

VILLAGE BOARD AGENDA
MONDAY, MAY 9, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Truttschel

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

1. Presentation from Paul Decker: Waukesha County Board Update
2. Consideration of Village Board minutes of April 25, 2022.
3. Consideration of vouchers for payment in the amount of \$387,689.49.
4. Actions related to Licenses and Permits
 - a. Consideration of Restricted Species Permits

Items referred from the May 2, 2022 Park & Recreation Board meeting

5. Consideration of request by Pat Endter for use of warming shed.
6. Consideration of renting the warming shed at Nixon Park.
7. Consideration of car show and bags tournament during Hometown Celebration.

Other Items for Consideration

8. Consideration of a contract with the Department of Agriculture, Trade and Consumer Protection for weights and measures inspection services.
9. Consideration of Visu-Sewer Lining Proposal for Cottonwood Ave.
10. Discussion and consideration of surveillance camera for the municipal parking lot.
11. Discussion related to modifying parade route.
12. Consideration of the 2023 Budget Preparation Calendar.

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13. Consideration of appointments to Board of Review, Environmental Corridor and Open Space Committee, Hartland Public Library Board, and Ice Age Trail Community Committee to be presented by the Village President.
14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
15. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE).
16. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.
17. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 850 7761 5266 .

Or participate online:

<https://us02web.zoom.us/j/85077615266?pwd=UXB2V01PZWlyUGt2eXBmdnJYODd1Zz09>

VILLAGE BOARD MINUTES
MONDAY, APRIL 25, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

President Pfannerstill swore in new Trustees Adam Pfeiffer and Tom Truttschel.

Roll Call

Present: Trustees Truttschel, Pfeiffer, Wallschlager, Conner, Ludtke and President Pfannerstill

Excused: Meyers

Others Present: Interim Administrator Bailey, Deputy Clerk Bushey, Interim DPW Director Felkner, Police Chief Misko, Park Board Chair Tim Hallquist, Fire Chief Jambretz, Carol Landwehr, Meghan Kier, Kim Ptak, Jake Zuehl, Thomas Helstern.

Pledge of Allegiance – Trustee Pfeiffer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

Carol Landwehr 705 Belshire Dr – Asked what the plan for St. Charles is because they keep getting larger and larger. She commented that the Police Department is not around too much in regards to the parking issues there. She would like to know what the plan is and would like more thought put into the people who live around there.

1. Motion (Conner/Wallschlager) to approve the Village Board minutes of April 11th, 2022. Motion carried. (6-0).
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$421,611.27. Motion carried (6-0).
3. Consideration of actions related to Licenses and Permits.
 - a. Licenses –
Motion (Ludtke/Pfeiffer) to approve Operator's (Bartender's) License for Brittany Jean Cardinal and Barry John Henrichs. Carried (6-0).
 - b. Street Use Permits -
Motion (Ludtke/Wallschlager) to approve the Street Use Permit on 5/22/2022 for Beth Arndt. Carried (6-0).

Ludtke asked when the applications came in and what is the timeframe for turning them in. Interim Administrator Bailey said the Hurley application came in about 2 weeks ago and the timeframe for turning applications in is, as long as they can get it in prior to the meeting.

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Motion (Conner/Pfeiffer) to approve a Street Use Permit on 4/28/2022 for Karen Hurley. Carried (5-0). With one abstention – Wallschlager.

c. Restricted Species Permit –

Pfannerstill said there are 3 applications for a restricted species permit and the Board can choose to approve them all at the same time or separately. The applications are from:

1. Kurt Baumgartner 781 Wexford Way for 6 chickens
2. Thomas & Malorie Helstern 663 Oxford Drive for 6 chickens
3. Jacob Zuehl 306 Lawn Street for 3 chickens

Ludtke said she would like to take them separately in case one needed to come back they would not have to read all 3 again for another motion.

Ludtke made a motion to approve Kurt Baumgartner restricted species permit. Wallschlager commented that there are no applications or drawings where the chickens would be kept in the packet. Brief discussion on tabling the application until the next meeting so Trustees have a chance to review drawings of coop and placement.

Motion (Ludtke/Wallschlager) to amend the original motion to table the application for 781 Wexford Way and bring it back to the Board with drawings and the actual application. Carried (6-0).

Motion (Wallschlager/Conner) to table the restricted species permit applications for Helstern and Zuehl until the next Village Board meeting so the documents can be reviewed. Carried (6-0).

Items referred from the April 18, 2022, Plan Commission meeting

4. Consideration of a Conditional Use Permit for the operation of a pre-school and childcare facility for Busy Beez Preschool and Childcare, LLC 123 Lawn St.

President Pfannerstill said this has gone through the Plan Commission but if anyone had any questions for the applicants, they are present. Truttschel commented that he reviewed their business plan and was impressed with the time and planning they had put into it. He asked how the SBA process coming along, Meghan Kier said they are in the final stages of it and should have an answer within the next 10 days. Conner commented he felt the business plan was very detailed as well and said great job.

Motion (Pfeiffer/Conner) to approve the Conditional Use Permit for the operation of a preschool and childcare facility for Busy Beez Preschool and Childcare, LLC 123 Lawn St. Carried (6-0).

Other Items for Consideration

5. Discussion of an application for a Special Events Permit for Lake Country Bed Barn Sidewalk Sale on August 27, 2022.

Recreation Director Yogerst said she has been working with Elise Miller on the application for the Sidewalk Sale on August 27th. The Sidewalk sale will be from 8am-4pm, it will be held on Gristmill's property in their parking lot as it was last year and in previous years on Pawling Ave just west of Cottonwood. The road will be closed off during the duration of the event. Yogerst said the Police Department requested that the Grist Mill have barricades up and signs posted

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that the alcohol has to stay on their property. She said the DPW Director requests that all tents be freestanding with nothing being drilled into any hard surface. Yogerst said Ms. Miller sent out a letter to the residents within 500 ft around the event, the insurance is under Bed Barn with the Village being listed as an additional insured. Wallschlager asked how many people she was anticipating and if there will be 500 people attending per the ordinance, they will need to get a dumpster. Ms. Miller said there are dumpsters on both properties. DPW Director Felkner said if it is a park situation, they do require them to get a dumpster, but they do not require it if they have their own dumpster at their business. Ludtke commented that she appreciates her putting this on for the community.

Motion (Ludtke/Wallschlager) to approve the Special Event Permit for Lake Country Bed Barn Sidewalk Sale, August 27th, 2022. Carried (5-0). Pfannerstill abstained.

6. Consideration of a request for the use of the Pawling Avenue Municipal Parking Lot for a weekly Farmer's Market on Sundays from 9 am to 1 pm from June 26 through October 23-

Wendy and Greg Adams were present and said it is the same as previous years. Truttschel asked if the date range is the same as previous years and they said yes, it has been the same since they took it over 4 years ago. Mr. Adams, they got permission from the Nail Salon for vendors and customers to use their parking lot on Sundays only. He said they had 30 + vendors last year. There was brief discussion on looking into posting signs the night before that state no parking to prevent cars parking overnight the night before the Farmers Market. Ludtke requested to talk about municipal parking lot at the next meeting.

Motion (Pfeiffer/Conner) to approve the request for the use of the Pawling Municipal Parking lot for a weekly Farmer's Market on Sunday from 9 am to 1pm from June 26 through October 23rd. Carried (6-0).

7. Consideration of Resolution 04-18-2022 "Resolution in Support of Town of Lisbon Incorporation".

Interim-Administrator Bailey said the Administrator of Lisbon contacted him as they are looking to incorporate into becoming a Village. He said other surrounding communities have signed a resolution similar to this. He said they have a border agreement with the Village of Sussex in place that took two years for them to come up with a border agreement. He went on to say this isn't a border agreement for us, this is just asking that the Village say we are fine with this. It is just one of the steps that they need to take towards Incorporation.

Motion (Truttschel/Conner) to approve Resolution 04-18-2022 "Resolution in Support of Town of Lisbon Incorporation". Carried (5-0). Ludtke abstained.

8. Presentation: Fire Department 2021 Annual Report-

Fire Chief Jambretz presented the 2021 Hartland Fire Department Annual Report.

9. Consideration of an agreement with Douglas Brahm Associates related to the 1938 fire truck.

Chief Jambretz said this is a draft document and anything they want changed or added we will do it. Bailey said it will still be insured by us owned by us, correct? Chief Jambretz said yes, and it will be stored at his museum, and we can use it whenever we want. He will keep everything up to date. Conner asked if this was run by our insurance company to see if they had any issues with it, Jambretz said Bailey checked with the insurance company and they were fine with it.

Bailey said it is just liability only. He said with this agreement it should be noted that there is no driving it around, he said essentially it would come here for our parade and then go back.

Pfannerstill asked if this has been run by the legal department. Jambretz said it is still in draft form and Bailey said he wanted to bring it to the Board first before it goes to the Attorney.

Bailey said the liability of this is housing it in their facility, it is still under our insurance and covered by us. He said we can ask Attorney De La Mora, but he is going to tell you it's a business decision whether or not you want someone else to have it in their possession or not.

Pfeiffer asked where it is stored now and Jambretz said it is stored at Lisbon Station on Good Hope Road. It will be stored essentially in a warehouse where people can go and appreciate antiques and nice fire trucks. Ludtke said she would like the location added to the agreement of where it will be, and she would like to make sure the Chief or the Village is notified if it is moved.

Motion (Pfeiffer/Conner) to move forward with the agreement with Douglas Brahm Associates related to the 1938 Fire Truck contingent on, adding to the agreement where it will be located, and that the Chief or Village notified if it is moved plus Attorney De la Mora reviewing the final agreement. Carried (6-0).

10. Discussion related to the creation of a food truck ordinance-

Interim Administrator Bailey said he had emailed the Village attorneys, giving them the Board's desire for changes and how they wanted to cut it down and make it smaller and Bailey said they are not on board with that, they didn't like that it cut through the legal process for the police to enact the ordinance, so he kept it the same. Bailey said the Attorney is willing to change some things, so he is bringing it to the Board to see if you want the Village Attorney to come to a meeting. He went on to say that originally the board wanted to cut it down to 5 lines and the Attorney was not a big fan of that legally. He said he didn't know if the Board wanted Attorney Koehnke to come and explain it or if the Board wanted to take a shot at the four pages and update some of it how you want. There was brief discussion on adding the word operate on page 2 letter D.

Bailey said essentially the Village Board is not in favor of having them on the streets. He said they are trying to do a simple policy that essentially would say they would have to come to the Village Board for approval. He said they would have to go through quite a process and to get this approved it will need to go through the readings. He said he just wanted the Board to know that the Attorney is not comfortable with cutting it down because it makes enforcement of the ordinance a little tougher for our police department. Bailey said if the board wants, starting at the next meeting to start the process of the readings and they can adjust things on the way and go through the last reading or we can have the attorney come in and just have a discussion on why it cannot be shorter.

Truttschel commented about the permit being for one day or for the summer, where it would be located and what fees would need to be decided. He also commented on the word operate

and said he knows it is a broad term but said everyone knows a food truck is going to be settled in one given spot as defined by the permit. He said he likes the road they are heading down trying to define it.

Bailey said to give a little background, we have the ordinance in place with fees established and just like any other ordinance we have fees for everything that we bring forward to the Village Board so it could be a number that could change annually and this is our first shot at the ordinance and things could change with the fees. Pfannerstill encouraged the board along the way if they have something to bring it forward.

Donna Dorau – 180 E. Capitol Drive commented on businesses having food trucks in front of their businesses. Conner said he agrees they should start the readings and doesn't see the need to have an attorney come out. He said he thinks the Board should be able work on it. Bailey said the first reading would be at the May 9th meeting, the second at the May 23rd meeting and the third reading in early June. He said if anyone has any changes or recommendations to email him with them.

11. Consideration of appointments to Board of Review, Environmental Corridor and Open Space Committee, Hartland Public Library Board, Ice Age Trail Community Committee, Joint Architectural Board/Plan Commission, Park & Recreation Board and Police and Fire Commission to be presented by the Village President.

Village President Pfannerstill made the following appointments:

Del-Hart – Donna Dorau (citizen appointment) with President Pfannerstill as alternate.

Park and Recreation – Tim Hallquist and Shanta DeBoer

Plan Commission – Ann Wallschlager (Village Board appointment), Jeff Bierman (Citizen appointment), and President Pfannerstill Chairman.

Police and Fire Commission – Christopher Rebholz.

Motion (Conner/Pfeiffer) to confirm the appointments as made. Carried (6-0).

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Truttschel commented that he is honored to be part of the board and Pfeiffer said appreciated the votes and support and looks forward to serving for the next 2 years.

Recreation Director Yogerst reminded everyone the Bark River Bash is taking place this weekend.

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Police Chief Misko said the two new squads are in and the old squads will be put up on the auction site. He said one police officer candidate has moved into the background process and if everything looks good a final offer of employment will be made. This week is National Crime Victim's week and detective Hoffa was selected for as an award recipient from the DA's office and a business is selected every year and LC Pets was selected. Administrative Assistant Nora Santella is retiring after 22 years.

Chief Jambretz said the extrication fundraiser will take place this Saturday at the Manor on Hwy 83. He also talked about a Hartland EMT who helped victims at the Christmas parade.

Trustee Ludtke commented that Jay Williams retired from the library board after serving several decades for the community in the library.

13. Adjournment.

Motion (Conner/Ludtke) to adjourn at 7:56 p.m.

Respectfully submitted,

Deidre Bushey
Village Deputy Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: May 6, 2022

RE: Voucher List

Attached is the voucher list for the
May 9, 2022 Village Board Meeting

May 9, 2022 Checks:	\$ 113,081.15
April Manual Checks:	\$ 31,494.29
Subtotal of Checks:	\$ 144,575.44
Total April Wires	\$ 214,404.31
April Credit Credit Cards	\$ 28,709.74
Total Amount of all Checks, Wires, and Credit Cards	\$ 387,689.49

VILLAGE OF HARTLAND
VOUCHER LIST - MAY 9, 2022

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-21535 VISION INSURANCE	DELTA DENTAL PLAN OF WISCONSIN	MAY VISION INSURANCE	\$245.14
R 101-46730 RECREATION CLASSES	ESSIG, PEGGY	WITHDRAWL FROM PICKLEBALL LEAGUE	\$30.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	GARAGE LIVING OF WISCONSIN	814 ROSE DR/ OCCUPANCY SPECIAL DEPOSIT REFUND	\$500.00
R 101-44300 PERMITS	HALEN HOMES	1008 PINEGROVE CT/REFUND OF DUP PAYMENT OCCU	\$75.00
R 201-46420 REFUSE AND GARBAGE COLLECTION	HALEN HOMES	1008 PINEGROVE CT/REFUND OF DUP PAYMENT 3 MON	\$37.50
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	MAY HPPA MEMBERS	\$447.00
G 101-23000 SPECIAL DEPOSITS	M5 INVESTMENTS LLC	925 WALNUT RIDGE/ OCCUPANCY SPECIAL DEPOSIT RE	\$500.00
R 101-46730 RECREATION CLASSES	TENNYSON, TESSIE	REFUND FOR CANCELED CLASS	\$58.00
R 101-46730 RECREATION CLASSES	WIEDERHOLT, ERICA	REFUND OF OVERPAYMENT	\$40.00
R 101-48000 MISCELLANEOUS REVENUE	WISCONSIN YOUTH COMPANY	OVERPAYMENT OF SHELTER RENTALS	\$254.00
EXPENSE Descr			\$2,186.64
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	VARIOUS MEDICAL SUPPLIES	\$162.76
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	VARIOUS MEDICAL SUPPLIES	\$245.59
EXPENSE Descr AMBULANCE			\$408.35
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	BUILDING SERVICE INC	GRAPHICS FOR BOARD ROOM	\$4,589.66
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$4,589.66
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	AVALON GRAPHICS LLC	BARK RIVER BASH	\$50.00
E 804-56700-719 EVENTS	AVALON GRAPHICS LLC	BARK RIVER BASH	\$400.00
E 804-56700-734 ANNUAL AUDIT	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$1,280.00
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	DOMINOS PIZZA	\$29.99
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T	\$124.86
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	BARK RIVER BASH ADVERTISING	\$200.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	MARCH MANIA FACEBOOK ADS	\$34.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	BARK RIVER BASH FACE PAINTING	\$105.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	SPONSORSHIP HARTLAND KIDS DAY	\$125.00
E 804-56700-719 EVENTS	HARTLAND HOSPITALITY GROUP LLC	BID GIFT CERTIFICATE REIMBURSEMENT	\$100.00
E 804-56700-715 STREETScape PROGRAM	PATIO PETALS	SPRING STREET PLANTERS	\$400.00
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	COLOR COPIES	\$71.50
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	LARGE COPIES	\$35.40
EXPENSE Descr ECONOMIC DEVELOPMENT			\$2,955.75
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 201-53635-440 RECYCLING	GFL ENVIRONMENTAL	RECYCLING SERVICES	\$391.28

Account Descr	Search Name	Comments	Amount
EXPENSE Descr ENVIRONMENTAL SERVICES			\$391.28
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-500 PROPERTY ASSESSMENT	ASSESSMENT TECHNOLOGIES OF WI	ASSESSMENT SERVICES MAY BILLING	\$4,587.50
E 101-51500-540 AUDITING/ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$13,560.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APRIL FSA SERVICES	\$94.94
E 101-51500-530 TAX BILLING/TAX ROLL	WAUKESHA COUNTY TREASURER	TAX BILLING	\$3,338.52
EXPENSE Descr FINANCIAL ADMINISTRATION			\$21,580.96
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	DURA CLIP COVER	\$42.30
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	FIRE CERT TESTING PW/DW	\$176.57
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL	PEST CONTROL SERVICES	\$70.00
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL	PEST CONTROL CONTRACT	\$150.00
EXPENSE Descr FIRE PROTECTION			\$438.87
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	VARIOUS PRINTED NOTICES AND RELATED AFFIDAVITS	\$98.32
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	IIMC	ANNUAL MEMBERSHIP FEE	\$175.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	BARTENDAR/ SOLICITOR RECORD CHECKS	\$259.00
EXPENSE Descr GENERAL ADMINISTRATION			\$532.32
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	NEW SQUAD SET UP FOR SQ#4	\$5,294.24
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	NEW SQUAD SET UP FOR SQ#2	\$5,294.24
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	PUSH BUMPER SQ#1	\$810.70
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	ARMIS KWIQ-CLIP SET GREENWOOD	\$2,460.42
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	OFFICER NELSON SUPPLIES	\$313.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALL S, INC.	CLASS B SHIRTS, NELSON	\$130.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALL S, INC.	ARMORSKIN, SOBONIAK	\$126.54
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALL S, INC.	MENS TWILL CARGO PANTS	\$115.49
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQUAD #2 LOF TIRE SERVICE AND TUNE UP	\$189.53
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OLD SQ#4 SECURE/REMOVE SHIELD	\$38.55
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MADISON AREA TECH COLLEGE	TUITION AND FEES FOR CRIMINAL JUSTICE IDC CLASS	\$135.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MONROE EQUIPMENT	GSE-NCM-LL1 METER (TOTAL MINUS TAX)	\$828.38
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	PLASTIC SPOONS	\$5.31
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	VARIOUS OFFICE SUPPLIES	\$225.32
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	LEGAL PADS	\$26.52
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	COPY PAPER/ LEGAL PADS/ EXPO MARKERS	\$124.06
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RAY O HERRON CO INC	40 S&W 165GR FMJ SO/BX	\$1,080.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RHYME BUSINESS PRODUCTS LLC	COPIER USAGE FEES	\$415.26
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	CHAMBER SNAKE	\$19.99
EXPENSE Descr LAW ENFORCEMENT			\$17,633.50

Account Descr	Search Name	Comments	Amount
EXPENSE Descr LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	FLEMINGS FIRE 1, INC.	FIRE EXTINGUISHER INSPECTIONS AND RECHARGE	\$143.05
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	TV DVD	\$37.48
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	TV DVD	\$124.97
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DIGITAL BOOKS AND MEDIA	\$209.24
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	TV DVD	\$97.72
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES	\$73.17
E 101-55110-255 BLDGS/GROUNDS	SCHINDLER ELEVATOR CORP	ELEVATOR SERVICE YEARLY BILLING	\$1,242.60
EXPENSE Descr LIBRARY			\$1,928.23
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICE	\$213.29
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICE	\$216.41
E 101-51600-255 BLDGS/GROUNDS	AUER STEEL	GAS VALVE	\$85.82
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	SAND/ CLR CLEANER/ DRY ANCHOR/ BRACKET	\$60.92
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BOX COVER	\$5.68
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BLK NIPPLE	\$2.67
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	MENDING PLATE/ CORN BRACE/ SCREWDRIVE SET/ BR	\$33.31
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CLEANER AND SEALER	\$12.19
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LEAK STOPPER PATCH	\$8.07
E 101-51600-255 BLDGS/GROUNDS	JD ELECTRIC, INC.	ELECTRICAL ROOF TOP AC	\$884.00
E 101-51600-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	WHITE PVC TRIM	\$60.79
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	OTIS ELEVATOR CO	ELEVATOR SERVICE	\$386.70
E 101-51600-255 BLDGS/GROUNDS	PATIO PETALS	ENTRANCE PLANTERS	\$495.00
E 101-51600-255 BLDGS/GROUNDS	WERNER ELECTRIC SUPPLY	DIMMER, LAMP, RAIN TIGHT EMT COMPRESSION CONN	\$129.15
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	PEST CONTROL SERVICES	\$75.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	PEST CONTROL CONTRACT	\$150.00
EXPENSE Descr MUNICIPAL BUILDING			\$2,819.00
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	THUMB NOZZLE/ DOOR CLOSER	\$99.82
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FLEET US LLC	NOZZLE TIPS/ WASHERS	\$26.05
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	KAESTNER AUTO ELECTRIC CO	6X10 POLY FLAG	\$149.99
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	SILVER QUARTZITE/ WEED AND FEED	\$69.64
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	NORTH LAKE SAND AND GRAVEL	FIELDSTONE 6"-12"	\$719.25
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	NORTH LAKE SAND AND GRAVEL	FIELDSTONE 6"-12"	\$312.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	NORTH LAKE SAND AND GRAVEL	FIELDSTONE 6"-12"	\$228.75
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	OKAUCHEE REDI-MIX INC	5 BAG CONCRETE MIX	\$650.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PATIO PETALS	NIXON PARK PLANTERS	\$475.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PORTABLE RESTROOMS	\$260.00
EXPENSE Descr PARKS			\$2,990.50

Account Descr	Search Name	Comments	Amount
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	BUCKET ARM ATTACHMENT	\$65.52
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	RECOIL ASSY	\$29.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTERS/ SQUEEGEE	\$431.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	HOWES DIESEL TRE	\$183.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	RETURN OF SERVICE JACK	-\$590.61
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTERS FOR JOHN DEERE	\$43.32
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$1,479.94
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD REFORM	\$1,640.34
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDFD FUEL	\$944.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO LEAD REFORM	\$671.29
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$589.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	CH RED CHAIN BAR ISO 220 5/P	\$139.90
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO	\$2,400.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE PUMP & TANK INC	REPAIR FUEL PUMP	\$1,018.30
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$117.12
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$117.12
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$144.93
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	NINJA WARRIOR CAMP	\$140.00
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	SCHOOL ZONE SIGNS/ ARROWS	\$290.70
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	MBM	COPIER SERVICES	\$394.81
E 101-53000-360 VEHICLE MAINT/EXPENSE	MID-STATE EQUIPMENT	FILTERS	\$433.27
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	EVERBLADES	\$135.00
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	COLD PATCH	\$158.60
E 101-53000-180 OTHER BENEFITS	ZIMMERMAN, MATT	WORK BOOTS	\$142.30
EXPENSE Descr PUBLIC WORKS			\$11,121.71
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	BERTRAM, JENNIFER	OILS FOR ALL AGES	\$20.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NIA	\$128.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUVAL, SHANNON	SMART SITTER	\$211.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	BARRE/ FACE YOGA	\$390.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KOENIG, ANGELA	REFUND	\$9.18
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	DANCING WITH HORSES	\$85.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	QIGONG	\$86.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SUTTER-BALKE, HANNAH	FITNESS FOR OPTIMAL AGING	\$528.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	BUSINESS CARDS KY	\$46.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	YOGA CLASSES	\$1,486.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE	REC DEPT RECORDS CHECK	\$91.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,082.38
EXPENSE Descr REFUSE & GARBAGE COLLECTION			

Account Descr	Search Name	Comments	Amount
E 201-53620-200 GARBAGE COLLECTION FEES	WASTE MANAGEMENT	APRIL GARBAGE SERVICES 7-27451-32376	\$34,667.84
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$34,667.84
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APRIL FSA SERVICES	\$14.60
EXPENSE Descr SEWER SERVICE			\$14.60
EXPENSE Descr TIF FUND EXPENSES			
E 214-58300-540 AUDITING/ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$178.33
E 215-58300-540 AUDITING/ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$178.33
E 216-58300-540 AUDITING/ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$178.34
EXPENSE Descr TIF FUND EXPENSES			\$535.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	METER SERVICES	\$159.05
E 620-53700-923 OUTSIDE SERVICES	BAKER TILLY VIRCHOW KRAUSE	PROGRESS BILL 3 FOR FINANCIAL AUDIT	\$3,125.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	APRIL FSA SERVICES	\$36.52
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	CROSS CONNECTION SERVICES APRIL	\$934.00
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	NJ TOOLS LLC	WIRELESS VIDEO SCOPE	\$200.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIA	\$66.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER ANALYSIS	\$381.15
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	PHOSPORUS	\$23.84
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIA	\$88.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIA	\$66.00
E 620-53700-923 OUTSIDE SERVICES	WI DNR	WATER USE FEES	\$125.00
EXPENSE Descr WATER UTILITY			\$5,204.56
			\$113,081.15



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Payments

Current Period: APRIL 2022

Payment Batch APR22MC

\$31,494.29

Refer	10613 REVERES	Ck# 009040	4/8/2022		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES ANNUAL DINNER			\$1,566.00	
Invoice	4.12.22 4/8/2022 PO 26371				
Cash Payment	E 101-52300-300 OPERATING SUPPLIES ANNUAL DINNER			\$1,566.00	
Invoice	4.12.22 4/8/2022 PO 26371				
Transaction Date	4/27/2022	GF Checking	11100	Total	\$3,132.00
Refer	10612 TRI-COUNTY WATERWORKS ASS	Ck# 009039	4/5/2022		
Cash Payment	E 620-53700-923 OUTSIDE SERVICES MEETING REGISTRATION CB/CM			\$40.00	
Invoice	4/5/2022				
Transaction Date	4/27/2022	GF Checking	11100	Total	\$40.00
Refer	10616 UNITED STATES POSTAL SERVIC	Ck# 009043	4/12/2022		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES SUMMER GUIDE POSTAGE			\$2,497.82	
Invoice	4/12/2022				
Transaction Date	4/27/2022	GF Checking	11100	Total	\$2,497.82
Refer	10615 WE ENERGIES	Ck# 009042	4/12/2022		
Cash Payment	G 204-34187 FWW LIFT STATION REPLA MARCH APRIL ENERGY SERVICES			\$114.98	
Invoice	07135265610000 4/2/2022				
Cash Payment	E 620-53700-622 POWER FOR PUMPING MARCH APRIL ENERGY SERVICES			\$340.30	
Invoice	07043187080000 4/1/2022				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU MARCH APRIL ENERGY SERVICES			\$14.36	
Invoice	07043187080000 4/4/2022				
Cash Payment	E 620-53700-622 POWER FOR PUMPING MARCH APRIL ENERGY SERVICES			\$26.01	
Invoice	07043187080000 4/4/2022				
Cash Payment	E 204-53610-220 UTILITY SERVICES MARCH APRIL ENERGY SERVICES			\$16.29	
Invoice	07057445820000 4/4/2022				
Cash Payment	E 101-55200-220 UTILITY SERVICES MARCH APRIL ENERGY SERVICES			\$21.67	
Invoice	07142211370003 4/5/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$30.43	
Invoice	07142211370003 4/7/2022				
Cash Payment	E 101-55110-220 UTILITY SERVICES MARCH APRIL ENERGY SERVICES			\$589.24	
Invoice	07097754140000 4/7/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$108.38	
Invoice	07043187080000 4/1/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$517.71	
Invoice	07043187080000 4/1/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$7,182.11	
Invoice	07043187080000 4/1/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$103.40	
Invoice	07061598240000 4/1/2022				
Cash Payment	E 101-53000-225 STREET LIGHTING MARCH APRIL ENERGY SERVICES			\$383.73	
Invoice	07142211370002 4/1/2022				
Transaction Date	4/27/2022	GF Checking	11100	Total	\$9,448.61
Refer	10619 WE ENERGIES	Ck# 009046	4/26/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING MARCH APRIL ENERGY SERVICES			\$1,258.66	
Invoice	07043187080000 4/20/2022				

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Payments

Current Period: APRIL 2022

Cash Payment	E 101-51600-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$1,398.32
Invoice	07142211370000 4/21/2022		
Cash Payment	E 101-55110-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$1,744.47
Invoice	07142211370003 4/21/2022		
Cash Payment	E 101-53000-225 STREET LIGHTING	MARCH APRIL ENERGY SERVICES	\$378.92
Invoice	07142211370002 4/18/2022		
Cash Payment	E 101-53000-225 STREET LIGHTING	MARCH APRIL ENERGY SERVICES	\$429.53
Invoice	07043187080000 4/13/2022		
Cash Payment	E 101-52200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$133.69
Invoice	07091448580000 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$29.23
Invoice	07141924550000 4/19/2022		
Cash Payment	E 101-53000-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$495.35
Invoice	07142211370000 4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$45.87
Invoice	07142211370000 4/19/2022		
Cash Payment	E 101-51600-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$336.76
Invoice	07142211370000 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$100.81
Invoice	07142211370000 4/19/2022		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	MARCH APRIL ENERGY SERVICES	\$91.77
Invoice	07142211370000 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$16.80
Invoice	07142211370000 4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES	\$79.10
Invoice	07142211370000 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$16.80
Invoice	07142211370000 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$173.69
Invoice	07142211370001 4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES	\$55.84
Invoice	07142211370001 4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES	\$643.20
Invoice	07142211370001 4/19/2022		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	MARCH APRIL ENERGY SERVICES	\$33.33
Invoice	07142211370001 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$16.80
Invoice	07142211370001 4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$139.13
Invoice	07142211370001 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$31.40
Invoice	07142211370001 4/19/2022		
Cash Payment	E 101-53000-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$434.26
Invoice	07142211370001 4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$24.41
Invoice	07142211370001 4/19/2022		
Cash Payment	E 101-53000-225 STREET LIGHTING	MARCH APRIL ENERGY SERVICES	\$86.85
Invoice	07142211370001 4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES	\$27.50
Invoice	07142211370002 4/19/2022		

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Payments

Current Period: APRIL 2022

Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$296.12
Invoice	07142211370002	4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES		\$2,975.56
Invoice	07142211370002	4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$43.69
Invoice	07142211370002	4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$43.81
Invoice	07142211370002	4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$46.30
Invoice	07142211370002	4/19/2022		
Cash Payment	E 101-53000-225 STREET LIGHTING	MARCH APRIL ENERGY SERVICES		\$407.59
Invoice	07142211370002	4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$22.01
Invoice	07142211370002	4/19/2022		
Cash Payment	E 101-55200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$17.09
Invoice	07142211370003	4/19/2022		
Cash Payment	E 204-53610-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$50.81
Invoice	07142211370003	4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES		\$2,344.67
Invoice	07142211370003	4/19/2022		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	MARCH APRIL ENERGY SERVICES		\$273.16
Invoice	07142211370003	4/19/2022		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	MARCH APRIL ENERGY SERVICES		\$35.83
Invoice	07142211370003	4/19/2022		
Cash Payment	E 101-52200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$1,202.58
Invoice	07182512440000	4/19/2022		
Cash Payment	E 101-52200-220 UTILITY SERVICES	MARCH APRIL ENERGY SERVICES		\$24.15
Invoice	07182512440000	4/19/2022		
Transaction Date	4/27/2022	GF Checking	11100	Total \$16,005.86
Refer	10617 WI DNR			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	WATERWORKS EXAM		\$25.00
Invoice		4/14/2022		
Transaction Date	4/27/2022	GF Checking	11100	Total \$25.00
Refer	10618 WI DNR			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	OPERATOR CERTIFICATION		\$45.00
Invoice		4/25/2022		
Transaction Date	4/27/2022	GF Checking	11100	Total \$45.00
Refer	10614 WI RURAL WATER ASSOC (WRWA)			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MEMBERSHIP FEES FOR CL, TK, TJ		\$300.00
Invoice		4/8/2022		
Transaction Date	4/27/2022	GF Checking	11100	Total \$300.00

VILLAGE OF HARTLAND
Payments

Current Period: APRIL 2022

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$22,131.81
204 SEWER		\$780.69
620 WATER FUND		\$8,581.79
		<u>\$31,494.29</u>

Pre-Written Checks	\$31,494.29
Checks to be Generated by the Computer	\$0.00
Total	<u>\$31,494.29</u>

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Payments

Current Period: APRIL 2022

Payments Batch APRIL22WIRE

\$214,404.31

Refer	10666 AFLAC	Ck# 2022229E 4/30/2022		
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY EMPLOYEE AFLAC CONTRIBUTIONS		\$195.82
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$195.82
Refer	10667 B2E SOLUTIONS INC	Ck# 2022230E 4/1/2022		
Cash Payment	E 804-56700-110 SALARIES	APRIL 1 BID PAYROLL WIRE		\$1,255.98
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	APRIL 1 BID PAYROLL WIRE		\$47.36
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$1,303.34
Refer	10668 B2E SOLUTIONS INC	Ck# 2022231E 4/15/2022		
Cash Payment	E 804-56700-110 SALARIES	APRIL 15 BID PAYROLL WIRE		\$1,255.44
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	APRIL 15 BID PAYROLL WIRE		\$75.91
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$1,331.35
Refer	10669 B2E SOLUTIONS INC	Ck# 2022232E 4/29/2022		
Cash Payment	E 804-56700-110 SALARIES	APRIL 29 BID PAYROLL WIRE		\$1,255.44
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	APRIL 29 BID PAYROLL WIRE		\$47.36
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$1,302.80
Refer	10665 BANK FIVE NINE	Ck# 2022228E 4/30/2022		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	MONTHLY BANKING FEES		\$20.00
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$20.00
Refer	10674 BOND TRUST SERVICES CORP	Ck# 2022237E 4/29/2022		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTER	2017 GO BONDS INTEREST PAYMENT		\$66,075.00
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$66,075.00
Refer	10670 EMPLOYEE TRUST FUNDS	Ck# 2022233E 4/25/2022		
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$4,144.27
Invoice				
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$701.07
Invoice				
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$28,308.82
Invoice				
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$18,298.68
Invoice				
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$5,546.41
Invoice				
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$3,793.73
Invoice				
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	MAY WRS PREMIUMS		\$3,793.74
Invoice				
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	MAY WRS PREMIUMS		\$7,845.82
Invoice				



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Payments

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Cash Payment	G 101-34140 UNFUNDED EMPLOYEE BE	MAY WRS PREMIUMS			\$7,313.92
Invoice					
Transaction Date	4/30/2022	GF Checking	11100	Total	\$79,746.46
Refer	10675 PAYMENT SERVICE NETWORK	<u>Ck# 2022238E 4/3/2022</u>			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES			\$62.05
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES			\$62.05
Invoice					
Transaction Date	4/30/2022	GF Checking	11100	Total	\$124.10
Refer	10673 WI DEFERRED COMPENSATION P	<u>Ck# 2022236E 4/30/2022</u>			
Cash Payment	G 101-21570 DEFERRED COMP DEDUCT	MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS			\$16,907.12
Invoice					
Transaction Date	4/30/2022	GF Checking	11100	Total	\$16,907.12
Refer	10676 WI DEPT OF REVENUE	<u>Ck# 2022239E 4/5/2022</u>			
Cash Payment	E 214-58300-290 OUTSIDE SERVICES/C	ANNUAL TIF FEES			\$150.00
Invoice					
Cash Payment	E 215-58300-290 OUTSIDE SERVICES/C	ANNUAL TIF FEES			\$150.00
Invoice					
Cash Payment	E 216-58300-290 OUTSIDE SERVICES/C	ANNUAL TIF FEES			\$150.00
Invoice					
Transaction Date	4/30/2022	GF Checking	11100	Total	\$450.00
Refer	10671 WI RETIREMENT SYSTEM	<u>Ck# 2022234E 4/29/2022</u>			
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$347.91
Invoice					
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$408.18
Invoice					
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$385.81
Invoice					
Cash Payment	E 101-51600-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$65.69
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$13,978.07
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$584.80
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$106.08
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$612.81
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$106.08
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$2,020.97
Invoice					
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$3,490.41
Invoice					
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT	MARCH WRS PREMIUMS			\$1,541.26
Invoice					
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS	MARCH WRS PREMIUMS			\$1,742.85
Invoice					
Cash Payment	E 204-53610-110 SALARIES	MARCH WRS PREMIUMS			\$550.66
Invoice					

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Cash Payment	E 204-53610-110 SALARIES	MARCH WRS PREMIUMS		\$206.70
Invoice				
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	MARCH WRS PREMIUMS		\$438.94
Invoice				
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	MARCH WRS PREMIUMS		\$9,975.37
Invoice				
Cash Payment	G 101-21570 DEFERRED COMP DEDUCT	MARCH WRS PREMIUMS		\$8,968.15
Invoice				
Transaction Date	4/30/2022	GF Checking	11100	Total \$45,530.74
Refer	10672 WI SUPPORT COLLECTIONS TRUS Ck# 2022235E 4/30/2022			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	MONTHLY EMPLOYEE WAGE		\$1,417.58
Invoice		GARNISHMENTS		
Transaction Date	4/30/2022	GF Checking	11100	Total \$1,417.58

Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$140,878.57	
204 SEWER	\$1,258.35	
214 TIF #4	\$150.00	
215 TIF #5	\$150.00	
216 TIF #6	\$150.00	
301 DEBT SERVICE FUND	\$66,075.00	
620 WATER FUND	\$1,804.90	
804 BUSINESS IMPROVEMENT DISTRICT	\$3,937.49	
	<u>\$214,404.31</u>	

Pre-Written Checks	\$214,404.31
Checks to be Generated by the Computer	\$0.00
Total	<u>\$214,404.31</u>

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\$28,709.74



Refer	0 ABC-NV	<u>Ck# 2022220E 4/30/2022</u>	
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	water class	\$80.00
Transaction Date	4/25/2022	GF Checking 11100	Total \$80.00
<hr/>			
Refer	0 AMAZON	<u>Ck# 2022202E 4/30/2022</u>	
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD CREDIT	-\$1.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CD CREDIT	-\$2.22
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	RETURNED DVD	-\$19.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CD CREDIT	-\$1.60
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$14.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$148.43
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CDS	\$13.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$76.90
Cash Payment Invoice	E 620-53700-602 SOURCE OF SUPPLY-S	well house light bulbs	\$71.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	FIC BOOOKS	\$28.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	FIC BOOKS	\$29.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$19.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$12.86
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CDS	\$12.79
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$40.92
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$34.39
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$103.87
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CDS	\$27.15
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$24.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	FILE DRAWER FILE FRAME	\$21.67
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$70.95
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	CONTACT PAPER	\$7.57



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Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$44.92
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	test smoke for smoke alarms	\$16.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CDS	\$8.69
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	CDS	\$12.19
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$19.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$114.82
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$152.81
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	FIC BOOK	\$11.26
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	KALIMBA SONGBOOK	\$8.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVD	\$19.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$19.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	NF BOOKS	\$13.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$39.97
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDS	\$19.96
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	fuel for village car	\$33.62
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	MOUNTING TAPE	\$15.99
Cash Payment Invoice	E 101-53000-365 BLDGS/GROUNDS MAI	key pad for entry door	\$383.56
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	DRY ERASE BOARD	\$65.86
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Trauma Dressing	\$13.16
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	EMPLOYEE SIGN	\$4.39
Cash Payment Invoice	E 620-53700-652 MAINTENANCE OF SER	lead check swabs	\$192.00
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	coffee supplies	\$18.49
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	CRAFT SUPPLIES	\$46.56
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	MEMORY CAFE CRAFTS	\$23.94
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	bulletin board tiles	\$47.98
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	MEMORY CAFE SUPPLIES	\$31.96

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Binder clips	\$14.64
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Stretch Bandage	\$13.31
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BDD replacement office keyboard	\$20.97
Invoice			
Cash Payment	E 204-53610-300 OPERATING SUPPLIES	test meter	\$571.76
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	kitchen supplies, knives, cups	\$53.87
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Office Supplies: sharpie markers and binder clips	\$13.41
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	MOD PODGE	\$14.62
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Plastic Forks	\$46.52
Invoice			
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	charger	\$12.99
Invoice			
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	LABELS FOR MAILING BALLOTS	\$67.66
Invoice			
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	LABELS FOR MAILING BALLOTS	\$57.57
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	CHALK	\$10.78
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	PAINT CUPS	\$19.88
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$71.93
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	paper dinner ware-kitchen supply	\$43.79
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	blue lightbulbs PD garage	\$47.78
Invoice			
Transaction Date	4/25/2022	GF Checking 11100	Total \$3,200.91
<hr/>			
Refer	0 AT&T	<u>Ck# 2022185E 4/30/2022</u>	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PHONE SERVICES	\$86.10
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ATT PHONE SERVICE	\$20.27
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	ATT PHONE SERVICE	\$20.27
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ATT PHONE SERVICE	\$20.27
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	ATT PHONE SERVICE	\$20.27
Invoice			
Cash Payment	E 101-52200-220 UTILITY SERVICES	ATT PHONE SERVICE	\$20.27
Invoice			
Cash Payment	E 101-55110-220 UTILITY SERVICES	ATT PHONE SERVICE	\$20.26
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ATT PHONE SERVICE	\$20.26
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	ATT PHONE SERVICE	\$20.26
Invoice			

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Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	ATT PHONE SERVICE		\$20.27
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	ATT PHONE SERVICE		\$20.27
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	ATT PHONE SERVICE		\$20.27
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	ATT PHONE SERVICE		\$20.27
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	ATT PHONE SERVICE		\$20.27
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	ATT PHONE SERVICE		\$20.26
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	ATT PHONE SERVICE		\$20.26
Transaction Date	4/25/2022	GF Checking	11100	Total \$491.40
Refer	0 BADGE AND WALLET		Ck# 2022214E 4/30/2022	
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	Awards years of service		\$278.25
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	Awards years of service		\$278.25
Transaction Date	4/25/2022	GF Checking	11100	Total \$556.50
Refer	0 BAKER & TAYLOR CREDIT CARD		Ck# 2022203E 4/30/2022	
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$617.57
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$164.81
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$9.51
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$157.15
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$870.93
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$221.61
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$1,204.24
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$387.43
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$52.31
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BOOKS		\$566.65

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Transaction Date	4/25/2022	GF Checking	11100	Total	\$4,252.21
Refer	0 BIEBELS TRUE VALUE		Ck# 2022186E 4/30/2022		
Cash Payment	E 101-52200-360 VEHICLE MAINT/EXPEN	Plug and cord for command vehicle			\$28.75
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Epoxy application SCBA			\$18.26
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Epoxy application SCBA			\$9.02
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$56.03
Refer	0 BIRCH & BANYAN COFFEE LLC		Ck# 2022201E 4/30/2022		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Gift Cards for Program Winners			\$20.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$20.00
Refer	0 BLAUER MANUFACTURING		Ck# 2022207E 4/30/2022		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	REFUND for CWS clothing allowance item			-\$165.54
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	-\$165.54
Refer	0 EARTH PLANTER		Ck# 2022222E 4/30/2022		
Cash Payment	E 101-55200-470 LANDSCAPE PLANTING	self watering planters			\$981.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$981.00
Refer	0 FERGUSON WATERWORKS		Ck# 2022192E 4/30/2022		
Cash Payment	E 620-53700-652 MAINTENANCE OF SER	water cartridge			\$305.19
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$305.19
Refer	0 FMCSA D&A CLEARING HOUSE		Ck# 2022211E 4/30/2022		
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	CDL Driver Queries			\$25.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$25.00
Refer	0 FOX BROS PIGGLY WIGGLY		Ck# 2022187E 4/30/2022		
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	APL refreshments			\$16.36
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Bingo Supplies			\$42.84
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	waters for events, interviews etc			\$5.78
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Citizen Academy snacks			\$32.86
Invoice					
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Coffee and Chips for Election			\$27.80
Invoice					
Cash Payment	E 101-51440-300 OPERATING SUPPLIES	Donuts for Election			\$17.98
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Cake for Kayla Nelson			\$39.99
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$183.61
Refer	0 GALL S, INC.		Ck# 2022184E 4/30/2022		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SVK Clothing allowance			\$122.99
Invoice					

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Transaction Date	4/25/2022	GF Checking	11100	Total	\$122.99
Refer	0 HOLIDAY INN & SUITES		<u>Ck# 2022216E 4/30/2022</u>		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Chiefs spring conference hotel			\$164.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$164.00
Refer	0 HOME DEPOT		<u>Ck# 2022188E 4/30/2022</u>		
Cash Payment	E 101-52200-800 CAPITAL OUTLAY	Drill combo for station			\$179.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$179.00
Refer	0 INDEED		<u>Ck# 2022212E 4/30/2022</u>		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	Summer Camp Advertisement			\$155.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$155.00
Refer	0 JOURNAL SENTINEL INC		<u>Ck# 2022193E 4/30/2022</u>		
Cash Payment	E 101-55110-325 PERIODICALS	JOURNAL SENTINEL			\$31.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$31.00
Refer	0 KWIK TRIP		<u>Ck# 2022198E 4/30/2022</u>		
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	fuel for village car			\$32.52
Invoice					
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	fuel for village truck			\$56.34
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$88.86
Refer	0 MARRIOTT HOTEL		<u>Ck# 2022194E 4/30/2022</u>		
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	hotel for water class			\$342.72
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$342.72
Refer	0 MICROTECH		<u>Ck# 2022221E 4/30/2022</u>		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TJM Uniform Allowance			\$244.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$244.00
Refer	0 MILWAUKEE ELECTRIC TOOL		<u>Ck# 2022195E 4/30/2022</u>		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Scene light for 4371 replacement			\$112.00
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$112.00
Refer	0 NETFLIX		<u>Ck# 2022217E 4/30/2022</u>		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Roku Subscription			\$20.99
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$20.99
Refer	0 OFFICEMAX		<u>Ck# 2022226E 4/30/2022</u>		
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ORGANIZER TRAYS			\$44.97
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	DESKTOP FILE ORGANIZERS/ DRY ERASE MARKERS			\$47.36
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EMPLOYEE FILE JACKETS			\$20.20
Invoice					
Transaction Date	4/25/2022	GF Checking	11100	Total	\$112.53

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Refer	0 PARTITION KING		<u>Ck# 2022219E 4/30/2022</u>		
Cash Payment Invoice	E 101-51600-300 OPERATING SUPPLIES	BATHROOM PARTITIONS			\$1,350.63
Cash Payment Invoice	E 101-55200-800 CAPITAL OUTLAY	BATHROOM PARTITIONS			\$9,454.37
Transaction Date	4/25/2022	GF Checking	11100	Total	\$10,805.00
Refer	0 PICK N SAVE		<u>Ck# 2022206E 4/30/2022</u>		
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	Tuesday Tastes Ingredients			\$20.51
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	Tuesday Tastes Ingredients			\$7.25
Transaction Date	4/25/2022	GF Checking	11100	Total	\$27.76
Refer	0 PINK MOCHA COFFEE		<u>Ck# 2022208E 4/30/2022</u>		
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	Gift Card for Karen McQuestion			\$30.00
Transaction Date	4/25/2022	GF Checking	11100	Total	\$30.00
Refer	0 QDOBA		<u>Ck# 2022209E 4/30/2022</u>		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	TJM lunch during training			\$12.81
Transaction Date	4/25/2022	GF Checking	11100	Total	\$12.81
Refer	0 REVERES		<u>Ck# 2022218E 4/30/2022</u>		
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	Deposit for annual dinner			\$250.00
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	Deposit for annual dinner			\$250.00
Transaction Date	4/25/2022	GF Checking	11100	Total	\$500.00
Refer	0 RING CENTRAL		<u>Ck# 2022197E 4/30/2022</u>		
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	RingCentral - Annual subscription			\$264.82
Transaction Date	4/25/2022	GF Checking	11100	Total	\$264.82
Refer	0 SAFARILAND, LLC		<u>Ck# 2022200E 4/30/2022</u>		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	NSG Less lethal instructor course registration			\$275.00
Transaction Date	4/25/2022	GF Checking	11100	Total	\$275.00
Refer	0 TACO BELL		<u>Ck# 2022210E 4/30/2022</u>		
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	food at water class			\$43.70
Transaction Date	4/25/2022	GF Checking	11100	Total	\$43.70
Refer	0 THE CHOSEN WEB		<u>Ck# 2022224E 4/30/2022</u>		
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	DVDs			\$56.96
Transaction Date	4/25/2022	GF Checking	11100	Total	\$56.96
Refer	0 TIME WARNER CABLE CREDIT CA		<u>Ck# 2022204E 4/30/2022</u>		
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET			\$77.15
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET			\$46.66

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Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM ENTERPRISE INTERNETS	\$46.66
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET	\$46.66
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$33.52
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM ENTERPRISE VOICE	\$33.52
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE	\$33.52
Cash Payment Invoice	E 101-52200-300 OPERATING SUPPLIES	SPECTRUM FIBER DPW	\$379.00
Cash Payment Invoice	E 101-53000-290 OUTSIDE SERVICES/C	SPECTRUM FIBER DPW	\$744.43
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET	\$66.25
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE INTERNET	\$30.00
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$103.76
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE VOICE	\$42.57
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM ENTERPRISE VOICE	\$42.56
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE VOICE	\$42.56

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Payments

Current Period: APRIL 2022

Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM ENTERPRISE INTERNET		\$16.66
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM ENTERPRISE INTERNET		\$16.66
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM ENTERPRISE INTERNET		\$16.67
Transaction Date	4/25/2022	GF Checking	11100	Total \$2,537.98
Refer	0 TWO WAY DIRECT INC	<u>Ck# 2022223E 4/30/2022</u>		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Earpiece for Kayla Nelson		\$81.79
Transaction Date	4/25/2022	GF Checking	11100	Total \$81.79
Refer	0 U.S. CELLULAR	<u>Ck# 2022190E 4/30/2022</u>		
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	US CELLULAR PHONE SERVICES		\$36.68
Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	US CELLULAR PHONE SERVICES		\$85.59
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	US CELLULAR PHONE SERVICES		\$85.59
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	US CELLULAR PHONE SERVICES		\$134.49
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	US CELLULAR PHONE SERVICES		\$134.50
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	US CELLULAR PHONE SERVICES		\$134.50
Transaction Date	4/25/2022	GF Checking	11100	Total \$611.35
Refer	0 UNITED PAPER AND RIBBON	<u>Ck# 2022225E 4/30/2022</u>		
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	RECEIPT PAPER		\$99.98
Transaction Date	4/25/2022	GF Checking	11100	Total \$99.98
Refer	0 US POSTAL SERVICE	<u>Ck# 2022196E 4/30/2022</u>		
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	ILL Shipping		\$15.12
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	Paradise Trails Denial Letters		\$118.08
Transaction Date	4/25/2022	GF Checking	11100	Total \$133.20
Refer	0 VERIZON WIRELESS	<u>Ck# 2022189E 4/30/2022</u>		
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$528.60
Cash Payment Invoice	E 101-53000-290 OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$71.98
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	VERIZON PHONE		\$246.66
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$266.07
Cash Payment Invoice	E 101-53000-290 OUTSIDE SERVICES/C	VERIZON MODEM AND PHONE		\$72.02
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	VERIZON PHONE		\$246.66
Transaction Date	4/25/2022	GF Checking	11100	Total \$1,431.99
Refer	0 WALMART	<u>Ck# 2022205E 4/30/2022</u>		

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Payments

Current Period: APRIL 2022

Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES ORGANIZER DRAWERS				\$46.92
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES ORGANIZER DRAWERS				\$37.28
Transaction Date	4/25/2022	GF Checking	11100	Total	\$84.20
Refer	0 WATER - COFFEE DELIVERY			Ck# 2022215E 4/30/2022	
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES Water delivery for station				\$85.82
Transaction Date	4/25/2022	GF Checking	11100	Total	\$85.82
Refer	0 WI DMV			Ck# 2022199E 4/30/2022	
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C DOT License Suspension Fee				\$12.00
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C DOT Registration Suspension Fee				\$0.24
Transaction Date	4/25/2022	GF Checking	11100	Total	\$12.24
Refer	0 WI MUNICIPAL CLERKS ASSOC			Ck# 2022191E 4/30/2022	
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES Board of Review Training				\$40.00
Transaction Date	4/25/2022	GF Checking	11100	Total	\$40.00
Refer	0 ZOOM			Ck# 2022213E 4/30/2022	
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO Monthly Zoom Account				\$15.74
Transaction Date	4/25/2022	GF Checking	11100	Total	\$15.74

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$26,218.60
204 SEWER		\$952.44
620 WATER FUND		\$1,538.70
		<u>\$28,709.74</u>

Pre-Written Checks	\$28,709.74
Checks to be Generated by the Computer	\$0.00
Total	\$28,709.74

VILLAGE OF HARTLAND
LICENSES AND PERMITS
May 9, 2022

Restricted Species Permits

Karl Baumgartner, 781 Wexford Way, for 6 chickens

Thomas and Malorie Helstern, 663 Oxford Drive, for 6 chickens

Jacob Neigum, 208 E. Park Avenue, for 3 dogs

Jacob Zuehl, 306 Lawn Street, for 3 chickens



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: Karl Baumgartner

Address: 781 Wexford Way

Phone Number: 262-720-5793 Email: karl.baumgartner@gmail.com

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those covered by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: _____ Date: 11/03/2021

Fee Paid: \$25.00 230736

Village Board Approval: _____ Expires: _____

1. Describe animal(s) to be covered by this application, listing species and number of animals.
 - a. **6 Chickens, all hens**
 - b. **2 Barred Rocks, 2 Buff Orpingtons, 2 Rhode Island Reds**
 - c. **No roosters**
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
 - a. **An enclosed run with attached Coop. See below photo**
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
 - a. **No. The chickens will not be freerange.**
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
 - a. **Egg production and family pets**
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
 - a. **Permanent basis**
6. Provide listing of all animals kept on the property in addition to those covered by this application.
 - a. **1 dog, 2 cats**



2
34-6

MATERIALS

FOR THE A-FRAME COOP (INCLUDING PLATFORM)

- > One 4-foot rot-resistant 4x4 ✓
- > Six 8-foot 2x4s ✓
- > Two 4 x 8-foot sheets 1/2" plywood ✓
- > Two 10-foot 2x4s
- > Three 8-foot 2x2s
- > Sixty 2 1/2" deck screws ✓
- > Seventy-five 1 1/4" deck screws
- > Twenty-five 2" roofing screws with neoprene washers
- > Four square feet 1/2" galvanized hardware cloth, 18-gauge
- > Four 2 1/2" hinges with screws
- > Finish materials (as desired; see step 8)
- * > One 5 x 10-foot sheet mild steel, 16-gauge
- > One 6-foot-long 8" x 8" piece V-ridge cap flashing
- > Two door handles with screws
- > Two locking door latches with screws

ADDITIONAL MATERIALS FOR OPTIONAL INSULATION:

- > One 4 x 8-foot sheet and one 4 x 4-foot sheet 1/2" plywood
- > Twenty-four linear feet fiberglass blanket insulation for 2x4 walls
- > Fifty 1 1/4" wood screws

FOR THE STANDARD COOP (INCLUDING PLATFORM)

- > One 4-foot rot-resistant 4x4
- > Fifteen 8-foot 2x4s
- > One 4 x 8-foot sheet 1/2" plywood
- > One 8-foot 2x2
- > Seventy-five square feet siding
- > One hundred 2 1/2" deck screws
- > Thirty 1 1/2" deck screws
- > Twenty 3 1/2" deck screws
- > One hundred finish nails (or trim head or security screws)
- > Ten 2" roofing screws with neoprene washers
- > One operable window, approximately 2 x 2 feet
- > Two 2 1/2" hinges with screws
- > Two 2 1/2" hinges with screws (as needed; see step 4)
- > Twelve 2" round louver vents
- > Twenty-five square feet roofing material (see options in step 9)
- > Two 2" security hasp latches with screws
- > Two door handles with screws

ADDITIONAL MATERIALS FOR OPTIONAL INSULATION:

- > Three 4 x 8-foot sheets 1/2" plywood
- > Fifty linear feet fiberglass blanket insulation for 2x4 walls and roof
- > One hundred 1 1/4" wood screws

SPECIALTY TOOLS

- > Circular saw with abrasive metal cutoff blade (for sheet metal roofing, as needed)
- > 2" hole saw (for Standard Coop)
- > Respirator or mask and gloves (for cutting and installing insulation)

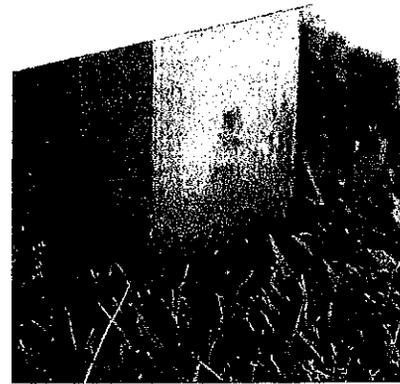
Weatherizing Tips

Both house structures feature 2x4 stud walls spaced to accommodate standard home insulation, so they're easily adaptable for hotter or colder climates. We've included supplies and steps required for adding optional insulation.

four 8x4 plywood
five 32" 4x4
seven 2x96 4x96 studs

BUILDING THE PLATFORM

Both the A-Frame and the Standard Coops start with this platform. To make it, we cut up a 4x4 redwood post into 12" sections to use as legs. If you like, you can cut longer legs to raise the coop higher and give the hens a dry space underneath for hanging out.



1. CUT THE PLATFORM PARTS.

From the rot-resistant 4x4, cut four legs to length at 12". To cut a 4x4 with a circular saw, mark cutting lines across all four faces of the workpiece, and set the saw to the maximum depth of cut. Make one

cut across one face of the piece, then flip it over and make a second cut from the opposite face. Alternatively, you can use a miter saw with a cutting depth of at least 3½".

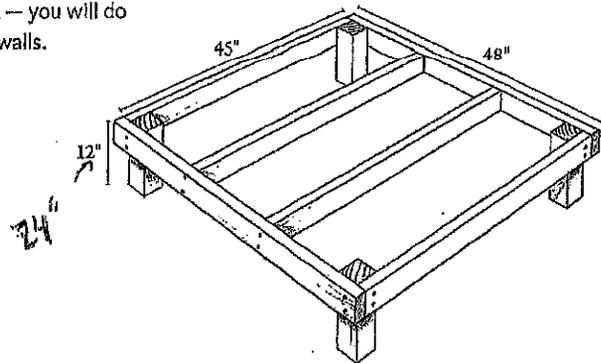
Cut two common 2x4s to length at 48"; these are the end joists. Cut four 2x4s at 45"; these are the common joists. Finally, cut the ½" plywood floor deck to size at 48" x 48".

2. ASSEMBLE THE PLATFORM.

Position the two end joists over the ends of two common joists, with all pieces on-edge, to form a 48" square frame. Fasten through the end joists and the commons into the posts with pairs of 2½" screws. You may find this easier to do with the frame upside down on your work table. The tops of the legs should be flush with the top edges of the joists. Install the remaining two common joists in the same way, spacing them at about 16" on center between the outer common joists.

Lay the plywood deck panel over the top of the assembled frame and align the outside edges of the deck and framing; this ensures the frame is square. Fasten the plywood to the interior common joists with 1½" screws. Don't screw along the perimeter of the deck yet — you will do this when you install the walls.

Assembled platform frame



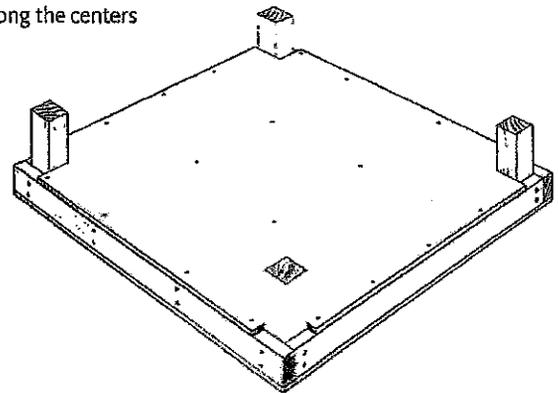
2 x 4 x 8 x 1/2
 2 x 4 x 8 x 1/2

3. INSULATE THE FLOOR (OPTIONAL)

Cut a piece of 1/2" plywood to size at 48" x 48" to cover the underside of the floor frame. Flip the coop platform upside down. Notch the corners of the plywood to fit around the 4x4 legs. Wearing a respirator and gloves, cut three pieces of fiberglass insulation to length at about 45", using a utility knife and a scrap of wood or a level as a guide. Lay the insulation into the joist cavities; it should fit snugly without being compressed. Cover the

framing with the plywood and fasten it with 1 1/4" screws. Fasten all the way around the perimeter and add a few screws in the middle of the plywood, along the centers of the joists.

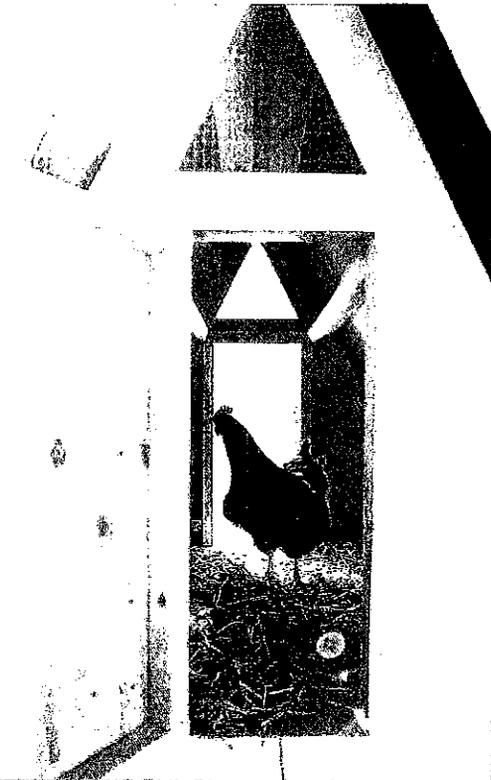
Bottom view of platform with plywood covering insulation



BUILDING THE A-FRAME COOP

A-frames are among the most time-honored and ubiquitous coop designs in existence, and for good reason. They make economical use of materials, they're space-efficient, and they're good for keeping in heat. Initially, we voted against doing an A-frame because there are so many good examples out there, but after building most of the other coops, we felt something was missing. We decided that having a collection of DIY chicken coops without an A-frame was like having your whole body pierced but not your ears.

While keeping the construction as simple as possible, we wanted our coop to model the clean lines of the Nordic A-frame style, which has characteristically steeper angles than other versions. Sheet metal roofing helps to preserve this aesthetic. If it's easier for you to use standard roofing (such as cedar or asphalt shingles or corrugated metal roofing), you can substitute that for the sheet metal. Each side of the coop is the same for ease of construction, and cross-ventilation is provided by meshed "windows" in the gable ends.



1. FRAME THE SIDE WALLS.

The sloping sides of the A-frame house comprise both the roof frame and side walls. They are made with 2x4 rafters that meet at the peak of the structure and 2x4 horizontal supports — called purlins — installed between the rafters. Cut two sets of 2x4 rafters as shown in the *Rafter diagram*, using 10-foot 2x4s. Note that the top end of each rafter is angled at 27 degrees and the bottom end is angled at 63 degrees. Mark these cuts using a sliding T-bevel (see page 30), and make the cuts with a circular saw.

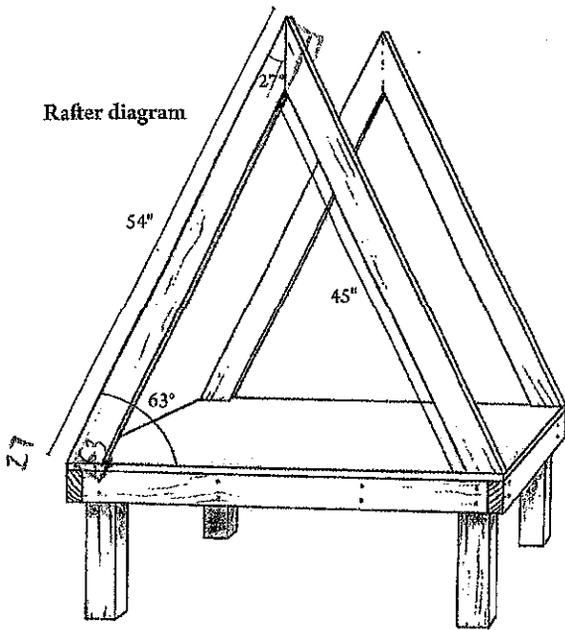
Test-fit the first two rafters on the coop platform, and make any necessary adjustments to the cuts for a good fit at

the peak and the platform deck. Then, use the rafters as templates to mark two more matching rafters, and make the cuts. Install the rafters as shown by screwing the pairs together at the peak with two 2½" screws and to the platform with three screws at each joint.

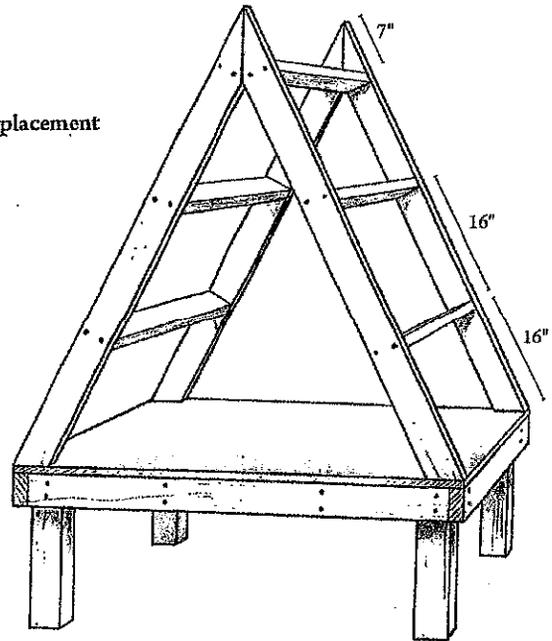
Cut six 2x4 purlins to length at 45°. Install the two lower purlins on each side between the rafters, as shown in *Purlin placement*. Position the purlins so they are flush with and perpendicular to the outside edges of the rafters. Fasten the purlins to the rafters with 2½" screws. Install the top purlin on each side so its top face is 7" from the peak of the roof.

Two 10' 2x4s
 3 2x4s
 75 1 1/4" screws
 25 2" roofing screws
 4 2x4 purlins
 six 2x4x45
 4 2x4 1/2" screws

Rafter diagram

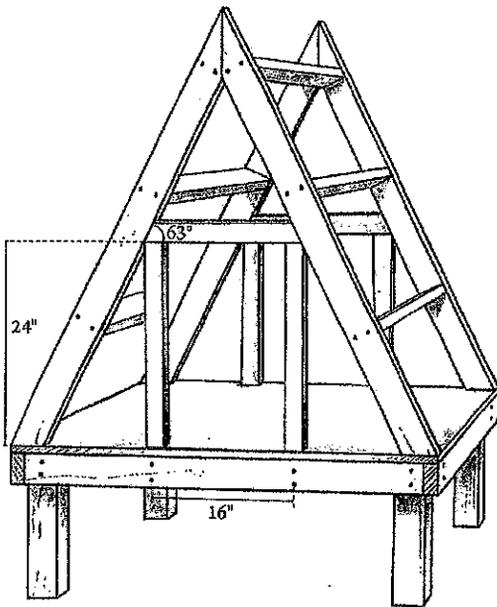


Purlin placement



2. FRAME THE DOOR OPENINGS.

Cut three pieces of 2x2 for each of the two door frames, as shown in the *Door frame diagram*. The top (horizontal) header piece has its ends angled at 63 degrees and installs level with the platform deck. Fasten the door frame pieces together and to the rafters and platform with 2½" screws.

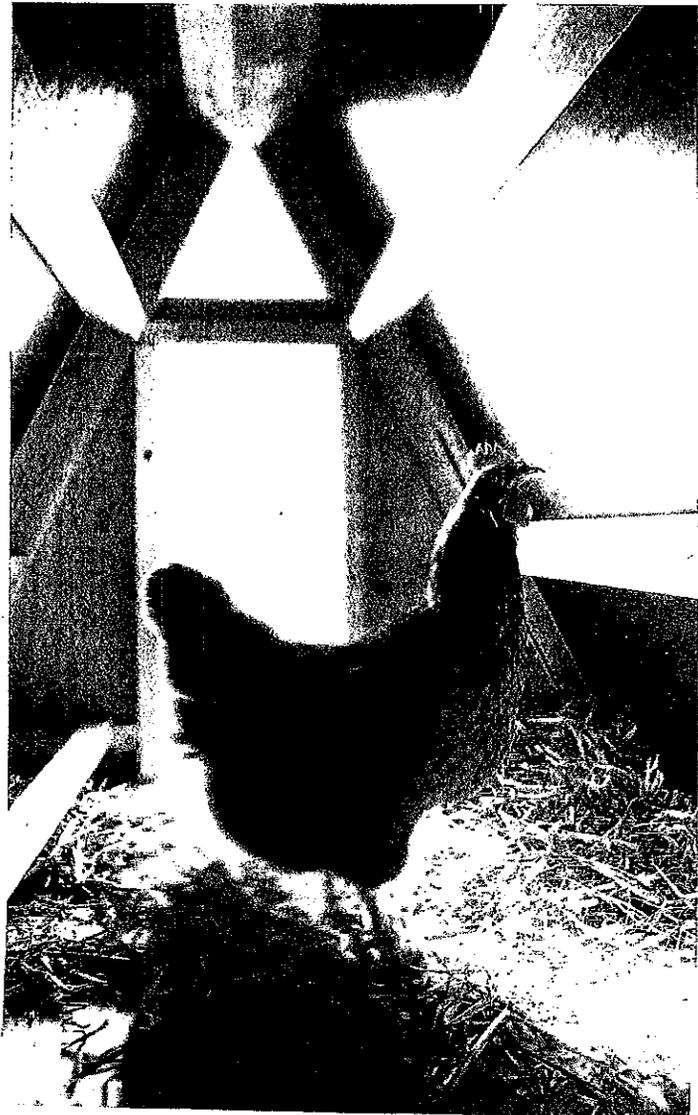


Door frame diagram

3. INSULATE THE SIDE WALLS

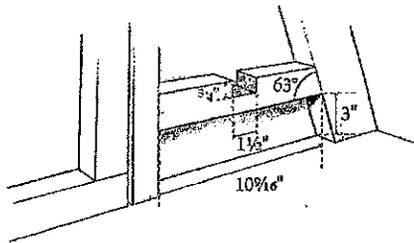
If you'd like to insulate one or both of the sloping side walls, cover the interior wall(s) with ½" plywood fastened to the framing with 1¼" screws, then cut and install insulation to fit snugly into the spaces between the purlins and rafters. The

insulation is necessary for cleanliness and to prevent the chickens from picking at the insulation. Be sure the edges of the insulation do not extend beyond the outside edge of the rafters.

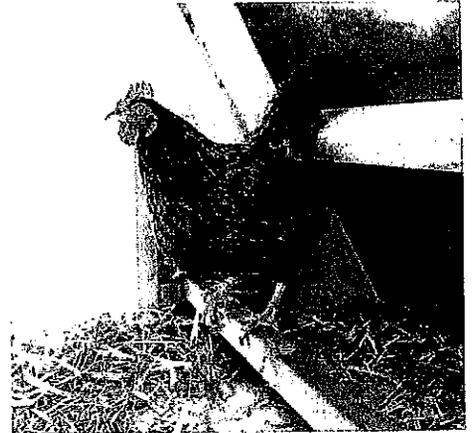


7. ADD THE ROOSTING BAR.

On the inside of the coop, opposite the nesting box, cut and notch a 2x2 roosting bar cleat to fit between the rafter and the door frame, as shown (see page 32 for help with cutting notches). Install the cleat to the framing with 2½" screws. Cut and install a matching cleat on the opposite end wall, then cut a 2x2 roosting bar so it fits nicely into the notches of the cleats.



Roosting bar cleat



8. INSTALL THE ROOFING.

If desired, paint or finish the exterior of the coop with the finish of your choice before installing the roofing.

We cut our sheet metal roof into shingles, but it's also possible to install the roofing as two whole pieces with a ridge cap. For the shingle method, start with a 5 x 10-foot piece of steel and cut it in half with a circular saw and an abrasive metal-cutoff blade. Out of each of the two halves, cut the following pieces:

- One at 60" x 23"
- One at 60" x 17½"
- One at 60" x 19½"

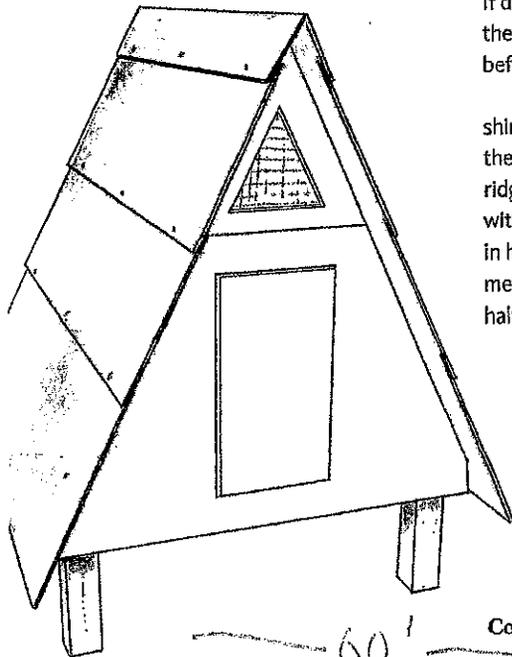
Each half of the original full sheet will yield the three different dimensioned pieces with no waste.

To install the shingles, start at the bottom of the coop with the 23" piece. Line it up with the top of the first purlin from the bottom and clamp it in place. Place the 17½" piece so that its top edge is aligned with the top of the second purlin, then drill pilot holes and fasten through both sheets and into the rafters and first purlin with three 2" roofing screws. Position the third shingle and screw along the second purlin and the rafters.

Repeat the process to install the shingles on the other sloped side of the coop. Cut a piece of ridge cap flashing to length at 60" and fit it over the shingles at the roof peak. Fasten the cap with roofing screws driven into the top purlin and the rafters.

Add paint.

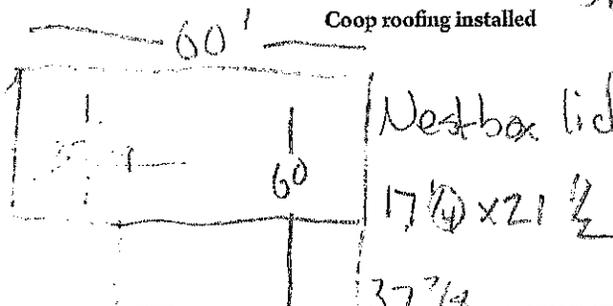
Install handles and latches to the doors to complete the coop.



60x60

22x43
37x60

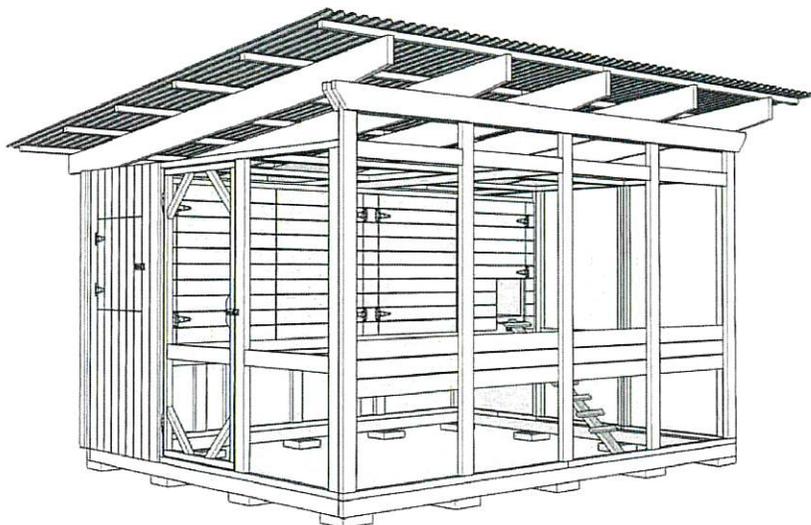
Coop roofing installed



60.0
21.5

38.5

overview and precautions



The Garden Loft

THE GARDEN LOFT makes for a spacious, attractive home for up to 16 hens (or more, depending on how much additional run space you can provide). It is an integrated henhouse and run — basically a box within a box. The elevated henhouse is an ideal retreat for roosting by night and laying eggs by day. And because the henhouse is raised, the entire footprint below is open for the run.

This construction plan shows you step-by-step how to build The Garden Loft chicken coop design using standard materials, and the materials list and cutting diagrams show you how to get the most out of those materials. The frame is built from dimensional lumber/timber. It rests atop concrete pier blocks set partially in the ground, which provide a stable, level foundation and elevate the frame off the ground. Up top, the translucent polycarbonate roof adds to both the form and the function of the coop, providing light (and shade), ventilation, and protection from rain, snow, heat, and UV.

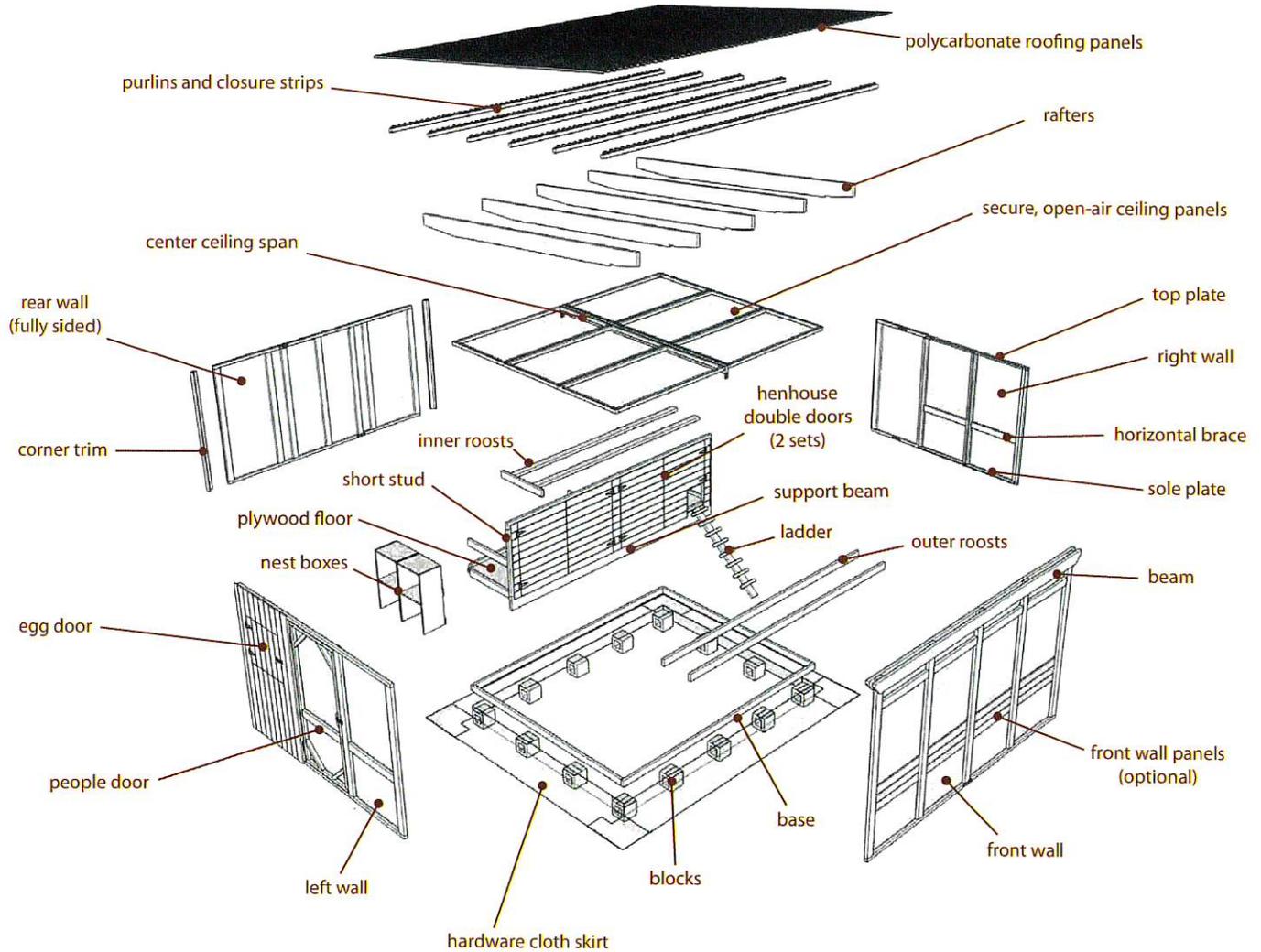
From the ground up, The Garden Loft protects your hens from predators, pests, and the elements. The frame is clad with both wood siding and heavy-duty hardware cloth. There's a hardware cloth ceiling above both the henhouse and run and a hardware cloth skirt at the base. The skirt prevents rodents and predators from digging in while leaving the ground in the run open for your chickens to scratch in. One of the nicest features for you as a chicken keeper is that, because the entire structure is secure, there's no need to let your flock in and out of the henhouse at night. They're free to move between the henhouse and run as they please.

The Garden Loft's open-air design lets in sunlight and fresh air to help keep your flock healthier and happier year round. It also affords you a spectacular view of all the goings-on in the run. Two outer perches span the full width of the coop, and there are two more long perches inside. It's plenty of space for a large flock to roost. There are also four nesting boxes (with room to add more, if you want) and a latched door that opens from the outside for egg collection. You can hang a waterer and feeder off the ground beneath the henhouse. It's all easy to get to and move around in — the full-height people door and the two sets of double doors opening into the waist-high henhouse put the entire space within easy reach for care and cleaning.

Those are the basics of The Garden Loft. It's beautiful, practical, and generously sized for your backyard flock. I'm confident you'll enjoy building and personalizing it to stand out in your garden.

overview and precautions

EXPLODED VIEW



SPECIFICATIONS

Height (roof peak to ground)..... about 8.5' (2.6 m)

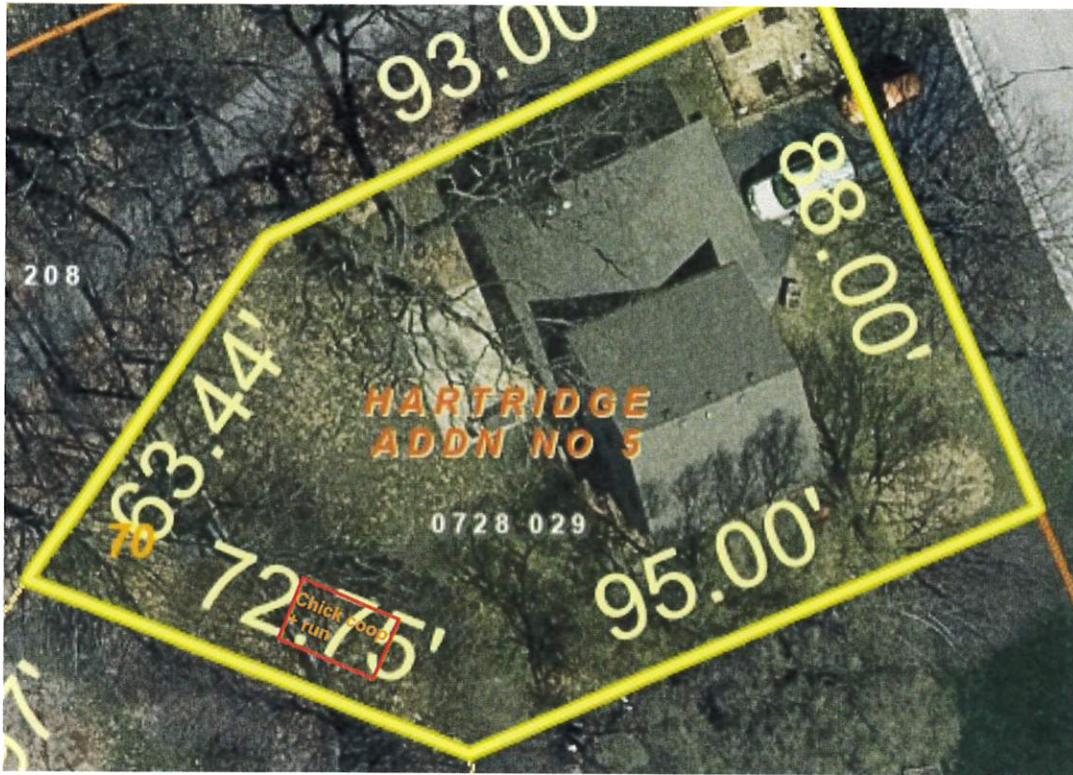
Henhouse (inside)..... about 11.5'w x 3'd x 3.5'h (3.6 x 0.9 x 1.0 m). 34.5 sq. ft. (3.2 sq. meters).

Run (inside)..... about 11.25'w x 9'd x 6.5'h (3.6 x 2.75 x 2.0 m). 102 sq. ft. (9.5 sq. meters).

Nest boxes (four)..... each 15.5"w x 12"d x 15"h (395 x 305 x 380 mm)

Roost length in henhouse (total).... 19' (5.75 m)

Roost length in run (total) 22.5' (6.8 m)



208

70

Chick food
& run

HARTRIDGE
ADDN NO 5

0728 029

63.44'

72.75'

93.00'

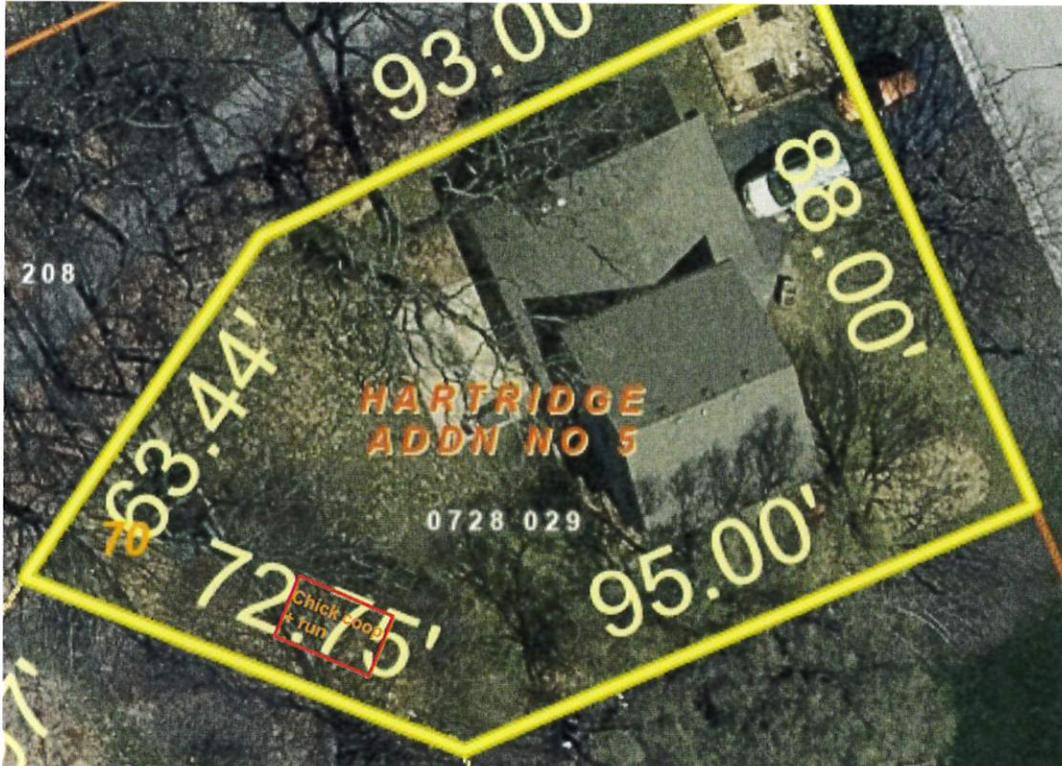
95.00'

88.00'

Deidre Bushey

From: karl baumgartner <karl.baumgartner@gmail.com>
Sent: Monday, April 11, 2022 3:31 PM
To: Deidre Bushey
Subject: Re: Restricted species permit application
Attachments: current-coop-plans.pdf; garden-loft.pdf

Here's the location overlaid to the GIS map.



The current coop plans, which were used with some modifications on my part, are in **current-coop-plans.pdf** that is attached. It's overall footprint is 12'x4.5'. Also, the permit application included a picture that showed what it looks like.

I'm in the process of building a new one that will replace the current one (we already have someone who wants to purchase it). Its footprint will be 12'x10' and in the same place on the lot. The attached **garden-loft.pdf** is an excerpt from the plans that provide the dimensions and visual design.

Let me know if you have any questions.

Thanks!

Karl

On Mon, Apr 11, 2022 at 10:54 AM Deidre Bushey <deidreb@villageofhartland.wi.gov> wrote:

Hi,



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: Thomas and Malorie Helstern

Address: 663 Oxford Dr

Phone Number: (715) 645-2568 Email: TOMHELSTERN@GMAIL.COM

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those covered by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: Date: 03/28/2022

For Staff Use Only: Lot Size: _____ Zoning: _____ Fee Paid: 25.00

Village Board Approval: _____ Expires: _____ 235737

1. Describe animal(s) to be covered by this application, listing species and number of animals.

(6) Hen Chickens

2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).

The chickens will be kept in a 4 ft x 15 ft structure in a corner of the fenced-in backyard. The structure will include a 4ft wide x 6ft long x 6ft high coop built from wood. The coop will be painted and roofed to match the house. The remaining area will be a run fully enclosed with chicken wire.

The below images are the property according to the Waukesha County GIS Viewer. The red rectangle in the southern corner of the backyard is the approximate size and location of the entire structure, including run and coop.



3. Explain if animal(s) will be permitted to roam freely within the confine of your yard.

The chickens will remain within the fully enclosed coop and run described in the answer to question 2 above.

4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.

The chickens will be kept for the purpose of laying eggs for the property owner's consumption. No commercial activity involved.

5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.

The chickens will be kept on a permanent basis.

6. Provide listing of all animals kept on the property in addition to those covered by this application.

(1) Dog named Liberty. Liberty is a female Golden Retriever. She is spayed and up to date on all required vaccines, including rabies. Village of Hartland dog license #07409.



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: Jacob Nelgum

Address: 208 EAST PARK AVE.

Phone Number: 262 420 6655 Email: jacobnelgum@gmail.com

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those covered by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: Jacob A Nelgum Date: 3-10-22

Receipt.
236808 Fee Paid: 5/2/22 \$25

Village Board Approval: _____ Expires: _____

Jacob Neigum

208 East Park Ave

Hartland, WI 53029

262-420-6055

jacobneigum@gmail.com

Application for max number of animals

We are applying to register 3 dogs. We have a 12 year old yellow lab, a 3 year old beagle/lab and a yellow lab puppy. Our oldest lab, Daisy, is an amazing hunter, and unfortunately she is getting on in years and having a hard time getting around. We hope she can get one more hunt this year. Our beagle/lab, Dakota, enjoys the outdoors, but hunting pheasants isn't her calling. We wanted to get the puppy, Thor, out to learn a few things from Daisy. The dogs are kept in our home and they are on a leash when outside. The dogs are permanent pets. These are the only pets/animals on the property.

Thank you for your consideration

Jacob Neigum

pd receipt # 235687
\$25



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: Jacob Zuehl

Address: 306 Lawn Street

Phone Number: 210-771-1944 Email: jakezuehl@gmail.com

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those covered by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: Date: 3/24/2022

Fee Paid: 3/24/22

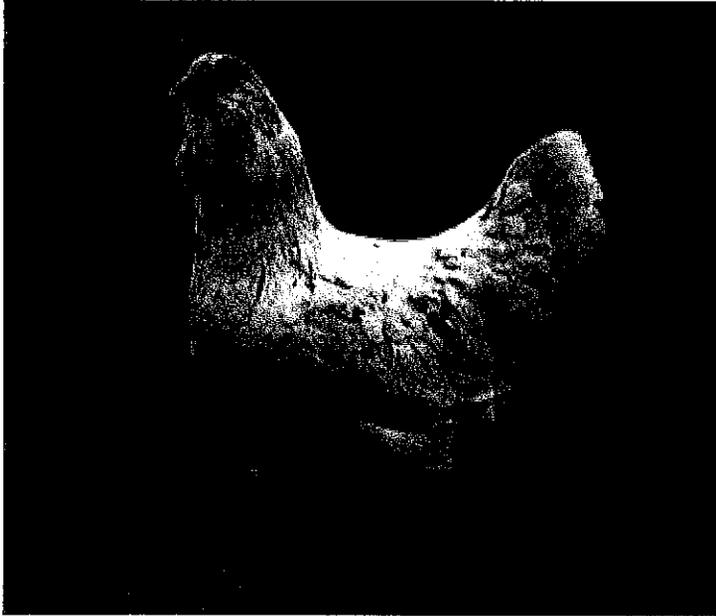
Village Board Approval: _____ Expires: _____

APPLICATION FOR RESTRICTED SPECIES PERMIT

Attachment

1. *Describe animal(s) to be covered by this application, listing species and number of animals.*

- a. We would like to keep 3 bantam americana chickens. This breed is about half the size of a standard chicken.



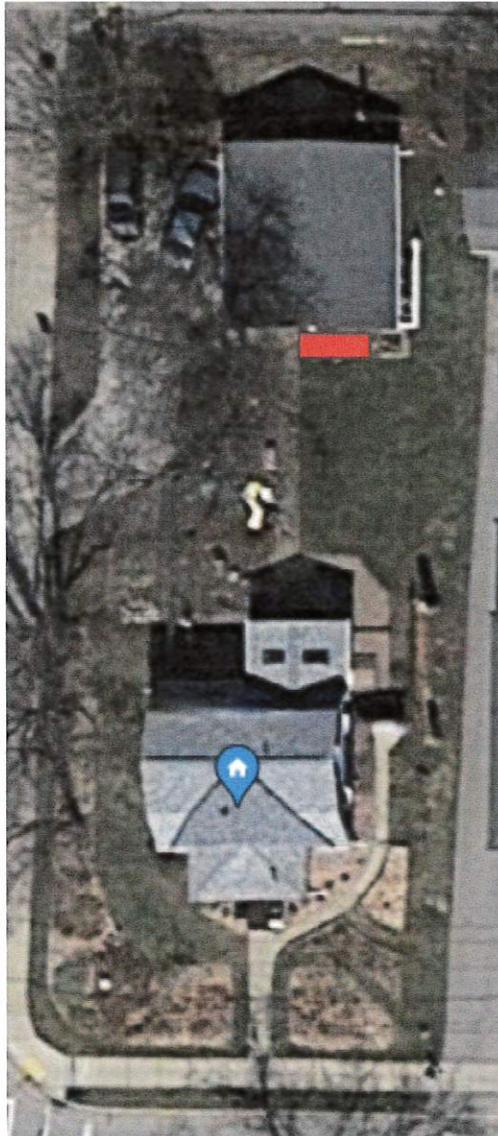
b.

2. *Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).*

- a. The chickens will be housed in a coop and attached run similar to the picture below. This will be located south of the garage in the backyard (red rectangle in second image below). It will not be visible from either street.



b.



3. *Explain if animal(s) will be permitted to roam freely within the confines of your yard.*
 - a. The chickens will be contained within their coop and attached run.
4. *Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.*
 - a. They will be pets.
5. *Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.*
 - a. The intent is to keep them permanently.
6. *Provide listing of all animals kept on the property in addition to those covered by this application.*
 - a. We have one small dog kept in the house.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 5/3/2022
Village Board Item Number:	Date: 5/9/2022
Submitted By: Dave Felkner, Interim DPW Director	
Subject: Request for the Beer Garden to Utilize the Warming Shed	

Details: This was referred to the Village Board by the Park Board. Mr. Endter is seeking approval for use of the warming shed for beer sales only. He is only looking to use this on nights that are busy. The beer cooler is on wheels and locked. It can be moved on and out of the warming shed at any time.
In his attached contract, it states that use is available upon approval from Park Board and Village Board.

Financial Remarks: None

Options & Alternatives:

Executive Recommendation:

Park Board recommends the use of the warming shed to the beer garden on busy nights.

Village of Hartland
Agreement Related to the Operation of a Beer Garden at Nixon Park

Whereas, the Village of Hartland (hereinafter "Village") owns, maintains and operates Nixon Park and all of its various areas and facilities including the Fine Arts Center and the Concession Stand, and

Whereas, the Village and the Village of Hartland Park Board have reviewed a proposal and desire to allow the establishment of a beer garden at Nixon Park, the operation of which is described herein, and

Whereas, Patrick Endter, owner and operator of Endter's Sports Grill (hereinafter "Endter"), will be the operator of the beer garden in accordance with this Agreement, and

Whereas, Wisconsin State Statute has given communities the responsibility and authority to designate Concessionaire(s) to operate at their facility and to serve beer.

NOW THEREFORE, THE VILLAGE AND ENDTER AGREE AS FOLLOWS.

1. Term – The initial term of this agreement shall commence on the execution of the agreement by both parties and will terminate upon completion of the obligations contained herein but not later than December 31, 2024. This agreement shall be automatically extended for three (3) additional terms as described herein in paragraph 4 unless the Village or Endter terminates the agreement by written notice delivered on or before January 31 of the successive years.
2. Endter is authorized to operate a Beer Garden as described herein on all Thursdays through Sundays from May 1, 2021 through September 26, 2021. The hours of the beer garden shall be not more than 4:00pm until 9:00pm on Thursdays and Fridays and from 12:00pm (noon) until 9:00pm on Saturdays and Sundays. These hours/dates may be extended during specific events or activities in the park with prior approval of the Park Board or the Village Administrator.
3. Usage Fee – In exchange for the use of the facilities and implementation of this agreement, Endter shall pay to the Village five hundred dollars (\$530) per week. Usage Fee shall be paid weekly on or before each Wednesday for the previous week.
4. Term Extensions – Except as otherwise terminated, this agreement shall automatically extend on an annual basis for up to three (3) additional years at the following terms and conditions:
 - a. Beer Garden operation May 1, 2022 to September 25, 2022. Usage Fee: \$540 per week
 - b. Beer Garden operation May 1, 2023 to October 1, 2023. Usage Fee \$550 per week
 - c. Beer Garden operation May 1, 2024 to September 29, 2024. Usage Fee \$560 per week
5. Location
 - a. Sales and storage related to the beer garden will occur from the Fine Arts Center Concession Stand and Endter will be allowed to modify the interior of the Concession Stand and will be allowed to construct and store in the Concession Stand a service counter to facilitate the operation. Any and all improvements or modifications to the interior of the Concession Stand shall be approved in advance by the Village Administrator or his designee. Upon termination of this Agreement and if no successor agreement is anticipated, Endter may be required to remove

- any equipment installed for the beer garden operation and shall restore the Concession Stand to original or better condition.
- b. Storage of beer may be allowed in a cooler provided by Endter in a location approved by the Village Administrator within the Fine Arts Center.
 - c. Consumption of food and beverages sold at the beer garden may occur at any location within or without the park with the exception of alcoholic beverages, which must be consumed in the park.
 - d. Garden Area – the grassy area generally south of the Fine Arts Center, north of the warming shed structure and between the parking lot and the pond will be authorized for a concentration of tables and the installation of suspended festoon lighting to create a beer garden area for the patrons. Installation of festoon lighting, including installation of the center support pole and height shall be approved in advance by the Village Administrator or his designee.
 - e. If/when the Village implements an ice skating option at Nixon Park, Endters reserves the ability to have first right of refusal for concessions/beer garden options with the Village.
6. Products and Licenses – Endter is authorized to sell beer, wine, soda and other non-alcoholic beverages, brats, hot dogs, popcorn, pretzels and other similar foods. Further, Endter is authorized to engage live musical acts of a nature appropriate for the setting and for background or atmosphere. Endter shall seek and receive all appropriate licenses including proper restaurant and food service licenses from Waukesha County and a Class “B” Retailer’s License for Fermented Malt Beverages, a “Class C” Retailer’s License for Wine and a Cabaret License from the Village of Hartland.
7. Other Provisions.
- a. On all days the beer garden is in operation, Endter shall:
 - i. Provide daily cleaning and restocking of the bathroom facilities in the Fine Arts Center
 - ii. Provide daily inspection and cleaning of the area of Nixon Park west of the driveway entrance from East Park Avenue and shall remove any trash found
 - iii. Empty all refuse and recycling containers in Nixon Park daily and deposit same into the appropriate disposal containers provided by the Village. If additional refuse and recycling containers are needed in Nixon Park, the purchase of such containers shall be coordinated with the Public Works Director at Endter’s cost.
 - b. Endter shall be responsible for the installation and all maintenance related to any equipment installed for the purpose of operation of the beer garden including coolers, counters, entry arch and festoon lighting and removal of same within 30 days of the last day of operation.
 - c. Endter will pay the materials costs associated with construction of any additional tables needed to be built by the Department of Public Works to stock the aforementioned Garden Area with an agreed upon number of tables.
 - d. Endter may be specifically authorized to undertake additional improvements to the Fine Arts Center facility, the structure on the Nixon Park property commonly referred to as the Warming Shed or to the area utilized for the Beer Garden operation upon approval of the Park Board, Planning Commission/Architectural Board (as necessary) and the Village Board. Such improvements will be at Endter’s sole expense except as otherwise agreed upon.
 - e. Within 30 days of the last day of operation, Endter shall seed and restore any grassed areas damaged by the operation.

- f. Endter's agrees not to place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
8. Village will provide standard electric, water and sewer utility service to the Fine Arts Center and Warming Shed. Excess costs for those services directly attributed to operation of the beer garden may be charged to Endter.
 9. Village provides refuse disposal services in connection with the operation of Nixon Park. To the extent these services are adequate to serve the needs of the beer garden, the Village will provide this service at no cost to Endter. Additional refuse disposal costs will be at Endter's cost.
 10. Endter shall provide mowing and grass maintenance services in the area utilized for the Beer Garden at his sole expense and in coordination with the Director of Public Works or his designee. The Village accepts no liability for Endter's mowing or grass maintenance activities and reserves the right to provide mowing or maintenance to this area as the Director of Public works may deem necessary.
 11. In connection with the use and areas and facilities to be used pursuant to this Agreement, each of the parties shall be responsible for the acts and omissions of their respective officers, employees and agents giving rise to any liability, claims, demands, legal actions or suits, fines, costs and related expenses of any kind in connection with any damage, injury or death to person or damage or injury to property.
 12. Nothing in this Agreement shall be construed to make the agent(s) of one party the agent(s) of the other.
 13. Nothing contained within this agreement is intended to be a waiver or estoppels of the Village or Endter or their respective insurers to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes 893.80, 895.475 through 895.62 and 345.05.
 14. Endter is required to maintain, throughout the period of this Agreement, insurance with coverage as provided below:
 - a. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as "additional insured" along with the appropriate endorsement pages.
 - b. Workers Compensation Insurance in compliance with the laws of the State of Wisconsin.
 15. Endter shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of Endter's operation of the beer garden in Nixon Park.

Village of Hartland

By: 
 Jeffrey Pfannerstill, Village President

Date: 5/10/2021

Patrick Endter
 Endter's Sports Grill

By:  _____

Date: 5/14/21 _____

Patrick Endter, Owner of Endter's Sports Grill



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: May 4, 2022
Village Board Item Number:	Date: May 9, 2022
Submitted By: Dave Felkner, Interim DPW Director	
Subject: Update Park Facility Reservation Application to Include Warming Shed	

Details:

The Park Board would like to add a line-item to the Park Facility Reservation Application. They have requested that the Warming Shed at Nixon Park be available for reservations with the following fees:

\$50 resident

\$90 non-resident

\$100 deposit

Financial Remarks:

Rental of the Warming Shed will increase park rental revenues.

Options & Alternatives:

Executive Recommendation:

The Park Board has approved the line-item addition to the Park Facility Reservation Application and is requesting approval by the Village Board.



Village of Hartland Park Facility Reservation Application

210 Cottonwood Ave, Hartland, WI 53029
Office: (262) 367-2714 Fax: (262) 367-2430

Permit # _____

Contact Information

Organization Name (if applicable) _____

Renter or Responsible Party _____

Home/Cell Phone _____ Email _____

Address _____ City/Zip _____

If above person cannot be reached: _____ Phone _____

Rental Information

Event Date _____ Event Type _____

Arrival Time (include set-up time) _____ Departure Time (include clean-up time) _____

Attendance _____ Electricity - Yes _____ No _____ Tax Exempt - Yes _____ No _____ (If yes, please include certificate)

Rental Fees

Check, cash and credit card are accepted (checks payable to **Village of Hartland**). Fees and deposits must be paid at the time of reservation.

Park Shelter/Open Space

- Bark River (may not use if athletic field is reserved)
- Hartbrook Park
- Nixon Splash Pad Shelter 1
- Nixon Splash Pad Shelter 2
- Nixon Park Shelter 4 (by Fine Arts Center)
- Penbrook Park (may not use if athletic field reserved)
- Other Structures to be placed in park (bounce house, dunk tank, climbing wall, etc.) Deposit Required
- Centennial Park
- Open Space Reserved (describe area below)

Rental Fee (based on number of attendees)

Attendees	Resident	Non-resident
0-50	\$75	\$130
51-100	90	145
101-200	105	160
201+	120	175

Refundable Deposit (based on number of attendees)

1 - 100	No deposit required
101 - 200	\$200
201 - 300	\$300
300 +	\$400

I verify the information provided and agree to the Park Board's Policy and Village Ordinance regarding Park Usage.

Renter's Signature

Date

Renter's Name (please print)

Rental Fee	_____
Tax (5% on Rental Fee)	_____
Deposit (if required)	_____
Structures deposit (\$100)	_____
Total Due	_____

Office Use Only: Date Paid _____ Amount Paid _____ Receipt # _____ Processed _____

Park Shelter Use Policies

RESERVATIONS

Picnic area shelters must be reserved for a specific site. All uses must be open to the public and free of charge.

To reserve a park shelter or open space, complete the reservation application form and submit it with the required fees and deposits to the Village of Hartland. Reservations are processed on a first-come, first-serve basis. An authorized representative 18 years old or older of the group who shall be personally responsible for the conduct of the participants and for damages must sign the application. Reservation requests will be accepted beginning January 1 each year. All rental fees include Wisconsin sales tax (where applicable).

Athletic facilities require a separate reservation. If you wish to reserve an athletic facility (soccer field, softball field, volleyball court, etc.), please contact Village Hall staff. No park fields can be reserved with your shelter permit prior to April 1.

LIMITS TO RESERVATION TIME

- Hours for all village parks are sunrise to sunset
- The Village can not guarantee privacy to any group.
- Reservations are made for a specific time frame. Set-up and clean-up time must be included in the scheduled time. No equipment, supplies, or materials shall be placed at the facility prior to or after the scheduled reservation time.

LIMITS ON USE OF FACILITIES

- Malt beverages are permitted in all picnic areas when a valid malt beverage permit is applied for and granted through the Village's Administrative Office or Police Department. No other intoxicating liquor products are allowed.
- Parking is permitted in designated areas only. Parking in the picnic areas on the grass is prohibited.
- Individuals must be at least 18 years of age to request a rental permit.
- The Village is not responsible for private equipment or material used in a Village facility.
- All pets must be licensed, on a leash not exceeding six feet in length and under control of its owner at all times. Owners must promptly remove and dispose of any pet waste in a sanitary manner.
- Any facility decorations must not be removed. Individuals who wish to decorate may do so as long as the facility is returned to its original condition. Failure to do so will result in loss of the deposit.
- Participants may not pass a collection plate or solicit from the audience. Donations may be accepted at concession areas only. Material distribution must be confined to the concession areas.

FACILITY AMENITIES

- Electricity - Some picnic shelters offer a limited number of electrical outlets. Caution is advised when using electrical service as they are all 20 amp circuits and can be easily overloaded. Due to vandalism, we cannot guarantee electrical availability. Press the red GFI button on the outlet to reset if necessary.
- Picnic tables - There are a limited number of picnic tables available in the parks for all users. Large groups will need to provide their own additional seating. Please respect the rights of others to utilize the park facilities.
- Grills - Some grills are supplied by the Village of Hartland in picnic areas. Caution should be exercised in disposal of hot ashes.
- Restroom facilities and parking lots are open to park patrons and not exclusive to the permit holder.

PERMITTED

Tents are permitted only in certain areas when a picnic group has reserved a shelter. Tents are to be placed adjacent to the shelter. Tents may not be placed on the asphalt. Tents may only be set up on the day of the picnic and must be removed on the same day. Charges will be assessed for damages incurred during the setup or removal of tents.

Radios are permitted in all picnic area. The use of amplification equipment is not permitted. The volume of radios must be kept at a level so as to not unreasonably annoy or disturb the peace and quiet for other park users or surrounding residents in accordance with Section 9.07 of the Municipal Code.

REFUNDS

In the event of cancellation, permit fee may be refunded. A \$10.00 fee may be charged for administrative processing. To change a reservation, a written request must be submitted. Contact the Village's Administrative Office for further assistance.

REMINDERS

- Disorderly conduct is prohibited
- Allow time for clean-up. Leave the park and facility in the condition found.
- Any costs for damage or excessive cleanup will be deducted from the security deposit.



Payment Method
(Check all that apply.)

Checks Payable to:
Village of Hartland

Cash

Credit Card

If for any reason a check is returned as "insufficient funds" a service fee of \$25 is charged. Full payment plus service fee must be paid in full to become registered. A convenience fee of 2.75% will be added to your payment for credit and debit card payments +\$.50 if under \$100.

Required Information for Credit Card Transactions (write legibly)

Circle One: Visa MasterCard Discover American Express **Total Amount:** \$ _____

Card #: _____ **Expiration Date:** _____

Entire **name is it appears on the credit card** (please print legibly): _____

I Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the Issuer.

Signature (REQUIRED): _____

(This portion of the form will be destroyed after transaction is complete.)



Village of Hartland

Recreation

210 Cottonwood Ave, Hartland, WI 53029

www.villageofhartland.wi.gov

Committee: Village Board	Date: May 3, 2022
Village Board Item Number:	Date: April 11, 2022
Submitted By: Kelli Yogerst, Recreation Director	Presenter(s): Kelli Yogerst and Craig Eisenhut, Park and Recreation Board Member

Subject:

Consideration and motion for a car show, bags tournament and live music at Nixon Park on Saturday, June 25

Details:

Due to the timing of the May Park and Recreation Board meeting and information for the Village Board packets were due, there was not enough time to have Department Heads sign off on the Special Events Permit. Department Heads were emailed about the event. At the time this information was sent to Village Clerk Igl, not all Department Heads had time to review and provide feedback. I, Kelli Yogerst will follow up with the Department Heads to bring forth any concerns they may have at the May 9, 2022 Village Board meeting.

The Village of Hartland Park and Recreation Board would like to add events to the Hometown Celebration on behalf of the Village the weekend for Saturday, June 25. The event already has food, music and fireworks on Friday, June 24, annual 5k walk/race on Saturday, June 25 and a parade on Sunday, June 26.

Nixon Park will be close during the Car Show from 8am to 2pm. Once the Car Show is finished, the parking lots will reopen.

The events that are being proposed for Saturday, June 25 are;

Event	Time	Fee	Location
5k Run/Walk	8:30 am	\$30	Nixon Park's Baseball Diamond
Car Show	8am Set up 9am - 2pm Car Show 1pm Awards	\$10 per car	Nixon Park Parking Lot
Live Music (TBD)	8am - 2pm 7pm - 10pm	TBD	Fine Arts Center Stage
Beer Garden Opens Earlier	10am - 9pm	NA	Beer Garden
Bags Tournament	10am Set up 11am Warm up Noon - 7pm	\$10/person \$20/team	Nixon Park Tennis Courts

Executive Recommendation:

Park and Recreation Board is recommending that the Village Board approves the event.

Interim Administrator Bailey's concern is the traffic around the Splash Pad. He requested that if the car show is busy and successful that the parking lot is closed for the safety of the patrons at the Splash Pad.

Financial Remarks:

Park and Recreation Board will be charging entry fees for the car show to help cover the cost of expenses for awards for the car show and entertainment for that day. Entry fees for the bags tournament is paid back to the top 3 or 4 teams pending how many teams are entered.

Fees for permits are being proposed to be waived due to this being an event held and hosted by the Village of Hartland Park and Recreation Board on the behalf of the Village.

A 50/50 raffle is also being proposed and will be held if a license can be obtained.

Park and Recreation Board is asking the Village Board to help support any expenses that are not covered by the entry fees of the car show. The projected expense of this event could range between \$1,000 to \$2,000.



210 Cottonwood Avenue
 Hartland WI 53029
 262-367-2714 FAX: 262-367-2430
www.villageofhartland.com

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEES ARE DUE 60 DAYS PRIOR TO YOUR EVENT

ORGANIZATION INFORMATION			
Name of Organization Village of Hartland Park & Rec Board			
Street Address 210 Cottonwood Ave	City Hartland	State WI	Zip 53029
Phone Number	Are you a 501(c)3 Organization?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Event Contact Person (First & Last Name) Craig Eisenhut			
Address 201 North Ave	City Hartland	State WI	Zip 53029
Email eisenstein69@yahoo.com	Phone Number (262) 719-6650	Day of Event Phone Number	
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.			

EVENT INFORMATION	
Name of Event Hometown Celebration Car Show/Bug Tournament	Date(s) of Event 6-25-22
Event Start Time 8 AM	Event End Time 10 PM
Location of the Event* Nixon Park / Fine Arts Center / Tennis Courts	
Will your event take place in a Village of Hartland Park?	Yes <input checked="" type="radio"/> No <input type="radio"/>
<p>You MUST attach a detailed map/diagram of your event indicating the specific location and layout for event including vendors, generators, parking, proposed road closures, structures and portable toilets.</p> <p>*If you are using a Village Park, you must complete the Park Facility Reservation Application and reserve the park facility prior to getting your special event permit approved by the Village Board.</p>	

OTHER INFORMATION

Generally describe your event and its purpose

8-2 Car show / Live music / Beer garden / Food Trucks / Raffles
 2-7 Bay tournament / Beer Garden
 7-10 Live Music / Beer Garden

Estimated Number of Participants <i>As many as possible</i>	Spectators	Vendors
--	------------	---------

Will alcohol be sold/served? *If yes, liquor and bartender licenses are necessary under separate application.* Yes No

Will you be selling/serving food? Yes No

Will you have food trucks? *If yes, you will need to obtain Outside Food Vendor Permits under separate application.* Yes No

If yes, how many food trucks will be at the event? 5

Will you be selling merchandise? *If yes, you will need to obtain a Solicitor's Permit under separate application.* Yes No

Does the event involve fireworks? *If yes, you will need to obtain a Fireworks Permit under separate application.* Yes No

Does the event involve amplified music? Yes No

If yes, will the amplified music be a: Band DJ

Hours of amplified music: 10-2 7-10

Noise is regulated within the Village of Hartland. The Village ordinance states that no person shall make loud noise such as may tend to unreasonably annoy or disturb the peace and quiet of another in the vicinity. Music for special events shall terminate at 9:00 p.m. if the event held Sunday through Thursday and at 11:00 p.m. if the event is held on a Friday, Saturday or holiday weekend.

Is street closure requested? No street just the park Yes No

Hours of street closure: Parking lot at Nixon 8am - 2pm

Diagram for Street Closure Provided? Yes No

Will you need barricades provided by the Village for your event? Yes No

How many barricades needed for your event?

"Road Closed" signs requested? Yes No

Will you be erecting any tents, canopies or other temporary structure(s)? *If yes, You will need to provide a plan for their proposed locations and the Department of Public Works will need to inspect these structures prior to the start of your event. Tents over 400 sq. feet will require inspection by the Building Inspector.* Yes No

Will you be providing portable restrooms and wash stations? Yes No

OTHER INFORMATION CONTINUED

If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?

Hometown Celebration will have toilets at Dixon that weekend because of the fireworks

Will you provide parking for participants?

Yes

No

If yes, where will parking be available?

Car show participants will park in the parking lot and throughout the park.

Will you provide a dumpster/clean-up services?

Yes

No

If yes, please describe your clean-up and refuse collection plan.

Dumpster will already be onsite for that weekend.

Will the event require additional security?

Yes

No

Will you have an emergency plan in the event of severe weather?

Event will be canceled

Yes

No

Will the event require first aid and/or emergency responders?

Yes

No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for the event. Proof of this insurance with coverage no less than \$1,000,000, must list the Village of Hartland as an additional insured party and is due no later than 20 days before the event.

Are you able to provide these insurance documents?

Village of Hartland event.

Yes

No

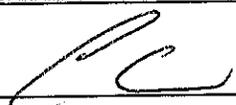
DEPOSIT REQUIREMENTS

For events to held in a Village Park: The applicant may be required to submit to the Village a refundable deposit based on number of attendees (see Park Facility Reservation Application). The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event.

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Hartland Police Department and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval. The applicant is responsible for obtaining all necessary reservations, permits and licenses.



 Signature of Applicant

5-3-22

 Date

For staff use only

Park/Rec. Board approval, if necessary, on:

5/2/22

Village Board approval, if necessary, on:

Application forwarded to:

Email was sent to staff on 5/4/2022. Please see memo

Administrator
 Building Inspector
 Fire Chief
 Police Chief
 Public Works Director
 Rec Director

Date: _____

DEPT.	APPROVE	DENY	BY	REASON (if denied)
Bldg. Insp.				
Fire				
Police				
Public Works				
Rec				

Fees

Being requested to be waived.

_____ Outside Food Vendors

_____ Special Event Permit

TOTAL FEES

_____ Park Facility Fees

_____ Temp. Bartender's

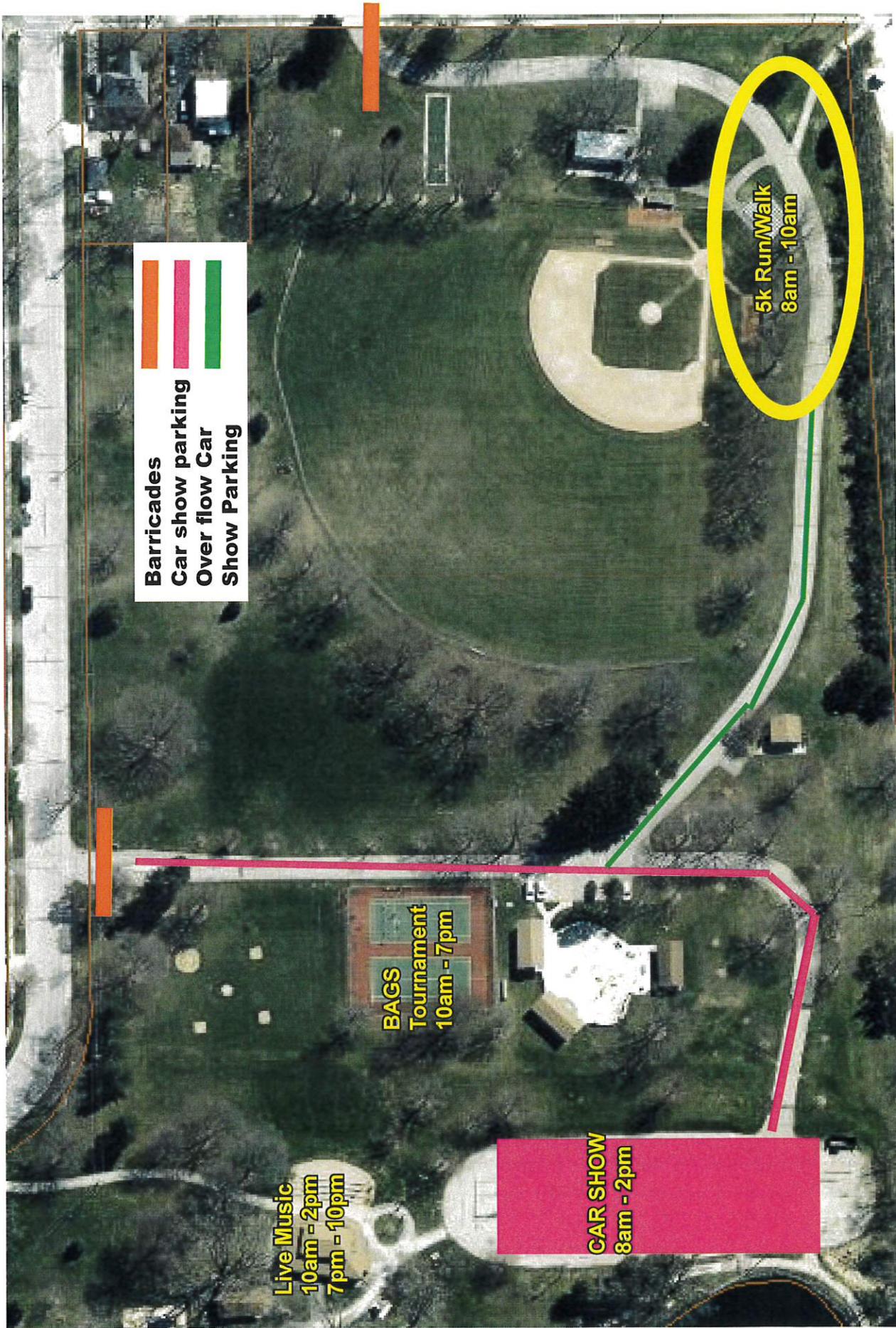
_____ Solicitor's Permit(s)

_____ Temp. Class B

All requirements for this special event have been met.

Village Administrator approval

Date



- Barricades
- Car show parking
- Over flow Car
- Show Parking

5k Run/Walk
8am - 10am

BAGS
Tournament
10am - 7pm

CAR SHOW
8am - 2pm

Live Music
10am - 2pm
7pm - 10pm



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.wi.gov

Committee: Village Board	Date: May 2, 2022
Village Board Item Number:	Date: May 9, 2022
Submitted By: Darlene Igl	
Subject: Weights & Measures Contract	

Details:

Weights and measures, which is defined as commercial weighing or measuring devices, is regulated in Chapter 22, Article VI of the Village Code. These devices include items such as gas pumps, scales used at grocery store delis, timing devices on dryers at laundromats and heavy capacity scales used in trucking. Section 22-161 grants authority and duties related to inspections to the State Department of Agriculture, Trade and Consumer Protection. The fee for this service has been \$2,400 annually which is then billed per device inspected to those businesses in the Village holding Weights & Measures licenses.

The Department of Agriculture, Trade and Consumer Protection recently conducted a review of the inspection program and determined that a decrease in the number of contract days is warranted. The new contract is for three days of inspections at a cost of \$400 per day which will result in an annual bill of \$1,200.

Financial Remarks: New contract reduces fee to \$1,200 per year.

Options & Alternatives:

Executive Recommendation: Staff recommends approving new contract with Department of Agriculture, Trade and Consumer Protection.



State of Wisconsin
Governor Tony Evers

Department of Agriculture, Trade and Consumer Protection
Secretary Randy Romanski

April 22, 2022

DARLENE IGL CLERK
VILLAGE OF HARTLAND
210 COTTONWOOD AVE 2ND FLOOR
HARTLAND WI 53029

Dear Darlene Igl:

The Village of Hartland has a contract with the Department of Agriculture, Trade and Consumer Protection for weights and measures inspection services. The contract is renewable each July 1st.

State law requires that the Department charge municipalities fees sufficient to cover the cost of services rendered. The Bureau of Weights and Measures recently conducted an analysis of its inspection program. This review identified disparities in inspection intervals which resulted in inconsistent inspection frequencies statewide. As a result, the Bureau has determined that a decrease in the number of contract days is warranted.

The Village of Hartland will be charged for three days in FY23 (July 1, 2022 through June 30, 2023), at \$400 per day. If the village intends to continue to contract with the State for its weights and measures inspection program, please sign and return the enclosed contract by June 15, 2022 to:

Holly Wing
DATCP
PO Box 8911
Madison, WI 53708-8911

A completed copy of the contract will be returned to you for your records. The municipality will be billed for this service in April 2023.

Sincerely,

Stephen Peter
Manager, Field Operations Section
Bureau of Weights and Measures
Phone: 608-224-4954
Stephen.peter@wisconsin.gov

Enclosures: Wis. Stat. Ch 98, Inspection Frequency Change Memo, FY23 Contract

Wisconsin - America's Dairyland

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • Wisconsin.gov

An equal opportunity employer



State of Wisconsin
Governor Tony Evers

Department of Agriculture, Trade and Consumer Protection
Secretary Randy Romanski

April 22, 2022

Subject: Inspection Frequency Change

This memo is to inform you of some upcoming changes with the Department of Agriculture, Trade and Consumer Protection's weights and measures inspection program that will commence July 1, 2022.

The Bureau of Weights and Measures recently conducted an analysis of its inspection program. This review identified some disparity in inspection intervals which resulted in inconsistent inspection frequencies statewide. In order to ensure that businesses inspected by the State are equally served and regulated, the Bureau is moving to a two-year inspection interval for most inspection types, and 'a complaint' inspection basis for some other business types. In most cases, this will mean that businesses in a municipality will be inspected every other year.

What this change in inspection frequency means for municipalities that contract with the Department is that the number of inspection days in the contract will be reduced, and consequently, the annual contract cost for inspection services.

As you are likely aware, State law requires that a municipality with a population over 5,000 either establish their own weights and measures inspection program with enough staff and equipment to ensure compliance with Wisconsin Statute Chapter 98, or contract with the State to provide those services. Should it be available in your area, you also have the option to contract with other municipal weights and measures programs for services. State law also allows a municipality to assess fees to businesses that receive weights and measures services. Those fees may not exceed the actual cost of fees paid to the Department for the same services. Ordinances and fees should be reviewed and adjusted as needed if your municipality recovers weights and measures inspection costs from regulated businesses.

The Bureau has scheduled a Microsoft Teams meeting on May 12, 2022 at 11:00 AM to speak directly with municipalities receiving weights and measures services from the Department. A link can be sent to you if you would like to participate virtually. Otherwise you can call in using the call in number below.

Conference call in number: 608-571-2209

Phone Conference ID: 959 982 573#

Please notify the Bureau by June 15, 2022 if you intend to renew your contract with the Department (sign and return the enclosed contract), establish your own program, or contract with another municipality.

If you have any questions in advance of the meeting on May 12, please contact Stephen Peter at 608-224-4954.

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MEMORANDUM OF AGREEMENT WEIGHTS AND MEASURES INSPECTION

THIS AGREEMENT is entered into by and between the STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, hereinafter referred to as the Department, and the MUNICIPALITY OF HARTLAND, hereinafter referred to as the Municipality.

Pursuant to Wis. Stat. § 98.04(2), the Department agrees to furnish the services and perform the duties required to enforce the provisions of Wis. Stat. ch. 98 in the Municipality. The Department further agrees to report to the Municipality at least annually on the extent and nature of the services performed. It is understood and agreed that the Municipality shall not be required to maintain a department of weights and measures or appoint sealers of weights and measures while this agreement is in effect.

Pursuant to Wis. Stat. §§ 66.0301 and 98.04(2), the Municipality agrees to pay to the Department fees sufficient to cover the Department's annual costs of providing such services on a fiscal year basis that starts on July 1 and continues through the following June 30, with payment to be made not later than May 1 of the fiscal year of this agreement. Payment for services performed by the Department for less than any contract period shall be prorated accordingly.

This agreement shall be self-renewing for succeeding fiscal year periods, except that the sum to be paid to the Department for services rendered shall be subject to renegotiation for each succeeding contract period based on the cost of providing services. This agreement may be terminated at the end of any fiscal year by either party giving the other party written notice at least 60 days prior to July 1 of the following fiscal year. Annual fees payable to the Department shall be in the amount of **\$1,200.00**, except as otherwise agreed upon for succeeding contract periods. Under Wis. Stat. § 98.04(2), a municipality may recover an amount not to exceed the cost of fees paid to the Department by assessing fees on the persons who receive services under the weights and measures program.

The parties have entered into this agreement effective the **1st day of July 2022**.

WISCONSIN DEPARTMENT OF
AGRICULTURE, TRADE AND CONSUMER
PROTECTION

By _____
Signature Date

Administrator
Division of Trade & Consumer Protection
(608) 224-4929

MUNICIPALITY OF _____

By _____
Signature Date

Title Telephone Number



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Date: 5/3/2022
Village Board Item Number:	Date: 5/9/2022
Submitted By: Dave Felkner, Interim DPW Director	
Subject: Award the Sanitary Sewer Lining to Visu-Sewer Inc.	

Details: The Village of Hartland does sanitary sewer lining every year it's budgeted under the capital improvement. This year we are lining approximately 600 feet of sewer main.

We sought proposal's and this year the low bid was from Visu Sewer Inc. at \$75.50 per linear foot for lining.

Included in this proposal is a price of \$305.00 per hour to ream the tuberculation from the cast iron main beneath the railroad tracks. This work needs to be done so the lining will adhere to the sewer main pipe.

Financial Remarks: Payment of \$44,469.50 out of Capital Improvement

Options & Alternatives:

Executive Recommendation: Staff recommends awarding of the 2022 sanitary sewer lining contract to Visu-Sewer Inc. for the sum of \$44,469.50 plus a proposal of \$305.00 per hour to ream sewer main not to exceed \$3,600.00.



Proposal

To: Dave Felkner & Jake Schlafer
Village of Hartland
210 Cottonwood Avenue | PO Box 247
Hartland, WI 53029
262-367-4750

From: Drew Setzer
Visu-Sewer, Inc.
W230 N4855 Betker Dr.
Pewaukee, WI 53072
262-695-2340

Date: 4/19/2022

Project: 2022 Sanitary Sewer CIPP Installation
MH C001 to B081 & B045 to B044 on Cottonwood Ave - Hartland, WI

Visu-Sewer is pleased to provide the following quotation for CIPP installation:

Install approx. 589 L.F. of 15" National Liner @ \$75.50 per linear foot \$ 44,469.50

The above listed price is based on video inspection and a site visit. Pricing includes:

- Labor, material, and equipment
- Mobilization
- Light cleaning, root cutting, and televising of sewers prior to installation of liner
- Bypassing of average dry weather flow
- Installation of **6.0mm & 7.5mm finished thickness** fully structural CIPP
- Installation of National Liner per manufacturer's instructions, ASTM 1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner

NOTE: A T&M Rate of **\$305.00 per hour** will be charged for dye testing businesses to locate laterals and to ream the tuberculation off 95 linear feet of iron pipe under the railroad. The time and material rate work will not exceed \$3,660.00 without prior approval. Traffic control detour of the northbound lane over the railroad will be responsibility of the Village of Hartland during both the prep work and the installation work.

Due to volatility in material pricing and availability **this proposal is valid for 30 days from the date of origination.** If a signed proposal has not been received within 30 days price(s) may be adjusted upon mutual agreement, or the proposal may be withdrawn by either party.

The Village of Hartland shall provide access to all manholes, water from nearby hydrants (without charge), a dump site for any captured debris, and any traffic control required beyond cones & signs. If needed, grouting of active leaks and/or heavy cleaning will be quoted separately. Thank you for the opportunity to quote on this project. Please do not hesitate to call us at 262-695-2340 if you have any questions.

All material guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to standard practices or specifications submitted. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. If a collapse of the original pipe results during the lining process, Visu-Sewer will not be held liable for costs associated with excavation, repairs or restoration. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Terms - Net 30 days.

Acceptance of Proposal

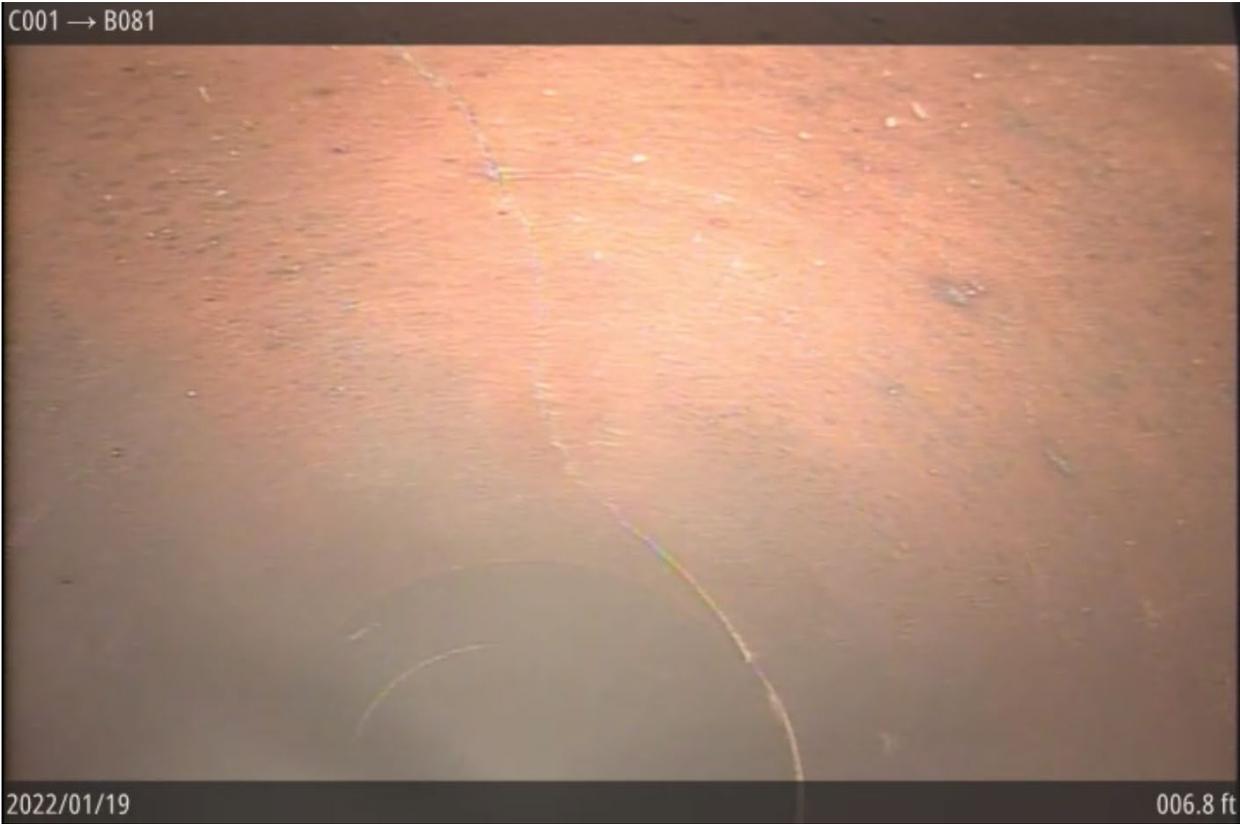
The above prices / conditions are satisfactory and are hereby accepted. Visu-Sewer is authorized to do the work as specified.

Date: _____ Signature: _____

www.visu-sewer.com

WISCONSIN - ILLINOIS - MINNESOTA - IOWA-MISSOURI

MH C001 to MH B081 (Under Railroad Tracks)



Structural concern - Spiral Crack at top of pipe



Structural concern - Various longitudinal cracks at top of the pipe extending multiple joints

C001 → B081



2022/01/19

074.5 ft

Operations and Maintenance Concern – 95' of Iron pipe under Railroad with growth and tuberculation build up

C001 → B081



2022/01/19

185.5 ft

Structural and O&M Concern – offset joint with fractured pipe in flow line

MH B045 to MH B044

B045 → B044



2022/01/19

109.5 ft

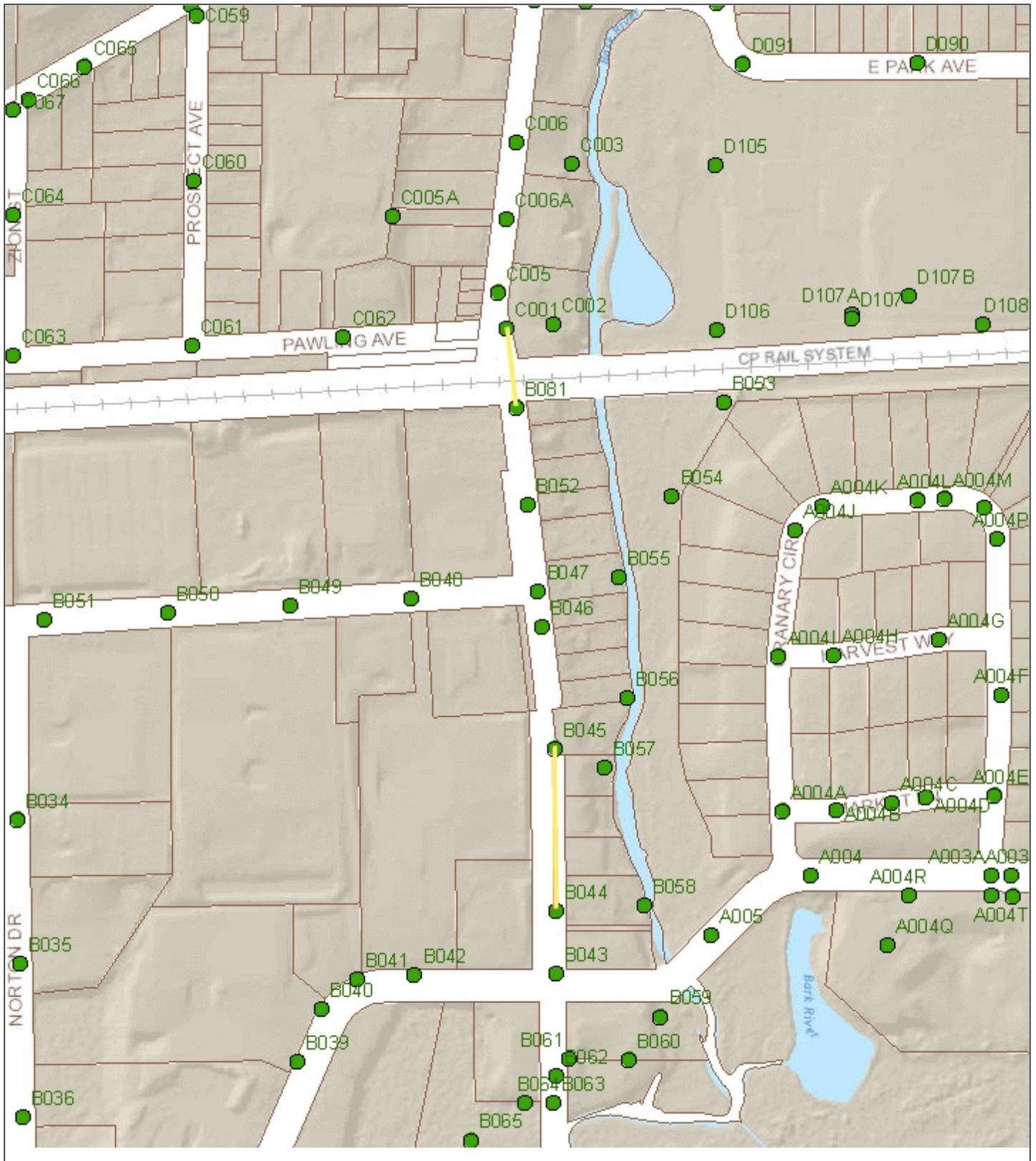
B045 → B044



2022/01/19

380.0 ft

Structural concern – multiple cracks/fractures throughout pipeline; roots also intruding multiple joints; 2 protruding laterals



Village of Hartland GIS



Village of Hartland

210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 333'

Print Date: 5/2/2022



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

To: Village Board	Date: 04/07/22, Updated 05/04/22
Submitted By: Chief Misko	
Subject: Video Surveillance Camera for the Municipal Parking Lot on North Avenue	

Details: On 10/29/2021, several vehicles were broken into, and property was stolen from the vehicles while they were parked in the municipal parking lot on North Avenue. A Surveillance Camera request was brought to a Village Board member to capture video of the municipal parking lot to prevent similar incidents and if something would occur in the municipal parking lot it would be captured on camera to assist with any police investigation. The Village of Hartland camera vendor, Central 1, was contacted and asked if it was possible to add a remote camera for this municipal parking lot. Due to the parking lot not having Village of Hartland internet access they would need to utilize the internet service from a nearby business and store the recording hardware within that business. Central 1 was asked about providing a camera that used cellular internet service and they advised they do not have anything available that utilizes cellular internet. Central 1 referred us to look into an Arlo camera system. The cost of an Arlo camera is \$399.00, and it would require a monthly cellular data plan. The monthly data plan through the Village of Hartland cellular provider, Verizon Wireless, would cost \$37.99 a month. The Arlo camera system would have a \$3.00 per month storage charge and they are only able to retain 30 days of video. The approved general records schedule through the State of WI Public Records Board requires surveillance recordings for public buildings, street cameras, and public transportation to be retained for 120 days. An appeal may be made to the WI Public Records Board to request the video surveillance for the municipal parking lot to be modified to 30 days if the surveillance camera is approved.

Updated: Officers from the Hartland Police Department made contact with all of the properties on North Avenue and East Capitol Drive that abut the municipal parking lot. None of the properties had cameras that would provide useful video of the municipal parking lot and none of the properties have plans to add cameras that would obtain useful video of the municipal parking lot.

I confirmed with our Verizon representative that multiple cameras would need their own internet service and he advised that a mifi device could be used to operate more than one camera but the mifi device is not made for outdoor use and he had concerns about the bandwidth use for multiple cameras causing issues with the quality of the video or with the camera connecting to the mifi device.

Financial Remarks: The Arlo video camera would cost \$399.00 and there would be a monthly charge of \$37.99 for cellular internet through Verizon Wireless. Arlo charges a \$3.00 monthly fee for 30 days of video storage.



**Village of Hartland
Administration**

210 Cottonwood Ave, Hartland, WI 53029
www.villageofhartland.com

Committee: Village Board	Memo Date: May 3, 2022
Village Board Item Number: 12	Meeting Date: May 9, 2022
Submitted By: Ryan Bailey	
Subject: Parade Route Change	

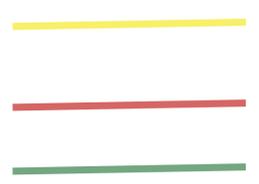
Details: Village Staff met recently to discuss some possible safety precautions for our annual hometown celebration parade and logistics. Currently, the parade route started at Hartbrook Mall (by Sendiks) and ended at Nixon Park. This made it extremely difficult for participants to get back to Hartbrook Mall to load up or be picked up by their parents. Staff is looking to change the parade route to be Hartbrook Mall, down Merton Ave, down E. Capitol, TURN RIGHT onto North avenue and head back up Hartbrook drive to Hartbrook Mall. So essentially a large circle. We will be placing DPW, Fire or police vehicles to block off an entry into the parade route. Staff will be working through those logistics. We would like the board to review the enclosed map of the proposed route and discuss with staff during the meeting.

Financial Remarks: None

Options & Alternatives: Stick with the original parade route but safety is a concern of staff.

Executive Recommendation: Direct staff to try this new route for 2022 and implement our safety precautions as desired.

Route to drop off
Staging
Parade route



Parade ends



Parade Starts



2022 BUDGET CALENDAR FOR 2023 BUDGET

<i>Fri</i>	<i>Jul 22</i>	<i>Budget Books Distributed to Dept Heads {Develop Revenue Projections}</i>
<i>Wed</i>	<i>Aug 10</i>	<i>Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 10th if completed earlier.}</i>
<i>Mon</i>	<i>Aug 15</i>	<i>Budget Reviews all this Week with Department Heads (Administrator and Finance Director meet with them)</i>
<i>Tue</i>	<i>Sep 6</i>	<i>Distribute Budget Books to Board Members during this week</i>
<i>Wed</i>	<i>Sep 14</i>	<i>Village Board - Budget Workshop (Police, Fire Department and Public Works, 5:00 PM Start Time)(Departments subject to change)</i>
<i>Thur</i>	<i>Sep 15</i>	<i>Village Board - Budget Workshop (All Remaining Departments and Funds, 5:00 PM Start Time)(Departments subject to change)</i>
<i>Mon</i>	<i>Sep 19</i>	<i>Send Budget Summary to Waukesha Freeman</i>
<i>Thurs</i>	<i>Oct 6</i>	<i>Publish Proposed Budget</i>
<i>Mon</i>	<i>Oct 24</i>	<i>Village Board - Budget Meeting Budget Public Hearing</i>
<i>Mon</i>	<i>Nov 14</i>	<i>Village Board - Budget Meeting Motion to Approve 2023 Budget</i>

