

VILLAGE BOARD AGENDA
MONDAY, NOVEMBER 14, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Pledge of Allegiance – Trustee Pfeiffer

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of Village Board minutes of October 24, 2022.
2. Consideration of items related to vouchers.
 - a. Approval of closeout change order of \$7,117.35.
 - b. Approval of closeout payment of \$4,835.73.
 - c. Consideration of vouchers for payment in the amount of \$978,471.10
3. Actions related to Licenses and Permits
 - a. Consideration of Operator's (Bartender) Licenses
 - b. Consideration of a Restricted Species Permit
4. Items related to Bill for an Ordinance No. 09-26-2022 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance".
 - a. Public Hearing to consider amendments to Zoning Code Chapter 46, 46-494 Conditional Uses in the B-3 District.
 - b. Consideration of adoption of Bill for an Ordinance No. 09-26-2022 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance".
5. Discussion and consideration of a conceptual plan for development of a multi-use building at 221 Cottonwood Ave.
6. Discussion and consideration of Resolution 11/14/2022-01 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2023".
7. Discussion and consideration of Resolution 11/14/2022-02 "Resolution Amending Appendix A of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Fees and Charges".
8. Consideration of items related to the 2023 Village Budget as shown on Tab 1 Page 8 and Tab 31 Page 1 and 2 of the 2023 Budget Book. All information after Tab 1 is for informational purposes

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only. These figures may be modified by the Village Board during final consideration at this meeting.

- a. Discussion of 2023 Budget
 - b. Consideration of a motion to approve the 2023 Municipal General Fund Budget in the amount of \$8,072,595 shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - c. Consideration of a motion to approve the 2023 Water Utility Budget in the amount of \$2,431,954 shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - d. Consideration of a motion to approve the 2023 Sewer Utility Budget in the amount of \$1,985,950 as shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)]
 - e. Consideration of a motion to approve the 2023 TIF #4 Budget in the amount of \$320 as shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - f. Consideration of a motion to approve the 2023 TIF #5 Budget in the amount of \$16,155 as shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - g. Consideration of a motion to approve the 2023 TIF #6 Budget in the amount of \$155,660 as shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - h. Consideration of a motion to approve the 2023 Debt Service Budget in an amount of \$1,944,410 as shown on Tab 1 Page 8 of the 2023 Budget Book (Roll call vote)
 - i. Consideration of a motion to approve the 2023 Capital Improvements, Impact Fee and Special Revenue and other funds, in the amount of \$3,864,586 for a total Village Expenditure budget in the amount of \$26,544,225 (Roll call vote)
 - j. Consideration of a motion to authorize a Downtown Business Improvement District Tax assessment of \$74,800 as requested by the BID Board
 - k. Consideration of a motion to approve a Property Tax Levy in the amount of \$6,808,484 (Roll call vote)
 - l. Consideration of a motion to approve the 2023 Payroll Matrix on Tab 31 Page 2 (Roll call vote)
9. Consideration of the Hartland Business Improvement District 2023 Budget.
10. Consideration of a motion to confirm appointments of Elise Miller, Marilyn Haroldson, and Nick Jensen to the Downtown Business Improvement District Board with terms to expire in 2025.
11. Consideration of revisions to the Employee Handbook.
12. Consideration of an Intergovernmental Agreement Between the Village of Hartland and Waukesha County.
13. Items related to Committee appointments by Village President Pfannerstill.
- a. Consideration of Appointments to Environmental Corridor and Open Space of Linda Hallquist and Dave Van Thiel
 - b. Consideration of Appointment to Ice Age Trail Community Committee of Jacob Zuehl
14. Consideration of denial of insurance claim by Progressive Insurance Company.
15. Items related to Catalyst-Lightening Development Apartments
- a. Consideration of acceptance of the dedicated public infrastructure

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- b. Consideration of acceptance of the site improvements to be substantially conforming to the PUD Agreement, Development Plans, and Village Standard Specifications contingent on approval by Ruekert & Mielke and Village Staff of the successful completion of all outstanding punch list items by June 30, 2023.
 - c. Consideration of Partial Release of Deed Restrictions and Certain Recorded Documents
 - d. Consideration of approval of letter confirming:
 - i. Confirming that The Lutheran High School Association of Greater Milwaukee is current with respect to its payments under its PILOT Agreement with the village; and
 - ii. Confirming that a substitute Letter of Credit in the amount of \$47,737 will be exchanged for the current Letter of Credit which the Village has been holding to assure completion of the terms of the PUD Agreement as part of the process of declaring the project substantially completed except for a limited punch list backed up by an exchanged Letter of Credit in the amount of \$47,737.00.
16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
17. Consideration of a motion to recess to closed session pursuant to SS 19.85 (1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and to reconvene into open session pursuant to SS 19,.85(2) for the purpose of considering any action as may be necessary and appropriate. (ROLL CALL VOTE)
18. Consider and take any action deemed appropriate pursuant to the previously held closed session.
19. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible.

To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The Meeting ID is 830 2461 8143.

Or participate online:

<https://us02web.zoom.us/j/83024618143?pwd=bGE0b1NlZ3l2TkpUY1VOTHpd0gvdz09>