

**VILLAGE BOARD AGENDA**  
**MONDAY, JUNE 27, 2022**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

1. Consideration of Village Board minutes of June 13, 2022.
2. Consideration of vouchers for payment in the amount of \$389,553.01
3. Actions related to Licenses and Permits
  - a. Consideration of Operator's (Bartender) Licenses (new)
  - b. Consideration of Operator's (Bartender) Licenses (renewals)
  - c. Consideration of motions to approve annual licenses expiring June 30, 2022 not requiring a public hearing:
    - i. Amusement Device Licenses
    - ii. Arcade Licenses
  - d. Consideration of applications for Temporary Operator's (Bartender) Licenses
4. Consideration of a motion to adopt Ordinance No. 05/23/2022-1 "An Ordinance to Amend Divisions 2 and 6 of Article III of the Village of Hartland Municipal Code Pertaining to the Positions of Administrator and Finance Director/Treasurer".
5. Consideration of a motion to adopt Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Items referred from the June 20 Plan Commission meeting

6. Items and Actions related to the Village of Hartland Comprehensive Development Plan: 2045 Future Land Designations
  - a. Review of proposed Comprehensive Plan Amendment updates and consideration of First Reading of Bill for an Ordinance No. 06/27/22-1 "An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2045 Regarding Future Land Use Designations."
  - b. Consideration to set and affirm the date of a public hearing on the Comprehensive Plan Amendment for Monday, August 8 as part of the regular Village Board Meeting.

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Other Items for Consideration

7. Consideration of changes to existing Banner policy.
8. Consideration of a request for banner for St. Charles Fall Fest.
9. Consideration of 2022 Leak Detection Service for the water system.
10. Consideration on 2022 Crack Sealing Program Project Closeout.
11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
12. Consideration of a of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Interim Village Administrator and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate (ROLL CALL VOTE).
13. Discussion and consideration of a motion(s) as a result of discussions held in the closed session.
14. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 850 5252 5691.

Or participate online:

<https://us02web.zoom.us/j/85052525691?pwd=QStkOUdhhd092d3U5dWNXRdD6UUNodz09>

**VILLAGE BOARD MINUTES**  
**MONDAY, JUNE 13, 2022**  
**6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Present: Trustees Truttschel, Pfeiffer, Wallschlager, Conner, President Pfannerstill

Excused: Trustee Meyers

Others Present: Interim Administrator Bailey, Clerk Igl, Interim DPW Director Felkner, Police Lieutenant DeBarge, Fire Chief Jambretz, Tim and Linda Hallquist, Steve Berger, Stephanie Mercado, Timothy Mitchell, Rec Director Yogerst, Keith VanDeLarschot, Dylan Berenson.

Pledge of Allegiance – Trustee Conner

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. No comments received.

President Pfannerstill requested that Village Board consider taking up Item #6. Motion (Wallschlager/Conner) to suspend the rules to move Item #6 up. Motion carried.

President Pfannerstill nominated Tim Hallquist to fill the vacant Trustee seat. Motion (Conner/Wallschlager) to confirm the nomination of Tim Hallquist to fill the vacant seat for the remainder of the term. Motion carried.

President Pfannerstill swore in Tim Hallquist as a Village Trustee. Trustee Hallquist thanked the Village for the opportunity to serve. President Pfannerstill congratulated Trustee Hallquist and welcomed him to the Village Board.

1. Motion (Truttschel/Wallschlager) to approve Village Board minutes of May 23, 2022 and Special Village Board minutes of May 17, 2022. Trustees Pfeiffer, Conner and Hallquist abstained. Motion carried.
2. Motion (Wallschlager/Pfeiffer) to approve vouchers for payment in the amount of \$2,040,528.71. Motion carried. Trustee Wallschlager clarified for the public that the invoices listed for Veolia are for contractual water tower maintenance.
3. Actions related to Licenses and Permits
  - a. Motion (Wallschlager/Conner) to approve Operator's (Bartender) Licenses (new). Motion carried.
  - b. Motion (Conner/Pfeiffer) to approve Operator's (Bartender) Licenses (renewals). Motion carried. Hallquist abstained.

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- c. Consideration of the Annual Renewal of Licenses and Permits expiring June 30, 2022.
  - i. **Public Hearing** to receive comments on the various liquor retailer's licenses. President Pfannerstill opened the Public Hearing at 6:43 p.m. No comments were heard and the Public Hearing closed at 6:44 p.m.
  - ii. Consideration of motion to approve:
    - 1. Class "B" Beer/"Class B" Liquor
    - 2. Reserve Class "B" Beer/"Class B" Liquor
    - 3. "Class A" Liquor
    - 4. Class "A" Beer/"Class A" Liquor
    - 5. Class "B" Beer
    - 6. "Class C" WineMotion (Pfeiffer/Truttschel) to approve liquor licenses as listed. Motion carried.
- d. Consideration of an application for a Class "B" Beer/"Class B" Liquor License for the premises located at 122 Cottonwood Ave. (2Kids From Stallis, Stephanie Mercado, Agent), dba Beer Snobs
  - i. **Public Hearing** to receive comments on the liquor retailer's license application. President Pfannerstill opened the Public Hearing at 6:45 p.m. No comments were heard and the Public Hearing was closed at 6:46 p.m.
  - ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for Beer Snobs. Interim Administrator Bailey stated that it came to his attention that Beer Snobs has amusement devices at the establishment and that an Amusement Device application had not been received. Motion (Conner/Pfeiffer) to approve the liquor license application for Beer Snobs contingent on an Amusement Device Application being received. Motion carried.
- e. Consideration of an application for a Class "A" Beer License for the premises located at 700 Hartbrook Drive (BAJB, Brian Colburn, Agent), dba Colburn's Car Wash
  - i. **Public Hearing** to receive comment on the liquor retailer's license application. President Pfannerstill opened the Public Hearing at 6:48 p.m. No comments were heard and the Public Hearing was closed at 6:49 p.m.
  - ii. Consideration of an action related to issuance of a Class "A" Beer License for Colburn's Car Wash. Motion (Pfeiffer/Wallschlager) to approve the liquor license application for Colburn's Car Wash. Motion carried.
- f. Consideration of motions to approve annual licenses expiring June 30, 2022 not requiring a public hearing:
  - i. Amusement Device Licenses
  - ii. Cabaret Licenses
  - iii. Cigarette Licenses
  - iv. Weights and Measures LicensesMotion (Conner/Truttschel) to approve Amusement Device, Cabaret, Cigarette and Weights and Measures Licenses as listed. Motion carried.
- g. Motion (Wallschlager/Pfeiffer) to approve an application for a Temporary Class B Beer License for Greater Hartland Kiwanis Club. Motion carried.

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- h. Motion (Pfeiffer/Conner) to approve an application for a Temporary Class B Beer/Wine License for St. Charles Catholic Parish. Motion carried.
  - i. Motion (Conner/Pfeiffer) to approve applications for Temporary Operator's (Bartender) Licenses as listed. Motion carried.
4. Consideration of Second Reading of Bill for an Ordinance No. 05/23/2022-1 "An Ordinance to Amend Divisions 2 and 6 of Article III of the Village of Hartland Municipal Code Pertaining to the Positions of Administrator and Finance Director/Treasurer".

Interim Administrator Bailey stated that this was a second reading and that Attorney de la Mora has been asked to attend the June 27 meeting regarding this ordinance change.

5. Consideration of Second Reading for an Ordinance No. 05/23/2022-2 "An Ordinance Creating §22-168 through §22-173 of the Village of Hartland Code of Ordinances Regulating Mobile Food Vendors".

Interim Administrator Bailey stated that comments made at the last meeting were incorporated into the draft and stated that Attorney Koehnke could attend the next meeting to address any concerns. There was discussion related to the specific provisions including background checks, when Village Board approval is required and how private events are handled. Interim Administrator Bailey stated that he will send additional changes to Attorney Koehnke.

6. Consideration of a nomination for an appointment to fill the vacant Village Trustee seat and possible swearing in.

This item was moved to the beginning of the meeting.

7. Consideration of Special Events Permits amendments for Beer Snobs for Snob Fest (June 18, 2022), Snob Fair (August 20, 2022) and Snobtoberfest, (October 1, 2022).

Rec Director Yogerst stated that the new owners of Beer Snobs have expressed a desire to add food trucks to the June 18 event. It was stated that three events were approved under the former owner and at that time, the application indicated that there would be no food trucks present. President Pfannerstill stated that new applications would need to be submitted as it not the same company as the original application. It was stated that the first event will be held under the former owner's license.

Trustee Conner raised concerns about bringing a food truck to the event and whether this could negatively impact other restaurants in close proximity to the event. Trustee Hallquist stated that for future applications, the proposed location of food trucks should be included. Trustee Truttschel stated that at previous events there had been a beer trailer parked where the road gets blocked off and suggested that this may be a good location to park a food truck. Trustee Pfeiffer commented that perhaps the large number of attendees at the events would benefit other businesses as well. Trustee Wallschlager clarified that the music would end at 11:00 p.m. The owners asked whether they would be allowed to see food outside for the events. It was stated that they are already allowed to serve food on the patio. The owners stated that they are no longer interested in adding a food truck for the June 18 event.

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8. Consideration of Special Events Permit application for St. Charles Fall Fest for Sept. 9-11, 2022.

Rec Director Yogerst stated that the first Special Events Application for this event included a 5K, however, after staff review and further discussion with St. Charles, there will not be a 5K. She stated that staff did not sign off on the application due to public safety concerns related to the 5K.

Keith VanDeLarschot, representing St. Charles, confirmed that the 5K event has been removed from the application. He stated that St. Charles will be holding a food drive in conjunction with the event with proceeds to be divided between the two area food pantries.

Motion (Pfeiffer/Conner) to approve a Special Events Permit application for St. Charles Fall Fest for Sept. 9-11, 2022 without a 5K. Motion carried.

9. Consideration of a request for banner for St. Charles Fall Fest.

It was stated that St. Charles had requested permission to have a banner over Capitol Drive. Mr. VanDeLarschot stated that the banner policy emphasizes events bringing people to Hartland. It was stated that St. Charles utilizes the police department for security and reimburses the Village for those costs. President Pfannerstill suggested that organizations that have held an event for ten years consecutively bringing 2,000 attendees should be considered to be added to the list of organizations that are approved for banners.

Interim Administrator Bailey stated that a draft of an amended banner policy will be placed on the next Village Board agenda for consideration. President Pfannerstill suggested a donation from an organization requesting a banner be made to cover the cost of staff.

Motion (Hallquist/Wallschlager) to table this item to the next meeting. Motion carried.

Mr. VanDeLarschot stated that on behalf of St. Charles, they could not have anticipated the delays that they have faced on their project. He thanked the Village for their patience and apologized for the inconvenience.

10. Consideration of a contract for GASB 75 OPEB Study.

Interim Administrator Bailey stated that this study is required every two years and recommended the four-year contract option. Motion (Conner/Hallquist) to approve the four year contract option as recommended. Motion carried.

11. Discussion and consideration of Eagle Scout Project, Penbrook Trail, Dylan Berenson.

Interim DPW Director Felkner stated that the project proposed is constructing two picnic tables and four benches to be placed on the new path system on the north side of Penbrook Trail. He stated that the Park Board supports the project. Dylan Berenson stated that the project would be done this summer. Interim Administrator Bailey asked whether these items will be brought in over winter or will stay out year-round. Interim DPW Director Felkner stated that the type of

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stain to be used will hold up well but that DPW will refinish if needed in the future. Motion (Pfeiffer/Wallschlager) to approve the Eagle Scout Project proposed by Dylan Berenson. Motion carried.

12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Interim DPW Director Felkner stated that the parks had been hit hard with vandalism recently. Lieutenant DeBarge stated that an investigation is ongoing.

Lieutenant DeBarge stated that the jury had reached a verdict in the officer shooting case, was found guilty and could face a maximum sentence of 78 years. Sentencing is scheduled for August 29 at 3:00 p.m. He also announced that Captain Kelsey has tendered her resignation. Lieutenant DeBarge will transition to second shift and a promotional process will be conducted.

Fire Chief Jambretz stated that the department has continued to experience a high call volume.

Trustee Truttschel stated that a business owner had seen teens pushing the boulders into the pond at Nixon Park and suggested signage. Trustee Pfeiffer stated that he has received positive comments on the bollard lighting at Nixon Park.

Rec Director Yogerst provided concert updates and asked that the Village Board promote the new events scheduled for June 25.

President Pfannerstill welcomed Tim Hallquist to the Village Board. He asked for prayers for Trustee Meyers following an accident. He also stated that he is working on possible solutions for fire department staffing issues that were raised.

13. Adjournment.

Motion (Wallschlager/Pfeiffer) to adjourn at 8:03 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: June 22, 2022

RE: Voucher List

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Attached is the voucher list for the  
June 27, 2022 Village Board Meeting

June 27, 2022 Checks: \$ 389,553.01

Total Amount of all Checks: \$ 389,553.01

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - June 27, 2022**

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31630 4TH OF JULY PARADE DONATIONS	BURNSIDE, BOB	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	COMPETITOR AWARDS & ENGRAVING	ALUMINUM PLATES WITH ADHESIVE BACKING	\$304.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	CONNECTION CHARGES	\$13,968.00
G 101-21535 VISION INSURANCE	DELTA DENTAL PLAN OF WISCONSIN	JULY VISION INSURANCE	\$228.04
G 101-31630 4TH OF JULY PARADE DONATIONS	DUEHNING, TORI	BOOTH REFUND	\$20.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	ESPIRE HOMES	306 HEMLOCK OCC PERMIT REFUND	\$1,500.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	ESPIRE HOMES	1663 WHISTLING HILL OCC PERMIT REFUND	\$1,500.00
G 101-31630 4TH OF JULY PARADE DONATIONS	GILBERTSON, SHANNON	5K RUN/WALK REFUND	\$30.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	HALEN HOMES	1002 N PINEGROVE CT OCC PERMIT REFUND	\$750.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	HARBOR HOMES	503 WILD OAK RD OCC PERMIT REFUND	\$1,500.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	HARBOR HOMES	560 WILD OAK RD OCC PERMIT REFUND	\$1,500.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	HARBOR HOMES	606 SENIC ROAD OCC PERMIT REFUND	\$1,500.00
G 101-23000 SPECIAL DEPOSITS	HOMES BY CHAPEL HILL	1642 TWISTED OAK CURB CURT DEPOSIT REFUND	\$1,000.00
R 101-44300 PERMITS	HOMES BY CHAPEL HILL	DUPLICATE PERMIT REFUND	\$75.00
G 101-31630 4TH OF JULY PARADE DONATIONS	JASKOWIAK, KAYLA	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	JUDI WELCH SIGNS	2 DOOR MAGNETS/ REPLACE DATES ON STREET BANNE	\$226.00
G 101-31630 4TH OF JULY PARADE DONATIONS	KARBLER, DANIEL	5K RUN/WALK REFUND	\$30.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	KINGS WAY HOMES	1637 TWISTED OAK CT OCC PERMIT REFUNDS	\$1,500.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY CONCRETE SPECIALIST	1642 TWISTED OAK CURB CUT REFUND	\$1,000.00
G 101-31630 4TH OF JULY PARADE DONATIONS	LEHMAN, ANN	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	LEHMAN, WERNER	5K RUN/WALK REFUND	\$30.00
R 101-46730 RECREATION CLASSES	LENNART, NICOLE	INTRO TO FLAG FOOTBALL REFUND	\$40.00
G 101-31630 4TH OF JULY PARADE DONATIONS	LEWIS, ANDREA	5K RUN/WALK REFUND	\$30.00
G 101-23000 SPECIAL DEPOSITS	MATT SHERMAN FITNESS LLC	OCCUPANCY PERMIT REFUND	\$500.00
G 101-31630 4TH OF JULY PARADE DONATIONS	MCLAUGHLIN, PAIGE	5K RUN/WALK REFUND	\$30.00
G 101-31620 FINE ARTS CENTER DONATIONS	MEISSNER, STEVE	THURSDAY NIGHT CONCERT SERIES	\$600.00
G 101-31630 4TH OF JULY PARADE DONATIONS	MILLARD, DANIELLE	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	NOACK, LIZ	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	RENNEKAMP, ALEX	5K RUN/WALK REFUND	\$30.00
G 101-31630 4TH OF JULY PARADE DONATIONS	RENNEKAMP, SARA	5K RUN/WALK REFUND	\$30.00
G 403-31891 HARTLAND EAST APARTMENTS LCL	RUEKERT & MIELKE	CONSTRUCTION REVIEW/ EROSION CONTROL	\$430.10
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	DESIGN/ CONSTRUCTION REVIEW	\$466.60
G 403-31890 PARADISE TRAILS CONDO	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$5,979.60
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$592.80
G 403-31898 STOR-IT RIGHT	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$265.10
G 101-31630 4TH OF JULY PARADE DONATIONS	STEINBERG, GREG	5K RUN/WALK REFUND	\$30.00
R 101-46720 PARK RENTALS	VIRAVEC, JACLYN	NIXON SHELTER RENTAL REFUND	\$120.48
G 101-21515 SALES TAXES PAYABLE	VIRAVEC, JACLYN	NIXON SHELTER RENTAL REFUND (TAX)	\$6.02
G 101-31620 FINE ARTS CENTER DONATIONS	WANGERIN, MYLES	THURSDAY NIGHT CONCERT	\$350.00

Account Descr	Search Name	Comments	Amount
R 101-46730 RECREATION CLASSES	WINTER, ERICA	INTRO TO FLAG FOOTBALL REFUND	\$40.00
EXPENSE Descr			<u>\$36,351.74</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN RENTAL	\$47.37
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	VARIOUS MED SUPPLIES	\$88.10
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MED SUPPLIES	\$163.82
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	VARIOUS MED	\$226.94
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER	MDC APPS	\$1,880.13
EXPENSE Descr AMBULANCE			<u>\$2,406.36</u>
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$500.00
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$500.00
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$500.00
EXPENSE Descr CEMETERY			<u>\$1,500.00</u>
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	TECHNICIAN	\$390.00
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	SERVER UPGRADE	\$25,692.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			<u>\$26,082.00</u>
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	NATIONAL INDUSTRIAL MAINTENANCE	CRACK SEALING PROGRAM	\$64,652.20
E 401-70235-285 CONSTRUCTION COSTS	RUEKERT & MIELKE	DESIGN, BIDDING, CONSTRUCTION ADMIN	\$3,860.73
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			<u>\$68,512.93</u>
EXPENSE Descr DUNDEE LANE			
E 401-70580-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	\$495.26
EXPENSE Descr DUNDEE LANE			<u>\$495.26</u>
EXPENSE Descr E CAPITOL DRIVE DRAINAGE			
E 401-74135-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	721 E CAPITOL REPAIRS	\$404.25
EXPENSE Descr E CAPITOL DRIVE DRAINAGE			<u>\$404.25</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-715 STREETScape PROGRAM	COMPETITOR AWARDS & ENGRAVING	BENCH NAMEPLATE	\$26.00
E 804-56700-724 WEB SITE HOSTING & MAINT	OCREATIVE	MAY WEBHOSTING	\$110.00
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365	\$12.50
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365	\$12.50
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$161.00</u>
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 201-53635-440 RECYCLING	STRIETER FARM TRUCK SERVICE	HAUL STREET SWEEPING	\$464.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr ENVIRONMENTAL SERVICES			\$464.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JUNE FSA FEES	\$94.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$475.16
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$162.29
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SERVER BACKUP	\$40.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365	\$43.75
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$227.33
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365	\$43.75
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$25.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$25.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	VIRTUAL SERVER BACKUP	\$40.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,176.53
EXPENSE Descr FIRE PROTECTION			
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	FIRE-RESCUE SUPPLY LLC	ANNUAL SERVICE	\$1,265.00
E 101-52200-255 BLDGS/GROUNDS	HARTLAND OVERHEAD DOOR	ANNUAL MNTC	\$462.75
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$65.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$70.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$50.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$65.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$50.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$260.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$97.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$70.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	NEW IDS HEIN & WESTPHAL	\$2.60
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER	MDC APS	\$1,880.14
E 101-52200-255 BLDGS/GROUNDS	WIL-KIL	INT/EXT INSECT CONTROL	\$70.00
EXPENSE Descr FIRE PROTECTION			\$4,408.99
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	OLD ENGLISH/ WEED KILLER/ FUEL	\$53.32
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$30.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$292.50
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$40.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$54.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$227.50
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$54.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$32.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$195.00
EXPENSE Descr GENERAL ADMINISTRATION			\$978.82

Account Descr	Search Name	Comments	Amount
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$10.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$10.00
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$12.50
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$12.50
EXPENSE Descr INSPECTION			\$45.00
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ATLAS BUSINESS SOLUTIONS INC	SCHEDULE ANYWHERE LICENSE	\$450.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AXON ENTERPRISE INC	TASER/ TACT PERFORM POWER MAG	\$1,616.15
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	NUTS AND BOLTS	\$3.55
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	BUSINESS CARD AND NAME PLATE	\$147.15
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	EXTINGUISHER INSPECTIONS	\$80.54
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	WOMEN'S TACTICAL PANT	\$76.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	ROUND CAP	\$45.05
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALLS	VARIOUS CLOTHING ITEMS FOR NEW HIRE	\$1,146.84
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	PHONE SEARCHES	\$141.50
E 101-52100-360 VEHICLE MAINT/EXPENSE	MERTON AUTO BODY	SQ#3 BODY REPAIRS	\$1,246.79
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$266.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$585.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$682.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$910.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$140.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE TECHNICIAN	\$32.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$170.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$266.50
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ORGANIZATION DEVELOPMENT CONSU	PSYCHOLOGICAL ASSESSMENT	\$700.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL LAB DRAW	\$36.05
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	FITNESS TEST	\$183.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICE	\$72.39
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE FINGER PRINT LAB	EVIDENCE BAG	\$28.20
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE FINGER PRINT LAB	HING LIFTER	\$123.37
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE FINGER PRINT LAB	HINGE LIFTER/ EVIDENCE BAGS	\$471.18
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	VARIOUS RECORD	\$4,329.26
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER	INMATE BILLING	\$56.40
EXPENSE Descr LAW ENFORCEMENT			\$14,006.92
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	SERLE - BOOK	\$29.51
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	QUICK - BOOK	\$31.15
E 101-55110-310 BOOKS & MATERIALS	OCONOMOWOC ENTERPRISE	ANNUAL SUBSCRIPTION	\$90.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$50.00

Account Descr	Search Name	Comments	Amount
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$32.50
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$50.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$65.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	HAND SOAP	\$77.00
E 101-55110-310 BOOKS & MATERIALS	RICOH AMERICAS CORP	JULY LEASE	\$73.17
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF ADMINISTRATION	TEACH SERVICES	\$600.00
EXPENSE Descr LIBRARY			<u>\$1,098.33</u>
EXPENSE Descr MARY HILL SUBDIVISION			
E 401-70575-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	\$495.27
EXPENSE Descr MARY HILL SUBDIVISION			<u>\$495.27</u>
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$1,194.55
EXPENSE Descr MISC STORM SEWER REPAIR			<u>\$1,194.55</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	VOLTAGE TESTER	\$22.47
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	HOSE REEL/ PAINT	\$172.64
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	LIGHTS	\$185.50
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	HEAT GUN	\$28.15
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	STRING SPOOL	\$19.97
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	HAND SOAP	\$77.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	INT/EXT CRAWLING INSECT	\$75.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	WIL-KIL	EXERIOR INSECT	\$150.00
EXPENSE Descr MUNICIPAL BUILDING			<u>\$730.73</u>
EXPENSE Descr MUNICIPAL PARKING LOT REPAIRS			
E 401-79155-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	\$495.26
EXPENSE Descr MUNICIPAL PARKING LOT REPAIRS			<u>\$495.26</u>
EXPENSE Descr PARKS			
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	LINE CF3 PRO 2.4 MM	\$119.98
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	FAUCET/ CLOCK/ NUTS BOLTS	\$101.07
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GEO-SYNTHETICS	8 ROLLS OF FABRIC FOR NIXON	\$527.50
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HALQUIST STONE CO INC	FIELDSTONE	\$1,143.25
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	HOME DEPOT	PAINT	\$58.25
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	GUTTER PIECES	\$261.82
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	HOME DEPOT	PAINT / EPOXY	\$148.68
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POOL SHOCK/ GUTTER CLEAN OUT	\$49.92
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	GUTTER PIECES	\$21.21
E 101-55200-470 LANDSCAPE PLANTINGS	JOHNSONS NURSERY INC	PLANTS FOR NIXON ISLAND	\$1,193.75
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	URINAL SCREENS/ DISPENSERS	\$181.00

Account Descr	Search Name	Comments	Amount
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RENTAL	\$260.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	REINDERS INC	FIELD DRY	\$296.40
EXPENSE Descr PARKS			<u>\$4,362.83</u>
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	OIL DRI	\$31.58
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER	FILTERS/ OIL DRI	\$155.63
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	BULK HIGHWAY COARSE SALT	\$49,414.48
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	BULK HIGHWAY COARSE SALT	\$35,971.56
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	BULK HIGHWAY COARSE SALT	\$14,278.14
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF DIESEL	\$1,170.06
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	NO-LEAD REFORM	\$2,807.85
E 101-53000-410 STREETS GEN MAINT	EXECU PRINT	A FRAME SIGNS/ CHEVRON STRIPS	\$1,775.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	LAUNDRY SERVICES	\$151.12
E 101-53000-410 STREETS GEN MAINT	KAESTNER AUTO ELECTRIC CO	PRO GOLD SPL/ PRO GOLD RPL	\$171.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	VARIOUS HARDWARE	\$461.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	LOCK NUT/ BASE	\$115.50
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	HAZARD MARKERS	\$192.23
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	406 E CAPITOL CONCRETE	\$500.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$60.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$130.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$62.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$227.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	TECHNICIAN SERVICES	\$292.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$62.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$80.00
E 101-53000-410 STREETS GEN MAINT	OZINGA	CONCRETE	\$477.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MUNI ECONOMICS AND PLANNIN	\$223.75
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	\$1,719.40
E 101-53000-410 STREETS GEN MAINT	STARK PAVEMENT CORPORATION	ASPHALT	\$1,587.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	WAUPUN EQUIPMENT CO, INC	BLADES FOR BUSH HOG	\$1,641.27
EXPENSE Descr PUBLIC WORKS			<u>\$113,760.72</u>
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-304 TBALL	BURGHARDT SPORTING GOODS	TBALL SUPPLIES	\$255.75
E 101-55300-304 TBALL	BURGHARDT SPORTING GOODS	TBALL SUPPLIES	\$327.98
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUBER, CYNTHIA	EBAY SELLING	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	POTTERY TEENS	\$152.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	SOUND OF MUSIC TRIP	\$570.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	ADULT SAIL	\$1,262.50
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$26.75
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$26.75

Account Descr	Search Name	Comments	Amount
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			<u>\$2,843.73</u>
EXPENSE Descr SEWER SERVICE			
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	TOTAL USER FEES	\$81,221.26
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JUNE FSA FEES	\$14.50
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$18.75
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$18.75
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SANITARY SEWER	\$424.25
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$437.50
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SEWER UTILITY SERVICES	\$830.75
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2022 SCADA SERVICE WORK	\$467.92
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SYSTEM WIDE METERING PROGRAM	\$179.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GENERAL SERVICES	\$716.00
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	DRAFTING AND DRAWING DEVELOPMENT	\$1,803.50
EXPENSE Descr SEWER SERVICE			<u>\$86,162.18</u>
EXPENSE Descr ST CHARLES INFIL POND IMPROVE			
E 401-74125-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	ST CHARLES STORM DIVERSION	\$1,090.50
EXPENSE Descr ST CHARLES INFIL POND IMPROVE			<u>\$1,090.50</u>
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC CATCH BASIN REPAIRS	\$384.25
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			<u>\$384.25</u>
EXPENSE Descr TENNY (WOODLANDS TO HIGHLAND)			
E 401-70565-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	\$495.27
EXPENSE Descr TENNY (WOODLANDS TO HIGHLAND)			<u>\$495.27</u>
EXPENSE Descr TERRACE LANE			
E 401-70570-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	\$495.27
EXPENSE Descr TERRACE LANE			<u>\$495.27</u>
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	ROLL ADD/CALC 3"	\$44.99
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$70.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$28.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$70.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$28.00
EXPENSE Descr TRUSTEES			<u>\$240.99</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STP APPLICATION	<u>\$7,400.00</u>
EXPENSE Descr UNBUDGETED			\$7,400.00
EXPENSE Descr WATER UTILITY			
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	RETURN OF SPLICER/ COUPLING	-\$1.77
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	HOSE SPLICER/ COUPLING/ CLAMP	\$7.56
E 620-53700-654 MAINTENANCE OF HYDRANTS	CORE & MAIN LP	BACKFLOW PREVENTER	\$737.00
E 620-53700-923 OUTSIDE SERVICES	DIGGERS HOTLINE INC	DIGGERS HOTLINE SERVICES	\$397.75
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JUNE FSA FEES	\$36.25
E 620-53700-923 OUTSIDE SERVICES	DIXON ENGINEERING INC	VERIZON ANTENNA INSPECTIONS	\$1,250.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	VALVE STEM REPLACEMENT KIT	\$1,907.98
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS	\$1,665.74
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY WOODLANDS CT	\$650.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY WOODLANDS CT	\$650.00
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$18.75
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365	\$18.75
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	FORTIFY AND ENDPOINT	\$15.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	MISC WATER VALVE REPAIRS	\$688.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	2022 SCADA SERVICE WORK	\$1,091.80
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$437.50
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	\$650.25
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	CORROSION CONTROL TREATMENT STUDY	\$346.00
E 620-53700-651 MAINTENANCE OF MAINS	STRIETER FARM TRUCK SERVICE	HAUL CHIPS & STONE	<u>\$232.00</u>
EXPENSE Descr WATER UTILITY			\$10,814.06
EXPENSE Descr WOODLANDS CT			
E 401-70560-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN & CONSTRUCTION REVIEW/ ADMIN	<u>\$495.27</u>
EXPENSE Descr WOODLANDS CT			\$495.27
			<u>\$389,553.01</u>

VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
June 27, 2022

**Bartender (Operator's) Licenses - New**

Anthony Jerome Arenas	Timothy S Penkert
Annabelle Lisette Weiss	Kim R. Grabow
Adeline Mae Merrick	Patricia Diane Kinley
Maggie House	Fred Grabow
Olivia Jane Thompson	Anthony Jacob Teutenberg
Zoe Sue Ybarra	
Mark Pape	

**Bartenders (Operator's) License – Renewals**

Terrence Allen Casper  
Jennifer Boutin Bunn  
Amy Jo Benson  
Robert Thomas Arndt  
Michael J. Steger  
Pamela Jean Walter  
Kim M Penkert  
Brooke Lynn Peddie

**Temporary Operator's Licenses – Party in the Park**

Donna Dorau

The applicants have successfully completed the Responsible Beverage Servers Course. The Chief of Police has reviewed the applications and approves them after deeming the requests to be in compliance with Wis. Stats. § 125.04(5).

**Amusement Devices**

Beer Snobs, 122 Cottonwood Ave.

**Arcade License - Renewal**

Sweet Dreams/Guppies Game Room, 540 Hartbrook Drive

# VILLAGE OF HARTLAND

210 Cottonwood Avenue  
Hartland, WI 53029

Phone: 262-367-2714  
Fax: 262-367-2430

Receipt Number	237487
Amount Paid	\$175.00
License Number	_____

## License Application Amusement Devices/Coin Machines/ Pool & Billiards

(Pursuant to Village of Hartland Municipal Code Chapter 10, Sec. 10-91 – 10-97 & 10-161 – 10-183)

**For the license period of July 1, 2022 through June 30, 2023**

*Please Print:*

Name of Business Beer Snobs  
Address of Business 122 Cottonwood Ave Hartland, WI 53029  
Business Phone (262)  
Applicant's Name Stephanie Mercado  
Applicant's Address 1809 Coldwater Creek  
Applicant's Phone (262) 468-1301 Email Smercado118@hotmail.com  
Signature of Applicant Smercado  
Date of Application 06/12/22

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### Application To Operate Amusement Devices

The applicant hereby applies for a license to engage in the operation of the following:

(a)	Pool Table	\$50 Each	Number _____	Fee \$ _____
(b)	Billiard Table	\$50 Each	Number _____	Fee \$ _____
(c)	Video Games	\$25 Each	Number <u>5</u>	Fee \$ <u>125</u>
(d)	Juke Box	\$50 Each	Number <u>1</u>	Fee \$ <u>50</u>
(e)	Other Coin-Op Amusement Devices	\$25 Each	Number _____	Fee \$ _____

*More than six video games/amusement devices at any one time are prohibited without an Arcade License.*

**TOTAL AMOUNT DUE FOR AMUSEMENT DEVICES: \$ 175**



210 Cottonwood Avenue  
 Hartland WI 53029  
 262-367-2714 FAX: 262-367-2430  
[www.villageofhartland.com](http://www.villageofhartland.com)

## APPLICATION FOR ARCADE LICENSE

Permit approved		Date	
Permit fees paid	500.00	Date	5-20-22

### APPLICATION FEE \$100 - ANNUAL LICENSE \$500

Licensing period of July 1 through June 30 annually

ORGANIZATION INFORMATION					
Business Name of Applicant Sweet Dreams / Gruppies Game Room					
Trade Name (if different from Applicant) Hartland Dreams, LLC					
Applicant's Mailing Address 340 1935 N. Waterville Rd #4			City Oconomowoc	State WI	
Address of Premise 540 Hartbrook Dr Ste B			Zip 53066		
Applicant is:		Individual	Partnership	LLC <input checked="" type="checkbox"/>	Corporation
Other					
If applicant is a partnership, provide names, addresses and phone numbers for all partners. Provide names, addresses and phone numbers for all officers and directors if corporation or members if applicant is a limited-liability company.					
Name(s) of individual; Partners or Corporate Officers	Title (Pres., Vice-Pres., Secretary, Treasurer, Member)	Home Address	Date of Birth	Phone Number	
Reece Block	owner	1935 N. Waterville Rd #4 Oconomowoc, WI 53066	11/21/96	262-440-3259	
Logan Welmeyer	Partner/ GM	540 Hartbrook Dr Hartland WI 53029	2/4/94	262-951-5203	

Specify the exact type of device being licensed. NOTE: Anything that is a video-type machine that pays out money, coupons, etc. cannot be licensed.

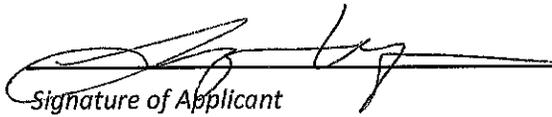
Arcade Games

- pinball
- Air hockey
- Basketball
- Boat racing
- claw machines
- pacman

Has any person or persons named in this applicatin ever been convicted of violating any federal or state law bearing a criminal penalty, or any county, local, or municipal ordinance in conformity therewith, or conviction of the offenses of contributing to the delinquency of minors, exposing minors to harmful materials, liquor law violations involving minors, sex offenses or sexual assaults involving minors, or offenses against the controlled substances act? *N/A*

If yes, please explain.

I hereby certify or declare under penalty of perjury under the laws of the Stae of Wisconsin that the foregoing is true and correct.

  
Signature of Applicant

*5-20-22*  
Date

**For staff use only**

**Approve/Deny**

\_\_\_\_\_  
Police Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Date



**TEMPORARY OPERATOR'S LICENSE**

Application for license to serve fermented malt beverages and intoxicating liquors.

License is valid for 1-14 days. An individual may only be issued one Temporary Operator's License

Temporary Operator's License

\$15.00

Date Paid: 6/18/22

Receipt No.: 239420

PRINT the answers to the following questions fully and completely:

Name Donna L. Dorau  
(First, Middle, Last)

Date of Birth: 12/11/1966 Driver's License No. and State D600-1726-6951-03

Address: 180 E Capital Dr

City, State, Zip: Hartland, WI 53029

Home Phone Number: 262-490-0069 Citizen of United States? Yes  No

Name of Event: Party in the park

Date(s) of Event: July 23, 2022

What is the name of the nonprofit corporation that you will be serving/selling for?

Name: Hartland Chamber of Commerce

Address: 300 Cottonwood Ave

Person In Charge of Event: Lynn Minturn

Answer each of the following questions. If any are answered YES, please explain on an additional sheet and attach to the application.

SELECT ONE

- 1. Have you ever been convicted of any felony or misdemeanor crime in Wisconsin or any other state? YES  NO
- 2. Have you ever been convicted for violation of any Federal laws? YES  NO
- 3. Have you ever been convicted of a violation of an ordinance in any Municipality exclusive of minor traffic violations? YES  NO

*Background Approved  
Chet Walsh  
06/09/22*

*422005536*

4. Are there any charges pending against you, in any Court, exclusive of traffic violations, for violation of any State, Federal or Municipal laws or ordinances?

YES

NO

5. Have you ever been convicted of, or are there any charges pending against you in any court, for violation of operating a motor vehicle while intoxicated?

YES

NO

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 66.054(11), 176.05(11) and Ch. 125 of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be valid for the dates specified on this application and will only be issued once in any given year.

---

STATE OF WISCONSIN  
 WAUKESHA COUNTY §  
 Donna L. Dorau

---

(Please Print)  
 being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for a Temporary Operator's License; and that all the statements made by the applicant are true.

*Donna L. Dorau*

---

(Signature of Applicant)

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.

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VILLAGE OF HARTLAND

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND DIVISIONS 2 AND 6 OF ARTICLE III  
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE PERTAINING TO  
THE POSITIONS OF ADMINISTRATOR AND FINANCE DIRECTOR/TREASURER

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

**Section 1:** DIVISION 2 of ARTICLE III of the Village of Hartland Municipal Code of Ordinances pertaining to the village office of ADMINISTRATOR is hereby amended with deletions shown with an ~~overstrike~~ and additions shown with an underline or replaced with the following:

DIVISION 2. - ADMINISTRATOR

Sec. 2-86. - Office created.

There is hereby created the office of village administrator who shall perform such duties as are specified in this division and shall have general management of the administration and enforcement of this chapter.

Sec. 2-87. - Term.

The administrator shall be appointed by a majority of the board of trustees. He shall be the chief administrative officer of the village. He shall be appointed on merit and without regard to the person's political beliefs and need not be a resident of the village when appointed. Except as otherwise provided in sec. 2-93, the administrator shall be appointed for an indefinite term and may, at any time, be removed from office at its pleasure by a two-thirds vote of the board of trustees. Except as otherwise provided in sec. 2-93, either party may terminate upon 30 days' notice.

Sec. 2-88. - Scope of division.

The provisions of this division shall apply in all respects to the administrative process in the village, including implementing, coordinating, evaluating and planning services and programs within the ordinances or policy limits set by the board of trustees to ensure an efficient and effective organization and operation of all village departments.

Sec. 2-89. - Purpose of division.

The purpose and object of this division is to provide for the proper administrative process whereby the organizational structure of the village government has a flow of accountability for all department services and functions.

Sec. 2-90. - Compensation.

35 The compensation of the village administrator shall be determined by the village board.

36 Sec. 2-91. - Qualifications.

37 Except as otherwise provided in sec. 2-93, the person appointed to the office of village administrator  
38 shall have the following qualifications:

39 (1)Thorough knowledge of the principles and practices of municipal government administration.(2)Good  
40 knowledge of public works operations.(3)The ability to establish and maintain effective working  
41 relationships with village board members, appointed officials, consultants, department heads,  
42 employees and the general public.(4)Have good professional judgment.(5)Have previous experience in  
43 municipal government, at least at the level of assistant to an administrator or a department head.(6)Be  
44 a graduate from a college or university of recognized standing with a major in public administrations,  
45 preferably a master's degree in a relevant field, or any equivalent combination of experience and  
46 training which provides required knowledge, skills and abilities.(7)Have a working knowledge of  
47 applicable federal and state assistance programs for municipalities.

48 Sec. 2-92. - Duties.

49 The duties of the village administrator shall be as follows:

50 (1)Enforce the laws and ordinances or policy limits and resolutions established by the village board to  
51 ensure the efficient and effective organization and operation of all village departments and  
52 services.(2)Appoint on merit and, when necessary, suspend or discharge employees for cause, except for  
53 the following:

54 a. Any officer appointed by the board of trustees.

55 b. Employees of the police and fire departments.

56 (3)Serve as personnel officer, including responsibility for employee relation matters.

57 (4)Have the authority to review routines and working hours for all employees, administer fringe benefits  
58 plans and recommend to the board of trustees administrative control routines which will best promote  
59 efficiency and economy.

60 (5)Designate appropriate employees or departments for the handling or transacting of business that is  
61 not of a routine nature.

62 (6)Direct and coordinate village services, functions and programs, except when such authority is vested  
63 in boards, commissions and appointed officials by statutes.

64 (7)Advise the village board during preparation of the annual budget.

65 (8)Attend all village board meetings and, upon request, committee meetings and meeting of the village  
66 plan commission.

67 (9)Prepare periodic and special reports concerning administrative activities and programs of the village.

68 (10)Make presentations and confer on behalf of the village, with the general public and representatives  
69 of other public and private agencies.

- 70 (11)Hear, discuss, investigate, evaluate and settle citizens' and other complaints within the scope of the  
71 village ordinances and policy limits of the village.
- 72 (12)Conduct staff meetings with department heads.
- 73 (13)Develop program goals and objectives.
- 74 (14)Evaluate the performance of department heads annually.
- 75 (15)Cause the enforcement and performance by the parties thereto of all village contracts.
- 76 (16)Have general responsibility for the construction and maintenance of such public works and  
77 improvements as are delegated to him/her by the board of trustees.
- 78 (17)Keep the village board advised concerning developments pertaining to the village administration,  
79 business and affairs.
- 80 (18)Perform such other duties as may be prescribed by the board of trustees, by this chapter or  
81 resolutions of the board of trustees.
- 82 (19)Have charge of the operation and maintenance of all village-owned property, lands, buildings,  
83 improvements and equipment and all public ways, ditches, drains, storm sewers, water mains, water  
84 hydrants and water meters.

85 Secs. 2-93

86 Notwithstanding the provisions of Ordinance Sections 2-86 through 2-92 and Ordinance Section 2-166  
87 through 2-167 ("Specific Ordinances") applicable respectively to the position of Administrator and  
88 position of Finance Director/Treasurer, the village board may combine for a duration that it considers  
89 appropriate these two separate positions into one office to be known as the *Joint Village Manager*  
90 provided the following are accomplished :

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- 91 a. A written employment agreement is executed between the individual appointed and the  
92 village president approved by the majority of the village board containing mutually agreed  
93 upon employment duties, expectations and provisions that may in some respects diverge  
94 from the Specific Ordinances.
- 95 b. Each provision of the written employment agreement shall control over any different,  
96 contradictory, inconsistent or higher requirement provision set forth in the Specific  
97 Ordinances.
- 98 c. The village board states in the Joint Village Manager written employment agreement that its  
99 purpose is to attain greater administrative and financial efficiencies by engaging one person  
100 in a dual role of Joint Village Manager.
- 101 d. Employment as a Joint Village Manager shall always be an AT-Will form of employment,  
102 despite any procedural provision or limitations contained in the written employment  
103 agreement.

104 Any time that no one holds the position of Joint Village Manager, the Specific Ordinances shall be  
105 applicable to individuals appointed to the position of Administrator or Financed Director/Treasurer on  
106 an interim or on-going basis.

107 **Section 2:** DIVISION 6 of ARTICLE III of the Village of Hartland Municipal Code of Ordinances  
108 pertaining to the village office of ADMINISTRATOR is hereby amended with deletions shown with an  
109 ~~overstrike~~ and additions shown with an underline or replaced with the following:

110 DIVISION 6. - FINANCE DIRECTOR/TREASURER

111 Sec. 2-166. - Powers and duties of finance director/treasurer.

112 The finance director/treasurer shall have the powers and duties of the village treasurer as set forth in  
113 statutes and this Code. Except as otherwise provided in sec. 2-93, the finance director/treasurer shall  
114 operate under the village administrator pursuant to the purpose as stated in division 2 of this article.

115 The acts of the finance director/treasurer shall be covered by official bond as the village board may  
116 direct.

117 The position of Finance Director/Treasurer may, at the sole discretion of the village board be combined  
118 into the positions of Joint Village Manager Position subject to sec. 2-93 of these ordinances.

119 Sec. 2-167. - Duplicate treasurer's bond eliminated.

120 (a)The village elects not to give the bond on the finance director/treasurer provided for by Wis. Stats. §  
121 70.67(1).

122 (b)Pursuant to Wis. Stats. § 70.67(2), the village shall be obligated to pay, in case the finance  
123 director/treasurer shall fail to do so, all state and county taxes required by law to be paid by such  
124 finance director/treasurer to the county treasurer.

125 **Section 3:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason  
126 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a  
127 separate, distinct and independent provision, and such holding shall not affect the validity of the  
128 remainder of such ordinance.

129

130 **Section 4:** This Ordinance shall take effect and be in full force after adoption and proper  
131 publication.

132 Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

133

134 VILLAGE OF HARTLAND

135 By: \_\_\_\_\_

136 Jeffrey Pfannerstill, Village President

137 ATTEST:

138 \_\_\_\_\_

139 Darlene Igl, MMC, WCPC, Village Clerk

1 STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND

2 ORDINANCE NO. \_\_\_\_\_

3 AN ORDINANCE CREATING §22-168 THROUGH §22-173  
4 OF THE VILLAGE OF HARTLAND CODE OF ORDINANCES  
5 REGULATING MOBILE FOOD VENDORS  
6

7 THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

8 **SECTION 1:** §22-168 through §22-173 of the CODE OF ORDINANCES OF THE VILLAGE  
9 OF HARTLAND are hereby created with the following regulating Mobile Food Vendors:

10 **ARTICLE VII. – MOBILE FOOD VENDORS**

11 • **Sec. 22-168 - Definitions.**

12 (A) “Mobile Food Vendor” or “Vendor” means the owner, owner’s agent or employee of a  
13 mobile food establishment within the Village of Hartland.

14  
15 (B) “Mobile Food Establishment” means a restaurant or retail food establishment where food is  
16 served or sold from a vehicle, trailer, cart, or similar portable device which may or should be  
17 capable of periodically changing locations.

18  
19 (C) “Food” means all articles used for food, non-alcoholic drink or condiment including ice or  
20 water used by humans whether simple, mixed or compound and articles used or intended for use  
21 as ingredients in the composition or preparation thereof.

22  
23 • **Sec. 22-169 - License Required.**

24  
25 (A) No Mobile Food Vendor shall serve or sell any food whatsoever in the Village of Hartland  
26 without first obtaining an approved license from the Village Board unless exempted in this  
27 section. The following are exempt from Mobile Food Vendor license requirements:

- 28  
29 1. Home delivery of food or beverage items.  
30  
31 2. Temporary food stands or produce stands which are regulated by a solicitors’ permit,  
32 outdoor establishment permit or by other Village codes.  
33  
34 3. Rentals at Village facilities where Mobile Food Establishment services are not  
35 available to the public.  
36  
37 4. Where the Mobile Food Establishment is exclusively serving a private event not open  
38 to the general public on private property.  
39

40 (B) All Vendors shall be licensed for such use by the Waukesha County Health Department and  
41 all other applicable agencies. Mobile Food Vendors shall acquire the appropriate licenses and

42 permits for any additional food items not required under this subchapter if deemed necessary by  
43 the Waukesha County Health Department.

44

45 (C) A license shall be applied for annually. A permit, when granted, shall be displayed at all  
46 times by the Mobile Food Establishment. The license shall be valid from the Friday before  
47 Memorial Day weekend to October 31, unless the Village Board approves alternative dates. All  
48 licenses shall expire on December 31 each year. Applications for renewals shall be handled in  
49 the same manner as original applications but may be approved by the Village Administrator or  
50 their designee.

51

52 (D) Mobile Food Vendors are not allowed on the Village streets without approval from the  
53 Village Board. They are allowed on private property with written permission and as allowed by  
54 the Village Board for the Farmers Market and Special Events. The licensee may not be located  
55 on one street or one private property lot for more than 8 hours within a 24-hour period. This time  
56 restriction does not apply to Village Board authorized permits for the Farmers Market or Special  
57 Events.

58

59 (E) Mobile Food Vendors are allowed to operate in the Village Monday through Sunday between  
60 7:00 a.m. and 10:00 p.m.

61

62 (F) A license shall be issued to a person or legal entity. A license shall not be transferable. A  
63 license is valid for one vehicle only and shall not be transferrable between vehicles.

64

65 (G) Any Mobile Food Vendor shall fully and without haste comply with any order of the Police  
66 Department Officer or Fire Department officer to ensure the safety of the public. Failure to  
67 comply may result in suspension or revocation of the license and/or issuance of a citation as  
68 allowed by law.

69

70 (H) The number of licenses allowed to be issued per year and the fee for a license as herein  
71 provided shall be as set forth and modified from time to time from the Village Board by  
72 Resolution.

73

74 • **Sec. 22-170 - Application Process.**

75

76 (A) Any person desiring to operate a Mobile Food Establishment shall apply for a license and  
77 pay the established license and investigation fee. At the time of filing an application, an  
78 investigation fee in the amount of the actual cost shall be paid to the Village to cover the cost of  
79 investigation of the facts stated in the application. The application shall be sworn to by the  
80 applicant and filed with the Village and shall contain such information as the Village shall  
81 require for the effective enforcement of this section and the safeguarding of the residents of the  
82 Village from fraud, misconduct or abuse.

83

84 (B) Upon receipt of each such application, the Village Administrator or designee shall  
85 immediately institute such investigation of applicant's business and moral character as the  
86 Village Administrator or designee deems necessary for the protection of the public good, and  
87 shall provide recommendation to the Village Board for the application. The Village Board shall

88 issue with or without conditions, or deny the license in accordance with their findings. In  
89 approving a license, the Village Board may impose such conditions as it deems appropriate to  
90 protect the public health, safety and general welfare. Subsequent annual renewals of a license  
91 may be processed administratively without additional Village Board approval if the conditions of  
92 the original license issuance are maintained at the discretion of the Village Administrator or  
93 designee.

94  
95 • **Sec. 22-171 - Application Requirements.**

96  
97 (A) A completed Mobile Food Vendor Application with signature and payment of fees.

98  
99 (B) The applicant shall submit a copy of the vehicle inspection report from the Waukesha  
100 County Health Department.

101  
102 (C) The applicant shall provide a Mobile Food Vendor License plan addressing sanitation,  
103 pedestrian and traffic safety including the following standards:

104  
105 1. The proposed plan will not create any significantly adverse traffic impacts, traffic  
106 safety hazards, pedestrian/vehicle conflicts or pedestrian safety hazards or impede  
107 building ingress/egress.

108  
109 2. The proposed plan will not create any significantly adverse impacts on neighboring  
110 properties as a result of:

- 111 a. The accumulation of garbage, trash or other waste.  
112 b. Noise created by operation of the equipment.  
113 c. Light and glare.  
114 d. Odors and noxious fumes.

115  
116 3. The proposed plan will not be detrimental to the public health, safety, or general  
117 welfare.

118  
119 4. No Mobile Food Vendor shall be located on any private property without written  
120 permission from the property owner. A copy of the written permission shall be submitted  
121 at the time of application if the Vendor wishes to operate on private property.

122  
123 5. For Village Board approvals granted for the Farmer's Market or Special Events, said  
124 conditions of approval shall be filed with the application and incorporated therein.

125  
126 6. Electrical connections with extension cords to adjacent properties shall be done in a  
127 safe manner at the discretion of the Village Building Inspector and with permission of the  
128 adjacent property owners.

129  
130 7. Mobile Food Vendors shall not place tables and chairs in the public right-of-way, or in  
131 a manner that inhibits pedestrian or vehicle traffic.  
132

8. Mobile Food Vendors shall be limited to ~~one-two~~ sandwich board, chalkboard, or whiteboard, in a size not to exceed 24”<sup>2</sup> x 36”<sup>2</sup>. Sandwich boards must be located within three feet of the Mobile Food Establishment and not placed in the public right-of-way, or in a manner that inhibits vehicle traffic.

(D) All vehicles ~~may be inspected by the~~ must pass inspection by the Hartland Fire Department, Hartland Police Department, or Building Inspector at any time. ~~A copy of a passing inspection report must be submitted prior to approval of the application.~~

- **Sec. 22-172 - Revocation or Suspension of License.**

(A) The Village Board may revoke or suspend any license issued under this subchapter for violation by any Vendor or the Vendor’s employee or agent of any provision of State law or Village ordinance which renders future vending contrary to the public health, safety or welfare; or for fraud or misrepresentation in solicitation under this chapter. Prior to revocation or suspension, the Village shall send written notice to the address on the license about the concerns or issues and provide 15 days for the Vendor to correct the issue or concern to the satisfaction of the Village. If the concern is not addressed within 15 days from the date of mailing the letter, the Village may place the issue of revocation and or suspension before the Village Board for possible action. The Vendor and/or their agent may appear before the Village Board to present information and respond to the issues of concern. The Clerk shall send written notice to the Vendor at the address on the application about the date and time of the meeting for consideration of the matter. Said notice shall be post marked at least 5 days prior to the Board meeting.

(B) An exception to this process exists in that any Public Health, Hartland Police or Fire Officer may immediately order the Mobile Food Vendor to stop service and the Mobile Food Vendor shall not restart again until deemed safe by the appropriate authority if said public health, Hartland Police or Fire Officer identify an immediate risk to the public health, safety or welfare of the community from the operation of the mobile food vendor.

- **Sec. 22-173 – Violations and Penalties.**

Any person who shall violate any provision of this chapter or any rule or regulation made under this chapter shall be subject to a penalty as provided in § 1-3 of this Code.

**SECTION 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

**SECTION 3:** This ordinance shall take effect and be in full force from and after its passage and publication.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20221.

VILLAGE OF HARTLAND

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ATTEST:

\_\_\_\_\_  
Darlene Igl, Village Clerk

By: \_\_\_\_\_  
Jeffrey Pfannerstill, Village President

4 **VILLAGE OF HARTLAND**

5 **ORDINANCE NO. \_\_\_\_\_**  
6

7 **AN ORDINANCE ADOPTING AN AMENDMENT TO**  
8 **THE VILLAGE OF HARTLAND COMPREHENSIVE DEVELOPMENT PLAN: 2045**  
9 **REGARDING FUTURE LAND USE DESIGNATIONS**  
10

11 **DRAFT – June 21, 2022**

12 **WHEREAS**, the Village of Hartland, through its Plan Commission and Board of Trustees,  
13 developed and approved *The Village of Hartland Comprehensive Development Plan: 2045*,  
14 Waukesha County, Wisconsin; and  
15

16 **WHEREAS**, the Village of Hartland has received a request to amend the Recommended Land  
17 Use Plan (Map 9-6) of said Plan to designate the following parcels: HAV0727143004 from  
18 Public/Institutional to High Density Residential, Parcels HAV0730964002 and 0730964001 from  
19 Public/Institutional to Commercial, Parcel owned by State of Wisconsin surrounded by Hwy 83,  
20 W. Capitol Drive and Vettelson Road to Commercial, Parcels MRTT 0396999006 and  
21 MRTT0396999002 from Low/Medium Density Residential to Low Density Residential and  
22 Parcels HAV0428977, HAV 0428976, HAV0428974, HAV0428973, HAV0428972,  
23 HAV0428971, HAV0428970, HAV0428963, HAV0428968, HAV0428967, HAV0428967001,  
24 HAV0428966, HAV0428964, HAV0428953 and HAV 0428963001 from Low/Medium Density  
25 Residential to Low Density Residential. See Exhibit A for Map Properties in Question.

26 **WHEREAS**, the Village Plan Commission carefully considered the request at public meetings  
27 held on May 16, 2022 and June 20, 2022 during which public input was received;  
28

29 **WHEREAS**, the Village Plan Commission, after considering the proposal, determined that the  
30 Current designations were not appropriate at these locations and, as  
31 such, considered the designation changes for the entire areas under consideration; and  
32

33 **WHEREAS**, the Village Plan Commission, at its meeting on June 20, 2022, recommended  
34 adoption of the revised amendments to the Recommended Land Use Plan and has submitted a  
35 certified copy of the resolution to the Board of Trustees of the Village of Hartland; and  
36

37 **WHEREAS**, the Board of Trustees of the Village of Hartland considered the proposed amendments  
38 as recommended by the Plan Commission at its meetings on May 16 and June 20, 2022  
39 and subsequently reviewed additional plans for these areas of the Village of Hartland; and  
40

41 **WHEREAS**, the Board of Trustees of the Village of Hartland held a public hearing regarding the  
42 proposed amendment on August 8, 2022 and, thereafter, concurs with the Village Plan  
43 Commission recommendation to so amend *The Village of Hartland Comprehensive Development*  
44 *Plan: 2045*.  
45

46 **NOW, THEREFORE, BE IT ORDAINED**, that the Board of Trustees of the Village of Hartland  
47 hereby adopts the amendment to the Recommended Land Use Plan (Map 9-6) of *The Village of*

48 *Hartland Comprehensive Development Plan: 2045* to designate parcels HAV0727143004,  
49 HAV0730964002, HAV 0730964001, State of Wisconsin owned parcel, MRTT0396999006,  
50 MRTT0396999002, HAV0428977, HAV0428976, HAV0428974, HAV0428973, HAV0428972  
51 HAV0428971, HAV0428970, HAV0428963, HAV0428968, HAV0428967, HAV0428967001,  
52 HAV0428966, HAV0428964, HAV0428953 and HAV 0428963001 to the designations shown in  
53 the attached Exhibit A; and

54  
55 **BE IT FURTHER ORDAINED**, that *The Village of Hartland Comprehensive Development*  
56 *Plan: 2045* is hereby further amended to indicate that reclassifications of the properties  
57 addressed in this amendment should be considered in one comprehensive development plan and  
58 that provisions be made to address *The Village of Hartland Comprehensive Development Plan:*  
59 *2045's* intent to update and more accurately portray the desires of the Village; and

60  
61 **BE IT FURTHER ORDAINED**, that the Clerk of the Village of Hartland is hereby directed to  
62 send one (1) copy each of this amendment to every governmental body located in whole or in part  
63 within the boundaries of the Village of Hartland, to the clerk of every local governmental unit that  
64 is adjacent to the Village of Hartland, the Wisconsin Department of Administration, the  
65 Southeastern Wisconsin Regional Planning Commission and the Hartland Public Library.

66 Passed and adopted this 22<sup>nd</sup> day of August 2022, by the Board of Trustees of the Village of  
67 Hartland.

68  
69 VILLAGE OF HARTLAND  
70  
71

74 ATTEST:  
75  
76

72 By: \_\_\_\_\_  
73 Jeffrey Pfannerstill, Village President

77 \_\_\_\_\_  
78 Darlene Igl, MMC, WCPC, Village Clerk



# Village of Hartland Banner Policy

## **Purpose Statement**

The purpose of allowing advertising on municipal property is not to provide a public forum for dissemination, debate or discussion of public issues but to provide organizations an opportunity to draw attention to an event in Hartland. This policy is intended to provide guidelines and standards for banners that will be hung over the streets in downtown Hartland.

## **Guidelines, Standards and Criteria**

The purchaser of the banner will determine all of the artwork and details for the sign with their printer. The Village Board must approve the banner, its design and message before it is displayed on the approved locations. Approval will be determined based upon the purchaser being current on all payments due and owing to the Village of Hartland as well as following of the guidelines and standards in this policy.

The Village of Hartland reserves the right to amend the policy and standards at any time and to later limit or prohibit advertising at any and all locations even though previously allowed.

### Approval of the content of the sign will be based on the following criteria:

- No advertisements shall contain information that is false, misleading or deceptive.
- Advertising may not promote unlawful or illegal goods, services or activities, or infringe on any copyright, trade, or service mark, title or slogan.
- Advertising may not be demeaning or disparaging to individuals or groups on the basis of race, color, religion, national origin, ancestry, gender, age, disability, ethnicity, or sexual orientation.
- The advertising shall state a disclaimer on the banner, that the ad is not sponsored by and does not necessarily reflect the views of the municipality.
- Village Board has right of refusal of any banner for any reason

### Approved areas:

- Locations will be determined based on approval by the Village Board and WE Energies

### The banners must comply with the following standards:

- Banners must be made of vinyl (for all season). No poster board or weather reducing material. Must be 3' tall by 25' long
- Grommets must be placed around the top border of the sign to be hung from wires and two metal grommets in the corners of the bottom border for hanging purposes
- Wind vents must be cut into the banner

### Guidelines of the program:

- All banners are temporary and seasonal and may only be up for a maximum of 3 weeks and minimum of 2 weeks.

- The Village of Hartland reserves the right to remove any sign that is in poor condition as it may determine. The user group shall be responsible for the replacement of the sign that is removed
- The Village of Hartland will not be responsible for any damage to the sign. Repairs or replacement of the sign due to damage caused by wear and tear, wind, vandalism theft or damage caused by any other reason will be at the purchaser's sole expense
- The banners will be placed using carabiners.

#### **Horizontal Banners that will hang over the street**

1. Organizations must submit banner sketches to Village Board and must be approved by the Village Board.
2. Banners will be hung by the Village of Hartland personnel or contracted out, after Village Board approval, on day banner is requested to be hung
3. Banners will stay up for no longer than 3 weeks time.
4. To be eligible to make the list of approved banners permanently, the event in question for a banner must happen year after year historically for 10 or more years and host at least 2,000 people for the event.

The Following Events are eligible to hang banners after Village Board Approval. Any events not on this list that bring people to Hartland may submit a request to the Village Board to be added to this list.

1. Hartland Hometown Celebration – Village of Hartland
2. Hartland Concerts and Movies – Village of Hartland – Recreation Department
3. Holiday Train and Hartland Lights – Village of Hartland and Hartland BID
4. Hartland Neighborhood Night Out – Village of Hartland and Hartland BID
5. Bark River Bash – Hartland BID and Kiwanis
6. Street Dance – Hartland Chamber of Commerce
7. St. Charles Fall Fest

#### **Vertical Banners and seasonal lighting that will hang on telephone poles in downtown Hartland**

1. Hartland BID will be organization allowed to hang these banners.
2. Hartland BID will submit designs to Village Board for approval of banners and lighting
3. Hartland BID must meet with Village of Hartland Department of Public Works to get specifications of what is needed to hang banners properly.
4. Banners will be hung by the Department of Public Works, after Village Board, approval on requested date.
5. Banners will be in place until the Hartland BID and DPW coordinate the removal of them. wants them removed.



**Village of Hartland**

**Recreation**

210 Cottonwood Ave, Hartland, WI 53029

[www.villageofhartland.wi.gov](http://www.villageofhartland.wi.gov)

Committee: Village Board	Date: June 13, 2022
Event: St. Charles Fall Fest	Event Date: September 9 - 11, 2022
Submitted By: Kelli Yogerst, Recreation Director	Presenting: Kelli Yogerst & Keith Van De Laarschet

**Subject:**

Consideration of placing a street banner over E. Capitol Dr for St. Charles Fall Fest.

**Details:**

Included in this packet for your reference is:

- Diagram of the banner St. Charles is proposing to be placed across E. Capitol Ave.
- Letter requesting St. Charles be added to the list of banners that may be placed across E. Capitol Ave.
- Village of Hartland Banner Policy

**Executive Recommendation:**

None at this time.

**Financial Remarks:**

None at this time.

**Options & Alternatives:**

None at this time.

25'0"

3'0"



**Fall Fest at St. Charles | September 9, 10 & 11**  
**Food • Live Music • Carnival Rides • Bags Tournament • 5k Run/Walk**

Scale 1/2" = 1'0"

May 2<sup>nd</sup> 2022

Hartland Village Board

Hartland WI 53029

The purpose of this letter is to request that Fall Fest be added to the list of eligible events to hang a horizontal banner over the street in the village of Hartland. Per the Village of Hartland Banner Policy we feel that our event brings as significant number of people to Hartland.

The event is September 9, 10 and 11. We would like the banner to be up for three weeks starting on August 19<sup>th</sup> 2022.

Attached is sample of the banner we would like use.

Sincerely

Keith Van De Laarschot

Festival Co-Chair

414-491-7665

# Village of Hartland Banner Policy

## **Purpose Statement**

The purpose of allowing advertising on municipal property is not to provide a public forum for dissemination, debate or discussion of public issues but to provide organizations an opportunity to draw attention to an event in Hartland. This policy is intended to provide guidelines and standards for banners that will be hung over the streets in downtown Hartland.

## **Guidelines, Standards and Criteria**

The purchaser of the banner will determine all of the artwork and details for the sign with their printer. The Village Board must approve the banner, its design and message before it is displayed on the approved locations. Approval will be determined based upon the purchaser being current on all payments due and owing to the Village of Hartland as well as following of the guidelines and standards in this policy.

The Village of Hartland reserves the right to amend the policy and standards at any time and to later limit or prohibit advertising at any and all locations even though previously allowed.

### Approval of the content of the sign will be based on the following criteria:

- No advertisements shall contain information that is false, misleading or deceptive.
- Advertising may not promote unlawful or illegal goods, services or activities, or infringe on any copyright, trade, or service mark, title or slogan.
- Advertising may not be demeaning or disparaging to individuals or groups on the basis of race, color, religion, national origin, ancestry, gender, age, disability, ethnicity, or sexual orientation.
- The advertising shall state a disclaimer on the banner, that the ad is not sponsored by and does not necessarily reflect the views of the municipality.
- Village Board has right of refusal of any banner for any reason

### Approved areas:

- Locations will be determined based on approval by the Village Board and WE Energies

### The banners must comply with the following standards:

- Banners must be made of vinyl (for all season). No poster board or weather reducing material. Must be 3' tall by 25' long
- Grommets must be placed around the top border of the sign to be hung from wires and two metal grommets in the corners of the bottom border for hanging purposes

### Guidelines of the program:

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5. Banners will be in place until Hartland BID wants them removed.



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 6/20/2022
<b>Village Board Item Number:</b>	<b>Date:</b> 6/27/2022
<b>Submitted By:</b> Dave Felkner, Interim DPW Director	
<b>Subject:</b> Consideration of the 2022 Leak Detection	

**Details:** The Village sought proposals for the 2022 water main leak detection program. We had two proposals that were submitted. American Leak Detection proposal came in low not to exceed \$7,200.00.

**Financial Remarks:**  
These funds come out of the water budget.

**Options & Alternatives:**

**Executive Recommendation:**  
Staff recommends the 2022 leak detection be awarded to American Leak Detection of Wisconsin not to exceed the sum of \$7,200.00.



May 11, 2022

Village of Hartland  
Department of Public Works  
Jake Schlafer  
319 Highland Drive  
Hartland, WI 53029

Dear Sirs,

Thank you for the opportunity to provide a quote for the city-wide hydrant leak survey of approximately 57 miles of distribution lines consisting of primarily Cast & Ductile Iron along with 2.25 miles of PVC. The system consists of approximately 640 flushing hydrants.

The following price is based on information provided and includes all travel and labor to complete the surveying and pinpointing of any discovered leaks. Should actual length or type of pipe significantly differ it may be necessary to adjust our rate accordingly.

Survey Area	Total Installed Pipe length	Approximate Days	Cost
Village of Hartland	57 miles	7-8	\$6300.00 - \$7200.00
<b>Total Cost</b>			<b>\$6300.00 - \$7200.00</b>

This project includes approximately 7-8 days of work dependent upon number of leaks requiring pinpointing. This project may run on weekends and may not be completed on consecutive days.

In order to remain within the quoted costs, it is necessary that the Village perform some preparation for our service in order to prevent stand-by time. This would include having maps available detailing all hydrants, valves, and service lines. Valve boxes may need to be made accessible and cleaned out in order to facilitate correlator testing used for pinpointing any discovered leaks. This quote is effective for 90 days from date of this proposal and will require re-evaluation after that date.

If this proposal is acceptable, please complete the included leak survey agreement.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Tews'.

Michael Tews  
American Leak Detection of Wisconsin

# Leak Survey Service Agreement

May 11, 2022

Village of Hartland  
319 Highland Ave.  
Hartland, WI 53029

**American Leak Detection of Wisconsin** will perform full system Hydrant Leak Survey for the Village of Hartland Department of Public Works in the Village of Hartland to begin in 2022.

We understand that accuracy of leak locating is in direct correlation with the type, size, and location of the pipeline and will be based on the field information and maps supplied as being accurate.

- ✓ Contact points need to be clean and accessible for sensor connections. (i.e. valves, hydrants)
- ✓ Pipeline must be under constant pressure (minimum variation) to the leakage pressure, i.e. a continuous noise.
- ✓ Personnel from the water authority need to be available for the operation of any valves, service stops, and/or hydrants as needed.

**American Leak Detection** will be paid in full for actual time and expenses if no leak indications are found, or if any of the above criteria are not met, **American Leak Detection** will not be responsible for any charges accrued by outside work crews or equipment.

**American Leak Detection** agrees to Hydrant Survey and Correlate the leak areas on the entire length of water main for \$900 per day a with a maximum charge of \$7200.00. These costs will be exceeded only with the authorization of the Village of Hartland Water Utility.

Neither party hereto shall assume any liability for any injury (including death) to any person, or any damage to any property arising out of the acts or omissions of the agents, employees or representatives of the other party, and each party hereby agrees to indemnify and save the other party harmless from and against any and all liabilities, claims, demands, losses, damages or expenses (including reasonable attorney's fees) arising out of any said acts or omissions on the part of the other party, its agents, partners, officers, servants, employees or representatives in the performance of the work under this agreement.

The terms of this document will be governed by the laws of the principal place of business of **American Leak Detection**. The Client and **American Leak Detection** respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party without written consent of the other. All claims, disputes, matters in question between the parties arising out of or resulting from this agreement, or the breach thereof shall be decided by arbitration in accordance with the Construction Rules of the American Arbitration Association.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (Printed) \_\_\_\_\_ PO# \_\_\_\_\_

June 20, 2022

Mr. Ryan Bailey, CPA  
Interim Village Administrator  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

Re: 2022 Crack Sealing Program  
Project Closeout

Dear Mr. Bailey:

In accordance with the Contract Documents, the Contractor for this Project, National Industrial Maintenance, Inc. has submitted a final Application for Payment and has furnished the enclosed Contract-required items:

1. Consent of Surety to Final Payment.
2. Certificate or other evidence of completed operations insurance.

All are satisfactory and we recommend final payment, and give you notice (enclosed), that the completed Work is acceptable subject to the provisions of General Conditions paragraph 15.07.

If you or any staff member should have any questions regarding this, please feel free to contact me at (262) 542-5733.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch, P.E. (WI)  
Project Engineer  
[pgesch@ruekert-mielke.com](mailto:pgesch@ruekert-mielke.com)

PWG:pwg  
Enclosure(s)

cc: Dave Felkner, Village of Hartland  
Darlene Igl, MMC/WCPC, Village of Hartland  
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.

**Contractor's Application for Payment No.**

1 - FINAL

Application Date: <b>6/16/2022</b>		Application Period: <b>5/1/22 - 6/1/22</b>	
To (Owner): <b>Village of Hartland</b> 210 Cottonwood Avenue, Hartland, WI 53029		Via (Engineer): <b>Ruekert &amp; Mielke, Inc.</b>	
From (Contractor): <b>National Industrial Maintenance, Inc.</b>		Contact: <b>Peter W. Gesch, P.E.</b>	
Contact: <b>Dave Falkner</b>	Contact: <b>Zachary Smith</b>	Address: <b>W233 N2080 Ridgeview Parkway Waukesha, WI 53188</b>	
Project: <b>2022 Crack Sealing Program</b>		Address: <b>4530 Baring Avneue East Chicago, IN 46312</b>	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: <b>09-10082.300</b>	

**Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions (Enter as Positive Number)
<b>N/A</b>		
TOTALS	<b>0.00</b>	<b>0.00</b>
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE .....	\$ <b>64,652.20</b>
2. Net change by Change Orders .....	\$ -
3. CURRENT CONTRACT PRICE (Line 1 + Line 2) .....	\$ <b>64,652.20</b>
4. TOTAL COMPLETED TO DATE (Column L Total on Progress Estimates) .....	\$ <b>64,652.20</b>
5. RETAINAGE:	
a. X Work Completed ....	\$ -
6. RETAINAGE REDUCTION TO DATE (Enter as Positive Number) .....	\$ -
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5a. + Line 6) .....	\$ <b>64,652.20</b>
8. LESS PREVIOUS PAYMENTS (Line 7 from Prior Application) .....	\$ -
9. AMOUNT DUE THIS APPLICATION .....	\$ <b>64,652.20</b>

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge:

(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;

(2) title to all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner per Article 15 of the General Conditions. and

(3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Michael Mears* Date: **06/16/2022**

Michael Mears - Vice President

Payment of: \$ **64,652.20**  
(Line 9 or other - attach explanation of the other amount)

Recommended by: *Peter W. Gesch* **6/20/2022**  
(Engineer) Peter W. Gesch (Date)

Payment of: \$ **64,652.20**  
(Line 9 or other - attach explanation of the other amount)

Approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Progress Estimate - Unit Price Work

Contractor's Application for Payment No.

1 - FINAL

For (Project): 2022 Crack Sealing Program							Application Date: 6/16/2022						
Application Period: 5/1/2022-6/1/2022							Owner's Contract No.:						
							Engineer's Project No.: 09-10082.300						
A	B	C	D	E	F	G		H		I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date			
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)		
1	Centennial Park Parking Lot	L.S.	1	\$9,000.00	\$ 9,000.00		\$ -	1.00	\$ 9,000.00	1.00	\$ 9,000.00		
2	Hill n Dale Circle (Sunnyslope Drive to Oakwood Drive	L.S.	1	\$1,968.30	\$ 1,968.30		\$ -	1.00	\$ 1,968.30	1.00	\$ 1,968.30		
3	Marquette Road (Greenway Ter to Termini E of CTH KC)	L.S.	1	\$2,737.80	\$ 2,737.80		\$ -	1.00	\$ 2,737.80	1.00	\$ 2,737.80		
4	Marquette Court (Greenway Ter to Termini)	L.S.	1	\$500.00	\$ 500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00		
5	Greenway Terrace (Rae Drive to Rae Drive	L.S.	1	\$3,766.50	\$ 3,766.50		\$ -	1.00	\$ 3,766.50	1.00	\$ 3,766.50		
6	Hawthorne Lane (Rae Drive to Greenway Ter)	L.S.	1	\$1,117.80	\$ 1,117.80		\$ -	1.00	\$ 1,117.80	1.00	\$ 1,117.80		
7	Rivermeadow Drive (Rae Drive to Greenway Ter)	L.S.	1	\$1,198.80	\$ 1,198.80		\$ -	1.00	\$ 1,198.80	1.00	\$ 1,198.80		
8	Clover Court (Rae Drive to Termini)	L.S.	1	\$500.00	\$ 500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00		
9	Sunnyslope Drive (Rae Drive to CTH KC)	L.S.	1	\$3,596.40	\$ 3,596.40		\$ -	1.00	\$ 3,596.40	1.00	\$ 3,596.40		
10	Rae Drive (Hartbrook Drive to Greenway Ter)	L.S.	1	\$5,734.80	\$ 5,734.80		\$ -	1.00	\$ 5,734.80	1.00	\$ 5,734.80		
11	Hazel Lane (Renson Road to Renson Road)	L.S.	1	\$2,025.00	\$ 2,025.00		\$ -	1.00	\$ 2,025.00	1.00	\$ 2,025.00		
12	Carlin Court (Renson Road to Termini)	L.S.	1	\$1,036.80	\$ 1,036.80		\$ -	1.00	\$ 1,036.80	1.00	\$ 1,036.80		
13	Granary Circle (Cardinal Lane to Cardinal Lane)	L.S.	1	\$3,677.40	\$ 3,677.40		\$ -	1.00	\$ 3,677.40	1.00	\$ 3,677.40		
14	Havest Way (Granary Cir to Granary Cir)	L.S.	1	\$858.60	\$ 858.60		\$ -	1.00	\$ 858.60	1.00	\$ 858.60		
15	Market Lane (Granary Cir to Granary Cir)	L.S.	1	\$858.60	\$ 858.60		\$ -	1.00	\$ 858.60	1.00	\$ 858.60		
16	Surrey Lane (Oxford Drive to Coventry Lane)	L.S.	1	\$1,701.00	\$ 1,701.00		\$ -	1.00	\$ 1,701.00	1.00	\$ 1,701.00		
17	Chesham Court (Surrey Lane to Termini)	L.S.	1	\$518.40	\$ 518.40		\$ -	1.00	\$ 518.40	1.00	\$ 518.40		
18	Cameron Circle (Surrey Lane to Termini)	L.S.	1	\$1,215.00	\$ 1,215.00		\$ -	1.00	\$ 1,215.00	1.00	\$ 1,215.00		
19	Penbrook Way (Oxford Drive to Park)	L.S.	1	\$583.20	\$ 583.20		\$ -	1.00	\$ 583.20	1.00	\$ 583.20		
20	Erik Lane (Buckingham Way to Termini)	L.S.	1	\$500.00	\$ 500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00		
21	Hartwood Lane (Oxford Drive to Maple Avenue)	L.S.	1	\$2,106.00	\$ 2,106.00		\$ -	1.00	\$ 2,106.00	1.00	\$ 2,106.00		
22	Hartridge Drive (E. Imperial Drive to Maple Avenue)	L.S.	1	\$3,677.40	\$ 3,677.40		\$ -	1.00	\$ 3,677.40	1.00	\$ 3,677.40		
23	Princeton Court (E. Imperial Drive to Termini)	L.S.	1	\$500.00	\$ 500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00		
24	Wellington Way (S. Imperial Drive to S. Imperial Drive)	L.S.	1	\$3,078.00	\$ 3,078.00		\$ -	1.00	\$ 3,078.00	1.00	\$ 3,078.00		
25	Glenwood Drive (S. Imperial Drive to Termini)	L.S.	1	\$599.40	\$ 599.40		\$ -	1.00	\$ 599.40	1.00	\$ 599.40		
26	Manchester Court (Lindenwood Drive to Termini)	L.S.	1	\$1,036.80	\$ 1,036.80		\$ -	1.00	\$ 1,036.80	1.00	\$ 1,036.80		
27	Maple Avenue (CTH KE to Village Limit)	L.S.	1	\$500.00	\$ 500.00		\$ -	1.00	\$ 500.00	1.00	\$ 500.00		
28	Richards Road (Walnut Ridge Drive to CTH KE)	L.S.	1	\$2,656.80	\$ 2,656.80		\$ -	1.00	\$ 2,656.80	1.00	\$ 2,656.80		
29	Rose Drive (CTH KE to Richards Road)	L.S.	1	\$2,737.80	\$ 2,737.80		\$ -	1.00	\$ 2,737.80	1.00	\$ 2,737.80		
30	Walnut Ridge Drive (N) (STH 83 to 600FT East of Richards Road)	L.S.	1	\$2,964.60	\$ 2,964.60		\$ -	1.00	\$ 2,964.60	1.00	\$ 2,964.60		
31	Foxwood Drive (CTH KE to Village Limit)	L.S.	1	\$1,701.00	\$ 1,701.00		\$ -	1.00	\$ 1,701.00	1.00	\$ 1,701.00		
<b>TOTAL BID ITEMS 1-85</b>						<b>\$ 64,652.20</b>		<b>\$ -</b>		<b>\$ 64,652.20</b>		<b>\$ 64,652.20</b>	
<b>ADDITIONAL ITEMS</b>													
					\$ -		\$ -		\$ -		\$ -		
					\$ -		\$ -		\$ -		\$ -		
<b>TOTAL ADDITIONAL ITEMS</b>						<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment No.**

**1 - FINAL**

For (Project): 2022 Crack Sealing Program							Application Date: 6/16/2022						
Application Period: 5/1/2022-6/1/2022							Owner's Contract No.:						
							Engineer's Project No.: 09-10082.300						
A	B	C	D	E	F	G		H		I	J	K	L
Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Item Value (\$)	Work Completed Previously		Work Completed This Period		Total Work Completed to Date			
						Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)	Estimated Quantity Installed	Value of Work Installed (\$)		
<b>TOTAL ALL ITEMS</b>						\$ 64,652.20		\$ -		\$ 64,652.20		\$ 64,652.20	

NOTICE OF ACCEPTABILITY OF WORK

---

**PROJECT:** 2022 Crack Sealing Program  
**OWNER:** Village of Hartland  
**CONTRACTOR:** National Industrial Maintenance, Inc.  
**EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT:** May 6, 2022  
**ENGINEER:** Ruekert & Mielke, Inc.  
**NOTICE DATE:** May 23, 2022

---

**To:** Village of Hartland  
**Owner**

**And To:** National Industrial Maintenance, Inc.  
**Contractor**

**From:** Ruekert & Mielke, Inc.  
**Engineer**

The Engineer hereby gives notice to the above Owner and Contractor that the completed Work furnished and performed by Contractor under the above Contract is acceptable expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services and the terms and conditions set forth as follows:

**CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK**

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the professional judgment of Engineer.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner and under the Construction Contract referred to in this Notice, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement and Construction Contract.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract referred to in this Notice, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents.

**By:** Peter W. Gesch, P.E.  
**Title:** Project Manager  
**Dated:** May 23, 2022

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

AIA DOCUMENT G707

Bond No. 107609939

PROJECT: 2022 Crack Sealing Program  
(name, address)

TO (Owner)

Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

ARCHITECT'S PROJECT NO:  
CONTRACT FOR: 2022 Crack Sealing Program  
CONTRACT DATE:

CONTRACTOR: National Industrial Maintenance, Inc.  
4530 Baring Ave East Chicago, IN 46312

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(here insert name and address of Surety Company)

Travelers Casualty and Surety Company of America  
One Tower Square , Hartford, CT 06183

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

National Industrial Maintenance, Inc.  
4530 Baring Ave East Chicago, IN 46312

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not  
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

Village of Hartland  
210 Cottonwood Avenue Hartland, WI 53029

, OWNERS,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,  
the Surety Company has hereunto set its hand this 17th day of June, 2022 .

Travelers Casualty and Surety Company of America  
Surety Company

Signature of Authorized Representative

Peter S. Forker, Attorney-in-Fact  
Title

Attest:  
(Seal): Oscar F. Rincon, Witness

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND  
CLAIMS, Current Edition



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Peter S Forker** of **ROLLING MEADOWS, Illinois**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

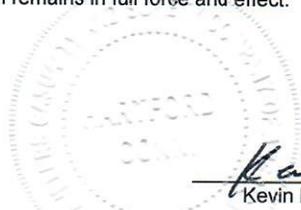
**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Secretary or any Assistant Secretary, and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 17th day of June, 2022.



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

**ACKNOWLEDGMENT BY SURETY**

STATE OF Illinois }  
County of Cook } ss.

On this 17th day of June, 2022, before me personally appeared Peter S. Forker, known to, me to be the Attorney-in-Fact of Travelers Casualty and Surety Company of America, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.



Oscar F. Rincon  
Notary Public in the State of Illinois  
County of Cook



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/14/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	<b>CONTACT NAME:</b> Christina Cunningham, Client Service Mgr Sr. <b>PHONE (A/C, No. Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> christina_cunningham@ajg.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> NATIONAL INDUSTRIAL MAINTENANCE, INC. 4530 Baring Avenue East Chicago, IN 46312-3209	<b>INSURER A:</b> Zurich American Insurance Company <b>NAIC #</b> 16535	
	<b>INSURER B:</b> American Zurich Insurance Company <b>NAIC #</b> 40142	
	<b>INSURER C:</b> American Guarantee and Liability Ins Co <b>NAIC #</b> 26247	
	<b>INSURER D:</b> _____	
	<b>INSURER E:</b> _____	
	<b>INSURER F:</b> _____	

**COVERAGES**

CERTIFICATE NUMBER: 327649026

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	Y		GLO 9377201-18	10/31/2021	10/31/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		BAP 9377199-18	10/31/2021	10/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			AUC 5916947-16	10/31/2021	10/31/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 9377202-18	10/31/2021	10/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 2022 Crack Sealing Program Village of Hartland | Project No: 09-10082.200

Owner (namely, the Village of Hartland, Wisconsin, its officers, employees and agents) and Engineer, and any individuals or entities identified in the Supplementary Conditions; include coverage for the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of all such additional insureds; Ruekert & Mielke, Inc. are shown as an additional insureds solely with respect to General Liability on primary non-contributory basis and Auto Liability coverages as evidenced herein as required by written contract with respect to work performed by the named insured. Umbrella Follow form.

**CERTIFICATE HOLDER****CANCELLATION**

Ruekert & Mielke, Inc.  
 W233 N2080 Ridgeview Parkway  
 Waukesha, WI 53188-1020

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# Additional Insured – Owners, Lessees Or Contractors – Scheduled Person Or Organization

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLO 9377201-18

Effective Date: 10/31/2021

This endorsement modifies insurance provided under the following:

### **Commercial General Liability Coverage Part**

### **SCHEDULE**

**Name of Person or Organization:**

ANY PERSON OR ORGANIZATION, BUT ONLY WHEN YOU ARE REQUIRED TO PROVIDE ADDITIONAL INSURED STATUS IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS AND WHERE THAT CONTRACT SPECIFICALLY REQUIRES THE ISO CG2010 10/2001 EDITION FORM OR THE EQUIVALENT OF SAME

- A. **Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.
- B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

#### **2. Exclusions**

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
- (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All other terms, conditions, provisions and exclusions of this policy remain the same.



# Additional Insured – Owners, Lessees Or Contractors – Completed Operations

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No.	GLO 9377201-18	Effective Date:	10/31/2021
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This endorsement modifies insurance provided under the following:

**Commercial General Liability Coverage Part**

**SCHEDULE**

<p><b>Name of Person or Organization:</b>  ANY PERSON OR ORGANIZATION, BUT ONLY WHEN YOU ARE REQUIRED TO PROVIDE ADDITIONAL INSURED STATUS IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS AND WHERE THAT CONTRACT SPECIFICALLY REQUIRED THE ISO CG2037 10/2001 EDITION FORM OR THE EQUIVALENT OF SAME</p>
<p><b>Location And Description of Completed Operations:</b>  ANY LOCATION OR PROJECT, OTHER THAN A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM LOCATION OR PROJECT FOR WHICH INSURANCE IS OTHERWISE SEPARATELY PROVIDED TO YOU BY A WRAP-UP OR OTHER CONSOLIDATED INSURANCE PROGRAM</p>
<p><b>Additional Premium:</b>   Included</p>

**Section II – Who Is An Insured** is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard".

All other terms, conditions, provisions and exclusions of this policy remain the same.

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**Policy Number**  
**GLO9377201-18**

**ENDORSEMENT**

**ZURICH AMERICAN INSURANCE COMPANY**

**Named Insured** CARYLON CORPORATION

**Effective Date:** 10-31-21

**12:01 AM., Standard Time**

---

**Agent Name** GALLAGHER

**Agent** 24059-000

**BLANKET NOTICE TO OTHERS OF CANCELLATION**

BLANKET NOTIFICATION TO OTHERS OF CANCELLATION

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY. THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE: COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. IF WE CANCEL THIS COVERAGE PART BY WRITTEN NOTICE TO THE FIRST NAMED INSURED FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, WE WILL DELIVER ELECTRONIC NOTIFICATION THAT SUCH COVERAGE PART HAS BEEN CANCELLED TO EACH PERSON OR ORGANIZATION SHOWN IN A SCHEDULE PROVIDED TO US BY THE FIRST NAMED INSURED. SUCH SCHEDULE:

1. MUST BE INITIALLY PROVIDED TO US WITHIN 15 DAYS:
- A. AFTER THE BEGINNING OF THE POLICY PERIOD SHOWN IN THE DECLARATIONS; OR B. AFTER THIS ENDORSEMENT HAS BEEN ADDED TO POLICY;
2. MUST CONTAIN THE NAMES AND E-MAIL ADDRESSES OF ONLY THE PERSONS OR ORGANIZATIONS REQUIRING NOTIFICATION THAT SUCH COVERAGE PART HAS BEEN CANCELLED;
3. MUST BE IN AN ELECTRONIC FORMAT THAT IS ACCEPTABLE TO US; AND
4. MUST BE ACCURATE.

SUCH SCHEDULE MAY BE UPDATED AND PROVIDED TO US BY THE FIRST NAMED INSURED DURING THE POLICY PERIOD. SUCH UPDATED SCHEDULE MUST COMPLY WITH PARAGRAPHS 2. 3. AND 4. ABOVE.

B. OUR DELIVERY OF THE ELECTRONIC NOTIFICATION AS DESCRIBED IN PARAGRAPH A. OF THIS ENDORSEMENT WILL BE BASED ON THE MOST RECENT SCHEDULE IN OUR RECORDS AS OF THE DATE THE NOTICE OF CANCELLATION IS MAILED OR DELIVERED TO THE FIRST NAMED INSURED. DELIVERY OF THE NOTIFICATION AS DESCRIBED IN PARAGRAPH A. OF THIS ENDORSEMENT WILL BE COMPLETED AS SOON AS PRACTICABLE AFTER THE EFFECTIVE DATE OF CANCELLATION TO THE FIRST NAMED INSURED.

C. PROOF OF EMAILING THE ELECTRONIC NOTIFICATION WILL BE SUFFICIENT PROOF THAT WE HAVE COMPLIED WITH PARAGRAPHS A. AND B. OF THIS ENDORSEMENT.

D. OUR DELIVERY OF ELECTRONIC NOTIFICATION DESCRIBED IN PARAGRAPHS A. AND B. OF THIS ENDORSEMENT IS INTENDED AS A COURTESY ONLY. OUR FAILURE TO PROVIDE SUCH DELIVERY OF ELECTRONIC NOTIFICATION WILL NOT:

1. EXTEND THE COVERAGE PART CANCELLATION DATE;
2. NEGATE THE CANCELLATION; OR
3. PROVIDE ANY ADDITIONAL INSURANCE THAT WOULD NOT HAVE BEEN PROVIDED IN THE ABSENCE OF THIS ENDORSEMENT.

E. WE ARE NOT RESPONSIBLE FOR THE ACCURACY, INTEGRITY, TIMELINESS AND VALIDITY OF INFORMATION CONTAINED IN THE SCHEDULE PROVIDED TO US AS DESCRIBED IN PARAGRAPHS A. AND B. OF THIS ENDORSEMENT.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

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**Policy Number**  
**GLO 9377201-18**

**SCHEDULE OF NAMED INSURED(S)**

**ZURICH AMERICAN INSURANCE COMPANY**

**Named Insured**      CARYLON CORPORATION

**Effective Date:**      10/31/2021  
**12:01 AM., Standard Time**

---

**Agent Name**      GALLAGHER

**Agent**      24059    000

**NAMED INSURED**

CARYLON CORPORATION  
VIDEO INDUSTRIAL SERVICES, INC.  
ACE PIPE CLEANING, INC.  
NATIONAL PLANT SERVICES, INC.  
DEEP SOUTH INDUSTRIAL SERVICES, INC.  
NATIONAL POWER RODDING CORP.  
ODESCO INDUSTRIAL SERVICES, INC.  
SEWER SYSTEM EVALUATIONS, INC.  
NATIONAL INDUSTRIAL MAINTENANCE, INC.  
MOBILE DREDGING & VIDEO PIPE, INC.  
NATIONAL WATER MAIN CLEANING COMPANY  
METROPOLITAN ENVIRONMENTAL SERVICES, INC.  
BIO-NOMIC SERVICES, INC.  
ROBINSON PIPE CLEANING CO.  
ROBINSON PIPE SERVICES, INC.  
BEARY PROPERTIES, INC.  
DEEP SOUTH SOLUTIONS, INC.  
SPECIALIZED MAINTENANCE SERVICES, INC.  
NATIONAL INDUSTRIAL MAINTENANCE SOLUTIONS, INC.  
SELECT TRANSPORTATION, INC.  
VIDEO PIPE SERVICES, INC.  
NATIOINAL INDUSTRIAL MAINTENANCE - MICHIGAN, INC.  
BEARY MANAGEMENT SERVICES, INC.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED CONSTRUCTION PROJECT(S)  
GENERAL AGGREGATE LIMIT**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**Designated Construction Project(s):**

A GENERAL AGGREGATE LIMIT APPLIES TO EACH CONSTRUCTION PROJECT WHERE THE NAMED INSURED IS PERFORMING OPERATIONS, HOWEVER, A GENERAL AGGREGATE LIMIT DOES NOT APPLY TO ANY CONSTRUCTION PROJECT WHERE THE NAMED INSURED IS PERFORMING OPERATIONS THAT ARE INSURED UNDER A WRAP-UP OR ANY OTHER CONSOLIDATED OR SIMILAR INSURANCE PROGRAM.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I - Coverage A, and for all medical expenses caused by accidents under Section I - Coverage C, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
  - 1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
  - 2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
    - a. Insureds;
    - b. Claims made or "suits" brought; or
    - c. Persons or organizations making claims or bringing "suits".
  - 3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
  - 4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.



- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section I - Coverage **A**, and for all medical expenses caused by accidents under Section I - Coverage **C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
- 1.** Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and
  - 2.** Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
- C.** When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
- D.** If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- E.** The provisions of Section III - Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **EARLIER NOTICE OF CANCELLATION PROVIDED BY US**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
LIQUOR LIABILITY COVERAGE PART  
POLLUTION LIABILITY COVERAGE PART  
PRODUCTS/ COMPLETED OPERATIONS LIABILITY COVERAGE PART

### **SCHEDULE**

**Number of Days' Notice** 60\_

(If no entry appears above, information required to complete this Schedule will be shown in the Declarations as applicable to this endorsement.)

For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in paragraph 2. of either the CANCELLATION Common Policy Condition or as amended by an applicable state cancellation endorsement, is increased to the number of days shown in the Schedule above.

# Waiver Of Subrogation (Blanket) Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l Prem.	Return Prem.
GLO9377201-18	10/31/2021	10/31/2022		24059000	\$ <b>INCL</b>	\$

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition:**

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

# Other Insurance Amendment - Primary And Non-Contributory

**ZURICH')**

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem	Return Prem.
GLO9377201-18	10/31/2021	10/31/2022	10/31/2021	24059000	<b>INCL</b>	

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**Named Insured:** Carylon Corporation

**Address (including ZIP Code):** 2500 Arthington; Chicago, IL 60612

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

**1. The following paragraph is added to the Other Insurance Condition of Section IV - Commercial General Liability Conditions:**

This insurance is primary insurance to and will not seek contribution from any other insurance available to an additional insured under this policy provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by a written contract or written agreement that this insurance would be primary and would not seek contribution from any any other insurance available to the additional insured.

**2. The following paragraph is added to Paragraph 4.b. of the Other Insurance Condition of Section IV - Commercial General Liability Conditions:**

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

All other terms and conditions of this policy remain unchanged.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THIS POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.

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**Policy Number**  
**BAP9377199-18**

**SCHEDULE OF NAMED INSURED(S)**

**ZURICH AMERICAN INSURANCE COMPANY**

**Named Insured**      CARYLON CORPORATION

**EffectiveDate:**    10/31/2021  
**12:01 A.M., Standard Time**

---

**Agent Name**        GALLAGHER

**Agent No.**         24059-000

**NAMED INSURED**

CARYLON CORPORATION  
ACE PIPE CLEANING, INC.  
BEARY PROPERTIES, INC.  
BIO-NOMIC SERVICES, INC.  
DEEP SOUTH INDUSTRIAL SERVICES, INC.  
DEEP SOUTH SOLUTIONS, INC.  
METROPOLITAN ENVIRONMENTAL SERVICES, INC.  
MOBILE DREDGING & VIDEO PIPE, INC.  
NATIONAL INDUSTRIAL MAINTENANCE, INC.  
NATIONAL INDUSTRIAL MAINTENANCE SOLUTIONS, INC.  
NATIONAL PLANT SERVICES, INC.  
NATIONAL POWER RODDING CORP.  
NATIONAL WATER MAIN CLEANING COMPANY  
ODESCO INDUSTRIAL SERVICES, INC.  
ROBINSON PIPE CLEANING CO.  
ROBINSON PIPE SERVICES, INC.  
SEWER SYSTEM EVALUATIONS, INC.  
SPECIALIZED MAINTENANCE SERVICES, INC.  
VIDEO INDUSTRIAL SERVICES, INC.  
SELECT TRANSPORTATION, INC.  
BEARY MANAGEMENT SERVICES, INC.  
NATIONAL INDUSTRIAL MAINTENANCE -  
MICHIGAN, INC.  
VIDEO PIPE SERVICES, INC.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** CARYLON CORPORATION

**Endorsement Effective Date:** 10/31/2021

**SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

ALL PERSONS AND/OR ORGANIZATIONS THAT ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT WITH THE INSURED, EXECUTED PRIOR TO THE ACCIDENT OR LOSS, THAT WAIVER OF SUBROGATION BE PROVIDED UNDER THE POLICY FOR WORK PERFORMED BY YOU FOR THAT PERSON AND/OR ORGANIZATION.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

**ENDORSEMENT**

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**Insurance for this coverage part provided by:****Policy Number**

BAP 9377199-18

**Renewal of Number**BAP 9377199-17

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ZURICH AMERICAN INSURANCE COMPANY

**BLANKET NOTIFICATION TO OTHERS OF CANCELLATION**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.  
THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE:  
COMMERCIAL AUTO COVERAGE PART

- A. IF WE CANCEL THIS COVERAGE PART BY WRITTEN NOTICE TO THE FIRST NAMED INSURED FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, WE WILL DELIVER ELECTRONIC NOTIFICATION THAT SUCH COVERAGE PART HAS BEEN CANCELLED TO EACH PERSON OR ORGANIZATION SHOWN IN A SCHEDULE PROVIDED TO US BY THE FIRST NAMED INSURED. SUCH SCHEDULE:
1. MUST BE INITIALLY PROVIDED TO US WITHIN 15 DAYS:
    - A. AFTER THE BEGINNING OF THE POLICY PERIOD SHOWN IN THE DECLARATIONS; OR
    - B. AFTER THIS ENDORSEMENT HAS BEEN ADDED TO POLICY;
  2. MUST CONTAIN THE NAMES AND E-MAIL ADDRESSES OF ONLY THE PERSONS OR ORGANIZATIONS REQUIRING NOTIFICATION THAT SUCH COVERAGE PART HAS BEEN CANCELLED;
  3. MUST BE IN AN ELECTRONIC FORMAT THAT IS ACCEPTABLE TO US; AND
  4. MUST BE ACCURATE.
- SUCH SCHEDULE MAY BE UPDATED AND PROVIDED TO US BY THE FIRST NAMED INSURED DURING THE POLICY PERIOD. SUCH UPDATED SCHEDULE MUST COMPLY WITH PARAGRAPHS 2. 3. AND 4. ABOVE.
- B. OUR DELIVERY OF THE ELECTRONIC NOTIFICATION AS DESCRIBED IN PARAGRAPH A. OF THIS ENDORSEMENT WILL BE BASED ON THE MOST RECENT SCHEDULE IN OUR RECORDS AS OF THE DATE THE NOTICE OF CANCELLATION IS MAILED OR DELIVERED TO THE FIRST NAMED INSURED. DELIVERY OF THE NOTIFICATION AS DESCRIBED IN PARAGRAPH A. OF THIS ENDORSEMENT WILL BE COMPLETED AS SOON AS PRACTICABLE AFTER THE EFFECTIVE DATE OF CANCELLATION TO THE FIRST NAMED INSURED.
- C. PROOF OF EMAILING THE ELECTRONIC NOTIFICATION WILL BE SUFFICIENT PROOF THAT WE HAVE COMPLIED WITH PARAGRAPHS A. AND B. OF THIS ENDORSEMENT.
- D. OUR DELIVERY OF ELECTRONIC NOTIFICATION DESCRIBED IN PARAGRAPHS A. AND B. OF THIS ENDORSEMENT IS INTENDED AS A COURTESY ONLY. OUR FAILURE TO PROVIDE SUCH DELIVERY OF ELECTRONIC NOTIFICATION WILL NOT:
1. EXTEND THE COVERAGE PART CANCELLATION DATE;
  2. NEGATE THE CANCELLATION; OR
  3. PROVIDE ANY ADDITIONAL INSURANCE THAT WOULD NOT HAVE BEEN PROVIDED IN THE ABSENCE OF THIS ENDORSEMENT.
- E. WE ARE NOT RESPONSIBLE FOR THE ACCURACY, INTEGRITY, TIMELINESS AND VALIDITY OF INFORMATION CONTAINED IN THE SCHEDULE PROVIDED TO US AS DESCRIBED IN PARAGRAPHS A. AND B. OF THIS ENDORSEMENT.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.