

**PARK AND RECREATION BOARD AGENDA  
MONDAY JUNE 6, 2022  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

**Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the May 2, 2022, meeting.

**Public Works Items-**

2. Discussion and possible consideration of Eagle Scout Project, Penbrook Trail, Dylan Berenson.

**Recreation Director-**

3. Update and review of Saturday scheduling during the upcoming Hometown Celebration weekend.

**Other items for consideration**

4. Discussion and possible consideration for July date for Park and Recreation Board meeting.
5. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
- 6.
7. Adjourn  
Deidre Bush y  
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings will be required to maintain appropriate social distancing, (i.e., maintain a 6-foot distance) and be free of symptoms related to COVID-19.

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, MAY 2, 2022**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Curt Gundrum, Randy Ferrell, Shaunta' de Boer, Rick Conner, Craig Eisenhut and Nick Miller.

Others: Dave Felkner, Kelli Yogerst, Leo Jungbluth, Paul Huba, and Leann Kowls.

**7:02 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Huba was present to talk about Pickleball. Mr. Huba asked what the Village is doing to keep up with the demand for Pickleball. Other municipalities have built new pickle ball courts. Mr. Huba questioned the \$50 security deposit on field use application. Mr. Huba would like permanent pickleball courts to be built.

LeAnn Kowls said Pickleball has grown so much. She said other communities have put in pickleball courts with permanent nets. She suggested a public/private partnership.

**1. Consideration of a motion to appoint a Park and Recreation Board Chairman for the upcoming year – duties involve running the Park and Recreation Board meetings and being a member of the Jt. Architectural Board/Plan Commission-**

Motion (Gundrum/Miller) to appoint Tim Hallquist as Park and Recreation Board Chairman for the upcoming year. Carried (7-0).

**2. Discussion and possible consideration to approve the May 4, 2022, Park and Recreation meeting minutes.**

Motion (Conner/Gundrum) to approve the Park and Recreation minutes of May 4, 2022. Carried (7-0).

**Public Works Items-**

**3. Discussion and possible consideration for car show & bags tournament during Hometown Celebration, Nick Miller, Craig Eisenhut -**

Nick Miller said they are looking at a bag's tournament, car show and music. He said that the bags tournament would be from 11 am – 10 pm. The car show would be from 8 am to 2 pm. Eisenhut said Mike Drees who runs another car show is willing to help him get it started and there would be

a \$10 entry fee and fundraising. There was discussion on which day would be best for both events and Eisenhut said they were initially looking at Saturday. The car show would be from 8 am to 2 pm with a \$10 entry fee. Felkner asked how they would rope it off and charge. Eisenhut said it is new, but he has volunteers that know better than him. Kelli said there is a 5k at 8:30 and they do use the parking lot.

**\*\*overlapping conversations\*\***

Discussion on fundraising with Endter's bringing in a beer truck & Kiwanis selling hotdogs and a band. Question was asked to the car show if it rains. Discussion on how to vote on the best car and advertising to promote the event. Felkner said this would need to go to the Village Board to get approved and if the Park Board votes this to go through, they need to take in consideration a rain date for the Fireworks. Someone recommended making a checklist of all the items they want to have like number of trophies, if Pat will be open, how to block off parking lot, checked with Police and Fire. Food Trucks were mentioned and Yogerst they generally pay a percentage to the Village to come to the Village event. It was mentioned to take in consideration if the weather is nice that there will be people at the splash pad. Felkner said some type of write up needs to be done by Wednesday so it can go to the Village Board.

**\*\*overlapping talking\*\***

Motion (Ferrell/Conner) to move forward with the car show and bags tournament on the Saturday of Hometown Celebration. Carried (7-0).

**4. Discussion and possible consideration of renting and price of warming shed-**

Hallquist said he brought it to the board to get their ideas of what they think to charge. Felkner said it only fits about 20 people and there would be times where it could not be rented. \$50 was suggested along with putting a cap on amount of people in attendance. There was discussion on non-resident fee and deposit. It was decided \$50 for residents, \$90 for non-residents and \$100 refundable deposit.

Motion (Conner/de Boer) to approve renting of the warming shed with fees being \$50 for residents, \$90 for non-residents with a \$100 refundable deposit and Fire Chief setting capacity amount. Carried (7-0).

**Recreation Director-**

**5. Discussion and possible consideration of adopting/adjusting fees for non-profit, charitable groups for any and all fees at Village Parks-**

Hallquist said he was asked to put this on the agenda by 4 trustees as he was asked why we aren't charging charitable organizations, so he said he would take it to the board. It was stated that we don't make that decision, we get a request and pass it to the Village Board for a decision. Hallquist said we have been asked to relook at this. Yogerst said she reached out to 3 surrounding Rec departments, and they do not waive fees for charitable organizations. It was asked if we could do a discount. Hallquist said in Yogerst comments it says Oconomowoc does not charge tax, another one trades services. Hallquist said he thinks the charitable groups do it for charity and give back to

the Village. Conner commented that it should be charged like any other organization. Eisenhut commented to giving a small discount to local organizations that give back to our community. Yogerst was asked if she had a count of how many organizations, they waived the fee on, and she said she did not. It was stated to possibly take it on an event by an event basis.

Motion (Ferrell/Eisenhut) to recommend taking requests on an event to event basis. Carried (7-0).

**6. Discussion and possible consideration on Yoga in the park, Cheri Cope, Evolve Lake Country-**

Yogerst said Cheri Cope could not come tonight and asked to move it the June meeting.

Motion (Hallquist/Conner) to table this item until the June Park Board meeting. Carried (7-0).

**7. Discussion and possible consideration on “You are Here” signs for Penbrook-**

Yogerst said Jim Muenzenberger of ECOS had her put together the signs that would be placed around the Penbrook Trail, he did not have samples, but it would be a picture frame that would be on a post. She said he would have them laminated. Hallquist said they would be on a 4x4 post. It was stated that the posts are already there, and these signs would just be added to them. It will be at no cost to the Village.

Motion (Ferrell/Gundrum) to approve the “You are here” signs for Penbrook. Carried (7-0).

**8. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Felkner said Lake Country Lacrosse played in the rainstorm on Saturday, so they are temporarily off Centennial Football field due to two large ruts on the field.

Yogerst said Tee Ball is starting up on May 17<sup>th</sup>, putting them on several different fields and will have 12-14 members per team due to large enrollment.

**9. Adjourn-**

Motion (Eisenhut/Conner) to adjourn. Carried (7-0). Meeting adjourned at 8:04 pm.

Respectfully submitted By Recording Secretary,  
Deidre Bushey - Deputy Clerk



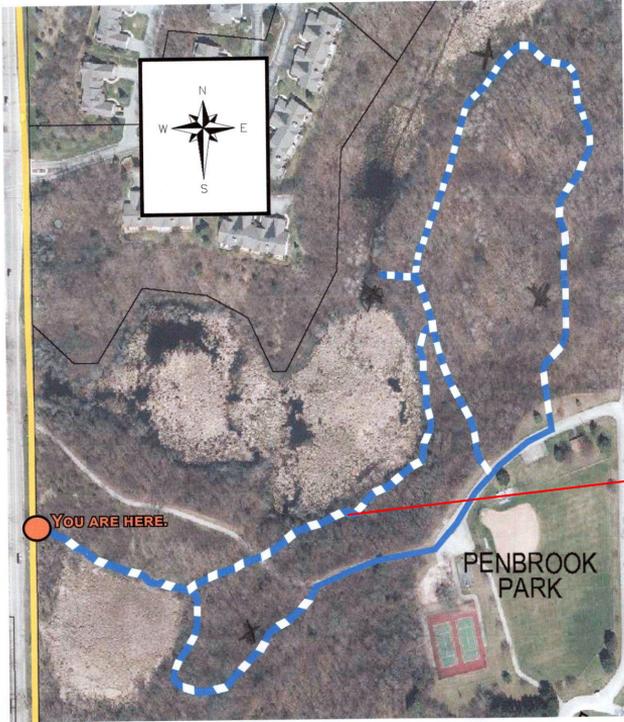
# Penbrook loop benches/picnic Tables

2 Tables/ 4 Benches

# PENBROOK TRAIL MAP

## WHITE TRAIL OF THE ICE AGE TRAIL

Penbrook Park Trail/White Trail of the Ice Age Trail Paved Bark   
Ice Age Trail Paved 



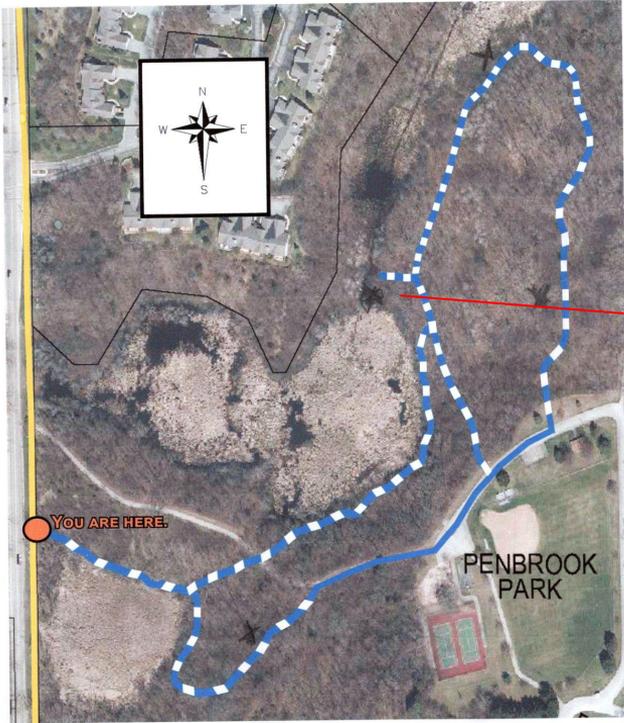
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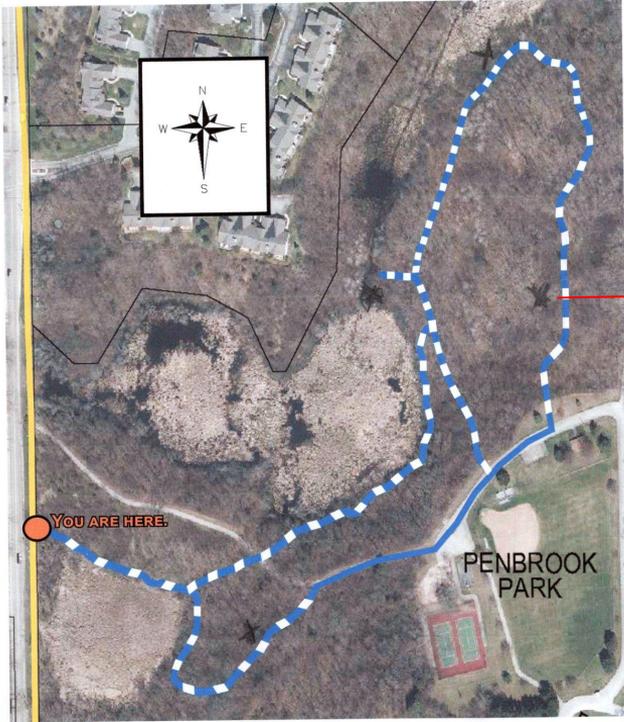
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Penbrook Park Trail/White Trail of the Ice Age Trail  Paved Bark  
Ice Age Trail  Paved



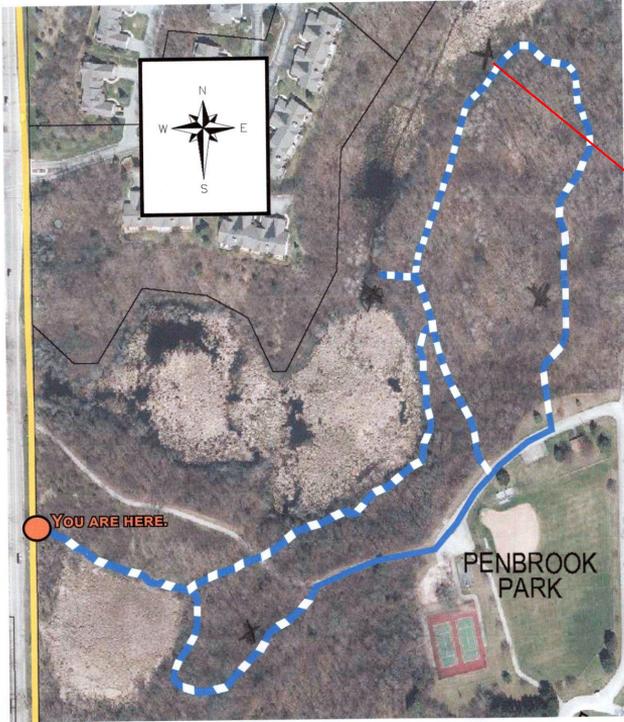
# Bench



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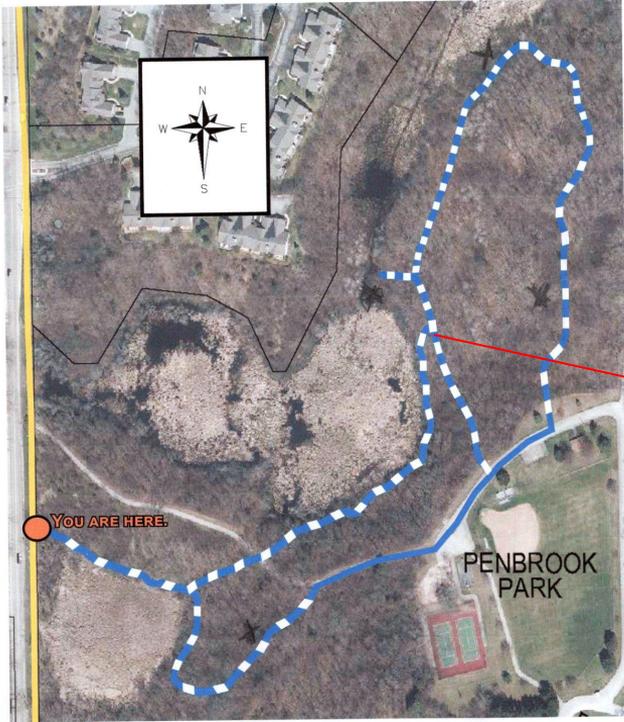
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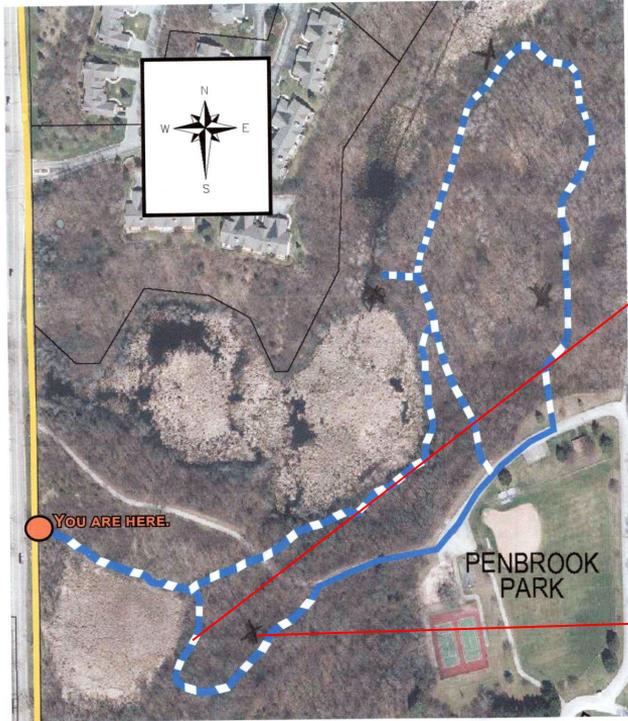


### Bench



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Bench



Table



## Table Design





# Bench Design

