

**Village Of Hartland**  
**Board of Police & Fire Commission**  
**Meeting Minutes**  
**Tuesday, 12 October 2021**  
**1900 hours**  
**Board Room, Municipal Building, 210 Cottonwood Avenue**

- 1901 hours meeting called to order by Commission President Loppnow
  - Commission Secretary Riesinger read the roll for attendance
    - Present: Commissioners Loppnow, Rebholz, Riesinger, Deboer
    - Excused: Commissioner Patterson
    - In attendance: Police Chief Torin J. Misko, Fire Chief David Jambretz
  - Pledge of Allegiance led by Commission President Loppnow
1. Consideration of a motion to approve the Police and Fire Commission minutes for the meeting of 10 August 2021.
    - 1.1. Motion by Commissioners Rebholz / Deboer to approve the Police and Fire Commission minutes for the meeting of 10 August 2021, motion carried.
  2. Fire Department Report: Fire Chief Jambretz.
    - 2.1. Calls for September are 19 plus above the previous month,
    - 2.2. Contract for Fire service for Merton has automatically renewed for the 2021/22. However, Chief believes there will be no renew after this contract expires, speculation is the Town of Merton will proceed with Western Lakes FD.
  3. Police Department Report: Police Chief Misko.
    - 3.1. Detective Hoffa completed a two-week Division of Criminal Investigation Homicide School and graduated at the top of her class.
    - 3.2. The officer out-on-injury is back to duty working with a restrictive schedule in 4-hour shifts. The officer has a doctor's appointment in approximately 4 weeks to review the recovery progress. Depending upon the doctor's report, the department anticipates the officer to return to full duty.
    - 3.3. The department's budget:
      - 3.3.1. The budget for 2021 remains status quo for officer staffing at 17,
      - 3.3.2. As a point of discussion to include in the 2022 staffing number of officers on a permanent basis at 18. The 2021 budget has 18 officers; however, this number is temporarily funded through the reserve fund due to an officer out-on-injury,
      - 3.3.3. Department experienced a mock assessment of their policies and procedures against the State Standards for policing. Officer's reports were inspected against standards and were found compliant with standards,
      - 3.3.4. The department is continuing to work with St. Charles to direct the church parishioners and guests to use the parking lot. The department is continuing to closely monitor the parking situation.

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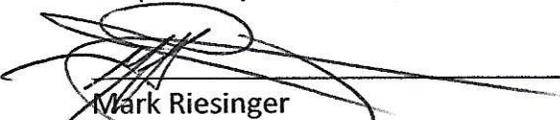
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4. Presiding Commission President Loppnow requested a motion to recess into Closed Session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, related to interviewing candidates for Firefighter.
  - 4.1. Motion by Commissioner Rebholz / Deboer to recess into closed session, motion carried.
  - 4.2. Roll call to enter closed session:
    - 4.2.1 Commissioners: Loppnow "yes", Rebholz "yes", Riesinger "yes", Deboer "yes".
  - 4.3. The commission entered closed session 1938 hours.
  - 4.4. Motion by Commissioner Rebholz / Loppnow to exit closed session, motion carried.
  - 4.5. Roll call to exit closed session:
    - 4.5.1 Commissioners: Loppnow "yes", Rebholz "yes", Riesinger "yes", Deboer "yes".
  - 4.6. The Commission exited closed session 2021 hours.
5. Commission President Loppnow requested a motion to forward the Firefighter candidates: Matt McGuire, John Meier and Colton Olcott, to the Fire Chief for further staffing consideration.
  - 5.1. Motion by Riesinger / Rebholz to forward the candidates to the fire chief, motion carried.
6. Consideration of a Motion to Adjourn
  - 6.1. There being no further business to come before the Village Board of Police and Fire Commission, on motion to adjourn by Commissioners Rebholz / Loppnow, motion carried.
  - 6.2. Meeting adjourned at 2021 hours.

Respectfully submitted,

  
Mark Riesinger  
Commission Secretary

  
Susan M. Loppnow  
Commission President