drinks for Memory Cafe		\$53.19
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	coffee supplies		\$5.98
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$59.17
Refer	<u>579 QUILL CORPORATION</u>		<u>Ck# 2021644E 12/6/2021</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	office supplies		\$186.17
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$186.17
Refer	<u>580 RADISSON HOTEL</u>		<u>Ck# 2021645E 12/6/2021</u>	
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	JAMBRETZ HOTEL AT CHIEFS CONFERENCE		\$164.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$164.00
Refer	<u>581 REVERES</u>		<u>Ck# 2021646E 12/6/2021</u>	
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	party deposit		\$500.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$500.00
Refer	<u>582 SPRINGFIELD ARMORY</u>		<u>Ck# 2021647E 12/6/2021</u>	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	full size Springfield 9 MM duty weapon		\$377.27
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TJM Clothing Allowance		\$83.90
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$461.17
Refer	<u>583 STEPHEN</u>		<u>Ck# 2021648E 12/6/2021</u>	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Training for AMM		\$560.00
Invoice				

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Payments

Current Period: NOVEMBER 2021

Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Training for CWS		\$560.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$1,120.00
Refer	584 TARGET	Ck# 2021649E	12/6/2021	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	memory cafe supplies		\$9.43
Invoice				
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	gift card for DJ		\$50.00
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$59.43
Refer	585 TEAM VIEWER	Ck# 2021650E	12/6/2021	
Cash Payment	E 620-53700-681 COMPUTERS & SOFTW	team viewer		\$1,269.76
Invoice				
Transaction Date	11/8/2021	GF Checking	11100	Total \$1,269.76
Refer	586 TIME WARNER CABLE CREDIT CA	Ck# 2021651E	12/6/2021	
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENTERPRISE INTERNET		\$66.25
Invoice				
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	ENTERPRISE INTERNET		\$66.25
Invoice				
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	ENTERPRISE INTERNET		\$44.99
Invoice				
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	ENTERPRISE INTERNET OCT		\$43.07
Invoice				
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	ENTERPRISE INTERNET OCT		\$43.07
Invoice				
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENTERPRISE INTERNET OCT		\$43.07
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-55110-220 UTILITY SERVICES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ENTERPRISE INTERNET OCT		\$43.08
Invoice				
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	ENTERPRISE INTERNET		\$30.00
Invoice				
Cash Payment	E 101-53000-220 UTILITY SERVICES	ENTERPRISE INTERNET		\$45.00
Invoice				
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	ENTERPRISE INTERNET		\$44.99
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ENTERPRISE INTERNET		\$66.25
Invoice				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	ENTERPRISE INTERNET		\$66.25
Invoice				
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ENTERPRISE INTERNET		\$66.25
Invoice				

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Payments

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Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	ENTERPRISE INTERNET FD	\$134.98
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	ENTERPRISE VOICE	\$104.98
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	ENTERPRISE VOICE	\$33.92
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	ENTERPRISE VOICE	\$33.91
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	ENTERPRISE VOICE	\$33.90
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	ENTERPRISE INTERNET	\$45.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	ENTERPRISE INTERNET	\$44.99
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	ENTERPRISE INTERNET	\$44.99
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	ENTERPRISE INTERNET	\$66.25
<hr/>			
Transaction Date	11/8/2021	GF Checking 11100	Total \$1,559.34
Refer	587 US POSTAL SERVICE Ck# 2021652E 12/6/2021		
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	ILL returns	\$21.06
<hr/>			
Transaction Date	11/8/2021	GF Checking 11100	Total \$21.06
Refer	588 VERIZON WIRELESS Ck# 2021653E 12/6/2021		
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	SQUAD MODEMS	\$266.07
Cash Payment Invoice	E 101-53000-290 OUTSIDE SERVICES/C	DPW PHONES	\$72.02
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	HLPD MOBILE PHONES	\$496.83
<hr/>			
Transaction Date	11/8/2021	GF Checking 11100	Total \$834.92
Refer	589 WALMART Ck# 2021654E 12/6/2021		
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	DVDs	\$39.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	DVDs	\$87.87
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	memory cafe craft supplies	\$16.21
<hr/>			
Transaction Date	11/8/2021	GF Checking 11100	Total \$144.07
Refer	590 WASTE MANAGEMENT Ck# 2021655E 12/6/2021		
Cash Payment Invoice	E 101-53000-300 OPERATING SUPPLIES	WASTE MANAGEMENT FEES	\$21.00
<hr/>			
Transaction Date	11/8/2021	GF Checking 11100	Total \$21.00
Refer	591 WATER - COFFEE DELIVERY Ck# 2021656E 12/6/2021		
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	Water delivery for station	\$82.32

VILLAGE OF HARTLAND

Payments

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Current Period: NOVEMBER 2021

Transaction Date	11/8/2021	GF Checking	11100	Total	\$82.32
Refer	592 WAYFAIR	Ck# 2021657E 12/6/2021			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES cabinet				\$82.94
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$82.94
Refer	593 WI MUNICIPAL CLERKS ASSOC	Ck# 2021658E 12/6/2021			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES training				\$40.00
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$40.00
Refer	594 WI POLICE LEADERSHIP FOUNDA	Ck# 2021659E 12/6/2021			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES TJM Chiefs Conference Registration				\$225.00
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$225.00
Refer	595 YOGERST, KELLI	Ck# 2021660E 12/6/2021			
Cash Payment	Accidental charge onto work card.				\$96.30
Invoice					
Cash Payment	Accidental charge onto work card.				\$71.01
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$167.31
Refer	596 ZOOM	Ck# 2021661E 12/6/2021			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO Monthly Zoom Account				\$15.74
Invoice					
Transaction Date	11/8/2021	GF Checking	11100	Total	\$15.74

Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$23,342.18
204 SEWER	\$253.46
620 WATER FUND	\$2,280.20
	\$25,875.84

Pre-Written Checks	\$25,875.84
Checks to be Generated by the Computer	\$0.00
Total	\$25,875.84

VILLAGE OF HARTLAND
LICENSES AND PERMITS
DECEMBER 13, 2021

Bartender (Operator's) Licenses

The applicant has successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the application and approves it after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

Nicholas Peter Toumanoff

Amusement Devices

The Grist Mill, Inc., 375 Cottonwood Avenue

This application is to add one video game device.

* amended application

VILLAGE OF HARTLAND

210 Cottonwood Avenue
Hartland, WI 53029

Phone: 262-367-2714
Fax: 262-367-2430

Receipt Number	_____
Amount Paid	_____
License Number	<u>217</u>

**License Application Amusement Devices/Coin Machines/
Pool & Billiards**

(Pursuant to Village of Hartland Municipal Code Chapter 10, Sec. 10-91 – 10-97 & 10-161 – 10-183)

For the license period of July 1, 2021 through June 30, 2022

Please Print:

Name of Business The Grist Mill Inc.

Address of Business 375 Cottonwood Ave Hartland WI 53029

Business Phone 262-352-1811

Applicant's Name The Grist Mill Jeff Pfanner (st/1) (Agent)

Applicant's Address 1140 E. Capitol Drive Hartland

Applicant's Phone 262-352-1811 Email jeff.pfanner(st/1)@gmail.com

Signature of Applicant *Jeff Pfanner*

Date of Application 8/6/2021

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Application To Operate Amusement Devices

The applicant hereby applies for a license to engage in the operation of the following:

(a)	Pool Table	\$50 Each	Number <u>1</u>	Fee \$ <u>50</u>
(b)	Billiard Table	\$50 Each	Number _____	Fee \$ _____
(c)	Video Games	\$25 Each	Number <u>1</u>	Fee \$ <u>25</u>
(d)	Juke Box	\$50 Each	Number <u>1</u>	Fee \$ <u>50</u>
(e)	Other Coin-Op Amusement Devices	\$25 Each	Number <u>5</u>	Fee \$ <u>125</u>

More than six video games/amusement devices at any one time are prohibited without an Arcade License.

TOTAL AMOUNT DUE FOR AMUSEMENT DEVICES: \$ 225

VILLAGE OF HARTLAND

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 30 OF THE VILLAGE OF
HARTLAND MUNICIPAL CODE PERTAINING TO COURT**

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

SECTION 1: Article II of Chapter 30 of the Village of Hartland Municipal Code of Ordinances pertaining to Municipal Court is hereby repealed in its entirety and replaced with the following.

ARTICLE II. MUNICIPAL COURT

Sec 30-21 MUNICIPAL COURT CREATED

There is hereby created and established a Municipal Court under the provisions of Chapter 755 of the Wisconsin Statutes for the City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia (Contract Member) and Town of Ottawa (Contract Member), and Town of Sullivan (Contract Member) or so many of those municipalities which enact an ordinance identical to this ordinance pursuant to § 755.01 (4).

Sec 30-22 MUNICIPAL JUDGE

Such court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who shall reside in one of the following Municipalities: City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia, Town of Ottawa, or Town of Sullivan, or those municipalities which enact an ordinance identical to this ordinance and enter into an agreement pursuant to § 566.0301 Wis. Stats. for the joint exercise of the power granted under § 755.01 Wis. Stats. Such Municipal Judge shall be elected at large in the spring election for a term of four (4) years commencing May 1. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in § 8.10 Wis. Stats., and selection at a primary election if such is held as provided in § 8.11 Wis. Stats. The Town Board of the Town of Delafield shall provide for a primary election whenever three (3) or more candidates file nomination papers for such position of Municipal Judge as provided in

§8.11(1)(a) Wis. Stats., and such primary election shall be held on the third Tuesday of February as provided in §5.02(22) Wis. Stats.

Sec 30-23 ELECTIONS

The Municipal Clerk of each municipality shall see to the compliance with § 5.58(1)©, § 5.60(1)(b), § 5.60(2), § 7.10(1)(a), § 7.60(4)(a) and § 8.10(6)(bm) to provide for the election of a Municipal Judge under § 755.01 (4).

Sec 30-24 OATH AND BOND

The Judge shall, after his election or appointment to fill a vacancy, take and file the official oath as prescribed in § 757.02(1) Wis. Stats. The Municipal Judge shall not act until his/her oath have been filed as required by Section § 19.01(4)© and Section § 755.03(2), Wis. Stats.

Sec 30-25 SALARY

The salary of the Municipal Judge shall be fixed by the governing bodies of the municipalities that created and established this Municipal Court, which shall be in lieu of fees and costs. No salary shall be paid for any time during his/her term during which such Judge has not executed his official oath, as required by § 755.03, Wis. Stats., and filed pursuant to § 19.01 Wis. Stats. The municipalities may by separate ordinances, resolutions, or through the budget process, allocate funds for the administration of the Municipal Court pursuant to Wis. Stats. § 66.0301.

Sec 30-26 JURISDICTION

The municipal Judge of the Municipal Court shall have such jurisdiction as provided by § 755.045 and § 755.05 Wis. Stats., and as otherwise provided by State Law. The Municipal Judge is authorized to issue inspection warrants under § 66.01 19 Wis. Stats.

Sec 30-27 LOCATION AND HOURS

The Municipal Court shall be held in the Municipal Building of the City of Oconomowoc Police Department at 630 E. Wisconsin Avenue, Oconomowoc, Wisconsin. The Municipal Court shall be open at such times as determined by the Municipal Judge, but no less than every Friday commencing at 8:00 am.

Sec 30-28 FINES AND FORFEITURES

The Municipal Judge may impose punishment and sentences as provided by ss 800.09, Wis. Stats., and as provided in the ordinances of the following municipalities: City of

Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia, Town of Ottawa or Town of Sullivan. All forfeitures, fees, penalty assessments and costs shall be paid to the Treasurer of the Municipality within which the case arose within 7 days after receipt of the money by the Municipal Judge or other court personnel. At the time of the payment, the Municipal Judge shall report to the Treasurer the title of the action, the offense for which a forfeiture was imposed and the total amount of the forfeiture, fees, penalty assessment and costs, if any.

Sec 30-29 STIPULATIONS AND DEPOSITS IN MUNICIPAL COURT

The Municipal Court herein established shall be operated pursuant to and in compliance with the provisions of Chapter 800 Wis. Stats., and, where applicable, other provisions of the Wis. Stats. as referred to in subsection (10) below. The Municipal Judge shall establish in accordance with § 800.037 Wis. Stats., a schedule of deposits for violations of City, Village and Town ordinances, resolutions and bylaws, except traffic regulations which are and shall be governed by § 345.26 Wis. Stats., and boating violations which are, and shall be governed by § 23.66 and § 23.67 Wis. Stats. Such deposit schedule shall be approved by the respective governing bodies of the municipalities creating and establishing this Court and shall be posted in the office of the Municipal Court Clerk and the police departments of the respective communities.

Sec 30-30 PROCEDURE IN MUNICIPAL COURT

The procedure in Municipal Court shall be as provided by this Ordinance and State Law including, but not excluding because of enumeration Chapters 66, 345, 751, 755, 757 and 800 of Wis. Stats.

Sec 30-31 CONTEMPT PROCEDURES

- (a) The Municipal Judge may impose a sanction authorized under § 800.12(2) for contempt of court, as defined in § 785.01(1) Wis. Stats., in accordance with the procedures under § 785.03 Wis. Stats.
- (b) The Municipal Judge may impose a forfeiture for contempt under § 800.12(1) Wis. Stats., in an amount not to exceed \$50.00 or, upon nonpayment of the forfeiture and the penalty assessment under § 757.05 Wis. Stats., a jail sentence not to exceed 7 days.

Sec 30-32 ABOLISHMENT

The Municipal Court hereby established shall not be abolished while the §755.01(4) agreement is in effect.

SECTION 2. SEVERABILITY

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE

This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2021.

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk

VILLAGE OF HARTLAND

RESOLUTION NO. 12/13/2021-01

RESOLUTION APPROVING THE SEWER UTILITY RATE EFFECTIVE FIRST QUARTER
2022

WHEREAS, the Village of Hartland has established Sewer Utility billing rates and has the ability to change them as necessary.

NOW THEREFORE, be it hereby resolved by the Board of Trustees for the Village of Hartland as follows:

1. The Sewer Utility Rate shall increase from \$7.22 to \$7.58 per one thousand (1,000) gallons for all Sewer Utility customers with the new rate to go into effect on December 16, 2021.

Adopted this 13th day of December, 2021.

Jeffrey Pfannerstill, Village President

Attest:

Darlene Igl, MMC/WCPC, Village Clerk



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: December 8, 2021
Village Board Item Number:	Date: December 13, 2021
Submitted By: Kelli Yogerst, Recreation Director	Presenter: Kelli Yogerst and Lynn Muzenberger, Kiwanis Member

Subject:

Consideration of a motion to affirm the Park and Recreation Board approval of the use of the Nixon Park for Winter Play Day, Kiwanis of Greater Hartland, on January 29, 2022.

Details:

Included in the Village Board packet is a schedule of activities that will be held on January 29, 2022.

Park and Recreation Board discussed and made a motion at December 6, 2021 meeting for the Winter Play Day by, Kiwanis of Greater Hartland, on January 29, 2022 to be approved by Village Board.

Park and Recreation Board did also support Kiwanis having a bonfire during the event. Staff, Fire Chief Jambretz and Police Chief Misko, are not in favor of a bonfire at this event.

Kiwanis requested to use the concession stand at the Beer Garden. Staff, Kelli Yogerst Recreation Director, spoke to Pat Endters and P. Endters said he does not mind them using the concession stand.

A permit is on file to use green space, shelter number 4 and the concession stand.

Executive Recommendation:

None at this time.

Financial Remarks:

Kiwanis is requesting that all fees are waived due to this being a community focus event and there will be no charge for participants.

Fees have not been paid due to Park & Recreation Boards approval to waive fees for this event.

Options & Alternatives:

None at this time.



Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Permit #

Contact Information

Organization Name (if applicable) Kiwanis of Greater Hartland
 Renter or Responsible Party Kiwanis of Greater Hartland - Lynn Muenzenberger event chairperson
 Home/Cell Phone 262-844-3265 (cell) Email jlmuenzenberger@yahoo.com
 Address 182 Warren Ave City/Zip Hartland, WI 53029
 If above person cannot be reached: Jim Muenzenberger Phone 262-844-3266

Rental Information

Event Date January 29, 2022 Event Type Free Community Event
 Arrival Time (include set-up time) 10:00am Departure Time (include clean-up time) 6:00pm
 Attendance unknown Electricity - Yes No Tax Exempt - Yes No (If yes, please include certificate)

Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field reserved)
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Centennial Park
- Open Space Reserved (describe area below)

Nixon Park playground area and shelter 4, also Fine Arts Concession stand

Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident
0-50	\$75	\$85
51-100	90	103
101-200	105	121
201+	120	139

Refundable Deposit (based on number of attendees)

- 1 - 100 No deposit required
- 101 - 200 \$200
- 201 - 300 \$300
- 300 + \$400

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

Renter's Signature _____ Date 12/3/2021
Lynn Muenzenberger
 Renter's Name (please print) _____

Rental Fee	_____
Tax (5% on Rental Fee)	_____
Deposit (if required)	_____
Structures deposit (\$100)	_____
Total Due	<u>0</u>

Office Use Only: Date Paid _____ Amount Paid _____ Receipt # _____ Processed _____

** waived per Park Bd*

Park Shelter Use Policies

RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge.

To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning January 1 each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to April 1.

LIMITS TO RESERVATION TIME

- Hours for all village parks are sunrise to sunset
- The Village can not guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

LIMITS ON USE OF FACILITIES

- Mall beverages are permitted in all picnic areas when a valid mall beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited.
- Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Any facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical service as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised in disposal of hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

PERMITTED

Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed on the same day. Charges will be assessed for damages incurred during the setup or removal of tents.

Radios are permitted in all picnic areas. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

REFUNDS

In the event of cancellation, permit fee may be refunded. A \$10.00 fee may be charged for administrative processing. To change a reservation, a written request must be submitted. Contact the Village's Administrative Office for further assistance.

REMINDERS

- Disorderly conduct is prohibited
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be deducted from the security deposit.



Winter Play Day: Saturday, January 29, 2022

2:00 – 5:00pm

Nixon Park

Bring your family for a play day in Nixon Park!

Free Games to be set-up in the park, near the playground

Hot chocolate provided in the concession stand, we may solicit donations

Ongoing Activities:

- Snowball Toss
- Snow Obstacle Course
- Ice bowling
- Freeze bubbles
- Winter Hopscotch in the snow
- Scavenger Hunt
- Ice skating

Scheduled Activities

- Hula Hoop Contest – who can last the longest
- Penguin Egg Hunt – spread colored plastic eggs filled with small candy

Snowball Toss



Supplies for DIY Frosty Snowball Toss:

- ✓ 18 - 24 (or more) 16 ounce Mason Jars
- ✓ 9 or more sheets of felt - white color
- ✓ 6+ Assorted Color sheets of Felt (for scarves)
- ✓ 60+ Medium - Large Black Buttons
- ✓ Hot Glue Gun and glue sticks
- ✓ [Table Tennis Balls](#) (Ping Pong Type Balls)
- ✓ Table with decorations
- ✓ Stand Behind Lines (tape, [cones](#) or [chalk](#) on the sidewalk)

We first covered the mason jars with white felt. Then cut strips of different colors to make the scarves around the neck of the jar. Finally, hot glue on the white felt to finish the look, then glue on the buttons.

Set up your table with the edge of the Snowmen placed 1 - 2 inches apart.

Players are given 5 ping pong balls for a chance to land one of the balls into any snowman with a particular color scarf.

Snow Obstacle Course

Supplies:

4 large cones (to designate start & finish), Wood plank wide enough to walk across
Hula Hoop, Smaller cones, Pool noodles, Plastic sled

1. Mark off start with 2 cones. Run to designated spot,
2. Make a snow angel.
3. Walk across the plank.
4. Throw a snowball through the hula hoop.
5. Crawl through the hula hoop.
6. Go around the cones (slalom course).
7. Jump over the pool noodles.
8. Pick up sled, lie on stomach on the sled and pull yourself over the finish line.

Ice Bowling

10 water bottles and a balloon

Fill the water bottles with colored water leave room at the top or leave the lid off to give the water room to expand as it freezes so it doesn't distort the bottom of the bottle. Fill a round balloon with water and freeze to make a round bowling ice ball. Once it's all frozen solid, take outside and set up a bowling lane! The bottles are the pins and the ice water balloon is the ball.

Freeze Bubbles

Need: bubble solution/wands

If the outside weather is below 32 degrees, you can make bubbles outdoors. Blow a bubble and catch it on the wand. Wait and watch as it freezes. It will turn into a crystal ball and then shatter like glass; you'll see ice crystals form. You'll also notice the vibrant colors!

Winter Hopscotch in the snow

- Use a spray bottle filled with water and food coloring to outline a hopscotch board in the snow
- Have kids make a snowball and throw it to the first square in the board.
- Follow the traditional rules of hopscotch and have each participant jump on one foot to pick up their snowball and hop back to the beginning. Pass the snowball to the next player.
- Hop through the squares, skipping the one with the snowball on. Each square gets one foot unless there are two adjoining squares, in which case you can put down both feet at the same time one in each square.
- Repeat a square further until all participants have completed the course!

Scavenger Hunt

WINTER

SCAVENGER HUNT

- | | |
|--|---|
| <input type="checkbox"/> Pinecones  | <input type="checkbox"/> Snowman  |
| <input type="checkbox"/> Mittens  | <input type="checkbox"/> Sled  |
| <input type="checkbox"/> Wreath  | <input type="checkbox"/> Evergreen tree  |
| <input type="checkbox"/> Hot Cocoa  | <input type="checkbox"/> Icicles  |
| <input type="checkbox"/> Warm Hat  | <input type="checkbox"/> Bird Nest  |
| <input type="checkbox"/> Snow  | <input type="checkbox"/> Scarf  |
| <input type="checkbox"/> Animal Tracks  | <input type="checkbox"/> Shovel  |



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: December 8, 2021
Village Board Item Number:	Date: December 13, 2021
Submitted By: Kelli Yogerst, Recreation Director	Presenter: Kelli Yogerst and Jim Muzenberger, Kiwanis Member

Subject:

Consideration of a motion to affirm the Park and Recreation Board approval of the use of Nixon Park for Hartland's Bark River Bash, Kiwanis of Greater Hartland and BID, on April 30, 2022.

Details:

Included in the Village Board packet is a schedule of events that will be held on Saturday, April 30.

Park and Recreation Board discussed and made a motion at the December 6, 2021 meeting the Bark River Bash that Kiwanis and BID event be approved by the Village Board

Executive Recommendation:

None at this time.

Financial Remarks:

Kiwanis is not requesting fees be waived for this event. A permit has been submitted and fees have been paid. Copy of the permit is included in this packet.

Options & Alternatives:

None at this time.



Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Permit #
22-01

Contact Information

Organization Name (if applicable) Kiwanis of Greater Hartland & BID

Renter or Responsible Party Kiwanis of Greater Hartland - Jim Muenzenberger event chairperson

Home/Cell Phone 262-844-3266 (cell) Email jlmuenzenberger@yahoo.com

Address 182 Warren Ave City/Zip Hartland, WI 53029

If above person cannot be reached: Lynn Muenzenberger Phone 262-844-3265

Rental Information

Event Date April 30, 2022 Event Type Community Event/Fundraiser

Arrival Time (include set-up time) 8:00am Departure Time (include clean-up time) 3:00pm

Attendance 100-200 Electricity - Yes No Tax Exempt - Yes No (If yes, please include certificate)

Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field reserved)
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Centennial Park
- Open Space Reserved (describe area below)

Park shelter 4, also Fine Arts Center Stage/Beer Garden Stage

Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident
0-50	\$75*	\$85
51-100	90	103
101-200	105	121
201+	120	139

Refundable Deposit (based on number of attendees)

<input checked="" type="radio"/> 1 - 100	No deposit required
<input type="radio"/> 101 - 200	\$200
<input type="radio"/> 201 - 300	\$300
<input type="radio"/> 300 +	\$400

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

Renter's Signature Jim Muenzenberger Date 12/7/2021

Renter's Name (please print) _____

Rental Fee	<u>\$75</u>
Tax (5% on Rental Fee)	_____
Deposit (if required)	<u>0</u>
Structures deposit (\$100)	<u>0</u>
Total Due	<u>\$75</u>

Office Use Only: Date Paid 12-9-21 Amount Paid \$75 Receipt # 231098 Processed [Signature]

November 17, 2021

Ryan Bailey, Interim Administrator/Finance Director/Treasurer
Village of Hartland, Wisconsin
210 Cottonwood Ave
Hartland, WI 53029

Re: Written Municipal Advisor Client Disclosure with the Village of Hartland (“Client”) for 2022 Tax Incremental District No. 6 Amendment (“Project” Pursuant to MSRB Rule G-42)

Dear Ryan:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.
3. As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers

A handwritten signature in black ink, appearing to read 'Greg Johnson', written over a horizontal line.

Greg Johnson
Senior Municipal Advisor/Vice President

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

Disclosure of Conflicts of Interest/Other Required Information

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B Tax Incremental Financing Services

Scope of Service

Client has requested that Ehlers assist Client with a project plan amendment for TID #6 (“Project”). Ehlers proposes and agrees to provide the following scope of services:

Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether the Project is a statutorily and economically feasible option to achieve the Client’s objectives. This phase begins upon your authorization of this engagement and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers will:

- Consult with appropriate Client officials to identify the Client’s objectives for the Project.
- Prepare feasibility analysis report. The report will include the following information, as applicable:
 - Development assumptions for the remainder of the district’s life.
 - Prepare projections for future tax increment collections.
 - A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure reflecting costs incurred to date and additional costs added through the amendment. A cash flow projection will also be prepared for TID #4.

Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission¹, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed and ends after the Joint Review Board acts on the Project. As part of Phase II services, Ehlers will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain any mapping required for the project plan amendment.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated within the following table. Ehlers will ensure that selected dates meet all statutory timing requirements and will provide documentation and notices as indicated.

¹If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

Meeting	Ehlers Responsibility	Client Responsibility
Initial Joint Review Board	<p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p>
Plan Commission Public Hearing	<p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p>
Plan Commission Public Hearing	<p>For blighted area districts and in need of rehabilitation or conservation districts, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p>	<p>Prepare and mail individual property owner notices (only for districts created as blighted area, or in need of rehabilitation or conservation).</p> <p>Prepare meeting minutes.</p>
Plan Commission	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan & resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Governing Body Action	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan & resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Joint Review Board Action	<p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p>

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client’s staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers will:

- Coordinate with Client’s assessor and other staff as necessary to obtain parcel valuations, parcel data and other information needed for preparation of the State forms that must be filed as part of the base year or amendment packet.
- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

Compensation

The pricing reflects the nature of the amendment, allocating costs from TID #4 to TID #6. In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers as follows:

Phase I	\$2,500
Phase II	\$4,500
Phase III	\$1,500
Total	\$8,500

- Phase I base fee includes up to five financial scenarios. Additional scenarios will be run as needed at a cost of \$750/scenario.
- In the event Client determines not to proceed with the Project once a Phase has been authorized, but prior to that Phase’s completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$300.00/hour.

**INDUSTRIAL SERVICE AGREEMENT
RE: WASTEWATER DISCHARGES**

AGREEMENT made this 16th day of November, 2021, (the "Effective Date") by and between the DELAFIELD-HARTLAND WATER POLLUTION CONTROL COMMISSION (the "Commission"), having offices at the address hereinafter stated; and MEDLINE INDUSTRIES, INC. ("Medline"), having offices as hereinafter stated.

WITNESSETH:

WHEREAS, the Commission has been created pursuant to the provisions of Section 66.0301, Stats., for purposes of owning and operating a regional wastewater treatment facility and intercepting collection system serving a number of communities located in Waukesha County; and

WHEREAS, Medline owns and operates a manufacturing facility located at 700 North Shore Drive, Hartland, Wisconsin (the "Facility"); and

WHEREAS, the manufacturing operations conducted at the Facility entail the manufacture of shampoos, lotions, lube jelly, ultra sound gel, tablets, iodine solution, iodine gel, CHG solutions (herein the "Products"); and

WHEREAS, in connection with the manufacturing of such Products at the Facility, Medline generates "industrial wastewaters" as defined in the Commission's Sewer Use and User Charge Ordinance (the "Ordinance"), but the Facility is not considered a "significant industrial user" as defined in the Ordinance based on its current industrial wastewater discharges; and

WHEREAS, the industrial wastewaters are discharged by Medline into the public sewerage system of the Village of Hartland (the "Village"), and transported to the wastewater treatment facility owned and operated by the Commission; and

WHEREAS, the Ordinance provides that any person seeking to make industrial wastewater discharges into the public sewer system obtain approval and authorization from the Commission as a condition precedent thereto; and

WHEREAS, the Commission and Medline have previously entered into an "Industrial Service Agreement Re: Wastewater Discharges," dated November 19, 2019, (collectively the "Prior Agreement"); and

WHEREAS, the term of the Prior Agreement will expire at midnight, December 31, 2021, and

WHEREAS, Medline has requested that a new agreement replace the Prior Agreement and the Commission is willing to do so with the terms and conditions set forth herein.

WHEREAS, the Commission requires such person to enter into the terms and provisions of an Industrial Service Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, as well as other good and valuable consideration moving from each party to the other, it is hereby agreed as follows:

1. Recitals and Definitions. The recitals hereto are hereby incorporated by reference. Any capitalized terms set forth herein shall have the meanings assigned as set forth herein or in the Commission's Ordinance.

2. Term. The term of this Agreement shall commence upon the Effective Date; and shall expire December 31, 2024, (the "Expiration Date"), unless extended or terminated in the manner hereinafter provided.

3. Authority and Restatement.

(a) This Agreement is being entered into pursuant to the provisions of Section 9.3 of the Ordinance; and nothing contained in this Agreement shall in any way be construed as a limitation upon any of the authority or powers of the Commission contained in the Ordinance or as provided for by applicable Wisconsin Statutes. In the event of any conflict between any term and provision of this Agreement and the terms of the Ordinance or Wisconsin law, the most restrictive provisions of all shall apply.

(b) This instrument supersedes and replaces in its entirety the Prior Agreement, effective as of the Effective Date of This Agreement; and shall apply to all wastewater discharges from the Facility made on and after said Effective Date and during the term of this Agreement.

4. Effluent Limitations and Monitoring Requirements.

(a) Definitions. All capitalized terms shall have the meanings set forth in the Commission's Ordinance in effect from time to time. In addition, the following terms shall have the following meanings:

(i) POTW – shall mean the Commission's wastewater treatment facility located in Delafield, Wisconsin.

(ii) Ordinance – shall mean the Commission's Sewer Use and User Charge Ordinance adopted November 20, 2012 and as amended from time to time.

(iii) GM – shall mean the General Manager of the POTW as appointed by the Commission.

(iv) Village Ordinance – shall mean the Village's Amended Local Sewer Use and User Charge Ordinance No. 786-10 adopted December 13, 2010 and as amended from time to time.

- (v) BOD (Biochemical Oxygen Demand) – shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory conditions in five days at 20 degrees C. expressed in milligrams per liter. BOD shall be determined in accordance with test method(s) as provided for in Chapter NR 219 of the Wis. Admin. Code.
- (b) Effluent Limitations. The following effluent limitations are hereby imposed relative to wastewater discharges from the Facility, to-wit:
 - (i) Duration and Compliance Date. During the period from the date of execution through the Expiration Date, Medline is authorized to discharge industrial wastewaters from the Facility into the Commission’s Wastewater Facilities, pursuant to the provisions of this Agreement. Medline shall comply with the effluent limitations specified below, effective as of the date Effective Date.
 - (ii) No Exceedance of Limitations. Attached hereto, incorporated herein and marked as Schedule 1 are maximum daily limits of specified pollutants. The wastewater discharges from the Facility shall not exceed the said daily limits during the term of this Agreement, except as otherwise expressly provided for herein.
 - (iii) Compliance with Pretreatment Standards. During the term of this Agreement, Medline shall comply in all respects with the Pretreatment Standards established pursuant to Section 4(c) below. The effluent discharge from the Facility into Sampling Point 001 (described below) shall not exceed the pretreatment standards set forth herein.

(c) Pretreatment Standards. (i) The wastewater to be discharged from the factory portion of the Facility shall satisfy the following standards:

	<u>Industrial Wastewaters (Sampling Point 001)</u>	<u>Domestic Wastewaters (Sampling Point 002)</u>
<u>Volume:</u>	Not to exceed 10,000 gallons/calendar day (monthly average)	<u>Volume:</u> N/A

Strength:

Strength: N/A

- (i) BOD: Not to exceed 50 lbs. per calendar day (i.e. 600 mg/ℓ) (monthly average).
- (ii) For additional Strength Parameters, see limits set forth in Schedule 1 attached hereto and incorporated herein.

Monthly Average Concentrations shall be determined as the average of all applicable test results obtained during the calendar month by Medline or the Commission, as the case may be. All sampling shall be done on a day when there are representative wastewaters being discharged into the public sewers. In the event that both the Commission and Medline conduct applicable tests based on sampling, the test results of the Commission shall control, except where there is clear and convincing evidence that there is third party chain-of-custody and the sampling or testing by Medline was performed in accordance with appropriate standards and procedures. Where such third-party chain-of-custody and sampling exists, Medline sample result shall be averaged with the Commission's results.

(ii) All Industrial Wastewaters shall be collected within the Facility and discharged into a single Building Sewer that discharges into Sampling Point 001 described in Section 10. All Domestic Wastewaters shall be collected within the Facility and discharged into a single and separate Building Sewer that discharges into Sampling Point 002.

(d) Increases in Permitted Pretreatment Standards. Notwithstanding the foregoing, Medline shall have the right to increase the volume and BOD loadings described in Section 4(c) above, subject to the following conditions and limitations:

(i) The volume shall not exceed 10,000 gallons per calendar day (monthly average) and the BOD does not exceed 150 pounds per calendar day (i.e. 1,799 mg/ℓ) (monthly average).

(ii) Prior to increasing any volume or BOD Discharges beyond the limits set forth in (c) above, Medline has given notice of any proposed increase in accordance with Section 14 of this Agreement.

(iii) Medline has paid any connection charges, discharge fees or other fees for additional DUEs in accordance with Section 43 of this Agreement.

(iv) Medline has been and is currently in compliance with the terms of this Agreement.

(e) Plan of Operation. The current pretreatment process at the Facility is more particularly described in the "Systems Description and Plan of Operation" marked as Exhibit 4(e) and attached hereto (the "Plan"). Such Plan shall be implemented during the term of this Agreement. Medline shall make no material change in the Plan without first notifying the Commission and obtaining its prior written consent thereto. Medline shall repair and maintain all equipment described in the Plan, in good order and repair; and shall operate such equipment in accordance with the Plan.

(f) Fines. In the event the reports required under Section 10(a) hereof indicate that Medline has exceeded the limitations described on Schedule 1 or the standards established under Section 4(c), then in any such event(s), the GM may in his sole discretion, impose a fine of \$1,000 for each separate violation of the foregoing standards. All such fines shall be payable in full within 30 days after invoice; and if not so paid, shall bear interest commencing on the 31st day at 18.0% per annum until paid. This provision shall be effective as of the Effective Date.

(g) Product Change. In the event Medline shall decide to change its line of Products produced at the Facility by adding or removing specific pharmaceutical items, it shall first advise the Commission in writing, specifying the nature of the addition/removal to the Products. The notice shall advise the Commission (i) of the wastewater constituents associated with the additional/removed Product (ii) any change in the Plan necessary to accommodate the additional/removed Product; (iii) any change to the pretreatment process located at the Facility; and (iv) any change in the volume and strength of the wastewater discharges from the Facility.

5. Sample Analysis. Samples shall be taken and analyzed in accordance with the methods and procedures set forth in NR 218 and 219, Wis. Admin. Code. Samples shall be tested to determine whether or not the Industrial Wastewater Discharges are in current compliance with the limitation requirements of Section 4(c) above.

6. Monitoring Requirements. Medline shall provide and operate at its own expense, monitoring facilities to allow inspection, sampling and flow measurement of the Facility's sewer or internal drainage system. Specific requirements are outlined in Section 10 below. All monitoring shall be in current compliance with NR 218 and 219, Wis. Admin. Code.

7. Batch Discharges. Medline shall discharge the industrial wastewaters, following the pretreatment thereof in accordance with the Plan, in "batch" discharges only. No continuous discharge is permitted. Each "batch" shall be separately tested for purposes of determining compliance with the provisions of Section 4; provided however, that such batch discharges are averaged over the calendar month or day, as the case may be, for purposes of determining the pretreatment limits described in Section 4(c) above. Any batch discharge, once commenced, shall not be discontinued until the discharge is completed, unless an emergency requires otherwise. Medline shall keep records of each batch produced at the Facility containing the following information: (i) batch number; (ii) date of production; (iii) number of gallons in batch; (iv) start time and stop time of each batch discharge; and (v) the product(s) produced at the Facility to which the discharge relates. Such reports shall be submitted to the GM monthly.

8. pH Monitoring Requirements. Medline shall install and maintain a continuous monitoring pH probe that is connected to an automatic shut off; and such pH monitor shall be calibrated monthly. The monitor shall be connected to the recorder described in Section 10(c)(i) below and shall monitor the discharge of each batch of effluent from the process tank before the effluent is sent to the filter press. From the filter press the effluent moves to a filtrate tank where it is discharged into the sewer pipe

leading to Sampling Point 001 (described below). Medline's selection of any particular probe for purposes of the foregoing shall be subject to the GM's prior approval.

9. Other Monitoring Requirements. Medline shall monitor and record the Facility's effluent flow from the filtrate holding tank to the sanitary sewer on a permanent paper flow/chart recorder (described in Section 10(c)(i) below). All analyses shall be performed by a laboratory certified by the State of Wisconsin DNR through NR 149, Wis. Admin. Code.

10. Sampling, Testing and pH Monitoring.

(a) Monthly Compliance Reports. Effective October 1, 2014, Medline shall submit to the GM periodic reports indicating the test results derived from the nature and concentration of pollutants in the effluent which are limited by this Agreement and by the pretreatment standards based on the monitoring requirements described above. The first report shall be made monthly; and contain the results of the testing (the "Short Test") for the pollutants described on Schedule 1 attached hereto and incorporated herein, with the exception of (i) FO&G, (ii) HO & G and (iii) all of the metals identified on said Schedule 1. The Short Test shall be conducted and completed twice during each calendar month, once during the first week and the second during the third week of such calendar month. The second report shall be made bi-annually and contain the results of the testing (the "Long Test") for the substances described on Schedule 1, plus (i) FO & G, (ii) HO & G and (iii) all of the metals set forth on Schedule 1. The Long Test shall be conducted once in January and once in July of each calendar year. All reports are to be filed with the GM no later than the tenth day of the calendar month following the calendar month wherein the Short and/or Long Tests were conducted. Notwithstanding anything to the contrary contained herein, the GM may require more frequent testing whenever he or she has reason to believe that increased frequency of testing is reasonably necessary in order to obtain greater information concerning wastewater discharge from the Facility.

(b) Locations. Sampling shall occur at the following locations:

(i) All sampling by Medline shall be done from the filtrate holding tank described in the Plan.

(ii) All sampling by the Commission and/or the Village may be done at Sampling Point 001 and/or 002 and/or the filtrate holding tank described in the Plan.

(c) Manholes. Two sampling manholes have been installed on the premises of the Facility. The manholes shall conform to the Commission's specifications for sampling manholes and shall be labeled Sample Points 001 and 002. The sampling manholes shall be readily accessible at all times by representatives of the Commission and the Village.

- (i) The sampling and testing by Medline shall be recorded and all recorded information shall be printed on a paper chart recorder for a permanent record and shall be kept on hand for Commission and/or Village personnel to inspect at all times. All information shall be kept for a three-year period. All sampling and testing procedures shall follow NR 218 and NR 219 methods.
- (ii) Sample Point 001 shall receive Industrial Wastewater discharges from the factory portion of the Facility; and Sample Point 002 shall receive Normal Domestic Strength Wastewater discharges from the office portion of the Facility.
- (iii) Medline shall certify calibration of the flow recording and sampling device located in the filtration holding tank a minimum of once per year, or more frequently if more frequent calibration is undertaken in accordance with manufacturer's recommendations or the GM requests certification of such calibrations prior to the annual reporting or if required under other provisions of this Agreement. Absent a specific request by the GM, Medline shall submit these certifications to the Commission no later than September 30th of each year. Medline shall provide the results of all calibrations to the GM within 30 days after each calibration.
- (iv) Sampling shall be conducted over a consecutive 24-hour period, and shall include a day of full facility production when regulated substances are likely to be present in maximum amounts and shall include all batch discharges for that period. Samples shall be flow-proportional composites taken over a complete operation day; and shall occur for every 100 gallons discharged during such 24-hour period. If the sample is not flow-proportional based, then it shall be based upon a minimum of four (4) grab samples taken at random times. There shall be sampling conducted on at least two (2) days within each calendar month. In addition, Medline shall, upon the direction of the GM, perform a full priority pollutant scan, including metals; and shall report the results thereof to the GM whenever the GM has reason to believe that the discharges are not in compliance with the terms of this Agreement. Notwithstanding the foregoing, the GM may require more frequent sampling whenever the GM in the exercise of his/her reasonable discretion determines more frequent sampling is required to verify compliance with the effluent limits set forth in Section 4 or to determine appropriate user charges based on wastewater discharges from the Facility.
- (v) Medline shall provide a statement, reviewed and signed by an authorized representative of Medline and signed and certified by a qualified professional (defined for purposes of this Agreement as any licensed engineer or other individual possessing the requisite

knowledge and skill to perform the task required) indicating whether or not the pretreatment discharge standards are being met on a consistent basis; and if not, what additional operation and maintenance (O&M) and/or additional pretreatment will be performed for Medline to meet applicable pretreatment standards.

(d) Commission Sampling. Notwithstanding anything to the contrary contained herein, the Commission may at any time and for any reason sample the wastewater discharges from the Facility. In the event the Commission does so, the Commission shall contact Medline prior to the sampling, allow Medline to observe the sampling and allow Medline to obtain split samples if it so desires.

(e) Monitoring and Reporting Requirements. Notwithstanding anything to the contrary contained in this Agreement, Medline shall satisfy the monitoring and reporting requirements of NR 211.15, Wis. Admin. Code, to the extent applicable to its Industrial Wastewater Discharges from the Facility. All monitoring shall report the limitations set forth in Section 4(c) above.

(f) DNR Monitoring/Sampling. In the event Medline is required by the Wisconsin Department of Natural Resources, or any other state or federal authority (herein collectively the "DNR") to test and report the volume and/or characteristics of the Industrial Wastewater Discharges from the Facility, then in such event(s) Medline shall contemporaneously provide to the GM copies of all reports as provided to the DNR, as and when done.

11. Reporting. Medline shall remit all third-party chain-of-custody reports and all sampling reports required under Section 10(a) to the GM within the time periods set forth therein.

12. Accidental Discharge Report. Medline shall notify the GM and the Village immediately upon any accidental or slug discharge to the sanitary sewer as outlined in the Commission's Ordinance or as required by applicable state or federal law. Formal written notification discussing circumstances and remedies shall be submitted to the GM and the Village within five (5) days of the notification. In addition, the following shall apply:

(a) Accidental discharges that contain pollutants that exceed the permitted limits described in Section 4 or exceed the limits or prohibitions set forth in the Ordinance shall be reported immediately to the GM and the Village.

(b) Accidental discharges that may cause permanent damage to the sewage collection or treatment system shall be reported immediately to the GM and to the Village. These discharges include, but are not limited to, pollutants that may cause a fire or explosion hazard in the collection system; pH of 6.0 or less or 9.0 or greater; any pollutant in a concentration that would increase the atmosphere in the collection system above the LC50 for human exposure; and any pollutant that will increase the concentration in the influent to the wastewater treatment plant enough to have a decrease in treatment efficiency.

(c) Medline shall notify the GM immediately at phone number (262) 719-5132; and shall notify the Village at on-call phone number (262) 844-8866. The notification shall include the name of the person making the call, the telephone number where said person can be reached, location of discharge, date and time thereof, type of waste, including concentration and volume and corrective action taken. The party making the call shall be available by phone for a minimum of thirty (30) minutes after the notification is made. This is so a representative of the Commission and/or the Village may contact Medline's representative for more information, if necessary.

(d) Within five days following an accidental discharge, Medline shall submit to the GM and the Village a detailed written report. The report shall specify:

- (i) Description of the upset, slug or accidental discharge, the cause thereof, and the impact on Medline's compliance status. The description should also include location of discharge, type of concentration and volume of waste.
- (ii) Duration of noncompliance, including exact dates and times of noncompliance, and if the noncompliance continues, the time by which compliance is reasonably expected to occur.
- (iii) All steps taken or to be taken to reduce, eliminate, and prevent recurrence of such an upset, slug, accidental discharge, or other conditions of noncompliance.

13. Report of Violations. If sampling as performed by Medline indicates a violation of any local, State or Federal pretreatment standard or any discharge standard set forth in Section 4(c) above, Medline shall notify the GM and the Village within 24 hours of becoming aware of the violation. Medline shall also repeat the sampling and analysis and submit the results of the repeated analysis to the GM within thirty (30) days after becoming aware of the violation.

14. Report of Intent to Change Discharge. Medline shall notify the Commission in advance of (i) any planned substantial change to the Facility's operations or system which might materially alter the nature, quality, or volume of its wastewater discharges from the Facility such that the standards set forth in Section 4(c) and (d) are no longer met or (ii) the discharge of any pollutant not identified in Section 4(c) or (iii) any material change to the Plan. The aforesaid notification shall be given not less than thirty (30) days prior to the date of the anticipated discharge. In the event Medline increases either the volume or strength of its Industrial Wastewater discharges beyond the limits specified in Section 4(c) above, and such increase occurs for more than three (3) months in any consecutive six (6) month period, Medline shall be required to pay an additional Volume Connection Charge and/or Industrial BOD Discharge Fee as provided for in Section 43 below, unless the Commission, in its sole discretion determines otherwise. Further, a failure to so notify the Commission as required hereunder, may result in the Commission imposing a fine as provided for in the Ordinance.

15. Hazardous Waste Reports. Medline shall immediately report to the GM the discharges of hazardous wastes.

16. Accidental Spill Plan. Medline shall maintain, update, and implement its accidental spill prevention plan by submitting the priority pollutant compounds, if any, used; the method of disposal used instead of dumping, such as reclamation, contract hauling, or incineration; and procedures for assuring that priority pollutants, if any, do not routinely spill or leak into the wastewater.

17. Slug Prevention Plan. Medline shall maintain, update, and implement its slug prevention plan to eliminate slug discharge of pollutants into the sewer system, which could have an effect on the Commission's treatment plant, sludge, receiving stream or cause the Commission to violate its WPDES Permit.

18. General Certification Statement. Except as otherwise provided for in Section 10(c)(iv), all reports required by this Agreement shall be signed by a principal executive officer of Medline or his designee, and by the certified pretreatment operator, if such operator is required.

Any person signing the reports required by this Agreement shall make the following certification verbatim on all reports submitted:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

19. Reporting Address. All reports shall be submitted to the following address:

Delafield-Hartland WPCC
Attn: General Manager
416 Butler Drive
Delafield, WI 53018-1871

With a copy to: Village of Hartland
Attn: Director of Public Works
210 Cottonwood Avenue
Hartland, WI 53029

and

City of Delafield
Attn: Director of Public Works
111 Main Street
Delafield, WI 53018

address: Any communication to Medline shall be submitted to the following

Medline Industries, Inc.
Attn: Greg Hamberg, Director of Manufacturing
700 North Shore Drive
Hartland, WI 53029

20. Standard Conditions.

(a) General Prohibitions.

- (i) Compliance with rules. Medline shall not discharge waters to the public sewerage system except in compliance with Federal and State laws, the Ordinance, any Village Ordinance, and this Agreement. Without limiting the generality of the foregoing, Medline shall comply with the provisions of NR 211.10 et. seq. Wis. Admin. Code, to the extent applicable to its Industrial Wastewater Discharges.
- (ii) Interference. Notwithstanding anything to the contrary contained in this Agreement, Medline shall not discharge any pollutant to the public sewerage system in a quantity or concentration that, alone or in conjunction with other discharges:
 - a. Inhibits or disrupts the wastewater collection and/or treatment system or its sludge processes; and
 - b. Is a cause of violation of the Commission's WPDES Permit or increases the magnitude and duration of a violation; or prevents the use or disposal of sewage sludge in compliance with any applicable local, State or Federal statutes, ordinances, regulations, permits, or the requirements of the sludge disposal plan of the Commission.
- (iii) Pass through. Medline shall not discharge to a public sewerage system any pollutant in a quantity or concentration that, alone or in conjunction with other discharges, is a cause of a discharge from the public sewerage system to waters of the State that violates the Commission's WPDES Permit or increases the magnitude or duration of a violation or causes toxicity of the POTW effluent being discharged by the Commission at its POTW.

- (iv) Unpolluted water. Medline shall not discharge or cause to be discharged any storm water, foundation drain water, groundwater, roof runoff, surface drainage, cooling waters, or any other unpolluted water to any public sanitary sewer.

21. Prohibited Discharge Standards. Medline shall not discharge to the public sanitary sewerage system:

(a) Any liquids, solids, or gases that result in toxic gases, vapors or fumes within the public sanitary sewerage system or the POTW in quantities that may cause acute worker or public health and safety problems, or be hazardous in any other way to the operation of the POTW or its employees or the environment.

(b) Any liquids solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances, to cause fire or explosion or be hazardous in any other way to the POTW or to the operation of the POTW. At no time shall the waste stream have a closed cup flash point of less than 150° Fahrenheit (65° Centigrade) using the Pensky-Martens Close Cup Test method. (Examples include, but are not limited to: cyanide, gasoline, kerosene, benzene, toluene, alcohols, polychlorinated biphenyls, and stoddard solvents.)

(c) Solid or viscous pollutants in amounts which will cause or contribute to obstruction to the flow in the public sewerage system or the POTW resulting in interference with the operation of the collection system or the wastewater treatment facilities, including, but not limited to: grease, garbage with particles greater than one-half inch (1/2") in any dimension, any animal waste, animal guts or tissue, paunch manure, bones, hair, hides or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, spent grains, spent hops, wastepaper, wood, plastics, glass grindings, polishing wastes, or tumbling and deburring stones, any pretreatment sludge or residues or other inert solids or other materials not amenable to treatment by the POTW.

(d) Any petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin in amounts that cause pass-through or interference but no greater than 25 mg/l.

(e) Any wastewater which will cause corrosive structural damage to the public sewerage system or POTW, but in no case wastewater having a pH less than six (6.0) or greater than nine (9.0).

(f) Any wastewater containing incompatible pollutants in sufficient quantity, either singly or by interaction with other pollutants, that would constitute a hazard to humans or animals, or cause a violation of the water quality standards of the receiving water of the POTW, or create a public nuisance or cause damage to the environment.

(g) Any noxious or malodorous liquids, gases, or solids which either singly or by interaction with other wastewaters are sufficient to create a public nuisance

or are sufficient to prevent entry into the public sewerage system for their maintenance and repair.

(h) In no case shall a substance be discharged to the POTW that causes the POTW to be in noncompliance with sludge use or disposal criteria, guidelines or regulations developed under Section 405 of the Clean Water Act. Substances discharged to the POTW shall not affect sludge use or disposal criteria developed pursuant to the RCRA, SWDA, the Clean Water Act, the Toxic Substances Control Act, or any other applicable federal law, or pursuant to the Wisconsin Administrative Code or other requirements applicable to the sludge management plan being used.

(i) Any substance which will cause the POTW to violate its WPDES Permit or the receiving water quality standards or cause toxicity of the POTW effluent.

(j) Any wastewater having a temperature at the point of discharge which will inhibit or contribute to the inhibition of biological activity in the POTW, resulting in interference. In no instance shall wastewater be introduced to the sewer system which exceeds 40°C (104°F) at the POTW or 65°C (150°F) at the point of discharge.

(k) Any wastewater containing any pollutants released at a flow or concentration which will cause or contribute to interference to the POTW or will pass through the POTW or constitutes a slug.

(l) Any wastewater containing any radioactive waste or isotopes of such half-life or concentration as may exceed limits established by State or Federal regulations, or interfere with the chosen sludge disposal option. No water or wastewater containing more than 2 pCi of radium 226 shall be discharged into the Commission's sewer system except as modified per the special conditions of this permit.

(m) Any wastewater which may contain more than 100 mg/1 of fat, oil, grease (FOG).

(n) Any wastewater containing BOD, total solids, or suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the POTW, except as authorized in Section 4(c) and (d) above.

(o) Ammonia nitrogen in amounts that would cause a violation of the water quality standards of the receiving waters of the POTW.

(p) Any discharge exceeding the standards established in Federal Regulation, Wisconsin Administrative Code, the Ordinance, any Village Ordinance or this Agreement.

(q) Any trucked or hauled pollutants, unless at points designated and approved by the POTW in this Agreement.

(r) Any slug discharges.

- (s) Any pesticides, herbicides or carcinogens.
- (t) Any listed or characteristic hazardous waste.
- (u) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail a toxicity test.
- (v) Detergents, surface-active agents, or other substances which may cause excessive foaming in the POTW or its effluent.
- (w) Medical wastes, except as specifically authorized by the GM.
- (x) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes, printers' ink and vegetable tanning solutions, which consequently imparts color to the treatment plant's influent or effluent.
- (y) Used motor vehicle anti-freeze, motor oil, brake fluid, transmission fluid, hydraulic fluid, oil-based paint, latex paint which contains any mercury, paint thinner, paint or varnish remover or any other solvents.
- (z) To the extent applicable, the affirmative defense set forth in 40 CFR 403.5(a)(2) may be available to any industrial user in the context of any enforcement proceeding commenced by the Commission.
- (aa) Any pollutants that exceed the limitations set forth on Schedule 1 and Section 4(c) hereof, except as otherwise expressly provided for herein.

22. Duty to Mitigate. Medline shall take all reasonable actions necessary to minimize and correct any adverse impacts to the sewerage system or the environment resulting from noncompliance with this Agreement.

23. Inspection and Right of Entry. Persons or occupants of the Facility shall allow the Commission, the Village, the DNR, the EPA or their representatives ready access upon presentation of credentials, at all reasonable times, to all parts of the Facility for the purposes of inspection, sampling, examination of and photocopying of records required to be kept by this Agreement.

24. Records Retention.

(a) Medline shall retain and preserve for not less than three (3) years, any record, books, documents, memoranda, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling and chemical analyses made by or on behalf of Medline in connection with its discharge.

(b) All records that pertain to matters that are the subject of special orders or any other enforcement or litigation activities brought by the Commission shall

be retained and preserved by Medline until all enforcement activities and all periods of limitation with respect to any and all appeals have expired.

25. Confidential Information. Except for data determined to be confidential under the Ordinance, all reports required by this Agreement shall be available for public inspection at the Commission Office.

26. Recording of Results. For each measurement or sample taken pursuant to the requirements of this Agreement, Medline shall use appropriate report formats and traceable delivery methods (i.e. email, etc.) when submitting required reports to the GM and shall retain copies of the reports submitted, date delivered and the delivery method used. The GM shall have the right to require Medline to use specified reporting forms, if he so elects.

27. Dilution. Medline shall not increase the use of water or in any way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with limitations contained in this Agreement.

28. Pretreatment Facilities Requirements. Except as otherwise provided for in this Agreement, Medline shall provide necessary wastewater treatment as required to comply with the most stringent requirements of the Ordinance, the Village Ordinance or Federal pretreatment standards, as established by 40 CFR Chapter N, Subpart I, Wisconsin Administrative Code standards and any permit conditions. Medline shall achieve compliance with all National Categorical Pretreatment Standards within the time limitations specified by Federal pretreatment regulations, and with any other pretreatment standard by applicable deadlines.

29. Material Removed from Pretreatment Facilities. Storage, handling, disposal and transportation of materials, if any, removed from pretreatment facilities shall be done according to all applicable Federal, State and local regulations that pertain to the type and/or class of waste generated. This material shall not be discharged to the sewerage system.

30. Statement of Penalties. Medline agrees that any violation of the terms or provisions of this Agreement may result in the Commission imposing the fines, forfeitures and penalties provided for in the Ordinance, as well as the Commission enforcing the terms hereof as provided for therein.

31. Termination of Agreement. This Agreement may be terminated (i) when, after inspection, monitoring or analysis, the Commission determines that the discharge of wastewater to the sanitary sewer is in violation of Federal, State or local laws, or the Ordinance, or (ii) Medline has otherwise defaulted under the terms and provisions of this Agreement or the Ordinance; provided however, that if a notice of default is required to be given by the terms of this Agreement or the Ordinance, such notice has been given and all applicable cure periods have expired with no cure being obtained. Additionally, falsification or intentional misrepresentation of data or statements or any required reporting forms shall be cause for termination. In the event of any such discharge or

default for which applicable cure periods have expired, this Agreement may be summarily terminated by the Commission. Any administrative decision made by the GM which is the basis for a termination of this Agreement shall be subject to the right of Medline to appeal under Section 13.12 of the Ordinance.

32. Limitation of Transfer of Agreement. This Agreement is entered into with Medline for the process activity specified herein with respect to Products. Medline shall not assign or transfer its rights and obligations under this Agreement in whole or in part at any time, without the prior written consent of the GM. If such assignment is consented to, the said assignee shall assume the obligations of Medline pursuant to this Agreement, including those then existing and that may arise thereafter. The GM may require such assignee to execute such agreements of assumption as may be reasonably required to effectuate the foregoing. Medline shall promptly inform the GM, in writing, prior to any such assignment.

33. Falsifying Information or Tampering with Monitoring Equipment. Knowingly making any false statement on any report or other document required by this Agreement or knowingly rendering any monitoring device or method inaccurate may result in fines levied pursuant to the Ordinance.

34. Modification or Revision of the Agreement.

(a) The terms and conditions of this Agreement may be subject to modification by the Commission at any time hereafter in the event the Industrial Wastewater discharges from the Facility (i) contain pollutants not identified in Section 4(c) or (ii) no longer meet the pretreatment standards and limitations set forth in Section 4(c), as may be modified from time to time pursuant to Section 4(d).

(b) The terms and conditions may be modified by the Commission as a result of EPA or DNR promulgating a new Federal or State pretreatment standard; or as necessary to ensure that the Commission is in current compliance with its discharge limitations/requirements under state and federal laws.

35. Severability. The provisions of this Agreement are severable, and if any provision of this Agreement or the application of any provision of this Agreement to any circumstance is held invalid, the application of such provision to other circumstances and the remainder of this Agreement shall not be affected thereby.

36. No Property Rights. This Agreement is revocable by the Commission summarily for violation of any term or provision hereof. By entering into the Agreement, Medline does not acquire any vested right or privilege, be it proprietary or otherwise, simply because of being a party to this Agreement.

37. Bypass. A "Bypass" is prohibited.

38. Ordinance. During the term of this Agreement, Medline shall comply in all respects with the Ordinance, the provisions of which are incorporated by reference.

39. Annual Fee. During the term of this Agreement so issued hereunder, Medline shall pay an annual administrative fee of \$500 to the Commission payable upon execution hereof. The aforesaid annual administrative fee may be changed from time to time in accordance with changes to sewer service charges, all as provided for in the Ordinance.

40. Renewal.

(a) In order for the term of this Agreement to be renewed, following its stated Expiration Date, Medline shall submit an application for renewal not less than ninety (90) days prior to the Expiration Date of the initial term of this Agreement or expiration of any renewal term hereof; unless this requirement for a renewal application is waived by the Commission in writing, or unless Medline provides a notification that its Industrial Wastewater discharge is ceasing. As a condition precedent to any renewal, Medline shall perform a full priority pollutant scan, including metals, of the Industrial Wastewaters Discharges from the Facility, based upon sampling taken in accordance with the provisions of Section 10 above, during the period not more than one hundred eighty (180) days nor less than ninety (90) days prior to expiration of the initial term or any renewal term, as the case may be. The results of such scan shall be submitted with the application to the Commission.

(b) Upon receipt of the renewal application, the annual administrative fee and the results of the full priority pollutant scan, the Commission may in its sole discretion, elect to renew the term of this Agreement for an additional one (1) year term or longer, upon the same terms and conditions contained herein or any additional terms and conditions the Commission may require.

(c) Medline shall pay an initial fee of \$500 upon execution hereof and an annual administrative fee of \$500 for each year of the renewal term, to cover administrative expenses incurred by the Commission. The annual administrative fee may be changed from time to time as provided for in the Ordinance.

(d) In submitting the application described in (a) above, Medline may request an increase in its wastewater discharges beyond the limits established in Sections 4(c) and (d) above, and may seek to have other terms of this Agreement modified as part of the renewal process, which requests shall be considered in the discretion of the Commission.

(e) In the event Medline has added or removed any Products pursuant to Section 4(g), then notwithstanding anything to the contrary contained herein, the term of this Agreement shall not be extended beyond the expiration of twelve (12) consecutive calendar months following the effective date of such addition/removal of Products.

41. Additional Fees.

(a) In addition to all fees (initial and annual) Medline shall pay or otherwise reimburse the Commission for such additional charges and fees, which may include fees for but not limited to, monitoring, inspection, sampling and surveillance, as well as any other industry specific fees the Commission may deem necessary to carry out the requirements of the Ordinance.

(b) Medline shall reimburse the Commission for the total amount of attorneys' fees and costs incurred by it in negotiating and drafting this Agreement or subsequent renewals of this Agreement.

42. Conflict. Notwithstanding anything to the contrary contained herein, this Agreement shall not supersede or replace the Ordinance in any manner; and any conflict between the terms and provisions of this Agreement and such Ordinance shall be resolved in favor of the most restrictive provision. In the event the Ordinance is subsequently amended or modified, then all terms and conditions of this Agreement relative thereto shall be correspondingly amended and modified.

43. Charges and Fees.

(a) DUE Determination. The DUE determination consists of two parts:

(i) Volume Connection Charges. For purposes of determining Volume Connection Charges pursuant to the Commission's Ordinance, the parties agree that the wastewater discharges from the factory portion of the Facility as allocated pursuant to Section 4(c) equate to 49.00 DUEs, which equates to wastewater discharges of 10,000 gallons of volume per day. In the event the wastewater discharges should increase as provided for in Section 14 above, additional Volume Connection Charges shall be assigned and invoiced by the Commission in recognition of such additional volume discharge. Such additional Connection Charges shall be determined in accordance with the Ordinance; and all procedures set forth therein shall be followed. Medline acknowledges that for purposes of its User Charges, the number of volume DUEs is determined by flow and is variable each month.

(ii) Industrial BOD Discharge Fees. For the purposes of determining Industrial BOD Discharge Fees pursuant to the Ordinance, the parties agree that the wastewater discharges from the Facility as allocated to Section 4(c) are 50 pounds of Industrial BOD Discharges. In the event the wastewater discharges should increase as provided for in Section 14 above, then additional Industrial BOD Discharge Fees shall be assigned and invoiced by the Commission in Recognition of such additional Industrial BOD Discharge. Medline acknowledges that for purposes of its Industrial BOD Discharge Fee,

the number of BOD pounds is determined by flow and its strength concentrations and is variable each month.

(b) Village User Charge. Medline shall pay to the Village the appropriate sewer user charge provided for in the Village Ordinances. Such user charges may be changed from time to time by the Village.

(c) Commission User Surcharge. Medline shall pay directly to the Commission the following rates of user surcharge for the following constituents in the wastewaters discharged from the Facility.

<u>Constituent</u>	<u>User Surcharge</u>
For BOD (in excess of 200 mg/l)	\$0.323/lb. per day
For Suspended Solids (in excess of 250 mg/l)	\$0.333/lb. per day
For Phosphorous (in excess of 6 mg/l)	\$2.981/lb. per day

Payments shall be made to the Commission within thirty (30) days of the date of invoice. Invoices for user surcharges will be sent out quarterly by the Commission. Payments shall cover a quarter or three (3) month period of time. Any payment not made when due, shall bear interest at the rate of 18.0% per annum from the due date until paid. User surcharges shall be based on the testing and monitoring results obtained pursuant to Section 10 above. The monthly average of the foregoing constituents as reported pursuant to Section 4(c) and 10(a) shall be used for purposes of determining the daily surcharge of constituents. The foregoing user surcharges and interest rate may be changed annually by the Commission in accordance with the terms of the Ordinance.

(d) Volume Connection Charges. As of October 18, 2017, Medline has been assigned Volume Connection Charges for a total of 54.50 DUEs. See Addendum A, attached hereto and incorporated herein. Of this sum, 49.00 DUEs have been allocated exclusively for factory wastewater discharges of 10,000 gallons of volume per day. The foregoing reflects an increase in the total number of DUEs allocated to Medline pursuant to the Prior Agreement, which increase is due to increased wastewater flows and strengths from the Facility. In the event the wastewater discharges increase as provided for in Sections 4(d) and 14 above, additional Volume Connection Charges shall be paid based upon any additional volume DUEs assigned by the Commission and in an amount determined by application of the Ordinance and the Village ordinances in effect from time to time. In the event of any reduction in wastewater discharges at the Facility, howsoever caused, the Commission and Village have no obligation to refund any Volume Connection Charge previously paid.

(e) Industrial BOD Discharge Fees. As of October 1, 2014, Medline has been assigned Industrial BOD Discharge Fees for a total of 50 pounds of Industrial BOD Discharge per day. The Industrial BOD Discharge Fee is in recognition that the Industrial BOD Wastewater discharges from the Facility are of such strength that it uses an increased amount of the design capacity of the POTW over residential use. In the event Medline increases its discharge of wastewaters and/or constituents as provided for in Sections 4(d) and 14 above, Medline shall pay additional Industrial BOD Industrial Discharge Fees in such amounts as may be determined by the Commission. In the event of any reduction in wastewater constituents at the Facility, howsoever caused, the Commission and the Village have no obligation to refund any Industrial BOD Discharge Fees previously paid.

(f) Automatic Assessment of Additional Connection Charges. For purposes of Sections 4(d) and 14 above, and notwithstanding anything to the contrary contained therein, in the event the reports required to be prepared and filed pursuant to Section 10(a) above indicate that the monthly average for the three-month period of any calendar quarter (commencing with the fourth calendar quarter of 2014) of industrial wastewater discharges from the Facility exceed the volume limitations set forth in Section 4(c) and/or the BOD limitations set forth in Section 4(c), then in any such events the following shall occur:

- (i) Medline shall pay a fine equal to \$1,000 for failure to provide the notice required under Sections 4(d) and 14 above; and
- (ii) Medline shall pay additional Volume Connection Charges and/or Industrial BOD Discharge Fees as provided for in Sections 43(d) and (e) above.

The Commission shall invoice Medline for any sums due under this Section 43(f) and all such sums shall be due and payable in full within 30 days after date of invoice.

(g) Collection Matters. If any payment is not received by the Commission on or prior to its due date, then it shall bear a late payment charge equal to 5% of the amount of the invoice therefore. If such User Charge, Connection Charge or User Surcharge or Industrial Discharge Fee remains unpaid and outstanding for a period of thirty (30) days after the date of invoice, then such unpaid sums shall bear interest at the rate of 18% per annum from date of invoice until paid. Further, the Commission is authorized and directed to cause any unpaid fees, charges, or interest outstanding beyond thirty (30) days to be placed upon the tax rolls of the Village and imposed as a delinquent tax in the same manner as all other delinquent sewer and water charges are; and Medline waives any right to contest the same. In the event the Commission determines to collect any sums due it hereunder, then in such event, Medline shall reimburse the Commission for all such collection costs so incurred, including but not limited to reasonable attorneys' fees. The foregoing late payment charges and interest rate may be changed annually by the Commission in accordance with user charge adjustments, all as provided for in the Ordinance.

44. Nondiscrimination. The Commission agrees that it will not, during the term of this Agreement, offer or provide sewerage services to any other similarly situated user on terms and conditions or at rates which are more favorable than those contained in this Agreement without first offering such terms to Medline. The Commission operates the POTW as a utility for the benefit of all users. The Commission intends to, and its presently adopted Sewer Use and User Charge Ordinances do, treat similarly situated users on the same basis.

45. Default and Dispute Resolution. A dispute or controversy between Medline and the Commission shall be resolved in accordance with this Section as follows:

(a) Ordinance Violation. Any violation of the Ordinance by Medline shall be subject to the terms and provisions thereof; and nothing contained herein shall be construed as limiting the authority of the Commission to enforce the terms thereof. Any default by Medline under the Ordinance or its application shall be resolved as provided for in the Ordinance or as provided for in Section 66.0821(5), Wis. Stats.

(b) Monetary Defaults. In the event of any default involving the payment of monies for sewer service user charges, user surcharges, annual administrative fees, Volume Connection Charges, Industrial BOD Discharge Fees, fines, penalties, interest, or other sums, Medline shall, as a condition precedent to any dispute resolution procedure, pay all such amounts as and when due. The failure to do so shall preclude Medline from any remedy seeking the resolution of any dispute associated therewith. Monetary disputes by Medline shall be resolved as provided for in the Ordinance or in Section 66.0821(5), Wis. Stats. All sums due under this Agreement shall be paid as and when due; and the failure to so pay is not subject to any further notice or opportunity to cure requirements.

(c) Default Under this Agreement. In the event Medline should default under any term or provision of this Agreement, which is not covered under (a) or (b) above, then in such event, the Commission shall give written notice of default to Medline in the manner provided for in the Ordinance. Medline shall then have a period of twenty (20) days thereafter within which to cure the default. If not so cured, then the Commission may elect to terminate this Agreement at the expiration of the 20-day period. Further, the Commission may impose a \$1,000 fine upon Medline for each violation specified in the notice of default. Each day the violation continues shall be considered a separate violation for purposes of determining the total fine. Fines shall be collected in the manner provided for in the Ordinance

[SIGNATURES ON FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Passed and Adopted: November 16, 2021

Votes: _____ Ayes _____ Nays

DELAFIELD-HARTLAND WATER POLLUTION
CONTROL COMMISSION

By: _____
Name: Timothy Aicher
Title: Chairperson

Attest: _____
Name: Rosemary Frick
Title: Finance Director/Treasurer

MEDLINE INDUSTRIES, INC.

By: _____
Name: Greg Hamberg
Title: Director of Manufacturing

CONSENT OF VILLAGE

The Village of Hartland does hereby consent to the foregoing Industrial Service Agreement.

Date: _____, 2021 VILLAGE OF HARTLAND

By: _____
Name: Jeffrey Pfannerstill
Title: Village President

Attest: _____
Name: Darlene Igl
Title: Village Clerk

TABLE OF EXHIBITS AND ATTACHMENTS

Exhibit 4(e)	Medline Industries, Inc. Plan of Operation
Schedule 1	Pollutant Parameters Daily Maximum Limits
Addendum A	Connection Charges and Industrial Discharge Fees Assigned/Paid as of 10/18/2017

Medline Industries, Inc.

Plan of Operation

Exhibit 4(e) Revised September 3, 2014

General Information

Medline Industries, Inc. wastewater treatment equipment was manufactured by Beckart Environmental, Inc. and originally installed on June 19, 2007 at the present facility location. The Beckart Environmental Batch Filter Press Wastewater Treatment System separates water-based waste into two disposable waste products. The first product is a clear water stream, the second is a dry cake consisting of approximately 50% (by weight) waste solids.

The core components of the Beckart system consists of the following: an equalization (collection) tank, a chemical treatment tank, a coagulant storage and metering assembly, a polymer storage and metering assembly, a pH adjustment (lime) storage and metering assembly, a sodium thiosulfate storage and metering assembly, an equalization transfer pump, a recirculation/sludge transfer pump assembly, a filter press, a filtrate (clear water) holding tank, a filtrate pump, a diatomaceous earth slurry tank with recirculation pump and a programmable logic controller.

System Operation

The Beckart Environmental Batch Filter Press Wastewater Treatment System operates in the following manner to produce water waste products that can disposed to the sanitary sewer and a solid waste product that can be disposed of in a landfill.

Wastewater from the manufacturing process are controlled by the process waste water drain system and transferred to the equalization tank. An operator initiates the transfer of a volume of wastewater from the equalization tank to the chemical treatment tank whenever there is sufficient wastewater in the equalization tank to fill the treatment tank and the operator has cleared the previous treatment cycle. In the meantime the equalization tank is agitated by an air diffusion bed from the bottom of the tank.

The treatment tank mixer and recirculation/transfer pump is activated during the water transfer from the equalization to the treatment tank. The Programmable Logic Controller (PLC) controlled chemical treatment process begins with the addition of coagulant to break the emulsion in the water and create a floc which is separable from the water. After the addition of the coagulant which will reduce pH, the pH controller will adjust the pH to specification by adding lime solution as necessary. Sodium thiosulfate is added to reduce the iodine in the waste water to an iodide. The last step in the chemical treatment process is the addition of polymer which enlarges the floc formation for filtration.

Medline Industries, Inc.

Plan of Operation

Exhibit 4(e) Revised September 3, 2014

After the chemical treatment process is complete and a time delay for settling of the solids has occurred, the PLC will transfer the contents of the chemical treatment tank to the filter press. The filter press will pre-coat with a thin layer of diatomaceous earth in preparation of the filter press cycle. This transfer occurs in a two phases. Phase one is a dewatering phase where parts of the treatment tank are cycled to remove the clear water (water that is above the sludge level) pumped through the sludge pump to the filter press. In Phase two, as the decant valve closes simultaneously as the bottom valve opens, the PLC will sequence the operating air pressure to the sludge transfer pump to obtain the optimal fluid flow rate through the filter press to capture the floc particles onto the filter cloths during the initial formation of the filter cake. After the initial filter cake layer has been formed on the filter cloths, the PLC will progressively increase the pump pressure to minimize the time required to process a batch of treated wastewater.

The treated water will flow through forming the filter cake, pass through the filter cloth, and will be collected in the filtrate holding tank. The filtrate holding tank has level control assemblies, and when the level of water reaches a specified level, the PLC will start a centrifugal transfer pump to transfer the water from the filtrate holding tank, through an electromagnetic flow meter and a pH probe assembly then discharges into a sanitary sewer connection.

A wheel chart records each discharge cycle, noting the time, pH, and total gallons of each cycle. The pH meter is connected to the chart recorder and functions with the PLC. In the event the pH of the filtrate discharge water falls or rises beyond the set points programmed into the PLC, the PLC halts the discharge by stopping the transfer sludge pump and prevents the centrifugal pump from operating until the out of parameter pH condition is corrected.

The PLC reads a pressure transducer when the filter press is full, indicates the batch cycle discharge is complete, and shuts down the transfer sludge pump. The operator will read the PLC and observe the current status and begin the filter press blow down. After the blow down is complete the press is opened and the cake is removed from the cloth into cake hoppers. Hoppers can then be dumped into a disposal service container and trucked to a landfill for disposal.

Medline Industries, Inc. Industrial Service Agreement
 Re: Wastewater Discharges
 Pollutant Parameters Daily Maximum Limits
 Schedule 1 (Revised 11/15/2016)

<u>Pollutant Parameters</u>	<u>Required Tests</u> <u>Short(2)/Long(3)</u>	<u>Parameter</u> <u>Units</u>	<u>Daily Maximum</u> <u>Limits</u>
Acetone (ug/l)(1)	Short/Long	mg/l	20.70
Ammonia-Nitrogen	Short/Long	mg/l	20
BOD-Biochemical Oxygen Demand	Short/Long	mg/l	200
Chloride	Short/Long	mg/l	400
Ethanol(ug/l)(1)	Short/Long	mg/l	150
Flashpoint	Short/Long	F	>140F
Isopropyl Acetate	Short/Long	mg/l	20.70
Isopropyl Alcohol (ug/l)(1)	Short/Long	mg/l	150
n-Amyl Acetate	Short/Long	mg/l	20.70
pH (Lab)	Short/Long	su	6.0-9.0
Phenol	Short/Long	mg/l	2.00
Phosphorus	Short/Long	mg/l	6
Temperature	Short/Long	C/F	65C/150F
TSS-Total Suspended Solids	Short/Long	mg/l	250
TTO-Total Toxic Organics	Short/Long	mg/l	2.13
Arsenic	Long	mg/l	0.23
BTEX–Benzene, Toluene, Ethylbenzene & Xylenes	Long	mg/l	150
Cadmium	Long	mg/l	0.18
Chromium	Long	mg/l	1.00
Copper	Long	mg/l	2.40
Cyanide	Long	mg/l	0.43
Ethyl Acetate (ug/l)(1)	Long	mg/l	20.70
FO&G (Oil & Grease-HEM)	Long	mg/l	100
H-O&G (Petroleum Hydrocarbons)	Long	mg/l	25
Lead	Long	mg/l	0.69
Mercury (ug/l)(1)	Long	mg/l	0.003
Methylene Chloride	Long	mg/l	3.0/0.7
Molybdenum	Long	mg/l	0.40
Nickel	Long	mg/l	4.00
Selenium	Long	mg/l	0.50
Silver	Long	mg/l	0.20
Zinc	Long	mg/l	2.60

- (1) Units reported on Eurofins SFA Lab Tests as ug/l not mg/l (1 ug/l = 0.001 mg/l).
 (2) Short tests are performed twice per month in the first and third weeks of the month.
 (3) Long tests are performed once per month in January and July.

Addendum A				
Medline Industrial Service Agreement				
Re: Wastewater Discharges				
Connection Charges & Industrial Discharge Fees				
Assigned/Paid as of 10/18/2017				
	3rd Quarter 2017	Current	Additional DUEs	
	Requested	Assigned/Paid	Assigned/Paid	
<u>DHWPCC Connection Charges</u>				
Volume - gallons/day	10,000	4,000	6,000	
/ SUO - gallons per day of 1 DUE	205	205	205	
= DUEs Rounded up to next 0.25	49.00	19.75	29.25	Rounded
+ Transferred DUEs to Office			2.50	(1)
= Additional DUEs Charged for Volume Increase			31.75	(2)
x Connection Charge per 1 DUE			\$4,339.00	
Total Volume Connection Charges			\$137,763.25	
	3rd Quarter 2016	Current	Additional DUEs	
	Requested	Assigned/Paid	Assigned/Paid	
<u>DHWPCC Industrial Discharge Fees</u>				
BOD - pounds/day	50	50	0	
/ SUO - pounds per day of 1 DUE	0.343	0.343	0.343	
= DUEs Rounded up to next 0.25	146.00	146.00	0.00	Rounded
- Credit for Add'l DUEs paid in Volume			(31.75)	
Additional DUEs for Industrial BOD			0.00	
x Price of BOD DUE Parameter			\$460.00	(3)
Net BOD Industrial Discharge Fees			\$0.00	
Total DHWPCC Charges Assigned/Paid 10/18/2017			\$137,763.25	
Price of DUE - Breakdown by Parameter for Domestic Strength:				
		Volume	\$3,013	
		BOD (3)	\$460	
		SS	\$707	
		Phos	\$159	
		Total DUE	\$4,339	
Summary of Total Medline DUEs:				
	8/31/2016	11/15/2017	11/15/2017	Total
	DUEs (4)	Dept. DUEs	Add'l DUEs	DUEs
	Assigned/Paid	Transferred (1)	Assigned/Paid (2)	Assigned/Paid
<u>DHWPCC Volume Connection Charges</u>				
Medline Office DUEs	3.00	2.50	0.00	5.50
Medline Factory DUEs	19.75	(2.50)	31.75	49.00
Total Medline DUEs	22.75	0.00	31.75	54.50
(1) Office is now using 5.50 DUEs, will transfer 2.50 DUEs from Factory back to Office for its use.				
(4) These DUEs have been restructured and are based on 75,000 gallons/year (or 205 gallons/day) per Domestic User Equivalent (DUE) starting January 1, 2011. Prior to 2011, a DUE was defined as 100,000 gallons/year (or 275 gallons/day). Any previously purchased DUEs have been grandfathered in at 1.33 (100,000/75,000) times the assigned/paid DUEs total and rounded up to the nearest 0.25 DUE.				

NOTE:

- PROPOSED LAYOUT OF 1112 LISBON AVE LOT 2, HARTLAND WI
- LOCATION OF HOUSES AND OUTBUILDINGS SUBJECT TO CHANGE.
- TYPICAL HOUSE FOOTPRINT SHOWN FOR SPACE SAVING PURPOSES ONLY.
- CUL DE SAC CENTER LOCATION TBD.

