

VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, NOVEMBER 13, 2023 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD

President Pfannerstill called the meeting to order at 6:31 pm

Roll Call

Present: Trustees de Boer, Truttschel, President Pfannerstill, Wallschlager, Conner, Hallquist

Excused: Trustee Pfeiffer

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Assistant Police Chief Collura, Police Lt. DeBarge, Fire Chief Jambretz, DPW Operations Leadman Jenson, DPW Operations Manager Jungbluth, Recreation Director Rennekamp, Library Director Kristensen, Adela Gashi, Ariel Gashi, Charles Cartwright, Jean Clemmons, Ofc. D. Gurgul

Pledge of Allegiance

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.
None

1. Award presentation by the Hartland Police Department

Chief Misko recognized Adela Gashi and Ariel Gashi with Civilian Gallantry awards for the Mansfield incident on October 21, 2022.

Charles Cartwright was recognized with a Civilian Gallantry award for the Mansfield incident on October 21, 2022.

Jean Clemmons was recognized with a Letter of Appreciation for her assistance on January 19, 2023 at Guthrie & Frey that led to the apprehension of a shooting suspect.

Former Lt. Conrad Soboniak was awarded a Superior Police Performance Award related to the Mansfield incident on October 21, 2022. He was not present this evening.

Officer Dillon Gurgul was awarded a Live Saving Award related to the Mansfield incident on October 21, 2022.

2. Consideration of Village Board minutes of October 23, 2023 and October 30, 2023.

Motion (Conner/Truttschel) to approve the Village Board minutes of October 30, 2023. All were in favor, **motion carried**.

3. Introduction of Rob Minnema, new Del-Hart General Manager.
Mr. Minnema introduced himself. He is taking over for the departing current general manager. He gave a brief history of the facility. Phase 2 construction will be complete by next summer.
4. Items related to vouchers
 - a. Motion (Truttschel/Hallquist) to approve Contractor's Application for Payment No. 3 – Wolf Paving in the amount of \$353,157.57. All were in favor, **motion carried.**
 - b. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$1,335,134.42. All were in favor, **motion carried.**
5. Actions related to licenses and permits
 - a. Motion (Truttschel/Hallquist) to approve operator's (bartender) license for Emma Hooge. All were in favor, **motion carried.**
 - b. Motion (Hallquist/de Boer) to approve Arcade license for Sweet Dreams. All were in favor, **motion carried.**
 - c. President Pfannerstill opened the public hearing at 6:55 pm for comments regarding the alcohol retailer's license application for Hartland Sweet Dreams.

No public comment

President Pfannerstill closed the public hearing at 6:56 pm.

Motion (Truttschel/Hallquist) to approve Class "B" license for Hartland Sweet Dreams. All were in favor, **motion carried.**
 - d. Motion (Truttschel/Hallquist) to approve food vendor permit for Kiwanis for the Holiday Train. Director Rennekamp said historically \$1,000 - 1,200 is raised at this event. All were in favor, **motion carried.**
6. Discussion and consideration of Waukesha County Joint Powers 911 Agreement
Chief Misko presented this annual agreement that is required by state statute.

Motion (Conner/Wallschlager) to approve the Waukesha County Joint Powers 911 Agreement. All were in favor, **motion carried.**
7. Discussion and consideration of Delafield Recreation Agreement.
Recreation Director Rennekamp presented the agreement to the Board. Hartland was looking for an increase to \$6500 annually. The City of Delafield made a counteroffer of \$10/participant with use of their sand volleyball and disc golf equipment outside of their rental agreements. Delafield has had 385 participants year to date with 450 anticipated by the end of year for

approximately \$4500 under the new agreement. Fitness for Optimal Aging classes will be starting in Delafield, this class has 168 participation Hartland. The annual fee from Delafield will be paid in January of the following year. This is a two year contract.

Motion (Hallquist/Conner) to approve the Delafield Recreation Agreement. All were in favor, **motion carried.**

8. Discussion and consideration of Resolution 11/13/2023 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2024".
The average increase would be approximately \$40 per household. This is a 5% increase request. An 8% increase in water has already been approved.

Motion (Truttschel/Conner) to approve Resolution 11/13/2023 "Resolution Approving the Sewer Utility Rate Effective First Quarter 2024". All were in favor, **motion carried.**

9. Consideration of items related to the 2024 Village Budget as shown on Tab 1 Page 8 and Pab 31 Page 1 and 2 of the 2024 Budget Book. All information after Tab 1 is for informational purposes only. These figures may be modified by the Village Board during final consideration at this meeting.
 - a. Discussion of 2024 Budget
Mr. Bailey presented the 2024 budget. Revenues for state aid increased from the initial figures. Wage increases are set at an average of 4% increase based on performance. The general fund levy is going up by \$123,000, which is the net new construction figure. We have a \$225,000 increase to our debt borrowing which will go before the Board in two weeks. The tax rate in 2022 was \$4.69; the tax rate for 2023 will be \$3.77. That is a 19% decrease in our tax rate. There was a re-evaluation this year so some homeowners will see higher taxes and some will see lower taxes based on their re-evaluation.
 - b. Motion (Conner/Wallschlager) to approve the 2024 Municipal General Fund Budget in the amount of \$8,788,381 shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - c. Motion (Hallquist/Truttschel) to approve the 2024 Water Utility Budget in the amount of \$3,036,881 shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - d. Motion Wallschlager/Hallquist) to approve the 2024 Sewer Utility Budget in the amount of \$1,875,200 as shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - e. Motion (Truttschel/Conner) to approve the 2024 TIF #4 Budget in the amount of \$328 as shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**

- f. Motion (Conner/Truttschel) to approve the 2024 TIF #5 Budget in the amount of \$1,650 as shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - g. Motion (Hallquist/Truttschel) to approve the 2024 TIF #6 Budget in the amount of \$155,668 as shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - h. Motion (Wallschlager/de Boer) to approve the 2024 Debt Service Budget in an amount of \$2,096,875 as shown on Tab 1 Page 8 of the 2024 Budget Book. Roll call vote; all ayes. **Motion carried.**
 - i. Motion (Truttschel/Conner) to approve the 2024 Capital Improvements, Impact Fee and Special Revenue and other funds, in the amount of \$2,932,747 for a total Village Expenditure budget in the amount of \$18,887,730. Roll call vote; all ayes. **Motion carried.**
 - j. Motion (Conner/de Boer) to authorize a Downtown Business Improvement District Tax assessment of \$74,800 as requested by the BID Board. All were in favor, **motion carried.**
 - k. Motion (Conner/Truttschel) to approve a Property Tax Levy in the amount of \$7,162,837. Roll call vote; all ayes. **Motion carried.**
 - l. Motion (Wallschlager/de Boer) to approve the 2024 Payroll Matrix on Tab 31 Page 2. Roll call vote; all ayes. **Motion carried.**
10. Consideration of the Hartland Business Improvement District 2024 Budget
Mr. Bailey said the BID voted on this at their last meeting. We are a holder of their funds, the funds are theirs. We have the authority because they are a sub-entity of the Village. No residents are taxed for these funds; it is the businesses that are taxed in their district.

Motion (Conner/Truttschel) to approve the Hartland Business Improvement District 2024 Budget. All were in favor. **Motion carried.**

11. Announcements

Library Director Kristensen said the new children's librarian has been at the library for a month and a half and everything is going well. The library is hosting an angel tree working with Hartland North Elementary and HAWS for donations. The library is holding a Winter Wonderland event December 9th and Anna and Elsa from Frozen will appear.

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DPW Director Felkner said leaf collection will continue until Thanksgiving. The large volume of leaves has slowed them a bit.

Recreation Director Rennekamp said the winter/spring recreation guide went to the printer last week and will be in homes in 2 weeks and is now available online. Registration opens December 5th at 7:30 am. The Holiday Train food collection has started. The best decorated bin will earn a prize; the highest volume collected will also get a prize. Bins are at the library, community center, Village Hall, fire department, Piggly Wiggly for the Police Department, Endter's Sports Grill, Wisconsin Athletic Club, Birch and Banyon and Bank 59.

Chief Jambretz said the Fire Department has been working with Bruce from Five Bugle on their Strategic Plan. They had 8 calls today; 4 were back to back.

Chief Misko said their food collection bin is at Piggly Wiggly. They will have their annual stuff the squad event on November 30th at Piggly Wiggly from 6 – 8 pm. Their Shop with a Cop event is coming up where they take children shopping for gifts for themselves and their family. The Police and Fire Commission meets tomorrow and will interview four candidates for the open officer position. Their new administrative assistant started today, Christy Ewing, who comes to us from the Watertown Police Department. The Police Department has met with Lake Country Lutheran High School for initial conversations regarding their interest in adding a school resource officer next semester or next school year.

President Pfannerstill said December 1st is Hartland Lights . December 4th is the Holiday Train event. He wished everyone a Happy Thanksgiving. Mailers went out for the American Legion February Sleep Out to raise funds for homeless veterans. This event grows each year. The tax rate will go down by 19%. He thanked the Board and staff for their work on the budget.

12. Adjournment

Motion (Truttschel/de Boer) to adjourn. All were in favor, **motion carried**.
Meeting adjourned at 7:28 pm.

Respectfully submitted,

Sandee Policello
Village Clerk