

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 24, 2022
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

Call to Order

Roll Call

Present: Trustees de Boer, Truttschel, Wallschlager, Conner, Hallquist

Excused: President Pfannerstill, Trustee Pfeiffer

Others Present: Village Manager Bailey, Clerk Igl, Police Chief Misko, Interim DPW Director Felkner, DPW Operations Supervisor Jungbluth, DPW Leadman Jenson, Village Engineer Amtmann, interested parties.

Pledge of Allegiance – Trustee de Boer

Motion (Truttschel/Conner) to appoint Trustee Wallschlager as pro tem Village President. Motion carried.

Pro Tem Village President Wallschlager asked for a moment of silence for those affected by the recent tragedy.

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion.

Garet Galster, Attorney at a firm located at 1130 James Drive, and parent of children in the Hartland school system, raised concerns on the process of how Library Board members are appointed. He stated that two members are appointed by Waukesha County and four by the Village Board. In addition, one member is identified as a school representative. He stated that per State Statute the HLSD Board President does not have the authority to make the appointment. He stated that the appointing authority must appoint the school district administrator or their representative. He asked that the Village Board consider the process used to make appointments to the Library Board.

1. Motion (Conner/Hallquist) to approve Village Board minutes of October 10, 2022. Motion carried.
2. Consideration of items related to vouchers.
 - a. Motion (Truttschel/Conner) of vouchers for payment in the amount of \$138,852.17. Motion carried.
3. Actions related to Licenses and Permits
 - a. Consideration of Operator's (Bartender) Licenses

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 24, 2022
6:30 PM
PAGE 2

Motion (Hallquist/Conner) to approve Operator's (Bartender) Licenses as listed. Motion carried.

4. Consideration of a second reading of Bill for an Ordinance No. 09-26-2022 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance".

Village Manager Bailey stated that this is a second reading and that the Public Hearing is scheduled for November 14.

Items referred from the October 17, 2022, Plan Commission meeting

5. Items related to a proposed Planned Unit Development for property north of 1112 Lisbon Ave.
 - a. Review of draft Planned Unit Development Agreement, Condo Declarations and related exhibits.
Village Manager Bailey stated that the property owners were present to answer any questions. He stated that he will be meeting with the Village Attorney this week to review and update the documents. Owner Jenny Wolf stated that they are hoping to move the project forward.
 - b. Motion (Hallquist/Truttschel) to schedule the Public Hearing for the PUD on November 28, 2022. Motion carried.

Other Items for Consideration

6. Consideration of Resolution 10-24-2022 "A Resolution to adopt the Waukesha County All Hazard Mitigation Plan."

Chief Misko stated that Waukesha County updates the plan every five years and this occurred last year. He stated that flooding is routinely identified throughout the Village and County as a potential hazard. He stated that FEMA has reviewed/approved the updated plan and the County has sent the plan back to the Village for approval. Motion (Hallquist/Conner) to approve Resolution 10-24-2022 "A Resolution to adopt the Waukesha County All Hazard Mitigation Plan." Motion carried.

7. Discussion and consideration of Building Needs Assessment Request for Proposals.

Chief Misko stated that he had conducted reference checks on the top two firms that had submitted a proposal. Results of the reference checks were discussed, and he recommended Zimmerman Architectural Studios. Motion (Conner/Hallquist) to approve the proposal from Zimmerman Architectural Studios in the amount of \$19,420. Motion carried.

8. Consideration of a request to appoint additional Election Inspectors with terms to expire December 31, 2023.

Motion (Conner/Truttschel) to appoint additional Election Inspectors as requested. Motion carried.

9. Consideration of the 2023-2024 Engineering Services Agreement with Ruckert-Mielke.

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 24, 2022
6:30 PM
PAGE 3

Village Manager Bailey stated that the proposed agreement had been included in the meeting packet. Village Engineer Ryan Amtmann was present to answer any questions. Trustee Hallquist commented that he feels Ruckert-Mielke does a fantastic job; provides extensive support to the Plan Commission. Village Manager Bailey echoed the comments. Motion (Hallquist/Conner) to approve 2023-2024 Engineering Services Agreement with Ruckert-Mielke. Motion carried.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Village Manager Bailey thanked and recognized departments and staff for their assistance with the recent tragic event. DPW Director Felkner stated that he was impressed to see the continuity of departments working together throughout the event.

Clerk Igl reminded residents of the hours for in-person absentee voting Oct. 25 through Nov. 4.

Reminder: Business Trick or Treat is scheduled for Oct. 27 from 6-8 pm.

11. Adjournment.

Motion (Conner/Truttschel) to adjourn at 7:03 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk