

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 10, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees Truttschel, Pfeiffer, Wallschlager, Conner, Hallquist, President Pfannerstill

Others Present: Village Manager Bailey, Clerk Igl, Police Chief Misko, Police Lieutenant DeBarge, Interim DPW Director Felkner, DPW Operations Supervisor Jungbluth, DPW Leadman Jenson, Fire Chief Jambretz, Chris Miller, James Kupfer, interested citizens.

Pledge of Allegiance – President Pfannerstill

Swearing in of Village Trustee Shaunta' de Boer – President Pfannerstill administered the oath to Shaunta' de Boer to fill the vacant seat. He stated that she has served on the Park and Recreation Board, is a local business owner and has been involved in the community and local schools.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting is being recorded and will be available online through the Village's website.

Dawn Buika, 757 Windsor Circle, was following up on concerns raised about the deer population in her neighborhood and asked whether Village staff had contacted the DNR. President Pfannerstill advised her to contact the Police Department or the Village Manager.

1. Motion (Pfeiffer/Hallquist) to approve the Village Board minutes of September 26, 2022.
Motion carried.
2. Consideration of items related to vouchers.
 - a. Consideration of Contractor's Application for Payment No. 2 for the 2022 Paving Program to Payne & Dolan, Inc. in the amount of \$221,463.83.
Interim DPW Director Felkner stated that the Village will hold retainage until the completion of the project and recommended payment as requested. Motion (Hallquist/Wallschlager) to approve Contractor's Application for Payment No. 2 for the 2022 Paving Program to Payne & Dolan, Inc. in the amount of \$221,463.83. Motion carried.
 - b. Trustees Wallschlager asked what services are provided for the ambulance maintenance agreement with Striker's. Chief Jambretz stated that maintenance and calibration of the cardiac monitors is included. She also asked for clarification related to law enforcement cargo pants and Chie Misko stated that the purchase was for three pair. Trustee Truttschel asked what service is provided by Hydrocorp. Interim DPW Director Felkner stated that it is for cross connection services. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$818,056.03. Motion carried.

3. Actions related to Licenses and Permits
 - a. Consideration of Operator's (Bartender) Licenses
Chief Misko provided information to the Village Board regarding an Operator's license application in which the applicant had an alcohol related conviction just short of 12 months ago. Chief Misko recommended approval based on the timing. After discussion, motion (Pfeiffer/Truttschel) to approve the Operator's Licenses as listed. Motion carried.
4. Discussion and consideration of a conceptual plan for development of a multi-use building at 221 Cottonwood Ave.

Chris Miller and James Kupfer presented a conceptual plan for a multi-use building at 221 Cottonwood Ave. The building would include commercial rental space, apartments, a boutique hotel, and an event center. Mr. Kupfer provided information on his recent observations related to parking in the area on different days of the week and times of day. President Pfannerstill commented that he believes the development would begin the revitalization of Cottonwood Ave. It was stated that the developers would be looking into TIF funding. It was stated that the hill behind the existing structure will be excavated away, creating a more private space behind the proposed structure. It was stated that events would only be allowed to operate until 11 p.m. It was stated that the estimated total value estimate of the project is \$13.5M.

Village Manager Bailey stated that the Village would collect hotel/motel tax from this project. Motion (Conner/Hallquist) to send this conceptual plan to the Plan Commission for review. Motion carried. President Pfannerstill stated that the project will come back to the Village Board in the future as the project goes through the approval process.

Items referred from the October 3, 2022, Park & Recreation Board Meeting

5. Discussion of Park & Recreation Board motions regarding pickleball and parking.

Interim DPW Director Felkner updated the Village Board on plans to install additional pickleball courts at Nixon Park which is estimated to cost \$156,714 which could be funded through impact fees. In addition, he provided an update on proposed modifications to the parking lots at Nixon Park. Village Manager Bailey stated that these items will be considered with the budget.

Other Items for Consideration

6. Discussion and consideration of Building Needs Assessment Request for Proposals.

Chief Misko stated that four responses had been received and outlined the proposals submitted. Village Manager Bailey stated that the assessment would consider options to address that the facilities are aging, and additional space is needed. Chief Misko stated that the growth portion of an expansion could be funded with impact fees. Motion (Conner/Pfeiffer) to authorize Chief Misko to complete a detailed reference check and gather further details from FGM Architects and Zimmerman Architectural Studios. Motion carried.

7. Consideration of Committee appointments by Village President Pfannerstill.

No appointments made at this time.

8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Misko stated that Officer Bell will be receiving an award for his assistance with the Waukesha Christmas parade incident. He stated that the SCIT team is in the process of developing a technology resource group and have received a drone unit. The group is also looking at additional drone capabilities. Chief Misko stated that he was selected to participate in a statewide committee to address mental health issues.

Chief Jambretz stated that 487 people were served at the recent pancake breakfast and that call volume continues to be high.

President Pfannerstill announced that the Holiday Lights event will be Dec. 2 and the Canadian Pacific Holiday Train will be Dec. 9.

9. Adjournment.

Motion (Pfeiffer/Truttschel) to adjourn at 7:55 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk