

**PARK AND RECREATION BOARD AGENDA  
MONDAY AUGUST 7, 2023  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

**Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation minutes of the June 5, 2023, meeting.

**Recreation –**

2. Recap of Hometown Celebration.

**Public Works –**

3. Discussion and consideration for lights at Nixon Park Pickleball courts.
4. Discussion 2024-2025 CIP budget items.

**Other Items for Consideration**

5. Discussion and consideration of September 4<sup>th</sup>, 2023, meeting.
6. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
7. Adjourn  
Deidre Bushéy  
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

Individuals attending public meetings will be required to maintain appropriate social distancing, (i.e., maintain a 6-foot distance) and be free of symptoms related to COVID-19.

**PARK AND RECREATION BOARD MINUTES**  
**MONDAY, JUNE 5, 2023**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Tim Hallquist, Shaunta' de Boer, Rick Conner, Kathy Van Thiel, Randy Ferrell, Craig Eisenhut, and Nick Miller.  
Excused: Sara Rennekamp.  
Others: Andy Christiansen, Tom Jenson, Matt Winters, Ryan Bailey, and Paul Hubba.

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda:** (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Hubba 819 Surrey Ln – Thanked the Park Board for letting Pickleball grow. Made comments on the following:

- People are having to wait to play, why are both pickleball locations not being used.
- The wrong type of Pickleball is being used.
- Parking is an issue.
- The temporary fence is blowing away.
- When the nets will be taken down.
- People will play when it is 20 degrees.

**1. Discussion and possible consideration to approve the May 1, 2023, Park and Recreation meeting minutes –**

Motion (Conner/Miller) to approve the Park and Recreation minutes of May 1, 2023. Carried (7-0).

**Recreation –**

**2. Discussion and possible consideration for a Special Event for Splash Pad 10-year Anniversary on July 14, 2023, Hartland-Lake Country Rotary Club-**

The Rotary Club president Matt Winters explained the event. They will use 2 of the splash pad shelters, serve hotdogs, soda and chips to the kids, music will be playing for several hours, they would like to invite local schools, and everything will be paid by the Rotary. Mr. Winters said fees have been waived in the past.

Felkner asked about insurance and Mr. Winters said they do have insurance. Felkner asked him to submit the insurance paperwork.

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Motion (Farrell/Eisenhut) to approve the Special Event for the Splash Pad 10-year Anniversary on July 14, 2023, pending the insurance being submitted and with recommendation that the fees being waived. Carried (7-0).

**3. Discussion and possible consideration of a Special Event Kid's Talent Show at Nixon Park, August 5, 2023.**

Library Director Kristensen explained they would like to get an older event going and this event was last held in 2015. They would like to hold it on Aug. 5 from 1-6 pm with local DJ's and celebrity Judges. The event would involve dance, drama, skills, and vocals with the entry fee being \$25. Hallquist suggested having a float in the Hometown Celebration parade to advertise it. Ferrell suggested putting flyers on lollipops or a treat.

The ages would be 8-14 years of age and prizes would be gift certificates to local businesses.

Motion (de Boer/Conner) to approve the Special Event Kid's Talent Show at Nixon Park on August 5, 2023. Carried (7-0).

**4. Update on Hometown Celebration –**

Felkner gave the following updates:

- The Port O Johns will be delivered on June 27<sup>th</sup>.
- June 28<sup>th</sup> the stage will be set up and the park will be closed for the weekend.
- June 29<sup>th</sup> 4 beer caddies from Beechwood will be delivered.
- Ice is being purchased through Hometown Ice.
- There will be 2 ATMs for cash to buy tickets.
- Food Vendors will Kiwanis, Knights of Columbus, Hartland Woman's Club, Lake Country Beer Garden, and the Optimist Club.
- Friday June 30<sup>th</sup> food vendors start at noon, beer starts at 4, music will start at 4pm, stop at 9pm for fireworks, music will resume at 10 and end at 10:30pm.
- July 1<sup>st</sup> will be a car show at 8 am, Car Show awards at Noon, food and beverage starts at 4pm again and Bella Cain will be playing in the evening.
- Baseball Diamond area will be taped off.
- Eyecom at 655 Industrial is available for parking on Friday and Saturday. Crossing guards will be there.

Eisenhut commented on the car show and that he needs more flyers, has a food truck lined up, and there will be 8-10 trophies. Pat Endter will open the Beer Garden early.

Felkner told Eisenhut to bring to the Village Board about the Food Truck at the Car Show, so they are aware.

Hallquist commented that the Beer Garden and the Splash pad will still be open, but people will need alternate parking since the parking lot will be closed.

The parade will be on Sunday at 1:30pm.

Felkner commented that they are looking for 91 volunteers, on Saturday need more 2-hour shifts.

**Public Works Items-**

**5. Discussion on CIP projects-**

Felkner said for the CIP projects it will be a 2-year borrowing. Some of the projects are:

- Lights for the Pickleball Courts at Nixon Park.
- Updates to the Splash Pad.
- The Recreation Director will be looking for a tent for Hometown Celebration.
- Lights over the Beer Garden are on their last leg, so they will need to be replaced.
- Fence at Penbrook Pickleball courts.
- Nixon has been wired for another shelter in the future.
- Village Board meeting on July 24<sup>th</sup> on the CIP projects.

**Other items for consideration-**

**6. Discussion and possible consideration for July Park Board meeting-**

Brief discussion on the July meeting.

The Park Board meeting will be held on July 3<sup>rd</sup>, like regular schedule.

**7. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

The Fishing Clinic held by the Recreation department had 31 participants.

Park and Recreation coordinators open splash pad an hour earlier.

Goat yoga in the park took place recently.

**8. Adjourn-**

Motion (Conner/Eisenhut) to adjourn. Carried (7-0).

Meeting adjourned at 7:37 pm.

Respectfully submitted By Recording Secretary,  
Deidre Bushey - Deputy Clerk

**JD Electric, Inc. Wisconsin**  
 N44 W33092 Watertown Plank Road  
 Nashotah, WI 53058

# Estimate

Date	Estimate No.
7/6/2023	1898

Name/Address
Administration Village of Hartland 210 Cottonwood Avenue Hartland WI 53029

Site Location
Nixon Park Pickleball Lights Hartland WI 53029

Description	Total
<p>This quote is for the installation of the lighting for the two Pickleball areas. Each of the two areas will have four pickleball courts. Each area will have two 30' x 5" Sq poles with two light fixtures on each pole. Each pole will sit on a 6' deep column of concrete (4000-5000psi) that will have a 30" diameter. A Heavy Duty Installation Kit will be provided for each pole due to it's height. Electrical conduit and wiring will be provided by JD Electric, Inc. - WI (JDE). Installation of the pole, the pole light fixture, the conduit and wire will be the responsibility of JDE. The Village of Hartland will be responsible for the trench and hole boring.</p> <p>Total Cost Material and labor</p>	16,785.00
<p>Thank you for this opportunity to serve you.</p>	<b>Total</b> \$16,785.00

Phone #
262-369-9862

Signature \_\_\_\_\_

PROJECT NAME					2024	2025	2026	2027	2028	2029
<b>PARK IMPROVEMENTS</b>										
Harbrook Park Playground Equipment Replacement						\$ 100,000				
Castle Park Playground Equipment							\$ 90,000			
Replacement of Playground Wood Chips					\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		
Resurface Basketball Courts					\$ 65,000					
Nixon Park Water Fountain						\$ 8,000				
Penbrook Park Baseball Fence					\$ 68,000					
Splashpad Updates										
Splashpad Expansion										
Beer Garden Lights					\$ 8,000					
Park Bubblers					\$ 4,500	\$ 4,500				
<b>SUBTOTAL PARK IMPROVEMENTS</b>					<b>\$ 155,500</b>	<b>\$ 122,500</b>	<b>\$ 100,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>