

**VILLAGE BOARD AGENDA
MONDAY, MARCH 28, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Swearing in of Officer Kayla Nelson

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

1. Comments from Municipal Judge Timothy Kay regarding the Lake Country Municipal Court.
2. Consideration of a motion to approve Village Board minutes of March 14, 2022.
3. Consideration of a motion to approve vouchers for payment in the amount of \$214,862.96.
4. Consideration of actions related to Licenses and Permits.
 - a. Consideration of a motion to approve an Operator's (Bartender) License
5. Consideration of Second Reading of Bill for an Ordinance No. 03/14/2022 "An Ordinance to Amend Chapter 10 of the Village of Hartland Municipal Code Pertaining to Amusement Devices".
6. Consideration of a motion to approve Resolution 03-28-2022 "Resolution Approving an Amendment to the Project Plan of Tax Incremental District No. 6, Village of Hartland, Wisconsin".
7. Presentation: Police Department 2021 Annual Report
8. Consideration of a motion to approve the Waukesha County Department of Emergency Preparedness Joint Powers Agreement, County 911 Emergency System.
9. Discussion of a Facility Planning Study.
10. Discussion and consideration of a motion to approve the purchase and installation of a new DPW garage furnace from RZ Heating and Cooling Systems in the amount of \$15,565.
11. Discussion and consideration of a motion to approve the reconstruction of the Penbrook Park tennis/pickle ball courts by Frank Armstrong Enterprises, Inc. in the amount of \$78,976.
12. Consideration of a motion to approve the submittal to Wisconsin Department of Natural Resources of the MS4 Annual Stormwater report.

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6:30 PM
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13. Discussion and consideration of a motion to approve the purchase and installation of bollard lights in Nixon Park.
14. Discussion and consideration of a motion to approve the purchase of a replacement electric gate for the DPW garage.
15. Discussion related to the creation of a food truck ordinance.
16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
17. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 810 7256 1785 .

Or participate online:

<https://us02web.zoom.us/j/81072561785?pwd=cHNHMIlwMWJ6eU1Ec1M2dWxOUGFkdz09>



LAKE COUNTRY MUNICIPAL COURT

630 E. Wisconsin Avenue
Oconomowoc, WI 53066
Tel: 262-569-0920

Clerk Theresa Berlin
clerk@lcmunict.org

Deputy Clerk
deputyclerk@lcmunict.com

Honorable Timothy T. Kay

www.lcmunict.com

January 13, 2022

TO: MAYOR, CHAIRS, PRESIDENTS and
LAKE COCOUNTRY MUNICIPAL COURT MUNICIPALITIES

Re: LAKE COUNTRY MUNICIPAL COURT
ANNUAL STATE OF THE COURT 2020

Dear Sir / Madam:

Please accept this letter as the Annual State of the Court for our Lake Country Municipal Court 2021 Year in Review.

As always, the court staff will be contacting each municipality to determine whether the municipality would like the Judge to appear before their respective Boards and provide further information as an annual update. I enjoy the opportunity to appear before your Board. I would appreciate if your Clerk could contact my Chief Clerk, Terri Berlin, or a member of her staff, at 262 569 0920, or my office staff, Kit or Shannon, at 262-784-7110 in order to schedule an appearance. Otherwise, please feel free to re-print copies of this Annual Report and provide the copies to your Trustees, Supervisors or Alderman.

1. LCMC BUDGET.

The Budget was approved at the Annual Administrative Committee meeting in November 2021. We have recovered from COVID! Therefore our municipal ticket volume has resumed to normal ticket levels. Fortunately we ended up for year end with a surplus of \$11,556.42. Initially the budget projected an expected loss of \$45,169.42.

Honorable Timothy T. Kay proudly serving the following municipalities:

*City of Oconomowoc, Town of Delafield, Town of Erin, Town of Ixonia, Town of Lisbon, Town of Merton,
Town of Oconomowoc, Town of Ottawa, Town of Sullivan, Village of Chenequa, Village of Dousman,
Village of Hartland, Village of Johnson Creek, Village of Lac La Belle, Village of Merton, Village of Nashotah,
Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex*

This surplus is the result of an increase in the number of citation post-COVID, but most importantly the decrease in employee payroll expenses and decrease in employee health insurance expenses as a result of replacing and modifying my clerks' scheduled hours from two full-time clerks and two part-time clerk to one full-time clerk and three part-time clerks which will be discussed later in this report.

Again, there will be no cost to member municipalities to participate. All of our costs are covered by the Court's share of citation collections.

2. NEW COURTHOUSE.

As referenced last year, the new facilities are marvelous. We have fully moved in and completed all of the audio / visual connections. The new office / chambers has proved to be very effective for juvenile court appearances. The clerks have excellent workspace and enjoy the new breakroom.

3. BAILIFFS.

A big shout-out to all of our bailiffs, who do an excellent job overseeing the court operations and ensuring the staff's safety. They are City Officer Chief James Schyler, City Officer Jerry Kleepin, Waukesha County Deputy Adam Rhode, Waukesha County Lt. Corey Carell, and Waukesha County Capt. Michelle Loeffler.

4. COURT STAFF.

As you are aware, Clerk Theresa Berlin was promoted to our Clerk of Courts. As referenced last year, I retained Dawn Kirley as our part-time Deputy Clerk of Court. Kathy Pedri and Elaine Lynott remained as part-time clerks. I can report that all of the clerks work very well together during this transition year.

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Village of Oconomowoc Lake, Village of Sullivan, Village of Summit, Village of Sussex*

As a result of maintaining the Deputy Clerk in a part-time status, the Court has saved expenses as compared to the Deputy Clerk being a full-time position. Part-time status does not require the Court to pay for health insurance. As a result of our changes, the Court has been able to reduce health care premiums for three individuals; again, resulting in substantial reduction in Court expenses.

The savings has resulted in a surplus and essentially is passed on to each of the 20 municipalities.

5. ADMINISTRATIVE CHANGES.

As you are aware, Atty. Bill Chapman passed away during the past year. He was always a mentor and one of the original architects of our Lake Country Municipal Court. Without Bill Chapman's guidance and insight, I firmly believe that our Municipal Court would not have been able to consolidate so many municipalities in its early years, which formed the foundation and basis for our Court. Under Bill's guidance and direction, we were allowed to expand to our twenty current members.

Donald Wiemer has now assumed the role of Bill Chapman as Administrator. He continues to provide excellent guidance for our Court and for the Administrative Committee, as well as the Operations Committee.

I would also like to thank the Police Chiefs who participate in our monthly Operations Committee meeting. They are Capt. Lisa Panas, Chief James Pfister, Chief Michael Hartert, Chief Torin Misko, and Chief Daniel R. Neumer. We meet monthly and double check expenses and budget items so that we are allowed to continue in an efficient basis.

6. IN CONCLUSION.

Lake Country Municipal Court remains the largest Joint Municipal Court in the State. We have an excellent rapport with those defendants who appear before Judge Kay.

I always enjoy drafting this Annual State of the Court newsletter and hopefully will have an opportunity to appear before your respective Boards. I would appreciate if you could have your Clerks distribute copies of this report and attachments to all other elected

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officials, including aldermen, supervisors, and trustees, as well as police chiefs and police personnel.

This is my third term serving the Lake Country Municipal Community, consisting of 20 municipalities. There are over 100,000 people that reside within our Municipal Court region which spans over three counties: Waukesha, Jefferson and Washington.

Thank you for your attention to this Report. I look forward to meeting with your various Boards should you have any questions.

Very truly yours,

LAKE COUNTRY MUNICIPAL COURT



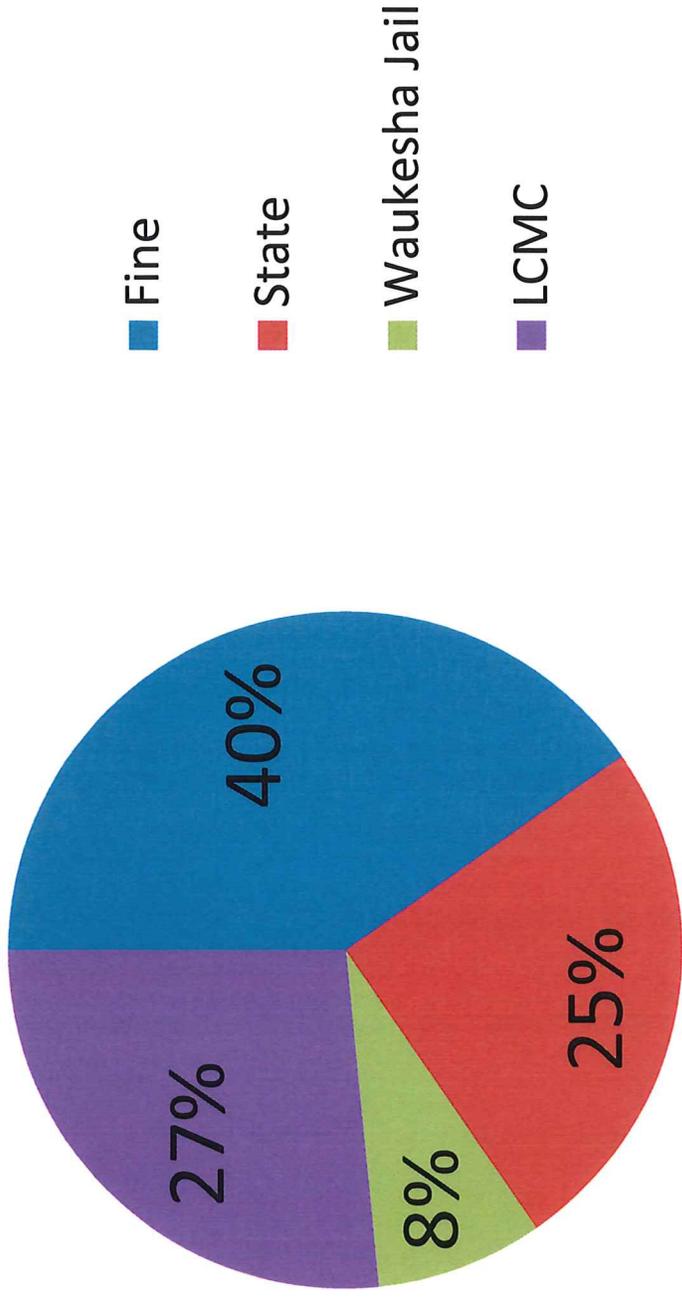
Hon. Timothy T. Kay
Municipal Judge

TTK/kfa

pc Clerk Theresa Berlin
LCMC Chiefs and Administrators
LCMC Municipal Clerks
LCMC Prosecutors

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LCMC Breakdown of Forfeiture



For example, a \$50 dollar ***fine*** plus costs mandated by statute totals a \$124 ***forfeiture***.

Fine	State	County	LCMC	Total forfeiture
\$50	\$31	\$10	\$33	\$124

All ***fine*** dollars are returned in full to the 18 municipal members; i.e. no costs to the taxpayers.

VILLAGE BOARD MINUTES
MONDAY, MARCH 14, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Pfeiffer, Dorau, Meyers, Wallschlager, Conner, President Pfannerstill

Excused: Ludtke

Others Present: Interim Administrator Bailey, Deputy Clerk Bushey, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Val Wisniewski, Ann Grevenkamp, Julie Antonneau and Tari Stetler.

Pledge of Allegiance – Trustee Meyer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

Val Wisniewski 511 Renson Road – asked who is monitoring the size of the political yard signs in Hartland. She said she looked up in the Municipal Code Ordinance that the signs shall not exceed 16 sq feet. She said there is one sign in particular on Capitol that she was pretty sure exceeds what is allowed. Bailey said Chief Misko would be down shortly and maybe he could give some answers to that.

1. Motion (Dorau/Connor) to approve the Village Board minutes of February 14th. Motion carried. Motion (Dorau/Connor) to approve the Joint Village Board and Joint Architectural Board/Plan Commission minutes of February 14th. Motion carried (6-0).
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$5,152,029.43. Motion carried (5-0). Meyer abstained.

Interim-Administrator said that 4.5 million of the 5.1 million is tax levy amounts we pay to the other taxing jurisdictions and those jurisdictions are Arrowhead High School, Lake Country, Merton School District, Swallow School, Waukesha County, and Waukesha County Technical College. Trustee Meyers commented on the refund Medline is getting and asked if that money has been taken out of the amount that we are paying to the different schools in different areas or is that later. Bailey responded that is later, he said so under the state requirements we have to give the refund to Medline then this week he will be submitting a pc201 to the state of Wisconsin Department of Revenue, he said at that point they will review that and give a charge back to all the other school districts. He said they have until March of 2023 to repay us. Meyers said the state will bill the schools to pay us back. Bailey said correct, we won't get paid they will send something to the schools saying that you owe the Village 'x' amount because of this tax refund, and they get to pay that by 2023. Bailey said he has until October to file the paperwork and he will submit right away.

3. Consideration of actions related to Licenses and Permits.
 - a. Motion (Dorau/Pfeiffer) to approve Operator's (Bartender's) License for Andrew Mills. Carried (6-0).
4. Consideration of First Reading of Bill for an Ordinance No. 03/14/2022 "An Ordinance to Amend Chapter 10 of the Village of Hartland Municipal Code Pertaining to Amusement Devices".

Interim-Administrator Bailey explained that under the Village's Ordinance only certain establishments are allowed to have an Amusement Device License within the Village. He said Melms' Brewery approached the Village about Amusement devices at their location. Bailey said Clerk Igl looked at the State of Wisconsin and there are other municipalities that allow this. He said she talked to the Village attorney and the State, and it is simply adding this last sentence to this. He said we brought the reading forward because it was brought forward from Melm's, this is just an update to our ordinance so again this would go through the three readings and the Board will give this an up or down if they have the desire to do this or not. Pfannerstill said part of the reason that this is on there also is because our ordinance says you have to have a liquor license issued by Hartland and Melm's Brewery license is issued by the State of Wisconsin. Wallschlager asked if their license is just to serve their beer and for takeout. Bailey said that is correct and Robert Barris one of the owners of Melms Brewery 418 Merton Ave said to clarify their license is not only to sell their beer but to sell Craft beer. Bailey said the next reading would be March 28th and April 11th unless the rules are suspended at the next meeting.

5. Discussion and consideration of a conceptual review for an events venue at 415 W. Capitol Dr-

Tari Stetler was present and gave an overview of the conceptual events venue. She said her and her husband purchased the property. She said they are residents of the Lake Country Area and have been business owners in the community for 16 years. She said everyone had a copy of their documents and asked if anyone has questions or concerns. Bailey said this is a concept review. He said it would be a wedding and event space at Zion Church and it is a little different than the last applicant. He said the church would be used for the ceremonies and the old school building behind it would be used as a reception area. Bailey said there will also be no outdoor music. Ms. Stetler's architect said the main component of this piece would be the renovation of the old school building as well as a small addition to the east side of that will be for bathrooms and mechanical space. He said the goal is to get 175 seats in the existing school building and they will be doing that by demoing some of the walls. He said there will also be some upgrades to the exterior. He said they are looking to have 77 stalls and they are not asking for any on street parking. He said they are extending the new parking lot north and east a little farther to get some added stalls. He said they like the smaller patio area and that will be more of a breakout space during nice weather. Ms. Stetler said mostly for cocktails or hors d'oeuvres in the early evening. The subject of the house was brought up and Ms. Stetler said they own the house as well and are in the process of remodeling it. She said how it interacts with the property, they were looking for some feedback from the Board and if the Board would like to have both parcels combined. Bailey said yes, the Building Inspector thought it would be tough if someone purchased that house and if there were ever disagreements down the road with events or weddings. Bailey reminded everyone this is just a concept. He said the parking

and details would get hammered out in Plan Commission but just wanted to bring the plan in front the Village Board to get everyone's thoughts on it.

6. Consideration of a motion to approve a Special Events Permit for Swallow Education Foundation's Run Your Socks Off Event, May 14, 2022.

Recreation Director Yogerst said that she has been working with the petitioner for the 5k. She said the Hartland Police Dept does supply 2 squads for traffic control at both entrances of Four Winds. She said Waukesha County Sheriff department assists with one squad for traffic control on KE, the Merton Fire Department does provide an ambulance for the event, Hartland DPW supplies barricades to block off the road. She said everyone was copied on the map of the route and the petitioner has handed in all necessary paperwork. Meyer asked about food vendors and Becky Anderson representing the event said they have had Kona Ice and it will be on school grounds. Wallschlager asked if the school is in Merton why are Hartland resources being used and Ms. Anderson said because everywhere the race goes is in Hartland.

Motion (Conner/Dorau) to approve the Special Events Permit for Swallow Education Foundation's Run Your Socks Off event, May 14, 2022. Carried (6-0).

Items referred from the February 21, 2022 Plan Commission meeting

7. Consideration of a motion to approve a Conditional Use Permit for the operation of a secured self-storage facility for FreeUp Storage of Hartland, LLC, 840 Rose Drive.

Interim-Administrator Bailey said this was approved unanimously by the Plan Commission, this is just new owners, and the business has a new name. Brief discussion.

Motion (Conner/Pfeiffer) to approve the Conditional Use Permit for the operation of a secured self-storage facility for FreeUp Storage of Hartland, LLC, 840 Rose Drive. Carried (6-0).

Other Items for Consideration

8. Discussion and consideration of a motion to approve a banner for Kiwanis and BID for the Bark River Bash.
 - a. If approved, consideration of a motion to add the annual event to the banner policy.

Interim-Administrator Bailey said this event was a huge success last year and they are bringing it back this year plus if approved to also add the annual event to the banner policy.

Motion (Dorau/Pfeiffer) to approve a banner for Kiwanis and BID for the Bark River Bash. Carried (6-0).

Motion (Dorau/Conner) to approve to the list of events of annual events, with the understanding they do still need to bring the banner to the Village Board every year for approval. Carried (6-0).

9. Discussion and consideration of a request to allow yarn bombing in downtown Hartland.

Julie Antonneau was present and explained the request to allow yarn bombing. She said they represent the Lake Country Free Clinic which is a non-profit medical and dental facility located in Oconomowoc. She said they started the yarn bombing in Oconomowoc about 6 years ago to bring awareness to the clinic's availability to uninsured and underinsured people who live in Waukesha County. She said they branched out to Delafield, and it was very successful, and they are surprised how many people have no idea there is something like this in their back yard. She said they take yarn items and wrap them around trees or poles and use yarn and zip ties to attach them. She said they put the items up in August a month before their biggest fundraiser which is a gala in September. She said they take them down after the gala which is the second week of September. Trustee Meyer asked how they get donations. Ms. Antonneau said all the items have laminated tags which gives information about the Lake Country Free Clinic along with an email address they can go to and make a donation. Ms. Antonneau said there are no staples used to attach the items to trees, she said they whip stitch them together on the tree or post. She said they also ask businesses if they are willing to display them. Trustee Dorau asked if they put some of the items up at a Hartland Park, and Ms. Antonneau said yes, they were asked to put some up for a special event in the park. Wallschlager asked if there was any damage to the trees from the fiber and Ms. Antonneau said no, they are made of a natural fiber. DPW supervisor Felkner asked if there is a contact number on the tags in case they fall or slide down and she said yes.

Motion (Pfeiffer/Conner) to approve the request for yard bombing from August 12th-September 12th. Carried (6-0).

10. Discussion and consideration of a motion to approve a 2021 budget amendment and publication of the budget amendment.

Interim-Administrator Bailey said this is one of those rare things that I have to bring, the last time we brought it was 2016 or 2017. He said we budget very conservatively, he said for example we are over budget in 2021 due to inspections. He said our overall expenditures are over \$265,335.74 and our revenues are over \$557,640.00, but he said it is one of those things where if we over expend our expenditures, we come back asking for a budget amendment. He said I'm asking for that budget amendment for inspection permits because we had a budget of \$137,000 and he is asking to increase it up to 364,000 to cover essentially everything so he said he is asking for attachment A to be approved. He said he would mail it to the paper to be published. Bailey said all it does, is this goes in our audit report and just shows an amended budget, so we have an original budget in the financial statements and an amended budget. He said we will still be over budget on revenues.

Motion (Meyer/Conner) to approve a 2021 budget amendment and publication of the budget amendment. Carried (6-0).

11. Discussion and consideration of a motion to approve Change Order #1 and Final Payment for the 2021 Slurry Seal Program.

Public Works Interim-Director Felkner said Fahrner Asphalt Sealers LLC is seeking payment for the 2021 Slurry Seal. He said we have asked them multiple times for their final bill, and we just finally received it. He said part of the project close-out is there's a change order part. He said

that change order was minus \$27,000 because we took the Woodlands Cul-de-Sac out because it wasn't in too bad of shape so that's on the paving project you will hear about shortly. He said staff recommends payment to Fahrner Asphalt Sealers, LLC for the sum of \$37,392 for the 2021 seal program.

Motion (Meyer/Conner) to approve Change order #1 and Final Payment for the 2021 Slurry Seal Program. Carried (6-0).

12. Discussion and consideration of a motion to award a contract for Well #2 Rehabilitation.

Public Works Interim-Director Felkner said during the budget process we put in there to rehab Well house #2 up on Sunnyslope. He said the DNR recommends that be done appropriately every 10 years and we are year 11. He said they found some wear and vibration in the pump shaft, so we decided not to wait, and we received 3 proposals. He said CTW came in low at \$19,000 and that is \$1000 under our budget allotment so we are recommending seeking the work being done by CTW Corp for the sum of \$19,000.

Motion (Pfeiffer/Conner) to award the contract for Well #2 rehabilitation to CTW Corp. Carried (6-0).

13. Discussion and consideration of a motion to approve installation of outdoor street lighting by WE Energies at 700 Lisbon Road.

Public Works Interim-Director Felkner said this was brought to our attention from a few residents of the Four Winds Subdivision. He said there is a crosswalk that goes across Lisbon and then it leads into a dark trail then into the parking lot in Centennial Park. He said he attached a map that shows where the light would go. He said he contacted WE Energies to do a light analysis and they said it will cover the crosswalk and our path. He said it is not in the budget because this was brought up after the budget was done. He said for WE Energies to install it, it will cost \$5107.53 and then also it would be \$8.78 a month for electricity that would be attached to Centennial Park existing light poles. Meyer asked if they are LED lights and Felkner said yes. Meyer asked why this if for public and not that housing development. Felkner said this is actually located in our park and this would be attached to the streetlights we already have in Centennial and up that access road that leads into River Meadow. Pfannerstill asked if Merton had been contacted to see if they wanted to see if they want to assist in the safety of citizens walking across the crosswalk. Felkner said this isn't Merton this is the County and we have dealt with the County with a crosswalk sign on Sunnyslope and Merton, he said 3 months later we were still getting complaints because they did not respond so we decided to put up the crosswalk signs ourselves. He said they reimbursed us 2 months later after they finally got back to us, so it took 5 months.

Motion (Dorau/Pfeiffer) to approve installation of outdoor street lighting by WE Energies at 700 Lisbon Road. Carried (6-0).

14. Discussion and consideration of a motion to award the 2022 Utilities Program to Wood Sewer and Excavating, Inc. in the amount of \$330,792.

Public Works Interim-Director Felkner said this was also part of the 2022 budget process, we do utilities 2 years prior to paving of roads, we made our inspections, and we made a list of utilities that need to be repaired and put it out for bid. He said we got 4 proposals, he said the fortunate thing is we budgeted for \$332,000 and it came in at \$330,792. He said if approved we are asking for approval to order fire hydrants and there's one structure that needs to be pre-ordered before the attorney goes through the contract. He said the reason is that fire hydrants used to be 2-3 weeks out and they are now 2-3 months out and since it is taking that long, it will hamper our paving projects.

Motion (Pfeiffer/Dorau) to award the 2022 Utilities Program to Wood Sewer and Excavating Inc., in the amount of \$330,792. Carried (6-0).

Felkner asked if in that motion he can order the structures and fire hydrants. Pfeiffer said he was under the assumption it was all in the motion.

15. Discussion and consideration of a motion to award the 2022 Paving Program to Payne & Dolan, Inc. in the amount of \$1,046,972.70.

Public Works Interim-Director Felkner said again this was part of the 2022 budget process, and the streets being paved this year are all of Mary Hill Subdivision, Tenny Ave, E. Imperial, the Woodlands Subdivision, the Village Hall administration lot in back and the path goes along the river by the library, that is part of the paving program this year. He said we received 3 proposals and Payne and Dolan came in low at 1,480,972.70. He said staff recommends we go with Payne and Dolan bids. Bailey pointed out the number on the agenda is incorrect, the actual number is 1,480,972.70. Meyers commented on the original roads not having the right base and it cost the Village hundreds of thousands of dollars to replace it and asked if there is enough in there to contingency to make sure we are going deep enough that we don't have to replace it. Felkner said we learned our lesson from the Hartridge debacle. He said on every road you'll see bid tabs that there's undercutting in there so if we go a little over on one street, we are hoping the undercutting equals out. Wallschlager commented on the little cave-in on the main street going into Mary Hill and asked if they will be redoing the entire thing where the road is cracked in the crosswalk. Felkner said no he didn't think so, he said the main road will stay the same, and it will be crack sealed which is what they do every 1-2 years. Pfannerstill asked if it is possible on Southern Oak where it dead ends, to fix the bad area and then Slurry Seal it. Felkner said no, because we looked over that and the water can't get off that road where the asphalt meets the concrete it is all hollowed out. Felkner said we changed the way we do roads, we used to do it at 1% and now we do it at 2% crown, so water runs off to the curb and doesn't stay in the middle.

Motion (Meyer/Wallschlager) to award the 2022 Paving Program to Payne and Dolan, Inc. in the amount of \$1,480,972.70. Carried (6-0).

16. Discussion and consideration of a motion to approve a contract with Jefferson Fire for the purchase of an ambulance.

Fire Chief Jambretz was present and explained the purchase of the ambulance. He said after the last meeting he was instructed to get more quotes for ambulances for their 2023 purchase. He said he spoke to 4 manufacturers, he said 2 supplied quotes, 1 company sent him an email and

said they no longer are building them this year and won't give him a quote because they didn't know what their price increase would be. He said the other one when he sent him the spec, he said he didn't want to quote him, and he wasn't going to put it in writing. He said received quotes from Foster Coach sales for a Horton ambulance for \$337,550. He said the other was from Everest Emergency Vehicles for a road rescue ambulance for \$347,000 and a quote for the demo from Jefferson Fire for a lifeline ambulance for 299,819.00. He said they had a demo by the Striker Cot, and they have a new co that came that's why he did an amendment. He said the new cot has better hydraulics and a few other safety things for my personnel and for patients they can carry them a lot lower where they don't have to carry them up so high, so people don't have to bend over. He said that was the addendum he put in for \$8,000 so that is why the price up on the lifeline ambulance.

Trustee Conner asked out of the 3 does he feel confident of the quality from Jefferson because the price increase is substantial, and he said yes. Trustee Dorau asked if it is apples to apples, and Jambretz said yes comparing what they had through lifeline. He said the only different was talking about the placement of cabinets. Dorau asked about the quote from the Lifeline one which is a spec one and we are going to have the same type as we did with the Fire Truck as we know from the fire truck, it came with a lot of bells and whistles that were not needed and cost the Village a lot of money for repairs. She said she wonders if we need all the things that are in that ambulance. Jambretz said everything is pretty much our spec that we have used on previous ambulances. He went on to say we reconfigured some of the cabinets because of the safety standards that every person in the back that is not a patient has to be in a 4-point harnessed in a seat, so they are not able to get up and move around to get to the cabinets, so they had to be reconfigured. Jambretz explained more specific details on the new cot system. Dorau said she did some research on ambulances in the area and said we do not hold our ambulances as long as some other ones hold theirs. She also said what they pay for them is quite a bit less for some of the recent ambulances got, so that is why she questioned the extra things like the fire truck had. Jambretz responded it is the same spec they have used except for the way the seating is and things have changed. He said he couldn't tell her about other municipalities because there are a lot of different ambulances, and he doesn't know what their specs are. Dorau said she is just asking if it had any little extras like the fire truck and he said the only difference is the cot upgrade and a bigger bumper. Trustee Pfeiffer commented from his perspective on the hours of operation that the trucks run. President Pfannerstill commented on the mileage on the first line and the spec. He asked if Lifeline set the spec or if the Village does and Jambretz said the Village sets the spec. Jambretz commented on the onboard cooler for the frontline medications they need to use, that is the only other thing that is different. Pfannerstill said at the trajectory we are going; it is unsustainable to purchase things for the fire department and what is Jambretz suggestions on that. Jambretz said we can replace things, oil changes, DOT inspections and push them out a little further. There was more discussion on the ambulance

Motion (Pfeiffer/Wallschlager) to approve the contract with the Jefferson Fire Department for the purchase of an ambulance as stated in the documents provided by Lifeline ambulance. Carried (4-2). Trustees Conner and Dorau voted no.

Break taken at 7:49
Resumed at 7:21

17. Discussion and consideration of a motion to deny a claim for unlawful tax for properties located in Paradise Trails-

Interim-Administrator Bailey gave a brief background and said we were served with all of these claims which state in the second paragraph that the real property improvements were included in this, he said it is not – it is land value only. He said himself and the Village Attorney reached out to this law firm with that statement and with that question neither of us received any response. He said they did confirm with Grota it is land value only. He said Attorney de La Mora would recommend denial of all of these. He said he will submit a letter tomorrow denying all of these. He said if they wanted to at that point go to the state or something but there are no property improvements value in any of these.

Motion (Dorau/Pfeiffer) to deny a claim for unlawful tax for properties located in Paradise Trails. Carried (6-0).

18. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Recreation Director said sign-up for T-Ball is in place and as of Friday there were over 200 participants. The late fee for T-Ball signup is now \$125. She is still looking for summer camp counselors. Ice Rink is officially closed for the season.

Interim DPW Director Felkner reported that a 20-year-old snowplow truck that cost \$72,000 was listed for sale on Wisconsin Surplus and sold for \$55,000.

Chief Misko commented on Val Wisniewski's comment regarding political signs. He said it is in the ordinance regarding the size and there is a difference between commercial and residential. The 2 squads are back from transmission issues and appear to be working fine now. 2 new squads came in and have appointment to get decals added. Once those are in service the old squads will be up for auction. New Officer Taylor Nelson starts Thursday. Nora Santella is retiring May 2nd and the posting for her position closed today. The annual report will be on the next agenda.

Chief Jambretz said they had 97 calls in February and 223 calls to date. April 30th is their Hartland Extrication Fundraiser at the Rustic Manor and it begins at 5pm.

Interim-Administrator Bailey said the Food Truck policy will come back on a less busy agenda. He said the last meeting was cancelled due to Tom Brass' funeral who lost his battle with cancer. Tom Brass was on the Chamber and the BID.

**VILLAGE BOARD MINUTES
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6:30 PM
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19. Adjournment.

Motion (Pfeiffer/Dorau) to adjourn at 8:00 p.m.

Respectfully submitted,

Deidre Bushey
Village Deputy Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: March 23, 2022

RE: Voucher List

Attached is the voucher list for the March 28, 2022

Village Board Meeting

March 28, 2022 checks: \$ 214,862.96

Total Amount of all checks \$ 214,862.96

VILLAGE OF HARTLAND
VOUCHER LIST - MARCH 28, 2022

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$1,412.67
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$3,819.28
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$1,437.90
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$1,412.67
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$1,567.37
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	10-33 VEHICLE SERVICES	MDC INSTALLAION ON HFD VEHICLES	\$1,488.33
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$32,592.00
R 101-48000 MISCELLANEOUS REVENUE	GREENFIELD PLUMBING	PERMIT REFUND FOR PERMIT NOT IN HARTLAND	\$35.00
G 101-24240 COURT FINES DUE STATE	SCHMITZ, CHAD	REFUND OF OVERPAYMENT	\$5.00
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	TKK ELECTRONICS	SOFTWARE PROGRAMMING	\$5,110.00
G 101-34160 AMBULANCE DONATIONS/EQUIPMENT	TKK ELECTRONICS	CRADLEPOINT NETCLOUD ESSENTIALS	\$7,112.00
R 101-48000 MISCELLANEOUS REVENUE	TRUGREEN TN	REFUND OF OVERPAYMENT OF SOLICITING LICENSE	\$10.00
			\$56,002.22
EXPENSE Descr			
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$302.23
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	DEFIB PAD	\$63.28
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	ADHESIVE SENSOR/ NEEDLE/CONNECTOR	\$117.70
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	GLUCAGEN DIAGNOSTIC KIT	\$236.42
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	SMART PADS/ CUFF/ ONDANSETRON	\$40.55
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	PAPER LIFEPAK	\$17.42
E 101-52300-360 VEHICLE MAINT/EXPENSE	JEFFERSON FIRE & SAFETY INC	RUB RAIL BLACK/ RUB RAIL ENDS	\$201.70
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$130.00
			\$1,109.30
EXPENSE Descr AMBULANCE			
EXPENSE Descr DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	CORP BONDS	\$400.00
			\$400.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	COPE, CHERI	SIGN GRANT	\$316.84
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	VAGA PROPERTIES	SIGN GRANT FOR AWNINGS	\$750.00
E 804-56700-711 FAÇADE PROGRAM	VAGA PROPERTIES	FAÇADE GRANT	\$1,080.00
			\$2,146.84
EXPENSE Descr ECONOMIC DEVELOPMENT			
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 201-53635-440 RECYCLING	GFL ENVIRONMENTAL	RECYCLING DUMPSTERS	\$385.14
			\$385.14
EXPENSE Descr ENVIRONMENTAL SERVICES			
EXPENSE Descr FAC - DONOR RECOGNITION REPAIR			

Account Descr	Search Name	Comments	Amount
E 401-76115-285 CONSTRUCTION COSTS	COMPETITOR AWARDS & ENGRAVING	NIXON DONOR PLAQUES	\$5,882.00
EXPENSE Descr FAC - DONOR RECOGNITION REPAIR			\$5,882.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER/ HARD DRIVE	\$654.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$9.99
EXPENSE Descr FINANCIAL ADMINISTRATION			\$663.99
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T MOBILITY	WIRELESS SERVICES	\$267.96
E 101-52200-255 BLDGS/GROUNDS	NORTH WOODS CHEMICAL CORP.	FOAM AND POLISH	\$111.85
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$130.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$5.25
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$1,356.32
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$69.71
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$37.95
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL	PEST CONTROL	\$70.00
EXPENSE Descr FIRE PROTECTION			\$2,049.04
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	CONLEY MEDIA LLC	PAVING	\$134.27
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	EHLERS	\$94.43
E 101-51400-395 COMMUNITY RELATIONS	HARTLAND AREA CHAMBER COMMERCE	KUDOS BANQUET	\$825.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE JOURNAL SENTINEL	MILWAUKEE JOURNAL SENTINEL SUBSCRIPTION	\$382.26
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER/ HARD DRIVE	\$654.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$130.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ULINE	GRAY STORAGE CABINETS	\$1,147.73
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	ENVELOPES #10 BLACK LOGO NO WINDOW 2000	\$163.99
EXPENSE Descr GENERAL ADMINISTRATION			\$3,531.68
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	FEBRUARY PERMITS	\$14,021.53
EXPENSE Descr INSPECTION			\$14,021.53
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	COMPUTER BATTERY BACK UP	\$21.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COLLURA, ROSARIO	WORK SHOES	\$83.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	BUSINESS CARDS/ ENVELOPES/ NAME PLATE	\$241.12
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	LAMINATED MAPS CITIZEN'S ACADEMY	\$99.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	OFFICER SOBONIAK ARMORSKIN	\$126.54
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	OFFICER NELSON WOOL TIE	\$8.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	RAIN COVER	\$31.45
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	OFFICER NELSON CARGO PANTS	\$72.25

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	WHISTLE	\$11.35
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	MISC UNIFORM	\$692.90
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GURGUL, DILLON	DUTY BOOTS	\$117.55
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#2 TIRES	\$41.56
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#3 BRAKES	\$61.25
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER/ HARD DRIVE	\$654.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$1,078.61
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PERSONNEL EVALUATION INC	PEP/ TEST FEE	\$30.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PEWAUKEE POLICE DEPT (VILLAGE)	ANNUAL FEES/ JOINT POLICE PISTOL	\$500.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	BLOOD DRAW	\$144.20
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	TASER HOLSTER FOR OFFICER NELSON	\$52.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	INMATE BILLING FEB	\$150.40
EXPENSE Descr LAW ENFORCEMENT			\$4,219.57
EXPENSE Descr LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	RETURNS	-\$10.68
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	MAS DISC	\$13.36
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BLADE	\$31.47
E 101-55110-325 PERIODICALS	BUSINESS JOURNAL	HARTLAND BUSINESS JOURNAL RENEWAL	\$150.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$62.30
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$60.66
E 101-55110-325 PERIODICALS	MILWAUKEE JOURNAL SENTINEL	MILWAUKEE JOURNAL SENTINEL	\$31.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE/ CLEANERS/ PAPER TOWEL	\$107.50
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES	\$73.17
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$1,821.92
EXPENSE Descr LIBRARY			\$2,340.70
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$267.56
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$208.08
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CEILING WHITE	\$38.99
E 101-51600-355 JANITORIAL SUPPLIES	BIEBELS TRUE VALUE	DUSTING WAND/ AERATOR	\$76.25
E 101-51600-255 BLDGS/GROUNDS	DISPLAY SALES	POLE BANNERS	\$824.00
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	LIGHT BULBS/ CLEANING SUPPLIES	\$45.63
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	SHOP RAGS	\$28.22
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	LIGHTING	\$285.67
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	TOILET TISSUE/ CLEANERS/ PAPER TOWEL	\$107.50
E 101-51600-255 BLDGS/GROUNDS	SHERWIN WILLIAMS CO	PAINT FOR ADMIN	\$223.53
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$706.50
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$1,538.36
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	PEST CONTROL	\$75.00
EXPENSE Descr MUNICIPAL BUILDING			\$4,425.29

Account Descr	Search Name	Comments	Amount
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ZINC NOZZLE/ RAIN GAUGE	\$36.43
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	FINISHES/ HOSE	\$59.82
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LIGHTS FOR FAC	\$244.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	GALV NIPPLES/ FLANGES	-\$52.83
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	GALV NIPPLES/ FLANGES	\$74.67
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	GALV NIPPLES/ FLANGES	\$167.32
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	TOILET TISSUE/ CAN LINERS	\$1,417.86
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	STANFORD, NATHAN	CHAINSAW SAFETY	\$600.00
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$14.63
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$19.12
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$11.75
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$173.83
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$48.32
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$26.91
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$347.87
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$11.78
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$24.44
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$27.49
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$14.63
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	WE ENERGIES (ESSENTIAL SERV)	LIGHTING 700 LISBON RD	\$4,774.53
EXPENSE Descr PARKS			\$8,042.57
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	PIPING NIPPLES	\$6.67
E 101-53000-430 SNOW & ICE REMOVAL	BIGELOW, MICHELLE	DAMAGE TO MAILBOX	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	COUPLERS	\$558.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	FILTERS/ COUPLER	\$1,011.44
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	FILTERS	\$345.99
E 101-53000-180 OTHER BENEFITS	BUCHOLTZ, NICK	BOOTS	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	GLUE/ WELD/ BULB	\$13.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CURVED DIAGONAL	\$32.39
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	CABLE CUTTER/ GEAR WRENCH	\$100.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTER	\$48.87
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	8FQFF-12FB/ 8MQFF-8FP	\$347.62
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTER	\$37.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	AIR FILTER	\$48.87
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTERS	\$164.31
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	SERVICE GAUGE	\$30.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO-LEAD REFORM	\$1,007.42
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF DIESEL	\$2,333.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE PUMP & TANK INC	AFC ADMIN SOFTWARE TRAINNG	\$193.50

Account Descr	Search Name	Comments	Amount
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$143.06
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$116.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	DEGREASER	\$579.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	SOLVENT	\$359.76
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	ROAD NAME SIGNS	\$61.78
E 101-53000-410 STREETS GEN MAINT	LANNON STONE PRODUCTS	3/4 STONE	\$390.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	LINCOLN CONTRACTORS	CASING PUMP	\$108.49
E 101-53000-360 VEHICLE MAINT/EXPENSE	NJ TOOLS LLC	SCANNER UPDATE	\$1,249.01
E 101-53000-360 VEHICLE MAINT/EXPENSE	NORTH WOODS CHEMICAL CORP.	SOLVENT DEGREASER	\$221.41
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES	\$390.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	ELBOW/ HOSE ASSEMBLY	\$60.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	NIPPLE/ ADAPTER	\$4.67
E 101-53000-410 STREETS GEN MAINT	STANFORD, NATHAN	CHAINSAW SAFETY	\$600.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ULINE	PPE	\$348.76
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ULINE	RECYCLED PLASTIC TABLE/SEAT	\$767.10
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$1,165.93
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$429.53
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$408.14
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$378.56
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$570.55
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$87.40
EXPENSE Descr PUBLIC WORKS			\$14,996.61
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	INCREDIBLE ATHLETES	\$624.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	EVITA REC TRIP	\$594.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER/ HARD DRIVE	\$654.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$1,872.00
EXPENSE Descr SEWER SERVICE			
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$80,462.26
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$23.59
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$308.57
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$47.01
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$33.42
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$161.77
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$43.24
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$60.14
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	XYLEM WATER SOLUTIONS USA INC	REPLACE IMPELLERS RIDGE LIFT STATION	\$2,755.60
EXPENSE Descr SEWER SERVICE			\$83,895.60
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	AUSTIN PLUMBING & HEATING	CLEAN OUT SHOWER HEAD	\$468.25

Account Descr	Search Name	Comments	Amount
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	SEAL TAPE	\$10.69
E 620-53700-923 OUTSIDE SERVICES	CONLEY MEDIA LLC	UTILITIES	\$135.17
E 620-53700-654 MAINTENANCE OF HYDRANTS	CORE & MAIN LP	VARIOUS VALVES	\$1,090.02
E 620-53700-652 MAINTENANCE OF SERVICES	FERGUSON WATERWORKS	COP BV CORP/ COMP UNION	\$167.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	CLAMPS	\$375.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	COMP BV CORP	\$101.46
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	8X12 CLAMP	\$217.50
E 620-53700-923 OUTSIDE SERVICES	JENSON, TOM	WATER CLASSES 4/4/22-4/7/22	\$422.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	6 BAG CONCRETE MIX 1116 MARQUETTE	\$856.25
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	20 YARDS SLURRY FOR 1116 MARQUETTE	\$1,760.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	ADOBE ACROBAT LICENSE	\$319.00
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	SAMPLE CELLS GLASS	\$165.16
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$0.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$824.48
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$72.16
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$53.20
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$0.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$225.52
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$57.56
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$158.05
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$1,102.80
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR ENERGY SERVICES	\$97.61
E 620-53700-923 OUTSIDE SERVICES	WI RURAL WATER ASSOC (WRWA)	2 ATTENDEES AT WW EXAM REVIEW	\$200.00
EXPENSE Descr WATER UTILITY			\$8,878.88
			\$214,862.96

VILLAGE OF HARTLAND
LICENSES AND PERMITS
MARCH 28, 2022

Bartender (Operator's) Licenses

Amilcar Ulises Alarcon
Angela Christine Buth
Katie Lee Holtman
Lauren Henzlik
Kevin James Konicek

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: February 24, 2022
Village Board Item Number:	Meeting Date: March 14, 2022
Submitted By: Ryan Bailey	
Subject: Request to change Village Ordinance for Amusement Devices	

Details: Melms Brewing of Hartland has reached out to staff to see if we could amend our Amusement Device Ordinance to allow licensed amusement devices at their location. Currently, our ordinance states that Amusement Devices are only allowed at locations with a Class "B" license from the Village of Hartland. Melms Brewing is requesting that we change the language to allow a brewery that has a permit from the State of Wisconsin to also be allowed to have Amusement Devices at their location.

We have verified with our Enforcement agent with the DOR Alcohol and Tobacco Enforcement that Melms holds a brewery permit and we have also verified they are allowed Amusement Devices at such locations.

Financial Remarks: None

Options & Alternatives: The Village can leave their ordinance as is and only allow Class "B" establishments to have amusement devices or can amend/update the ordinance to allow Melms to have one.

Executive Recommendation: No recommendation from staff on this item. This is a policy decision for the Village Board.

VILLAGE OF HARTLAND

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 10
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO AMUSEMENT DEVICES

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 10, Article III, section 10-92(6) of the Village of Hartland Municipal code of Ordinances pertaining to Amusement Devices is hereby amended to read as follow.

Sec. 10-92– General Requirements: (6) No person while on the premises with licensed amusement devices shall have in his possession any alcohol beverage unless the operator of the premises has obtained a Class “B” fermented malt beverage license from the village *or a brewery permit with the Wisconsin Department of Revenue Alcohol & Tobacco Enforcement.*

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this ____ day of _____, 2022.

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk

RESOLUTION NO. _____

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN OF
TAX INCREMENTAL DISTRICT NO. 6,
VILLAGE OF HARTLAND, WISCONSIN**

WHEREAS, the Village of Hartland (the "Village") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the Village; and

WHEREAS, Tax Incremental District No. 6 (the "District") was created by the Village on June 22, 2015 as a mixed-use district; and

WHEREAS, the Village now desires to amend the Project Plan of the District (the "Amendment") in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such Amendment will amend the categories, locations or costs of project costs to be made as permitted under Wisconsin Statutes Section 66.1105(4)(h)1.

WHEREAS, an amended Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and Village ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the Village;
- k. An opinion of the Village Attorney or of an attorney retained by the Village advising that the Project Plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Waukesha County, the Hartland Lakeside & UHS Arrowhead Union High School Districts, and the Waukesha Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on February 28, 2022 held a public hearing concerning the proposed amendment to the Project Plan of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission adopted the Project Plan, and recommended to the Village Board that it amend the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Hartland that:

1. The boundaries of the District named "Tax Incremental District No. 6, Village of Hartland" remain unchanged.
2. That this Amendment is effective as of the date of adoption of this resolution.
3. The Village Board finds and declares that:
 - (a) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (b)** The Village estimates that approximately 10% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (c) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
 - (d) There are no lands within the District proposed for newly platted residential development.
4. The Project Plan for "Tax Incremental District No. 6, Village of Hartland" (see Exhibit A), as amended, is approved, and the Village further finds the Project Plan is feasible and in conformity with the master plan of the Village.

Adopted this _____ day of _____, 2022.

Village President

Village Clerk

PROJECT PLAN

[DISTRIBUTED SEPARATELY]

February 7, 2022

PROJECT PLAN AMENDMENT

Village of Hartland, Wisconsin

Tax Incremental District No. 6



Prepared by:

Ehlers

N21W23350 Ridgeview Parkway West,

Suite 100

Waukesha, WI 53188

BUILDING COMMUNITIES. IT'S WHAT WE DO.

KEY DATES

Organizational Joint Review Board Meeting:	February 28, 2022
Public Hearing Held:	February 28, 2022
Consideration by Plan Commission:	February 28, 2022
Consideration by Village Board:	February 28, 2022
Consideration by the Joint Review Board:	TBD

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SECTION 1: Executive Summary

DESCRIPTION OF DISTRICT

Tax Incremental District (“TID”) No. 6 (“District”) is a Mixed Use District created on June 22, 2015. The District was created to facilitate the development of the Riverwalk Development consisting of residential units and commercial space.

This district has not been previously amended.

Purpose of Amendment

The purpose of this amendment, referred to hereafter as the Plan, the Amendment, or the Plan Amendment, is to amend the categories, locations or costs of project costs to be made as permitted under Wis. Stat. § 66.1105(4)(h)1. (“Project”).

Estimated Total Project Cost Expenditures

The original project plan included overall costs to be reimbursed through the District of \$1,900,000 not including administrative costs. In the event the reimbursable costs associated with the District exceed a 10% overage (allowing total reimbursable costs of \$2,090,000), the Village is required to amend the plan to address project cost increases. Through fiscal year 2021, the Village has incurred approximately \$1,389,000 of reimbursable costs.

Based on updated costs from the original plan and additional costs added through this amendment, the total projected reimbursable costs for the District over its remaining life is \$2,547,160. This is \$457,160 more than allowed in the original plan.

The primary updates to the reimbursable costs in the original plan pertain to the pedestrian bridge and development incentives. The Village has also incurred land write down expenses of \$427,787 for 140 Oak Street and 205 Lawn Street that are an eligible expense in the original plan and were part of the Development Agreement for the Riverwalk Development. These project costs are being updated to increase the allowable reimbursable costs subject to the cap in the original plan.

The revised total estimated District costs (reimbursable costs plus administrative/professional services costs) is \$2,637,302.

Incremental Valuation

The incremental value in the District as of 1/1/2021 is \$12,697,000. A table detailing assumptions as to the development timing and associated values is included in the Economic Feasibility Study located within this Plan.

Expected Termination of District

Based on the Economic Feasibility Study located within Section 9 of this Plan, the Village anticipates that the District will generate sufficient tax increment to pay all Project Costs (original and amended) by 2035. When the District was created, the anticipated closure of the District was 2034.

Summary of Findings

As required by Wis. Stat. § 66.1105, and as documented in this Plan and the exhibits contained and referenced herein, the following findings are made:

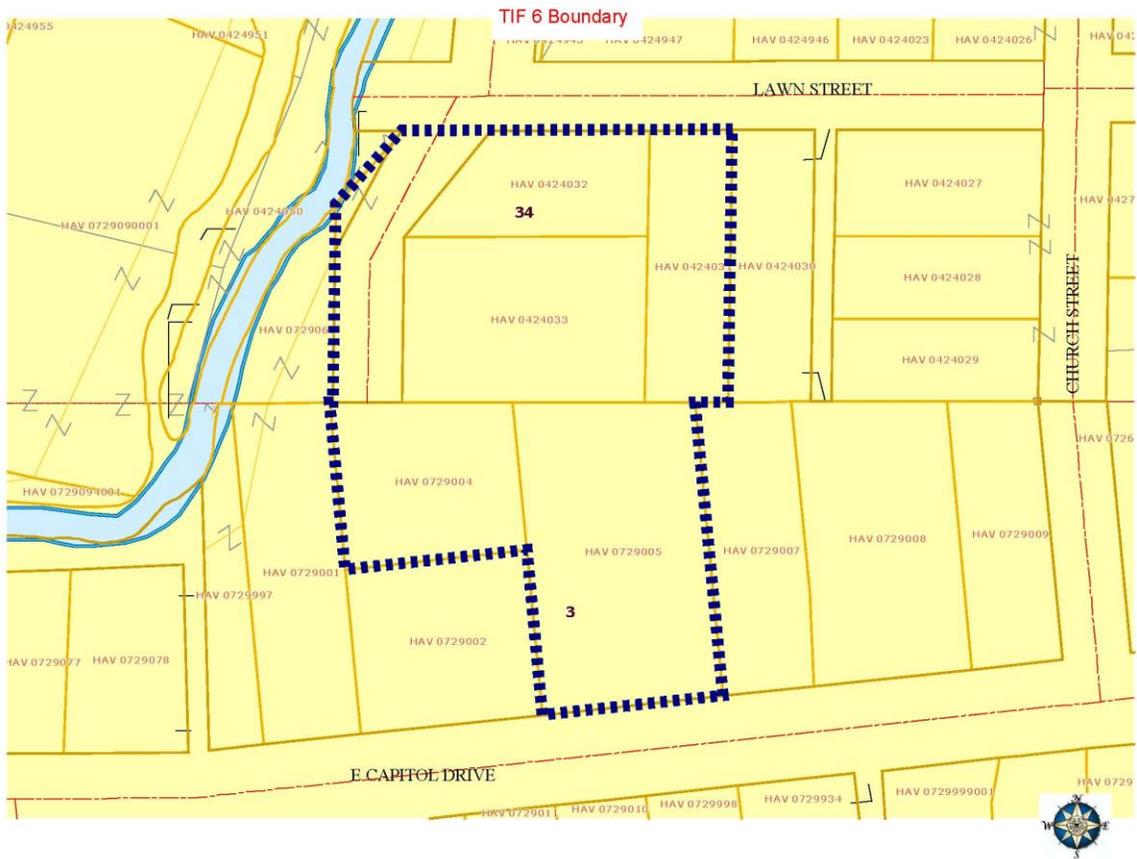
1. When the District as created, it was determined that “but for” the creation of this District, the development projected to occur as detailed in this Plan: 1) would not occur; or 2) would not occur in the manner, at the values, or within the timeframe desired by the Village. In reaching this determination, the Village considered the following information:
 - The Village conducted an independent review of the intended developer’s sources and uses proforma for the initial proposed redevelopment project. This review concluded that a public investment was required to enable the development to occur in the manner desired by the Village, while providing the developer a fair and reasonable return on their investment.
 - The Village required an analysis of the developer’s sources and uses for the construction of the project. In that analysis, the Return on Investment (ROI) was below what would normally be expected for a project of this type. With the assistance of the TID, the ROI increased into the range which would normally be expected for a similar project.
 - In order to make the areas included within the District suitable for redevelopment, the developer needed to make a substantial investment to pay for the costs of: site preparation, installation of utilities; installation of related streetscape items; development incentive payments, grants and loans, and other associated costs. Due to the extensive initial investment in acquisition and demolition of existing structures and the public infrastructure required in order to allow redevelopment to occur, the Village determined that redevelopment of the area will not occur solely as a result of private investment. Accordingly, the Village found that absent the use of TIF, redevelopment of the area is unlikely to occur.

2. The economic benefits of the District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements. In making this determination, the Village has considered the following information:
 - The development was addressing a housing and commercial need in the community. At the time of the District creation, the Village had a zero vacancy rate.
3. **The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.** As required by Wis. Stat. § 66.1105(4)(i)4., a calculation of the share of projected tax increments estimated to be paid by the owners of property in the overlying taxing jurisdictions has been prepared and can be found in this Plan. However, because the Project would not have occurred without the use of tax incremental financing, these tax increments would not be paid but for creation of the District. Accordingly, the Village finds that the benefits expected to be realized as set forth in this Plan outweigh the value of the tax increments to be invested in the Project.
4. The boundaries of the District are not being amended.
5. The Project Costs relate directly to promoting mixed use development in the District, consistent with the purpose for which the District is created.
6. Improvements to be made in the District are likely to significantly enhance the value of substantially all of the other real property in the District.
7. The Plan for the District is feasible and is in conformity with the Master Plan of the Village.
8. The Village estimates that approximately 10% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wis. Stat. § 66.1105(5)(b).

SECTION 2:

Map of Current District Boundary

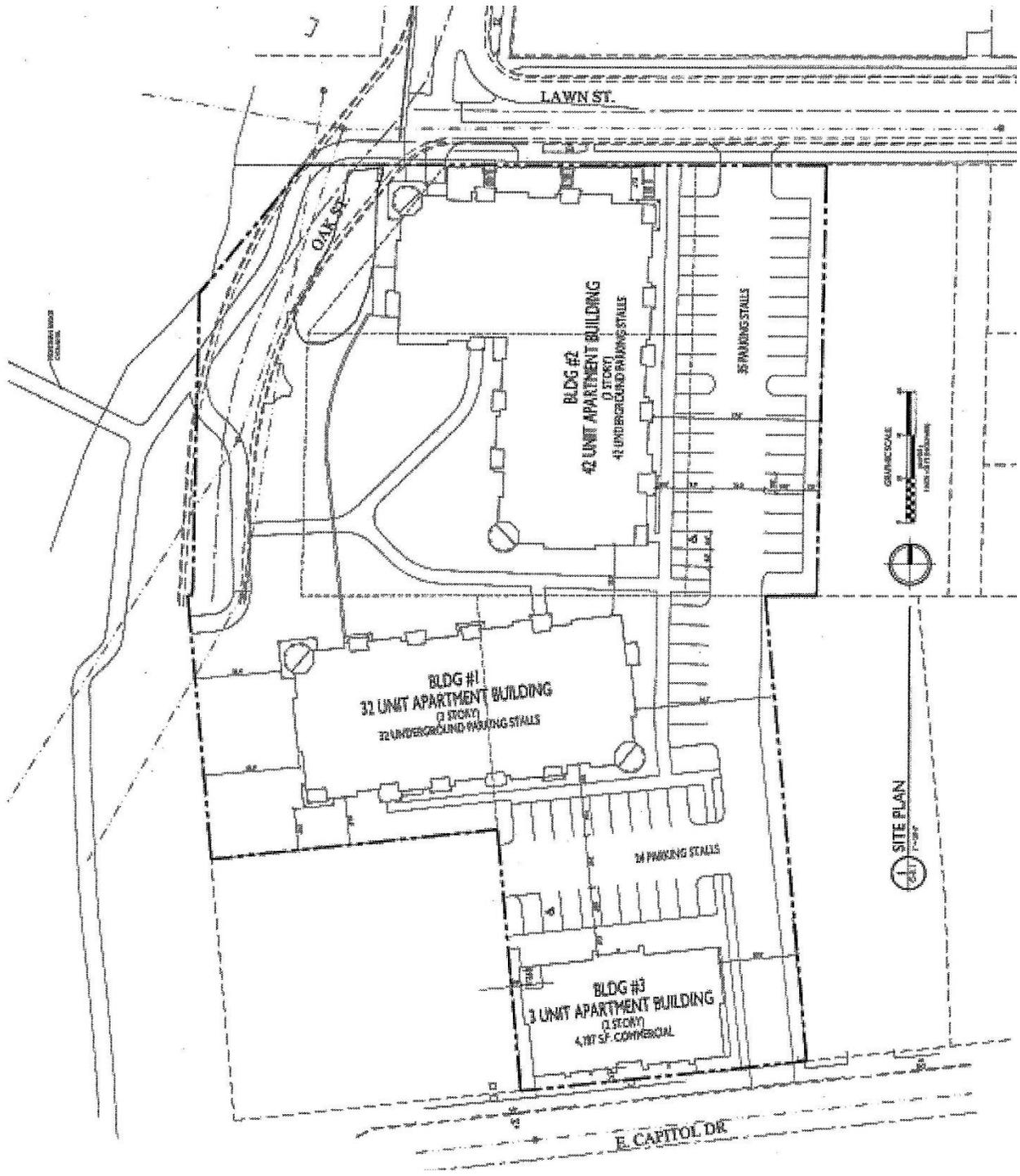
A map identifying the current boundaries of the District is found on the following page. The District's boundaries are not being amended.



SECTION 3:

Map Showing Existing Uses and Conditions

The District's boundaries are not being amended. A map showing the development site plan described in the original project plan is on the following page.



SECTION 4: Equalized Value Test

No territory will be added to the District. Demonstration of compliance with the equalized value test is not required for this Plan Amendment.

SECTION 5: Statement Listing the Kind, Number and Location of All Proposed Public Works or Improvements Within the District

Project Costs are any expenditure made, estimated to be made, or monetary obligations incurred or estimated to be incurred as outlined in this Plan. Project Costs will be diminished by any income, special assessments or other revenues, including user fees or charges, other than tax increments, received or reasonably expected to be received in connection with the implementation of the Plan. If Project Costs incurred benefit territory outside the District, a proportionate share of the cost is not a Project Cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning, design and construction is completed.

With all Project Costs, the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, apparatus necessary for public works, legal and other consultant fees, testing, environmental studies, permits, updating ordinances and plans, judgments or claims for damages and other expenses are included as Project Costs. The map found in Section 7 of this Plan along with the Detailed List of Project Costs found in Section 8 provide additional information as to the kind, number and location of potential Project Costs.

The “Statement of Kind, Number and Location of Proposed Public Works and Other Projects” set forth in the original District Project Plan approved on June 22, 2015 is amended to add the following Project Costs that the Village has made, expects to make, or may need to make, in conjunction with the implementation of the District’s Plan or this Plan Amendment.

Property, Right-of-Way and Easement Acquisition

Property Acquisition for Development

To promote and facilitate development the Village may acquire property within the District. The cost of property acquired, and any costs associated with the transaction, are eligible Project Costs. Following acquisition, other Project Costs within the categories detailed in this Section may be incurred to make the property suitable for development. Any revenue received by the Village from the sale of property acquired pursuant to the execution of this Plan will be used to reduce the total project costs of the District. If total Project Costs incurred by the Village to acquire property and make it suitable for development exceed the revenues or other consideration received from the Tax Incremental District No. 6 Project Plan Amendment

sale or lease of that property, the net amount shall be considered “real property assembly costs” as defined in Wis. Stat. § 66.1105(2)(f)1.c., and subject to recovery as an eligible Project Cost.

Acquisition of Rights-of-Way

The Village may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the Village to identify, negotiate and acquire rights-of-way are eligible Project Costs.

Acquisition of Easements

The Village may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the Village to identify, negotiate and acquire easement rights are eligible Project Costs.

Relocation Costs

If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include but are not limited to: preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wis. Stat. Chapter 32 and Wis. Admin. Code ADM 92.

Site Preparation Activities

Environmental Audits and Remediation

If it becomes necessary to evaluate any land or improvement within the District, any cost incurred by the Village related to environmental audits, testing, and remediation are eligible Project Costs.

Demolition

To make sites suitable for development, the Village may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

Site Grading

Land within the District may require grading to make it suitable for development, to provide access, and to control stormwater runoff. The Village may need to remove and dispose of excess material, or bring in fill material to

provide for proper site elevations. Expenses incurred by the Village for site grading are eligible Project Costs.

Utilities

Sanitary Sewer System Improvements

To allow development to occur, the Village may need to construct, alter, rebuild or expand sanitary sewer infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; pumping stations; lift stations; wastewater treatment facilities; and all related appurtenances. To the extent sanitary sewer projects undertaken within the District provide direct benefit to land outside of the District, the Village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the Village construct, alter, rebuild or expand sanitary sewer infrastructure located outside of the District. That portion of the costs of sanitary sewer system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Water System Improvements

To allow development to occur, the Village may need to construct, alter, rebuild or expand water system infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: distribution mains; manholes and valves; hydrants; service laterals; pumping stations; wells; water treatment facilities; storage tanks and reservoirs; and all related appurtenances. To the extent water system projects undertaken within the District provide direct benefit to land outside of the District, the Village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the Village construct, alter, rebuild or expand water system infrastructure located outside of the District. That portion of the costs of water system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Stormwater Management System Improvements

Development within the District will cause stormwater runoff. To manage this stormwater runoff, the Village may need to construct, alter, rebuild or expand stormwater management infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: stormwater collection mains; inlets, manholes and valves; service laterals; ditches; culvert pipes; box culverts; bridges; stabilization of stream and river banks; and infiltration, filtration and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the District provide direct benefit to land outside of the District, the Village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the Village construct, alter, rebuild or expand stormwater management infrastructure located outside of the District. That portion of the costs of stormwater management system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Electric Service

To create sites suitable for development, the Village may incur costs to provide, relocate or upgrade electric services. Relocation may require abandonment and removal of existing poles or towers, installation of new poles or towers, or burying of overhead electric lines. Costs incurred by the Village to undertake this work are eligible Project Costs.

Gas Service

To create sites suitable for development, the Village may incur costs to provide, relocate or upgrade gas mains and services. Costs incurred by the Village to undertake this work are eligible Project Costs.

Communications Infrastructure

To create sites suitable for development, the Village may incur costs to provide, relocate or upgrade infrastructure required for voice and data communications, including, but not limited to: telephone lines, cable lines and fiber optic cable. Costs incurred by the Village to undertake this work are eligible Project Costs.

Streets and Streetscape

Street Improvements

To allow development to occur, the Village may need to construct or reconstruct streets, highways, alleys, access drives and parking areas. Eligible Project Costs include, but are not limited to: excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts, box culverts and bridges; rail crossings and signals; utility relocation, to include burying overhead utility lines; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-of-way restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

Streetscaping and Landscaping

To attract development consistent with the objectives of this Plan, the Village may install amenities to enhance development sites, rights-of-way and other public spaces. These amenities include but are not limited to: landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces and street crossings. These and any other similar amenities installed by the Village are eligible Project Costs.

Community Development

Cash Grants (Development Incentives)

The Village may enter into agreements with property owners, lessees, or developers of land located within the District for sharing costs to encourage the desired kind of improvements and assure tax base is generated sufficient to recover Project Costs. No cash grants will be provided until the Village executes a developer agreement with the recipient of the cash grant. Any payments of cash grants made by the Village are eligible Project Costs.

Miscellaneous

Rail Spur

To allow for development, the Village may incur costs for installation of a rail spur or other railway improvements to serve development sites located within the District.

Professional Service and Organizational Costs

The costs of professional services rendered, and other costs incurred, in relation to the creation, administration and termination of the District, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include but are not limited to: architectural; environmental; planning; engineering; legal; audit; financial; and the costs of informing the public with respect to the creation of the District and the implementation of the Plan.

Administrative Costs

The Village may charge to the District as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the time spent by Village employees relating to the implementation of the Plan.

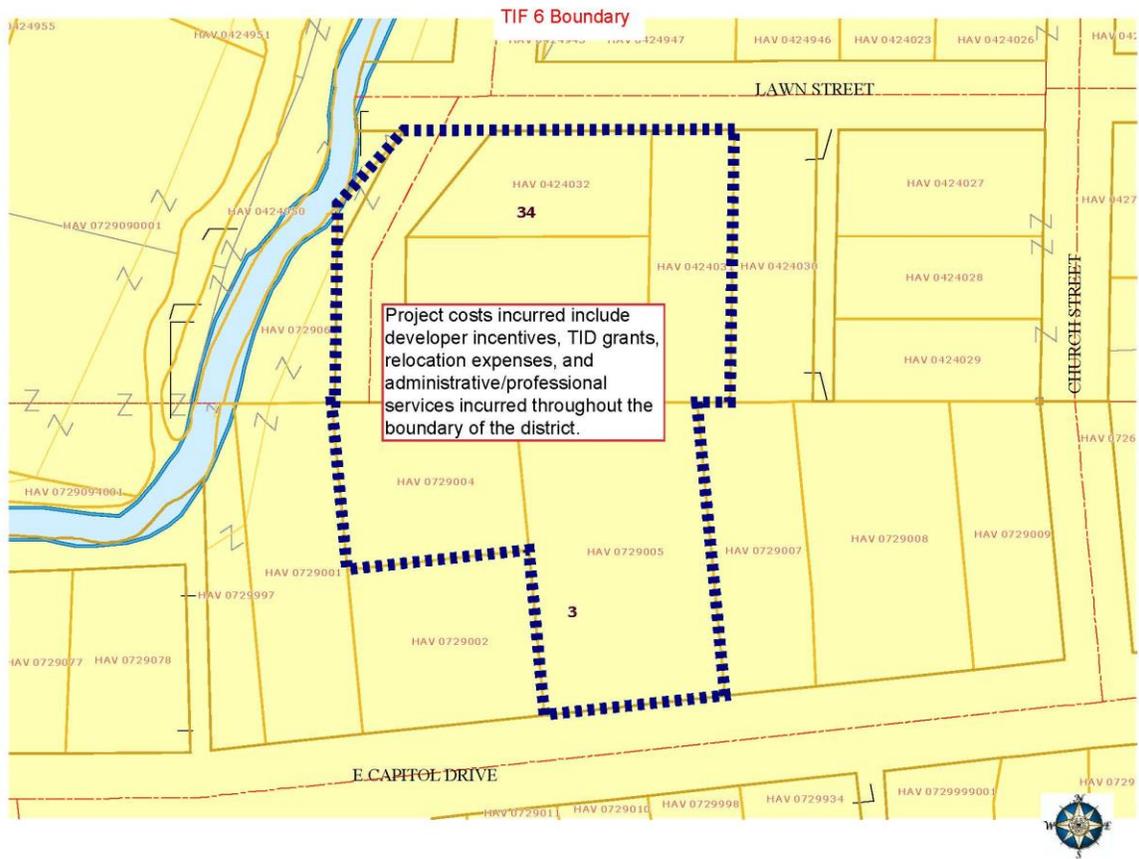
Financing Costs

Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

SECTION 6:

Map Showing Proposed Improvements and Uses

The District's boundaries are not being amended. A map describing the proposed improvements is found on the following page.



SECTION 7: Detailed List of Estimated Project Costs

The following charts identify the original project plan expenditures and the Project Costs that the Village has made, expects to make, or may need to make in conjunction with the implementation of this Plan Amendment. All projects identified and related costs reflect the best estimates available as of the date of preparation of this Plan Amendment. All costs are preliminary estimates and may increase or decrease. Certain Project Costs listed may become unnecessary, and other Project Costs not currently identified may need to be made. (Section 6 details the general categories of eligible Project Costs). Changes in Project Cost totals or the types of Project Costs to be incurred will not require that this Plan be amended. This Plan is not meant to be a budget nor an appropriation of funds for specific Project Costs, but a framework within which to manage Project Costs.

Village of Hartland, Wisconsin				
Tax Increment District #6				
Original Project Plan List				
Project Name/Type	Developer Costs (MRO) Incentive	Village Costs (TID Grants)	Relocation Costs	Developer Responsibility
Engineering		50,000		
Land Acquisition/Demolition	940,900			193,100
Utility Relocation	281,100	68,000		
Water System Looping		265,000		
Pedestrian Bridge		70,000		
Development incentives		75,000		
Relocation Costs			150,000	
Del-Hart Charges				
Building Construction				700,000
Total Projects	1,222,000	528,000	150,000	10,122,000
Expenditures subject to \$1,900,000 spending cap in original project plan, plus 10% overage				

Village of Hartland, Wisconsin

Tax Increment District #6

Amended Costs (Village only)

Project Name/Type	Developer Costs (MRO) Incentive	Village Costs (TID Grants)	Relocation Costs	Other Village Costs	Total
Engineering		50,000			50,000
Land Acquisition/Demolition	940,900				940,900
Utility Relocation	281,100	68,000			349,100
Water System Looping		265,000			265,000
Pedestrian Bridge		130,000			130,000
Development incentives		217,497			217,497
Relocation Costs			166,875		166,875
Land Write Down (140 Oak and 205 Lawn)				427,787	427,787
Administrative/Professional services				90,143	90,143
Total Projects	<u>1,222,000</u>	<u>730,497</u>	<u>166,875</u>	<u>517,930</u>	<u>2,637,302</u>
Amended/Updated Costs					

SECTION 8:

Economic Feasibility Study, Description of the Methods of Financing Estimated Project Costs and the Time When Related Costs or Monetary Obligations are to be Incurred

This Section includes an updated forecast of the valuation increases expected within the District, the associated tax increment collections, a summary of how remaining Project Costs would be financed, and a projected cash flow demonstrating that the District remains economically feasible.

Key Assumptions

Incremental values for the District are included in Table 1. Assuming the Village's current equalized TID Interim tax rate of \$12.94 per thousand of equalized value decreasing 1% annually, and no economic appreciation or depreciation, the District would generate \$2,845,789 in incremental tax revenue over the 20-year term of the District as shown in Table 2.

Financing and Implementation

Based on the Project Cost expenditures as included within the cash flow exhibit (Table 3), the District is projected to accumulate sufficient funds by the year 2035 to pay off all Project cost liabilities and obligations. The projected closure is based on the various assumptions noted in this Plan and will vary dependent on actual Project Costs incurred and the actual amount of tax increments collected.

Table 1 - Development Assumptions

<div style="background-color: #003366; color: white; padding: 10px; text-align: center;"> <h2 style="margin: 0;">Village of Hartland, Wisconsin</h2> <h3 style="margin: 0;">Tax Increment District #6</h3> <h4 style="margin: 0;">Development Assumptions</h4> </div>					
Construction Year		Actual	Annual Total	Construction Year	
1	2015	(1,016,000)	(1,016,000)	2015	1
2	2016	4,758,100	4,758,100	2016	2
3	2017	6,268,300	6,268,300	2017	3
4	2018	2,551,000	2,551,000	2018	4
5	2019	(1,353,700)	(1,353,700)	2019	5
6	2020	1,489,300	1,489,300	2020	6
7	2021		0	2021	7
8	2022		0	2022	8
9	2023		0	2023	9
10	2024		0	2024	10
11	2025		0	2025	11
12	2026		0	2026	12
13	2027		0	2027	13
14	2028		0	2028	14
15	2029		0	2029	15
16	2030		0	2030	16
17	2031		0	2031	17
18	2032		0	2032	18
19	2033		0	2033	19
20	2034		0	2034	20
Totals		<u><u>12,697,000</u></u>	<u><u>12,697,000</u></u>		
Notes:					

Table 2 – Tax Increment Projection Worksheet

Village of Hartland, Wisconsin Tax Increment District #6 Tax Increment Projection Worksheet							
Type of District	Mixed Use				Base Value	314,300	
District Creation Date	June 22, 2015				Appreciation Factor	0.00%	
Valuation Date	Jan 1,	2015			Base Tax Rate	\$12.94	
Max Life (Years)	20				Rate Adjustment Factor	-1.00%	
Expenditure Period/Termination	15	6/22/2030					
Revenue Periods/Final Year	20	2036					
Extension Eligibility/Years	Yes	3			Tax Exempt Discount Rate	N/A	
Eligible Recipient District	No				Taxable Discount Rate	N/A	

	Construction	Valuation	Inflation	Total	Revenue	Tax Rate	Tax
	Year	Value Added	Year	Increment	Year		Increment
1	2015	(1,016,000)	2016	0	2017		0
2	2016	4,758,100	2017	0	2018	\$16.26	60,846
3	2017	6,268,300	2018	0	2019	\$15.41	154,231
4	2018	2,551,000	2019	0	2020	\$14.25	179,052
5	2019	(1,353,700)	2020	0	2021	\$13.60	152,385
6	2020	1,489,300	2021	0	2022	\$12.94	164,302
7	2021	0	2022	0	2023	\$12.81	162,659
8	2022	0	2023	0	2024	\$12.68	161,033
9	2023	0	2024	0	2025	\$12.56	159,422
10	2024	0	2025	0	2026	\$12.43	157,828
11	2025	0	2026	0	2027	\$12.31	156,250
12	2026	0	2027	0	2028	\$12.18	154,687
13	2027	0	2028	0	2029	\$12.06	153,141
14	2028	0	2029	0	2030	\$11.94	151,609
15	2029	0	2030	0	2031	\$11.82	150,093
16	2030	0	2031	0	2032	\$11.70	148,592
17	2031	0	2032	0	2033	\$11.59	147,106
18	2032	0	2033	0	2034	\$11.47	145,635
19	2033	0	2034	0	2035	\$11.36	144,179
20	2034	0	2035	0	2036	\$11.24	142,737
Totals		12,697,000		0		Future Value of Increment	2,845,789

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

Table 3: Cash Flow

Village of Hartland, Wisconsin												
Tax Increment District #6												
Cash Flow Projection												
Year	Projected Revenues			Expenditures						Balances		Year
	Tax Increments	Personal Property Aid	Total Revenues	Developer Costs to be recovered (MRO Payment)	Village TID Eligible Costs (TID Grants)	Relocation Costs	Land write down expense	Professional services/Admin.	Total Expenditures	Annual	Cumulative	
2015			0			110,237		54,339	164,576	(164,576)	(164,576)	2015
2016			0		598,000	56,638		9,296	663,934	(663,934)	(828,510)	2016
2017	0		0					908	908	(908)	(829,418)	2017
2018	60,846		60,846	54,761	130,000			320	185,081	(124,235)	(953,653)	2018
2019	154,231	420	154,651	138,808				320	139,128	15,523	(938,131)	2019
2020	179,052		179,052	161,147	2,497			320	163,964	15,088	(923,042)	2020
2021	152,385		152,385	137,146				320	137,466	14,919	(908,123)	2021
2022	164,302		164,302	137,146			427,787	8,320	573,253	(408,951)	(1,317,074)	2022
2023	162,659		162,659	137,146				500	137,646	25,013	(1,292,061)	2023
2024	161,033		161,033	137,146				500	137,646	23,387	(1,268,674)	2024
2025	159,422		159,422	137,146				500	137,646	21,776	(1,246,897)	2025
2026	157,828		157,828	137,146				500	137,646	20,182	(1,226,715)	2026
2027	156,250		156,250	44,408				500	44,908	111,342	(1,115,373)	2027
2028	154,687		154,687					500	500	154,187	(961,186)	2028
2029	153,141		153,141					500	500	152,641	(808,545)	2029
2030	151,609		151,609					500	500	151,109	(657,436)	2030
2031	150,093		150,093					500	500	149,593	(507,843)	2031
2032	148,592		148,592					500	500	148,092	(359,750)	2032
2033	147,106		147,106					500	500	146,606	(213,144)	2033
2034	145,635		145,635					500	500	145,135	(68,009)	2034
2035	144,179		144,179					10,000	10,000	134,179	66,170	2035
2036	142,737		142,737					0	0	142,737	208,907	2036
Total	2,845,789	420	2,846,209	1,222,000	730,497	166,875	427,787	90,143	2,637,302			Total

Notes: Projected TID Closure

SECTION 9: Annexed Property

A tax incremental district cannot include annexed territory unless at least three years have elapsed since the annexation, or certain other requirements are met. No territory is being added to the District as part of this Plan Amendment.

SECTION 10: Estimate of Property to be Devoted to Retail Business

Pursuant to Wis. Stat. § 66.1105(5)(b), the Village estimates that approximately 10% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period.

SECTION 11: Proposed Changes of Zoning Ordinances, Master Plan, Map, Building Codes and Village Ordinances

Zoning Ordinances

The proposed Plan Amendment is in general conformance with the Village's current zoning ordinances.

Master (Comprehensive) Plan and Map

The proposed Plan Amendment is in general conformance with the Village's Comprehensive Plan identifying the area as appropriate for residential and commercial development.

Building Codes and Ordinances

Development within the District will be required to conform to State Building Codes and will be subject to the Village's permitting and inspection procedures. The proposed Plan Amendment conforms to all relevant State and local ordinances, plans, and codes. No changes to the existing regulations are proposed or needed.

SECTION 12:

Statement of the Proposed Method for the Relocation of any Persons to be Displaced

Should the continued implementation of this Plan require relocation of individuals or business operations, relocations will be handled in compliance with Wis. Stat. Chapter 32 and Wis. Admin. Code ADM 92.

SECTION 13:

How Amendment of the Tax Incremental District Promotes the Orderly Development of the Village

This Plan Amendment promotes the orderly development of the Village by creating opportunities for mixed use development and promoting redevelopment.

SECTION 14:

List of Estimated Non-Project Costs

Non-project costs are public works projects which only partly benefit the District. Costs incurred that do not benefit the District may not be paid with tax increments. Examples of non-project costs are:

- A public improvement made within the District that also benefits property outside the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.
- A public improvement made outside the District that only partially benefits property within the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.
- Projects undertaken within the District as part of the implementation of this Project Plan, the costs of which are paid fully or in part by impact fees, grants, special assessments, or revenues other than tax increments.

No improvements to be made within the District will benefit property outside the District. Furthermore, there will be no improvements made outside the District that will only partially benefit the District.

SECTION 15:
**Legal Opinion Advising Whether the Plan is Complete
and Complies with Wis. Stat. § 66.1105(4)(f)**

SAMPLE

Village President
Village of Hartland
210 Cottonwood Ave
Hartland, Wisconsin 53029

RE: Project Plan Amendment for Tax Incremental District No. 6

Dear Village President:

Wisconsin Statute 66.1105(4)(f) requires that a project plan for a tax incremental financing district include an opinion provided by the Village Attorney advising as to whether the plan is complete and complies with Wisconsin Statute 66.1105. As Village Attorney for the Village of Hartland, I have been asked to review the above-referenced project plan amendment for compliance with the applicable statutory requirements. Based upon my review, in my opinion, the amended Project Plan for the Village of Hartland Tax Incremental District No. 6 is complete and complies with the provisions of Wisconsin Statute 66.1105.

Sincerely,

Village Attorney

SECTION 16: Calculation of the Share of Projected Tax Increments Estimated to be Paid by the Owners of Property in the Overlying Taxing Jurisdictions

The following projection is provided to meet the requirements of Wis. Stat. § 66.1105(4)(i)4.

Estimated portion of taxes that owners of taxable property in each taxing jurisdiction overlying district would pay by jurisdiction.								
Statement of Taxes Data Year:		2021				Percentage		
Waukesha County		2,560,944				14.86%		
Village of Hartland		6,591,517				38.26%		
Arrowhead Union High School		3,562,236				20.68%		
School District of Hartland-Lakeside J3		4,054,555				23.53%		
Waukesha County Technical College		459,399				2.67%		
Total		17,228,651						
Revenue Year	Waukesha County	Village of Hartland	Arrowhead Union High School	School District of Hartland-Lakeside J3	Waukesha County Technical College	Total	Revenue Year	
2017	0	0	0	0	0	0	2017	
2018	9,044	23,279	12,581	14,319	1,622	60,846	2018	
2019	22,926	59,007	31,889	36,296	4,113	154,231	2019	
2020	26,615	68,504	37,021	42,138	4,774	179,052	2020	
2021	22,651	58,301	31,507	35,862	4,063	152,385	2021	
2022	24,423	62,861	33,972	38,667	4,381	164,302	2022	
2023	24,178	62,232	33,632	38,280	4,337	162,659	2023	
2024	23,937	61,610	33,296	37,897	4,294	161,033	2024	
2025	23,697	60,994	32,963	37,518	4,251	159,422	2025	
2026	23,460	60,384	32,633	37,143	4,208	157,828	2026	
2027	23,226	59,780	32,307	36,772	4,166	156,250	2027	
2028	22,993	59,182	31,984	36,404	4,125	154,687	2028	
2029	22,764	58,590	31,664	36,040	4,083	153,141	2029	
2030	22,536	58,004	31,347	35,679	4,043	151,609	2030	
2031	22,311	57,424	31,034	35,323	4,002	150,093	2031	
2032	22,087	56,850	30,723	34,969	3,962	148,592	2032	
2033	21,867	56,281	30,416	34,620	3,923	147,106	2033	
2034	21,648	55,719	30,112	34,273	3,883	145,635	2034	
2035	21,431	55,161	29,811	33,931	3,845	144,179	2035	
2036	21,217	54,610	29,513	33,591	3,806	142,737	2036	
		<u>423,011</u>	<u>1,088,772</u>	<u>588,402</u>	<u>669,722</u>	<u>75,883</u>	<u>2,845,789</u>	

Notes:
The projection shown above is provided to meet the requirements of Wisconsin Statute 66.1105(4)(i)4.

Cartland POLICE



"Oath of Honor Agency"



DEPARTMENT COPY

Serving With: *Pride, Integrity & Ethics*

ANNUAL REPORT

2021

To the Village of Hartland:

The Hartland Police Department proudly presents the 2021 ANNUAL REPORT published for our agency. This report provides an overview of our activity for the year and serves as a source of information for the community.

Your police department consists of 18 sworn law enforcement professionals that provide 24 hour-a-day coverage to the Village of Hartland. In addition, 4 administrative assistants provide the support that is necessary to carry out our mission. We also have mutual aid agreements with the surrounding police agencies through the Suburban Mutual Aid Response Team (SMART) for additional assistance when necessary. We participate in cooperative teams with other municipalities to offer quality service with a fiscally responsible mindset.

Our primary purpose is to place all available resources provided to our organization toward public safety and quality of life for the Village of Hartland. Each of our members approaches their responsibilities with professionalism, and they serve the public with pride, integrity, and ethics. I am very proud to be a part of this team and I respect each one of them for their commitment. Every sworn member of the department has taken the Oath of Honor pledge and the department has been recognized as a "Law Enforcement Oath of Honor Agency".

The Hartland Police Department is committed to keeping our community a great place and a leader in Waukesha County. This will be accomplished by providing quality police services, addressing all issues that affect public order, and to anticipate problems so as to reduce or eliminate them. We try to build advocates on Every Call, with Every Citizen, on Every Contact.

I encourage all Village residents to contact our department if they have any questions or concerns about our community. Please check our website at www.villageofhartland.wi.gov for more department information. Our desire is to work with the citizens to solve problems and maintain a high standard for the quality of life in this community.

Respectfully,

*Torin J. Misko
Chief of Police*

2021 DEPARTMENT HIGHLIGHTS:

- Police Officer Matthew Shea joined the Hartland Police Department on March 29, 2021.
- Police Officer Mark Jorgensen retired from the Hartland Police Department on May 17, 2021, with over 32 years of service to the Village of Hartland.
- Administrative Assistant Lauren Stevenson joined the Hartland Police Department on February 22, 2021. Administrative Assistant Stevenson left the Hartland Police Department on May 31, 2021, to become a Deputy Sheriff with the Jefferson County Sheriff's Department.
- Retired Police Officer Mark Jorgensen rejoined the Hartland Police Department as a part-time Administrative Assistant on August 11, 2021.
- Police Officer Zachary Bell joined the Hartland Police Department on September 1, 2021.
- Police Officer Matthew Seeger received an Honorable Discharge from the Hartland Police Department on December 3, 2021, with over 12 years of service to the Village of Hartland.
- Police Officer Dean Haag retired from the Hartland Police Department on December 17, 2021, with over 21 years of service to the Village of Hartland.
- Officer Matthew Seeger received a Purple Heart and Medal of Valor award.
- The Hartland Police Department received the Ovations Award from the Hartland Chamber of Commerce.
- Officer Seeger and Officer Joswick received a Unit Award for their involvement in the Waukesha County Civil Disturbance Unit.

- Officer Brian Mundy retired as a tactical operator with the Suburban Critical Incident Team (SCIT) after serving in that capacity for over 20 years.
- Chief Torin Misko served as the President of the Waukesha County Police Chiefs' Association.
- Chief Torin Misko was selected to serve on the Board of Governors for the Small & Rural Law Enforcement Executives Association.
- The Hartland Police Department received a \$2,000 grant from We Energies for leadership training.
- A Lethality Assessment Program was implemented by the Hartland Police Department when investigating domestic violence incidents.
- In coordination with the Hartland Recreation Department and Fire Department, the Hartland Police Department participated in the 1st annual National Night Out.
- Coordinated a Stuff the Squad food drive with Piggly Wiggly to help support the local food pantries.
- Administrative Assistant Mark Jorgensen was appointed as a property room custodian.
- Successfully re-accredited through the Wisconsin Law Enforcement Accreditation Group (WILEAG) for a three-year period effective December 13, 2021.

COOPERATIVE EFFORTS:

TRAINING -The police departments from Butler, Chenequa, Delafield, Hartland, and Pewaukee conduct firearms and defensive and arrest tactics training for all of our officers. Each agency provides officers as trainers in either firearms or defensive and arrest tactics. This cooperation allows each agency to provide the necessary staffing for the service to their communities, plus the required training necessary in these highly critical and skillful areas of police training. This effort also allows for the sharing of training equipment and instructors, without the need for duplication. In addition, officers from each agency are called upon to assist each other under mutual aid and the ability to train together allows them to work together in an efficient and effective manner.

SUBURBAN CRITICAL INCIDENT TEAM (SCIT) -This team of selected officers from the Brookfield, Chenequa, Delafield, Elm Grove, Hartland, Mukwonago, Muskego, New Berlin, and Pewaukee Police Departments are trained to handle critical calls for service, such as barricaded persons, negotiations, and serving high risk search warrants. Again, the sharing of expertise and equipment make these types of joint efforts cost-effective and provide an excellent service to the communities involved in SCIT. Under a mutual aid agreement our department provides two officers as tactical operators and three crisis negotiators to this team. Officers are assigned to the team from the various departments at rates in proportion to their department size.

MAJOR INVESTIGATIONS UNIT (MIU) -This team of selected officers from the Butler, Chenequa, Delafield, Elm Grove, Hartland, Oconomowoc Lake, Pewaukee, Summit Police Departments, and the Waukesha County Sheriff's Department are trained and prepared to investigate all major incidents that may occur in any of these communities. This is a mutual aid agreement that allocates the necessary resources to investigate these major incidents, yet also allows each community to maintain police coverage for other types of activities. The sharing of expertise and equipment makes this team cost-effective and provides a professional quality for investigative efforts.

SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAM (SMART) -This is a cooperative effort between law enforcement agencies in Jefferson, Kenosha, Milwaukee, Racine, Walworth, and Waukesha County that allows for mutual aid during a significant event. Within 60 minutes, a community that is a member of SMART can have up to 70 law enforcement officers respond to the community to help in the case of a significant emergency or disaster.

WAUKESHA COUNTY COMMUNICATIONS (WCC) -The Village of Hartland (Police, Fire, EMS, Public Works, and Administration) is a committed partner to the Waukesha County Communications Center. This central county-wide dispatch center enhances communications among all participating communities and agencies in Waukesha County. In addition, a shared records management system helps coordinate information and provides access to all agencies.

WAUKESHA COUNTY CIVIL DISTURBANCE UNIT (CDU) - Police Departments from throughout Waukesha County and the Sheriff's Department have assigned officers to the CDU. The Village of Hartland has one police officer equipped and trained to respond to CDU call outs. Once again, the sharing of expertise and equipment make these types of joint efforts cost-effective and provides an excellent service to the communities involved in the CDU.

WAUKESHA COUNTY METRO DRUG UNIT - The Village of Hartland has been a member of the Metro Drug Unit since 2007. Due to staffing needs we removed our officer from the unit in 2017. We continue to support the mission of the drug unit by sharing information with them and will assist the drug unit as needed but will no longer have an officer assigned to the unit.

LAKE COUNTRY MUNICIPAL COURT - The Village of Hartland is a founding member of this municipal court, which was established in 1988. This court is located in the City of Oconomowoc and serves 20 communities. The court is 100% funded by user fees and does not require any Hartland tax dollars to operate. This court serves as a very efficient and fair way of dealing with municipal traffic and ordinance violations.

COMMUNITY RELATIONS PROGRAMS AND SERVICES:

CRIMESTOPPERS - This program provides a reward system to citizens that report information about criminal activities. If a citizen has information about a crime, they can report that information anonymously, yet still may receive monetary compensation.

SAFE SCHOOLS PROGRAM - This is a cooperative effort between all the schools in the Village of Hartland and the Police Department. On school days, a day team officer will make personal visits to each school and do a walk through, as well as meet with staff and students as needed. This is a positive program, as it allows more interaction between the children and the officers, along with addressing issues at the school and being an available resource for school staff.

SCHOOL SPECIALTY PROGRAMS - These types of programs are custom designed for the schools, as well as other student orientated groups. Because our staff has various interests and backgrounds, we are able to customize a learning program based upon any school age group. Programs include department tours, drug and alcohol awareness to students and parents, computer crime seminars to students and parents, law and consequence training to students, job shadowing for high school students, and other specialized training.

MEDICATION COLLECTION SITE - In order to reduce substance abuse, prevent childhood poisonings, and help protect our environment, private citizens can bring their prescription medications to the Police Department for disposal. There are green containers accessible 24 hours a day in both the East and West lobbies of the Police Department to dispose of your medications. In 2021, the Hartland Police Department provided a combined 1,251.4 pounds of medications to the WI Department of Justice for destruction as part of their Spring and Fall Drug Take Back events.

OWNERSHIP ZONES - The Police Department has established Ownership Zones that specific officers are assigned to. These officers take "Ownership" of specific areas of the village to consistently address quality of life issues and will work closely with the building inspector in these efforts. In addition, one of the specific Ownership Zones consists exclusively of all the registered Sex Offenders that reside in the Village of Hartland and another Ownership Zone includes all of the schools in the Village of Hartland.

COMMUNITY NOTIFICATIONS - The Police Department is a member of a nation-wide notification network, which is basically a “Reverse 911” system. In the event an emergency message needs to be sent out to a targeted area of the community, we would utilize the services of this network.

WILEAG ACCREDITATION - The Police Department is accredited by the Wisconsin Law Enforcement Accreditation Group (WILEAG). The department maintains compliance with 242 required standards for law enforcement agencies. Less than 10% of all law enforcement agencies in the State of Wisconsin are fully accredited. The department was awarded re-accreditation in December of 2021.

CITIZEN’S ACADEMY - The Police Department sponsors a Citizen’s Police Academy in cooperation with the Delafield, Chenequa, and Pewaukee Police Departments. This is for citizens or those who work in this area who would like to learn about what the local police departments do. The Citizen’s Academy is provided as a means to reach out to our community and educate the public about the law enforcement profession. Unfortunately, this event was cancelled in 2021 due to the COVID-19 pandemic.

SHOP WITH COPS - During the holiday season, local law enforcement officers from Hartland, Delafield, Pewaukee, and Chenequa Police Departments team up for a Shop with Cops event. Shop with Cops offers children in 5k through 5th grade the opportunity to shop with police personnel for holiday gifts for their families. This is a unique opportunity for children to develop a relationship with law enforcement officers that will serve to make a lasting impression on their lives. We are able to offer this program to families at no cost because of donations, fundraisers, and volunteers.

QUALITY OF A LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale, and their ownership of the community. These employees come to work, day in and day out, to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2021, the police officer staff had approximately 229 years of collective experience with the Village of Hartland, ranging from less than 1 year to 33 years of service.

The Service Quality that a local police agency can provide is based upon dimensions such as:

Tangibles-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.

Reliability-Ability to perform all services dependably and accurately.

Responsiveness-Willingness to help citizens by providing prompt services.

Competence-Possession of the required skills and knowledge to perform their duties.

Courtesy-Politeness, respect, consideration, and professionalism of all personnel.

Credibility-Trustworthiness, believability, and honesty of the staff.

Security-Freedom from danger, risk, or doubt.

Access-Approachability to services of the agency.

Communication-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.

Understanding the Citizen-Making an effort to know the citizens and their needs.

Every Call, Every Citizen, Every Contact-Making an effort to build an advocate for the community with every police contact with a citizen. Our goal is to create relationships with residents that result in problem solving success.

The Hartland Police Department responded to 11,646 calls for service in 2021 and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member, but the majority of these complaints are found to be unfounded, exonerated, or not sustained. In 2021, there was 1 complaint filed with the Police Department and after conducting a thorough investigation 0 complaints were found to be substantiated. The complaint was determined to be unfounded, and a charge was referred to the Waukesha County District Attorney's Office under WI State Statute 946.66 due to the citizen filing false reports of police misconduct.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department received 45 operation compliments in 2021. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do, and it is a great reflection on the quality of employees that work for Hartland.



Hartland

POLICE DEPARTMENT

VISION:

We are committed to working together with the community, in a problem-solving partnership, to prevent crime, enforce laws, and resolve conflict, thereby improving the quality of life.

MISSION:

The mission of the Hartland Police Department is to maintain peace and order in the community. We seek to accomplish this mission in a consistent manner, exhibiting high ethical standards. Our members are committed to a level of training and education that allows us to provide quality services to the citizens of Hartland.



HARTLAND POLICE DEPARTMENT



TORIN J. Misko
CHIEF OF POLICE
SERVING SINCE 2018

ROSARIO J. COLLURA
DEPUTY CHIEF OF POLICE
SERVING SINCE 2000
DAYTEAM SUPERVISOR

STACY V. KELSEY
CAPTAIN OF POLICE
SERVING SINCE 2008
EARLYTEAM SUPERVISOR

BRIAN D. DeBARGE
LIEUTENANT OF POLICE
SERVING SINCE 2011
LATETEAM SUPERVISOR



ADMINISTRATIVE TEAM
7:30 A.M. TO 4:30 P.M.

NORA E. SANTELLA
ADMIN. ASSISTANT
SERVING SINCE 2000

JULIE A. BECKER
ADMIN. ASSISTANT
SERVING SINCE 2004

Laurie Matula-Bahr
ADMIN. ASSISTANT
SERVING SINCE 2010

MARK L. JORGENSEN
ADMIN. ASSISTANT
SERVING SINCE 2021

INVESTIGATIVE TEAM
8:00 A.M. TO 6:00 P.M.

PAULA A. HOFFA
DETECTIVE
SERVING SINCE 2007

ROBERT T.C. JEWELL
DETECTIVE
SERVING SINCE 2011

DAYTEAM
6:00 A.M. TO 2:20 P.M.

BRIAN M. MUNDY
POLICE OFFICER
SERVING SINCE 1997

DEAN J. HAAG
POLICE OFFICER
SERVING SINCE 2000

SCOTT M. MACIEJEWSKI
POLICE OFFICER
SERVING SINCE 2001

MATTHEW J. SEEGER
POLICE OFFICER
SERVING SINCE 2009

EARLYTEAM
2:00 P.M. TO 10:20 P.M.

ADAM M. MUELLER
POLICE OFFICER
SERVING SINCE 1998

NICHOLAS S. GREENWOOD
POLICE OFFICER
SERVING SINCE 2016

CONRAD W. SOBONIAK
POLICE OFFICER
SERVING SINCE 2016

MATTHEW E.W. SHEA
POLICE OFFICER
SERVING SINCE 2021

LATETEAM
10:00 P.M. TO 6:20 A.M.

LUKE A. JOSWICK
POLICE OFFICER
SERVING SINCE 2015

THOMAS R. BAGIN
POLICE OFFICER
SERVING SINCE 2017

DILLON P. GURGUL
POLICE OFFICER
SERVING SINCE 2018

ZACHARY T. BELL
POLICE OFFICER
SERVING SINCE 2021



HARTLAND POLICE DEPARTMENT

MANAGEMENT





HARTLAND POLICE DEPARTMENT

INVESTIGATIONS



PAULA A. HOFFA
DETECTIVE
SERVING SINCE 2007



ROBERT T. C. JEWELL
DETECTIVE
SERVING SINCE 2011





HARTLAND POLICE DEPARTMENT

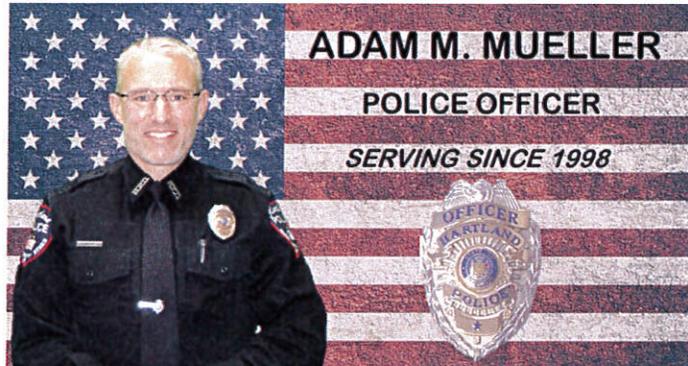
DAY TEAM





HARTLAND POLICE DEPARTMENT

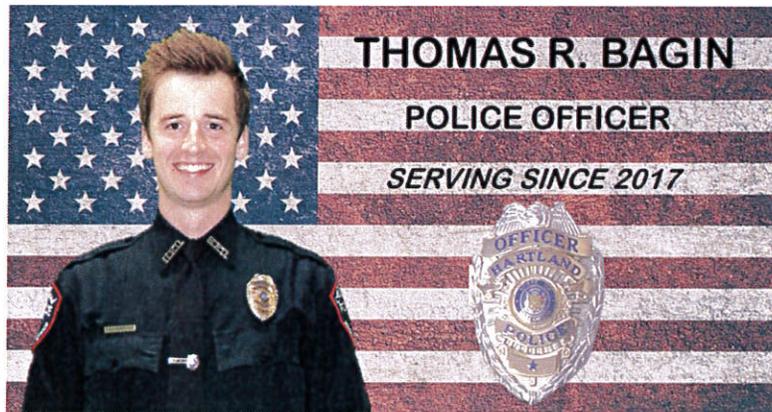
EARLY TEAM





HARTLAND POLICE DEPARTMENT

LATE TEAM





Village of Hartland

Police Department
210 Cottonwood Avenue
Hartland, WI 53029
Emergency Dial 911
Non-Emergency (262) 367-2323
Fax (262) 369-2224

Torin J. Misko
Chief of Police

Rosario J. Collura
Deputy Chief of Police

ACTIVITY REPORT

<u>TYPE OF ACTIVITY</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
CALLS FOR SERVICE	10113	9442	10507	9978	8577	10199	12084	12761	12268	11646
TRAFFIC CONTACTS	2829	2663	2786	2769	2054	2458	2878	2783	2382	2575
TRAFFIC CITATIONS	1603	1385	1026	1397	975	1413	1357	1378	1207	1309
TRAFFIC ACCIDENTS	125	139	135	131	150	139	123	136	136	193
ORDINANCE CITATIONS	138	150	128	90	114	129	68	40	41	39
PARKING CITATIONS	200	172	426	237	136	301	154	271	124	190
DRUNK DRIVING ARRESTS	43	48	26	52	29	34	31	36	31	57
SCHOOL CHECKS	N/A	N/A	N/A	N/A	N/A	N/A	294	443	218	237
ABANDONED AUTOS	68	73	100	57	75	71	74	48	36	51
911 OPEN LINE/HANG UPS	357	313	368	371	266	252	225	367	418	480
ALARMS	198	176	190	161	175	208	230	254	189	176
WELL- BEING CHECKS	84	76	90	107	93	118	140	138	155	144
WARRANT SERVICE	131	121	124	107	137	148	165	189	113	109
STATE PROSECUTIONS	185	194	161	174	115	93	102	73	66	72
FRAUD/ID THEFT	49	61	48	62	74	67	70	101	92	96
THEFT	101	94	71	69	53	88	54	40	50	57
CRIMINAL DAMAGE	83	116	49	57	45	80	36	18	32	15
BATTERY	11	16	16	14	9	6	6	10	10	17
DISORDERLY CONDUCT	81	59	46	68	52	41	45	60	68	71
DOMESTICS	23	35	33	28	24	27	22	22	25	19
SEXUAL ASSAULT	8	7	4	5	3	8	3	4	6	22
BURGLARY	12	13	8	11	7	9	8	6	4	9
HOMICIDE	0	0	0	0	0	0	0	0	0	0
ROBBERY	1	0	0	2	1	0	1	0	0	1
VEHICLE THEFT	0	3	1	5	1	1	1	1	0	0
<u>PERSONS ARRESTED</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
TOTAL	279	396	241	228	172	146	133	156	273	207



Heartland

POLICE DEPARTMENT

This report provides information about **Operation Complaints** against department procedures and/or personnel. The department takes all complaints seriously and each one is fully investigated to a reasonable conclusion in accordance with department policy. This report also documents **Operation Compliments** that are received from citizens, other agencies, businesses, and schools, who wish to compliment a staff member or the department for a positive interaction.

Total Complaints for 2021: 1

Complaint Dispositions:

Substantiated	0
Not Substantiated	0
Exonerated	0
Unfounded	1
Policy Failure	0

In addition to the complaint being Unfounded, a charge was referred to the Waukesha County District Attorney's Office under WI State Statute 946.66 due to the citizen filing false reports of police misconduct.

Disposition Definitions:

Substantiated: Evidence sufficient to prove allegation.

Not-Substantiated: Insufficient evidence to either prove or disprove allegation.

Exonerated: Incident occurred but was lawful and proper.

Withdrawn: Complainant requested to withdraw complaint.

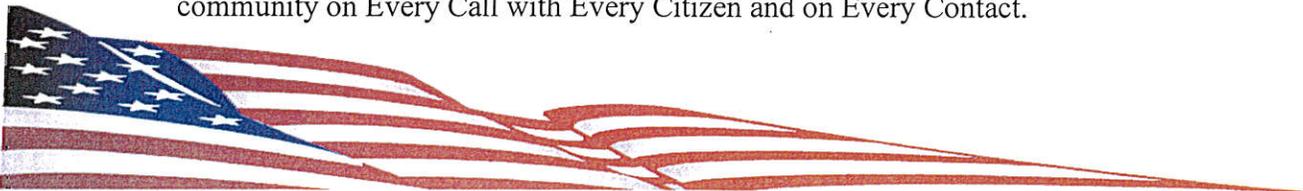
Unfounded: Allegation is false or not factual.

Policy Failure: Flaw in policy caused incident.

Total Compliments for 2021: 45

The department received 45 operation compliments for 13 different employees, and 10 department wide compliments. The types of compliments included: Professionalism, traffic stop encounters, assist other agency, effort on investigations, service calls and more.

Your Police Department staff works very hard with the goal of building advocates in the community on Every Call with Every Citizen and on Every Contact.



HARTLAND POLICE DEPARTMENT



2021



HARTLAND POLICE DEPARTMENT 2021



Paul Farrow
County Executive

Gary A. Bell
Director of Emergency Preparedness

Waukesha County
Department of Emergency Preparedness
Waukesha County Communications

JOINT POWERS AGREEMENT
COUNTY 9-1-1 EMERGENCY SYSTEM

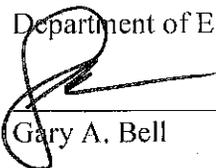
WHEREAS, Waukesha County and the municipalities located within the boundaries of Waukesha County have implemented an Emergency 9-1-1 System for the purposes of providing emergency services to residents and visitors of these municipalities, including the fire fighting, law enforcement, ambulance, medical and other emergency services; and

WHEREAS, Sec 256.35(9), Wis. Stats, "Joint Powers Agreement," requires that in implementing a 911 system as has been done in Waukesha County, municipalities shall annually enter into a Joint Powers Agreement, which Agreement shall be applicable on a daily basis and which shall provide that if an emergency services vehicle is dispatched in response to a request through the Waukesha County 911 System, such vehicle shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional boundaries.

THEREFORE, in consideration of the mutual promises, agreements and conditions contained herein, it is hereby jointly agreed between Waukesha County and the Village of Hartland, as follows:

1. That effective January 1, 2022 this Agreement shall, thereafter, be applicable on a daily basis from said date through December 31, 2022.
2. That if an emergency services vehicle operated by the municipality, or operated by an agency with which the municipality contracts for that particular emergency service, is dispatched in response to a request through the Waukesha County Emergency 911 System, such vehicle (whether owned and operated by the municipality or by the agency) shall render its services to the persons needing the services, regardless of whether the vehicle is operating outside the vehicle's normal jurisdictional (or as defined by contract) boundaries.
3. That a copy of this Agreement shall be filed with the State Department of Justice, as required by Sec. 256.35(9)(c), Wis. Stats.

Waukesha County
Department of Emergency Preparedness


Gary A. Bell

11 MARCH 2022
Date

Village of Hartland

BY: _____
Jeffrey Pfannerstill, President Date

BY: _____
Darlene Igl, Village Clerk Date



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: March 28, 2022
Village Board Item Number:	Date: March 28, 2022
Submitted By: Dave Felkner	
Subject: DPW Garage Furnace	

Details:

The furnaces in the DPW garage is needs a new heat exchanger. Three quotes were received. RZ Heating and Cooling Systems came in with the lowest quote at \$15,565.00 with no deposit needed. The quoted price includes Reznor model #UDX300 heaters and Honeywell digital thermostats.

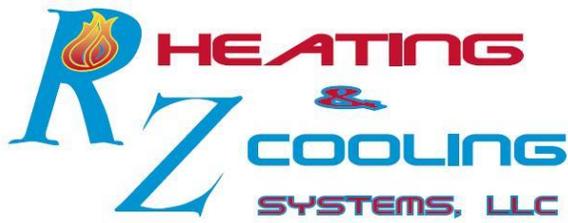
Financial Remarks:

This purchase has been approved in the 2022 Budget.

Options & Alternatives:

Executive Recommendation:

It is recommended that we accept the quote from RZ Heating and Cooling Systems for the sum of \$15,565.00.



24 Hour Emergency Service
(262) 691-1008

N45 W25045 Lindsay Rd
Pewaukee, WI 53072

Jeff Zuercher

February 26th 2022

Hartland DPW Shop
701 Progress Dr.
Hartland, WI 53029

Revision #1

Installation of:

- 2- Reznor low profile unit heaters. Power vented and spark ignition. 300M Btu's input. Model #UDX300
- 3- Honeywell digital thermostats. Replace the West shop bay thermostat. Model- Pro4

Includes:

All line voltege and low voltage wiring.

Line voltage wiring to both the units.

High pressure gas pipe and step-down regulators run to both units.

Removal of the old flexible stainless gas pipe and cap off the main.

6" B-vent exhaust pipe run out through the North sidewall. Cap off the old 5" vent at the roof.

Complete set up and a start and test.

Removal of all old equipment and clean up

Total job: \$15,560.00

Note: Does not include local permits, state approval or engineering fees.

TERMS: Net 10th prox - a charge of one and one half percent (1 ½ %) per month will be charged on all sums unpaid within 30 days upon completion of work.

 \$0.00 Deposit with signed order. Balance due upon completion of work.

Quote Accepted _____

Date: _____

Salesman

Date: 02/26/2022



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: March 21, 2022
Village Board Item Number:	Date: March 28, 2022
Submitted By: Dave Felkner	
Subject: Penbrook Park Tennis / Pickle Ball Court Reconstruction	

Details:

Frank Armstrong Enterprises, Inc submitted a proposal to pulverize and repave the tennis courts at Penbrook Park. This will be converted to one tennis court and two pickleball courts.

The cost of demolition and removal of debris along with materials and installation of new courts is \$78,976.00.

The Village of Hartland will be responsible for landscape restoration.

Financial Remarks:

This project was approved in the 2022 Budget.

Options & Alternatives:

Executive Recommendation:

We recommend accepting the quote from Frank Armstrong Enterprises, Inc and moving forward with tennis pickleball court reconstruction at Penbrook Park for the sum of \$78,976.00.

12601 W. Silver Spring Road * Butler, WI 53007
 Phone: (262) 395-4050 * Fax: (262) 330-5004
 sales@armstrongpaving.com
 www.armstrongpaving.com



ATTN: LEO

PROPOSAL SUBMITTED TO Village of Hartland		PHONE 262-367-4750	DATE 02/11/2022
STREET 210 Cottonwood Avenue		JOB NAME Tennis Courts at Pembroke Park	
CITY, STATE AND ZIP CODE Hartland, WI 53029		JOB LOCATION Hartland, WI	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We propose to furnish all labor and materials necessary to perform the following work:

PULVERIZE AND REPAVE TWO TENNIS COURTS

- Remove all net posts and related footings. Remove two center tie-down footings and two benches.
- Backfill holes with stone and compact.
- Pulverize entire surface inside fence perimeters into small gradable aggregate.
- Add up to 40 tons of stone and laser grade for 1% slope and compact.
- Hot asphalt pave 2" asphalt in 2 lifts, on separate days. This includes 2" binder, Grade #3, 12 mm and 1 1/2" surface, 9.5 mm asphalt with no shingles.
- Install 3 new pair of Douglas net posts in sleeved concrete footings, 16" x 60". Center tie-downs to be driven into the asphalt.
- Saw-cut approx. 230 L.F. of expansion joints.
- Install 4 coats of all acrylic color coating system manufactured by Laykold. Includes 2 coats of black textured, acrylic resurfacer and 2 coats of color; Blue and Green.
- Install white masked play lines.
- Includes paving walkway section and any basketball court damage, caused by equipment access.

2022 SEASON PRICE \$78,976.00

NOTES:

- *** The new surface will be 3" - 4" higher than it is now.
- *** Landscape restoration to be done by the Village.
- *** The new asphalt surface will be machine paved, as close to the fence fabric, as possible.
- *** Pulverizing and paving to be done in mid to late June. Color coating to be applied 28 days after asphalt cure time.
- *** Total length of project to be 6 - 7 weeks, depending on weather.

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

TERMS: NET 10 DAYS. 1.5% PER MONTH INTEREST ON ALL ACCOUNTS 10 DAYS PAST DUE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Work Compensation Insurance. Notice of Lien Rights on back.

Authorized Signature David Marks
 David Marks

This proposal void in 30 days and covers above area and specs only.

Acceptance of Proposal above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I fully understand and agree with the terms and conditions on the back of this proposal.

Signature _____
 Date of Acceptance: _____

TERMS & CONDITIONS

NOTICE OF LIEN: AS REQUIRED BY WISCONSIN LIEN LAW, BUILDER HERBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTIONS ON OWNER'S LAND MAY HAVE LIEN RIGHT ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY CONTRACTOR AGREES TO COOPERATED WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

PAYMENT: Payment due upon completion of work or terms as noted, although F. Armstrong Inc. retains the right at it's sole discretion, to bill as work progresses. Finance Charge: 1.5% per month, 18% annually. If purchaser (owner or owner's agent) fails to pay an invoice when due, purchaser (owner or owner's agent) shall pay interest at a compound rate of 1.5% service fee per month (18% annually) until the invoice balance is paid in full. All costs of collection, including reasonable attorney fees and costs for any arbitration deemed necessary shall be paid by owner. Non payment of total Invoiced amount upon full completion or terms, as noted, voids any and all guarantees/warranties.

CANCELLATION NOTICE: If cancellation notice is not received in writing, prior to 3 days after date of acceptance, seller assumes the purchaser agreed to the contract terms contained. Any withdrawal of the contract after that time, could result in partial billing and reimbursement for planning, preparation, materials ordered, restocking costs, or partial work completed.

CRACKING OF ASPHALT: All asphalt paved areas can crack at any time, due to climate and soil conditions. There is no warranty for cracks. As the surface expands or contracts during wet conditions, drought conditions, freeze and thaw cycles, unstable sub-grade, tree roots, hot weather, dry spells, floods, heavy traffic, etc., cracks will develop. A crack can develop even in newly paved asphalt. Frank Armstrong Paving, Inc. recommends a periodical crack maintenance with a good quality rubberized crack sealant. The owner/rep. is aware of the risk inherent in this kind of work.

DRAINAGE: Frank Armstrong is not responsible for puddles or wet spots less than 1/2" deep. Purchaser is aware that wet sub-grade conditions can cause premature pavement failure, unless proper measures are taken to rectify those situations. Surface and site conditions must have 1% minimum slope to drain properly.

CRACKFILLING & SEALCOATING WARRANTY: Longevity of sealcoating and crackfilling is dependent on subsurface conditions, as well as quantity and type of traffic on pavement surface, as well as the adhesion of prior sealcoat and/or crack filler to pavement surface, and owner understands that reduced longevity may result because of this and accepts that fact. We do not guarantee or warranty in any way a seal coating project with a prior flaking sealcoat condition. Fading and/or wearing of sealcoat is a natural wearing process and is not a defect in any way. Accordingly, F. Armstrong Ent., Inc. does not warranty or guarantee its work against cracking. When crack sealing, seller only seals large cracks 1/4" larger in width. Surface cracks may remain visible after sealcoat is applied due to sealer shrinkage. Seller is not responsible for crack filling of deteriorated (alligatored) areas. Owner understands and accepts these conditions.

INSURANCE AND PERMITS: Owner is responsible for maintaining all necessary insurance coverage and for obtaining all permits required to complete the work identified on the Proposal (unless otherwise stated on this proposal). Through this agreement the owner assumes all responsibility for and consequences associated with securing and complying with all necessary permits required by all regulating agencies. The owner indemnifies and absolves F. Armstrong Ent., Inc. of any consequences imposed by any regulating agency. Our workers are fully covered by Workman's Compensation Insurance.

MOBILIZATION: One trip for each crew, unless otherwise stated. If after notification, we cannot complete a procedure, due to a car in the way, an obstruction, other work conflicts, or delays beyond our control, an additional trip charge may be added to the contract amount.

ASPHALT MAINTENANCE: Frank Armstrong Paving recommends periodical crack maintenance, as it occurs. It is the most cost effective to prolong pavement life in our region. Periodical sealcoating helps protect the surface, along with making your property look good. Spot repairs or patching can also be a cost effective maintenance procedure, before pavement failure increases and requires new construction.

ASPHALT GRADE ELEVATIONS: If purchaser directs construction of the surface with less than 1% slope, water ponding can occur and no warranty attaches to these surface conditions.

ADDITIONAL PROVISIONS: Owner is responsible for any and all reasonable expenses we incur in enforcing our right hereunder, including but not limited to attorney's fees, collection fees and court costs. No waiver or modification of any provision hereof shall be binding on us unless in writing and signed by one of our employees. If any provision is determined to be void or unenforceable by a court of competent jurisdiction, the other provisions shall remain in full force and effect. This Proposal shall be binding on your heirs, representatives, successors and assigns.

DISCOVERIES/EXTRA CHARGES: If unexpected conditions are discovered, such as encountering unstable sub-grade, wet conditions, wood, concrete slabs or foundations, debris, paving fabric, stumps, contaminated or toxic soils, private utilities, or other objects not mentioned in the contract proposal, will require an extra charge for removals, excavation, dump fees, additional base materials or other unforeseen costs, based on time and material. The purchaser agrees to these extra charges, as needed or requested and will be added to the contract price, with a written change order.

SITE CONDITIONS: Not responsible for cracking concrete slabs that equipment has to travel over, disturbing grass or landscape along project perimeters, low tree limbs, or plantings in conflict or near perimeter of construction area, cracking or damaging pavement or landscape that we have to access with our equipment to complete the project.

UTILITY LOCATION: Purchaser is responsible for locating all private utilities, along with plumbing, piping, tiles, etc., that will not be marked out by Digger's Hotline. The purchaser agrees to pay repair expenses for damages to unmarked private utilities, if encountered.

PAVING WARRANTY: All work to meet industry standards. Material to be, as specified or industry equal. All workmanship to be industry standards and as per contract specifications, terms and conditions. There is no warranty for asphalt cracking.

DEFINITIONS: Owner is defined in this proposal and Terms and Conditions as the actual owner of property where work is to be performed, or as agent of said owner.

LANDSCAPING: F. Armstrong Ent., Inc. is not responsible for damage to landscaping as a result of project preparation, execution or completion, as well as changes needed in landscaping to insure the proper continuation of drainage flow from the project area. It is the property owner's responsibility to backfill edges of paved areas. We do not warrant (expressly or implied) that our grading work will prevent, eliminate, or reduce unwanted on-site water accumulation or flowage on your property.

ACCEPTANCE: Owner has read this contract, consisting of front and back of all pages and by my signature on the front of this proposal and understands and agrees to all. The prices, specifications, and conditions described on both sides of this contract are satisfactory and are herby accepted. F. Armstrong Ent., Inc. is authorized to do the work as specified. Payment will be made as described in this proposal. Owner has received a copy of this contract.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: March 28, 2022
Village Board Item Number:	Date: March 28, 2022
Submitted By: Dave Felkner, Interm DPW Director	
Subject: Municipal Separate Storm Sewer System (MS4) Report	

Details: The MS4 is required by the DNR Wisconsin Administration Code NR216.07. The storm water permit requires municipalities to report and track what is being discharged through the storm sewer system. The permit also tracks inspection and maintenance of outfalls (31) and ponds (9). There are other important documentations the DNR requires from the Village (not to exclude education or construction site inspections) for permit compliance.

Financial Remarks: The cost of R&M to submit the MS4 to the DNR is \$2,500.00.

Options & Alternatives: This permit is mandated by the Wisconsin DNR annually.

Executive Recommendation: This is for Village Board review.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? Annual Report Other

Project Name: 2021 Annual Report

County: Waukesha

Municipality: Hartland, Village

Permit Number: S050075

Facility Number: 31273

Reporting Year: 2021

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? Yes No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**if applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31,2023*)

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: Hartland, Village

Facility ID # or (FIN): 31273

Updated Information: Check to update mailing address information

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: Wisconsin

Zip Code: 53029 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: David

Last Name: Felkner

Select to **update** current contact information

Title: Interim DPW Director

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: WI

Zip Code: 53029 xxxxx or xxxxx-xxxx

Phone Number: 414-630-8168 Ext: xxx-xxx-xxxx

Email: dfelkner@villageofhartland.com

Additional Contacts Information (Optional)

I&E Program

**Individual with responsibility for:
(Check all that apply)**

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

xxxxx or xxxxx-xxxx

Phone Number:

Ext:

xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach Waukesha County Stormwater Group

Public Involvement and Participation Waukesha County Stormwater Group

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	1/1/2021		
Project/Event Name	Various		
Delivery Mechanism	Educational activity*		*Active
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input type="radio"/> No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached Waukesha County Education Group spreadsheet for details on regional education and outreach effort.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation

Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	7/12/2021		
Project/Event Name	Village Board Meeting		
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	5/1/2021 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	WAV		
Delivery Mechanism	Stream monitoring		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	7/1/2021 <input type="checkbox"/> NA (Individual Permittee).		
Project/Event Name	Adopt A Drain		
Delivery Mechanism	Storm drain stenciling		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents	51-100	<input type="radio"/> Yes <input type="radio"/> No

	<input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
--	---	--	--

Event Start Date	3/1/2021 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Green Home Makeover
Delivery Mechanism	Public Workshop

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input type="radio"/> Yes <input type="radio"/> No

Event Start Date	5/5/2021 <input type="checkbox"/> NA (Individual Permittee).
Project/Event Name	Stormwater Workshop
Delivery Mechanism	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101+	<input type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? Unsure
- d. How many illicit discharge complaints did the municipality receive? Unsure
- e. From the complaints received, how many were confirmed illicit discharges? Unsure
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. Unsure

- | | |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation | <input type="text" value="0"/> |

Additional Information: _____

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village conducted inspections on the 31 priority and major outfalls, plus 1 outfall that is not priority or major.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

A Stop Work Order was issued at one site and the contractor rectified the problem.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? Unsure
 *Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.
- b. Does the permittee have procedures for inspecting and maintaining private storm water facilities? Yes No Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Unsure

Inspections completed by private landowners should be included in the reported number.

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

- No Authority
- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

An updated procedure for tracking inspections and maintenance of private BMPs is currently being developed.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities ? Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year ? Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? Unsure
- d. What elements are looked at during inspections (250 character limit)?

Inlet and outfall structure, berm, weir, vegetation, etc.

e. How many of these facilities required maintenance? Unsure

f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Storm water facility inspections occur routinely. Several infiltration strips were installed in 2021, refer to attached updated MS4 map.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

g. How many municipal properties require a SWPPP? Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? Unsure

i. Have amendments to the SWPPPs been made?
 Yes No Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village practices ongoing efforts to manage storm water on municipal sites as described in the SWPPP. No spills were reported in 2021. Cleaning/maintenance occurred as needed.

Collection Services - *Street Sweeping / Cleaning Program* Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?
 Yes No Unsure

m. If known, how many tons of material was removed? Unsure

n. Does the municipality have a low hazard exemption for this material? Yes No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
 Yes - Explain frequency Once per week in fall.
 No - Explain _____
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No Unsure

- q. How many catch basin sumps were cleaned in the reporting year? Unsure
- r. If known, how many tons of material was collected? Unsure
- s. Does the municipality have a low hazard exemption for this material? Yes No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- Yes- Explain frequency _____
- No - Explain _____
- Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

- u. Does the municipality conduct curbside leaf collection? Yes No Unsure
- v. Does the municipality notify homeowners about pickup? Yes No Unsure
- w. Where are the residents directed to store the leaves for collection?
- Pile on terrace Pile in street Bags on terrace Unsure
- Other - Describe _____
- x. What is the frequency of collection?
Once per week during autumn.
- y. Is collection followed by street sweeping/cleaning? Yes No Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? Unsure
- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	<input type="text" value="0"/>	<input type="text" value="12"/>	<input type="text" value="288"/>	<input type="text" value="432"/>	<input type="text" value="432"/>	<input type="text" value="200"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
None	<input type="text"/>					

- ac. Was salt applying machinery calibrated in the reporting year? Yes No Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

Training Date	Training Name	# Attendance
	Dave Felkner	

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

The Village practices salt reduction methods and encourages applicators to attend training. February and March salt totals are estimated.

Internal (Staff) Education & Communication

- af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements? Yes No Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Village Board meetings.

Municipal Officials

Village Board meetings, Staff meetings, website and newsletter postings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Routine staff meetings, board meetings, website and newsletter postings.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village emphasizes the importance of storm water management during preconstruction meetings and new and redevelopment permit reviews. Staff are encouraged to attend opportunities for training.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

Yes No Unsure

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

An updated MS4 map is attached.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

2845	2845	2845	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Public Involvement and Participation

500	500	500	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Element: Illicit Discharge Detection and Elimination

2500	2500	2500	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Construction Site Pollutant Control

4000	4000	4000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Post-Construction Storm Water Management

3000	3000	3000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Pollution Prevention

9500	9500	9500	<u>General revenue fund</u>
------	------	------	-----------------------------

Other (describe)

Storm Sewer System Map

500	500	500	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Values are estimated, the General Revenue Fund has budgeted 20,000 for storm water management in 2022.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Hartland, Village is subject to the following approved TMDLs: Rock River Basin and/or Beaver Dam Lake

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.

The permittee is confirming that all planned efforts are on schedule.

Agree Disagree

[A.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

[2022SlingerMS424x36NAD83.pdf](#)

Attach - Other Supporting Documents

AR EO

 File Attachment

[education-and-outreach-activities-2022.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

PP BMPInventory

 File Attachment

[TableofSWFacilities-Feb2022.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Hartland, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Delegation of Signature Authority

 File Attachment

[Hartland Signed DSA.pdf](#)

Submission of this form constitutes notice by the authorized municipal contact that the person electronically signing the MS4 eReport is authorized to do so on behalf of the authorized municipal contact. [Please download form 3400-220](#) and sign and attach it above.

Name: Christy Poniewaz

Title: Biologist

Authorized Signature.

Signed by : i:0#.f|wamsmembership|cponiewaz on 2022-03-08T09:29:07

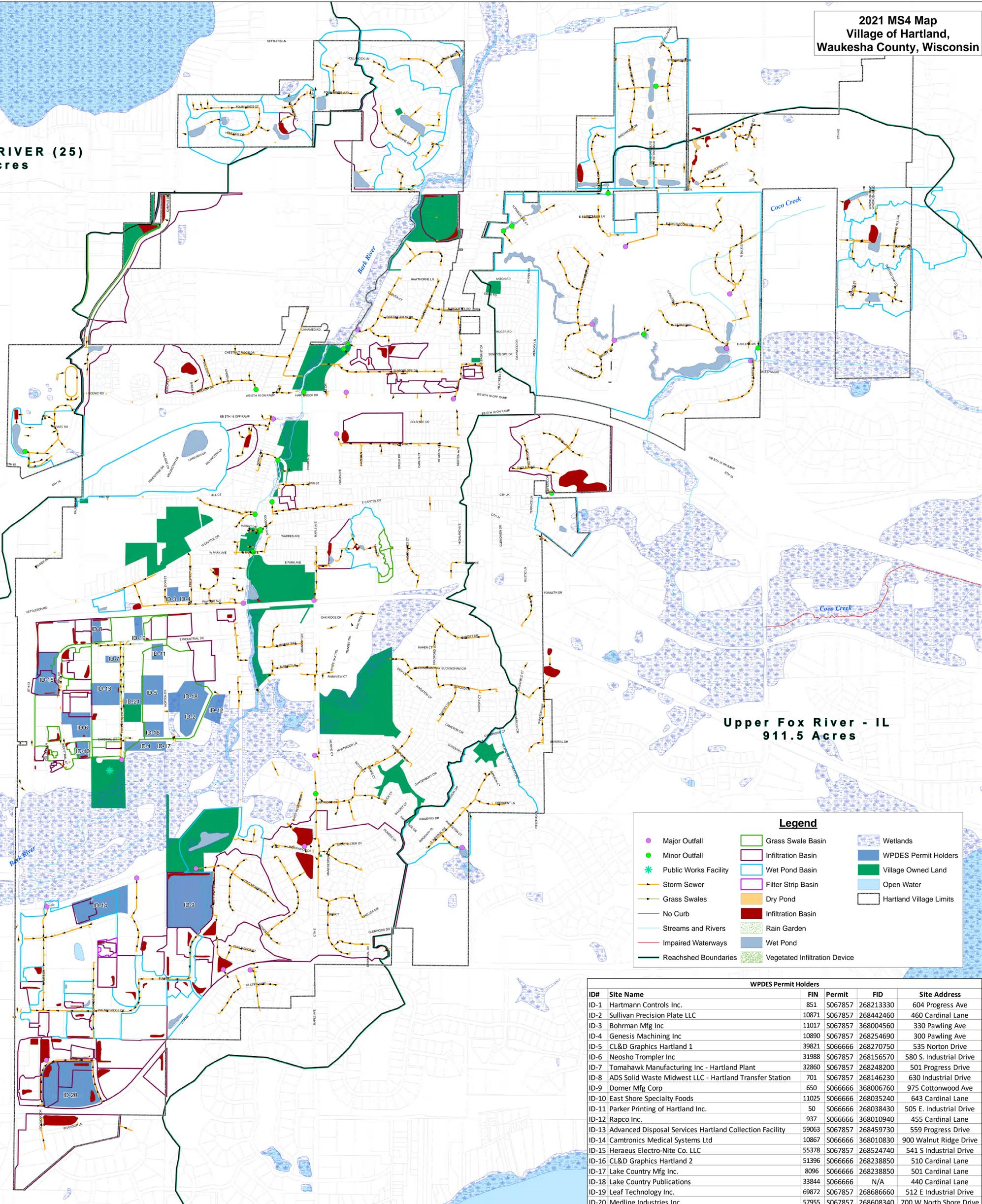
- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

OCONOMOWOC RIVER (25)
141.24 Acres

BARK RIVER (55)
2,427.16 Acres

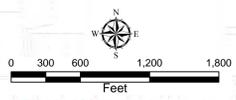
Upper Fox River - IL
911.5 Acres



Legend

- Major Outfall
- Minor Outfall
- Public Works Facility
- Storm Sewer
- Grass Swales
- No Curb
- Streams and Rivers
- Impaired Waterways
- Reachshed Boundaries
- Grass Swale Basin
- Infiltration Basin
- Wet Pond Basin
- Filter Strip Basin
- Dry Pond
- Infiltration Basin
- Rain Garden
- Wet Pond
- Vegetated Infiltration Device
- Wetlands
- WPDES Permit Holders
- Village Owned Land
- Open Water
- Hartland Village Limits

ID#	Site Name	WPDES Permit Holders			Site Address
		FIN	Permit	FID	
ID-1	Hartmann Controls Inc.	851	S067857	268213330	604 Progress Ave
ID-2	Sullivan Precision Plate LLC	10871	S067857	268442460	460 Cardinal Lane
ID-3	Bohrman Mfg Inc	11017	S067857	368004560	330 Pawling Ave
ID-4	Genesis Maching Inc	10890	S067857	268254690	300 Pawling Ave
ID-5	CL&D Graphics Hartland 1	39821	S066666	268270750	535 Norton Drive
ID-6	Neosho Trompler Inc	31988	S067857	268156570	580 S. Industrial Drive
ID-7	Tomahawk Manufacturing Inc - Hartland Plant	32860	S067857	268248200	501 Progress Drive
ID-8	ADS Solid Waste Midwest LLC - Hartland Transfer Station	701	S067857	268146230	630 Industrial Drive
ID-9	Dorner Mfg Corp	650	S066666	368006760	975 Cottonwood Ave
ID-10	East Shore Specialty Foods	11025	S066666	268035240	643 Cardinal Lane
ID-11	Parker Printing of Hartland Inc.	50	S066666	268038430	505 E. Industrial Drive
ID-12	Rapco Inc.	937	S066666	368010940	455 Cardinal Lane
ID-13	Advanced Disposal Services Hartland Collection Facility	59063	S067857	268459730	559 Progress Drive
ID-14	Camtronics Medical Systems Ltd	10867	S066666	368010830	900 Walnut Ridge Drive
ID-15	Heraeus Electro-Nite Co. LLC	55378	S067857	268524740	541 S Industrial Drive
ID-16	CL&D Graphics Hartland 2	51396	S066666	268238850	510 Cardinal Lane
ID-17	Lake Country Mfg Inc.	8096	S066666	268238850	501 Cardinal Lane
ID-18	Lake Country Publications	33844	S066666	N/A	440 Cardinal Lane
ID-19	Leaf Technology Inc.	69872	S067857	268686660	512 E Industrial Drive
ID-20	Medline Industries Inc.	57955	S067857	268608340	700 W North Shore Drive



Waukesha County Storm Water Group
Public Education Outreach
2021

Target Audience	Requ #	Requ #	Requ #	Program Name	Activity	Month	Year	Date	Location	# People	Description
General Public	7				news releases/articles	Jan	2021	1-5-21		1	press release for Salt Awareness Week
General Public	7				social media	Jan	2021	1-11-21		1	social media for Salt Awareness Week
General Public	7				presentation	Jan	2021	1-11-21	statewide-virtual	154	statewide virtual salt awareness week program- an ecosystem perspective on salt by Hillary Dugan and Bill Hintz
General Public	7				presentation	Jan	2021	1-12-21	statewide-virtual	163	statewide virtual salt awareness week program - be saltwise and pet smart with veterinarian Brian Ray
General Public	7				presentation	Jan	2021	1-13-21	statewide-virtual	144	statewide virtual salt awareness week program - salt in our drinking water with Kevin Masarek and Amy Barilleaux
General Public	7				presentation	Jan	2021	1-14-21	statewide-virtual	136	statewide virtual salt awareness week program - Put your house on a low salt diet with Juan Lopez and Matthew Meier
General Public	7				presentation	Jan	2021	1-15-21	statewide-virtual	135	statewide virtual salt awareness week program - salt reduction champions stories from around the state
General Public	7				news releases/articles	Jan	2021	1-15-21		1	salt awareness segment on The Morning Blend TV show on WTMJ4
General Public	3	5			presentation	Jan	2021	1-21-21		1400	Ask the Experts program on Green lawn practices-live on facebook then recording posted
General Public	3	5			social media	Jan	2021	1-29-21		1	social media with crossword puzzle of nonpoint word
General Public	3	5	Crystal		presentation	Feb	2021	2-4-21	Retzler	13	Outdoor classroom: Crystals Clean Water Adventure - kids take a hike to see where water down the storm drain goes and how to keep it clean
General Public	3	5	Crystal		presentation	Feb	2021	2-4-21	Retzler	6	Outdoor classroom: Crystals Clean Water Adventure - kids take a hike to see where water down the storm drain goes and how to keep it clean
General Public	3	5	Crystal		presentation	Feb	2021	2-8-21	Retzler	3	Outdoor classroom: Crystals Clean Water Adventure - kids take a hike to see where water down the storm drain goes and how to keep it clean
General Public	3				social media	Feb	2021	2-26-21		1	social media post for National Tell a Fairy Tale Day - Poop Fairy isn't real... pick up after your dog!
General Public	2	3	Water Cycle		presentation	Mar	2021	3-3-21	Retzler	6	outdoor classroom program covering water cycle highlighting runoff in a game and hike
General Public	2	3	Water Cycle		presentation	Mar	2021	3-3-21	Retzler	9	outdoor classroom program covering water cycle highlighting runoff in a game and hike
General Public	9				asian clam	Mar	2021	3-9-21	virtual state-wide	109	lightning talk on Asian Clam Monitoring as part of Wisconsin Water Week
General Public	1	9	Adopt a Drain		presentation	Mar	2021	3-10-21		48	presentation on Adopt a Drain program as part of Wisconsin Water Week
General Public	2	3	Water Cycle		presentation	Mar	2021	3-16-21	Retzler	2	outdoor classroom program covering water cycle highlighting runoff in a game and hike
General Public	1				social media	Mar	2021	3-22-21		1	social media post for World Water Day launch of Adopt a Drain campaign in Pewaukee
General Public	1				press release	Mar	2021	3-22-21		1	press release for Adopt a Drain program launch in Pewaukee
Teachers and Students	5				rain barrels	Mar	2021	3-24-21	Prairie Hill Waldorf	1	Provided 2 rain barrels to Prairie Hill Waldorf School
General Public	2	3	Water Cycle		presentation	Mar	2021	3-25-21	Retzler	12	outdoor classroom program covering water cycle highlighting runoff in a game and hike
General Public	2	3	Water Cycle		presentation	Mar	2021	3-25-21	Retzler	6	outdoor classroom program covering water cycle highlighting runoff in a game and hike
General Public	3				social media	Mar	2021	3-28-21		1	social media about weed control without chemicals for National Weed Appreciation Day
Teachers and Students	4	5			presentation	Mar	2021	3-30-21	Carroll Field Station	16	environmental science lab for Carroll University on water quality in Genesee Creek at field station
General Public	2	3	5 Green Home Makeover		presentation	Mar	2021	3-31-21	Muskego Public Libr	13	virtual program for Muskego Library on "green" home practices
General Public	1	2	3		press release	Apr	2021	4-1-21		1	press release promoting 30 day Earth Day activities including pet waste pickup, adopt a drain, green cleaning and lawn care practices
General Public	3				social media	Apr	2021	4-1-21		1	social media post about picking up pet waste
Teachers and Students	4	5			presentation	Apr	2021	4-1-21	Carroll Field Station	10	environmental science lab for Carroll University on water quality in Genesee Creek at field station
Teachers and Students	4	5			presentation	Apr	2021	4-1-21	Carroll Field Station	19	Environmental science lab for Carroll University on water quality in Genesee Creek at field station
General Public	4				Stream life	Apr	2021	4-8-21	Retzler	11	outdoor classroom on Stream Life - macroinvertebrates that live in streams and how pollution affects them
General Public	4				Stream Life	Apr	2021	4-8-21	Retzler	9	outdoor classroom on Stream Life - macroinvertebrates that live in streams and how pollution affects them
General Public	4				social media	Apr	2021	4-11-21		1	social media post about picking up
General Public	1				TV media	Apr	2021	4-13-21	Retzler	1	Fox 6 at Retzler - segment on Adopt a Drain program
General Public	4				Stream Life	Apr	2021	4-14-21	Retzler	13	outdoor classroom on Stream Life - macroinvertebrates that live in streams and how pollution affects them
Teachers and Students	2	3	5 water resources		presentation	Apr	2021	4-16-21	New Berlin	16	program for Hoover Elementary, Wauwatosa that includes a portion of New Berlin, program on causes of pollution and prevention
General Public	6	7			presentation	Apr	2021	4-20-21	Retzler	4	outdoor classroom on Stream Life - macroinvertebrates that live in streams and how pollution affects them
General Public	4				Stream Life	Apr	2021	4-20-21	Retzler	11	outdoor classroom on Stream Life - macroinvertebrates that live in streams and how pollution affects them
Contractors, Dev & Consul					Stormwater Workshop	Apr	2021	4-20-21	virtual	173	stormwater updates - training on green infrastructure and other BMP's
Contractors, Dev & Consul					Stormwater Workshop	Apr	2021	4-21-21	virtual	164	green infrastructure case studies as part of annual stormwater workshop
General Public	4				presentation	Apr	2021	4-21-21	virtual	25	presentation for Lakes County Clean Waters on the topic of rain gardens and healthy lakes
General Public	5	3			River Clean up	Apr	2021	4-24-21	Fox River Park	3	Earth day clean up of River and banks in Fox River Park
General Public	5	3			podcast	Apr	2021	4-21		29	Gardening, Landscaping and Rain Barrel podcast for health and wellness series for Waukesha County and Waukesha School District employees
Teachers and Students	9	7			stream monitoring	May	2021	5-4-21	Jericho Creek	12	laught 2nd chance high school students monitoring procedures to participate in WAV at Jericho Creek
General Public	6	7			BMP maintenance	May	2021	5-5-21	Merion	21	Homeowners Association meeting to teach care and maintenance of BMP's
Teachers and Students	3	5	Healthy Soils		Presentation	May	2021	5-7-21	New Berlin	16	Healthy Soils program for Hoover Elementary that serves a portion of New Berlin, program on causes of pollution and prevention methods
Teachers and Students	3	5	Healthy Soils		Presentation	May	2021	5-7-21	Waukesha	27	Healthy Soils program for Messersoi School in Waukesha covers infiltration and importance of organic matter
General Public	5				Wetlands	May	2021	5-11-21	Retzler	3	Outdoor Classroom to teach about Wetlands-nature's stormwater filtration
Teachers and Students	5				green schools	May	2021	5-12-21	Delafield	15	Delivered 5 trays of native plants to Prairie Hill Waldorf School for students to plant on school grounds
General Public	5				Wetlands	May	2021	5-12-21	Retzler	24	Outdoor Classroom to teach about Wetlands-nature's stormwater filtration
General Public	5				Wetlands	May	2021	5-12-21	Retzler	7	Outdoor Classroom to teach about Wetlands-nature's stormwater filtration
General Public	2	3	5 Green home makeover		Presentation	May	2021	5-13-21	Menomonee Falls	8	virtual program on environmentally friendly house and lawn care for Menomonee Falls Public Library
General Public	9				benchmark	May	2021	5-18-21	Genesee	2	trained new volunteer to monitor at Genesee Creek and Spring Brook
General Public	9				stream monitoring	May	2021	5-20-21	Pewaukee	10	trained new volunteers to monitor at Coco Creek and Pewaukee Lake outlet
General Public	9				stream monitoring	May	2021	5-20-21	Pewaukee	5	trained volunteers to monitor at Pewaukee River at Hwy F
General Public	5				Wetlands	May	2021	5-27-21	Retzler	5	Outdoor Classroom to teach about Wetlands-nature's stormwater filtration
General Public	2				rain barrels	May	2021	5-27-21	virtual	828	Ask the Experts broadcast through Facebook on the topic of rain gardens and rain barrels
General Public	2				social media	Jun	2021	6-1-21	Retzler	1	post about fertilizer use for National Go Barefoot Day
General Public	7				invasives	Jun	2021	6-3-21	Retzler	10	Outdoor Classroom program about aquatic invasives and how to not spread them
General Public	2				social media	Jun	2021	6-5-21	Retzler	1	Social media post about HHW collectors
Teachers and Students	3	5	healthy soils		presentation	Jun	2021	6-7-21	Retzler	22	healthy soils program for home school group
General Public	1				press release	Jun	2021	6-8-21		1	press release for Adopt a Drain in Oconomowoc
General Public	1				social media	Jun	2021	6-8-21		1	social media post about World Ocean Day and start of adopt a drain in Oconomowoc
General Public	7				invasives	Jun	2021	6-8-21	Retzler	4	Outdoor Classroom program about aquatic invasives and how to not spread them
General Public	7				invasives	Jun	2021	6-8-21	Retzler	5	Outdoor Classroom program about aquatic invasives and how to not spread them
General Public	2				social media	Jun	2021	6-13-21		1	social media post for National Weed Your Garden Day about weeding instead of using chemicals
Teachers and Students	7				presentation	Jun	2021	6-22-21	Retzler	33	Aquatic insects of the stream for school group including pollution effects on aquatic life
Teachers and Students	7				presentation	Jun	2021	6-22-21	Retzler	32	Aquatic insects of the stream for school group including pollution effects on aquatic life
Teachers and Students	7				presentation	Jun	2021	6-24-21	Retzler	29	Aquatic insects of the stream for school group including pollution effects on aquatic life
Teachers and Students	7				presentation	Jun	2021	6-24-21	Retzler	30	Aquatic insects of the stream for school group including pollution effects on aquatic life
General Public	3	5			displays and handouts	Jun	2021	6-28-21	Pewaukee	250	Display about simple actions homeowners can take to protect water and aquatic invasives at Pewaukee Clean Water Festival
General Public	3	5			displays and handouts	Jun	2021	6-28-21	Brookfield	20	Display with enviroscape model covering pollution sources at Allard's State in The Corners shopping in Brookfield
General Public	1	5	7 thermodynamics		presentation	Jul	2021	7-1-21	Retzler	2	program about thermodynamics of water - benefits of infiltration vs runoff
General Public	1	5	7 thermodynamics		presentation	Jul	2021	7-1-21	Retzler	2	program about thermodynamics of water - benefits of infiltration vs runoff
General Public	9				asian clam	Jul	2021	7-8-21	Pewaukee River	0	asian clam survey on the Pewaukee River at Steinhafels - no participants
General Public	1	5	7 thermodynamics		presentation	Jul	2021	7-13-21	Retzler	5	program about thermodynamics of water - benefits of infiltration vs runoff
General Public	1	5	7 thermodynamics		presentation	Jul	2021	7-13-21	Retzler	2	program about thermodynamics of water - benefits of infiltration vs runoff
General Public	9				asian clam	Jul	2021	7-15-21	Bark River	0	asian clam survey on the Bark River at Nixon Park Hartland - no participants
General Public	4	5	Env Science		merit badge class	Jul	2021	7-20-21	Retzler	20	Environmental Science merit badge class covering water pollution and soil erosion
General Public	2				social media	Jul	2021	7-27-21		1	social media about proper disposal of used motor oil
General Public	1				displays and handouts	Jul	2021	7-28-21	Hartland	2000	Staffed Outreach with stormwater runoff information at Hartland Kids Fest
General Public	1	3	7		displays and handouts	Jul	2021	7-28-21	Pewaukee	300	Stormdrain display with fertilizer use highlighted at Pewaukee Library for 2 weeks
General Public	2	3	4 WI MM training		presentation	Jul	2021	7-30-21	Retzler	20	day long training for Wisconsin Master Naturalist training covering sources of pollution, prevention, AIS and more
General Public	2				social media	Jul	2021	7-31-21		1	social media about proper disposal of pet waste
General Public	2	3	5 Nat Night Out		displays and handouts	Aug	2021	8-3-21	Mukwonago	150	watershed model at National Night Out in Mukwonago
General Public	2	3	5 Nat Night Out		displays and handouts	Aug	2021	8-4-21	Sussex	200	watershed model at National Night Out in Sussex
General Public	2	3	5 Nat Night Out		displays and handouts	Aug	2021	8-5-21	Hartland	100	recycling and water at National Night Out in Hartland
General Public	9				Asian Clam	Aug	2021	8-5-21	Oconomowoc	0	asian clam survey on the Oconomowoc river - no participants
General Public	2				social media	Aug	2021			1	social media post about proper disposal of pet waste
General Public	9				Cit stream monitor	Aug	2021	8-7-21	Retzler	16	volunteer appreciation event for stream monitors with program updates, dragonfly program and lunch
General Public	3				social media	Aug	2021	8-8-21		1	social media post about pet waste
General Public	3				social media	Aug	2021	8-10-21		1	social media post on healthy lawncare for National Lazy Day
General Public	1				displays and handouts	Aug	2021	8-10-21	Oconomowoc	2000	staffed outreach with stormwater runoff information at Oconomowoc Kids Fest
contractors, Dev & consul	7				Smart Salting	Aug	2021	8-10-21	virtual	43	Smart Salting training for roads by Fortin consulting
general public	7				field day	Aug	2021	8-11-21	Oconomowoc	18	Soil health field day in Oconomowoc in partnership with Farmers for Lake Country and ORWPP
General Public	3				social media	Aug	2021	8-11-21		1	social media post about not mowing for National Lazy Day
general public	7				presentation	Aug	2021	8-17-21	Retzler	36	Stream health and aquatic insects for Brookfield area YMCA daycamp
Teachers and Students	3	5	8 green schools		teacher training	Aug	2021	8-18-21	Retzler	6	green school training for teachers covering parking lot management, runoff and rain gardens
Teachers and Students	8	6	sustainable building		presentation	Aug	2021	8-23-21	WCTC	14	presentation to Sustainable Building class at WCTC with BMP's and green infrastructure
General Public	2	3	5 Sustainability Fair		displays and handouts	Aug	2021	8-28-21	Retzler	300	unstaffed outreach at Sustainability Fair with runoff information
General Public	1				social media	Aug	2021	9-3-21		1	social media about caring for Storm drains for National Beach Day
General Public	7				social media	Sep	2021	9-1-21		1	social media about salt damage for National No Rhyme or Reason Day
General Public	3				social media	Sep	2021	9-4-21		1	social media about lawn care for National Lazy Mom Day
Teachers and Students	3	5	healthy soils		presentation	Sep	2021	9-7-21	Waukesha	48	healthy soils program as part of the Cooperative at Rose Glen Elementary
Teachers and Students	3	5	healthy soils		presentation	Sep	2021	9-7-21	Waukesha	48	healthy soils program as part of the Cooperative at Rose Glen Elementary
General Public	1	7	Aquatic Insects		presentation	Sep	2021	9-8-21	Retzler	10	Secrets of Stream Life program for Outdoor Classroom at Retzler covering effects of pollution on aquatic life
Teachers and Students	2	3	5 water resources		presentation	Sep	2021	9			

General Public	1	3		displays and handouts	Sep 2021	9-16 to 30-21	Oconomowoc	300 storm drain display on fertilizer runoff with adopt a drain information
General Public	3	5		displays and handouts	Sep 2021	9-17 to 19-21	North Prairie	3000 unstaffed display at Harvest Fest with information on rain gardens/barrels, natural shorelines, pet waste and fertilizers
General Public	1			displays and handouts	Sep 2021	9-18-21	Retzler	4000 staffed outreach at Apple Harvests Fest with information on storm drains
General Public	2			social media	Sep 2021	9-19-21		1 social media about pet waste for National Talk Like a Pirate Day
Teachers and Students	3	5	healthy soils	presentation	Sep 2021	9-20-21	Waukesha	22 healthy soils as part of the Cooperative for Banting Elementary
Teachers and Students	3	5	healthy soils	presentation	Sep 2021	9-22-21	Waukesha	50 healthy soils as part of the Cooperative for Prairie Elementary
Teachers and Students	3	5	healthy soils	presentation	Sep 2021	9-23-21	Waukesha	20 healthy soils as part of the Cooperative for Banting Elementary
Teachers and Students	1	3	5 water monitoring	field experience	Sep 2021	9-30-21	Eagleville	33 water testing with students at Eagleville Elementary in Jericho Creek
General Public	1			social media	Oct 2021	10-1-21		1 World Smile Day about adopting and caring for a storm drain
Contractors, Dev & Consult	7			open house	Oct 2021	10-5-21	Waukesha	54 Smart Salting open house at Waukesha County DPW facility
Teachers and Students	3	5	healthy soils	presentation	Oct 2021	10-7-21	Eagleville	33 healthy soils program for Eagleville Elementary
General Public	3	5	Nat Night Out	displays and handouts	Oct 2021	10-12-21	Oconomowoc	200 watershed model at National Night Out event
Teachers and Students	1	3	5 career	presentation	Oct 2021	10-14-21	Pewaukee	54 Pewaukee High School Junior Achievement Career Day - covers pollution sources and prevention
General Public	1	3	5 I Live in a watershed	presentation	Oct 2021	10-14-21	Mukwonago	5 watershed discussion with AmeriCorps volunteers covering pollution sources and prevention
General Public	1	3	5 Green Home	presentation	Oct 2021	10-16-21	Retzler	2 part of fall workshops - covers environmentally friendly tips for the home inside and out
General Public	3		composting	presentation	Oct 2021	10-16-21	Retzler	9 part of fall workshops - learn to "recycle" yard waste by making compost and improve your soil health too
Teachers and Students	3	5	healthy soils	presentation	Oct 2021	10-18-21	Waukesha	21 Healthy Soils program as part of Cooperative for Banting Elementary
Teachers and Students	3	5	healthy soils	presentation	Oct 2021	10-18-21	Waukesha	20 Healthy Soils program as part of Cooperative for Banting Elementary
General Public	2			social media	Oct 2021	10-24-21		1 post about pet waste disposal for National Make a Difference Day
Teachers and Students	8	6	sustainable building	presentation	Oct 2021	10-25-21	WCTC	19 presentation to Sustainable Building class at WCTC covering BMP's and green infrastructure
Teachers and Students	2	3	5 I Live/Healthy Soils	presentation	Oct 2021	10-26-21	Retzler	34 Cushing Elementary program with parts of both I Live in a Watershed and Healthy Soils
Teachers and Students	2	3	5 I Live/Healthy Soils	presentation	Oct 2021	10-26-21	Retzler	35 Cushing Elementary program with parts of both I Live in a Watershed and Healthy Soils
Contractors, Dev & Consult	7	3		presentation	Nov 2021	11-1-21	Wisconsin Dells	4 presentation for school grounds and facilities professionals on salt use, nutrient management and stormwater management
General Public	7	3	United Way mini golf	displays and handouts	Nov 2021	11-4-21	Waukesha	80 sponsored a hole of mini golf with education on salt use and clean water highlighted in the course
General Public	3	5	healthy soils	presentation	Nov 2021	11-6-21	Retzler	12 soil ninja hike at science fest covering healthy soil for a healthy environment
General Public	2	3	5 Crystal	presentation	Nov 2021	11-6-21	Retzler	25 Crystal's clean Water adventure at science fest - hike to learn about stormdrains, sources of pollution and prevention
General Public	2	3	5 I Live in a watershed	presentation	Nov 2021	11-6-21	Retzler	30 I Live in a Watershed at science fest - covers pollution sources and prevention
General Public	2	3	5 science fest	displays and handouts	Nov 2021	11-6-21	Retzler	400 dissecting scope with macroinvertebrates and information about keeping water clean for science fest
General Public	1			stenciling	Nov 2021	11-13-21	North Prairie	20 Girl Scout troop marked drains in North Prairie
General Public	2	3	5 I Live in a watershed	presentation	Nov 2021	11-15-21	Pewaukee	18 watershed program for girl scouts covering pollution sources and prevention
Teachers and Students	3	5	healthy soils	presentation	Nov 2021	11-16-21	Waukesha	24 healthy soils program as part of Cooperative for Hawthorne Elementary
Teachers and Students	3	5	healthy soils	presentation	Nov 2021	11-16-21	Waukesha	24 healthy soils program as part of Cooperative for Hawthorne Elementary
General Public	2	3	5 I Live in a watershed	presentation	Nov 2021	11-18-21	Waukesha	2 watershed program for 4-H at Expo as part of a special event covering pollution sources and prevention
Teachers and Students	2	3	water testing	presentation	Nov 2021	11-30-21	Sussex	30 water testing with AP Environmental Science students at Sussex Hamilton High School
Teachers and Students	2	3	water testing	presentation	Nov 2021	11-30-21	Sussex	20 water testing with AP Environmental Science students at Sussex Hamilton High School
General Public	7		tax inserts	displays and handouts	Dec 2021	12-21		68000 tax inserts provided to communities with recycling and smart salting information
Teachers and Students	1	3	5 career	presentation	Dec 2021	12-16-21	Muskego	44 Junior achievement career day for Muskego High School covering pollution sources and prevention
General Public	1			displays and handouts	Dec 2021	12-22 to 31-2	Pewaukee	200 storm sewer display with Adopt a Drain information at City Hall during tax time

**Village of Hartland
Storm Water Facility Inventory
MS4 Permit Section 2.6.1
February 2022**

Pond ID	Owner	Reference Name	Location Description	Facility Type	Year Constructed	LTMA
B001B	Our Agency	Elm Dr	Elm Dr & Walnut Ridge Dr	Wet Pond	2011	N/A
B5	Our Agency	Camtronics	Richards Rd	Wet Pond	2000	N/A
BRISTLECONE2	Our Agency	Bristlecone Pines	Sunnyslope Dr	Wet Pond	1997	N/A
CV_F446	Our Agency	Centennial Park	Centennial Park	Infiltration Basin	Pre-2000	N/A
CV_F446A	Our Agency	Centennial Park	Centennial Park	Infiltration Basin	Pre-2000	N/A
D008	Our Agency	Nixon Park	Nixon Park	Infiltration Basin	2011	N/A
E144	Our Agency	Campus Dr. & Hwy K	Campus Dr. & Hwy K	Infiltration Basin	2011	N/A
E145	Our Agency	Campus Dr. & Hwy k	Campus Dr. & Hwy k	Infiltration Basin	2011	N/A
SITE4	Our Agency	Cottonwood	Cottonwood & Lindenwood	Wet Pond	2007	N/A
WP001	Our Agency	Nixon Park	Nixon Park	Wet Pond	Pre-2000	N/A
BVI-001	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-002	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-003	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-004	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-005	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-006	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-007	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-008	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-009	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-010	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-011	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-012	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-013	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-014	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-015	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-016	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-017	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-018	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-019	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-020	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-021	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-022	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-023	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-024	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-025	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-026	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-027	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
BVI-028	Our Agency	Progress Drive Infiltration	Progress Drive	Vegetated Infiltration	2021	N/A
L1	Private	The Glen at Overlook Trail	Bella Vista Court	Infiltration Basin	2020	In Dev.
L10	Private	The Glen at Overlook Trail	Bella Vista Court	Infiltration Basin	2020	In Dev.
L2	Private	The Glen at Overlook Trail	Bella Vista Court	Infiltration Basin	2020	In Dev.
L3	Private	The Glen at Overlook Trail	Bella Vista Court	Infiltration Basin	2020	In Dev.
L4	Private	The Glen at Overlook Trail	Bella Vista Court	Wet Pond	2020	In Dev.
L5	Private	The Glen at Overlook Trail	Bella Vista Court	Dry Pond	2020	In Dev.
L6	Private	The Glen at Overlook Trail	Bella Vista Court	Infiltration Basin	2020	In Dev.
L7	Private	The Glen at Overlook Trail	Bella Vista Court	Wet Pond	2020	In Dev.
L8	Private	The Glen at Overlook Trail	Bella Vista Court	Wet Pond	2020	In Dev.
L9	Private	The Glen at Overlook Trail	Bella Vista Court	Rain Garden	2020	In Dev.
B001D	Private	Town Bank	850 Rose Dr	Infiltration Basin	2006	Y
B001T1	Private	Journal Sentinel	1010 Richards Rd	Infiltration Basin	2007	Y
B001W	Private	Equitable Holding Co	1165 Richards Rd	Wet Pond	2006	Y
B001Y	Private	Holt Electric	1515 Walnut Ridge Dr	Infiltration Basin	2016	Y
B100	Private	Crossroads Center	800-814 Rose Dr	Infiltration Basin	2006	Y
B100E	Private	Traid	700 W North Shore Dr	Infiltration Basin	2005	Y
B100G	Private	Triad	700 W North Shore Dr	Infiltration Basin	2005	Y
B100H	Private	Triad	700 W North Shore Dr	Infiltration Basin	2005	Y
B2	Private	Foxwood	W North Shore Dr	Infiltration Basin	2006	Y
C114	Private	West Capitol Estates	621-631 W Capitol Dr	Wet Pond	2014	Y
C4	Private	Summit Lakes	292 Lakeview Dr	Wet Pond	2005	Y
CV_B010A	Private	Sjoberg Commercial Properties LLC	535 Industrial Dr	Wet Pond	2017	Y
CV_B010D	Private	Sjoberg Commercial Properties LLC	535 Industrial Dr	Infiltration Basin	2012	Y
CV_B010D3	Private	Heraeus Electronics	541 Industrial Dr	Infiltration Basin	2014	Y
CV_B010M	Private	Culvers		Infiltration Basin	2010	Y
D190B3	Private	Sanctuary	Maple Ave	Wet Pond	2015	Y
D190B3A	Private	Sanctuary	Maple Ave	Infiltration Basin	2015	Y
D190B4	Private	Sanctuary	Maple Ave	Wet Pond	2015	Y
D190B4A	Private	Sanctuary	Maple Ave	Infiltration Basin	2015	Y
E147	Private	Lake Country Lutheran High School	401 Campus Dr	Wet Pond	2007	Y

Pond ID	Owner	Reference Name	Location Description	Facility Type	Year Constructed	LTMA
E147A	Private	Lake Country Lutheran High School	401 Campus Dr	Infiltration Basin	2007	Y
E147B	Private	Lake Country Lutheran High School	401 Campus Dr	Dry Pond	2007	Y
G1A	Private	Four Winds	CTH K	Wet Pond	2005	Y
G1C	Private	Four Winds	CTH E	Wet Pond	2005	Y
G1D	Private	Four Winds	CTH E	Wet Pond	2005	Y
G1E	Private	Four Winds	CTH E	Wet Pond	2005	Y
I002	Private	Windrush	CTH K	Wet Pond	2015	Y
I002A	Private	Windrush	CTH K	Infiltration Basin	2016	Y
I003	Private	Windrush	CTH K	Wet Pond	2015	Y
I003A	Private	Windrush	CTH K	Infiltration Basin	2015	Y
K001	Private	Four Winds West	CTH E	Wet Pond	2016	Y
K002	Private	Four Winds West	CTH E	Wet Pond	2016	Y
K003-NC	Private	Four Winds West	CTH E	Wet Pond	2016	Y
K004	Private	Four Winds West	CTH E	Wet Pond	2016	Y



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: March 22, 2022
Village Board Item Number:	Date: March 28, 2022
Submitted By: Dave Felkner	
Subject: Discussion and Consideration for Bollards in Nixon Park and Along the Bark River	

Details:

The Village received three proposals for path lighting. JD Electric, Inc. Wisconsin submitted the proposal that came in the low to install bollards along the Bark river in the public parking area behind Senior Tomas, along the river walk east of the library, and along the pathways in Nixon park.

The estimated total for materials and installation is \$86,350.00.

Financial Remarks:

Park impact fees will be used to finance this project.

Options & Alternatives:

Executive Recommendation:

We recommend accepting the quote from JD Electric, Inc. Wisconsin and moving forward with bollard installation for the sum of \$86,350.00.

JD Electric, Inc. Wisconsin
 N44 W33092 Watertown Plank Road
 Nashotah, WI 53058

Estimate

Date	Estimate No.
2/7/2022	1721

Name/Address
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Site Location
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Description	Total
This proposal is for the providing and installation of bollards for three areas in the Village of Hartland:	
1) Along the river in the public parking area behind Senior Tomas.	
2) Along the river walk east of the library	
3) Along designated pathways in Nixon park.	
1) Public Parking Area	
30 - bollards @ \$450.00	\$ 13,500.00
30 - 12" diameter by 48" deep concrete bases @ 5 cu yds + rebar *Augered by the Village	650.00
1 - Labor including set up, tubes and pouring	1,655.00
1 - Trenching between lights including labor	2,400.00
1 - wiring, provide and run conduit in trench, under bridge and include setting the bollard with all final connections	6,300.00
Total Cost for Public Parking Area Material and Labor:	\$ 24,505.00
Thank you for this opportunity to serve you.	Total

Phone #
262-369-9862

Signature

JD Electric, Inc. Wisconsin
 N44 W33092 Watertown Plank Road
 Nashotah, WI 53058

Estimate

Date	Estimate No.
2/7/2022	1721

Name/Address
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Site Location
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Description	Total
2) Library Lighting	
14 - bollards @ \$450.00	\$ 6,300.00
14 - 12" diameter by 48" deep concrete bases @ 2.5 cu yds + rebar *Augered by the Village	265.00
1 - Labor including set up, tubes and pouring	770.00
1 - trenching between lights including labor	1,120.00
1 - wiring, provide and run conduit in trench, under bridge and include setting the bollard with all final connections	2,940.00
Total Cost for Library Area Material and Labor:	\$11,395.00
3) Designated pathways in Nixon Park	
Thank you for this opportunity to serve you.	Total

Phone #
262-369-9862

Signature

JD Electric, Inc. Wisconsin
 N44 W33092 Watertown Plank Road
 Nashotah, WI 53058

Estimate

Date	Estimate No.
2/7/2022	1721

Name/Address
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Site Location
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Description	Total
62 - bollards @ \$450.00	\$27,900.00
62 - 12" diameter by 48" deep concrete bases @ 9.5 cu yds + rebar *Augered by the Village	1,160.00
1 - Labor including set up, tubes and pouring	3,410.00
1 - trenching between lights including labor	4,960.00
1 - wiring, provide and run conduit in trench, under bridges (3) and include setting the bollard with all final connections	13,020.00
Total Cost for Nixon Park Area Material and Labor:	\$50,450.00
The spec'd out bollard will be determined by others within the pricing of the bollards as listed below.	
Thank you for this opportunity to serve you.	Total

Phone #
262-369-9862

Signature

JD Electric, Inc. Wisconsin
 N44 W33092 Watertown Plank Road
 Nashotah, WI 53058

Estimate

Date	Estimate No.
2/7/2022	1721

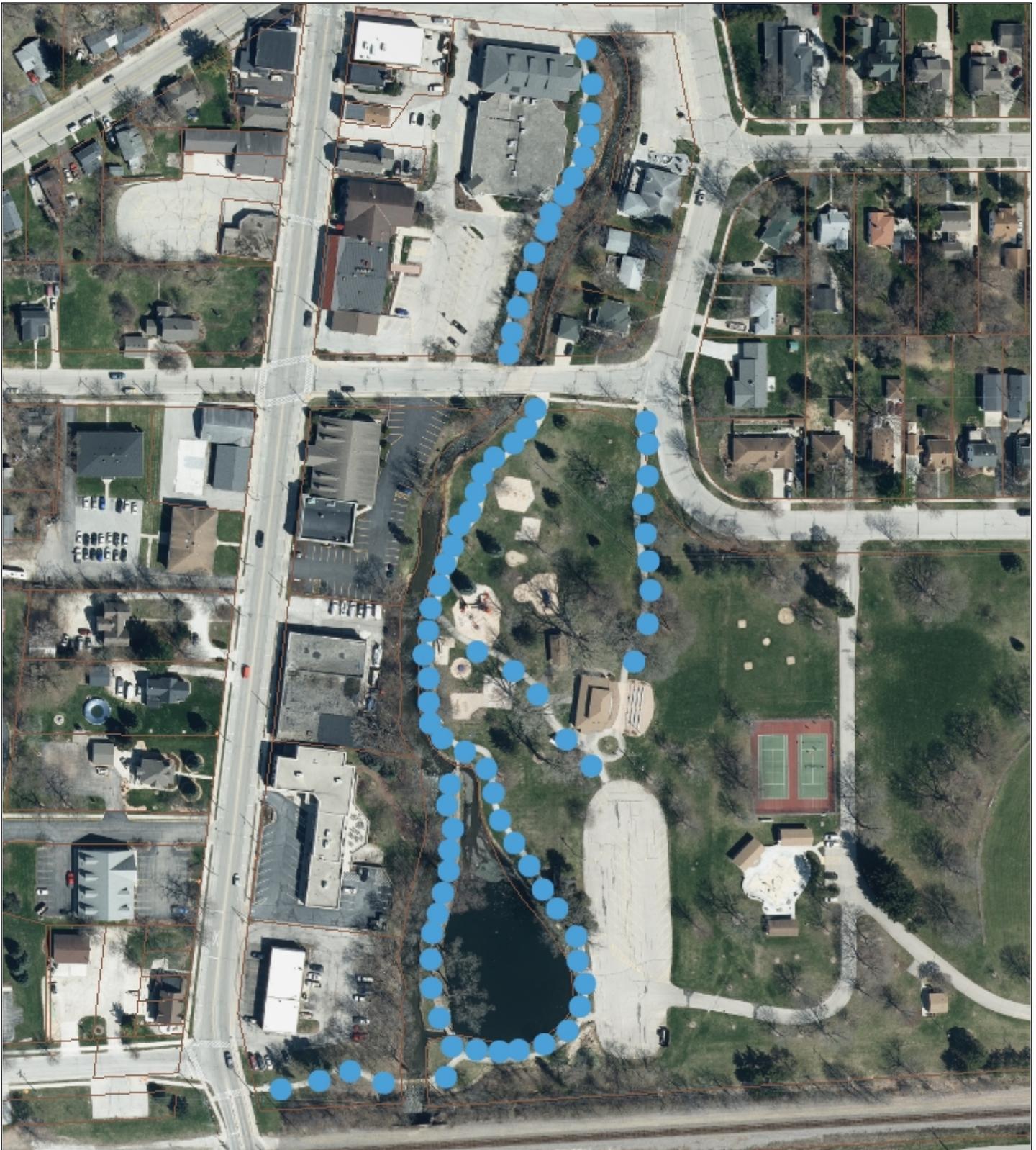
Name/Address
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Site Location
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Description	Total
<p>This quote is based on a using a bollard with a maximum cost of \$385.00. To upgrade to the D-series DSXB LED 16C 700 40K SYM MVOLT DDBXD Lithonia bollard which will match the ones used for the pathway on the east side of the Bark river will be at an additional cost of \$25,170.00.</p> <p>Upon acceptance of the quote 55% down is required to order the appropriate bollards. Total Cost for the Village of Hartland Bollard project:</p>	86,350.00
<p>Thank you for this opportunity to serve you.</p>	<p>Total \$86,350.00</p>

Phone #
262-369-9862

Signature _____



Village of Hartland GIS



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

DISCLAIMER:

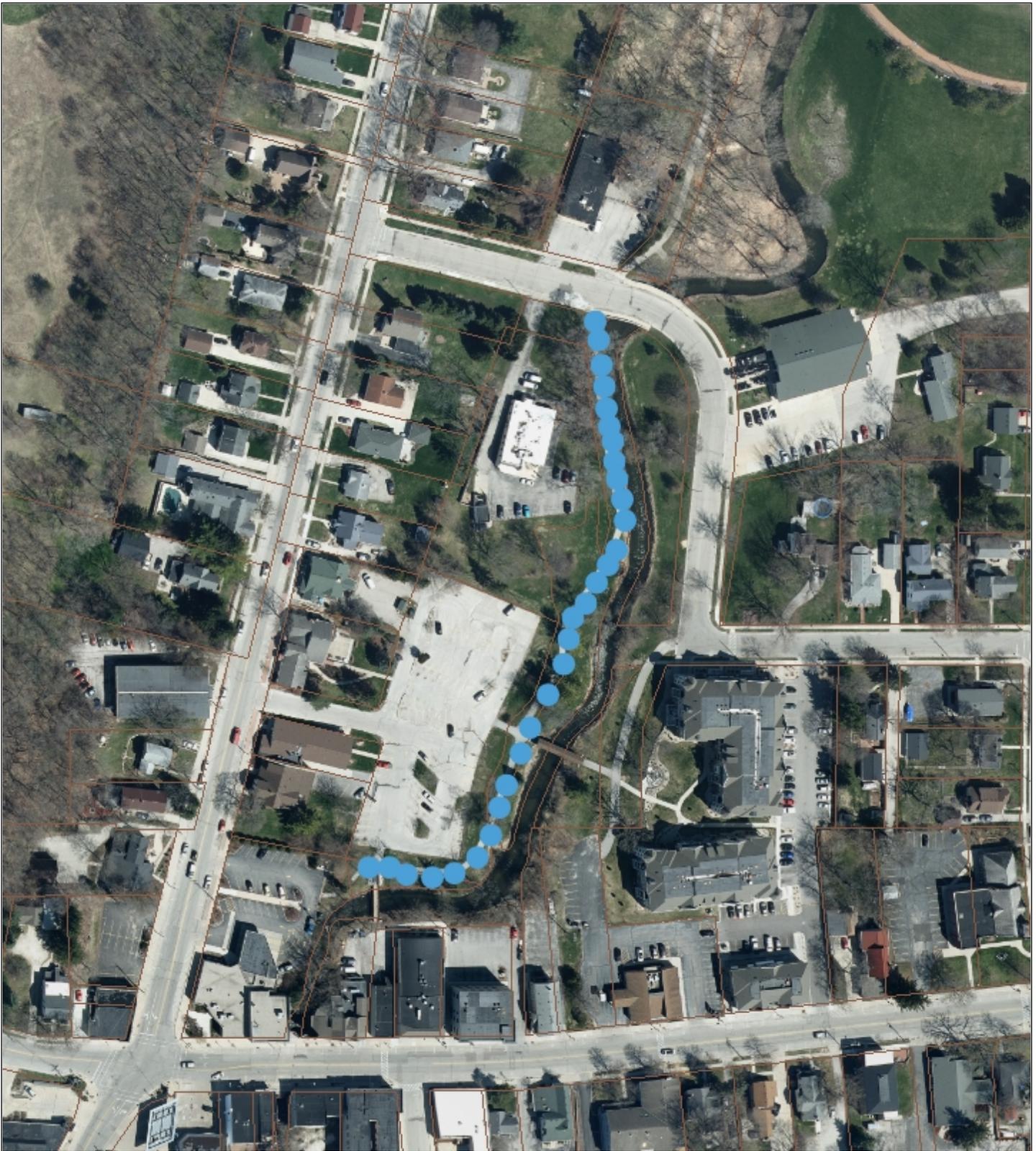
This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 167'

Print Date: 3/22/2022



Village of Hartland GIS



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

DISCLAIMER:

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SCALE: 1 = 167'

Print Date: 3/22/2022





**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: March 21, 2022
Village Board Item Number:	Date: March 28, 2022
Submitted By: Dave Felkner	
Subject: Award the Contract for the DPW Electric Gate	

Details:

The DPW put out for proposals for the replacement of electric gate and controls to the entrance of our yard. Century Fence Company submitted a quote for replacing/relocating the electric gate at the DPW Garage. The cost for materials and labor is \$30,640.00.

Financial Remarks:

This project was approved in the 2022 Budget.

Options & Alternatives:

Executive Recommendation:

We recommend accepting the quote from Century Fence Company for the installation of a new electric gate at the DPW Garage for the sum of \$30,640.00.

Quote

Century Fence Company
1300 Hickory St.
Pewaukee, WI 53072



Quote To: Village of Hartland 210 Cottonwood Ave Hartland, WI 53029	Project Location: DPW Garage 701 Progress Ave Hartland, WI 53029	Quote #: 8781 Quote Date: 3/21/2022
---	--	--

Description

Replace / Relocate Gate
Furnish and install 0 LF of 7 Foot high galvanized chain link fence. Line posts shall be 2-1/2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rails which will be 1-5/8" O.D. Galvanized pipe.

- 4 - Gate post: 4" O.D. Galvanized pipe - Concrete Set
- Quote includes 20- Remotes and 1-Gooseneck Stand

Quote Total: \$30,640.00

Quote Valid For 15 days

Buyer's Signature: _____ **Date:** _____ **Submitted by:** Tom Foerster

Acceptance: This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties. The conditions on the attached 'Terms and Conditions' are made a part of this contract.

Tom Foerster
Office: 262-956-6429
Cell: 262-993-5516
Email: TFoerster@centuryfence.com

Terms of Payment: Net Cash upon receipt of invoice.

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND

2 ORDINANCE NO. _____

3 AN ORDINANCE CREATING §22-168 THROUGH §22-173
4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES
5 REGULATING MOBILE FOOD VENDORS
6

7 THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

8 **SECTION 1:** §22-168 through §22-173 of the CODE OF ORDINANCES OF THE VILLAGE
9 OF HARTLAND are hereby created with the following regulating Mobile Food Vendors:

10 **ARTICLE VII. – MOBILE FOOD VENDORS**

11 • **Sec. 22-168 - Definitions.**

12 (A) “Mobile Food Vendor” or “Vendor” means the owner, owner’s agent or employee of a
13 mobile food establishment within the Village of Hartland.

14
15 (B) “Mobile Food Establishment” means a restaurant or retail food establishment where food is
16 served or sold from a vehicle, trailer, cart, or similar portable device which may or should be
17 capable of periodically changing locations.

18
19 (C) “Food” means all articles used for food, non-alcoholic drink or condiment including ice or
20 water used by humans whether simple, mixed or compound and articles used or intended for use
21 as ingredients in the composition or preparation thereof.

22
23 • **Sec. 22-169 - License Required.**

24
25 (A) No Mobile Food Vendor shall serve or sell any food whatsoever in the Village of Hartland
26 without first obtaining an approved license from the Village Board unless exempted in this
27 section. The following are exempt from Mobile Food Vendor license requirements:

- 28
29 1. Home delivery of food or beverage items.
30
31 2. Temporary food stands or produce stands which are regulated by a solicitors’ permit,
32 outdoor establishment permit or by other Village codes.
33
34 3. Rentals at Village facilities where Mobile Food Establishment services are not
35 available to the public.
36
37 4. Where the Mobile Food Establishment is exclusively serving a private event not open
38 to the general public on private property.
39

40 (B) All Vendors shall be licensed for such use by the Waukesha County Health Department and
41 all other applicable agencies. Mobile Food Vendors shall acquire the appropriate licenses and

42 permits for any additional food items not required under this subchapter if deemed necessary by
43 the Waukesha County Health Department.

44

45 (C) A license shall be applied for annually. A permit, when granted, shall be displayed at all
46 times by the Mobile Food Establishment. The license shall be valid from the Friday before
47 Memorial Day weekend to October 31, unless the Village Board approves alternative dates. All
48 licenses shall expire on December 31 each year. Applications for renewals shall be handled in
49 the same manner as original applications but may be approved by the Village Administrator or
50 their designee.

51

52 (D) Mobile Food Vendors are not allowed on the Village streets. They are allowed on private
53 property with written permission and as allowed by the Village Board for the Farmers Market
54 and Special Events. The licensee may not be located on one street or one private property lot for
55 more than 8 hours within a 24-hour period. This time restriction does not apply to Village Board
56 authorized permits for the Farmers Market or Special Events.

57

58 (E) Mobile Food Vendors are allowed to operate in the Village Monday through Sunday between
59 6:00 a.m. and 10:00 p.m.

60

61 (F) A license shall be issued to a person or legal entity. A license shall not be transferable. A
62 license is valid for one vehicle only and shall not be transferrable between vehicles.

63

64 (G) Any Mobile Food Vendor shall fully and without haste comply with any order of the Police
65 Department Officer or Fire Department officer to ensure the safety of the public. Failure to
66 comply may result in suspension or revocation of the license and/or issuance of a citation as
67 allowed by law.

68

69 (H) The number of licenses allowed to be issued per year and the fee for a license as herein
70 provided shall be as set forth and modified from time to time from the Village Board by
71 Resolution.

72

73 • **Sec. 22-170 - Application Process.**

74

75 (A) Any person desiring to operate a Mobile Food Establishment shall apply for a license and
76 pay the established license and investigation fee. At the time of filing an application, an
77 investigation fee in the amount of the actual cost shall be paid to the Village to cover the cost of
78 investigation of the facts stated in the application. The application shall be sworn to by the
79 applicant and filed with the Village and shall contain such information as the Village shall
80 require for the effective enforcement of this section and the safeguarding of the residents of the
81 Village from fraud, misconduct or abuse.

82

83 (B) Upon receipt of each such application, the Village Administrator or designee shall
84 immediately institute such investigation of applicant's business and moral character as the
85 Village Administrator or designee deems necessary for the protection of the public good, and
86 shall provide recommendation to the Village Board for the application. The Village Board shall
87 issue with or without conditions, or deny the license in accordance with their findings. In

88 approving a license, the Village Board may impose such conditions as it deems appropriate to
89 protect the public health, safety and general welfare. Subsequent annual renewals of a license
90 may be processed administratively without additional Village Board approval if the conditions of
91 the original license issuance are maintained at the discretion of the Village Administrator or
92 designee.

93
94 • **Sec. 22-171 - Application Requirements.**

95
96 (A) A completed Mobile Food Vendor Application with signature and payment of fees.

97
98 (B) The applicant shall submit a copy of the vehicle inspection report from the Waukesha
99 County Health Department.

100
101 (C) The applicant shall provide a Mobile Food Vendor License plan addressing sanitation,
102 pedestrian and traffic safety including the following standards:

103
104 1. The proposed plan will not create any significantly adverse traffic impacts, traffic
105 safety hazards, pedestrian/vehicle conflicts or pedestrian safety hazards or impede
106 building ingress/egress.

107
108 2. The proposed plan will not create any significantly adverse impacts on neighboring
109 properties as a result of:

- 110 a. The accumulation of garbage, trash or other waste.
111 b. Noise created by operation of the equipment.
112 c. Light and glare.
113 d. Odors and noxious fumes.

114
115 3. The proposed plan will not be detrimental to the public health, safety, or general
116 welfare.

117
118 4. No Mobile Food Vendor shall be located on any private property without written
119 permission from the property owner. A copy of the written permission shall be submitted
120 at the time of application if the Vendor wishes to operate on private property.

121
122 5. For Village Board approvals granted for the Farmer's Market or Special Events, said
123 conditions of approval shall be filed with the application and incorporated therein.

124
125 (D) All vehicles must pass inspection by the Hartland Fire Department. A copy of a passing
126 inspection report must be submitted prior to approval of the application.

127
128 • **Sec. 22-172 - Revocation or Suspension of License.**

129
130 (A) The Village Board may revoke or suspend any license issued under this subchapter for
131 violation by any Vendor or the Vendor's employee or agent of any provision of State law or
132 Village ordinance which renders future vending contrary to the public health, safety or welfare;
133 or for fraud or misrepresentation in solicitation under this chapter. Prior to revocation or

134 suspension, the Village shall send written notice to the address on the license about the concerns
135 or issues and provide 15 days for the Vendor to correct the issue or concern to the satisfaction of
136 the Village. If the concern is not addressed within 15 days from the date of mailing the letter, the
137 Village may place the issue of revocation and or suspension before the Village Board for
138 possible action. The Vendor and/or their agent may appear before the Village Board to present
139 information and respond to the issues of concern. The Clerk shall send written notice to the
140 Vendor at the address on the application about the date and time of the meeting for consideration
141 of the matter. Said notice shall be post marked at least 5 days prior to the Board meeting.

142
143 (B) An exception to this process exists in that any Public Health, Hartland Police or Fire Officer
144 may immediately order the Mobile Food Vendor to stop service and the Mobile Food Vendor
145 shall not restart again until deemed safe by the appropriate authority if said public health,
146 Hartland Police or Fire Officer identify an immediate risk to the public health, safety or welfare
147 of the community from the operation of the mobile food vendor.

148
149 • **Sec. 22-173 – Violations and Penalties.**

150
151 Any person who shall violate any provision of this chapter or any rule or regulation made under
152 this chapter shall be subject to a penalty as provided in § 1-3 of this Code.

153
154 **SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any
155 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall
156 be deemed a separate, distinct and independent provision, and such holding shall not affect the
157 validity of the remainder of such ordinance.

158
159 **SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and
160 publication.

161 Passed and approved this ____ day of _____, 2021.

162
163 VILLAGE OF HARTLAND

164
165 By: _____
166 Jeffrey Pfannerstill, Village President

167 ATTEST:

168
169 _____
170 Darlene Igl, Village Clerk

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND
2 ORDINANCE NO. _____

3 AN ORDINANCE CREATING §22-168 THROUGH §22-173
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56 authorized permits for the Farmers Market or Special Events.

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72

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121

122 5. For Village Board approvals granted for the Farmer's Market or Special Events, said
123 conditions of approval shall be filed with the application and incorporated therein.

124

125 6. Electrical connections with extension cords to adjacent properties shall be done in a
126 safe manner at the discretion of the Village Building Inspector.

127

128 7. Mobile Food Vendors shall not place tables and chairs in the public right-of-way, or in
129 a manner that inhibits pedestrian or vehicle traffic.

130

131 8. Mobile Food Vendors shall be limited to one sandwich board, chalkboard, or
132 whiteboard, in a size not to exceed 24' x 36'.

133

134 (D) All vehicles must pass inspection by the Hartland Fire Department. A copy of a passing
135 inspection report must be submitted prior to approval of the application.
136

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167

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171
172 VILLAGE OF HARTLAND

173
174 By: _____
175 Jeffrey Pfannerstill, Village President

176 ATTEST:

177
178 _____
179 Darlene Igl, Village Clerk

180

181

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183